

FY2017 Application
Transportation Alternatives Program - SAFETY
One-Time Funding

Identification I.D. (Department use only)

Application deadline: November 4, 2016 at 4:30 p.m., Mountain Standard Time

The Idaho Transportation Department is now soliciting applications through the Transportation Alternatives Program (TAP). The intent of this solicitation is aimed at reducing Fatal and Serious Injury (Type A) crashes that involve pedestrians and bicyclists through infrastructure improvements. The Department has received a one-time amount of approximately \$1.4M to put towards this effort. Eligibility for these one-time funds is based on the number of Fatal and Serious Injury (Type A) crashes per jurisdiction using five year crash data from 2011 to 2015. Crash data information can be found at <http://gis.lhtac.org/safety/>.

This federally funded program shall require a local cash-only match not less than 7.34%. Projects selected will need to commit to an accelerated schedule in order to complete the design and be construction-ready by July 1, 2017.

Final applications must be submitted to ITD electronically. Applications including attachments may be submitted by e-mail to ITDAltContracting@itd.idaho.gov. Additionally, all questions regarding this application are to be submitted to ITDAltContracting@itd.idaho.gov. For all e-mail correspondence, please indicate "FY2017 TAP-Safety Application" in the subject line along with the sponsor's name. For example (Subject: FY2017 TAP-Safety Application - City of Moscow).

Format: The application form must be saved electronically and then transmitted to the Department. All supporting maps, letters and other documents must be saved as a pdf and transmitted to the Department with the application form. If the file size of any or all of the attachments exceeds e-mail transmittal capabilities (15MB), files may be saved to either a disc or thumb drive and submitted via FedEx/UPS delivery. All postal mail is to be sent to the following address and must be post-dated November 2, 2016.

Idaho Transportation Department
Attn: Jared Holyoak (HQ - Contracting Services)
P.O. Box 7129
Boise, Id. 83707-1129

If sponsor is submitting multiple applications, please prioritize them in order of importance from 1 to X with 1 being the most important project.

Priority Number

Applicant Information

Applicant:

Mailing Address

City

State

Zip Code

Contact person

Title

Phone

Email

Co-Applicant *(if different from Applicant)*

Mailing Address

City

State

Zip Code

Contact Person

Title

Phone

Email

Project Cost Estimate

Instructions:

- * Project estimate must include all related project costs, including administrative.
- * The minimum sponsor cash match amount of total project cost is 7.34%.
- * The maximum federal-aid limit is \$500,000 per project.
- * **Cash match only:** Non-cash items such as volunteer services or in-kind contributions (such as work performed by sponsor or right-of-way purchase) are not eligible to count towards the sponsor's match.
- * Use the ITD provided TAP Project Estimating Worksheet to indicate the total project estimate. A copy of the worksheet can be accessed at <http://itd.idaho.gov/ContractingServices/TAP/default.htm>
- * All costs that exceed the federal-aid limit shall be borne by the sponsor.

Federal funding is being requested for: (select all that apply)

Design activities

Construction activities

Even if the sponsor is requesting federal funds for construction activities only, there are still administrative costs that ITD will incur in order to review project documents, provide oversight, and authorize a project for competitive bidding . The sponsor will need to account for these costs within the project estimate.

Eligible Project Activities

From the list below, select the main project activity that best describes proposed project.

Infrastructure: Design and/or construction of infrastructure and systems that will provide safe routes for non-drivers.

Infrastructure: Design and/or construction of infrastructure to improve the safety of students to walk or bicycle to school.

Environmental requirements for infrastructure projects shall not exceed Categorical Exclusion.

The acquisition of right-of-way is not an eligible activity for TAP funding.

To be eligible, does your project must have at least one Fatal or Serious Injury (Type A) accident that has occurred between 2011 and 2015? See Idaho Local Road Crash Data 2011 - 2015 at <http://gis.lhtac.org/safety/>.

