

## TRANSPORTATION IMPACT STUDIES

The Board of the Idaho Transportation Department recognizes the need to manage access to the state highway system to preserve safety and operation of the system. Each point of access to the state highway system has potential impacts on the system that must be identified so necessary mitigation measures can be implemented.

The Board hereby assigns the Director the authority to identify and address impacts to the state highway system associated with changes in access to the highway system, and to establish a technical document detailing requirements for Transportation Impact Studies to be recognized as ITD's standards and procedures for addressing the impacts of land development on the safety and operation of the state highway system.

Approved by the Board on:

\_\_\_\_\_ signed  
Darrell V Manning  
Board Chairman

Date: June 19, 2008

This Policy based on:

- Sections 40-310, 49-202, and 67-6519, IDAHO CODE
- IDAPA Rule 39.03.42, RULES GOVERNING USE OF STATE RIGHT OF WAY
- "Requirements for Transportation Impact Studies" (contact the District Traffic Engineer for copies; or Transportation Planning for corrections or changes)
- Decision by the Idaho Transportation Board

Former dates of B-12-06:

3/19/98

Cross-reference to related Board Policies:

- B-12-01, RIGHT OF WAY USE PERMITS
- B-12-15, HIGHWAY ACCESS CONTROL

**SAMPLE**  
**MEMORANDUM OF UNDERSTANDING**  
**Idaho Transportation Department**  
**And**  
**Local Public Agency**  
**For**  
**Transportation Impact Studies**

**Statement of Purpose**

New land developments, and the expansion of existing developments, can have a significant impact on the surrounding transportation system, particularly if adequate planning and transportation system improvements are not addressed. The Idaho Transportation Department (ITD) and cities, counties, and highway districts having jurisdiction over land use and transportation systems (local public agencies — LPA) shall cooperatively use a consistent approach for determining the need for transportation impact studies and the conduct and review of such studies prior to any changes in the transportation system.

**Participants**

The participants in this Memorandum of Understanding are the Idaho Transportation Department, P.O. Box 7129, Boise, Idaho 83707-1129 and the \_\_\_\_\_  
\_\_\_\_\_.

**Effective Date**

This Memorandum of Understanding shall be effective on \_\_\_\_\_ and in force until canceled in writing by one or both of the parties.

**Agreements**

Both parties agree:

1. That Transportation Impact Studies (TIS) are necessary to determine which changes to the transportation system are needed to accommodate new developments or the expansion of existing developments.
2. That both parties retain full access authority; ITD over requirements for access to State Highways and LPAs over requirements for access to city, county, and highway district roads.
3. That the document “Requirements for Transportation Impact Studies,” that was jointly prepared by ITD and the Local Highway Technical Assistance Council and reviewed and accepted by the Association of Idaho Cities, Idaho Association of Counties, and the Idaho Association of Highway Districts, shall be used as the reference document detailing what a TIS should include.

4. That \_\_\_\_\_(Local Public Agency) :

- Is the local point of contact to determine the need for a TIS for roadways in its jurisdiction, based on the criteria in “Requirements for Transportation Impact Studies;”
- Will distribute information to the developer about requirements for a TIS; and
- Will communicate to the developer the decision about transportation system improvements that are determined to be required.

5. That an appeals process is provided for decisions about transportation system improvements resulting from a TIS.

**Issues**

- Either party may choose to waive the need for a TIS if an agreement is reached with the developer regarding road improvements.
- The cost of review of a TIS by a professional consulting engineer will be borne by the developer.
- Impact fees may be assessed if required by local ordinances, when approved through proper administrative procedures.

**Executed By**

Idaho Transportation Department

\_\_\_\_\_  
Chief Engineer or delegate

\_\_\_\_\_  
(Name of Local Public Agency) (City, County, Highway District)

\_\_\_\_\_  
(Official’s signature and title)

