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MISSION STATEMENT

Our mission is to ensure safe and efficient commercial trucking operations in Idaho by providing clear guidelines and regulations for drivers, companies, and industry stakeholders, through continual education and enforcement of compliance. We are dedicated to treating our carriers professionally, while maintaining integrity, fairness, and honesty with our customers.

We are dedicated to treating our carriers professionally, while maintaining integrity, fairness, and honesty with our customers. Our personnel strive for continued highway commerce and we hope that you enjoy every contact with them. If you have suggestions for improving any of our services, would like to compliment the Port of Entry inspectors, registration or permit specialists for their service, or if you are unhappy with the service you received from any Commercial Vehicle Services location, we would like to hear from you at: cvs@itd.idaho.gov.

The Division of Motor Vehicles' (DMV) vision statement is the following:

"Your DMV: Elevating Your Experience"

DMV strives to deliver quality service in the issuance of secure <u>credentials</u> to people and vehicles, while providing education and enforcement on related rules and regulations. The DMV will continue to search for ways to provide more flexible and responsive service and meet the public's mobility needs.

The Idaho Transportation Department (ITD) is committed to compliance with Title VI of the Civil Rights Act of 1964 and all related regulations and directives. ITD assures that no person shall on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any ITD service, program, or activity. The Department also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies, and activities on minority and low-income populations.

In addition, the Department will take reasonable steps to provide meaningful access to services for persons with limited English proficiency.

COMMERCIAL VEHICLE REGISTRATION

The County Assessor Division of Motor Vehicles (DMV) offices register Idaho based commercial vehicles of 26,000 lbs or less <u>gross weight</u> that operate <u>intrastate</u> within Idaho and Idaho based <u>farm vehicles</u> of 60,000 lbs or less <u>gross weight</u>. A <u>farm vehicle</u> is defined as follows:

A <u>vehicle</u> or <u>combination of vehicles</u> owned by a farmer or rancher that is operated over public highways and used exclusively to transport unprocessed agricultural, dairy, or livestock products raised, owned, and grown by the <u>owner</u> of the <u>vehicle</u> to market or place of storage; and includes the transportation by the farmer or rancher of equipment, supplies, or products purchased by that farmer or rancher for his own use (Idaho Code <u>49-123</u>).

The Idaho Transportation Department's Commercial Vehicle Services (CVS) processes:

- <u>Registration</u> of commercial vehicles over 8,000 lbs that operate intrastate within Idaho
- Registration of farm vehicles over 60,000 lbs
- Registration of interstate vehicles (IRP) for any weight

Idaho requires a set of plates (identically numbered) to be displayed on the front and rear of any <u>power unit</u> that can carry a load without pulling a <u>trailer</u>.

For power units that must pull a <u>trailer</u> in order to carry a load, a single plate is issued, which must be displayed on the front of the <u>power unit</u>.

All Idaho license plates, with the exception of permanent <u>trailer</u> plates, must be replaced every 10 years.

A Temporary Vehicle Clearance (<u>TVC</u>) may be issued pending receipt of the vehicle <u>registration</u> (cab card) and/or license plate after payment of all registration fees. The <u>TVC</u> may be issued and carried electronically or as hard copy, at the registrant's option. It must be available to all roadside enforcement upon request.

A <u>TVC</u> may be printed at no additional charge when registering online. There is an \$18 fee for TVCs issued by a <u>registration</u> office.

A special permit may be required if exceeding legal weight, width, height, or length. Please see the Special Permits section for more information.

COMMERCIAL REGISTRATION APPOINTMENTS

Commercial <u>registration</u> appointments can be scheduled online at <u>idaho.gov/poe</u> or by phone at <u>Port of Entry (POE)</u> & office locations listed below:

- Huetter POE | I-90, 2 miles west of Coeur d'Alene | 208-769-1551
- Lewiston POE US-12/US-95, 1 mile east of Lewiston | 208-799-4824
- East Boise POE | I-84, 11 miles east of Boise | 208-334-3272
- Marsing POE | 6 miles south of SH-55/US-95 | 208-896-4814 (Summer 2023)
- Twin Falls Commercial Registration Office | 2135 Osterloh Ave | 208-544-7918
- Declo POE | I-84, MP 218.7 | 208-878-6994 or 208-878-6995
- Inkom POE | I-15, 8 miles south of Pocatello | 208-775-3311
- Sage Junction POE | I-15, 8 miles north of Roberts | 208-228-3636

All in-person commercial <u>registration</u> visits at the locations listed above are by appointment only. Access the <u>registration appointment flyer</u> and <u>step-by-step video</u> for more information on scheduling appointments.

INTRASTATE (FULL FEE) VEHICLES

<u>Intrastate</u> vehicles based in Idaho may purchase a <u>Full Fee</u> registration. Per FMCSR <u>390.5</u>, <u>intrastate</u> is defined as "any trade, traffic, or transportation in any State which is not described in the term "interstate commerce."

- <u>Full Fee</u> is a type of <u>motor carrier</u> vehicle <u>registration</u> for which Idaho's "full" <u>registration</u> fees are charged in accordance with Section <u>49-434</u>, Idaho Code.
- Any commercial carrier may fully register <u>Full Fee</u> vehicles over 8,000 pounds to
 operate in Idaho, including those not eligible for other types of <u>registration</u> and those
 who do not want to purchase a temporary <u>registration</u> permit or have met the limit of
 three permits per vehicle per calendar year.
- Commercial vehicles weighing from 8,001 through 26,000 pounds can be registered through Commercial Vehicle Services (CVS) or through the local county assessor's office.
- Idaho-based vehicles over 26,000 pounds and non- Idaho-based vehicles regardless of weight must be registered through CVS.
- Idaho <u>farm vehicles</u> through 60,000 pounds must obtain a <u>registration</u> at a county assessor's office.
- Idaho <u>farm vehicles</u> over 60,000 pounds and those from out-of-state that do not qualify for reciprocity must be registered through the CVS.

You must register commercial vehicles for the actual combined vehicle weight of the power unit, trailer, and load (Idaho Code 49- 401A).

<u>Full Fee</u> is a <u>motor carrier</u> registration for which Idaho's "full" <u>registration fees</u> are assessed. Fees are reduced by 1/12 monthly for power units registered later in the <u>registration</u> year. When applying for <u>registration</u> for <u>Full Fee</u> power units over 60,000 pounds combined gross vehicle weight, you must show actual Idaho mileage for the previous July 1st through June 30th mileage period, unless no

Idaho miles were traveled during that period. If no Idaho miles were traveled, mileage may be estimated.

Non-Idaho based carriers may choose to fully register vehicles to operate in Idaho in lieu of <u>IRP</u> registration from their base <u>jurisdiction</u> or purchase no more than three temporary permits per unit in a calendar year.

The application for <u>registration</u> can be found <u>here</u> and the <u>Full Fee</u> Mileage Guidelines form can be obtained here.

Plate validation decals are no longer issued for vehicles in excess of 26,000 pounds.

For vehicles registered at 26,000 pounds and under, plate validation decals will continue to be issued and required, reflecting the four-digit expiration year, two-digit month of expiration, and license plate number.

When registering your <u>vehicle</u> make sure to submit all applicable paperwork, which may include the following:

- The Full Fee Application for Registration.
- Copy of title or title application for newly acquired vehicles. In most cases, vehicles can be issued a Temporary Vehicle Clearance (TVC) upon the presentation of a Bill of Sale, if the title paperwork cannot be processed immediately.
- Proof of filing of the Federal Heavy Vehicle Use Tax (HVUT), if applicable. See the HVUT section for more information.

Note: The Full Fee Application form is not required when registering online but all other required documents must be uploaded.

TRAILER REGISTRATIONS

Trailers can be registered annually, or permanently and they are not issued plate validation decals.

The following trailer registration options are available:

Annual: The <u>registration</u> may expire any month of the calendar year, generally coinciding with the expiration date of your power units. The application for annual trailer <u>registration</u> can be found <u>here</u>.

North America Permanent Trailer Plate: The <u>registration</u> does not expire, eliminating the need to renew the <u>trailer</u> each year. The application can be found <u>here</u>.

The North America permanent <u>trailer</u> plate is also available to non-Idaho based carriers. Proof of <u>title</u> in your base <u>jurisdiction</u> in the name which you are registering is required at the time of application, and periodic verification of ownership is required to maintain active <u>registration</u> status.

You can order permanent <u>trailer</u> plates featuring your business logo; they are subject to approval by ITD. Advertise your business to everyone who follows behind you on the highway! There are additional upfront programming costs involved. Please request the preliminary information by email to cvs@itd.idaho.gov.

Changes to existing <u>Full Fee</u> registrations can be requested online, by mail, or email. See the <u>Customer Service Options</u> flyer for more information.

INTERSTATE VEHICLES

<u>Interstate</u> vehicles must be registered for Idaho when working in Idaho. This can be accomplished by purchasing an International Registration Plan (<u>IRP</u>) registration, <u>Foreign Full Fee</u> registration, or purchasing a <u>temporary</u> vehicle registration for Idaho.

• If a commercial <u>vehicle</u> is 10,001 pounds or more (as defined as a commercial motor vehicle in FMCSR part <u>390.5</u>) and is in the state in the furtherance of their business, it is then required to be registered or to purchase temporary vehicle registrations.

This includes vehicles:

- Owned and/or operated within Idaho where the <u>owner</u> and/or operator of the vehicle are working on a job site in Idaho.
- Has a contract to do work with Idaho
- Is doing 'point-to-point' work in Idaho (where the load is picked up and delivered with Idaho on the same trip), or
- The nature of the work requires that the vehicle be domiciled in Idaho.

