A G E N D A

IDAHO TRANSPORTATION BOARD

October 26, 2018

YOUR Safety • • • ▶ YOUR Mobility • • • ▶ YOUR Economic Opportunity

A G E N D A

Regular Meeting of the
Idaho Transportation Board

October 26, 2018
Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

KEY:
ADM = Administration
CD = Chief Deputy
DIR = Director
OP = Operations

1. CALL MEETING TO ORDER **8:30**

2. SAFETY SHARE: Executive Assistant Higgins

Action Item **3. BOARD MINUTES** – September 12-13, 2018 .....4 **8:35**

Action Item **4. BOARD MEETING DATES**.....17

November 14, 2018 – Boise
December 13, 2018 – Boise
January 17, 2019 – Boise
February 21, 2019 – Boise
March 21, 2019 – Boise

Action Item **5. CONSENT CALENDAR**.....19

CD ___ Modify the Public Transit Program.....20
ADM ___ Add state dynamic message sign and lighting upgrade to FY19 21
OP ___ Federal Lands Program update.....22
OP ___ Approval of consultant agreements.....24
OP ___ Approval of contract award.....27
OP ___ Contract for rejection.....32

Information Item

6. INFORMATIONAL CALENDAR

OP ___ Contract award information and current advertisements 37
OP ___ Professional services agreements and term agreement work tasks report.....43
OP ___ Update on 80 mile per hour speed zones: I-15, I-84, and I-86.....51
OP ___ Sponsorship of department programs annual report.....53
ADM ___ State FY19 financial statements.....54
ADM ___ Monthly report of federal formula program funding through September.....71
ADM ___ Non-construction professional service contracts issued.....73

*All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.

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			Page #	Time*
		7. AGENDA ITEMS		
Information Items				
OP Tomlinson	___	Child passenger safety signs	75	**8:40**
		8. REPORT ON BOARD SUBCOMMITTEE ON AUDITS:		
		Internal Review Work Plan - Member DeLorenzo	74	**8:55**
		9. DIRECTOR'S MONTHLY REPORT ON ACTIVITIES		**9:05**
		10. AGENDA ITEMS		
Information Item				
OP Wolfinger	___	FY18 district infrastructure end of year statement	76	**9:25**
Action Item				
OP Bala	___	Blackfoot sewer improvements *(resolution on page 80)*	78	**9:35**
		11. BREAK		**9:45**
		12. EMPLOYEE SERVICE AWARDS – Vice Chairman Coleman, Board Speaker		**10:00**
		13. BREAK		**10:45**
Action Item				
		14. EXECUTIVE SESSION (working lunch; DMV conference room**) PERSONNEL ISSUES [SECTION 74-206(a), (b)] LEGAL ISSUES [SECTION 74-206(c), (d), (f)]		**11:00**
		15. AGENDA ITEMS, continued		
Action Item				
OP Rigby	___	District 4 Office reconstruction *(resolution on page 83)*	81	**1:00**

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16. AGENDA ITEMS, continued

Action Item
OP Gill ___ Project funding and programming.....84 **1:30**
(resolution on page 87)

Action Item
DIR Trimboli ___ Idaho Transportation Department FY18 Annual Report.....88 **1:50**

Information Item
17. DELEGATION: Boise Airport Director Hupp **2:00**

18. ADJOURNMENT (estimated time) **3:00**

***The meal will be served and reimbursed by the department. Meal reimbursement will not be claimed by any employee participating in the working lunch. Attendance is mandatory.*

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REGULAR MEETING AND DISTRICT SIX TOUR OF THE IDAHO TRANSPORTATION BOARD

September 12-13, 2018

The Idaho Transportation Board met at 9:00 AM on Wednesday, September 12, 2018 in Idaho Falls, Idaho. The following principals were present:

Jerry Whitehead, Chairman
Jim Coleman, Vice Chairman – District 1
Janice B. Vassar, Member – District 2
Julie DeLorenzo, Member – District 3
Jim Kempton, Member – District 4
Dwight Horsch, Member – District 5
Lee Gagner, Member – District 6
Chief Deputy Scott Stokes
Sue S. Higgins, Executive Assistant and Secretary to the Board

District 6 Tour. The Board toured Idaho Falls Power. It traveled east on US-20 to Sugar City. Representative Karey Hanks joined the Board on its tour of the ProPEAT fertilizer plant and the Pocock Trucking facility.

Several Board members disembarked at the District 6 Office in Rigby for a Board Subcommittee on State Highway System Adjustments' meeting while the rest of the Board members returned to Idaho Falls via US-20 west.

WHEREUPON, the tour ended at 2:45 PM.

September 13, 2018

The Idaho Transportation Board convened at 8:30 AM on Thursday, September 13, 2018 at the District 6 Office in Rigby, Idaho. All members were present. Director Brian Ness and Deputy Attorney General Larry Allen were also present.

Board Minutes. Member DeLorenzo made a motion to approve the minutes of the regular Board meeting held on August 15-16, 2018 as submitted. Member Gagner seconded the motion and it passed unopposed.

Board Meeting Dates. The following meeting dates and locations were scheduled:
October 26, 2018 – Boise
November 14, 2018 – Boise
December 13, 2018 – Boise

Consent Items. Member Kempton mentioned that policies that have been reformatted are presented to the Board instead of to the Board Subcommittee on Policies. He asked if the Board

members have a preference for staff submitting the policies on the consent calendar or making a presentation on the policy changes. The consensus was to defer to staff. If the revisions are substantive, a presentation should be made.

Vice Chairman Coleman noted the number of bids that have exceeded the engineer's estimate and the general increase in construction costs. He asked if staff is monitoring the funding and if a project may need to be delayed to cover the escalating construction costs. Chief Operations Officer (COO) Travis McGrath said that staff is monitoring the costs. The Department currently has enough funds, but he acknowledged that a project may need to be delayed in the future.

Vice Chairman Coleman made a motion, seconded by Member DeLorenzo, and passed unopposed, to approve the following resolution:

RES. NO. ITB18-29

WHEREAS, consent calendar items are to be routine, non-controversial, self-explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the public transportation board and administrative policy updates and contracts for award.

1) Public Transportation Board and Administrative Policy Updates. Staff proposes revising the membership section on Board Policy 4039 Public Transportation Advisory Council. The changes include a reference to in-person attendance and establish the process to elect a chair. Administrative Policy 5038 Public Transportation Program is being revised to update the description of the applicable Idaho Codes and remove outdated language regarding the Public Transportation Office within the Department's organizational chart.

2) Contracts for Award. The low bids on the following projects were more than ten percent over the engineer's estimate, requiring justification. The Prestressed Bulb Tee Girders, Special Bridge – Temporary Work Bridge, Mobilization, Concrete Class 40 AF Schedule Number 2, Dewatering Foundation, MSE Retaining Wall, and Concrete Class 40 A Schedule Number 1 items showed the largest difference between the low bid and engineer's estimate on key #12122 - East 1300 North, Oro Road Bridge, District 6. The remote location appears to be part of the reason for the higher bids. The world class fishing habitat presumably led to higher costs for the dewatering and temporary work bridge items, which are also tied to the timing of the bid and the current market, as there is a lot of construction occurring now and demand for these materials is high. The sponsor, Fremont County, supports awarding the project and is prepared to cover the additional costs. Low bidder: Cascade Bridge LLC - $7,830,396.

The mobilization item accounted for the main difference between the low bid and engineer's estimate on key #19699 - US-20, Rock Creek Culvert, District 4. The cumulative amount of many items was also higher. Based on the unique aspects of the project, general market trends, and analysis of the four bids, staff does not believe a better bid would be obtained

if the project is re-bid. It recommends awarding the contract. Low bidder: Knife River Corporation – Mountain West – $3,077,778.

The major difference between the low bid and engineer's estimate on key #18742 - US-20, Willow Creek Bridge, District 4 was in the Steel Bridge and Mobilization items. Part of the difference is the increased cost of manufactured steel and the requirement for transport. The cumulative amount of many items also resulted in the higher bid. Based on the unique aspects of the project, general market trends, and analysis of the four bids, staff does not believe a better bid would be obtained if the project is re-bid. It recommends awarding the contract. Low bidder: Knife River Corporation – Mountain West - $2,967,587.

Informational Items. 1) Contract Award and Advertisements. Key #20796 – I-84, Karcher Interchange to Franklin Boulevard Interchange Temporary Shoulder, District 3. Low bidder: Sunroc Corporation - $5,041,098.

The list of projects currently being advertised was provided.

2) Professional Services Agreements and Term Agreement Work Tasks Report. From July 27 through August 23, 19 new professional services agreements and work tasks were processed, totaling $2,552,745. Seven supplemental agreements to existing professional services agreements were processed during this period in the amount of $128,337.

3) State FY19 Financial Statements. Revenues to the State Highway Account from all state sources for the first month in the new fiscal year were ahead of projections by 10.8%. Total receipts from the Highway Distribution Account were 9.7% or $1.6 million more than forecast. State revenues to the State Aeronautics Fund were ahead of projections by 24%, or $46,000. Expenditures were within planned budgets. Personnel costs had savings of $972,000 or 9% due to reserves for horizontal career path increases, vacancies, and timing between a position becoming vacant and being filled. Contract construction cash expenditures were $56.6 million.

The balance of the long term investments was $165.7 million at the end of July. These funds are obligated against construction projects and encumbrances. The long term investments plus the cash balance of $60.5 million were $21 million less than at the end of June. Expenditures in the Strategic Initiatives Program Fund in July were $2 million. Deposits into the Transportation Expansion and Congestion Mitigation Fund were $1.47 million.

4) Status: FY20 Appropriation Request. The FY20 appropriation request was submitted to the Division of Financial Management and Legislative Services Office earlier this month. An additional $12,249,900 was added for operating expenditures, equipment, Trustee and Benefits, and contract construction for a total of $707,422,100 plus $66,875,000 for debt service.

Adopt-A-Highway (AAH) Presentation. Member Gagner thanked the Idaho Section of the American Nuclear Society for its participation in the AAH Program. The group has been picking up litter along a two-mile stretch of I-15 since 1993.

Employee Safety Recognition. Office of Communication Manager (OCM) Vincent Trimboli said a team reviewed the Department's safety program. It recommended presenting medallions and challenge coins to employees based on safety accomplishments. He recognized District 5 and 6 employees Brian Poole and Brad Richards, respectively, and Mr. Richard's son for designing the coins.

Chairman Whitehead congratulated Messrs. Poole and Richards.

Director's Monthly Report on Activities. Director Ness thanked District 6 for its hospitality. He has completed most of his employee visits, with District 3 and a few more sections in Headquarters scheduled later this month. Last month Brandye Hendrickson, Deputy Administrator, Federal Highway Administration (FHWA) was in Idaho to present ITD with a $90.24 million check. The INFRA grant is to improve I-84 in Canyon County. The autonomous vehicle and connected vehicle committee held its second meeting earlier this month. Per the Governor's executive order, it will submit a report by November 1. The Department held a safety stand down on August 30 to switch from orange safety vests to yellow vests. In conclusion, he announced that Chief Deputy Stokes received the American Association of Motor Vehicle Administrators' Life Time Achievement award for a career focused on highway safety.

The entire Director's Board Report can be viewed at http://itd.idaho.gov/Board.

Chairman Whitehead thanked Director Ness for the report and congratulated Chief Deputy Stokes for the well-deserved recognition.

FY18 Redistribution of Federal Formula Funds. Financial Manager, Financial Planning & Analysis Joel Drake said FHWA informed the states of additional FY18 formula obligation authority through redistribution. Idaho's share of redistributed obligation authority is $33,961,632 and must be obligated prior to September 30, 2018. Of the $33,931,632 redistribution, $25,802,475 brought obligation authority to 100% of the FY18 apportionment, and $8,129,157 exceeded the apportionment. Apportionment allotments up to the 100% level are based on current policy. Staff recommends allotting the additional $8,129,157 per Board Policy 4028 Allocation of Federal Formula Highway Apportionments to Local Public Agencies.

Division of Engineering Services Administrator (DESA) Blake Rindlisbacher said that staff intends to advance the SH-6, Potlatch Sidewalk Enhancement project, key #19831 from FY19 to FY18 as part of the redistribution. If the Board concurs with the distribution allotments recommended by staff, the project would be funded at the full amount, $422,604 based on the Transportation Alternatives Program's portion of redistribution; however, if the Board determines to allot the redistribution funds based on a different formula, the SH-6, Potlatch Sidewalk project would be programmed for $341,628. The City of Potlatch has verbally agreed to this arrangement.

