

DISTRICT FIVE TOUR AND REGULAR MEETING
OF THE IDAHO TRANSPORTATION BOARD

May 18-19, 2016

The Idaho Transportation Board met at 8:00 AM on Wednesday, May 18, 2016 in Pocatello, Idaho. The following principals were present:

Lee Gagner, Vice Chairman – District 6
Jim Coleman, Member – District 1
Janice B. Vassar, Member – District 2
Julie DeLorenzo, Member – District 3
Jim Kempton, Member – District 4
Dwight Horsch, Member – District 5
Brian W. Ness, Director
Scott Stokes, Chief Deputy
Sue S. Higgins, Executive Assistant and Secretary to the Board

District 5 Tour. The Board traveled south on I-15 and east on US-30. It viewed the Dingle Pond project near Montpelier, which is a wetlands mitigation project in partnership with the Department of Fish and Game. It stopped at the Bear Lake County Airport and visited with airport officials about the facility. The Board continued west on SH-36 to Preston. It visited informally with Preston Mayor Mark Beckstead and city officials during lunch.

The tour continued north on US-91 and I-15 to Fort Hall. The Board traveled south on US-91 to Siphon Road. Staff summarized a proposal to construct a new I-15 Interchange at Siphon Road. The Board traveled south on US-91, west on I-86, and east on a portion of US-30 before turning around and returning to Pocatello via I-86 and I-15. A segment of US-30 has been requested for designation as a 129,000 pound truck route.

WHEREUPON, the tour ended at 4:05 PM.

May 19, 2016

The Board convened at 8:30 AM on Thursday, May 19, 2016 at Idaho State University, Pocatello, Idaho. All members were present. Chairman Jerry Whitehead was absent. Vice Chairman Gagner presided. Deputy Attorney General Larry Allen was also present.

Board Minutes. Member Vassar made a motion to approve the minutes of the regular Board meeting held on April 27-28, 2016 as submitted. Member DeLorenzo seconded the motion and it passed unopposed.

Board Meeting Dates. The following meeting dates and locations were scheduled:
June 15-16, 2016 – District 3
July 27-28, 2016 – District 1
August 17-18, 2016 – District 6

May 19, 2016

Consent Items. Member DeLorenzo made a motion, seconded by Member Vassar, and passed unopposed, to approve the following resolution:

RES. NO. ITB16-15 WHEREAS, consent calendar items are to be routine, non-controversial, self-explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the FY17 out-of-state travel; FY17 Long Bridge Repair; David Evans & Associates, Inc. term agreement extension; contract awards; and revisions to Board Policy 4008 Open Meeting Requirements.

1) FY17 Out of State Travel. The FY17 out-of-state travel request is \$368,280. The budget includes \$309,216 in state funds and \$59,064 in federal funds. The request is \$2,958 more than the FY16 travel budget.

2) FY17 Long Bridge Repair. David Evans & Associates was selected to provide construction engineering, inspection, and materials sampling and testing services for the Long Bridge Repair, Bonner County project, key #13386. The negotiated amount of the agreement is \$346,000, which exceeds the term agreement amount. Staff requests approval to exceed the consultant agreement obligation limit of \$1,500,000 by \$236,000 for the FY17 Long Bridge Repair, Bonner County project.

3) David Evans & Associates, Inc. Term Agreement Extension. David Evans & Associates, Inc. was selected to perform engineering design services for the replacement of a bridge on SH-28 near Tendoy, key #14023. The original contract agreement was \$150,000. Additional services, estimated at \$20,000, are being requested for modifications to the bridge plans. Staff requests retaining David Evans & Associates, Inc. for the additional bridge design and hydraulics report work, exceeding the consultant term agreement limit of \$1,500,000.

4) Contract Award for Approval. The low bid on US-93, Little Wood River Bridge Repairs, District 4, was more than ten percent over the engineer's estimate, requiring justification. The major differences between the low bid and engineer's estimate were in the Superpave Hot Mix Asphalt Paving Including Asphalt and Additives Special and Concrete Overlay items. It appears the items were bid higher because of the small quantities and haul distance from the batch plants. Staff does not believe it would be beneficial to re-advertise the project and recommends awarding the contract. Low bidder: L & J Construction Group LLC – \$304,988.

5) Revisions to Board Policy 4008 Open Meeting Requirements. The referenced policy was revised to reflect the current Idaho Code citations relating to open meeting requirements. The list of advisory boards and committees that are to follow the open meeting requirements was also updated.