This does not include vehicles:

- Meeting the definition of farm registration reciprocity
- Meeting the definition of dealer reciprocity
- 26,000 pounds or less making daily deliveries within Idaho

INTERNATIONAL REGISTRATION PLAN (IRP)

<u>IRP</u> is a <u>registration</u> option for <u>interstate</u> operations (crossing state lines). This is a cooperative agreement that includes forty- eight states, ten Canadian provinces, and the District of Columbia. To establish an Idaho-based IRP <u>fleet</u>, you will need to provide the following information and paperwork:

- Physical street address in Idaho. This address cannot be that of a third-party licensing agent, virtual office location or other location in which the trucking operation is not conducted. Post office boxes may be used for the mailing address only.
- Proof the registrant is Idaho-based. Acceptable Established Place of Business or Residency proof is listed on the IRP Requirements form.
- Completed and signed <u>IRP Requirements form</u>, required for new and renewal applications.
- Distance for the jurisdictions operated during the applicable reporting period.
 Actual distance must be reported after the first year of operation. If the <u>vehicle(s)</u> were based in another <u>jurisdiction</u>, or registered under another account, you must provide actual distance.

The distance Reporting Period is the previous July 1st through the most recently occurring June 30th, except <u>fleets</u> expiring June 30th, July 31st, or August 31st, which use the prior July 1st to June 30th period. Review the renewal instructions, renewal <u>Schedule B</u>, or contact Motor Carrier Services – Registrations, to ensure that you are reporting the correct time period. The requirements listed in this section are part of the <u>IRP</u> agreement and Idaho must comply.

Idaho-based carriers are required to <u>title</u> their vehicles in Idaho. Motor Carrier Services does not process titles. Titles are obtained from any Idaho County Assessor office.

Owner/operators based in Idaho must <u>title</u> their vehicles in Idaho, regardless of who provides <u>registration</u>, but do not have to indicate the <u>lessee</u> on the title.

Owner/operators based in other jurisdictions, who <u>lease</u> their <u>vehicle</u> with driver to an Idaho-based <u>motor carrier</u>, and register under the motor carrier's name, are not required to <u>title</u> in Idaho.

Valid vehicle <u>registrations</u> and license plates cannot be released until proof of Idaho <u>title</u> or <u>Application for Title</u> issued by a dealer or County Assessor office is submitted for Idaho-based vehicles.

With valid proof of ownership (<u>bill of sale</u>), Motor Carrier Services will issue a Temporary Vehicle Clearance (<u>TVC</u>), valid for 45 days in lieu of a <u>registration</u>.

If the titled owner's name does not match the registrant's (account) name, a Permission to Register statement is required. Both the registrant and titled <u>owner</u> must be Idaho based. This statement must be signed and dated and must identify both the titled <u>owner</u> and the entity to which the <u>vehicle</u> is registered.

- Ownership documents for each <u>vehicle</u>. If the registrant is not the <u>owner</u> of the vehicle(s), a statement from the <u>owner</u> will be required, granting permission to register.
- Registrants who have vehicles over 26,000 pounds, powered by <u>special fuels</u> (fuels other than gasoline), should apply for a fuel tax permit (<u>IFTA</u>), although temporary permits for fuel can be purchased.
- Proof of filing of the Federal Heavy Vehicle Use Tax (<u>HVUT</u>) for vehicles 55,000 pounds and over.
- Each <u>vehicle</u> over 10,000 pounds must have an active USDOT number classified as <u>interstate</u>, which may or may not be that of the registrant. USDOT numbers are obtained <u>online</u> through the Federal Motor Carrier Safety Administration (FMCSA).
- Unified Carrier Registration (UCR) filing for all applicable calendar years.
- Completed Schedule A and Schedule B form.

Carriers will be registered for all <u>IRP</u> jurisdictions. For new IRP <u>fleets</u> with no prior distance history, fees are assessed for all 59 jurisdictions.

For renewing <u>fleets</u> and those with prior distance history, fees are assessed for the jurisdictions in which travel occurred. Idaho collects and forwards the <u>registration fees</u> to the respective jurisdictions.

In some cases, it may be necessary to obtain additional permits in member jurisdictions to meet requirements other than registration.

To determine what type of <u>registration</u> you need, please consult our online <u>Motor</u> Carrier Services Registration Guide.

HOW TO SUBMIT A REGISTRATION REQUEST

Online at: https://crs.idaho.celtic-host.com or consult our Customer Service flyer here for other options.

REGISTRATION RENEWAL

The best way to renew is online at https://crs.idaho.celtic-host.com.

Vehicles can be renewed quickly and easily, and payments can be made by credit card or electronic check. Registrations are issued once the payment has been posted.

Renewal requests may also be emailed to cvs@itd.idaho.gov. All pages of the renewal packet must be completed and submitted.

TEMPORARY VEHICLE REGISTRATION

You may purchase a 120-hour <u>temporary vehicle registration</u> in lieu of registering the <u>vehicle</u>.

- 120-hour <u>temporary vehicle registrations</u> may be purchased online at https://crs.idaho.celtic-host.com/,at a Port of Entry, or with Motor Carrier Services at 208-334- 8611.
- The permit must be purchased before movement on the highways occurs.
- The permit is only valid for travel within the state of Idaho.

The cost of the 120-hour temporary vehicle registration is:

- \$60 for a single vehicle
- \$120 for a combination vehicle
- An additional \$60 is charged to any non-Idaho-based <u>vehicle</u> with a registered or actual weight of over 26,000 lbs, operating on diesel fuel, unless a current IFTA license has been granted.

TEMPORARY PERMIT TO INCREASE REGISTERED GROSS WEIGHT

You may purchase a temporary weight increase permit to operate a <u>vehicle</u> or <u>combination of vehicles</u> hauling reducible loads in excess of the current Idaho registered gross vehicle weight up to 129,000 lbs.

These permits must be obtained prior to movement on the highways. Vehicles in excess of 80,000 pounds on the <u>interstate</u> must also purchase an <u>extra length</u>/ excess weight 129K special permit in addition to the temporary weight increase permit.

The vehicle must be legal on axle, bridge, and overall gross weight.

The temporary weight increase permit and the <u>extra length</u>/ excess weight 129K special permit DO NOT allow a <u>vehicle</u> to exceed the legal axle, bridge, or gross weight as allowed in Idaho Code 49-1001.

The cost and duration of the temporary weight increase permit is as follows:

- 120-hour permit is \$50.
- Vehicles registered for more than 60,000 lbs and needing to temporarily increase their registered weight may NOT utilize the 30-day permit but can purchase the 120-hour permit for \$50.
- The 30-day permit cost is depending on the weight increase and is only available to vehicles registered from 50,001 to 60,000 lbs only, as provided below:

| Increase to maximum registered gross weight of vehicle in lbs | 80,000 | 86,000 | 96,000 | 106,000 | 116,000 | 129,000 |
|---|--------|--------|--------|---------|---------|---------|
| For vehicles registered from 50,001 to 60,000 lbs only | \$225 | \$250 | \$275 | \$300 | \$325 | \$350 |

Commercial vehicles over 10,000 pounds (as defined in FMCSR <u>390.5</u>) that are in the state in the furtherance of their business, are required to be registered, or purchase Idaho <u>temporary vehicle registration</u> permits. All other vehicles through 26,000 pounds are granted free flow.

This includes vehicles:

- Owned and/or operated within Idaho where the <u>owner</u> and/or operator of the vehicle are working on a job site in Idaho
- Where the owner has a contract to do work within Idaho
- Where the <u>owner</u> is doing "point-to-point" work in Idaho (where the load is picked up and delivered within Idaho on the same trip)

- Where the nature of the work requires that the <u>vehicle</u> be domiciled in Idaho This does not include vehicles:
 - Meeting the definition of farm registration reciprocity
 - · Meeting the definition of dealer reciprocity,
- 26,000 pounds or less making daily deliveries within Idaho

Temporary vehicle <u>registrations</u> (120 hrs. and 30 days) shall be limited to three (3) per <u>vehicle</u> in a calendar year unless the vehicle is a wrecker, a transporter, or operating on a laden dealer or manufacturer plate as defined below:

- Wrecker: a motor vehicle designed to tow disabled vehicles.
- Transporter: a motor vehicle in the business of delivering vehicles that are required to be registered when coming from a manufacturing, assembling, or distribution plant, and being delivered to dealers of the manufacturer.
- Laden dealer or manufacturer plate: available to licensed dealers or manufacturers operating vehicles with laden loads in furtherance of their business. They are limited to 26,000 lbs without a temporary weight increase permit.

For more information regarding temporary vehicle registrations, visit www.trucking.idaho.gov, contact Motor Carrier Services by email at cvs@itd.idaho.gov, by phone at (208) 334-8611, or any Idaho Port of Entry.

FREE FLOW (RECIPROCITY) AGREEMENTS FOR REGISTRATION

Idaho has free-flow (reciprocity) agreements with several jurisdictions for qualifying farm vehicles. The terms "reciprocity" and "free flow" are often used synonymously. Idaho will allow qualifying farm vehicles from the states listed below to come into, or pass through, Idaho without needing to register fully or temporarily. The other states will treat Idaho-based qualifying farm vehicles in the same manner. All other fees and requirements (such as fuel permitting and Special Permits) are not waived.

Montana Agreement: Montana INTERSTATE <u>farm vehicles</u> have <u>registration</u> free flow through 105,500 lbs. Montana grants <u>reciprocity</u> to Idaho INTERSTATE <u>farm vehicles</u> regardless of weight.

Oregon Agreement: Oregon INTERSTATE <u>farm vehicles</u> have <u>registration</u> free flow through 105,500 lbs. Oregon INTRASTATE <u>farm vehicles</u> have <u>registration</u> free flow through 105,500 lbs, but only within 50 miles of the Oregon/ Idaho Border.

