

REGULAR MEETING AND DISTRICT ONE TOUR  
OF THE IDAHO TRANSPORTATION BOARD

August 15-16, 2018

The Idaho Transportation Board met at 9:00 AM on Wednesday, August 15, 2018 in Coeur d'Alene, Idaho. The following principals were present:

Jerry Whitehead, Chairman  
Jim Coleman, Vice Chairman – District 1  
Janice B. Vassar, Member – District 2  
Julie DeLorenzo, Member – District 3  
Jim Kempton, Member – District 4  
Director Brian Ness  
Deputy Attorney General Larry Allen  
Sue S. Higgins, Executive Assistant and Secretary to the Board

Representatives Eric Redman and Don Cheatham were also present.

District 1 Tour. District 1 employees gave presentations on various topics, such as designing the I-90 and SH-41 interchange, emergency slide repairs on US-95, the SH-200 shoreline stabilization project, new personal protection equipment, and conducting virtual public meetings. Member Lee Gagner, District 6, joined the tour at this time. Representatives from CityLink and Fatbeam provided information on the area's public transportation system and fiber optic network development, respectively. Staff demonstrated a number of innovations, including the truck mounted catwalk, the PinPuller for guard rail, and the tree grapppler. In the afternoon, the Board viewed bridges on Lake Coeur d'Alene.

WHEREUPON, the tour ended at 5:00 PM.

August 16, 2018

The Idaho Transportation Board convened at 8:00 AM on Thursday, August 16, 2018 at the District 1 Office in Coeur d'Alene, Idaho. All members were present except Dwight Horsch, District 5.

Board Minutes. Member Vassar made a motion to approve the minutes of the regular Board meeting held on July 18-19, 2018 as submitted. Member DeLorenzo seconded the motion and it passed unopposed.

Board Meeting Dates. The following meeting dates and locations were scheduled:  
September 12-13, 2018 – District 6  
October 17, 2018 – Boise  
November 14, 2018 – Boise

August 16, 2018

Consent Items. Member DeLorenzo made a motion, seconded by Member Vassar, and passed unopposed, to approve the following resolution:

RES. NO. ITB18-25 WHEREAS, consent calendar items are to be routine, non-controversial, self-explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

*NOW THEREFORE BE IT RESOLVED*, that the Board approves the FY18 account write-off; the FY18 Local Public Agencies' end-of-year plan and prioritized list for Redistributed Obligation Authority; the addition of US-95/SH-54, Athol bike path extension to FY19; consultant agreements; and a contract for award.

1) FY18 Account Write Off. All uncollectible accounts exceeding \$1,000 are to be reviewed and approved for write off by the Board. The Director or a designee reviews and approves for write off all accounts less than \$1,000. For FY18, staff requests Board approval to write off 19 accounts totaling \$72,511.46, as shown as Exhibit #499, which is made a part hereof with like effect. Thirty-two accounts in amounts less than \$1,000 have been determined as uncollectible, totaling \$13,382.26. The outstanding receivables are more than four years delinquent. Customers are not allowed to do business with the Department until their deficiencies are paid or the statute of limitations is reached.

2) FY18 Local Public Agencies End-of-Year Plan and Prioritized Project List for Redistributed Obligation Authority. Idaho received 91.85% of annual obligation authority. Local public agencies have \$1,571,000 federal funds with match available from bid savings, prior year released funds, and unused scheduled funds that are available to cover cost increases or to advance projects. Staff requests approval of the local public agencies' end of year plan and prioritized project list of advances and cost increases for use of potential redistributed obligation authority, as shown as Exhibit #500, which is made a part hereof with like effect.

3) Add US-95/SH-54, Athol Bike Path Extension to FY19. The initial GARVEE work in the US-95 corridor several years ago included construction of a bike path along SH-54 as part of the new interchange with US-95. Because no local jurisdiction was willing to maintain the path, it was not paved. The City of Athol is now willing to maintain and operate the bike path if the Department will contribute towards paving it. The District would enter into a cooperative agreement with the City of Athol for maintenance and operation of the path. Staff requests \$10,000 from the FY19 Board Unallocated Account for the bike path project and authority to add the project to the FY18-24 Idaho Transportation Improvement Program.

