

Starting a Trucking Business in Idaho

This information is provided by the Idaho Transportation Department, Motor Carrier Services, to assist those who may be starting a trucking business in Idaho. While not intended to cover every aspect in detail, it should provide you with enough information to get started.

IDAHO DEPARTMENT OF COMMERCE • (GENERAL BUSINESS INFORMATION)	
ADDRESS	PO Box 83720, Boise, Idaho 83720-0093
PHONE	208-334-2470
WEB	commerce.idaho.gov or business.idaho.gov
INFO TO KNOW	The publication, "Starting a Business in Idaho," can be found on the Idaho Department of Commerce web site.

IDAHO SECRETARY OF STATE • (FILING YOUR BUSINESS NAME)	
ADDRESS	PO Box 83720, Boise, Idaho 83720-0080
PHONE	208-334-2300
WEB	sos.idaho.gov
INFO TO KNOW	File with the Secretary of State if you intend to transact business in Idaho under an assumed business name. A small booklet titled "Idaho Assumed Business Name Act" and Form 229, Certificate of Assumed Business Name, are available.

INTERNAL REVENUE SERVICE • (FEDERAL TAXES)	
PHONE	800-829-1040 (General Information) or 866-699-4096 (Form 2290 Help Line)
WEB	irs.gov
INFO TO KNOW	<ul style="list-style-type: none">• To obtain an Employer Identification Number (EIN) online, go to the IRS web site above and look under the "Businesses" tab.• Form 2290, Federal Heavy Highway Vehicle Use Tax (HVUT) filings are required for vehicles 55,000 pounds or more combined gross weight. This form is available on the IRS web site.• Other business federal tax information is available on the IRS web site.

IDAHO STATE TAX COMMISSION • (STATE TAXES & IFTA LICENSE)	
ADDRESS	PO Box 36, Boise, Idaho 83722
PHONE	208-334-7660 or 800-972-7660
WEB	tax.idaho.gov
INFO TO KNOW	<ul style="list-style-type: none">• If you operate your commercial vehicle across state lines with a combined gross weight over 26,000 pounds, and you don't purchase a temporary fuel permit for each interstate trip, you will need an IFTA license. This can be obtained from the Idaho State Tax Commission.• Other business state tax information is available on the State Tax Commission web site.

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FEDERAL & STATE SAFETY OFFICES • (DOT NUMBERS & OPERATING AUTHORITY)			
FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION (FMCSA)		IDAHO STATE POLICE COMMERCIAL VEHICLE SAFETY	
ADDRESS	1387 South Vinnell Way Suite 341 Boise, Idaho 83709	ADDRESS	700 South Stratford Road Meridian, Idaho 83642
PHONE	208-334-1842	PHONE	208-884-7220
WEB	fmcsa.dot.gov	WEB	isp.state.id.us
INFO TO KNOW	<ul style="list-style-type: none"> • If you operate intrastate (Idaho only) you may need an intrastate DOT number. Contact the Idaho State Police via the information above. • If you operate interstate (crossing state lines) you may be required to have a USDOT number and may require motor carrier operating authority. • The FMCSA recommends using their online registration and assistance guide. Go to their web site above and select Registration and Assistance for USDOT Number and Operating Authority, then select Step-by-Step Registration Guide under Help Me Register. • If you are unable to utilize the online registration guide or have questions about USDOT number requirements, contact the FMCSA listed above. If you have questions about operating authority requirements, call the FMCSA Headquarters office in Washington, DC at 866-637-0635. • If you have determined that you are required to have a USDOT number but are unable to file the application online, you may complete the Motor Carrier Identification Report, Form MCS-150, and submit it to Motor Carrier Services for issuance of your USDOT number. 		

MOTOR CARRIER SERVICES • (PERMITS, REGISTRATIONS, ETC.)	
ADDRESS	Mailing: PO Box 7129 Boise, Idaho 83707 Physical: 3311 West State Street Boise, Idaho 83703
PHONES	Permits: 208-334-8420 • Permits - Toll Free in Idaho: 800-662-7133 Motor Carrier: 208-334-8611 Port of Entry: 208-334-8688
E-MAIL	cvs@itd.idaho.gov
WEB SITES	trucking.idaho.gov and dmv.idaho.gov
INFO TO KNOW	<ul style="list-style-type: none"> • If you are preparing to register/permit your commercial or farm vehicle for the first time in Idaho, you will want to review all of the information provided on the trucking.idaho.gov website. You may also call or e-mail our office. • Motor Carrier Services holds seminars around the state each year and these information-sharing workshops are highly recommended for newly-registered motor carriers. In addition to the seminars, motor carriers can make an appointment at the Boise office to receive individual one-on-one instructions and information.

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DRIVER SERVICES • (COMMERCIAL DRIVERS LICENSES)	
ADDRESS	PO Box 7129, Boise, Idaho 83707
PHONE	208-334-8294
E-MAIL	dlmail@itd.idaho.gov
WEB	dmv.idaho.gov
INFO TO KNOW	A commercial driver's license (CDL) is required in many cases for drivers of commercial vehicles. To find out more about CDL requirements, go to the web site above, call or e-mail your questions.

IDAHO TRUCKING ASSOCIATION • (PUBLICATIONS & INFORMATION)	
ADDRESS	PO Box 4549, Boise, Idaho 83711
PHONE	208-342-3521
WEB	idtrucking.org
INFO TO KNOW	This private agency has a number of publications & handbooks specific to the trucking industry.