Because the policy is silent on the funding distribution if over 100% of obligation authority is received, Member Kempton believes the funding distribution should be determined by the Board; although he supports staff's recommendation.

Member Gagner made a motion, seconded by Member Vassar, and passed unopposed, to approve the following resolution:

RES. NO. ITB18-30

WHEREAS, it is in the public interest for the Idaho Transportation Department to accomplish a current, realistic, and fiscally constrained Idaho Transportation Investment Program; and

WHEREAS, it is the intent of the Idaho Transportation Board to effectively utilize all available Federal-aid Highway Funding; and

WHEREAS, the State was notified on August 30, 2018 by the Federal Highway Administration (FHWA) that Idaho's share of redistributed Fiscal Year (FY) 2018 Obligation Authority was $33,961,632; and

WHEREAS, within the $33,931,632 redistribution $25,802,475 brought Obligation Authority to 100% Federal FY 2018 Apportionment and $8,129,157 exceeded the Federal FY2018 Apportionment; and

WHEREAS, it is the intent to fully utilize the FY 2018 federal highway redistribution allocations proportionately across state and local projects.

NOW THEREFORE BE IT RESOLVED, that the Board approves the allotments of August 2018 redistribution as shown as Exhibit #502, which is made a part hereof with like effect, and authorizes staff to fund advances and cost increases to fully utilize the funding over 100% of Obligation Authority; and

BE IT FURTHER RESOLVED, that staff is authorized to advance SH-6, Potlatch Sidewalk Enhancement, Phase 2 from FY 2019 to FY 2018 for $422,604; and

BE IT FURTHER RESOLVED, that staff is authorized to make the appropriate changes to the Idaho Transportation Improvement Program.

Vice Chairman Coleman referenced Board Policy 4011 Idaho Transportation Investment Program and 4028 Allocation of Federal Formula Highway Apportionments to Local Public Agencies. He does not believe the Board anticipated obligation authority exceeding 100% of allotments and suggested revisiting the policies to clarify how those additional funds will be distributed.

Recommended FY19-25 Idaho Transportation Investment Program (ITIP). DESA Rindlisbacher presented the recommended FY19-25 ITIP. He said no significant changes were made to the Program since the draft was presented in June. The average available funding for surface transportation projects is $472.7 million annually, while $463.7 million is programmed each year.

OCM Trimboli summarized the public involvement process. A total of 281 comments were received on a variety of projects during the public comment period from July 1 through July 30. The majority of comments, 194, expressed support to advance widening US-20/26 in

District 3. A number of statewide comments were also submitted in support of wildlife mitigation measures.

Member DeLorenzo made a motion, seconded by Member Vassar, and passed unopposed to approve the following resolution:

RES. NO. ITB18-31

WHEREAS, it is in the public's interest for the Idaho Transportation Department to publish and accomplish a current, realistic, and fiscally constrained Idaho Transportation Investment Program (ITIP); and

WHEREAS, it is the intent of the Idaho Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, the 2016 Fixing America's Surface Transportation (FAST) transportation act requires that a fiscally constrained list of projects covering a four-year minimum be provided in a statewide transportation improvement program; and

WHEREAS, the Divisions of Highways and Aeronautics have recommended new projects and updated the costs and schedules for projects in the Recommended FY 2019-2025 ITIP; and

WHEREAS, the Recommended FY 2019-2025 ITIP was developed in accordance with all applicable federal, state, and policy requirements including adequate opportunity for public involvement and comment; and

WHEREAS, the Recommended FY 2019-2025 ITIP incorporated public involvement and comment whenever appropriate while maintaining a fiscally constrained Program; and

WHEREAS, it is understood that continued development and construction of improvements are entirely dependent upon the availability of future federal and state capital investment funding in comparison to the scope and costs of needed improvements.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves the Recommended FY 2019-2025 Idaho Transportation Investment Program (ITIP); and

BE IT FURTHER RESOLVED, that staff is authorized to submit the federal version of ITIP (the Statewide Transportation Improvement Program, or STIP) for federal approval in accordance with the provisions of FAST.

Long-Range Transportation Plan. Planning Services Manager (PSM) Ken Kanownik said modal planning is the last component of updating the Long-Range Transportation Plan. It includes freight, public transportation, active transportation (bicycle and pedestrian), aviation,

and privately operated vehicles. He reviewed a checklist for modal planning, such as its relation to Board policies; ensuring the mission of safety, mobility, and economic opportunity are included; funding; and public and stakeholder involvement. The modal planning documents should provide information for the public and the Department's partners and staff, provide guidance, show how stakeholder involvement is reflected in decision-making, and include recommendations.

PSM Kanownik presented the recommendations: every transportation mode has an up-to-date statewide planning document; reaffirm the commitment to include local, regional, and statewide stakeholders in the modal planning process; when engaged in the development of a statewide modal plan, coordinate internally to focus resources on a single effort; and implement a collaborative planning approach.

Chairman Whitehead thanked PSM Kanownik for the update on the long-range plan.

Member Gagner announced that he will retire from the Board at the end of this year due to health issues and other activities he is involved in. He thanked the Board members for their service and said he has enjoyed his time on the Board.

Chairman Whitehead thanked Member Gagner for his service.

Zero Fatalities Award. Highway Safety Manager (HSM) John Tomlinson commended Clark and Teton Counties for recording zero highway fatalities in 2017. He recognized the sheriffs, county commissioners, Idaho State Police, and ITD's maintenance staff for their partnership and exemplary service keeping the roads and traveling public safe.

Chukars/Office of Highway Safety Partnership. HSM Tomlinson commended the excellent partnership with the Idaho Falls' Chukars baseball team. It has done a commendable job promoting highway safety. Kevin Greene, President/General Manager, elaborated on the baseball team and its activities to promote highway safety in partnership with ITD.

Chairman Whitehead thanked Messrs. Tomlinson and Greene for the informative presentation and for their efforts to address highway safety.

Enterprise Risk Management (ERM) Annual Update. COO McGrath said ERM is a process to identify and address threats that may interfere with the Department achieving its objectives. A number of risks were identified and evaluated to identify the type of risk. Actions were developed to mitigate the risks. Those actions are being monitored to determine their effectiveness in reducing or eliminating the risk. ERM reassessment will occur annually and include discussions on new risks that have been identified and significant changes that could impact the risk ratings.

Member Kempton noted the recent drivers' license system outages. Although the problems were unanticipated, he asked about risk management for that activity and how it addresses the residual effects like damage to the Department's reputation and to its relationship with the sheriffs and other partners. COO McGrath responded that the drivers' license system

was identified as a risk, included in the risk titled lack of successful implementation of new information systems, and that extensive additional information on that particular activity was documented. He added that Motor Vehicle Administrator Alberto Gonzalez will address the drivers' license outages and ITD's response later.

Member Gagner said he talked to the Bonneville County Sheriff regarding the drivers' license system. There have been some discussions that the state should assume responsibility for issuing the licenses. Member Gagner believes it is prudent to determine the additional personnel ITD would need if it were responsible for this service. He also commended staff for its work on ERM. Chairman Whitehead also thanked COO McGrath for the report and for the progress being made on this important initiative.

District 4 Office Reconstruction. District 4 Engineer (DE) Devin Rigby said efforts are continuing on constructing a new District 4 administration office. Discussions have been held with the Department of Correction and the Military Division on their interest to collocate on the ITD-owned property near the I-84 and US-93 interchange. A Utility Master Plan has been completed on the feasibility of collocating. A Feasibility Study was also conducted on five potential sites to determine a recommended location for the new office. DE Rigby requested a $15 million line item in the FY20 budget request for the new facility. He emphasized that the total cost will presumably be lower if other agencies collocate with ITD. He added that he intends to seek approval of the location of the facility next month.

Some discussion was held on the estimated costs. DE Rigby said the Needs Assessment projected an increase of employees from the current 65 to a total of 81, so approximately 23,400 square feet is being considered. In response to Vice Chairman Coleman's question, DE Rigby said the property at I-84 and US-93 was purchased with state funds, not federal funds.

Member Kempton informed the Board that the Department of Correction and the Military Division submitted letters of intent to continue negotiating the feasibility of collocating on ITD's property. DE Rigby added that creating an access to that property is in accordance with the county's plans. Discussions with the City of Jerome to provide utilities have occurred; although the municipality has expressed some concern with the distance to the property.

Member Gagner made a motion to approve a resolution that, amongst other things, authorizes staff to include a $15,000,000 line item in the FY20 budget for the District 4 facility. Member Kempton seconded the motion.

Vice Chairman Coleman expressed some concern with the $15,000,000 figure. He believes that amount is high for the square footage. The estimate in the Feasibility Study is $12,500,000; although the $15,000,000 figure includes contingencies and other costs.

Vice Chairman Coleman made a motion to amend the proposed resolution to authorize staff to include a $12,500,000 line item in the FY20 budget. Member Horsch seconded the motion.

Member Kempton noted that the cost is an estimate. He believes $12,500,000 for the building only, no contingencies, is appropriate. Member Gagner concurred.

Member Horsch asked if the property at I-84 and US-93 is large enough to accommodate all three interested parties and if ITD intends to move some maintenance operations to that location. DE Rigby replied that yes, the proposed site is large enough for the three agencies plus possibly another one. He also responded that the Jerome maintenance facility is in a residential neighborhood. He believes that facility will need to be moved in 10-15 years and it would be feasible to relocate it to the I-84 and US-93 property.

The motion to amend the resolution passed unanimously.

The motion to approve the following resolution passed unopposed.

RES. NO. ITB18-32

WHEREAS**,** in September 2016 the Idaho Transportation Board approved the construction of a new District Four Headquarters Office Building; and

WHEREAS, the Board directed the district to work with the Division of Public Works to develop a District Four Administration Building Feasibility Study; and

WHEREAS, the District Four Administration Building Feasibility Study Final Report and a District Four Administration Building Utility Master Plan have been completed for public review; and

WHEREAS, the District Four Administration Building estimated cost is $12,500,000; and

WHEREAS, there is potential for cost sharing if collocation is possible with the Department of Correction and/or the Military Division; and

WHEREAS, letters of intent to proceed with collocation negotiations have been provided to the Idaho Transportation Department by the Idaho Military Division and the Idaho Department of Correction.

*NOW THEREFORE BE IT RESOLVED***,** that the Idaho Transportation Board authorizes inclusion of a $12,500,000 line item in the FY2020 ITD Budget Request for the District Four Administration Building; and

BE IT FURTHER RESOLVED, that the Board authorizes advancing to FY2020 from FY2021 the $12,500,000 project for the District Four Administration Building in the FY2019–FY2024 Six Year Capital Facilities Program; and

*BE IT FURTHER RESOLVED***,** that the Board authorizes staff to continue working with the Division of Public Works and to negotiate with the Department of Correction and the Military Division to determine the feasibility of collocating with and sharing costs with these agencies.

Chairman Whitehead thanked DE Rigby for the presentation.

District 6 Report. DE 6 Jason Minzghor commended staff for its preparation before and efforts the day of the eclipse in August 2017. He mentioned that improving safety on the US-20 corridor continues to be a major focus and work is continuing on improving the I-15 and US-20 interchange. He reported that all of the FY19 projects were delivered by the due date. A team was established to construct 17 bridges in Districts 4, 5, and 6 via the design build construction method. Due to the economy of scale and the team's efforts, $4.7 million were saved in design and construction costs. He also recognized staff for its award-winning US-20, Thornton Interchange project.

Member Gagner commended DE Minzghor for his leadership, noting that DE Minzghor was very instrumental in the establishment of the bridge team and in its success. Chairman Whitehead also thanked DE Minzghor for the report and for his accomplishments.

Public Transportation Advisory Council (PTAC) Appointments: Districts 4 and 6. Public Transportation Manager (PTM) Kim McGourty said the office solicited applications for the Districts 4 and 6 PTAC members. The PTAC moved by unanimous consent that the two applicants from District 4 and the three applicants from District 6 are fit to serve on the Council. The District 4 member's term will begin July 1, 2018 and expire June 30, 2021. In an effort to streamline the member terms to better correspond with the meetings, the District 6 member's term will begin January 2019 and expire June 30, 2021.

