



DIVISION OF HIGHWAYS,
ENGINEERING SERVICES AND
ENGINEERING PRODUCTS AND PLANS
MEMORANDUM NO. 35

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CHIEF OPERATIONS OFFICER

DATE: June 15, 2015

SUBJECT: **ACCESSIBLE PEDESTRIAN SIGNAL APPROVAL PROCESS**


FOR THE SPECIAL ATTENTION OF: DISTRICT ENGINEERS
DISTRICT TRAFFIC ENGINEERS

REVIEW DATE: June 15, 2016

When ITD receives a request for an Accessible Pedestrian Signal (APS), the request will be processed by the Office of Civil Rights. The Office of Civil Rights will convene a review committee consisting of the applicable District Traffic Engineer, a member of the Office of Civil Rights, and a member of the Headquarters Design/Traffic Services section.

ITD will utilize the guidelines in the Accessible Pedestrian Signals sections of the MUTCD and Title 23 USC - Section 217(g) when conducting reviews of APS requests. A documented Engineering Study will be conducted by the District Traffic Engineer, in accordance with the MUTCD. Districts will retain study documentation.

APS installation at existing intersections must be programmed and funded using the Idaho Transportation Investment Program (ITIP).



James F. Carpenter, PE
Chief Operations Officer