Tips for visiting a county Sheriff’s DMV office

To expedite your trip to the DMV and avoid a return trip:

• Bring your proof of citizenship or legal presence
• Only certified original documents will be accepted. No photocopies or laminated documents will be accepted.
• Proof of identity (driver’s license or ID card)
• Proof of Idaho residency
• Social Security number
• Proof of name change. If your name is different from what is on your birth certificate, you will need to bring a certified name-change document such as your marriage license, divorce decree or court order. Multiple documents may be needed if your name has changed more than once.

Requirements for Commercial Driver’s License

Do you know what’s required to provide proof of U.S. citizenship or legal presence?

Non-domiciled Commercial Driver’s License and Commercial Learner’s Permits

For applicants with a limited term status in the U.S., you must provide current/valid legal presence documents such as a:

• Unexpired foreign passport with an I-94 stamp or I-94 form

You will not be required to surrender your foreign driver’s license.

Contact Us!

Idaho Transportation Department
Division of Motor Vehicles
P.O. Box 7129
Boise, ID 83707-1129
Phone: 208-334-8000
Fax: 208-334-8739
Website: dmv.idaho.gov

Pursuant to Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act (ADA), ITD does not discriminate on the basis of race, color, national origin, age, sex, disability, economic status or Limited English Proficiency.

Persons that require a reasonable accommodation based on language or disability should contact ITD Civil Rights Office at civilrights@itd.idaho.gov. Requests should be made as early as possible to ensure the state has an opportunity to address the accommodation.
To provide proof of:

U.S. Citizenship:
you must provide one of the following:

1. **Government issued birth certificate**
   To obtain a birth certificate, contact your county or state of birth. A hospital issued “Certificate of Live Birth” is not acceptable. Birth certificates issued by the Commonwealth of Puerto Rico before July 1, 2010, are not acceptable.

2. **Valid U.S. Passport**
   U.S. Department of State
   Phone: 1-877-487-2778
   Website: travel.state.gov

3. **Permanent Resident Card or Green Card**
   U.S. Citizenship and Immigration Services
   Phone: 1-800-375-5283
   Website: uscis.gov/greencard

4. **Certificate of Naturalization**
   U.S. Citizenship and Immigration Services
   Phone: 1-800-375-5283
   Website: uscis.gov/n-565

5. **Certificate of Citizenship**
   U.S. Citizenship and Immigration Services
   Phone: 1-800-375-5283
   Website: uscis.gov/n-565

6. **Consular Report of Birth Abroad**
   Phone: 1-202-485-8300
   Website: travel.state.gov

Idaho Residency, you must provide (but not limited to) one of the following:

1. **Rental or lease agreement**
   (dated within 60 days)

2. **Mortgage bill**

3. **Home utility bill**

4. **Employment document**

5. **Tax return**

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A Commercial Driver’s License (CDL) holder or permit (CLP) holder are required to show proof of legal presence and Idaho residency pursuant to federal law. No commercial license or permit may be issued until a driver or applicant provides this information.

**Four things to know:**

- You may provide proof of U.S. citizenship or permanent legal residency when obtaining a license for the first time, or when completing a transfer, upgrade, renewal, or some other change to your record. This includes name, address and endorsement changes.

- **You must provide one of six federally approved, government issued documents** (listed to the right). Obtaining replacement documents may take several weeks. If you do not have one of these documents in your possession, you should start the process immediately.

- If you are in the U.S. for a limited time, refer to the back page of this brochure for more information.

- Your legal presence document must be presented to a county Sheriff’s DMV office for scanning. You do not need to bring it every time you renew.

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208-334-8000
dmv.idaho.gov