Member Gagner made a motion, seconded by Member DeLorenzo, and passed unopposed to approve the following resolution:

RES. NO. ITB18-33

WHEREAS, Idaho Statute 40-514 states that public entities that use public funds to provide public transportation services within the state shall report not less then semiannually to the department the amount of funding expended, audits conducted, the number of passengers carried, the agency vehicles used and the vehicle miles driven to provide transportation for Idaho Citizens. This group was created as the Public Transportation Advisory Council (PTAC) to advise the Idaho Transportation Department on issues and policies regarding public transportation in Idaho. The PTAC shall participate in planning activities, identify transportation needs, and promote coordinated transportation systems. Before setting programs and priorities, the PTAC shall seek pertinent information, facts and data from local government agencies and providers regarding the rural public transportation issues; and

WHEREAS, the PTAC shall be comprised of six (6) members appointed by the Idaho Transportation Board. These members shall be representatives for local governments and agencies, private organizations, citizens groups and private providers that have an interest in public transportation, and people with disabilities and the elderly who utilize public transportation; and

WHEREAS, the Board shall appoint said members from recommendations submitted by said organizations, groups' providers, users and state agencies in

each district. One (1) member shall be appointed from each of the six (6) transportation department director districts as provided in section 40-303, Idaho Code; and

WHEREAS, the term of each member shall be three (3) years and the initial appointments to the council shall be such that two (2) members shall be appointed each year thereafter; and

WHEREAS, applications were solicited from interested parties to fill the position in District 4 and District 6; and the Department received two applications in District 4 and three applications in District 6. The applications from all who submitted were brought forward to PTAC members in July 2018 for review; and

WHEREAS, the ITD – Public Transportation Office hereby brings forth the PTAC applicants that have been reviewed by the seated members of the PTAC and all found by unanimous consensus to be fit candidates for the open seat in Districts 4 and 6.

NOW THEREFORE BE IT RESOLVED, that the Board has determined to appoint Carleen Herring for the District 4 PTAC position for a term from July 1, 2018 through June 30, 2021; and

BE IT FURTHER RESOLVED, that the Board has determined to appoint Michael O'Bleness as the District 6 PTAC member for a term from January 1, 2019 through June 30, 2021.

Division of Motor Vehicles' Status. Motor Vehicle Administrator (MVA) Alberto Gonzalez said the new driver's license system experienced significant problems late last month. The issues are due to the vendor, Gemalto. Staff was able to identify an alternate method to resume issuing drivers' licenses while the vendor addressed its problem. He emphasized that the system outages are not related to the recent transition off of the main frame. During the system outage, the Governor's Office convened a team to remedy the current situation and discuss a long-term solution. MVA Gonzalez expressed appreciation for the counties' patience and understanding during the situation and for staff's efforts to get the system operational.

Member Gagner noted that the Sheriffs' Association requested that the drivers' license responsibilities be relinquished to the state. He believes the Department should be proactive and determine the manpower this would require and associated costs. Vice Chairman Coleman also mentioned that one state uses a contractor to issue licenses. He encouraged staff to explore various options for the issuance of drivers' licenses.

MVA Gonzalez said the Department will contact the sheriffs' offices and research various issues, including proper staffing levels and if staffing and training are adequate for issuing the REAL ID driver's license.

Chairman Whitehead thanked MVA Gonzalez for the update.

Luncheon with the Trucking Advisory Council (TAC). The Board visited informally with the TAC during lunch. Some of the topics discussed were 129,000 pound truck routes and the registration process.

US-20 Corridor, District 6. District 6 Engineering Manager Karen Hiatt said the District is continuing its efforts to improve safety in the US-20 corridor and has eight projects planned in the next six years. Five alternatives have been identified for the Targhee Pass project, which would reconstruct the roadway and add passing lanes starting at the junction with SH-87. In addition to the highway improvements, three of the alternatives include mitigation for wildlife and the other is to not make any improvements; although the no-build option includes variable message signs. FHWA should publish the environmental assessment soon, which will identify the preferred alternative. She emphasized that there will be an opportunity for the public to comment on the environmental assessment.

Tim Reynolds said he is representing a number of people that are interested in wildlife conservation and promoting safe wildlife passage. He believes improving safety and constructing wildlife crossings are a good investment. He provided data on vehicle and wildlife collisions, which he believes are increasing in the corridor.

Jean Bjerke said she is a resident and business owner in Island Park. Safety is paramount and she believes the number of animals on the road is a safety risk. She provided statistics on the number of wildlife that have been hit by vehicles in the area. She encouraged ITD to focus on safety and wildlife connectivity and select an alternative that is based on those criteria.

Island Park Preservation Coalition Chair Ken Watts said a grassroots effort was undertaken to preserve and enhance the multiple uses in Island Park. He noted that the American Society of Civil Engineers graded Idaho's highways a C and bridges a D. He knows there is a funding shortfall to address the state's transportation infrastructure, so the coalition believes it would be fiscally irresponsible to construct wildlife overpasses and/or underpasses. He said numerous groups in Island Park and Fremont County are opposed to wildlife crossings. They don't want their scenic views blocked by fences. They also believe those features would negatively impact the area's economy, which relies on tourism and recreation.

Fremont County Commissioner LeRoy Miller expressed appreciation for the wildlife detection systems that have been installed in the corridor. He believes those have been very beneficial. The commissioners and sheriff believe reducing the 65 mile per hour speed limit during nighttime would reduce the vehicle wildlife collisions. He is concerned that wildlife crossings may have an adverse impact on the area's economy. There will be an advisory ballot during the November general election to determine if county residents support wildlife crossings.

Representative Hanks summarized some of the previous comments regarding the community's opposition to overpasses, concerns with economic issues, and the county advisory ballot. She believes reducing the speed limit and removing trees from along the highway are better options. She acknowledged the deteriorating roadway and encouraged the Board to advance those improvements in the Program. She also questioned IPlan and if the Department is implementing it.

Chairman Whitehead thanked all of the speakers for their comments. The Board appreciates hearing the publics' concerns. It makes funding decisions based on input from the ITD professionals and with respect to what is in the state's best interest. He mentioned the upcoming public hearing and encouraged the public to participate in that process.

WHEREUPON, the Idaho Transportation Board's regular monthly meeting adjourned at 2:50 PM.

_____
JERRY WHITEHEAD, Chairman
Idaho Transportation Board

Read and Approved
_____, 2018
_____, Idaho

BOARD MEETING DATES

2018

November 14 – Boise **December 13 – Boise**

S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
January	**February**	**March**	**April**
X 2 3 4 5 6 7 8 9 10 11 12 13 14 ~~15~~ 16 (17) 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 ~~19~~ 20 (21) 22 23 24 25 26 27 28	1 2 3 4 5 6 7 8 9 10 11 12 13 (14 15) 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 ~~10 11~~ 12 13 14 15 16 17 (18 19) 20 21 22 23 24 25 26 27 28 29 30
May	**June**	**July**	**August**
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 (16 17) 18 19 20 ~~21 22 23 24~~ 25 26 27 ~~28~~ 29 30 31	1 2 3 4 5 6 7 8 9 ~~10 11 12 13 14~~ 15 16 17 18 (19 20 21) 22 23 24 25 26 27 28 29 30	1 2 3 ~~4~~ 5 6 7 8 9 10 ~~11 12~~ 13 14 15 16 17 (18 19) 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 ~~8 9~~ 10 11 12 13 14 (15 16) 17 18 19 20 21 ~~22 23~~ 24 25 26 27 28 29 30 31
September	**October**	**November**	**December**
30 1 2 ~~3~~ 4 5 6 7 8 9 10 11 (12 13) 14 15 16 17 18 19 ~~20 21 22~~ ~~23 24~~ 25 26 27 28 29	1 2 3 4 5 6 7 ~~8~~ 9 10 11 12 13 14 15 16 (17) 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 ~~12~~ 13 (14) 15 16 17 18 19 20 21 ~~22~~ 23 24 25 26 27 28 29 30	30 31 1 2 3 4 5 6 7 8 9 10 11 12 (13) 14 15 16 17 18 19 20 21 22 23 24 ~~25~~ 26 27 28 29

"X" = holiday
"-----" = conflicts such as AASHTO/WASHTO conferences (or Board/Director conflicts)

Action: Approve the Board meeting schedule.

SSH:mtgsched.docx

BOARD MEETING DATES

2019

January 17 – Boise
February 21 – Boise
March 21 – Boise
April 17-18* - District ___
May 15-16 – District 5
June 19-20 – District ___
July 17-18 – District ___
August 21-22 – District ___
September 18-19 – District 3
October 16-17* – Boise
November 21 – Boise
December 19 - Boise

2019

S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
January	**February**	**March**	**April**
X 2 3 4 5	1 2	31 1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 (17) 18 19	10 11 12 13 14 15 16	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 ~~21~~ 22 23 24 25 26	17 ~~18~~ 19 20 (21) 22 23	17 18 19 20 (21) 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28	24 25 26 27 28 29 30	28 29 30
May	**June**	**July**	**August**
1 2 3 4	30 1	1 2 3 X 5 6	1 2 3
5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13	4 5 6 7 8 9 10
12 13 14 15 16 17 18	~~9 10 11 12~~ 13 14 15	14 15 16 17 18 19 20	11 12 13 14 15 16 17
19 ~~20 21 22 23~~ 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27	18 19 20 21 22 23 24
26 X 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31	25 26 27 28 29 30 31
September	**October**	**November**	**December**
1 X 3 4 5 6 7	1 2 3 4 ~~5~~	1 2	1 2 3 4 5 6 7
8 9 10 11 12 13 14	~~6 7 8 9~~ 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14
15 16 17 18 19 20 21	13 X 15 16 17 18 19	10 X 12 13 14 15 16	15 16 17 18 19 20 21
22 23 24 25 26 27 28	20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 ~~25~~ 26 27 28
29 30	27 28 29 30 31	24 25 26 27 ~~28~~ 29 30	29 30 31

*Propose meeting in District 2 in conjunction with the Highway Safety Summit in Lewiston (starts Tuesday morning, April 16 and ends around 11:30 AM on April 17)
**Assuming there will be a workshop.

"X" = holiday
"-----" = conflicts such as AASHTO/WASHTO conferences (or Board/Director conflicts)

Other dates of interest:
April 16-17: Highway Safety Summit – Lewiston
May 20-23: AASHTO spring meeting – Park City, UT
June 9-12: WASHTO annual meeting – Glendale, AZ
October 5-9: AASHTO annual meeting – St. Louis, MO

SSH:mtgsched.docx

IDAHO TRANSPORTATION BOARD

RESOLUTION FOR CONSENT ITEMS

Pages – 20-36

RES. NO. ITB18-34

WHEREAS, consent calendar items are to be routine, non-controversial, self-explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the modifications to the Public Transit Program; the addition of State, Dynamic Message Sign and Lighting Upgrade to FY19; the Federal Lands Program update; consultant agreements; a contract for award; and a contract for rejection.

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials
Kim McGourty	Public Transportation Manager	KM
Preparer's Name	Preparer's Title	Initials
Juanita Risch	Grants Officer	JR

Reviewed By
LSS

Subject

Modify the Public Transit Program in the FY 2019 – 2025 approved ITIP		
Key Number	District	Route Number
19735	4	Transit

Background Information

The purpose of this consent item is to modify the **Public Transit Program** per policy 5011 *Idaho Transportation Investment Program* (ITIP) and to accommodate national competitive capital FTA FY18 5339(c) Low or No Emissions Bus Program grant award.

ITD was notified on August 24, 2018 that District 4 received the nationally competitive capital grant award totaling $1,500,000: 5339(c) Low or No Emissions Bus Program awarded at 85/15 match rate. (Match will be local funds.)

ID	Idaho DOT	The Idaho Department of Transportation will receive funds on behalf of Mountain Rides Transit to purchase battery electric buses and charging infrastructure.	$1,500,000

Staff requests that this funding increase be made to FY 2019 of the project schedule.

Recommendations

Approve the FY 2019 increase of $1,500,000 to **KN 19735** in the **Public Transit Program.**.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials
Todd Hubbard	Planning and Scoping Manager	TH
Preparer's Name	**Preparer's Title**	**Initials**
Jeanette Finch	Senior Research Analyst	JF

Reviewed By
LSS

Subject

Add State, Dynamic Message Sign & Lighting Upgrade to FY 2019 of the FY 2018-2024 ITIP

Key Number	District	Route Number
New	4	US 93 & I 84

Background Information

The consent item request approval to add **State, Dynamic Message Sign & Lighting Upgrade** project to FY 2019 per policy 5011 *Idaho Transportation Investment Program* (ITIP).