4) Request to Approve Consultant Agreements. In accordance with Board Policy 4001 Authority to Sign Contracts, Agreements, and Grants and Requirement to Report Certain Contracts, staff requests approval to exceed the \$1 million agreement limit for the following projects: US-20/26, Locust Grove to Eagle Widening, key #19944 for design, right-of-way, and engineer of record services with Parametrix for \$750,000; and Blacks Creek Road Interchange, key #19874 for design and engineer of record services with H.W. Lochner for \$1.6 million.

5) Contract for Award. The low bid on keys #13387 and #13932 – SH-55/US-95, SH-55, Junction US-95 to Snake River Bridge, District 3, was more than ten percent over the engineer's estimate, requiring justification. A significant portion of the difference in cost came from bridge and related items. The existing bridge will have to be demolished and the new bridge constructed almost exclusively from temporary work platforms. These temporary platforms will only be accessible from the north side of the river due to environmental protections for the park on the south side. A significant opening has to be maintained for river navigation in accordance with Coast Guard requirements. A review of the engineer's estimate for this access did not reflect these restrictions and was underestimated. Working from the platforms affects the cost of virtually every element of bridge construction. Staff does not believe re-bidding the project would result in different prices due to the relatively close bids received from the three bidders and the limited number of qualified bidders for this type of work. It recommends awarding the project. Low bidder: Wadsworth Brothers Construction Company Inc. - \$20,921,628.

Informational Items. 1) Contract Awards and Advertisements. Key #13962 – US-95/SH-55, US-95, South End Road to Junction SH-55, New Meadows, District 3. Low bidder: Knife River Corporation – Mountain West - \$2,233,083.

Key #18950 – SH-44, Canyon Canal Bridge Replacement, District 3. Low bidder: Sunroc Corporation – \$840,008.

The list of projects currently being advertised was provided.

2) Professional Services Agreements and Term Agreement Work Tasks Report. From June 29 through July 26, 25 new professional services agreements and work tasks were processed, totaling \$5,056,238. Four supplemental agreements to existing professional services agreements were processed during this period in the amount of \$99,500.

3) State Infrastructure End of Year Plan for FY18. All FY18 state infrastructure projects have Plans, Specifications and Estimates delivered. About 95% of the federal obligation authority was expected to be used for 2018 programmed projects and currently 91% has been made available. Eight projects will require redistribution dollars to cover their programmed budgets totaling over \$5 million, and \$1.6 million has been requested for budget increases on three projects. ITD expects to receive about \$21 million in redistribution funds. The plan is to fund \$6.6 million for the FY18 programmed projects, \$10 million to partially obligate an FY19 project to balance the 2019 program, and \$4.4 million to partially obligate delivered federal aid FY19 projects for early advertisement.

4) State FY18 Financial Statements. Revenues to the State Highway Account from all state sources finished the fiscal year ahead of projections by 2.5%. Total receipts from the Highway Distribution Account were 1.5% or \$3.1 million more than forecast. State revenues to the State Aeronautics Fund were ahead of projections by 12%, or \$322,000. Expenditures were within planned budgets. Personnel costs had savings of \$17.6 million or 13.4% due to reserves for horizontal career path increases, vacancies, and timing between a position becoming vacant and being filled. During the fiscal year, \$10.2 million was transferred to Highways to fund one-

time operating costs. ITD had 106 vacancies at the end of June. Contract construction cash expenditures were \$410 million for the fiscal year.

The balance of the long term investments was \$165.4 million at the end of June. These funds are obligated against construction projects and encumbrances. The long term investments plus the cash balance of \$81.7 million were \$25 million less than last year. Expenditures in the Strategic Initiatives Program Fund through June were \$11.4 million. Deposits into the new Transportation Expansion and Congestion Mitigation Fund were \$22.6 million year-to-date.