Note: Idaho farmers operating in Oregon must provide an annual "Farm" certification for an exemption from weight distance taxes.

Utah Agreement: Utah INTERSTATE <u>farm vehicles</u> have <u>registration</u> free flow through 80,000 lbs.

Washington Agreement: Washington INTERSTATE <u>farm vehicles</u> have <u>registration</u> free flow through 105,500 lbs. Washington INTRASTATE <u>farm vehicles</u> have <u>registration</u> free flow through 105,500 lbs, but only within 50 miles of the Washington/Idaho Border.

For definitions of Interstate and Intrastate, please see the Glossary.

DRIVER QUALIFICATIONS

MINIMUM QUALIFICATIONS

A driver must:

- Be at least 18 years old; 21 years old if driving interstate; and
- · Have a valid commercial driver's license (class A, B or C) or a valid
- class D driver's license, depending on the size of the <u>vehicle</u> and commodity being hauled. Additional endorsements may be required.

A driver may have to meet certain requirements such as an entry-level driver's training (ELDT), a medical examiner's certificate (DOT medical card), drug and alcohol testing, etc., depending on the commodity being hauled or whether the driver is traveling interstate or intrastate.

COMMERCIAL DRIVER'S LICENSE (CDL)

This section provides a brief description of CDL requirements and endorsements/ restrictions. Detailed information can be found pertaining to Commercial driver licenses in Idaho's CDL Manual which can be accessed here or by using the QR code below:



A CDL is required to operate a:

- Combination <u>vehicle</u> with a manufacturer's gross combination weight rating (<u>GCWR</u>) of 26,001 lbs or more, provided that the manufacturer's gross vehicle weight rating (<u>GVWR</u>) of the towed unit is greater than 10,000 lbs.
- Single vehicle with a GVWR of 26,001 lbs or more.

- Vehicle designed to transport 16 or more persons (including the driver).
- Vehicle of any size carrying quantities of <u>hazardous materials</u> that require placards.

CDL EXEMPTIONS

Exemptions from CDL requirements may include drivers of recreational, military, and emergency vehicles, as well as some <u>farm vehicles</u> not used for hire if driven within 150 air miles of the farm. Idaho has an agreement with the state of Oregon that Oregon farmers having in their possession a valid Oregon driver license with a Class A or Class B farm endorsement are authorized to operate farm vehicles in the State of Idaho without a CDL.

CDL TESTS

Drivers must pass both knowledge and skills tests (vehicle inspection, basic control skills, and road).

CDL ENDORSEMENTS/RESTRICTIONS

CDL endorsements are based on the type of <u>vehicle</u>, or the commodity being transported. The following endorsements or restrictions may apply:

- Double/triple trailers (T)
- Hazardous materials (H)
- Tank vehicles (N)
- Passenger buses (P)
- School buses (S)

Your license will have an (L) restriction unless you pass airbrake knowledge and skills tests in a vehicle equipped with air brakes.

You will receive a restriction if you test in a commercial <u>vehicle</u> with an automatic transmission (E)

You will also receive a restriction if you test in a Class A <u>vehicle</u> that is not a tractor trailer (O).

HAZARDOUS MATERIALS AND HAZARDOUS WASTE

<u>Hazardous Materials</u> are useful products that, when transported, pose a significant risk to health, safety, or property because they are flammable, toxic, corrosive, or have other dangerous properties.

<u>Hazardous Wastes</u> are legally defined by an act of Congress as products that are either "listed" or meet the criteria of ignitability, corrosivity, reactivity, or EP toxicity, and no longer have a use. When transported, <u>hazardous wastes</u> must be accompanied by a <u>hazardous waste</u> manifest.

If you are hauling <u>hazardous materials</u>, you must comply with the Federal Motor Carrier Safety Regulations pertaining to <u>hazardous materials</u> transport. These are found in the Federal Motor Carrier Safety Regulations, <u>Part 390 through Part 397</u>.

Depending on the type and quantity of the cargo, a permit and/or an endorsement may be required. <u>Title 49 of the Code of Federal Regulations</u> outlines the regulated materials and quantities of each material requiring a manifest, a placard, and/or reportable quantity (RQ) designator. These same guidelines determine when an Idaho <u>hazardous waste</u> permit or <u>hazardous materials</u> endorsement will be needed.

Idaho Code <u>49-2203</u> provides information on <u>hazardous materials</u> endorsements. Vehicles transporting any amount of <u>hazardous materials</u> must obtain a <u>hazardous materials</u> endorsement. See the chart below for information pertaining to when a <u>hazardous materials</u> endorsement and a hazardous waste permit is needed:

| If you transport: | Then you need: | |
|--|---|--|
| <u>Hazardous wastes</u> requiring placards under 49 CFR*, Part 171 – 172 | Hazardous Materials Endorsement and Hazardous Waste Permit | |
| <u>Hazardous wastes</u> requiring manifests under 40 CFR*, Part 262 | Hazardous Materials Endorsement and Hazardous Waste Permit | |
| Hazardous materials regulated under 49 CFR*, Part 171 -172 | Hazardous Materials Endorsement | |
| Hazardous substances regulated by 49 CFR*, Part 171, and the appendix to \$ 172.101, and identified by "RQ" designation on shipping papers | Hazardous Materials Endorsement | |
| Waste PCBs regulated by 40 CFR*, Part 761 (greater than 50 parts per million) | Hazardous Waste Permit | |
| Any waste PCB material which is accompanied by a uniform hazardous waste manifest | Hazardous Waste Permit | |

^{*}Code of Federal Regulation

Hazardous Materials Endorsements and Hazardous Waste Permits can be obtained online at: https://crs.idaho.celtic-host.com. They may also be purchased by phone or at the first available Port of Entry location.

See our customer service options for more information.

For additional information regarding hazardous material regulations and/or to receive out-of-service criteria, contact the Idaho State Police.

HEAVY VEHICLE USE TAX (HVUT)

The Internal Revenue Service (IRS) has assessed the Federal Heavy Vehicle Use Tax (<u>HVUT</u>) since 1954. The tax dollars collected are used to fund construction and maintenance of public roads.

Vehicles 55,000 lbs or more gross weight operated on public highways are required to file Form 2290, Heavy Highway Vehicle Use Tax Return. The tax period begins on July 1 and ends the following June 30 and is always filed in advance of the tax period. The return is due by the last day of the month following the vehicle's first taxable use in the tax period. For new vehicle registration purposes, the filing must be done within 60 days of the purchase.

The tax is suspended for vehicles used on public highways 5,000 miles or less (7,500 miles or less for agricultural vehicles) during a tax period. The <u>owner</u> of vehicles suspended under the mileage limitation must still file the tax return annually and the filing is subject to audit.

Federal law requires that the Idaho Transportation Department and county licensing offices obtain proof of filing of the HVUT before registering Idaho-based vehicles with a gross-weight of 55,000 lbs or more. A copy of the Schedule 1 page of Form 2290 is considered acceptable proof of filing of HVUT*, if the form is stamped by the IRS, has the E-Filed watermark if filed online, or if it is accompanied by a copy of the front and back of the canceled check covering payment of the tax. If no tax was due to the IRS, the receipt stamped Schedule 1 page is required. The Schedule 1 page must be for the correct tax year and must list the complete vehicle identification number (VIN) of the yehicle being registered. Federal law allows no exceptions to this requirement. The Form 2290 and the payment due, if any, (payable to "US Treasury") may also be filed at any Commercial Vehicle Services yequirements-registration location, for forwarding to the IRS.

The IRS requires filings of 25 or more vehicles to be submitted online only.

For more information regarding Heavy Vehicle Use Tax, contact the IRS at (866) 669-4096.

To determine which <u>HVUT</u> return period will be required when registering a commercial <u>vehicle</u> utilize the <u>HVUT Filing Period Tool</u>.

IDAHO PORTS OF ENTRY

STOPPING AT THE PORTS OF ENTRY

Vehicles may be required to stop at a Port of Entry for inspection and weight verification. Follow the directions on the posted signs and traffic signals at each Port of Entry. The following are subject to stopping and inspection at the Ports of Entry locations in Idaho:

- All vehicles, or combinations of vehicles, including farm haulers transporting livestock, with a <u>maximum gross weight</u>, or registered <u>gross weight</u>, or operated at a <u>gross weight</u> of 26,001 lbs or more, must stop at, and clear, each "open" Idaho Port of Entry.
- All vehicles hauling <u>hazardous materials</u> or livestock with a <u>maximum gross weight</u> of 10,001 lbs or more, must stop at, and clear, each "open" Idaho Port of Entry.
- Non-commercial vehicles with a gross or registered gross weight of less than 60,000 lbs are not required to stop.

For more information please refer to Idaho Code 40-511.

Drivers who do not have Idaho permits, licenses, <u>registration</u>, or who are found to be in violation, will be directed to park their vehicles outside the scale lane and return to the building. The Port of Entry inspector will ask the driver to produce all appropriate licenses, <u>registrations</u>, permits, and other required paperwork.

COMMERCIAL REGISTRATION APPOINTMENTS AT PORTS OF ENTRY LOCATIONS

See the <u>Commercial Registration Appointments</u> section located in the <u>Commercial Vehicle Registration</u> section in this handbook.

PARTICIPATION IN A PRECLEARANCE PROGRAM

Participation in a preclearance program, such as the use of a transponder or DriveWyze, is voluntary. The East Boise, Lewiston, Huetter, Sage Junction, Inkom, and Declo Ports of Entry all have the roadside technology to read transponders, license plates, and DriveWyze. Idaho's Weigh-In-Motion equipment verifies that the truck's weight and other screening criteria, including the carrier's Inspection Selection System (ISS) score and, if everything is correct, a second roadside reader will send a "bypass" message to the transponder or the DriveWyze application accessed from a device such as a cell phone or tablet. A green light given on a transponder unit or an "Ok to Bypass" message given on the DriveWyze app means the driver can bypass the weigh station. However, if the transponder gives the driver a red-light signal, the driver must pull through the weigh station. If the preclearance device (transponder, DriveWyze app) provides a different message than the roadside inspection sign, the driver MUST follow the roadside sign.