Dynamic Message Signs (DMS) are used by ITD to warn and inform travelers of upcoming hazards and primarily safety related incidents, affecting the mobility and economic opportunity of all travelers on the Idaho Highway system routes.

The location for the DMS is US 93, milepost 41.05 and is estimated to cost $250,000. The lighting improvements include improvements at five locations on I 84 and is estimated to cost $100,000.

The $350,000 was included in the FY19 D4 Operating Business Plan. Highways will transfer the Operating budget to Contract Construction to cover the full cost of $350,000.

Staff requests the new Traffic Operation project be added to the approved ITIP.

Recommendations

Approve the addition of **State, Dynamic Message Sign & Lighting Upgrade** project for **$350,000** and authorize staff to adjust the program accordingly.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials
Blake Rindlisbacher, P.E.	DESA	BR
Preparer's Name	**Preparer's Title**	**Initials**
Nathan Hesterman	Sr. Planner - Programming	NDH

Reviewed By
LSS

Subject

Federal Lands Program Update to the FY 2019 – 2025 Idaho Transportation Investment Program

Key Number	District	Route Number
Various	Various	Various

Background Information

The Federal Lands Transportation Program and the Federal Lands Access Program were established under the Moving Ahead for Progress in the 21st Century Act (MAP-21) and continued under the Fixing America's Surface Transportation Act (FAST) in 23 USC §203 & §204.

The Federal Lands Transportation Program (FLTP) was established to improve the transportation infrastructure owned and maintained by the following Federal Lands Management Agencies: National Park Service, US Fish and Wildlife Service, USDA Forest Service, Bureau of Land Management, US Army Corps of Engineers, Bureau of Reclamation, and independent Federal agencies with land and natural resource management responsibilities.

The Federal Lands Access Program (FLAP) makes funds available for projects that provide access to, are adjacent to, or are located within Federal Lands with priority given to projects accessing high-use Federal recreation sites or Federal economic generators, as identified by the Secretaries of the appropriate Federal land management agencies. The FLAP supplements State and local resources for public roads, transit systems, and other transportation facilities, with an emphasis on high-use recreation sites and economic generators.

The Western Federal Lands Highway District Transportation Improvement Program was prepared on September 24th and, among others, includes these two programs. They are also included in the Idaho Transportation Investment Program (ITIP) per 23 CFR 450.218(g). Staff requests per policy 5011 *Idaho Transportation Investment Program* to modify the Federal Lands programs with the changes found on the following page.

Recommendations

Approve the changes found on the following page to the Federal Lands programs.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Federal Lands Program Changes				
Key No.	Project	Change	Cost ($000)	Program
14365	Warren Wagon Rd., Valley Co.	Delay to FY22	1,475	FLAP
14366	Williams Creek (Shoup) Bridge Replacement, Lemhi Co.	Delay to FY19	50	FLAP
19780	Lost Trail Pass Slope Stabilization, Lemhi Co.	Delay to FY19	67	FLAP
19784	Warm Lake Hwy Pavement Rehabilitation, Valley Co.	Delay to FY19	9	FLAP
19786	St. Joe River Rd. Pavement Rehabilitation, Shoshone Co.	Delay to FY19	25	FLAP
19790	West Milner Rd., 700 West to 1100 West, Cassia Co.	Delay to FY22	5,066	FLAP
19793	Marina Rd.; SH-39 to Pacific Rd., Power Co.	Delay to FY19	70	FLAP
20764	Goose Lake Rd. Surface Preservation, Adams Co.	Delay to FY19	319	FLAP
20769	West Milner Rd., 850 West to 1100 West, Cassia Co.	Roll into KN 19790	2,785	FLAP
20770	Henry's Fork Greenway Bridge Feasibility, Fremont Co.	Advance to FY19	66	FLAP
20772	Council/Cuprum Rd. Seal Coat, Adams Co.	Advance to FY19	1,091	FLAP
20792	Ketchum-Challis Hwy Avalanche Repair, Custer Co.	Delay to FY19	273	FLAP
New	South Fork Salmon River Rd., Valley Co.	Add to FY19	2,680	FLTP

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed __

Presenter's Name	Presenter's Title	Initials	Reviewed By
Monica Crider, P.E.	Contracting Services Engineer	MC	
Preparer's Name	Preparer's Title	Initials	
Mike Cram	Project Manager	MWC	

Subject

REQUEST TO APPROVE CONSULTANT AGREEMENTS		
Key Number	District	Route Number
N/A	N/A	N/A

Background

Board Policy 4001 delegates authority to approve routine engineering agreements of up to $1M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for agreements larger than $1M on the same project

The size of the agreements listed was anticipated because of the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant services in phases allowing for greater flexibility of the Department, limited liability, and better design after additional information is obtained. In other cases, such as for Construction Engineering and Inspection services one single agreement over $1 M may be issued allowing for continuity of the inspector. In all cases, any agreement over $500,000 is awarded through the Request for Proposal (RFP) process which is open to all interested firms.

Additional detail is attached for each of these agreements and projects.

Recommendations

Approve KN 13481 for design and EOR services with HDR Engineering for $1.20 M and KN 20314for CEI services with Civil Science for $1.40 M.

Board Action

Approved ☐ Deferred _____

Other _____

Your Safety • Your Mobility
Your Economic Opportunity

Department Memorandum

Idaho Transportation Department

ITD 0500 (Rev. 07-17)
itd.idaho.gov

DATE: September 13, 2018 **Program Number(s)** A013(481)

TO: Monica Crider, PE
Contracting Services Engineer **Key Number(s)** 13481

FROM: Nestor Fernandez **Program ID, County, Etc.** Int State St & Collister Dr, Boise

RE: Request to increase professional services agreement amount to over $1,000,000 - HDR Engineering

The purpose of this project, administered by the Ada County Highway District, is to improve safety and mobility at the signalized intersection at State Street and Collister Drive in Boise. The project will shift the intersection on State Street to the west to improve the intersection geometrics.

Additional coordination with a property owner over noise mitigation and with Boise City and others regarding the revised environmental evaluation and additional environmental measures have changed the scope of work requiring another supplemental agreement of $97,900 which would bring the agreement to over $1,000,000.

A selection for the RFP for these services was made in January 2014. HDR Engineering was selected to prepare plans and specifications for this project and the Ada County Highway District negotiated a contract with the design firm. The original agreemen was written for $847,900. Three supplementals have been written to date for a total of $67,650. The total amount of the current agreement is $915,550. The fourth supplemental would bring the agreement to $1,013,450.

The purpose of this board item is to request approval to extend the existing professional services agreement amount on this project to an estimated $1.2M to cover complete design services and the anticipated services during construction of approximately $150,000.

Reason for the Request:

Supplemental agreements and the additional scope of work has caused this agreement to exceed $1,000,000.

Your Safety • Your Mobility
Your Economic Opportunity

Department Memorandum

Idaho Transportation Department

ITD 0500 (Rev. 07-17)
itd.idaho.gov

DATE: October 1, 2018 **Program Number(s)**A020(314)

TO: Monica Crider, PE
Contracting Services Engineer **Key Number(s)**20314

FROM: Ed Bala, PE
District 5 Engineer **Program ID, County, Etc.** Northgate Interchange, Chubbck, Bannock Co

RE: Request to increase professional services agreement amount to over $1,000,000 - Civil Science

The Northgate Interchange project will construct a new interchange on I-15 at Milepost 73.5. This is a partnership with the local jurisdictions where ITD is constructing the interchange only and the locals are constructing the connecting roadways.

ITD has awarded the project to Cannon Builders out of Blackfoot, Idaho to construct the interchange. In order to complete the interchange in one year, Cannon will begin construction this winter and will work full time until complete. This is an accelerated schedule and ITD requires the assistance of a consultant to help with inspection and testing.

A selection for the RFP for these services was made in July 2018 with negotiations for a scope of work and hours completed in September 2018. Civil Science was selected to complete the inspection and testing. They have brought on Strata to assist them.

The purpose of this board item is to request approval to extend the existing professional services agreement amount on this project to an estimated $1.4M to cover inspection and testing.

The additional funds need to cover this agreement are expected to come from Statewide Balancing.

Reason for the Request:

District 5 has identified this project as a project in need of assistance. Anticipating an accelerated construction schedule, the negotiated agreement exceeds the 1,000,000 limit on consultant agreements. This reflects a fall 2019 completion.

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials	Reviewed By
Blake Rindlisbacher, PE	Engineering Services Administrator	BR	
Preparer's Name	Preparer's Title	Initials	
Monica Crider, P.E.	Contracting Services Engineer	MC	

Subject

Board Approval of Contracts for Award		
Key Number	District	Route Number

Background Information

In accordance with board policy 4001, the construction contract on the attached report exceeded the engineer's estimate by more than ten percent (10%) but is recommended for award with board approval.

Justification is attached for awarding of contract.

Since the last Board Agenda report Contracting Services has Bid 12 projects, 1 of them needing Board approval to award, 1 needing Board approval to reject.

FY18 – 10/1/2017 to 6/29/2018 Contracting Services has bid 120 projects, 35 of them needing Board Approval to award, 8 needing Board approval to reject.

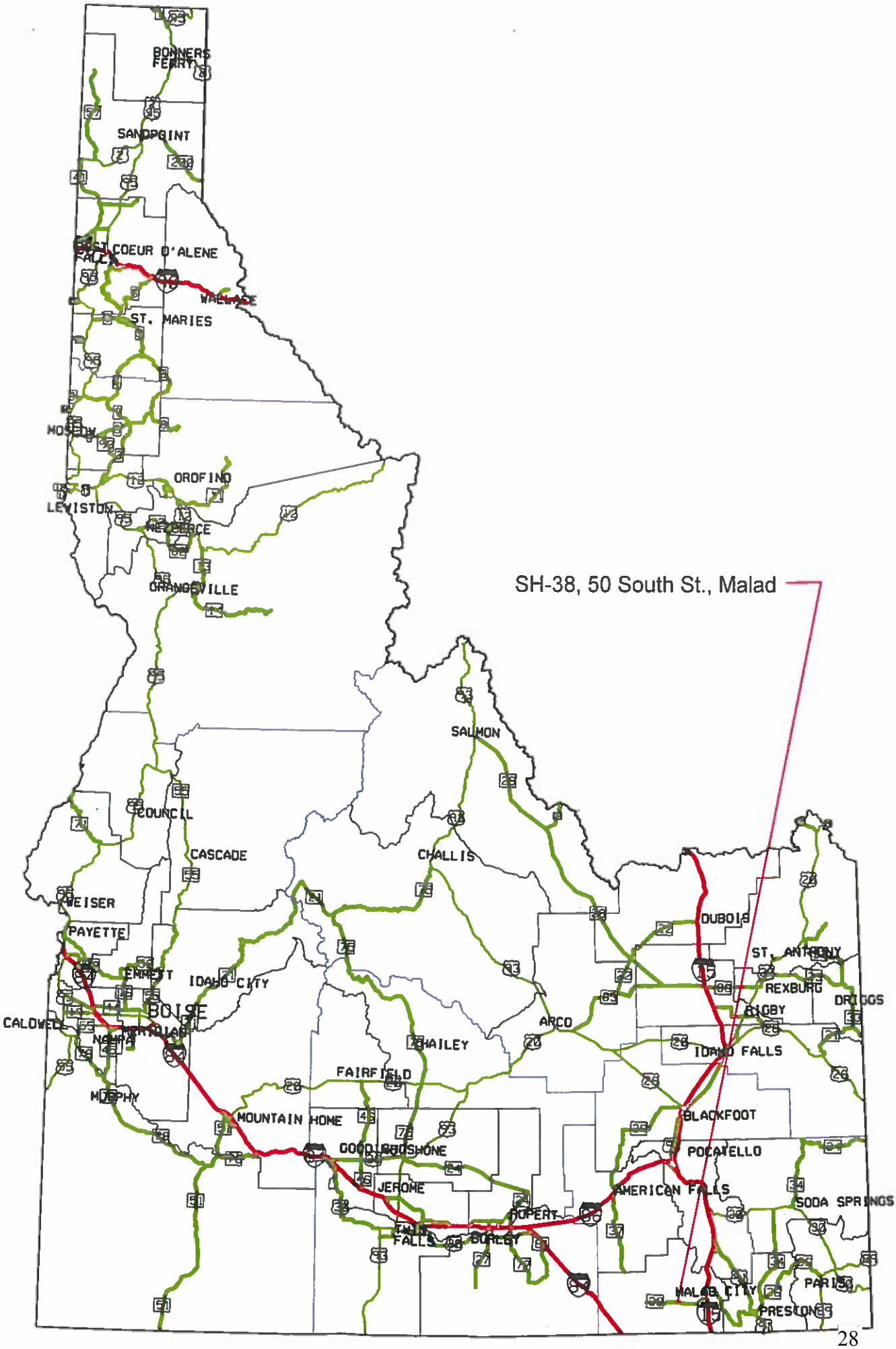
Recommendations

In accordance with board policy 4001, the construction contract(s) on the attached report is(are) recommended for award with board approval.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____