Informational Items. 1) State FY16 Financial Statements. Revenues to the State Highway Account from all sources were ahead of projections by 5.5% at the end of March. Of that total,

receipts from the Highway Distribution Account and Fuel/Registration were ahead of forecast by 5.2% or \$9.4 million. State revenues to the State Aeronautics Fund were ahead of projections by 21.5% or \$381,000. Expenditures were within planned budgets. Personnel costs had a savings of \$9.3 million or 10.4% due to vacancies and timing between a position becoming vacant and being filled. Expenditures in Contract Construction were below last year for the time period July 1 through March 31 by 6.4%.

The balance of the long term investments was \$109.2 million at the end of March. These funds are obligated against construction projects and encumbrances. This investment amount and the \$72.8 million in cash are the largest combined cash/investments balance as of the end of March in any of the previous four years. Factors contributing to this include the new revenue approved by the Legislature in 2015 and revenue coming in ahead of the forecast in both FY15 and FY16. Expenditures for GARVEE projects through March exceeded \$18 million.

2) Monthly Reporting of Federal Formula Program Funding through April. Idaho's FY16 obligation authority is \$270.9 million. This corresponds to \$267.8 million with match after a reduction for indirect costs. Idaho received its full year of \$289.8 million formula apportionments from the Fixing America's Surface Transportation Act. Obligation authority is 93.5% of apportionments. Of the \$267.8 million allotted, \$109.9 million in funding remains.

3) FY17-20 Strategic Plan for the Division of Financial Management (DFM). Idaho Code requires state agencies to submit a Strategic Plan covering a minimum of four years to DFM by July 1. The document is to include the vision and/or mission statement, goals, objectives, performance measures and benchmarks, and key external factors.

4) Contract Awards and Advertisements. Key #13870 – East Fernan Lake Road Safety Improvements, District 1. Low bidder: Poe Asphalt Paving, Inc. - \$177,000.

Key #14341 – Redevelopment Area Sidewalk Improvement, McCall, District 3. Low bidder: Granite Excavation, Inc. - \$323,064.

Key #8432 – US-95, Council Alternate Route, District 3. Low bidder: Knife River Corporation – Northwest - \$7,100,000.

Key #13079 – SH-75, Timmerman Junction to Picabo, Bridge Deck Rehabilitation, District 4. Low bidder: L & J Construction Group LLC - \$304,943.

Key #12084 – Bob Barton Road; 1950 East to 2200 East, Wendell Highway District, District 4. Low bidder: Western Construction, Inc. - \$2,499,999.

Keys #14046, #18964, and #18917 – US-20/26, Ashton Hill Bridge to Sawtelle Road, Fremont County; Buffalo River Bridge to Island Park Lodge; and Pine Haven Drive to Buffalo River Bridge, District 6. Low bidder: Western Construction, Inc. - \$4,874,654.

The list of projects currently being advertised was provided.

5) Professional Services Agreements and Term Agreement Work Tasks Report. From April 1 through April 30, 37 new professional services agreements and work tasks were processed, totaling \$6,161,800. Seven supplemental agreements to existing professional services agreements were processed during this period in the amount of \$182,963.

Director's Report. Director Ness thanked District 5 for its hospitality and reported on the employee visits in the district. He mentioned various awards and commendations the Department and employees received.

Governmental Affairs Manager Mollie McCarty summarized the primary election results.

Chief Deputy (CD) Stokes said a statewide public hearing will be held on May 25 as part of the negotiated rule-making process for all permitted trucks.

Chief Operations Officer Jim Carpenter said the US-20, Thornton Interchange construction project is proceeding well. The contract was awarded on the US-95, Council Alternate Route project. The design work and final right-of-way plans are proceeding on the US-95, Thorn Creek to Moscow project. The additional projects funded with the 2015 revenue increase and Surplus Eliminator are progressing well. Implementation is underway on the second horizontal career path for maintenance foremen. To accommodate tourism in the Elk City area, the contractor will remove landslide debris from SH-14 Monday through Friday. It will suspend work on the weekends.

The Director's entire report can be viewed at <http://itd.idaho.gov/Board/report.htm>.

Delegation – Shoshone-Bannock Tribes. Shoshone-Bannock Tribes Planning Director Alonzo Coby said they are partnering with District 5 to replace the I-15 Interchange at Fort Hall. They have submitted Transportation Investments Generating Economic Recovery grants for the interchange and related road improvements. He also mentioned expansion plans at the hotel and casino site and emphasized the importance of a good transportation system.

The Board thanked the delegation for the information and for its partnership with ITD.

Delegation – NorthGate. NorthGate representative Buck Swaney thanked the Board for its time. He summarized a planned community being proposed on the east side of I-15 north of Pocatello, including 10,000 residential units and a technology park estimated to employ 6,000. Access is key and NorthGate would like to partner with ITD on a new I-15 interchange at Siphon Road. NorthGate would reimburse ITD 67% of the costs as residential lots are sold. Mr. Swaney believes ITD would be reimbursed in about five years. The development's timeline includes constructing the interchange in 2017.