Idaho is in the process of upgrading the screening systems at the state's Port of Entry locations that have automated screening systems. License Plate Readers (LPR) have been installed at four of our current sites (Inkom, Huetter, Lewiston, East Boise, Declo, and Sage Junction). This technology allows for all vehicles to be screened without the need of a transponder.

As a result of the new technology, the state of Idaho will no longer utilize transponders to screen commercial motor vehicles that are registered <u>intrastate</u> only. Information shown below will help ensure that a license plate can be read correctly when going through one of the locations.

Mount the plate in accordance with Idaho Code <u>49-428</u>. Every license plate shall at all times be:

- Securely fastened to the <u>vehicle</u> to which it is assigned, to prevent the plate from swinging
- Fastened at a height not less than twelve (12) inches from the ground, measuring from the bottom of the plate
- Displayed in a place and position to be clearly visible
- Maintained free from foreign materials and in a condition to be clearly legible

All required registration decals shall be securely attached to the license plates if applicable and shall be displayed as provided in section 49-443(4), Idaho Code. Plate validation decals are no longer issued for vehicles in excess of 26,000 pounds. For vehicles registered at 26,000 pounds and under, plate validation decals will continue to be issued and required, reflecting the four-digit expiration year, two-digit month of expiration, and license plate number. For permanently registered trailers, validation decals are not required. No decals are issued for rental utility trailers and annually registered trailers.

Ensure that front-end safety equipment and license plate holders are not obscuring your license plate. Bent and/or distorted plates should be straightened out or replaced.

Preclearance procedures are as follows:

- Actual weight will be checked against the registered weight of the <u>vehicle</u>. Axle, gross, and bridge weights will be monitored as well.
- <u>Interstate</u> trucks are required to display IFTA <u>credentials</u> or purchase a temporary fuel permit.
- It is a violation of federal and state law to have dyed fuel in the supply tank of a vehicle. All diesel-powered vehicles over 26,000 lbs are subject to fuel sampling.
- Vehicles and drivers are subject to random equipment and Electronic Logging Devices (ELD) checks. Vehicles and/or operators found with an Out of Service violation will be parked for repair.

Idaho does NOT issue transponders, but the following options are available to obtain a transponder:

For interstate operators who regularly stop at Oregon weigh stations contact:

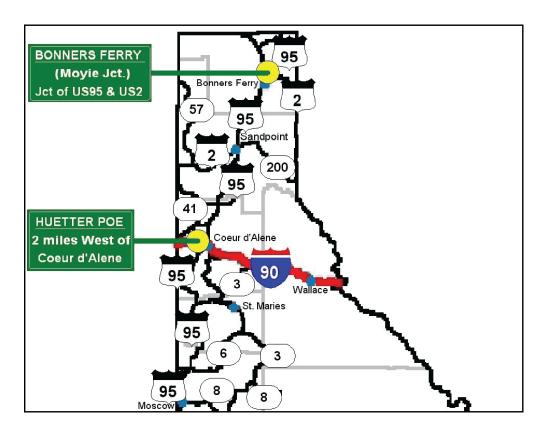
https://www.oregon.gov/ODOT/ MCT/Pages/GreenLightProgram.aspx

- Washington can register PrePass transponders for those carriers registered in their state; visit https://www.wsdot.wa.gov/ for more information.
- All others contact the Washington Service Center at (888) 877-8567.

PORTS OF ENTRY LOCATIONS

Visit https://itd.idaho.gov/poe-locations/ for the Idaho Ports of Entry map.

DISTRICT ONE



BONNERS FERRY

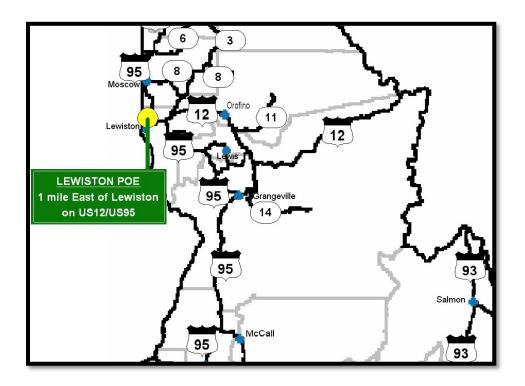
M.P. 510.6 - US-95 & JCT US-2

Bonners Ferry, ID Phone: (208) 267-2486 Fax: (208) 267-1519

HUETTER PORT OF ENTRY

M.P. 8.14 - I-90 Coeur d'Alene, ID Phone: (208) 769-1551 Fax: (208) 769-1552

DISTRICT TWO



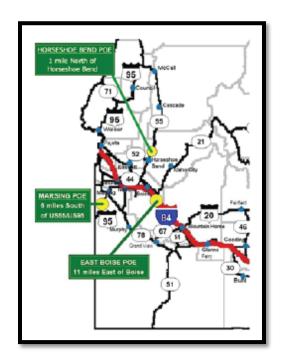
LEWISTON PORT OF ENTRY

M.P. 310 - U.S. 95

Lewiston, ID

Phone: (208) 799-4824 Fax: (208) 799-5083

DISTRICT THREE



EAST BOISE PORT OF ENTRY

M.P. 67 - I-84 east of Boise

Boise, ID

Phone: (208) 334-3272 Fax: (208) 334-3279

HORSESHOE BEND PORT OF ENTRY

M.P. 65.4 – SH-55 Horseshoe Bend, ID Phone: (208) 793-2715 Fax: (208) 332-4139

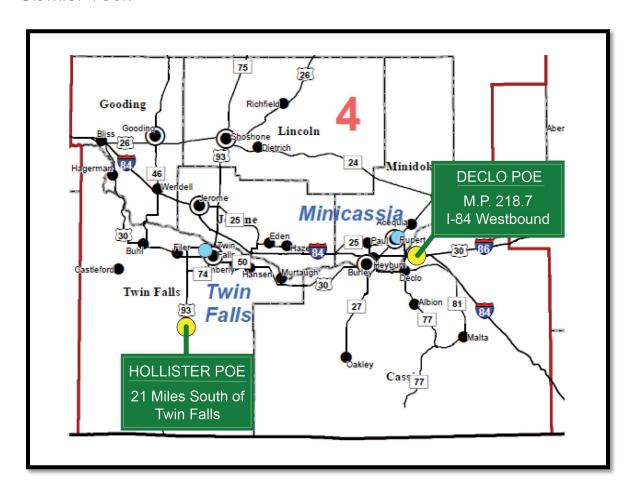
MARSING PORT OF ENTRY

M.P. 18.3 – US-95

Marsing, ID

Phone: (208) 896-4814 Fax: (208) 896-4814

DISTRICT FOUR



DECLO PORT OF ENTRY

M.P. 218.7 I-84 Westbound

Phone 1: (208) 878-6994 Phone 2: (208) 878-6995

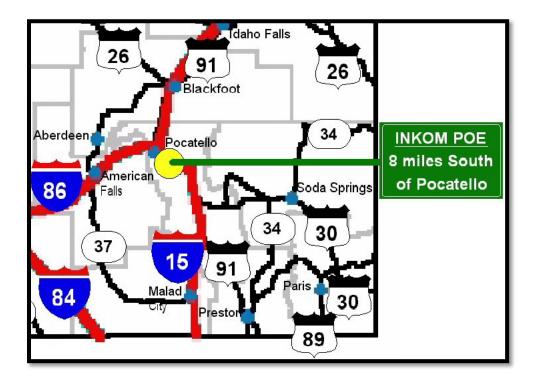
HOLLISTER PORT OF ENTRY

M.P. 26.1 - US-93

21 miles south of Twin Falls Twin Falls, ID

Phone: (208) 655-4413 Fax: (208) 322-7844

DISTRICT FIVE

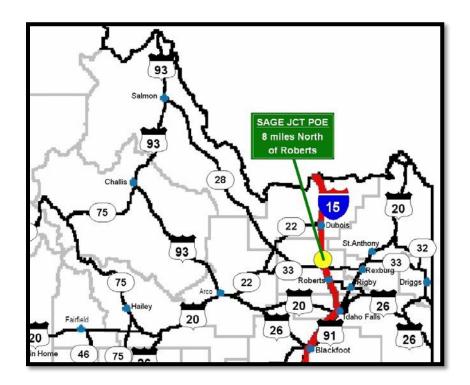


INKOM PORT OF ENTRY

M.P. 59 - I-15

8 miles south of Pocatello Phone: (208) 775-3322 Fax: (208) 775-4568

DISTRICT SIX



SAGE JUNCTION PORT OF ENTRY

M.P. 142 - I-15

8 miles north of Roberts Phone: (208) 228-3636 Fax: (208) 228-3639

INSURANCE REQUIREMENTS

INSURANCE

Idaho Code <u>49-1229</u> requires every <u>motor vehicle</u> that is operated on public highways to be continuously insured, or the <u>owner</u> must post an indemnity bond with Idaho. A copy of proof of insurance or the indemnity bond must be carried in the <u>vehicle</u>.

Insurance Requirements vary depending on the following:

- The commodity being transported
- Carrier type
- The size of the vehicle
- Whether the vehicle travels interstate or intrastate

REQUIRED INSURANCE CERTIFICATES

The Form E insurance certificate is required for vehicles registered as <u>Full Fee</u> with an operation type of Haul-for-Hire.