SH-38, 50 South St., Malad
BONNERS FERRY
SANDPOINT
COEUR D'ALENE
WALLACE
ST. MARIES
MOSCOW
OROFINO
LEWISTON
GRANGEVILLE
SALMON
COUNCIL
CASCADE
CHALLIS
WEISER
PAYETTE
DUBOIS
ST. ANTHONY
REXBURG
DRIGGS
IDAHO CITY
BOISE
CALDWELL
NAMPA
ARCO
HAILEY
IDAHO FALLS
FAIRFIELD
MURPHY
MOUNTAIN HOME
BLACKFOOT
GOODING
POCATELLO
JEROME
AMERICAN FALLS
SODA SPRINGS
RUPERT
TWIN FALLS
BURLEY
MALAD CITY
PARIS
PRESTON

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD APPROVAL

District	Key No.	Route	Opening Date		No. of Bids	Eng. Est.	Low Bid	Net +/-
5	**19970**	SH-38	9/11/2018		2	$1,055,769.00	$1,302,798.00	$247,029.00
SH-38, 50 South St. Malad, Idaho					Federal			123%
Contractor:Staker & Parson Companies DBA Idaho Materials Construction								

DATE OF BID OPENING - SEPTEMBER 11, 2018 - FEDERAL & STATE FINANCED PROJECT

Idaho Federal Aid Project No. A019(970)
SH-38, 50 South St. Malad, Idaho
Oneida County, Key No. 19970

DESCRIPTION: The work on this project consists of milling and inlaying, and ADA ramps on SH-38 from MP 0.000 to MP 0.738

BIDDERS:

Staker & Parson Companies dba Idaho Materials and Construction Pocatello, ID 83202	$1,302,798.00
Depatco, Inc. St. Anthony, ID 83445	$1,387,453.50

2 BIDS ACCEPTED

ENGINEER'S ESTIMATE - $1,055,769.00

LOW BID - 123 Percent of the Engineer's Estimate

(AWARD) (REJECT) (REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Contracting Services concurs with the recommendation.

Monica Crider, P.E.
Contracting Services Engineer

9/18/18
Date

ITD 0500 (Rev.10-07)

Department Memorandum

Idaho Transportation Department

DATE: September 17, 2018 **PROGRAM NUMBER(S):** A019(970)

TO: MONICA CRIDER, P.E. *electronic* **KEY NUMBER(S):** 19970
CSE

Brian Poole
cn=Brian Poole, o=Idaho Tranportation Dept. District 5, ou=Engineer Manager, email=brian.poole@itd.idaho.gov, c=US
2018.09.17 17:27:24 -06'00'

FROM: ED BALA, P.E. **PROGRAM ID, COUNTY, ETC.:** SH-38, 50 South St, Malad; Oneida County; W/A: P175510
DISTRICT FIVE ENGINEER

RE: JUSTIFICATION FOR BID AWARD

District Five has received and reviewed the bids for the referenced project. The lowest bidder, Staker & Parson Companies DBA Idaho Materials and Construction ($1,302,798) was 123.4% of the Engineer's Estimate ($247,029 over $1,055,769). The other bidder on the project, DePatco, Inc., was at 131.42% of the Engineer's Estimate.

The reason for only two bidders is that all other contractors have full schedules for the upcoming year and this is a smaller project.

Comparing the bids shows the most significant difference in four bid items that make up the majority of the difference between the Engineer's Estimate (EE) and the low bid. These four bid items include:

Item #	Description	Bid Amount	% of EE	Bid Diff from EE
303-022A	¾" Aggr Ty B For Base	41,400	394	30,900
431-005A	Cold Milling	148,200	190	70,200
614-025A	Curb Ramp	44,550	430	34,200
Z629-05A	Mobilization	185,915	194	89,936
Subtotal of significant items from EE				225,236

The large variance in item 303-022A is most likely due to the quantity of item that will be separated into multiple small areas and there is no close source. When the EE was created this was considered, however, it was not factored into the estimate.

The large variance in item 431-005A is most likely due to the fact that the Contractor will have to transport all mill tailings by truck a significant distance. When the EE was created this was considered, however, it was not factored into the estimate.

The large variance in item 614-025A is most likely due to the concrete work of the item and how the item will be paid by the SY not the each. Also, the concrete will need to be hauled a significant distance which the EE didn't take into consideration.

Mobilization accounted for over 39 percent (%) of the overrun. A 10 percent % Mobilization Item was included in the EE. The two lowest bids received have Mobilization at 14 and 8 percent (%), respectively.

Adjusting the EE item prices based on the above justification would bring the bid to 102 percent % of the EE. There is really no way to redesign any major tasks of the project. Funding from extra amount for this project is available from the project funds.

It is unlikely that there would be any benefit from re-bidding this project for the reasons stated. District Five recommends that this project be awarded to the apparent low bidder.

EB:dw

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials	Reviewed By
Blake Rindlisbacher, PE	Engineering Services Administrator	BR	
Preparer's Name	Preparer's Title	Initials	
Monica Crider, P.E.	Contracting Services Engineer	MC	

Subject

Board Approval of Contracts for Rejection		
Key Number	District	Route Number

Background Information

In accordance with board policy 4001, the construction contract on the attached report exceeded the engineer's estimate by more than ten percent (10%) and is recommended for rejection with board approval.

Justification is attached for rejection of contract.

Since the last Board Agenda report Contracting Services has Bid 12 projects, 1 of them needing Board approval to award, 1 needing Board approval to reject.

FY18 – 10/1/2017 to 6/29/2018 Contracting Services has bid 120 projects, 35 of them needing Board Approval to award, 8 needing Board approval to reject.

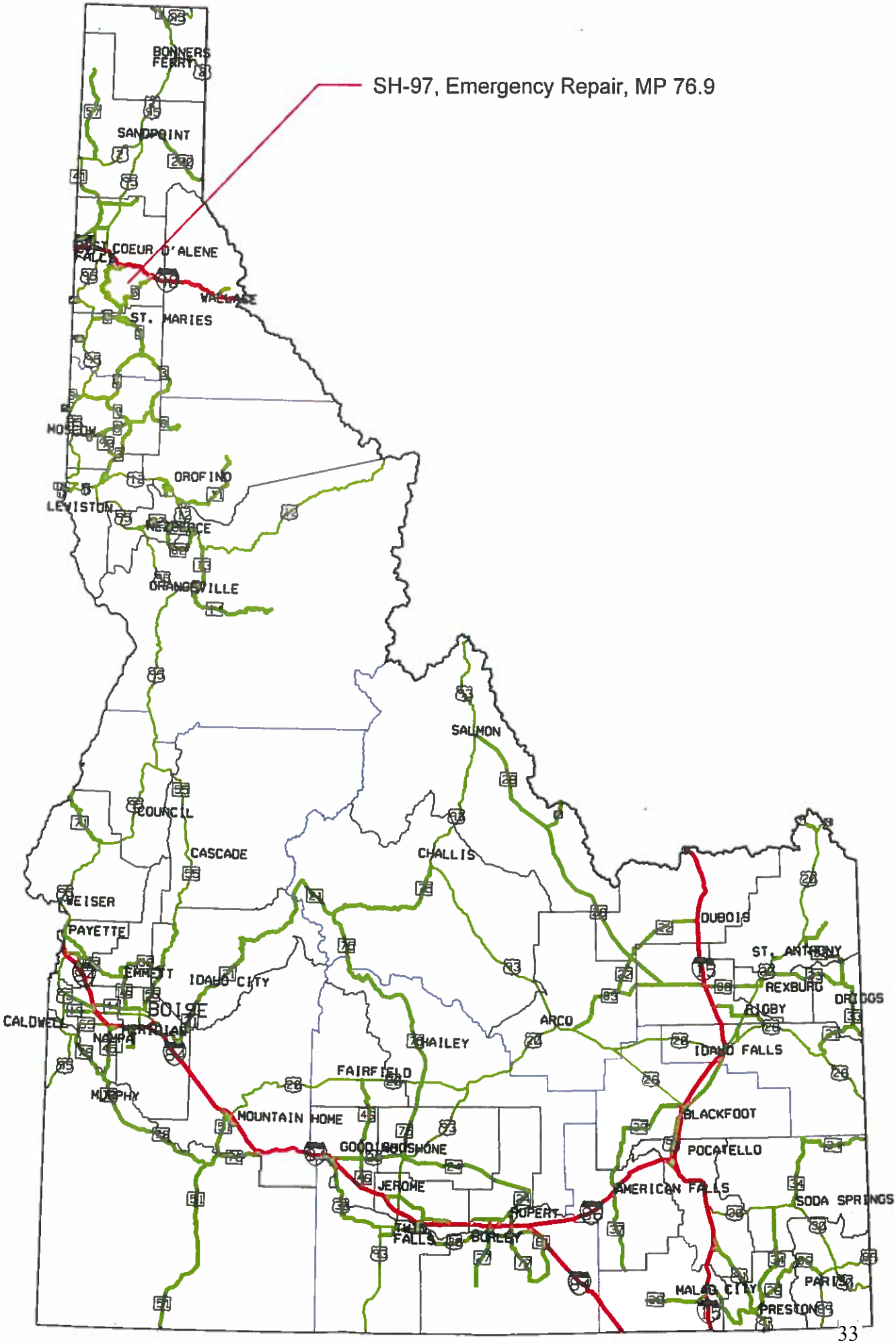
Recommendations

In accordance with board policy 4001, the construction contract(s) on the attached report is(are) recommended for award with board approval.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____


SH-97, Emergency Repair, MP 76.9
BONNERS FERRY
SANDPOINT
COEUR D'ALENE
ST. MARIES
MOSCOW
OROFINO
LEWISTON
ORANGEVILLE
SALMON
COUNCIL
CASCADE
CHALLIS
WEISER
PAYETTE
EMMETT
IDAHO CITY
BOISE
CALDWELL
NAMPA
MERIDIAN
MURPHY
HAILEY
ARCO
FAIRFIELD
MOUNTAIN HOME
GOODING
JEROME
TWIN FALLS
BURLEY
RUPERT
DUBOIS
ST. ANTHONY
REXBURG
RIGBY
DRIGGS
IDAHO FALLS
BLACKFOOT
POCATELLO
AMERICAN FALLS
SODA SPRINGS
MALAD CITY
PARIS
PRESTON

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD REJECTION

District	Key No.	Route	Opening Date		No. of Bids	Eng. Est.	Low Bid	Net +/-
1	20343	SH-97	8/21/2018		1	$127,241.85	$260,865.00	$133,623.15
SH-97, Emergency Repair, MP 76.9						205%		
Contractor: M A DeAtley Construction								

DATE OF BID OPENING - AUGUST 21, 2018 - FEDERAL & STATE FINANCED PROJECT

Idaho Federal Aid Project No. A020(343)
SH-97, EMERGENCY REPAIR MILEPOST 76.9
Kootenai County, Key No. 20343

DESCRIPTION: The work on this project consists of for the work of excavating and removing highway shoulder and reconstructing with a gabion wall, ballast, and pavement section on SH 97, MP 76.968 to MP 76.992; Emergency Repair MP 76.9

BIDDERS:

M.A. DeAtley Construction, Inc. Clarkston, WA 99403	$260,865.00

1 BIDS ACCEPTED (1 IRREGULAR – DBE)

ENGINEER'S ESTIMATE - $127,241.85

LOW BID - 205 Percent of the Engineer's Estimate

(AWARD) (REJECT) (REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Contracting Services concurs with the recommendation.

