



IDAHO TRANSPORTATION DEPARTMENT

Commercial Vehicle Services
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UNIFIED CARRIER REGISTRATION (UCR) FACT SHEET

Who is subject to UCR?

If you have commercial vehicles that operate in interstate (across state lines) commerce, over 10,000 pounds, regardless of the type of vehicle registration or type of operation, you are required to have a USDOT number. You are also subject to the Unified Carrier Registration (UCR) program. For Idaho, this program is administered by the Idaho Transportation Department (ITD), Motor Carrier Services section.

What is a Commercial Motor Vehicle?

A “commercial motor vehicle” is defined as a self-propelled vehicle (power units only), used on the highways in commerce principally to transport passengers or cargo, if the vehicle: has a gross vehicle weight rating or gross vehicle weight of at least 10,001 pounds, whichever is greater; is designed to transport more than 10 passengers, including the driver; or is used in transporting hazardous materials in a quantity requiring placarding.

Is UCR a one-time requirement or is it reoccurring?

The UCR application and payment of fees is required annually. The filing notifications are sent to the mailing address shown in the Federal database for your USDOT number.

Three filing years are available at any given time. The current year filing and two previous years will be verified by Motor Carrier Services prior to releasing any registration credential. As a general rule, the upcoming year filing becomes available on October 1.

What are the UCR fees used for?

All participating UCR states are required to allocate the UCR revenue toward safety enforcement efforts. In Idaho, the revenue is transferred to the Idaho State Police, Commercial Vehicle Safety Enforcement office to fund roadside safety efforts.

What are the UCR enforcement dates?

The enforcement date is usually January 1.

How will enforcement know that I have filed?

The data from your UCR filing (done online or through our office) will transmit to the FMCSA Web site, www.safer.fmcsa.dot.gov. Under the FMCSA Searches column, click on Unified Carrier Registration, then enter the USDOT number. Each year in which a filing has been completed will be listed.

How do I apply for UCR?

The quickest way is online through the National UCR System at www.ucr.in.gov. Step-by-step instructions are provided on the screens and payment can be made online using MasterCard, VISA or e-check. There is a nominal convenience fee for online filing. No application form is required.

Caution: Use the Internet Explorer bar at the top of your screen to access the National UCR site instead of a search engine. The main screen of the official UCR website has an image of the United States with the participating UCR states shown in green. "Official UCR Board Certified Registration Site" will be displayed at the top of the screen. If you see any other image or receive a list of sites to choose from, be aware you could be accessing a third-party link that will charge you significant fees in addition to the UCR filing fee.

If you are unable to register online, the application forms for each applicable year are available via our website, www.trucking.idaho.gov. E-mail the application with your MasterCard or VISA account number, cardholder name and card expiration date to cvs@itd.idaho.gov, fax to 208-334-2006, or mail the completed form to our office with a check payable to "State of Idaho." Our mailing address is listed at the beginning of this document. If you are unable to print the online application form, contact Motor Carrier Services at (208) 334-8611. Note: Beginning in the Spring of 2015, we will include a 2% service fee for credit card payments.

What do I carry in the vehicle as proof I have complied with UCR?

No credential is issued for UCR. Safety enforcement personnel will verify through the Federal database that you have met the requirement. If you utilize the National UCR online system, you have the ability to print a receipt after the payment has processed. If you mail your application for us to process, you may go to the UCR website and select View Your UCR Information. If we have processed your application, you will be able to View Details, which will provide you with the ability to print your receipt. If no information is found **and** it has been more than two weeks since you submitted your application to our office, you may call (208) 334-8611 to inquire on the status.

I have a USDOT number, why didn't I get a UCR notification in the mail?

The mailing address for your USDOT number may not be current or the notification was lost in the mail. Your USDOT number could also be classified as "intrastate." Failure to receive a notification does not exclude you from meeting this requirement. UCR reminders are also published in the IRP

renewal application instructions and articles are included in the quarterly E-Trails electronic newsletter. To receive the quarterly E-Trails newsletter (via e-mail), send an e-mail request to cvs@itd.idaho.gov.

How do I review and/or update my information for my USDOT number?

Review your Federal information at www.safer.fmcsa.dot.gov. Click on “Carrier Snapshot,” enter your USDOT or MC number and verify that all your information is correct.

To update your USDOT data online, go to www.safer.fmcsa.dot.gov. You will need your USDOT Personal Identification Number (PIN). Select FMCSA Registration and Updates, then click Online Registration Without Help. From there you can make the appropriate selection(s) to update your information. If you are unable to update your USDOT record online, you may print the MCS-150 form from this site or request that we send one to you. Complete the form and submit it to our office.

I didn't file UCR for a previous year but should have, can I do it now?

Three calendar years are always active for UCR filings. This is usually the current year and two previous years, however beginning October 1, this will be the previous year, current year and upcoming year.

How do I amend the filing if I buy or sell vehicles during the year?

You are only required to file for the correct number of vehicles at the time the filing is done. If your overall vehicle count changes during the year, you are not required to amend the current-year filing.

Where can I obtain more information on the Unified Carrier Registration Agreement?

Go to www.ucr.in.gov and select the UCR FAQ link.