The BMC-91X insurance certificate is required for vehicles registered <u>IRP</u> with an operation type of Haul-for-Hire.

The Form E and BMC-91X are verified through FMCSA or are provided to Motor Carrier Services by the insurance company, along with any subsequent policy cancellations.

Note: Policy cancellations may result in the revocation of the vehicle registration.

INTERNATIONAL FUEL TAX AGREEMENT (IFTA)

Idaho is a member of the International Fuel Tax Agreement (IFTA). All IRP and foreign Full Fee carriers operating vehicles in excess of 26,000 lbs GVW and powered by diesel, propane, or natural gas must obtain an IFTA license and decals, or purchase temporary trip permits for fuel tax purposes.

Recordkeeping requirements are similar to <u>IRP</u> recordkeeping requirements. See the <u>online Idaho IFTA web-guide</u>.

Once you've obtained your <u>IFTA</u> license, you can file online at the <u>Idaho State Tax</u> Commission.

If registered solely for Idaho, <u>Full Fee</u> carriers are not required to purchase a temporary trip permit for fuel tax purposes when returning to Idaho from another <u>jurisdiction</u>.

An <u>IFTA</u> license issued by any <u>IFTA</u> jurisdiction fulfills a vehicle's fuel tax requirements in any other member <u>jurisdiction</u>.

A copy of the <u>IFTA</u> license must be carried electronically or kept as a hard copy in each <u>vehicle</u>. It must be available to all roadside enforcement upon request. One decal must be displayed on each side of the lower rear exterior of the cab (two decals per vehicle).

To apply for the IFTA license use Form IMC-2.

For more information regarding special fuel requirements, contact the Idaho State Tax Commission at (208) 334-7855.

It is illegal to use dyed diesel in any registered <u>motor vehicle</u>, Idaho Code <u>63-2425</u>, whether for commercial or noncommercial use. Ports of Entry and the Idaho State Police are authorized to inspect for compliance.

LEGAL DIMENSIONS

Legal dimensions for width and height per Idaho code <u>49-1010</u> are as follows:

| Width | 8 ft. 6 in. |
|--------|-------------|
| Height | 14 ft. |

| Length: | |
|---|--------------------------------------|
| Single motor vehicle | 45 ft. |
| Trailer or semitrailer (other than national network) * | 48 ft. |
| Trailer or semitrailer (national network) * | 53 ft. |
| Motor vehicle and one or more trailers (except as noted*) | 75 ft. |
| Double trailers (other than national network) * | 61 ft. of trailers or 75 ft. overall |
| Double trailers (national network) * | 68 ft. of trailers |
| Dromedary tractor (stinger steered) | 75 ft. |
| Dromedary tractor (non-stinger steered) | 65 ft. |
| Boat transporter (stinger steered) | 75 ft. |
| Auto transporter (stinger steered) | 80 ft |
| Auto or boat transporter (non-stinger steered) | 65 ft. |
| Saddlemount combinations (national network) * | 97 ft. |
| Saddlemount combinations (other than national network) | 75 ft. |

^{*}See the $\underline{\text{extra length}}$ map at $\underline{\text{https://permits4idaho.com}}$ for the national and non-national networks

LEGAL OVERHANG

| EEG/ (E G V EI (I I / (I V G | | |
|------------------------------|--------|--|
| Front of <u>vehicle</u> | 4 ft. | |
| From the end of the vehicle | 10 ft. | |
| Front of a boat transporter | 3 ft. | |
| Rear of a boat transporter | 4 ft. | |
| Front of an auto transporter | 4 ft. | |
| Rear of an auto transporter | 6 ft. | |

See the Special Permit Conditions Manual: permits4idaho.com under Helpful Links.

OPERATING AUTHORITY

The Operating Authority (identified as an "MC", "FF", or "MX" number) is an authorization, in addition to a <u>USDOT number</u>, for a carrier to transport regulated <u>commodities</u> or passengers for compensation. A company may need multiple operating authorities depending on its planned business operations.

The Federal Motor Carrier Safety Administration (FMCSA) grants operating authority if the transportation is performed in <u>interstate</u> regulated commerce. <u>Motor Carrier</u> insurance requirements are also administered as part of the MC operating authority requirements.

The headquarters office of the Federal Motor Carrier Safety Administration in Washington, D.C. issues the MC number if the transportation is performed in interstate, regulated commerce, and monitors the commercial motor carrier insurance status. Visit the FMCSA Operating Authority website or contact FMCSA at 800-832-5660 for assistance.

SAFETY

SAFETY EQUIPMENT (NOT ALL-INCLUSIVE)

Comply with FMCSR <u>part 393</u>, and Idaho Code <u>Title 49</u> for safety equipment, such as:

| Safety Equipment | Idaho Code | Federal Code |
|---|----------------------|--------------------------|
| Fire extinguisher and | 49-952(1) | <u>393.95</u> |
| Fire extinguisher and emergency triangles | | |
| Emergency breakaway | 49-933(3) | 393.43 |
| switch on trailer (if over 3,000 | 40-000(0) | <u>333.43</u> |
| pounds) and trailers or | | |
| semitrailers of more than | | |
| 1,500 pounds unladen weight | | |
| License plate light (rear) | | 393.11 |
| Brake lights and turn signals | 49-919 | 393.11 |
| 3 identification lights (front and | 49-909 | 393.11 |
| rear if 80 inches or more overall | 49-909 | 393.11 |
| width) | | |
| Battery box covers | _ | 393.30 |
| Proper load securement | _ | 393.100 - 393.136 |
| Seatbelt | 49-673 | 392.16 |
| Horn | 49-956 | 393.81 |
| Reflective tape on sides and | - | 393.11 (Trailers |
| rear of trailer load | | manufactured on or after |
| | | 12/01/1993) |
| | | 393.13 (Trailers |
| | | manufactured before |
| | | 12/01/1993) |
| All lamps operable (day and | - | <u>393.9</u> |
| night) | | |
| Lamp or flag on projecting load | <u>49-913</u> | <u>393.11</u> |
| that extends over the rear by 4 | | |
| feet or more | 10.010 | 000.75 |
| Tires and mud flaps | <u>49-949</u> | <u>393.75</u> |

DRIVERS

- Must have the correct driver's license (Idaho Code 49-301 and 49-105, FMCSR 383.3 and 383.23). The Commercial Driver's License Self-Certification of Driving Category website is available here.
- Must have the correct endorsements on the driver's license (Idaho Code 49-105 and FMCSR 383.93).
- Need to secure a medical certificate for drivers of vehicles over 10,000 GVWR, GCWR, GVW, or GCW (FMCSR 391.41 and 390.5 for definitions).
- Must have an Electronic Logging Device (ELD) as required by FMCSR 395.1, 395.3, and 395.8.
- Must be at least 21 years of age if operating a commercial vehicle interstate (FMCSR 391.11(b)(1)).
- Must be able to read and speak English (FMCSR 391.11(b)(2)).

SAFETY INSPECTIONS

CVSA safety inspections are performed by the Idaho State Police/Commercial Vehicle Safety and safety inspections of a lesser degree are performed by Ports of Entry personnel on the roadside and at ports of entry.

OUT-OF-SERVICE AND PARK FOR REPAIR CRITERIA

The Idaho State Police Commercial Vehicle Safety unit and Ports of Entry inspectors work jointly and are trained to perform inspections of vehicles and equipment, as well as to check drivers' <u>credentials</u>. While you are stopped at a Port of Entry or roadside inspection site, your <u>vehicle</u> may undergo a safety inspection. Brakes, tires, exhaust systems, coupling devices and turn signals are some, but not all, of the equipment that must meet requirements of the North American Driver/Vehicle Inspection Criteria established by the Commercial Vehicle Safety Alliance (CVSA).

These regulations also apply to the truck driver. Some of the requirements for the driver include a <u>Commercial Driver License</u> (CDL), medical certificate, and a record of hours worked (logbook). If the equipment (or driver) fails to meet the requirements of the Out-of-Service/Parked for Repair Criteria, the <u>vehicle</u> shall not proceed until the requirements have been met. A citation may also be issued.

If the <u>USDOT number</u> is placed out-of-service for imminent hazard violations, or failure of the driver, <u>vehicle</u> and/or <u>motor carrier</u> to comply with the federal <u>interstate</u> trucking requirements, the Idaho <u>IRP</u> vehicle <u>registration(s)</u> will be revoked, and the license plate(s) must be returned to Motor Carrier Services – Registrations immediately. The <u>vehicle(s)</u> may be registered again (including payment of <u>registration fees</u>) once the out-of-service order is lifted.

For more information:

- Contact Driver Services at (208) 334-8736 for <u>Commercial Driver License</u> information.
- Contact Idaho State Police Commercial Vehicle Safety at (208) 884-7220 for ELD and medical requirements, as well as driver safety information, or visit their website.
- Contact Motor Carrier Services- Registrations at (208) 334- 8611 for re-registration of revoked IRP vehicles.

SPECIAL PERMITS

Vehicles and/or loads exceeding the legal dimensions and/or weights may qualify for a special permit. The type of vehicle and/or load will determine what type of special permit, if any, must obtained. Single trip and annual special permits may be ordered online at permits4idaho.com, by contacting the Special Permits Office at 800-662-7133, or by contacting any Idaho Port of Entry. The special permit must be ordered before moving on the highways.

All over dimensional and overweight permits have specific conditions that apply. Some, but not all, of these conditions include compliance with Federal Motor Carrier Safety
Regulations, compliance with <a href="Idaho Idaho Id

Maps, attachments, and the Special Permit Conditions manual can be found under the Helpful Links menu at <u>permits4idaho. com</u>.