Monica Crider

Monica Crider, P.E.
Contracting Services Engineer

9/25/18

Date

Your Safety • Your Mobility
Your Economic Opportunity

Department Memorandum

Idaho Transportation Department

ITD 0500 (Rev. 07-17)
itd.idaho.gov

DATE: September 25, 2018

Program Number(s)A020(343)

TO: Monica Crider, P.E.
Contracting Services Engineer

Key Number(s)20343

FROM: Jeff Drager, P.E. JD
District 1 Materials Engineer

Program ID, County, Etc.SH-97, EMERGENCY REPAIR MP 76.90, KOOTENAI CO

RE: Bid Rejection

District One has received and reviewed the bids for the referenced project. Two bids were received, with one being irregular. The apparent low bid from M. A. DeAtley Construction, Inc. was 205.02% of the engineer's estimate.

Although the prices for many of the items were higher than estimated, the major difference between the Engineer's estimate and the low bid was primarily due to the differences in the items listed below:

Item Number	Item	Quantity	Unit	Engineer's Unit Estimate	Low Bid Unit Estimate	Difference	% difference
203-080A	REM OF GUARDRAIL/BARRIER	110	FT	$ 15.00	$ 65.00	$ 5,500.00	433%
205-005A	EXCAVATION	620	CY	$ 30.00	$ 50.00	$ 12,400.00	167%
303-021A	3/4" AGGR TY A FOR BASE	160	TON	$ 34.00	$ 60.00	$ 4,160.00	176%
405.435A	SUPERPAVE HMA PAV INCL ASPH & ADD SP-3	65	TON	$ 160.00	$ 275.00	$ 7,475.00	172%
512-005A	GABION STR	171	CY	$ 82.05	$ 175.00	$ 15,894.45	213%
675-005A	SURVEY	1	LS	$ 5,000.00	$ 10,000.00	$ 5,000.00	200%
Z629 05A	MOBILIZATION	1	LS	$ 11,481.53	$ 71,800.00	$ 60,318.47	625%
					Total	$ 110,747.92	

Estimated unit prices were primarily derived by calculating increased prices due to small quantities and increased haul distances, based off bid results from similar and local projects and Estimator unit prices. Several items, such as Superpave HMA and aggregate base were estimated approximately 25 – 33% above typical small quantity amounts.

The contractor's bid may be attributed to the project being a very short duration calendar day project, late season work, and limited availability of specialty subcontractors such as traffic control and surveying. The DBE requirement of 15% was probably excessive for a project of this size and accounted for some of the high prices. Some of the items used in the DBE calculation are typically done by the prime contractor and necessary to meet the 50% requirement per 108.01.

Although certain item estimates may need to be adjusted based on the size and location of the project, we believe a potential for savings exists if the project is re-advertised with a more traditional schedule and DBE percentage is adjusted to more accurately reflect the intended work. This should also attract more potential bidders.

The District maintenance crew has adequately secured the roadway temporarily and completion of the project could be delayed until 2019 without major complications.

The District recommends that the project bids be rejected, the project design modified, and rebid in time for 2019 construction.

Cc: DE1 EM1 RE(B) D1-TRAF D1 MTCE D1 MTLS

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials
Blake Rindlisbacher, PE	Engineering Services Administrator	BR
Preparer's Name	**Preparer's Title**	**Initials**
Monica Crider, P.E.	Contracting Services Engineer	MC

Reviewed By
LSS

Subject

Contract Awards and Advertisements		
Key Number	District	Route Number

Background Information

In accordance with board policy 4001, Staff has initiated or completed action to award the contracts listed on the attached report.

Also attached is the Current Advertisement Report.

Since the last Board Agenda report Contracting Services has Bid 12 projects, 1 of them needing Board approval to award, 1 needing Board approval to reject.

FY18 – 10/1/2017 to 6/29/2018 Contracting Services has bid 120 projects, 35 of them needing Board Approval to award, 8 needing Board approval to reject.

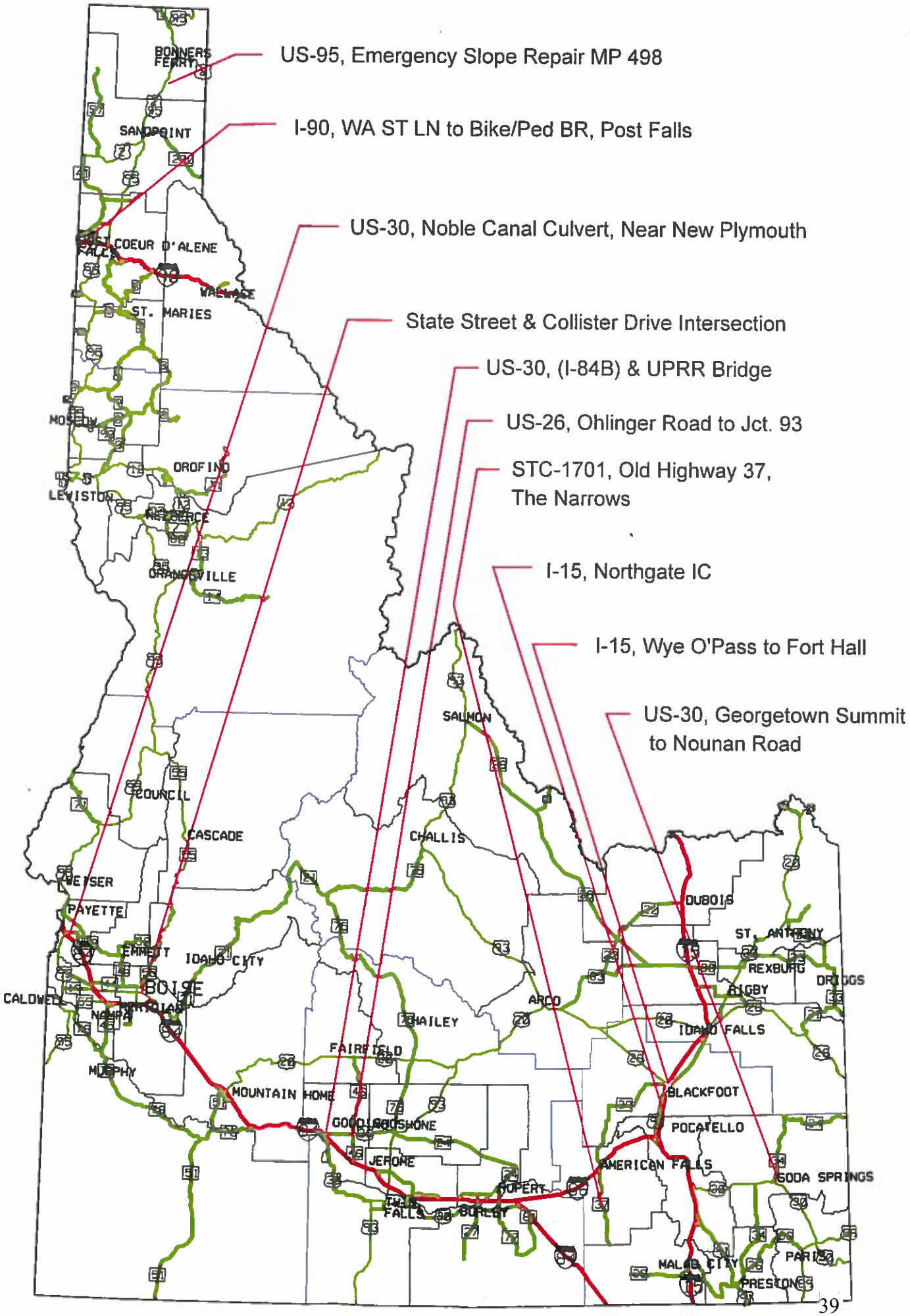
Recommendations

For Information Only.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____


US-95, Emergency Slope Repair MP 498
I-90, WA ST LN to Bike/Ped BR, Post Falls
US-30, Noble Canal Culvert, Near New Plymouth
State Street & Collister Drive Intersection
US-30, (I-84B) & UPRR Bridge
US-26, Ohlinger Road to Jct. 93
STC-1701, Old Highway 37, The Narrows
I-15, Northgate IC
I-15, Wye O'Pass to Fort Hall
US-30, Georgetown Summit to Nounan Road
BONNERS FERRY
SANDPOINT
COEUR D'ALENE
WALLACE
ST. MARIES
MOSCOW
OROFINO
LEWISTON
GRANGEVILLE
SALMON
COUNCIL
CASCADE
CHALLIS
WEISER
PAYETTE
EMMETT
IDAHO CITY
BOISE
CALDWELL
NAMPA
MERIDIAN
MURPHY
HAILEY
ARCO
FAIRFIELD
MOUNTAIN HOME
GOODING
SHOSHONE
JEROME
TWIN FALLS
BURLEY
RUPERT
DUBOIS
ST. ANTHONY
REXBURG
RIGBY
IDAHO FALLS
BLACKFOOT
POCATELLO
AMERICAN FALLS
SODA SPRINGS
MALAD CITY
PRESTON
PARIS

Monthly Status Report to the Board

CONTRACT(S) ACCEPTED BY STAFF SINCE LAST BOARD MEETING

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
LHTAC(3)	**13481**	OFF-SYS	8/21/2018	3	$9,281,777.80	$9,528,303.56	$246,525.76
State Street & Collister Drive Intersection					Federal		103%
Contractor: Concrete Placing Company Inc.							
3	**19949**	US-30	8/28/2018	3	$432,739.98	$250,347.00	$182,392.98
US-30, Noble Canal Culvert, Near New Plymouth					Federal		58%
Contractor: TCG, A Corporation of Idaho, Inc.							
5	**20314**	I-15	9/11/2018	5	$13,523,810.69	$13,132,785.04	$391,025.65
I-15, Northgate IC					State		97%
Contractor: Cannon Builders Inc.							
5	**19382**	US-30	9/25/2018	2	$7,138,684.03	$7,389,542.00	$250,857.97
US-30, Georgetown Summit to Nounan Road					State		104%
Contractor: Knife River Corporation- Mountain West							
5	**20064**	I-15	9/25/2018	3	$7,990,125.05	$6,884,000.00	$1,106,125.05
I-15, Wye O'Pass to Fort Hall					Federal		86%
Contactor: Western Construction Inc.							
1	**13411**	I-90	9/25/2018	3	$5,371,731.70	$4,439,621.15	$932,109.95
I-90, WA ST LN to Bike/Ped BR, Post Falls					Federal		83%
Contactor: Poe Asphalt Paving Inc.							
4	**13397**	US-30	9/25/2018	4	$6,725,489.00	$6,670,000.00	$55,489.00
US-30, (I-84B) & UPRR Bridge					Federal		99%
Contactor: Western Construction Inc.							
1	**20339**	US-95	10/2/2018	6	$2,437,355.89	$1,560,582.00	$876,773.89
US-95, Emergency Slope Repair MP 498					Federal		64%
Contactor: N A Degerstrom Inc.							
4	**19448**	US-26	10/2/2018	3	$3,392,925.75	$3,494,692.00	$101,766.25
US-26, Ohlinger Road to Jct. US-93					Federal		103%
Contactor: Staker & Parson Companies DBA Idaho Materials Construction							
LHTAC(5)	**9894**	HWY -37	10/2/2018	5	$5,437,669.47	$5,195,195.00	$242,474.47
STC-1701, Old Highway 37, The Narrows					Federal		96%
Contactor: Western Construction Inc.							