District 5 Engineer (DE) Ed Bala said the interchange is estimated to cost \$15 million. The project was in the Idaho Transportation Investment Program earlier; however, it was removed around 2010 when the economy crashed. An environmental assessment has been completed on the project.

Member Kempton questioned the availability of water and power for the planned community. Mr. Swaney said preliminary work indicates both of those would be available, although the infrastructure for the power may be an issue.

In response to Member Vassar's question on the planned community being in an unincorporated area, Mr. Swaney said discussions are underway with the City of Pocatello to include that area as part of its impact area and to incorporate an annexation clause as part of the zoning efforts.

Member DeLorenzo asked if NorthGate has experience constructing an interchange and providing reimbursement based on this model. Mr. Swaney replied that it has not used this funding mechanism previously.

In response to Member Gagner's question on state or local commitments, Mr. Swaney replied that no commitments have been received from the Department of Commerce; however, the local government has committed to assisting with road improvements.

Board members commented on the various transportation needs in the area and expressed concern with the risk of this investment and how that risk may be mitigated.

Vice Chairman Gagner thanked Mr. Swaney for the presentation and for the public/private partnership proposal. Staff will continue exploring the feasibility of this proposed project and will continue discussions with NorthGate.

Adopt-A-Highway Presentation (AAH). District 5 AAH Coordinator Sharon Short thanked the In Memory of Tony Varilone group for participating in the AAH Program. She recognized Mr. Varilone's extensive contributions to the greater Soda Springs area.

Public Transportation Annual Report. Mark Bathrick, Public Transportation Manager (PTM), summarized the Public Transportation Program's activities. A contract has been awarded to complete the Statewide Plan, which is required in Idaho Code and by the Federal Transit Administration to provide a framework for future programs and transit development. The State Management Plan outlining how the grant programs will be managed should be finalized this year. Coordination is continuing with the Interagency Working Group and Public Transportation Advisory Council on projects such as revamping the Division of Veterans Services' Wheelchair Veteran Transportation Program and improving the application process. A monitoring tool was developed to monitor compliance to ensure all federal and state rules and regulations are followed. A partnership with Idaho State Police (ISP) was established to inspect public transit vehicles. The Office also has activities to promote mobility and economic opportunities, aligning with the Department's mission.

Vice Chairman Gagner thanked PTM Bathrick for the informative presentation and for his leadership.

Highway Safety Plan, Strategic Highway Safety Plan (SHSP), and Shelley High School Recognition. Highway Safety Manager (HSM) John Tomlinson said efforts are continuing on updating the SHSP. Seventy-five strategies have been identified in the Plan. He presented the

draft FY17 Highway Safety Plan. The document, required by the National Highway Traffic Safety Administration, was developed with highway safety data and identifies Idaho's problem areas, goals and performance measures, grant selection process, and projects to be funded at the state and community level through grants. The Idaho Traffic Safety Commission (ITSC) approved it on May 5, 2016. The Board will be asked to approve the Plan next month.

HSM Tomlinson congratulated Shelley High School for winning a national seat belt competition in 2015. Two students elaborated on the activities held last year, which resulted in seatbelt usage increasing from 75% before the campaign to 85% after the campaign.

Vice Chairman Gagner congratulated Shelley High School on its achievement.

ITSC Annual Report. CD Stokes summarized the ITSC and its members. It meets twice a year. At the fall meeting, it reviews data and establishes the funding targets. In spring, the Commission approves the Highway Safety Plan. Some of its current activities include participating in the update of the SHSP, the courageous voices campaign to change motorists' culture and behaviors, and involvement in youthful drivers. Its future plans focus on distracted driving, safety restraints, youthful drivers, and evaluating the effectiveness of projects.

Vice Chairman Gagner thanked CD Stokes for the report and expressed appreciation for the Commissioners' time and dedication to serve on the ITSC.

District 5 Report. DE Bala reported on some of the District's performance metrics. The winter mobility goal of 55% was exceeded, as the District's roads were not significantly impeded 80% of the time. The storm index was .10. The District delivered 12 additional projects during the year. He mentioned numerous innovations, achievements, and awards, including warranty paving; implementing a digital workflow; District employees being selected as the Safety Person of the Year and placing second in the national truck rodeo; and the I-15, Cheyenne construction project receiving the Excellence in Transportation Award.

Statewide Truck Inspection Resources. Motor Vehicle Administrator (MVA) Alan Frew summarized ITD's and ISP's resources to conduct truck inspections throughout the state. He provided a district-by-district breakdown of the 75 Port-of-Entry employees and ISP's 19 Commercial Vehicle Safety (CVS) supervisors and troopers.