ROAD USE FEE REPORTING FOR ANNUALLY PERMITTED NON-REDUCIBLE VEHICLES AND/OR LOADS

The movement of oversize or overweight vehicles, or vehicles with special loads, is a privilege not accorded to every user of the highway.

Administrative cost incurred from processing, issuance, and enforcement of special permits shall be borne by such permittees and not by the general traveling public through expenditure of highway user funds. Special permits issued for non-reducible overweight vehicles and/or loads will be charged a <u>road use fee</u> as set forth in Section 49-1004(2), Idaho Code.

The permittee will submit quarterly mileage reports to the Department, at the permitted weight levels, separate from the registered weight mileage otherwise required to be reported to that agency. Mileage for single trip overweight special permits is charged for, and collected at, the time of issuance, and need not be reported elsewhere.

A quarterly statement is made available every three (3) months and must be returned to the Department even if no miles were traveled using the overweight portion of the annual special permit during that quarter. Every time a non-reducible <u>vehicle</u> and/or load exceeds legal axle weights and/or eighty thousand (80,000) pounds and is operating under an annual overweight/oversize special permit, it must be reported on the quarterly statement. The <u>gross weight</u>, number of axles, and the total miles traveled will provide the information needed to report. If the <u>gross weight</u> is between two weight categories listed on the permit/quarterly statement, you will report at the next higher <u>gross weight</u> limit. Quarterly reporting can be performed online at <u>permits4idaho.com</u>, from your home page, once logged into the application.

LOAD TYPE AND SPECIAL PERMIT DEFINITIONS

NON-REDUCIBLE LOADS DEFINITION

- Any load or <u>vehicle</u> exceeding applicable size or weight limits that, if separated into smaller loads or vehicles, would:
- Compromise the intended use of the <u>vehicle</u> (i.e. make it unable to perform its function),
- Destroy the value of the load or <u>vehicle</u> (i.e. make it unusable for its intended purpose),
- Require more than 8 work hours to dismantle when using appropriate equipment (the applicant has the burden of proof of establishing the number of work hours required to dismantle).

REDUCIBLE LOADS DEFINITION

- A single item or multiple items for transport that could reasonably be repositioned so that the load conforms to legal size and weight dimensions.
- The determination of ability to reduce the load primarily depends on the intended disposition of the contents of the load upon delivery to its destination. (i.e. divide into smaller pieces).

PERMIT TYPE DESCRIPTION

NON-REDUCIBLE OVERSIZE OVERWEIGHT ANNUAL PERMIT

- Required to exceed the legal axle weight(s) and/or 80,000 pounds for travel on designated highways.
- All lift axles must be fully deployed when remaining axles exceed legal axle weights and/or over dimensional.
- The special permit is valid for a year from purchase date.

NON-REDUCIBLE OVERSIZE ONLY ANNUAL PERMIT

- Required to exceed the legal dimensions established by law on Idaho highways but maintains legal axle weight(s) and at/or under 80,000 pounds.
- This covers oversize movements of modular/ manufactured homes.
- The permit is valid for a year from purchase date.

NON-REDUCIBLE SELF-PROPELLED VEHICLE ANNUAL PERMIT

- Allows self-propelled vocational vehicles that exceed legal dimensions and/or weight on Idaho highways (such as cranes, loaders, motor graders, and drills).
- The permit is valid for one year from purchase date.

DISABLED VEHICLE ANNUAL PERMIT

- Required to exceed legal axle weight(s) and/or 80,000 pounds and/or legal dimensions established by law on Idaho highways, when traveling to a disabled vehicle, or to repair with disabled vehicle, or on secondary move.
- Permit is valid for a year from purchase date.

NON-REDUCIBLE OVERSIZE SINGLE TRIP PERMIT

- Required to exceed legal axle weight(s) and/or 80,000 pounds and/or legal dimensions established by law on Idaho highways that may exceed annual permit allowances.
- Permit is valid for 5 days from the effective date.

NON-REDUCIBLE OVERSIZE/ OVERWEIGHT SINGLE TRIP PERMIT

 Required to exceed legal axle weight(s) and/or 80,000 pounds and/or legal dimensions established by law on Idaho highways that may exceed annual permit allowances. The permit is valid for 5 days from the effective date.

REDUCIBLE OVERSIZE ANNUAL PERMIT

- Required to exceed legal dimensions established by law on Idaho highways on routes designated for such operations up to a maximum height of 15 ft. and width of 11 ft. 6 in.
- Permit is valid for a year from purchase date, and for specific commodities.
- Allows for hauling kiln lumber stacks, hauled two wide and two high to exceed legal width of 8'6" wide but not more than 9'3".
- Allows for hauling of round hay bales, hauled two wide and two high to exceed legal width of 8'6" wide but not more than 11'6".

SNOWPLOW ANNUAL PERMIT

- Required to for self-propelled snowplows exceeding legal axle weight(s) and/or 80,000 pounds and/or legal dimensions established by law on Idaho highways.
- Permit is valid for a year from purchase date.

EXTRA LENGTH/EXCESS WEIGHT UP TO 129K ANNUAL PERMIT

- Required to exceed 80,000 lbs on all highways (cannot exceed legal axle weight limits or maximum gross weight limit of 105,500 lbs unless operating on routes designated for up to 129,000 lbs).
- Required to exceed legal length limits (i.e. single trailers over 48 ft. and double trailers exceeding 61 ft. or 68 ft. overall) on routes designated for such operations up to 95 ft. or 115 ft.
- Permit is valid for a year from purchase date.

REDUCIBLE CANADIAN/EASTPORT ANNUAL SPECIAL PERMIT

- Allows vehicles hauling loads from Canada to operate on Canadian weight limits if the route is from Eastport Industries via Kingsgate on US95 to a train station just over the border.
- The permit is valid for one year.

REDUCIBLE ECONOMIC EMERGENCY WAIVER PERMIT

- When a circumstance occurs in which an economic hardship is expected to result, due to the application of existing rules or limitations, the Transportation Board may consider a petition for the temporary waiver of those rules or limitations, which are perceived as being the cause of such economic hardship.
- This special permit must go through a specific approval process.
- The permit is valid for one year from purchase date and is only valid on the specific routes listed on the permit. All Idaho Special Permits may be ordered online at <u>permits4idaho.com</u>, or by calling 800-662-7133, or by visiting one of the POEs noted at the end of the hand- book. Maps and attachments are also available at any Idaho Ports of Entry, or at <u>permits4idaho.com</u>, under Helpful Links.

For information regarding other Western Association of State Highway and Transportation Officials (WASHTO) state permits, contact:

| Arizona | (623) 932-2247 |
|------------|----------------|
| Colorado | (303) 757-9539 |
| Louisiana | (225) 377-7132 |
| Montana | (406) 444-6130 |
| Nevada | (775) 888-7070 |
| New Mexico | (505) 827-0376 |
| Oklahoma | (405) 425-2334 |
| Oregon | (503) 373-0000 |

WEIGHT ENFORCEMENT GUIDELINES

HOW TO DETERMINE ALLOWABLE LEGAL WEIGHT FOR REDUCIBLE LOADS

The gross legal weight is determined by using the Federal Bridge Formula, with some limits. The total <u>gross weight</u> allowed under the Bridge Formula is 105,500 pounds, but the weight must be distributed on all axles so that:

- No single axle exceeds 20,000 pounds
- No tandem axle exceeds its allowed weight
- Or no groups of axles (inner bridges) exceed their allowed weight

The maximum weight limits are:

Steer Axle

- The weight of the steer axle is determined by the manufacturer's rating of the tire as well as the axle. These limits are marked on the sidewall of the tire and the certification sticker on the door jam and shall not exceed the manufacturer's load rating or 20,000 pounds, whichever is less
- The maximum allowable load for any <u>vehicle</u> tire other than on the steer axle operated on the highway shall not exceed 600 pounds per inch width of tire
- Except tires on vehicles manufactured prior to July 1, 1987, which shall not exceed 800 pounds per inch width of tire
- Pounds per inch width of tire can never be used to exceed legal axle weight

Single Axle

Maximum 20,000 pounds

Tandem Axles

- Maximum 34,000 pounds on the Federal Interstate System. See the bridge formula in Idaho Code 49- 1001(1)
- Maximum 37,800 pounds when gross weight does not exceed 79,000 pounds on the interstate with the following exempt commodities: logs, pulpwood, stull, poles, or piling; ores, concentrates, sand & gravel, and aggregates thereof, in bulk; unprocessed agricultural products, including livestock. See the bridge formula in Idaho Code 49-1001(2)
- Maximum 37,800 pounds Non-Interstate System, gross weight does not exceed 80,000 pounds. See the bridge formula in Idaho Code 49-1001(9)

Maximum Weight Without Excess Weight Permit On State Highways

105,500 pounds (reducible loads only)

Maximum Weight With Excess Weight Permit On All Highways

• 105,500 pounds (reducible loads)

Maximum Weight On Interstate And Designated Secondary Highways, With Permit

129,000 pounds (reducible loads only)

For the Bridge Chart go to permits4idaho.com and click on Helpful Links. For a Bridge Calculator go to trucking.idaho.gov and click on the Port of Entry tab.

SEASONAL WEIGHT RESTRICTIONS

During the spring, when warmer temperatures cause the road surface to break up and deteriorate, the highways most affected are restricted to lower axle weights and speed restrictions. (See IDAPA Rule 39.03.03.700)

The District will sign, and mark affected state highways the day before the weight and/or speed restrictions are in effect. The weight and/or speed restrictions will be enforced the day after the Districts sign and mark the state highways.

On those sections of highways which are posted for legal weight, or to less than legal weight, trucks and <u>buses</u> weighing 10,000 pounds or more will be restricted to 30 mph in critical areas. Speed zones will be marked with red and yellow markers. A red marker will mean that the speed is restricted to 30 mph and a yellow marker will mean that legal speed can be resumed.