Monthly Contract Advertisement As of 10-09-2018

District	Key No.	Route	Opening Date
6	**20017**	I-15	10/16/2018
MP 167 to Montana SL			Federal
$2,500,000 to $5,000,000			
5	**18959**	US-26	10/16/2018
US-26, Aberdeen Canal			Federal
$1,000,000 to $2,500,000			
LHTAC(2)	**20020**	OFF SYS	10/16/2018
Main St. Pedestrian Improvements, Lewiston			Federal
$100,000 to $250,000			
5	**19878**	VARIOUS	10/16/2018
FY20 D5 Revegetation			State
$100,000 to $250,000			
6	**19093**	US-20	10/23/2018
FY19 D6 Bridge Repair, US-20 Lorenzo Bridges			Federal
$1,000,000 to $2,500,000			
3	**20106/20148**	I-84	10/23/2018
I-84, Hammett Hill Passing Lane/I-84 Mountain Home to Cold Springs			Federal
$15,000,000 to $25,000,000			
4	**18798**	OFF SYS	10/23/2018
Salmon Falls Creek Bridge			Federal
$2,500,000 to $5,000,000			
3	**19442**	I-84	10/30/2018
I-84, Oregon State Line to Caldwell Bridge Rehabs			Federal
$2,500,000 to $5,000,000			
1	**20340**	SH-57	10/30/2018
SH-57, Emergency Repair MP 1.92 & 2.10			Federal
$500,000 to $1,000,000			
2	**19512**	VARIOUS	10/30/2018
FY20 D2 Sealcoats			State
$2,500,000 to $5,000,000			

2	**19373**	US-95	10/30/2018
US-95, Whitebird Grade Rehab			State
$2,500,000 to $5,000,000			

3	**20842**	I-84	10/30/2018
Cloverdale Road O'Pass Bridge			State
$10,000,000 to $15,000,000			

3	**13946**	US-95	11/6/2018
US-95, Little Rainbow Bridge			State
$5,000,000 to $10,000,000			

2	**19427**	US-95	12/4/2018
Goff Bridge to MP 210 Slide			State
$5,000,000 to $10,000,000			

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials
Monica Crider, P.E.	Contracting Services Engineer	MC
Preparer's Name	**Preparer's Title**	**Initials**
Mike Cram	Project Manager	MWC

Reviewed By
LSS

Subject

REPORT ON PROFESSIONAL SERVICES AGREEMENTS AND TERM AGREEMENT WORK TASKS		
Key Number	District	Route Number
N/A	N/A	N/A

Background Information

For all of ITD:

Consultant Services processed thirty (30) new professional services agreements and work tasks totaling **$3,479,876** and eight (8) supplemental agreements to existing professional services agreements totaling **$286,610** from August 24, 2018 through October 4, 2018.

New Professional Services Agreements and Work Tasks

Reason Consultant Needed	*District*									*Total*
	1	*2*	*3*	*4*	*5*	*6*	*HQ*			
Resources not Available										
Design	1		1	3	1	1				7
Environmental	1		1							2
Public Involvement			1							1
Geotechnical										
Traffic				1		1				2
Surveying	4	3				1				8
Construction	1		1	1	2					5
Bridge										
Local Public Agency Projects	1	1	1	0	0	2	0			5
Total	8	4	5	5	3	5	0			30

For ITD District Projects:

Twenty-Five (25) new professional services agreements and work tasks were processed during this period totaling **$2,418,266.** Four (4) supplemental agreements were processed totaling **$190,865**.

District 1

Project	*Reason Consultant Needed*	*Description*	*Selection Method*	*Consultant*	*Amount*
US-95, McArthur Lake, Boundary Co	Resources not available: Design	Roadway and Bridge Design Services	Individual Project Solicitation	H.W. Lochner	$694,200
State, FY 19b D1 Bridge Repairs	Resources not available: Construction	Construction Engineering, Inspection, Sampling and Testing Services	Individual Project Solicitation	Ruen-Yeager & Associates	$229,700
US-95, Smith Creek to Sheep Creek Stage 2, Benewah Co	Resources not available: Surveying	Surveying Services	Direct from Term Agreement	Welch Comer	$51,320
US-95, McArthur Lake, Boundary Co	Resources not available: Environmental	Cultural Resource Services	Direct from Term Agreement	Bionomics Environmental	$20,300
I-90, FY 24 Wallace to Mullan Interchange 68	Resources not available: Surveying	Surveying Services	RFI from Term Agreement	Ruen-Yeager & Associates	$38,830
SH-53, N Latah St. to MP 9.3, Rathdrum SH-53, Hauser Lake Rd to N Bruss Rd, Kootenai Co State, FY17 D1 Pre-Planning Project	Resources not available: Surveying	Surveying Services	Direct from Term Agreement	Aero-Graphics	$8,460

I-90, Cedars to Dudley Rd, Kootenai Co	Resources not available: Surveying	Surveying Services	RFI from Term Agreement	Ruen-Yeager & Associates	$147,950

District 2

Project	*Reason Consultant Needed*	*Description*	*Selection Method*	*Consultant*	*Amount*
SH-11, Quartz Creek Bridge (Jaype Bridge), Clearwater Co	Resources not available: Surveying	Location and Boundary Survey	RFI from Term Agreement	T-O Engineers	$44,400
US-95, S Winchester Entrance to Chain-up Turnout, Lewis Co	Resources not available: Surveying	Location and Boundary Survey	RFI from Term Agreement	Welch Comer	$56,000
SH-8, MP 5 Eastbound Passing Lane, Latah Co	Resources not available: Surveying	Surveying Services	RFI from Term Agreement	T-O Engineers	$103,500

District 3

Project	*Reason Consultant Needed*	*Description*	*Selection Method*	*Consultant*	*Amount*
I-84, Karcher Interchange to Franklin Blvd Interchange Temporary Shoulder	Resources not available: Public Involvement	Public Involvement Services	Individual Project Solicitation	Rosemary Brennan Curtin	$30,776
SH-55, Smith's Ferry to Round Valley	Resources not available: Design	Assist in Designing Rock Blast Areas	Direct from Term Agreement	BDS, Inc.	$13,250

I-84, FY24 Simco Rd Creek Interchange, Elmore Co	Resources not available: Environmental	Slickspot Peppergrass Survey	Direct from Term Agreement	Tetra Tech	$7,800
I-84, Karcher Interchange to Franklin Blvd Interchange Temporary Shoulder	Resources not available: Construction	Construction Inspection and Testing Services	RFI from Term Agreement	Strata	$167,500

District 4

Project	*Reason Consultant Needed*	*Description*	*Selection Method*	*Consultant*	*Amount*
SH-24, SH-24 & SH-25, City of Rupert	Resources not available: Design	Roadway Design Services	Direct from Term Agreement	Horrocks Engineers	$96,300
State, FY21 D4 Bridge Repair	Resources not available: Design	Roadway Design Services	Direct from Term Agreement	Stanley Consultants	$98,500
US-93, 400 S Road, Jerome Co	Resources not available: Design	Review & Design of Solution for Irrigation Pipeline Capacity Problem	Direct from Term Agreement	H.W. Lochner	$8,300
US-93, Blue Lakes Blvd; Poleline Rd to Perrine Bridge	Resources not available: Traffic	Present Traffic Study Findings to City Council	Direct from Term Agreement	Keller Associates	$2,505
US-30, Banbury to Buhl, Twin Falls Co	Resources not available: Construction	Additional Testing Services	Direct from Term Agreement	Horrocks Engineers	Prev: $30,000 **This: $ 5,025** Total: $35,025

District 5

Project	*Reason Consultant Needed*	*Description*	*Selection Method*	*Consultant*	*Amount*
I-15, Rose Rd Interchange, Bingham Co	Resources not available: Construction	Construction Engineering, Inspection, and Sampling Services	RFI from Term Agreement	Materials Testing and Inspection	$49,300

State, Design Build (4) Bridge Replacements D5-D6	Resources not available: Design	Riverbank Stabilization	Direct from Term Agreement	Intermountain Aquatics	$32,600
SH-34, Tincup Creek Bridge MP 109, Caribou Co	Resources not available: Construction	Additional Testing Services	Direct from Term Agreement	Materials Testing and Inspection	Prev: $ 40,500 **This: $ 53,900** Total: $94,400

District 6

Project	*Reason Consultant Needed*	*Description*	*Selection Method*	*Consultant*	*Amount*
I-15, Exit 113 Roundabout, Bonneville Co	Resources not available: Design	Roundabout Design	Individual Project Solicitation	Six Mile Engineering	$427,350
D6 Traffic Engineer Staff Augmentation	Resources not available: Traffic	Traffic Services	Direct from Term Agreement	Horrocks Engineers	$28,500
I-15, Exit 113 Roundabout, Bonneville Co	Resources not available: Surveying	Additional Aerial Mapping	Direct from Term Agreement	Aero-Graphics	Prev: $13,400 **This: $ 2,000** Total: $15,400

Headquarters

Project	*Reason Consultant Needed*	*Description*	*Selection Method*	*Consultant*	*Amount*
No agreements this month					

Supplemental Agreements to Existing ITD Professional Service Agreements

District	*Project*	*Consultant*	*Original Agreement Date/Description*	*Supplemental Agreement Description*	*Total Agreement Amount*
1	US-95, Interchange #430 to Lacrosse Ave, Coeur D'Alene	HMH LLC	5/17 Roadway Design through PS&E	Additional Services Necessary to Complete the Right-of-Way Acquisition Process	Prev: $ 689,500 **This: $ 15,600** Total: $705,100

2	State, Bridge Replacements (3) D1-D2	WHPacific	1/18 Bridge & Roadway Design through PS&E	Revise Plans/Estimate, Companion Projects for Bidding and Answer Questions during Bidding Process	Prev: $158,700 **This: $ 25,400** Total: $184,100
3	US-20/26, Chinden; Locust Grove to Eagle	Parametrix	3/18 Roadway Design, Phase II: Completion of Design through PS&E	Additional Design Services to Widen Locust Grove legs of the Intersection at ACHD Expense	Prev: $1,225,900 **This: $ 125,000** Total: $1,350,900 Board Approved $2.5 M during August 2018 meeting
3	I-84, Hammett UPRR Bridge, Elmore Co	KTA-TATOR, Inc.	5/18 Inspection of Steel Girder Fabrication	Additional Inspection Services	Prev: $40,500 **This: $24,865** Total: $65,365

For Local Public Agency Projects:

Five (5) new professional services agreements totaling **$1,061,610** were processed during this period. Four (4) supplemental agreements were processed totaling **$95,745.**

Project	*Sponsor*	*Description*	*Selection Method*	*Consultant*	*Amount*
Deep Creek Loop; Jct US-95 to Lions Den	Boundary County	Roadway Design Services	Local Project RFI from Term Agreement	HMH LLC	$286,600
STC-4792, Beech / Chestnut St Reconstruction	City of Genesee	Roadway Design, Phase II: Preliminary Design through PS&E and Bidding	Local Project RFI from Term Agreement	T-O Engineers	Prev: $183,700 **This: $298,302** Total: $482,002
SMA-8043, S 18th St; 6th St to	City of Mountain Home	Construction Engineering,	Local Project RFI	Civil Science	$326,408

American Legion Blvd		Inspection, and Testing Services	from Term Agreement		
Offsys, E 1300 N, Ora Bridge	Fremont County	Engineer of Record Services During Construction	Individual Project Solicitation	HDR Engineering	Prev: $1,058,800 **This: $ 48,700** Total: $1,107,500
STC-6854, 45th W; 65th S to US-20	Bonneville County	Roadway Design, Phase II: Completion of Design through PS&E	Local Project RFI from Term Agreement	Civil Science	Prev: $110,600 **This: $101,600** Total: $212,200

Supplemental Agreements to Existing Local Professional Services Agreements

District	*Project*	*Consultant*	*Original Agreement Date/Description*	*Supplemental Agreement Description*	*Total Agreement Amount*
2	SH-6, Potlatch Sidewalk Enhancement, PH2	Parametrix	6/17 Sidewalk Design	Bidding Support to the City. Not included in the Original Scope	Prev: $35,700 **This: $ 4,900** Total: $40,600
3	Offsys, Indian Creek Pathway Extension; Taffy to Peppermint	T-O Engineers	5/18 Design of Multi-use, Asphalt Trail for the Indian Creek Pathway	Additional Geotechnical Investigations	Prev: $90,900 **This: $ 4,575** Total: $95,475
6	STC-6867, Garden Creek Rd to Challis City Limits	J-U-B Engineers	12/16 Design through PS&E	Final Wetland Mitigation Plan	Prev: $366,530 **This: $ 74,170** Total: $440,700
6	STC-7486, 12th St / Idaho Canal Culvert	HDR Engineering	3/17 Bridge and Roadway Design through PS&E	Update to 2018 Standard Specs & Bid Items, Environmental Review Comments	Prev: $222,900 **This: $ 12,100** Total: $235,000

Recommendations

For Information Only

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed N/A

Presenter's Name	Presenter's Title	Initials
Kevin Sablan	DTS Engineer	KS
Preparer's Name	**Preparer's Title**	**Initials**
Kevin Sablan	DTS Engineer	KS