5) Monthly Reporting of Federal Formula Program Funding through July. Idaho received obligation authority of \$276.4 million through September 30 via the Appropriations Act signed in March. In May the Board resolved to distribute \$14.4 million of Highway Infrastructure general funds to ITD and its partners. The combined amount, \$290.8 million, corresponds to \$290.5 million with match after a reduction for indirect costs. Idaho has received apportionments and general funds via notices through April 17 of \$316.6 million, which includes Redistribution of Certain Authorized Funds. Currently, obligation authority is 91.85% of apportionments. Of the \$290.6 million allotted, \$21.8 million remains.

6) Non-Construction Professional Service Contracts Issued by Business and Support Management (BSM). The BSM Section did not execute any professional service agreements during the previous month.

7) Summary of FY18 Budget vs. Actual Out-of-State Travel. FY18 out-of-state travel expenditures totaled \$345,935. The budgeted amount was \$368,280. In comparison, \$302,353 was spent on out-of-state travel in FY17 while \$368,280 was budgeted. In FY18, \$1,538,724 was expended on in-state travel, compared to \$1,420,648 in FY17.

8) Return Check Report for FY18. During FY18, \$33,654,792 in checks were received, while 69 checks, or .46%, totaling \$154,417 were returned. Collection of returned checks equaled \$118,057 for an annual collection rate of 76.45%.

9) Performance Measurement Report for the Division of Financial Management. Staff presented the FY18 Performance Measurement Report, which is required by Idaho Code to be submitted to the Division of Financial Management before September 1. It includes an agency overview, the core functions of the Department, revenues and expenditures, and cases managed and key services provided.

Director's Monthly Report on Activities. Director Ness thanked District 1 for the tour yesterday and its hospitality during his employee visits last week. Districts 4, 5, and 6 saved \$5 million by combining 17 bridge replacement projects into one. He commended employees for their exemplary response to an overhead sign that was struck on US-95 in District 1, receiving an award for their preparation and public outreach for last year's solar eclipse, and educational and highway safety outreach. He also reported that the Emerging Leaders Program that ITD implemented for the Western Association of State Highway and Transportation Officials' organization has been well received, and the American Association of State Highway and Transportation Officials are pursuing creating a similar program.

Chief Deputy Stokes said the Department moved the driver's licenses and identification cards from the mainframe computer to a more reliable and secure system this past weekend. Overall, he believes the transition was successful, and he commended employees and the county partners for their efforts.

The entire Director's Board Report can be viewed at <http://itd.idaho.gov/Board>.

Chairman Whitehead thanked Director Ness and Chief Deputy Stokes for the reports.

Delegation – Boundary County. County Commissioner Dan Dinning expressed appreciation for the numerous improvements to the transportation system in northern Idaho and for ITD's assistance. He supports the US-95, McArthur Lake project and a new traffic signal on US-95 in Bonners Ferry.

Chairman Whitehead thanked Commissioner Dinning for his remarks.

Delegation – Boundary County Road and Bridge. County Road and Bridge Supervisor Clint Kimball thanked the Board for improvements to the highways, noting that everybody benefits from a good transportation system. He also expressed appreciation for all of ITD's assistance, and added that the Local Highway Technical Assistance Council (LHTAC) is also an excellent partner.

Chairman Whitehead thanked Mr. Kimball for his comments.

Delegation – City of Bonners Ferry. Mayor David Sims thanked the Board for its time. He also expressed support for the US-95, McArthur Lake project and a new traffic signal in Bonners Ferry. A recent US-95 corridor study concluded that the City's congestion is mainly due to the local streets' lack of connectivity. Motorists have to access US-95 to travel within the municipality. The City will look into that. As a Public Transportation Advisory Council member, Mayor Sims expressed appreciation for the Department's assistance. Selkirk Pend Oreille Transit's ridership continues to grow, and it's service is very beneficial for the region.