For information on operating restrictions for state highways posted for spring breakup limits, or to check on a travel route for construction restrictions etc., go to 511.ldaho.gov and click on the truck icon (Commercial Vehicles tab) at the bottom of the Layers menu.

It is important for the trucking industry to cooperate and comply with the load and speed limits. If the load and speed limits are observed, the need for future, more restrictive, limits may be alleviated. Excessive violations may lead to implementation of more restrictive limits.

CHAIN LAW

Idaho has a chain law, which can be found in Idaho Code, Section <u>49-948</u>. It currently only applies to the following passes in Idaho, Lolo on US-12, Look Out and 4th of July on I-90.

Idaho is a Zero Tolerance State for Weight Enforcement. All violators found exceeding legal weight laws by any amount shall be advised and an appropriate compliance action against them will be taken. (See Idaho Code 49-1001 for more information.)

ISSUANCE OF TRAVEL AUTHORIZATIONS

Vehicles exceeding the legal maximum weight by 2,000 lbs on a single axle, or 7% on any combination of axles, will be required to either purchase a travel authorization or offload to another <u>vehicle</u> at the point of contact.

Vehicles exceeding the legal maximum weight by 15% on any single axle or combination of axles, are required to offload all excess <u>commodities</u> at the point of contact.

No cargo can be unloaded onto Ports of Entry or Highway Right-of-Way property.

UNIFIED CARRIER REGISTRATION (UCR)

<u>UCR</u> is a federally mandated program requiring registrants with vehicles over 10,000 pounds and operating <u>interstate</u> or in interstate commerce, to register their <u>USDOT number</u> with their base state. This also includes freight forwarders, brokers, and leasing companies. A per-company annual fee is assessed based on the number of power units operating under the registrant's <u>USDOT number</u>. No credential is issued as enforcement will verify compliance via the <u>federal database</u>, or the <u>National UCR</u> database.

The <u>UCR</u> filing status for the current and previous calendar years will be verified before processing a <u>registration</u> transaction. The designation of the <u>USDOT number</u> as "<u>interstate</u>" determines if a filing is due, not the type of vehicle <u>registration</u>.

<u>UCR</u> requirements can be met by applying online through the <u>National UCR system</u>. Payment can be made by credit card or electronic check.

Registrants who do not apply online can mail the completed Idaho <u>UCR application</u> for the appropriate filing year(s) along with a check made payable to "State of Idaho" to:

Motor Carrier Services P.O. Box 34 Boise, ID 83707

For more information regarding <u>UCR</u> requirements, or to obtain and submit the application, visit <u>trucking.idaho.gov</u>.

USDOT NUMBERS

A USDOT number is a number issued through the Federal Motor Carrier Safety Administration (FMCSA). This number is used for purposes of tracking safety and vehicle inspections. It is generally issued to interstate carriers with vehicles over 10,000 pounds, and intrastate carriers with vehicles over 26,000 pounds, with some exceptions.

Visit <u>FMCSA's USDOT Number</u> website to determine if you need a USDOT number, to apply for a USDOT number, or to update your information associated with your USDOT number, such as updating your address. FMCSA requires that all carriers update their information every two years, which is known as the "biennial update."

For more information regarding DOT numbers, contact FMCSA.

APPENDIX A-HELPFUL LINKS

- 511 Website: https://511.idaho.gov/
- Ask FMCSA Website: https://ask.fmcsa.dot.gov/
- CDL Self Certification: https://dmvapps.itd.idaho.gov/cdlselfcertification
- CDL Manual: https://itd.idaho.gov/wp-content/uploads/2016/06/cdl manual.pdf
- CRS application: https://crs.idaho.celtic-host.com
- FMCSA Website: https://www.fmcsa.dot.gov/
- Idaho State Tax Commission homepage: https://tax.idaho.gov/
- Idaho State Tax Commission IFTA webpage: https://tax.idaho.gov/IFTA
- Idaho State Tax Commission Taxpayer Access Point(TAP): https://idahotap.gentax.com/TAP/ /
- Idaho State Police Commercial Vehicles Website: https://isp.idaho.gov/cvs/
- Idaho Statutes Website: https://legislature.idaho.gov/statutesrules/idstat/
- Idaho Transportation Department IDAPA Rules: https://adminrules.idaho.gov/rules/current/39/index.html
- Idaho Transportation Department CDL Self Certification Information: https://truckdrivingschoolsinfo.com/wp-content/upLoads/2014/04/IdahoSelfCertifyCategoryChart.pdf
- Idaho Trucking Association Website: https://idtrucking.org/
- Idaho Trucking Website: https://trucking.idaho.gov/
- IFTA, Inc.: https://iftach.org/
- IRS HVUT website: https://www.irs.gov/forms-pubs/about-form-2290
- Oregon Greenlight Transponder Program: https://www.oregon.gov/ODOT/MCT/Pages/GreenLightProgram.aspx
- Ports of Entry Locations: https://itd.idaho.gov/poe-locations/
- Registration Types and Requirements: https://apps.itd.idaho.gov/Apps/Dealers/Reg-Types_Requirements/index.html
- UCR: http://www.ucr.gov/
- Washington State Department of Transportation website: https://www.wsdot.wa.gov/CommercialVehicle/CVISN/CVISNFAQ.htm

APPENDIX B-BROCHURES

Idaho Ports of Entry Brochure

https://itd.idaho.gov/wp-content/uploads/2018/08/DMV_POE.pdf



Requirements for Commercial Driver Licenses

https://itd.idaho.gov/wp-content/uploads/2018/08/DMV_CDL.pdf



Types of Commercial Driver Licenses

https://itd.idaho.gov/wp-content/uploads/2021/09/DMV_CDL_Types.pdf



Transporting Livestock

https://itd.idaho.gov/wp-content/uploads/2018/08/DMV_Livestock.pdf



GLOSSARY

APPLICATION FOR TITLE

Document to apply for an Idaho title through a County Assessor office.

APPORTIONED

Synonymous with <u>IRP</u> (International Registration Plan). A multi-jurisdictional <u>reciprocity</u> agreement for registering vehicles operating in two (2) or more member jurisdictions.

BILL OF SALE

Document showing ownership of the <u>vehicle</u> has changed. A Bill of Sale must contain at a minimum the name of the buyer, the name of the seller, the seller's signature, a complete vehicle description (year, make, <u>vehicle</u> identification number), the <u>purchase price</u> and the <u>purchase date</u> of the vehicle.

BUS

A <u>motor vehicle</u> designed for carrying more than ten (10) passengers and used for the transportation of persons.

CAB CARD (REGISTRATION)

A registration issued to a <u>vehicle</u> and registrant, which authorizes the operation of the vehicle on the highways. All <u>trailer</u> registrations and those <u>power unit</u> registrations in excess of 26,000 pounds will be issued electronically, no license plate validation decal is required. Registrations for power units 26,000 pounds and under will include license plate validation decals.

COMBINATION OF VEHICLES

The truck tractor and one or more trailers or semi-trailers.

COMBINATION GROSS VEHICLE WEIGHT

The total weight of the combination of vehicles and their load.

COMMERCIAL DRIVER LICENSE

Any class A, class B, or class C driver's license.

COMMODITIES

Cargo hauled on a vehicle.

CONTRACT CARRIER

Any <u>motor carrier</u> transporting persons or property for compensation or hire, under contract to a particular person, firm, or corporation.

CREDENTIALS

<u>Registration</u>, plates, and decals (26,000 lbs and under) that validate a <u>vehicle</u> registration.

DOT NUMBER

Number issued by the Federal Motor Carrier Safety Administration (FMCSA). This number is used for purposes of tracking safety and <u>vehicle</u> inspections. It is generally issued to <u>interstate</u> carriers with vehicles over 10,000 pounds and <u>intrastate</u> carriers with vehicles over 26,000 pounds, with some exceptions.

EIN

A nine-digit number assigned by the Internal Revenue Service to sole proprietors, corporations, partnerships, estates, trusts, and other entities, for tax filing and reporting purposes.

EMS

Emergency Medical Service. The \$1.25 fee assessed to all Full Fee power units.

EXTRA LENGTH

Any <u>vehicle</u> combination, which normally haul reducible loads, in excess of the legal limits, but not more than one hundred fifteen (115) feet, as established in Section 49-1010, Idaho Code.

FARM VEHICLE

A <u>vehicle</u> or combination of vehicles owned by a farmer or rancher that is operated over public highways and used exclusively to transport unprocessed agricultural, dairy, or livestock products raised, owned, and grown by the <u>owner</u> of the vehicle to market or place of storage, including the transportation by the farmer or rancher of equipment, supplies, or products purchased by that farmer or rancher for his own use.

FLEET

One or more vehicles within a <u>Motor Carrier</u> account having the same fleet type (IRP, Full Fee power, annual trailer, permanent trailer, etc.).

FOREIGN FULL FEE

Registration issued to vehicles based in jurisdictions other than Idaho that pay the full Idaho registration fees rather than permitting or apportioning.

FREE FLOW AGREEMENTS

Special agreements, or parts of other agreements, between jurisdictions, that allow a <u>vehicle</u> to operate "free" of <u>registration fees</u> in the signatory jurisdictions other than the base <u>jurisdiction</u>.

FUEL PERMIT

See IFTA.

FULL FEE

Type of registration program for vehicles registered for Idaho only.

FULL TRAILER

A <u>vehicle</u> without motive power designed for carrying persons or property, being drawn by a <u>motor vehicle</u>, and so constructed that no part of its weight rests upon the towing vehicle.

GCW

Gross Combined Weight: the weight of a combination of vehicles without load, plus the weight of any load on that combination.

