

FAQ's of Idaho Aircraft Owners & Dealers

Idaho Division of Aeronautics is regulated by Title 21-114 and IDAPA 39.04.05

Owner's Who, What If's, Where, & Why's

1. Who has to register their aircraft?

According to Title 21-114: "Every aircraft operating within this state shall be registered with the department prior to or during each annual registration year (January 1 to December 31) in which the aircraft is operated within the state."

2. Why does Idaho charge an aircraft registration fee? And, what do you do with fees collected?

Aeronautics receives funding from two sources: aviation fuel tax and aircraft registrations. This funding enables our department to maintain 31 backcountry airstrips, provide grants for airport upgrades, support the search and rescue program and provide funding for educational programs.

3. What are the cost of aircraft registration fees?

- Three cents (3¢) per pound of the **manufacturer's maximum certified gross weight** authorized in the aircraft specification or type certificate data sheet of said aircraft issued by the Federal Aviation Administration. In the case that your aircraft does not have a manufacturer's maximum certified gross weight, please use maximum takeoff weight as indicated in your Pilot's Operating Handbook. This also includes "kit planes and home-builds".
- In no case will the fee be less than twenty dollars (\$20) on one aircraft.
- In no case will the fee exceed six hundred dollars (\$600) on one aircraft.
- Aircraft registration is in lieu of personal property taxes. (Not to be confused with State Sales Tax).
- Idaho does not require registration of UAS/Drones at this time.

4. What is "Maximum Certified Gross Weight"?

Each manufacturer, through testing and certification, determines the maximum certified gross weight of the aircraft. Some lighter aircraft could have a "maximum takeoff weight" instead of a maximum certified gross weight. Both of these terms refer to an aircraft that is fully equipped and serviced for operation, including the weight of the crew, passengers, fuel, personal equipment, and load. This includes any light sport aircraft, ultralights, gliders, kit built aircraft, trike aircraft, and hot air balloon envelope, basket, burner, pilot(s), and passengers, etc.

5. When are my aircraft registration fee's due?

Annual renewal payments are due by **December 31st** each calendar year for the **upcoming** registration year. Newly purchased, acquired, or imported aircraft into Idaho should be registered within 30 days upon arrival by submitting the **Aircraft Registration Application** along with your registration payment.

6. What forms of payment do you accept?

For your protection, we do not accept credit card payments on any forms via e-mail.

We accept the following:

- Cash, check or credit card presented over the counter or via US Postal Service. (Remember to include the top portion of your Renewal Notice or Registration Application)
- Credit card over the telephone, or
- Credit card on-line through our automated payment system.

7. I've paid a Sales Tax... Why do I have to pay to register or pay a personal property tax?

The Idaho State Sales Tax office is a separate department within the state. You may reach them at 208-334-7660 for sales tax information. Our division funding is NOT CONNECTED with the state tax office(s).

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8. What if I purchased or imported a plane into the State of Idaho?

- Complete the "Registration Application" form (available on this website under "forms") in order to register your aircraft in Idaho along with the calculated fee.
- If you have purchased an aircraft previously located in Idaho, the Registration Certificates and Decals are not transferrable, and must be removed from the aircraft. They are now considered null and void.
- New credentials will be mailed to you after receipt of your application and accompanying payment.

Note: *Aircraft Credentials are to be kept inside the aircraft and Decals are to be placed on the left side of the Vertical Stabilizer or a window nearest to the rear of the aircraft and visible from the outside.*

9. What do I do if I have inherited an aircraft?

If you intend on keeping the aircraft...

- You must register it in the new name by submitting the "Aircraft Registration Application" form to Aeronautics. You will be responsible for the annual aircraft registration fee. A new Credential and Decal will be mailed to you.
- You will need to notify the FAA of the name/ownership name, whether or not it is currently being flown.
- Contact NOAA to update your beacon / ELT of new name and contact information for Search & Rescue Operations.

