



# Idaho Full Fee (Intrastate) Application for Registration

ITD 3033 (Rev. 10-2020)

Motor Carrier Services ■ PO Box 34 ■ Boise, ID 83707-0034  
 Phone: 208-334-8611 ■ Fax: 208-334-2006 ■ E-Mail: [cvs@itd.idaho.gov](mailto:cvs@itd.idaho.gov)  
 Web Sites: [dmv.idaho.gov](http://dmv.idaho.gov) ■ [trucking.idaho.gov](http://trucking.idaho.gov)

Register online at  
<https://crs.idaho.celtic-host.com>

**Account Information:**

Idaho Account Number	Fleet Number	Application Effective Date	U.S. DOT Number	Taxpayer Identification Number
Registrant Name			DBA	
Business Address		City	State	Zip
Mailing Address (if different from above)		City	State	Zip
Contact Name	Phone	Fax	E-Mail Address	

If this is your first registration for this fleet, what month do you want to expire? \_\_\_\_\_

(minimum 2 months, maximum 12 months)

**Vehicle Information:** (see next page for instructions or call for clarification)

1-Action Code	2-Base Jurisdiction	3-Unit Number	4-Vehicle Year	5-Vehicle Make	6-Fuel Type	7-Complete Vehicle Identification Number
8-Vehicle Type	9-Name of Titled Owner			10-Idaho Title Number	11-Purchase Date	12-TVC Yes/No
13-Operation Type	14-Combined Gross Weight	15a-Mileage (Power Units over 60,000 lbs.)		15b-Actual/Estimated	16-Idaho Plate	

1-Action Code	2-Base Jurisdiction	3-Unit Number	4-Vehicle Year	5-Vehicle Make	6-Fuel Type	7-Complete Vehicle Identification Number
8-Vehicle Type	9-Name of Titled Owner			10-Idaho Title Number	11-Purchase Date	12-TVC Yes/No
13-Operation Type	14-Combined Gross Weight	15a-Mileage (Power Units over 60,000 lbs.)		15b-Actual/Estimated	16-Idaho Plate	

1-Action Code	2-Base Jurisdiction	3-Unit Number	4-Vehicle Year	5-Vehicle Make	6-Fuel Type	7-Complete Vehicle Identification Number
8-Vehicle Type	9-Name of Titled Owner			10-Idaho Title Number	11-Purchase Date	12-TVC Yes/No
13-Operation Type	14-Combined Gross Weight	15a-Mileage (Power Units over 60,000 lbs.)		15b-Actual/Estimated	16-Idaho Plate	

1-Action Code	2-Base Jurisdiction	3-Unit Number	4-Vehicle Year	5-Vehicle Make	6-Fuel Type	7-Complete Vehicle Identification Number
8-Vehicle Type	9-Name of Titled Owner			10-Idaho Title Number	11-Purchase Date	12-TVC Yes/No
13-Operation Type	14-Combined Gross Weight	15a-Mileage (Power Units over 60,000 lbs.)		15b-Actual/Estimated	16-Idaho Plate	

**Applicant's Signature**

**Date**

**Title**

X

The completed application form and required documents may be e-mailed to [cvs@itd.idaho.gov](mailto:cvs@itd.idaho.gov), faxed to 208-334-2006 or mailed to the address above. The Idaho fee chart may be viewed at [www.trucking.idaho.gov](http://www.trucking.idaho.gov), however, do not remit payment with the application. An invoice for the fees due will be provided when processing is complete.

# Full Fee (Intrastate) Application for Registration Instructions

## Account Information

**Idaho Account Number** – Leave blank if new. All registrations, permits, and endorsements will be assigned to this number.

**Fleet Number** – Indicate the fleet number if known or leave blank.

**Application Effective Date** – Indicate the effective date for this transaction.

**U.S. DOT Number** – Number assigned to the Registrant by the Federal Motor Carrier Safety Administration (FMCSA)

**Taxpayer Identification Number** – Employer Identification Number only (*no Social Security Numbers*).

**Registrant Name and/or DBA** – Person, firm, or corporation as it will appear on the registration (cab card) and “Doing Business As” name (if applicable). All registrations, permits and endorsements for this account number will reflect the name(s) and should match the current USDOT record.

**Business Address** – Physical street address where the trucking operation is located.

**Mailing Address** – Mailing address (if different).

**Contact Name** – Person able to answer inquiries regarding this application.

**Phone Number** – Telephone or cell number for the contact person.

**Fax** – Contact person's fax number.

**E-mail Address** – Most correspondence will be sent electronically if an e-mail address is provided.

**Desired expiration month** – If this is your first registration for this fleet, you may select your desired month of expiration. All vehicles in this fleet will expire on that date. If no selection is made, the expiration will default to the end of the 12<sup>th</sup> month from your Application Effective Date.

## Vehicle Information (Note, boxes 6, 13, 14 & 15 are not applicable for trailers)

- Action Code** – “A” add power unit; “R” renew power unit; “C” change vehicle information; “D” delete vehicle registration; “P” add Permanent trailer; “1YA” add or renew 1-year annual trailer.
- Base Jurisdiction** – Two-letter state abbreviation where the vehicle is based.
- Unit Number** – Up to seven (7) characters used to identify the vehicle, unique from any other vehicles in this account.
- Vehicle Year** – Manufacturer’s vehicle model year.
- Vehicle Make** – Manufacturer's vehicle make.
- Fuel Type** – D (Diesel); G (Gas); P (Propane)
- Vehicle Identification Number** – Complete VIN as shown on title.
- Vehicle Type** – “TR” tractor (must pull a trailer to carry a load); “TK” truck (never pulls a trailer); “TT” truck-tractor (can carry a load with or without a trailer); “MT” mobile home toter; “BS” bus; “ST” semi trailer (rests on power unit); “FT” full trailer (stands alone).
- Name of Titled Owner** – The current owner name as it appears on the vehicle title.
- \*Idaho Title Number** – Title number assigned to the current owner (for new purchases, provide a copy of the Idaho Application for Certificate of Title).
- Purchase Date** – Month, day & year the vehicle was purchased.
- TVC** – Indicate “Yes” if a Temporary Vehicle Clearance (TVC) is needed or “No” if not.
- \*Operation Type** – “F” farm (only farmer's own farm commodities or equipment); “E” exempt (only exempt commodities *other than* farm); “P” private (own non-exempt commodities); “H” haul-for-hire (non-exempt commodities for-hire); “I” interstate (non-exempt commodities, for-hire, across state lines or as part of an interstate operation)
- \*Combined Gross Weight** – Weight of the power unit, trailer(s), and heaviest load.
- (a) Mileage** – Applies only to vehicles over 60,000 pounds. Actual Idaho mileage traveled during the mileage reporting period of July 1 through June 30 with June 30 occurring in the prior calendar year, except for fleets expiring in June, July or August, which require the July – June reporting period two years prior. Note, this is *not* your odometer reading. If no Idaho miles were operated during that time, complete the Full Fee Mileage Guidelines form.
- (b) Actual/Estimated** – “A” actual or “E” estimated for the type of miles reported in Section 15(a).
- Idaho Plate** – Leave blank if no plate has been assigned.

\*Information denoted with an asterisk (\*) may require additional documentation. If you are not familiar with title, operation type, or weight requirements, review the Trucker’s Guide manual – Registration Prerequisites at [www.trucking.idaho.gov](http://www.trucking.idaho.gov) or contact our office.

**Sign and date the application form.**