



Before starting form, see instructions on Page 2.

Section 1 Purchaser - Owner
Owner #1 Full Legal Name (First, Middle, Last) or Business Name
Idaho Driver's License # or SSN / EIN if Business
Sex M F
Date Of Birth
Or And
LSR DBA

Section 2 Vehicle Description
1st Vehicle or Hull Identification Number (VIN or HIN)
2nd VIN If Assigned
Year Make Body Type Model Description
Color (Primary/Secondary) Fuel Type Wheel Base
Weight Length Width Hull Material Horsepower Propulsion
Odometer Reading --- (no tenths) Date of Reading Odometer Status
Actual In Excess Not Actual No Device Exempt

Section 3 Sale
Idaho Sellers Permit No. (required for leasing or rental companies) Purchase Date
Lease Rental Tax Not Included
Tax Exempt Sale Tax Exempt Form
Gross Sales Price \$
Net Idaho Sales Tax Due \$
Net Idaho Sales Tax Collected \$
Dealer Sales Additional Information
Qualifying Rebates \$
Trade-In Allowance \$
Adjusted Gross Sales Price \$

Section 4 Lienholder
Primary Lienholder Name Mailing Address City State Zip+4
Secondary Lienholder Name Mailing Address City State Zip+4

Section 5 Brands
Previous State Previous State Brand
Rebuilt Salvage Reconstruct Other
Repaired

Section 6 Agency/Dealer
Agency/Dealer Name Authorized Representative's Name Printed Title
Agency/Dealer Address City State Zip Code
Phone No. Fax Number E-Mail Address
By checking this box, I certify that I am a financial institution registered in the state of Idaho or an out of state dealership authorized by the state of Idaho, have physically inspected the vehicle/vessel described in Section 1, and that the VIN/HIN shown on this form is correct.
I certify that all information on this application is correct and that I have witnessed the signature(s) of the person(s) signing this application. I also release all interest in this vehicle/vessel unless I am listed as lienholder or owner on this application for Title.
Authorized Signature Date Title documents will be submitted to the county office located in (City)

Section 7 Fees Paid
Do Not Send Cash - Make payment by check or credit card. Go to dmv.idaho.gov for your county's admin fee.
Title Fee \$ 14.00
County Title Admin Fee \$
Sales Tax \$
Rush Fee (Optional) - Additional \$26.00\$
Total Fees \$
CREDIT CARD purchases are subject to service fees
Credit Card Visa MasterCard
Card Number Print name as shown on front of credit card
Expiration Date Security Code

Section 8 Signature(s)
I, the undersigned, certify that the vehicle/vessel described above is owned by me and this vehicle/vessel will not be the subject of a lien prior to receipt of the title unless indicated in Section 3. I certify under penalty of perjury pursuant to the law of the State of Idaho that the foregoing is true and correct to the best of my knowledge and belief, and that the signature below is my true and legal signature.
Applicant's Signature Email Address Daytime Phone Number Date
Applicant's Signature Email Address Daytime Phone Number Date



Application for Certificate of Title

Idaho Transportation Department

Instructions

Special Feature: The Idaho Transportation Department created this form with the intention of it being completed on your computer and then printed for the necessary signatures. Do not save as a PDF in your computer, go to the ITD website for the most updated forms. Completing the form on the computer ensures that the information is clear and legible. Users are highly encouraged to utilize the form electronically whenever possible for ease and convenience.

Intended Use: To apply for an Idaho title for residents of Idaho

Intended Users: This form is intended to be used by Idaho financial agencies registered with the Idaho Department of Finance, licensed Idaho manufactured home dealers, out of state dealerships and financial agencies, and private party sales to Idaho residents when the sale is conducted outside of the State of Idaho.

For signatures, remember:

- If an agent signs this form for **any** applicant's signature, either the original document appointing the agent (e.g., power of attorney) or a copy verified to be a true copy of the original must be attached. The power of attorney must include a complete vehicle/vessel description and be signed by the grantor.
- **The applicant's signature must be witnessed by the dealer or financial agency or it will not be processed.**

Section 1	List all current owners of record. If there are two owners, check "OR," "AND," or "DBA" as it appears on the original title. List the current lienholder information and mailing address.
Section 2	Fill out all applicable vehicle information
Section 3	List all the sale information regarding the vehicle. This section is completed by the financial agency, dealer, leasing company, or rental company and are not used for replacement title transactions. The Idaho seller's permit number for the party collecting tax must be listed in the "Idaho Seller's Permit No."
Section 4	List all lienholder information to be added to the new Idaho title.
Sections 5	List all the applicable branding information.
Section 6	Note to Sellers: In Section 6, you are certifying the accuracy of the information and witnessing the signature of the applicant. Financial Institutions can use this section to verify a vin inspection has been completed.
Section 7	Payment may be made by check or credit card.
Section 8	The applicant is certifying the accuracy of the information on this document, and that this vehicle/vessel is owned by the applicant.

Failure to complete any of the above requirements will result in the application being returned.

Send the original application, title, and associated paperwork to: (Keep copies for your records.)

Your local DMV office Addresses, phone numbers and county's admin fees can be found at the following site:

<https://itd.idaho.gov/itddmv/>

Faxed copies are not acceptable.

If you have questions, please contact the Idaho Transportation Department at (208) 584-4343, Monday through Friday from 8:00 a.m. to 5:00 p.m. Mountain time.