10. What do I do if I SOLD my aircraft?

- Complete the Yellow "Status Change" form, submit to the Division of Aeronautics.
- Provide a copy of the Bill of Sale, completed in full (available as FAA Form AC 8050-2).
- Remove your Idaho registration decal from the aircraft, as they are NOT TRANSFERABLE.
- Notify the FAA (form AC8050-1B) or you will continue to receive renewal payment notices from us.

11. My spouse has passed away, what do I need to do?

If the aircraft is still in your legal possession and it is airworthy, then it must be registered. With a submission of the yellow "Status Change" form, we can change the name on the aircraft to reflect a new owner, trustee or your estate representative name. This will also need to be updated a.s.a.p. with the FAA to reflect the changes.

12. What if I need to make a change to my contact information, have an N# number change, etc.?

Any changes to your personal information or status of the aircraft need to be submitted on the yellow "Status Change" form and submitted to our registration office.

13. Why do I continue to receive renewal notifications when I have reported that my aircraft was destroyed?

We receive notifications from the FAA regarding aircraft that are registered with an Idaho address on file. This information is used to distribute registration renewal notices. If the FAA does not have the most up-to-date information on file for you and your aircraft, our system will reflect that. You are required to inform our office each year on the status of your aircraft. To stop receiving renewal notices from Idaho, you must cancel/deregister your aircraft within the FAA, using **FAA form AC 8050-1B**, you will find the area to be completed on the bottom right side of the FAA form.

*If the aircraft is crashed or destroyed, the FAA and the Idaho Division of Aeronautics needs to be notified, regardless of the condition of the plane. Please be aware that if you decide to keep the N number, you will continue to receive notifications from us annually and, if not registered, will be submitted to the appropriate county assessor for possible assessment of personal property taxes.

14. Why do I continue to receive notices if I my aircraft operates outside the state of Idaho?

If your aircraft is registered with the FAA to an address in Idaho, you will receive annual notices from our office and you will need to notify our office each year of the actual status and/or location of your aircraft.

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15. What happens if I choose NOT to register my aircraft with the state each year?

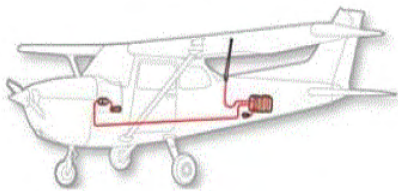
The aircraft registration fee is in lieu of a personal property tax. Per Title 21-114, a *non-airworthy* aircraft OR aircraft that does not fly in Idaho for *more than 90 cumulative days* during the year is not required to be registered but may, at the owner's discretion, be registered in lieu of personal property tax assessment. Idaho Code 39.04.05 requires a list of all aircraft not registered annually (to include non-airworthy aircraft) be submitted to the proper county assessor's office for inclusion of personal property tax assessment in November of each year. Once this list is generated in the system, it cannot be retracted. Payments for the current registration year are not accepted after the first Monday in November of the current registration year.

16. Why do you want the 406 MHz ELT hex code?

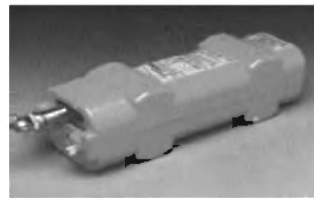
As required by law, (Regulation 14 CFR 91.207) pilots with a 406 MHz ELT must register their ELT to allow an expeditious identification of a false alert. As the agency responsible for Search and Rescue in the state, Aeronautics **STRONGLY** encourages all pilots to upgrade to the 406 MHz ELT, as the transmitted power is 50x greater than the old 121.5/ 243 beacons. Search and Rescue is notified within 10 minutes of activation and location is much more accurate. It's equally as important to ensure the unit is registered through NOAA! (see website links for this form) Any year/model of aircraft can be retro fitted and equipped. If installed and registered properly, the use of this ELT can save time, money, and maybe a life by shortening the time needed to locate the aircraft and/or reducing the need to conduct a full search. The 406 MHz ELT's set off an audible alarm, so if accidentally tripped, you can shut it off prior to a false Search and Rescue procedure taking place.

