



Idaho Full Fee Application for Registration

ITD 3033 (Rev. 07-17)

Motor Carrier Services ■ PO Box 34 ■ Boise, ID 83731-0034

Phone: 208-334-8611 ■ Fax: 208-334-2006 ■ E-Mail: cvs@itd.idaho.gov ■ Web Sites: dmv.idaho.gov ■ trucking.idaho.gov

Renew online at
trucking.idaho.gov

Idaho Account Number		Taxpayer Identification Number		U.S. DOT Number		Application Effective Date		Registration Year	
Registrant Name				DBA					
Business Address				City			State	Zip	
Mailing Address (if different from above)				City			State	Zip	
Contact Name		Phone		Fax		E-Mail Address			

1-Action Code	2-Base Jurisdiction	3-Unit Number	4-Vehicle Year	5-Vehicle Make	6-Complete Vehicle Identification Number				
7-Vehicle Type	8-Name of Titled Owner						9-Idaho Title Number	10-TVC Yes/No	
11-Fuel Type	12-Operation Type	13-Combined Gross Weight	14a-Mileage (Power Units Over 60,000 lbs.)		14b-Actual/Estimated	15-Idaho Plate			

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Column 1, Action Codes:	
A – Add a power unit	D – Delete a vehicle registration
R – Renew a power unit <i>(Save time! Renew online at www.trucking.idaho.gov)</i>	P – Add a permanent trailer
C – Change vehicle information	1YA – Add or renew a 1-year annual trailer
	1YS – Add or renew a 1-year staggered trailer

Do not remit payment with the application, an invoice for the fees due will be provided. The Idaho fee chart may be viewed at www.trucking.idaho.gov

Applicant's Signature		Date	Title
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Full Fee Application for Registration Instructions

Carrier Information

Idaho Account Number – Leave blank if new. All registrations, permits, and endorsements will be assigned to this number.

Taxpayer Identification Number – Employer Identification Number or Social Security Number.

U.S. DOT Number – Number assigned to the Registrant by the Federal Motor Carrier Safety Administration (FMCSA)

Application Effective Date – Indicate the effective date for this transaction.

Registration Year – Registration year applicable to this transaction.

Name and/or DBA – Person, firm, or corporation as it will appear on the registration (cab card) and “Doing Business As” name (if applicable). All registrations, permits and

endorsements for this account number will reflect the name(s) and should match the U.S. DOT name(s).

Business Address – Physical street address where the trucking operation is located.

Mailing Address – Mail from Motor Carrier Services will be sent to this address.

Contact Name – Person able to answer inquiries regarding this application.

Phone Number – Telephone or cell number for the contact person.

Fax – Contact person's fax number.

E-mail Address – Most correspondence will be sent electronically if an e-mail address is provided.

Vehicle Information (Note: Boxes 11-14 not applicable for trailers)

1. **Action** – Codes are listed on the front of the application.
2. **Base Jurisdiction** – Two-letter state abbreviation where the vehicle is based.
3. **Unit Number** – Up to seven (7) characters used to identify the vehicle, unique from any other vehicles in this account.
4. **Vehicle Year** – Manufacturer's vehicle model year.
5. **Vehicle Make** – Manufacturer's vehicle make.
6. **Vehicle Identification Number** – Complete VIN as shown on title.
7. **Vehicle Type** – TR (Tractor, must pull a trailer to carry a load); TK (Truck, never pulls a trailer); MT (Mobile Home Toter); TT (Truck-tractor, can carry a load with or without a trailer); BS (Bus); ST (Semi Trailer, rests on power unit); FT (Full Trailer, stands alone)
8. **Titled Owner** – The current owner's name as it appears on the vehicle title.
9. **Idaho Title Number** – Title number assigned to the current owner (for new purchases, provide a copy of the Idaho Application for Certificate of Title).
10. **TVC** – Indicate “Yes” if a Temporary Vehicle Clearance is needed or “No” if not
11. **Fuel Type** – D (Diesel); G (Gas); P (Propane)
12. **Operation Type** – F (Farm, only farmer's own farm commodities or equipment), E (Exempt, only exempt commodities other than farm), P (Private, own non-exempt commodities), H (Haul for Hire, non-exempt

commodities for hire, Form E insurance must be on file), I (Interstate, non-exempt commodities for hire across state lines or as part of an interstate operation, USDOT number and Unified Carrier Registration filing required).

13. **Combined Gross Weight** – Weight of the power unit, trailer(s), and heaviest load. Note: For vehicles 55,000 pounds and over, provide proof of filing the IRS Federal Heavy Vehicle Use Tax (HVUT) Form 2290 for the current tax period by including a copy of the receipted Schedule 1. If the filing has not been done, Form 2290 may be filed through Motor Carrier Services (check payable to the U.S. Treasury).
14. **(a) Mileage** – Power units over 60,000 combined gross weight must declare the actual Idaho mileage traveled during the mileage reporting period of July 1 through June 30 with June 30 occurring in the prior calendar year. If no Idaho miles were operated during that time, also complete and submit the Full Fee Mileage Guidelines form.
14. **(b) Actual/Estimated** – Indicate A (actual) or E (estimated) for the type of miles reported in Section 10.
15. **Idaho Plate** – Leave blank if no plate has been assigned. For previously registered vehicles, the license plate must be replaced every 7 years with the option to receive a new plate number or retain the existing number on the new plate.

Submittal Options

Walk-in applications will not be processed while you wait. Submit the application by e-mail (preferred), fax or mail. Indicate with the application if you would like to be contacted when it's ready for payment and pick up at the customer service counter.

Mail to:
Motor Carrier Services
PO Box 7129
Boise ID 83707

Express Mail or Pick-Up:
Motor Carrier Services
3311 W State St
Boise ID 83703

E-Mail: cvs@itd.idaho.gov
Fax: (208) 334-2006
Main Office: (208) 334-8611
Website: www.trucking.idaho.gov