

## 2015 Unified Carrier Registration (UCR) – Idaho Application Instructions

### UCR Base State for filing purposes:

- If your principal place of business is DC, MD, NJ, or VT or the Canadian Province of ON, NB, NL, NS, PE, or QC, you may use CT, DE, MA, ME, NH, NY, PA, RI, VA, or WV.
- If your principal place of business is in FL or a state of Mexico, you may use AL, AR, GA, KY, LA, MS, NC, OK, SC, TN, or TX.
- If your principal place of business is in the Canadian Province of ON, MB or NU, you may use IA, IL, IN, KS, MI, MN, MO, NE, OH, or WI.
- If your principal place of business is in AZ, HI, NV, OR, or WY or the Canadian Province of AB, BC, MB, NT, NU, SK, or YT or a state of Mexico, you may use AK, CA, CO, ID, MT, ND, NM, SD, UT, or WA.

**Section 1 – General Information.** Enter all applicable information for your company. The legal name, DBA name, physical address and mailing address must be identical to your current USDOT record. Note: the principal place of business address serves as your headquarters and where your operational records are maintained or can be made available.

**Section 2 – Classification.** Brokers, freight forwarders and leasing companies pay the lowest fee tier. If your company is also a motor carrier (whether private or for-hire), you must use the private or for-hire classification.

- **“Motor carrier”** means a person providing motor vehicle transportation for compensation.
- **“Motor private carrier”** means a person who provides interstate transportation of property in order to support its primary line of business.
- **“Broker”** means a person, other than a motor carrier, who sells or arranges for transportation by a motor carrier for compensation.
- **“Freight forwarder”** means a person who arranges for truck transportation of cargo belonging to others, utilizing for-hire carriers to provide the actual truck transportation, and also performs or provides for assembling, consolidating, break-bulk and distribution of shipments and assumes responsibility for transportation from place of receipt to destination.
- **“Leasing company”** means a person or company engaged in the business of leasing or renting for compensation motor vehicles they own without drivers to a motor carrier, motor private carrier, or freight forwarder.

**Section 3 – Number of Motor Vehicles** (Motor Carriers and Motor Private Carriers only). Check the method used to obtain the vehicle count. If “b” is selected and it places you in lower fee bracket than if you had selected “a,” your filing is subject to audit.

**Line 1, Columns A & B** – Enter the number of vehicles for each category and the total of A & B in Column C.

**Line 2** – Subtract the number of vehicles designed to transport 10 passengers or less, including the driver, that are included in Column C of Line 1. You may also subtract the number of vehicle(s) used exclusively in the intrastate transportation of property, waste, or recyclable material that are included in Column C of Line 1. In order to subtract a commercial motor vehicle under this option, during the UCR registration year the vehicle: did not or will not travel outside the state; did not or will not carry property, waste, or recyclable material that originated outside the state or is destined for a location outside the state; and was not or will not be registered under the International Registration Plan (IRP). Your UCR base state may request a vehicle detail list (Form UCR-1). Do not submit this form unless requested.

**Line 3 (optional)** – Add the number of vehicles that were used exclusively in intrastate commerce if they were not included in Column A or B above. You may also include on this line the number of other self propelled vehicles used in interstate or intrastate commerce to transport passengers or property for compensation that are not defined as a commercial motor vehicle that have a gross vehicle weight rating or gross vehicle weight of 10,000 lbs or less or a passenger capacity of 10 or less, including the driver.

**Line 4** – Total the number of vehicles shown in Column C. Remit the amount due as shown in Section 4.

**Section 4 – Fees.** This table reflects the approved UCR fees you will pay based upon the number of vehicles reported in Section 3, Line 4.

**Section 5 – Certification.** The owner or an individual who has a power of attorney to sign on behalf of the owner or owners. This certification indicates that the information is correct under penalty of perjury.

This form is not required when filing online at [www.ucr.in.gov](http://www.ucr.in.gov)

**Unified Carrier Registration – Year 2015**  
 Idaho Transportation Department - Motor Carrier Services  
 PO Box 7129 Boise ID 83707-1129  
**Phone:** 208-334-8611; **Fax:** 208-334-2006; **E-mail:** [cvs@itd.idaho.gov](mailto:cvs@itd.idaho.gov)



**Section 1 – General Information**

USDOT Number	MC or MX Number	Freight Forwarder Number	Idaho Account Number (if known)
Telephone Number	Fax Number	E-mail Address	

**The following information must match the current USDOT record exactly:**

Legal Name	Doing Business As (DBA)		
Principal Place of Business Street Address	City	State	Zip Code
Mailing Address	City	State	Zip Code

**Section 2 – Classification** (check all that apply)

Motor Carrier   
  Motor Private Carrier   
  Broker\*   
  Freight Forwarder\*   
  Leasing Company\*

\*Brokers, freight forwarders and leasing companies (not also a motor carrier) skip Section 3 and indicate the \$76 fee in Section 4.

**Section 3 – Number of Motor Vehicles** (Motor Carrier and Motor Private Carrier only)

Check one box:

a. The number of vehicles shown on Line 1 below match Section 26 of the last reported MCS-150 form.

b. The total number of vehicles shown on Line 1 below were owned and operated for the 12-month period ending June 30, 2014 (refer to the instructions for mandatory recordkeeping requirements).

1.	Column A – Number of trucks & tractors: _____	+	Column B – Number of motor coaches, school or mini buses, vans & limousines: _____	=	Column C – Total _____
2.	Subtract the vehicles on Line 1, Column B, with a vehicle capacity of 10 or less passengers, including driver. You may also subtract those vehicles in Column A used only in intrastate transportation (refer to the instructions for mandatory recordkeeping requirements).				(_____)
3.	You may add any vehicles <u>not</u> shown on Line 1 above that are commercial motor vehicles operating exclusively in intrastate commerce or those used in commerce to transport passengers or property for compensation and have a GVWR or GVW of 10,000 pounds or less, or a passenger capacity of 10 or less, including the driver.				_____
4.	<b>Total Number of Vehicles</b> (Line 1 Column C minus Line 2 plus Line 3)				_____

**Section 4 – Fees**

Number of Vehicles	Fee	Number of Vehicles	Fee	Number of Vehicles	Fee
0 – 2	\$76	6 – 20	\$452	101 – 1,000	\$7,511
3 – 5	\$227	21 – 100	\$1,576	1,001 or more	\$73,346

Indicate the fee using the total vehicles on Line 4 of Section 3.

Payment (in U.S. funds) can be made by check payable to “State of Idaho,” by MasterCard or VISA (include cardholder name, card number & expiration date).

<b>Fees Due</b>
\$ _____

**Section 5 – Certification**

I, the undersigned, under penalty for false statement, certify that the above information is true and correct and that I am authorized to execute and file this document on behalf of the applicant.

Printed Name of Owner or Authorized Representative	Title
Signature	Date