Chairman Whitehead thanked Mayor Sims for his comments.

Delegation – Bonner County Area Transportation Team (BCATT). BCATT Chairman Glen Bailey welcomed the Board to northern Idaho. He believes BCATT has been instrumental in addressing the region's transportation issues, and the diverse makeup of the team has been beneficial. He thanked the District for its assistance and participation on the team; LHTAC for its partnership, particularly for the training it provides; and the Board for improvements to US-95.

Chairman Whitehead thanked BCATT Chairman Bailey for his comments.

Delegation – Independent Highway District. Highway District Commissioner Mel Bailey summarized the highway district's responsibilities. The Schweitzer area is expanding and becoming a four-season resort, which is bringing some transportation challenges. He thanked the District for its assistance and is looking forward to continuing the good partnership with ITD.

Chairman Whitehead thanked Commissioner Bailey for his remarks.

Delegation – City of Sandpoint. Public Works Director Amanda Wilson thanked the Board for its time. She summarized the improvements underway or recently completed in Sandpoint, focusing on the downtown revitalization that has been possible because of the US-95, Sand Creek Byway. A new transportation master plan will be developed soon. The City still has some concerns with US-2 traffic traveling through town. She appreciates the District's responsiveness and assistance.

Chairman Whitehead thanked Public Works Director Wilson for her remarks.

Delegation – City of Ponderay. Mayor Steve Geiger thanked the Board for its time, and District staff for its assistance. He expressed concern with pedestrian safety and requested improvements to SH-200.

Chairman Whitehead thanked Mayor Geiger for his comments.

Delegation – City of Kootenai. Mayor Nancy Lewis thanked the Board for its time. The community is pleased with the scheduled improvements to SH-200. She added that a new housing development is planned, which will increase traffic on the highway.

Chairman Whitehead thanked Mayor Lewis for her comments. Vice Chairman Coleman mentioned that there is extensive growth occurring throughout the state. The growth puts pressure on the infrastructure, but ITD cannot collect impact fees to help fund growth-related projects. He encouraged local public agencies to help the Department.

Delegation – City of Priest River and Oldtown. Consultant Bryan Quayle relayed Priest River Mayor James Martin's and Oldtown Mayor Lonnie Orr's regrets that they could not attend the meeting. He read letters from both officials. Mayor Martin expressed appreciation for the US-2 and SH-97 intersection improvements, the new Americans with Disabilities Act ramps, and for planned projects in the area. He encouraged the development of a long-term plan for US-2 because he believes as US-95 gets more congested, motorists will use US-2 for east-west travel instead of US-95 south to I-90. Mayor Orr thanked the Board for its service, support, and the SH-41 bridge project, and District staff for its responsiveness.

Chairman Whitehead thanked Mr. Quayle for sharing the municipalities' comments.

Delegation – Kootenai Metropolitan Planning Organization (KMPO). KMPO Executive Director Glenn Miles thanked the Board for visiting District 1. He summarized KMPO's 15-year history and successes, including securing several federal transportation grants. Construction on a new transit center will begin soon. He believes the area will need a regional traffic management center in the near future. He expressed appreciation for various partnerships, the investments the Board has made in the area, and ITD staff for its exemplary service.

The Board thanked Executive Director Miles for the informative report.

Delegation – Worley Highway District. Highway District Commissioner James Mangan mentioned that the highway district was able to complete some small projects due to some additional funding it received. He thanked the Board for its assistance and service.

Chairman Whitehead thanked Commissioner Mangan for his remarks.

Chairman Whitehead welcomed Representative Dixon to the meeting.

Delegation – Shoshone County. County Commissioner Mike Fitzgerald thanked the Board for the numerous improvements to the transportation system in the region and for the planned bridge projects. He also expressed appreciation for the partnerships with ITD and LHTAC.