Yes

No

Eligible Project Sponsors

Only certain entities are eligible sponsors. From the selection below, select the one description that best categorizes your organization as the project sponsor.

Local government

Regional transportation authority

Transit agency

Natural resource or public land agency

School district, local education agency, or school

Tribal government

Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a State agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

Project Information

Project Name

Project location

(include street or trail name, city, county, and beginning/end points as applicable)
(Maximum 500 Characters)

Is the project within the right-of-way limits of the State Highway System? Yes No

Is project within the right-of-way limits of the National Highway System? Yes No
(See TAP website for a link to NHS map)

Route(s) or Street(s) if applicable

Beginning Mile Posts(s) if applicable

Ending Mile Posts(s) if applicable

Project Area

Urbanized - Areas with population over 200,000

Urban - Areas with population of 5,001 to 200,000

Rural - Areas with population of 5,000 or less

Scored Criteria

Maximum points: 100

1. Description of Project and Safety Need (25 pts) *To be eligible, a project must have had at least one fatal or Serious Injury (Type A) accident that involved pedestrian and/or bicycle traffic.*

Describe existing conditions and provide a clear description of the project and the scope of work.

Supplemental materials such as pictures, maps, project plans, exhibits, diagrams, etc. may be provided as necessary to explain existing conditions and proposed improvements.

Briefly describe the cause(s) of the crashes leading to fatality(s) and/or serious injury(s) that will be addressed by this proposed project. What safety improvement(s) will be implemented through this project to reduce future fatalities and/or serious injuries? How will the project eliminate pedestrian or bicycle involved fatalities and serious injuries? (Maximum 1500 Characters)

2. Cost-Benefit Ratio (35 pts)

Use the attached Benefit-Cost Ratio Worksheet to complete this question. In conjunction with this worksheet, reference the following websites.

- Idaho Local Road Crash Data 2011-2015: <http://gis.lhtac.org/safety/>
- CMF Clearinghouse: <http://www.cmfclearinghouse.org/>
- FHWA Crash Reduction Factor Toolkits: <http://safety.fhwa.dot.gov/tools/crf/resources/#cmfc>
- WebCars: <http://apps.itd.idaho.gov/apps/webcars/>

What is the Benefit-Cost Ratio for this project? _____ to 1

3. Pedestrian/Bicycle Crash Data between 2011 and 2015 (10 pts)

(a) How many pedestrian/bicycle fatalities, that have occurred between 2011 and 2015, will be addressed by this project?

(b) How many pedestrian/bicycle serious injuries (Type A), that have occurred between 2011 and 2015, will be addressed by this project?

4. Property Acquisition, Major Easements, and Railroad (Pass/Fail)

(a) Does the applicant legally possess all required right-of-way acquisitions such as fee simple or major easements? Major easements are defined as more than \$10,000 in cost or could disrupt the project's ability to be construction-ready by July 1, 2017. These costs are not eligible expenses. (select one)

Yes

No

(b) Projects proposing to build facilities along or through railroad right-of-way must include documentary evidence from the railroad granting a right of entry or an executed encroachment permit. Has the railroad granted a right of entry or an executed encroachment agreement? (select one)

Yes

No

Not Applicable

Note: Applications that indicate a No response to questions 4(a) and 4(b) will be deemed ineligible.

5. Right of Entry, Property Use Agreements or Minor Easements (15 pts)

Have all necessary Right of Entry agreements, Property Use Agreements or Minor Easements been acquired for the project? Minor easement are defined as less than \$10,000 in cost and will not disrupt the project's ability to be construction-ready by July 1, 2017. These costs are not eligible expenses. (select one)

Yes

No

Not Applicable

If no, describe how and when the minor easement or property use agreement will be acquired under an accelerated schedule.

Note: the application must include a commitment letter by the current property owner indicating an easement or access agreement is under development and will be granted. Applications that indicate a No response and do not include a commitment letter by the current property owner will be deemed incomplete. (Maximum 500 Characters)

If Not Applicable, describe why.