GCWR

Gross Combination Weight Rating: the value as specified by the manufacturer as the maximum loaded weight of a combination (articulated) <u>vehicle</u>.

In the absence of a value specified by the manufacturer, <u>GCWR</u> will be determined by adding the <u>GVWR</u> of the <u>power unit</u> and the towed unit(s), or the GVW of the <u>power unit</u> and towed unit(s), or any combination thereof, whichever is greater.

GVWR

Gross Vehicle Weight Rating is the manufacturer's assigned weight rating for the <u>vehicle</u> (<u>truck/bus/trailer</u>), not the vehicle's registered weight. On trucks, the GVWR is usually found on a metal plate inside the driver's door. On trailers, it is commonly found on the front of the <u>trailer</u> on the driver's side but may be elsewhere. For weight enforcement purposes, the actual weight of the vehicle with its current load will be used in place of GVWR.

GROSS WEIGHT

The weight of a <u>vehicle</u> or combination of vehicles, plus, the weight of any load thereon.

HAZARDOUS MATERIALS

Useful products which, because they are flammable, toxic, corrosive, explosive or have other dangerous properties, pose a significant risk to the health, safety or property when transported.

HAZARDOUS WASTE

A material that is subject to Hazardous Waste manifest regulations of the EPA due to the type and quantity of the material.

HOUSEHOLD GOODS CARRIER

"Household Goods Carriers" are defined in <u>IRP</u> as carriers handling (1) personal effects or property to be used in a dwelling, or (2) furniture, fixtures, equipment, and the property of stores, offices, museums, institutions, including objects of art, displays and exhibits which, because of their unusual nature or value, require the specialized handling and equipment usually employed in moving household goods.

HVUT

Federal Heavy Vehicle Use Tax Form 2290 whose filing is required for vehicles 55,000 lbs and over.

IFTA

International Fuel Tax Agreement. IFTA licenses are issued to carriers operating in more than one IFTA <u>jurisdiction</u>.

INTERSTATE

A <u>vehicle</u> hauling commodities across state lines, or within a single state when the transportation is part of an interstate or international shipment, or between the United States and other countries.

INTRASTATE

A <u>vehicle</u> that is picking up a load within a <u>jurisdiction</u> and delivering it to another location within that <u>jurisdiction</u>, or a vehicle that is working within a particular <u>jurisdiction</u>. A commercial vehicle over 10,000 pounds (as defined in FMCSR 390.5) that is in the state in the furtherance of their business and is therefore required to be registered, or to purchase Idaho temporary permits.

Continued on next page

This includes vehicles:

- owned and/or operated within Idaho where the owner and/or operator of the vehicle are working on a job site in Idaho,
- where the owner has a contract to do work within Idaho.
- where the <u>owner</u> is doing "point-to-point" work in Idaho (where the load is picked up and delivered with Idaho on the same trip), or
- the nature of the work requires that the <u>vehicle</u> be domiciled in Idaho. This does not include vehicles:
 - o meeting the definition of farm registration reciprocity,
 - o meeting the definition of dealer reciprocity,
 - o or 26,000 pounds or less making daily deliveries within Idaho.

IRP

The International Registration Plan.

JURISDICTION

A state, province, territory, or foreign country.

LEASE

A written document vesting exclusive possession, control of, and responsibility for, the operation of the <u>vehicle</u> to the <u>lessee</u> for a specific period of time.

LESSEE

In a <u>lease</u>, the party acquiring the use of equipment with or without driver, from another.

LESSOR

A person, firm, or corporation which, under the terms of a <u>lease</u>, grants the legal right of possession, control of, and responsibility for, the use of the equipment.

MAXIMUM GROSS WEIGHT

The scale weight of a <u>vehicle</u> equipped for operation, plus, the maximum load to be carried as declared by the <u>owner</u>. The term "maximum gross weight" means the combined gross weights of all vehicles in the combination and their loads.

MOTOR CARRIER

An individual, partnership, corporation or other legal entity engaged in the transportation of persons or property in the furtherance of a business or for hire.

MC NUMBER

This is a 6- or 7-digit number issued by the Federal Motor Carrier Safety Administration to for-hire carriers who operate <u>interstate</u> and are hauling non-exempt commodities.

JURISDICTION DISTANCE

As recorded from individual vehicle mileage records, a compilation of the actual distance traveled by a <u>vehicle</u>.

MOBILE HOME TOTER

A <u>motor vehicle</u> specifically designed and used for drawing manufactured homes, and not so constructed as to carry any load thereon, or any part of the weight (except for the towing device), of any manufactured home so drawn.

MOTOR VEHICLE

Every vehicle that is self-propelled by power other than muscular power.

OVERALL LENGTH

The <u>vehicle</u> combination length plus any load overhang.

OWNER

Any person, firm, or corporation, other than a lien holder, holding legal <u>title</u> to a <u>vehicle</u>.

POWER UNIT

Bus, truck, truck-tractor, mobile home toter, or tractor.

POWER OF ATTORNEY

A legal document authorizing one person to act on behalf of another (certain restrictions may be identified).

PRECEDING YEAR

The previous July 1 through the most recently occurring June 30 except <u>fleets</u> expiring June 30, July 31, or August 31, which use the prior July 1 to June 30 period.

PRIVATE CARRIER

A person, firm, or corporation, which utilizes its own trucks to transport its own freight.

PROPERLY REGISTERED VEHICLE

A <u>vehicle</u> which has been registered in full compliance with the laws of all jurisdictions in which it is intended to operate.

PROOF OF PURCHASE

Bill of sale, or application of title, or title that identifies the new owner and their vehicle.

PURCHASE PRICE (VEHICLE)

For the purposes of <u>IRP</u> registration, the actual purchase price of a <u>vehicle</u>, if reasonable, including the value of any trade-in or other valuable consideration, and cost of accessories and modifications. Excluded are applicable federal excise taxes, state and local sales or use taxes, transportation, or shipping costs, or preparatory or delivery costs.

RECIPROCITY

The reciprocal granting of rights and/or privileges to vehicles properly registered under the <u>IRP</u>, and to vehicles not so registered if such vehicles are subject to separate reciprocity agreements, arrangements, declarations, or understandings.

REGISTERED MAXIMUM GROSS WEIGHT

The <u>maximum gross weight</u> on the <u>registration</u> as declared by the <u>owner</u> at the time of registration or renewal of registration.

REGISTRATION (CAB CARD)

A <u>registration</u> issued to a <u>vehicle</u> and registrant, which authorizes the operation of the vehicle on the highways. All <u>trailer</u> registrations and those <u>power unit</u> registrations in excess of 26,000 pounds will be issued electronically, no license plate validation decal is required. Registrations for power units 26,000 pounds and under will include license plate validation decals.

REGISTRATION FEE

The fees required under the laws of each <u>jurisdiction</u> for each <u>vehicle</u> at the regular annual or unexpired portion of the <u>registration</u> year.

SEMI-TRAILER

A <u>vehicle</u> without motive power, designed for carrying persons or property and for being drawn by a <u>motor vehicle</u>, and so constructed that part of its load rests upon, or is carried by, the towing vehicle.

SPECIAL FUELS

Fuels other than gasoline.

TEMPORARY VEHICLE REGISTRATION

Is either a permit issued by a <u>jurisdiction</u> in lieu of a regular <u>registration</u>, or <u>reciprocity</u>, or a permit to exceed the registered <u>gross weight</u> of the <u>vehicle</u>.

TITLE

A document issued to a vehicle to indicate ownership.

TRACTOR

Every motor vehicle designed and used primarily for drawing other vehicles, but not so constructed as to carry a load other than part of the weight of the vehicle and load so drawn.

TRAILER

Every <u>vehicle</u> without motive power designed to carry property or passengers, and to be drawn by a <u>motor vehicle</u>.

TRUCK

Every <u>motor vehicle</u> exceeding 8,000 lbs <u>gross weight</u>, designed and used primarily for the transportation of property.

TRUCK TRACTOR

Every motor vehicle designed and used primarily for drawing other vehicles, and so constructed as to carry a load other than a part of the vehicle and load so drawn.

TVC

Temporary Vehicle Clearance: Authorizes operation of a <u>vehicle</u> after payment of registration fees for up to 45 days until <u>registration</u> and plates can be issued. (It may be referred to in other jurisdictions as Temporary Authority – TA, or Temporary Operating Authority – TOA.)

UCR

Unified Carrier Registration: <u>motor carriers</u> involved in <u>interstate</u> commerce, and other businesses subject to Unified Carrier Registration (UCR) are required to submit annual fees based on fleet size to supplement funding for state highway safety programs.

UNLADEN WEIGHT

The weight of a vehicle fully equipped for service excluding the weight of any load.

USE FEE - ROAD USE FEES (SPECIAL PERMITS)

Road use fees for vehicles hauling non-reducible vehicles and/or loads are separate fees paid above and beyond the <u>registration fees</u>. The road use fees are collected on a single trip permit at the time it is issued/ picked up. The road use fees for annual permits are reported (laden miles only) and paid on a statement that is mailed out quarterly.

UTILITY TRAILER

A <u>trailer</u> constructed for the purpose of carrying property and not to exceed 6,000 pounds declared gross vehicle weight

VEHICLE

Every device in, upon, or by which any person or property is, or may be, transported or drawn upon a highway, excepting devices moved by human power or used exclusively upon rails or tracts.

VEHICLE CONFIGURATION

The actual number of vehicles in the configuration, i.e., <u>truck tractor</u> and three trailers; or <u>truck tractor</u> and two trailers.

VEHICLE IDENTIFICATION NUMBER (VIN)

The unique combination of numbers and letters generally assigned to a <u>vehicle</u> by the manufacturer for the purpose of titling and registering.