Chairman Whitehead thanked Commissioner Fitzgerald for his comments.

Delegation – City of Plummer. Mayor William Weems thanked the Board for its time and for the bridge project over the railroad tracks, which is almost complete. He expressed concern with pedestrian traffic, even though there is a flashing cross walk, and requested improvements to the US-95 and SH-5 intersection.

Chairman Whitehead thanked Mayor Weems for his comments.

Delegation – Benewah County. County Commissioner Phil Lambert also expressed concern with the US-95 and SH-5 intersection and pedestrian safety. He requested improvements to address safety on SH-5 and to SH-3 north of St. Maries.

Chairman Whitehead thanked Commissioner Lambert for his comments. Vice Chairman Coleman acknowledged the Commissioner's concerns, but added that the Department does not have sufficient funds to address all of its needs. He also said that environmental issues, particularly on SH-3, complicate projects and are more time consuming.

Delegation – City of St. Maries. Mayor Tom Carver thanked the Board for its time and for the recently completed bridge project and sealcoat on SH-3. It is difficult for the City to come up with matching funds for projects. He asked the Board to consider improvements to SH-5, which is the City's Main Street. He thanked the Board for its support and invited it to visit St. Maries during its tour next year.

Chairman Whitehead thanked Mayor Carver for his comments.

Adopt-A-Highway (AAH) Presentation. Vice Chairman Coleman thanked Skip Robinette and Family for its participation in the AAH Program. The group has been picking up litter along a two-mile stretch of I-90 since 2016.

Zero Fatalities Award. Highway Safety Manager (HSM) John Tomlinson commended Benewah County for recording zero highway fatalities in 2017. He recognized the Benewah

County Sheriff, Benewah County Commissioners, Idaho State Police, and ITD's maintenance staff for their partnership and exemplary service keeping the roads and traveling public safe.

Work Zone Safety. HSM Tomlinson said there were nine highway fatalities in work zones in 2017, although none were construction workers. The Department is making a concerted effort to address work zone safety. He showed two recently-developed Public Service Announcements that are part of the Shift Campaign, focusing on engaged driving.

Idaho State Police Captain John Kempf said enforcement in work zones can be difficult due to restricted travel lanes. He elaborated on a fatal crash in an I-90 work zone last year due to excessive speed and impairment. He also said that motorists appear to have difficulty making decisions while driving, so simplifying construction zones and limiting options may be helpful.

Vice Chairman Coleman suggested including funding in the project for law enforcement to patrol construction zones. The Department has to provide traffic control, so enforcement should be considered as part of that. Captain Kempf believes his troopers would welcome that.

Chairman Whitehead thanked HSM Tomlinson and Captain Kempf for the informative presentation.

District 1 Report. District 1 Engineer (DE) Damon Allen reported on performance metrics. All of the FY18 projects plus seven additional ones were delivered by the due date. The FY17 final construction cost of the contract award was 101%, which was within the goal of 95% to 105%. Staff achieved a winter mobility metric of roads being clear of ice and snow 88% of the time, exceeding the goal of 73%. He highlighted partnerships, innovations, and employee safety efforts, and provided an update on the US-95 GARVEE projects.

Chairman Whitehead thanked DE Allen for the report and for his leadership.

Long-Range Transportation Plan. Freight Program Manager Jeff Marker reported on the emerging technology component of the long-range transportation plan. The focus is on vehicles, infrastructure, fuels, driver services, funding, and data. There are physical, economic, safety, and legal barriers to new and emerging technologies.

Planning Services Manager Ken Kanownik added that based on stakeholder input, most respondents are receptive to investing in new technology if the Department is open and honest because they trust our judgment.

Chairman Whitehead thanked the gentlemen for the update on the long-range plan.