6. Financial Readiness (Pass/Fail)

(a) Are matching funds (minimum of 7.34% and cash-only) available to dedicate to this project between December 2016 through end of project construction?

Yes

No

Note: Applications that indicate a No response will be deemed ineligible.

(b) If yes, answer the following **(15 pts)**

TAP is a reimbursement program and through progress payments, ITD will reimburse eligible expenses up to the approved federal-aid limit for each reimbursement request. Explain how the project will be funded and how project cash/flow will be managed. Is there a written commitment to bring this project forward for approval of funds or are there funds already raised/appropriated and dedicated to this project? (Maximum 750 Characters)

Project Schedule

Instructions:

* Provide a project schedule showing critical project milestones and logical time lines for design and/or construction activities. A copy of the base schedule format can be found at <http://itd.idaho.gov/ContractingServices/TAP/default.htm>

TAP Coordinator Endorsement

Prior to submitting this application, consultation with the ITD District TAP Coordinator must occur. See list below for contact information. To find the district in which your project is located, use the ITD map located at <http://itd.idaho.gov/>

Select District TAP Coordinator:

District 1 (North Idaho): Greg Brands, (208)772-1274

District 2 (North-Central Idaho): Ken Helm, (208)799-4223

District 3 (Southwest Idaho): Blaine Schwendiman, (208)334-8925

District 4 (South-Central Idaho): Trey Mink, (208)886-7848

District 5 (Southeast Idaho): Melodie Halstead, (208)239-3370

District 6 (East Idaho): Eric Verner, (208)745-5667

By checking the box below, the sponsor certifies that the proposed infrastructure project has been endorsed by the District TAP Coordinator.

This serves as the sponsors electronic signature to certify that the appropriate District TAP Coordinator (indicated above) was provided the opportunity to perform an initial review of the project. Furthermore, the District TAP Coordinator has endorsed this project as an acceptable TAP project candidate and would offer full support if project is selected. Applicants that do not check this box will be deemed incomplete.

Metropolitan Planning Organization (MPO) Coordination

If a proposed project is located within a Metropolitan Planning Organization (MPO) boundary, the project applicant should coordinate with the MPO to have the proposed project reviewed and approved by the MPO. The MPO will require that the proposed project within their boundary be identified through their planning process and be consistent with their long-range transportation plan. Contact the appropriate MPO prior to submitting the application for more information and specific requirements designated by the affected MPO. A list of our MPO partners can be found at <http://itd.idaho.gov/Projects/mpos.htm>. As part of the application, if the project falls within an MPO boundary, provide a letter of support from the MPO.

Is the proposed project within an MPO boundary?

Yes

No

Not Applicable

If yes, has the proposed project been identified as part of the MPO planning process or is in any MPO planning document like a Long Range Transportation Plan or Bicycle and Pedestrian Transportation Plan?

Yes

No

Does the MPO support the proposed project?

If proposed project is not within an MPO boundary, mark Not Applicable.

Yes

No

Not Applicable

Select MPO area:

If proposed project is not within an MPO boundary, mark Not Applicable.

Bannock Planning Organization (BPO)

Bonneville Metropolitan Planning Organization (BMPO)

Community Planning Association of Southwest Idaho (COMPASS)

Kootenai Metropolitan Planning Organization (KMPO)

Lewis-Clark Valley Metropolitan Planning Organization (LCVMPO)

Not Applicable

Attachments

The following attachments are to be completed and submitted with the application. Copies of the attachment forms can be found at <http://itd.idaho.gov/ContractingServices/TAP/default.htm>.

- Budget -including match (TAP: Project Estimating Worksheet)
- Benefit-Cost Ratio Worksheet
- Match commitment letter(s)
- Letters(s) of support
- Project commitment letter
- Project delivery schedule (construction and/or design)
- Project site photos
- Right-of-Way Certificate for infrastructure projects (ITD-1983)
- Environmental Screening (ITD-0211)
- Site Checklist