17. Where do I find my 406 MHz ELT Hex Code?

To find you existing 406 MHz Hex Code number the ELT locator is typically behind the rear bulkhead section of the aircraft, and consist of 15 digits. The last five digits are typically **FFBFF**. The code is on the locator/ELT itself.



Location of Installed ELT



406 MHz ELT

Not Required to Register are Single seat/place aircraft, helicopters, gyroplanes, balloons, gliders, airships, trikes, powered parachutes, etc. are exempt.

Dealer's & Manufacturer's FAQ's:

Airplanes held by a Dealer may ONLY be flown for sales demonstration, ferry to sell, or testing purposes! If you fly the plane for anything other than this, it must be registered.

1. What is an Aircraft Dealer?

Per Idaho Code 21.114: Any person carrying on or conduct the business of buying, selling, or dealing in aircraft.

2. What is the cost of Dealer Registration?

The annual fee to be paid by a dealer or manufacturer shall be **forty dollars (\$40.00) for the Dealer registration certificate and one dollar (\$1.00) for each identifying decal** issued to such manufacturer or dealer.

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3. What about Dealer credentials and decals?

A registration certificate will be issued. You can purchase any number of decals. If you have multiple airplanes for sale and more than one at a time will be flown for sales demonstration purposes, you need one decal for each aircraft that is flying. **The Dealer Registration Certificate shall be kept at the main office of the manufacturer or dealer.** The identifying decal must be carried for all sales demonstration flights and can be placed upon the left side of the aircraft upon a window nearest to the rear of the aircraft. The decal does not have to be affixed to the aircraft and can be transferred from one aircraft to another for demo purposes. Dealer decals are **not** transferrable to the new owner when the aircraft is sold. Please advise any new Idaho aircraft owner to register their plane and ELT beacon.

4. Why do I have to report my Dealer inventory?

By reporting your inventory, you are letting us know what airplanes you hold for sale. Those aircraft held as dealer inventory are not required to pay the annual registration fee until they are purchased. The Dealer should make Idaho buyers aware of the fact that there is an aircraft registration fee due upon purchase of the plane. Reporting your inventory also helps us keep the list of aircraft going to the County Assessors clean as dealer inventory is not sent to the assessor. The Dealer Registration and Inventory form can be found on this website under the Aircraft & Dealer Registration "Forms" tab.

5. What if my dealership expires?

Upon expiration of the dealership registration, ALL aircraft in the possession of the dealership must be registered with the state immediately at the current fee rate. If the dealership is not the owner of the aircraft, the owner is liable for the registration of the airplane. You have the responsibility to notify the individual owners of any aircraft you are in possession of. If the registration fee is not paid, they will be included on the list to the County Assessor.

The Division of Aeronautics receives FAA aircraft registration records. *These records do not differentiate between an individual and a business.* For this reason, you WILL receive a notice from our office each time these FAA Records are pulled. Simply complete the *Dealer Registration/Application with your inventory listed* to let us know the status of the aircraft in your possession, or the yellow "Status Change" form for any sale that has taken place in order for our office to remove the aircraft from your inventory.

6. How do I report a sold airplane or change in my Dealer inventory?

Complete the yellow *Aircraft Registration "Status Change"* form as needed throughout the registration year. If you sell a plane, we need the new owner's information in order to change it in our system. If the new owner is located outside of Idaho, please indicate this on the yellow "Status Change" form.

Again, reporting your inventory helps us keep the list of aircraft going to the County Assessors clean as dealer inventory is not sent to the assessor. The Dealer Registration and Inventory form can be found on this website under the Aircraft & Dealer Registration "Forms & Links" heading.