Program Management Office Estimating Manager's Update. Program Management Office Manager (PMOM) Randy Gill said two estimators have been hired and have identified improvements to develop better engineer's estimates. Timing is a big factor for bidding projects. The Office's short-term goals are to do damage control, such as determine the age of the estimate; provide current data to staff; and evaluate training needs. Its roles and responsibilities



are to develop and provide training, develop and implement tools, and identify estimating improvements. The intent is to provide more consistency with the engineer's estimates.

Chairman Whitehead thanked PMOM Gill for the update and for his efforts on this important issue.

Executive Session on Personnel and Legal Issues. Member Vassar made a motion to meet in executive session at 12:45 PM to discuss personnel and legal issues as authorized in Idaho Code Section 74-206(b), (c), and (f). Member DeLorenzo seconded the motion and it passed 5-0 by individual roll call vote.

The discussions on legal matters related to operations. The personnel item related to the performance of an employee.

The Board came out of executive session at 2:10 PM.

Division of Human Resources (DHR). DHR Administrator Susan Buxton reported that a legislative interim committee is reviewing benefits and costs for state employees. A statewide employee survey will be released later this month, and she encouraged all ITD employees to participate because changes to benefits could have big impacts to them.

The Board thanked Administrator Buxton for the information. Vice Chairman Coleman noted that the pay for some classifications is significantly below the market rate. He expressed concern that it will be more difficult to recruit and retain employees if their pay is negatively impacted by benefit changes.

August 2018 Revenue Forecast and FY20 Appropriation Request. Economist Bob Thompson presented the revised revenue forecast. The projected FY20 revenue from all sources is \$697.37 million.

Financial Manager Joel Drake presented the proposed FY20 budget request. An FY19 supplemental request for spending authority of \$62.1 million for the General Fund transfer to the Strategic Initiatives Program Fund and the \$90.2 million Federal Highway Administration INFRA Grant will be submitted. Other highlights include an increase of \$1.15 million for a 1% change in employee compensation; an increase of \$.42 million for employer benefit costs; \$66.9 million for debt service; and \$22.96 million for equipment. The request also includes 11 line items totaling \$43.2 million, with \$42.8 million in one-time costs.

Vice Chairman Coleman made a motion, seconded by Member Kempton, and passed unanimously, to approve the following resolution:

RES. NO.        WHEREAS, the FY20 Idaho Transportation Department budget request will be  
ITB18-26        prepared in accordance with instructions in the Division of Financial  
                         Management's Budget Development Manual; and

WHEREAS, the Idaho Transportation Board has reviewed the proposed FY20 budget request summary.

*NOW THEREFORE BE IT RESOLVED*, that the Board has reviewed the budget request estimates reflected in the Department Summary and Certification, submitted for approval August 16, 2018, as shown as Exhibit #501, which is made a part hereof with like effect, and authorizes the estimates and guidance provided to serve as the basis for the FY20 budget request submitted to the Division of Financial Management and Legislative Services Office.

Chairman Whitehead thanked staff for the presentation.

Proposed Draft Legislation. Governmental Affairs Manager (GAM) Mollie McCarty reported that the Division of Financial Management disapproved the Department's three legislative proposals: changing the flag size dimension for overhanging loads, clarification regarding the physical surrendering of a driver's license, and distracted driving.

Member DeLorenzo thanked GAM McCarty for the draft legislation. She believes the Department should submit the distracted driving idea again next year. Chairman Whitehead and Member Vassar concurred.

Commercial Motor Vehicle Permit Rules. Governmental Affairs Program Specialist (GAPS) Ramon Hobdey-Sanchez referenced last month's presentation on negotiated rulemaking for commercial motor vehicle permitting, which resulted in the consolidation of 22 administrative rules into 8 and 17 permits into 8. Staff acknowledged the industry's concern with eliminating the annual overweight/oversize permit. It reincorporated this permit back into IDAPA 39.03.03 – Rules Governing Special Permits, General Conditions and Requirements; 39.03.04 – Rules Governing Special Permits, Overweight Non-Reducible; and 39.03.05 – Rules Governing Special Permits, Oversize Non-Reducible.