Member Coleman asked about increasing the number of inspectors. MVA Frew believes the current resources are adequate. He added that ITD issues about 60,000 permits annually and ISP inspects about 10,000 trucks every year.

Member Vassar commented on the distribution of manpower, noting that District 2 has one CVS trooper. ISP Major Bill Reese said they have limited resources. They look at factors such as traffic, population, and crashes when assigning resources.

Member Horsch said the public perception is 129,000 pound trucks may not be safe. As a way to address that, he suggested implementing a lottery system for inspections. Due to the limited resources, it would be difficult to inspect every truck; however, safety may be improved if every truck driver knows there may be an inspection. Major Reese said there are some

mechanisms in place. Inspectors run the truck's Department of Transportation number to obtain history to see if that truck has had problems in the past.. He added that most companies want to comply. They don't want to crash or have unsafe vehicles.

Vice Chairman Gagner thanked MVA Frew and Major Reese for the information.

FY17 Idaho Airport Aid Program. Senior Airport Planner Bill Statham presented the FY17 Idaho Airport Aid Program with a funding base of \$550,000. The Program provides funding for General Aviation – NPIAS airports, community airports, some small emergency projects, and a small community airport planning project. The Aeronautics Advisory Board approved the FY17 Program last month.

Member Vassar made a motion, seconded by Member Coleman, and passed unopposed, to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board has the authority to locate, design,
ITB16-16 construct, reconstruct, alter, extend, repair and maintain state aeronautical facilities; and

WHEREAS, the Board has the authority to expend funds for the construction, maintenance, and improvement of publicly owned aeronautical facilities.

NOW THEREFORE BE IT RESOLVED, that the Idaho airport aid program for state fiscal year 2017, as shown as Exhibit 469, which is made a part hereof with like effect, be approved; and

BE IT FURTHER RESOLVED, that the Board directs the Division of Aeronautics to issue grant offers for the state FY17 year; and

BE IT FURTHER RESOLVED, that the Board adopts the proposed airport funding formulas.

New Business. Design and Engineering Services Administrator Blake Rindlisbacher said the bids on key #11682, West Main Street; 12th to Bridge Street, St. Anthony, were opened on May 10. The low bid was more than ten percent over the engineer's estimate, requiring justification and Board approval. To accommodate the City of St. Anthony, he requested Board approval at this time instead of waiting until the June meeting.

The main differences between the low bid and engineer's estimate were in the Conflict Manhole, Pond Outlet Structure, Stormwater Point Treatment Manhole, and Pedestrian Railing items. These are all non-regular items and average bid prices were not available for them. The City of St. Anthony and the Local Highway Technical Assistance Council have identified the additional funds required for the project and recommend awarding the contract.

Member Coleman made a motion, seconded by Member Kempton, and passed unanimously, to approve the following resolution:

RES. NO. WHEREAS, the bid opening for the West Main Street 12th to Bridge Street, St.
ITB16-17 Anthony, Fremont County project, key #11682, was on May 10, 2016 for 2016 construction; and

WHEREAS, the low bid was more than 110% of the engineer's estimate, requiring justification and Idaho Transportation Board approval; and

WHEREAS, due to the timing of the bid opening date and the due date for Board agenda items, the request for this contract award was not available for inclusion in the regular Board packet, but to accommodate the request to seek Board approval as soon as possible, the contract information was presented as a New Business item; and

WHEREAS, the Local Highway Technical Assistance Council (LHTAC) has provided justification for the bid and LHTAC and the City of St. Anthony have the necessary funding and would like to expedite the project and move forward with construction as soon as possible.

NOW THEREFORE BE IT RESOLVED, that the Board has determined that it is important to the project and in the best interest of the public to proceed with approval to award the West Main Street, 12th to Bridge Street, St. Anthony project at 11% over the engineer's estimate to the apparent low bidder: Depatco, Inc. - \$2,205,789.

Executive Session on Personnel and Legal Issues. Member DeLorenzo made a motion to meet in executive session at 12:10 PM to discuss personnel and legal issues as authorized in Idaho Code Section 74-206, (b), (d), and (f). Member Kempton seconded the motion and it passed 6-0 by individual roll call vote.

Discussions were held on personnel and legal matters.

The Board came out of executive session at 1:35 PM.

WHEREUPON, the Idaho Transportation Board's regular monthly meeting officially adjourned at 1:35 PM.

signed

JERRY WHITEHEAD, Chairman
Idaho Transportation Board

Read and Approved
June 16, 2016
Boise, Idaho

May 19, 2016