

IRP Refund Request

Idaho Transportation Department



Fee Information and Definitions

Idaho IRP registration fees are determined by using a five-tier schedule. Fees are based on the average number of miles traveled for all jurisdictions by all vehicles listed on the original or renewal registration for each fleet.

On fleets not based in Idaho, the fleet's base jurisdiction uses Idaho's highest registration fee at the time of registration. If a fleet's average miles per vehicle, for all jurisdictions, is **50,000 miles or less**, you may be entitled to a partial refund of the amount paid to your base jurisdiction for Idaho's registration fee. **Vehicles registered below 62,000 GVW are not charged tiered rates, therefore are not entitled to a refund.**

The following definitions relate to the numbered fields in the form below:

1. Base Jurisdiction Account No. - This is the number your base state or province (jurisdiction) has assigned to you.
2. Idaho Account No. - The account number assigned by Idaho to the Base Jurisdiction Account.
3. Number of Vehicles in Fleet - The total number of vehicles on the original registration application.
4. Total Fleet Miles - The total miles for all jurisdictions and vehicles on your original registration application.
5. Average Miles per Vehicle - Divide the total fleet miles by the number of vehicles in the fleet to determine the average miles per vehicle. If the per-vehicle average is **over 50,000 miles, the account is not entitled to a refund of registration fees.**

Carrier Information

All fields must be completed, the form signed, and all copies listed below included with the form - Refunds will not be processed without the required information.

1. Base Jurisdiction Account No.	Base Jurisdiction	2. Idaho Account No.	Company Name		
Address		City		State/Province	Zip/Postal Code
Fleet Number	3. Number of Vehicles in Fleet	4. Total Fleet Miles for All Jurisdictions		5. Average Miles Per Unit	
Requestor's Name (Printed)		Requestor's Signature		Date	Phone Number ()

Include copies of the following: Jurisdiction Invoice
List of fleet vehicles, including their registered gross vehicle weight (GVW)
Copy of Schedule B

Mail request to: Idaho Transportation Department
PO Box 34
Boise ID 83831-0034

or

Fax request to: (208) 334-8580

or

E-mail request to: cvs@itd.idaho.gov

If you have any questions call: (208) 334-8770 - Monday through Friday; 8:00 a.m. to 5:00 p.m. Mountain Time