Member Vassar made a motion, seconded by Member DeLorenzo, and passed unanimously, to approve the following resolution:

RES. NO. ITB18-27      WHEREAS, the 2<sup>nd</sup> Regular Session of the 64<sup>th</sup> Idaho Legislature (2018) passed Senate Concurrent Resolution 130 which directed the Idaho Transportation Department to conduct negotiated rulemaking in an effort to streamline and consolidate the commercial motor vehicle permitting process; and

WHEREAS, the Department formally initiated the negotiated rulemaking process on May 2, 2018, and staff:

- Began contacting stakeholders on April 24, 2018,
- Provided a dedicated rulemaking webpage,
- Consolidated 22 administrative rules into 8,
- Consolidated 17 permits into 8; and

WHEREAS, Department staff held two (2) 5-hour negotiated rulemaking meetings by conducting and coordinating statewide, simulcast videoconferences in ITD Districts 1, 2, 4, 5, 6 and ITD Headquarters; and

WHEREAS, there has been an open comment period from May 2, 2018, and based on comments received, industry and stakeholders have been very pleased with the process and streamlining efforts; and

WHEREAS, in response to comments received from the public, the Department will continue with the issuance of annual overweight/oversize permits; and

WHEREAS, the proposed administrative rules and consolidation have been approved by the Division of Financial Management, within the Idaho Governor's Office.

*NOW THEREFORE BE IT RESOLVED*, that the Idaho Transportation Board approves this rule consolidation and as it relates to this year's rulemaking, the Department will continue to issue annual overweight/oversize permits; and

*BE IT FURTHER RESOLVED*, that the Board approves that these rules be published in the Idaho Administrative Bulletin, commencing the formal proposed rulemaking process and the rules are to be presented to the 2019 Idaho Legislature in accordance to Senate Concurrent Resolution 130.

2019 IDAPA Rules. GAPS Hobdey-Sanchez said staff is proposing two temporary/proposed administrative rule changes for the 2019 legislative session. IDAPA 39.02.46 - Rules Governing Temporary Motor Vehicle Registration Permit would align the rule with the standard business practice. IDAPA Rule 39.03.48 - Rules Governing Routes Exempt from Local Plans and Ordinances references an antiquated system that should be removed.

Member Vassar made a motion, seconded by Vice Chairman Coleman, and passed unopposed to approve the following resolution:

RES. NO.      WHEREAS, the Idaho Transportation Department staff has proposed changes to  
ITB18-28      two (2) administrative rules:

- 39.02.46 - Rules Governing Temporary Motor Vehicle Registration Permit
- 39.03.48 - Rules Governing Routes Exempt From Local Plans and Ordinances; and

WHEREAS, the changes being made to 39.02.46 - Rules Governing Temporary Motor Vehicle Registration Permit reflect staff's efforts to ensure the rule is in alignment with the Division of Motor Vehicles' current business practices; and

WHEREAS, the changes being made to 39.03.48 - Rules Governing Routes Exempt From Local Plans and Ordinances includes the removal of an outdated system referenced in rule; and

WHEREAS, the temporary/proposed administrative rules being presented today were submitted to the Division of Financial Management, within the Idaho Governor's Office, and were approved; and

WHEREAS, these temporary/proposed administrative rules will therefore, have an effective date of August 16, 2018.

*NOW THEREFORE BE IT RESOLVED*, that the Idaho Transportation Board approves that these two (2) administrative rules be published in the Idaho Administrative Bulletin as temporary/proposed and be presented to the 2019 Idaho Legislature.

Chairman Whitehead thanked GAPS Hobdey-Sanchez for presenting the rules.

WHEREUPON, the Idaho Transportation Board's regular monthly meeting adjourned at 3:00 PM.

signed

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JERRY WHITEHEAD, Chairman  
Idaho Transportation Board

Read and Approved  
September 13, 2018  
Rigby, Idaho

August 16, 2018