Reviewed By

Subject

Update on the 80 mile per hour speed zones, I-15, I-84, and I-86

Key Number	District	Route Number
		I-15, I-84, I-86

Background Information

In July of 2014, the Idaho Transportation Department raised the speed limit on rural sections of Interstate Highways 15, 84, & 86 from 75 mph to 80 mph based on observed 85th percentile speeds of all vehicles. Since implementation, Design/Traffic Services has been monitoring these 80 mph corridors, keeping check on operating speeds and crashes. The following observations have been made since the speed limits were changed:

- During the period immediately following implementation of the 80 mph speed limits, 85th percentile speeds increased to around 82.5 mph, representing a 3 mph rise from the 80.0 mph conditions when posted at 75 mph. Since that initial transition period, the observed 85th percentile speeds have remained steady at around 83.5 mph for all routes. The current average 85th percentile speeds along the 80 mph corridors are: 83.6 mph on I-15, 83.1 mph on I-84, and 83.7 mph on I-86. The average 85th percentile speeds prior to increasing the speed limit from 75 to 80 mph were: 80.3 mph on I-15, 79.7 mph on I-84, and 79.6 mph on I-86.
- The before and after differential speeds between light and heavy vehicles has increased slightly with a 10.4 mph average differential under 80 mph conditions (10.1 mph on I-15, 12 mph on I-84, and 9.1 mph on I-86) as compared to 9.7 mph with the speed limit at 75 mph (8.9 mph on I-15, 11.2 mph on I-84, and 9.1 mph on I-86); an average increase of 0.7 mph in differential speeds between cars and trucks.
- There has been an increasing trend in the number of fatal and injury crashes in Idaho. However the trend stretches across both rural interstate corridors (posted at 80 mph corridors) and rural non-interstate routes (corridors posted less than 80 mph), and is not indicative of an issue with the change to posted 80 mph speed limits. In addition, the interstates are experiencing higher traffic volumes. Under these conditions, the frequency of crashes is also trending higher; this is the case for both interstate and non-interstate routes and is not unique to the 80 mph corridors. However, even under an increasing trend, these 80 mph corridors operate at a higher level (speed and volumes) while experiencing a significantly lower frequency of crashes than rural non-interstate routes.
- The Utah Transportation Department shared similar observations for their 80 mph interstate corridors and they did not indicate any plans to change their current postings.

The observed vehicle speeds and crash experience since raising the speed limit on these routes, indicates operations have remained relatively unchanged from prior conditions and that the higher 80 mph speed limit is appropriate and should remain unchanged at this time.

Recommendations

Maintain the 80 mph speed zones.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials
Nestor Fernandez, PE	Mobility Services Engineer	NF
Preparer's Name	**Preparer's Title**	**Initials**
Nestor Fernandez, PE	Mobility Services Engineer	NF

Reviewed By
LSS

Subject

Board Policy 4041 - Sponsorship of Department Programs		
Key Number	District	Route Number

Background Information

In accordance with Board Policy 4041, staff reports there are no sponsorship agreements at this time.

Recommendations

Information Only

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials
David Tolman	Controller	DT
Preparer's Name	**Preparer's Title**	**Initials**
David Tolman	Controller	DT

Reviewed By
LSS

Subject

State Fiscal Year 2019 Financial Statements		
Key Number	District	Route Number

Background Information

July 01, 2018 thru August 31, 2018, Fiscal Year 2019 Financial Statements

The financial operations of the Department as of August 31, 2018 begin this fiscal year with revenue coming in ahead of forecast year-to-date after two months and the expenditures are following projected budgets.

- Revenues to the State Highway Account from all state sources are ahead of forecast by 5.4%. Of that total, receipts from the Highway Distribution Account are ahead of forecast by 4.2% or $1.5M. State revenues to the State Aeronautics Fund are ahead of forecast by 20% or $91,000. Since it is too early to see any trend, staff will continue to monitor revenue and provide future updates.
- Expenditures are within planned budgets YTD. The differences are simply timing differences between planned and actual expenditures plus encumbrances estimated through the first two months of the year. Personnel costs have savings of $1.7M or 8.4% is due to reserves for horizontal career path increases, vacancies and timing between a position becoming vacant and filled.
- Contract construction cash expenditures for July and August of this year has exceeded any from the past three years: FY19 = $106.2 M; FY18 = $94.2 M; FY17 = $64.4M. After two months in this fiscal year this is a very positive result and will assist in helping ITD achieve its objective to reduce the outstanding obligated but un-spent balances in this category.

The balance of the long term investments as of the end of August is $166 Million. These funds are obligated against both construction projects and encumbrances. The long term investments plus the cash balance ($57M) totals $223M, however that is $24M less than the end of June.

Expenditures in the Strategic Initiatives Program Fund (GF Surplus), for the first two months, were $2.2M. Projects obligated from these funds are now in the construction season and higher payouts will occur over the next few months.

Deposits into the new Transportation Expansion and Congestion Mitigation Fund of $3M is 5.8% ahead of forecast. The receipts into this fund for FY19 is committed to providing match on the INFRA grant.

Recommendations

Board Agenda Item

ITD 2210 (Rev. 10-13)

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

User ID: kweiskircher
Report ID: AD-FN-GL-010
Run Date: 12 Sep 2018
% of Time Remainin 83.33

Idaho Transportation Department

SUMMARY OF RECEIPTS AND DISBURSEMENTS
STATE HIGHWAY ACCOUNT AND STATE AERONAUTICS FUND
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDING 8/31/2018
(all amounts in '000)

Fiscal Year: 2019

Funds Received

	FY18 Actual YTD	FY19 Actual YTD	FY19 Forecast YTD	FY19 to FY18 Actual	FY 19 to Forecast
State Highway Account					
Federal Reimbursements	60,870	60,995	89,715	0.2%	-32.0%
State (Inc. H.D.A.)	54,686	57,454	54,510	5.1%	5.4%
Local	590	1,523	3,965	158.3%	-61.6%
Total State Highway Account:	**116,146**	**119,973**	**148,190**	**3.3%**	**-19.0%**
State Aeronautics Fund					
Federal Reimbursements	36	23	129	-34.7%	-81.9%
State	524	538	447	2.7%	20.2%
Total State Aeronautics Fund:	**560**	**561**	**576**	**0.3%**	**-2.6%**
Total Fund Received:	**116,706**	**120,534**	**148,766**	**3.3%**	**-19.0%**

Disbursements (includes Encumbrances)

	FY18 Actual YTD	FY19 Actual YTD	FY19 Budget YTD	FY19 to FY18 Actual	FY 19 to Budget
Construction Payouts	95,665	106,755	207,825	11.6%	-48.6%
Operations Expenses					
Highways	28,713	38,213	43,060	33.1%	-11.3%
DMV	9,361	12,562	12,971	34.2%	-3.2%
Administration	5,536	5,818	6,184	5.1%	-5.9%
Facilities	12	100	1,500	704.8%	-93.3%
Aeronautics	778	512	359	-34.2%	42.7%
Total Operations Expenses:	**44,400**	**57,206**	**64,074**	**28.8%**	**-10.7%**
Transfers					
Operating	25	25	25	0.0%	0.0%
Debt Service	0	0	0	0.0%	0.0%
Total Transfers:	**25**	**25**	**25**	**0.0%**	**0.0%**
Total Disbursements:	**140,091**	**163,986**	**271,924**	**17.1%**	**-39.7%**

Expenditures by Type	FY18 Actual YTD	FY19 Actual YTD	FY19 Budget YTD	FY19 to FY18 Actual	FY 19 to Budget
Personnel	17,213	18,851	20,569	9.5%	-8.4%
Operating	23,172	29,287	33,411	26.4%	-12.3%
Capital Outlay	1,578	6,618	8,171	319.4%	-19.0%
Sub-Grantee	2,437	2,449	1,923	0.5%	27.4%
Totals Operations Expenses:	**44,400**	**57,206**	**64,074**	**28.8%**	**-10.7%**
Contract Construction	95,665	106,755	207,825	11.6%	-48.6%
Totals (excluding Transfers):	**140,066**	**163,961**	**271,899**	**17.1%**	**-39.7%**

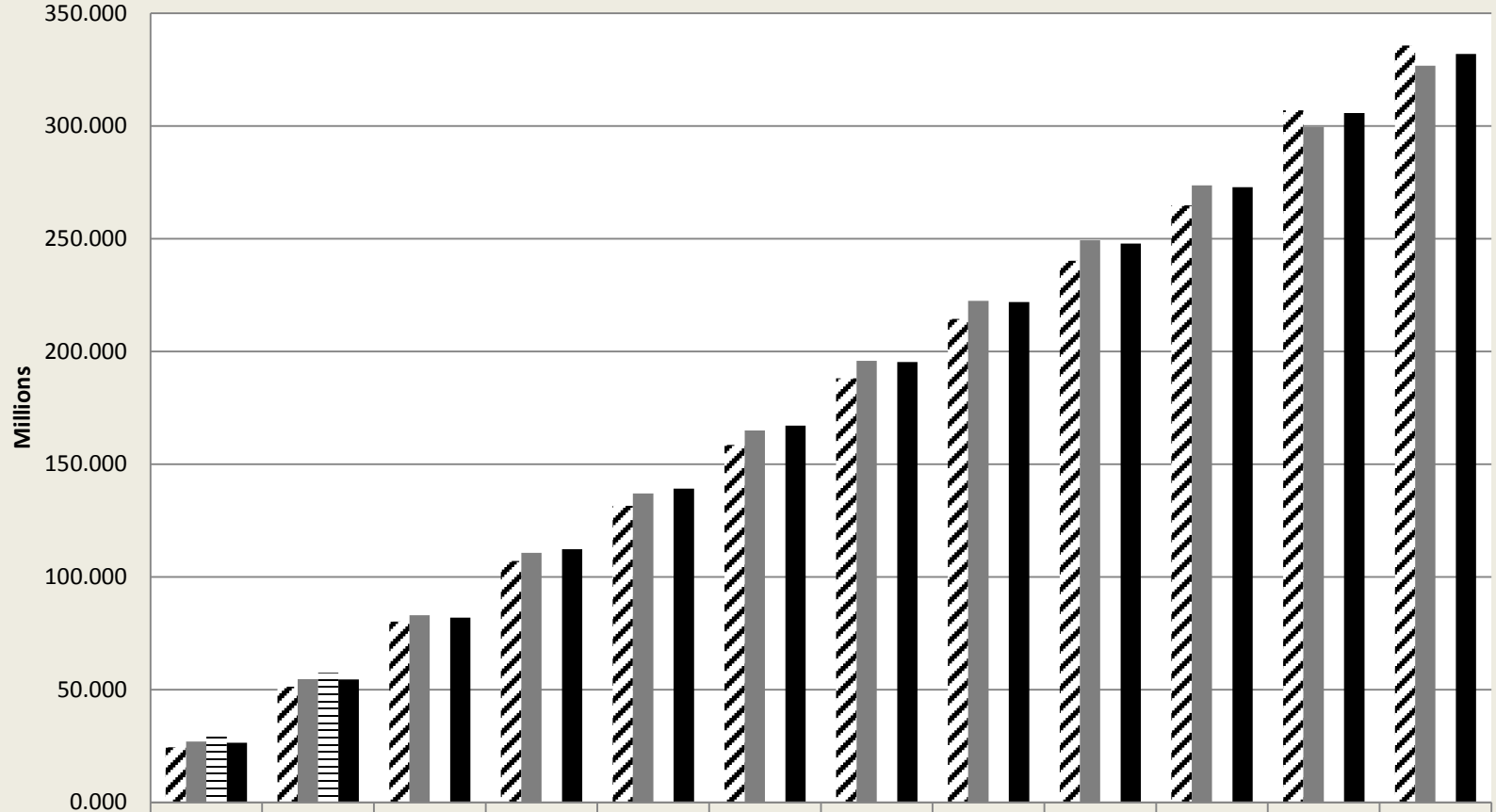
Date Prepared: 09/12/2018

State Highway Fund 0260

Fiscal Year 2019

State Revenue Source Forecast vs Actual

August - For Period Ending 8/31/2018



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY17 Actual Revenue	24.386	51.275	80.145	107.095	131.576	158.480	188.080	214.414	240.295	264.866	306.932	335.742
FY18 Actual Revenue	27.003	54.686	82.976	110.644	136.997	164.897	195.901	222.483	249.311	273.673	299.623	326.714
FY19 Current	29.298	57.454										
FY19 Forecast	26.438	54.510	81.938	112.228	139.095	167.166	195.251	221.916	247.801	272.868	305.754	331.939

Includes Equipment Buy Back Program

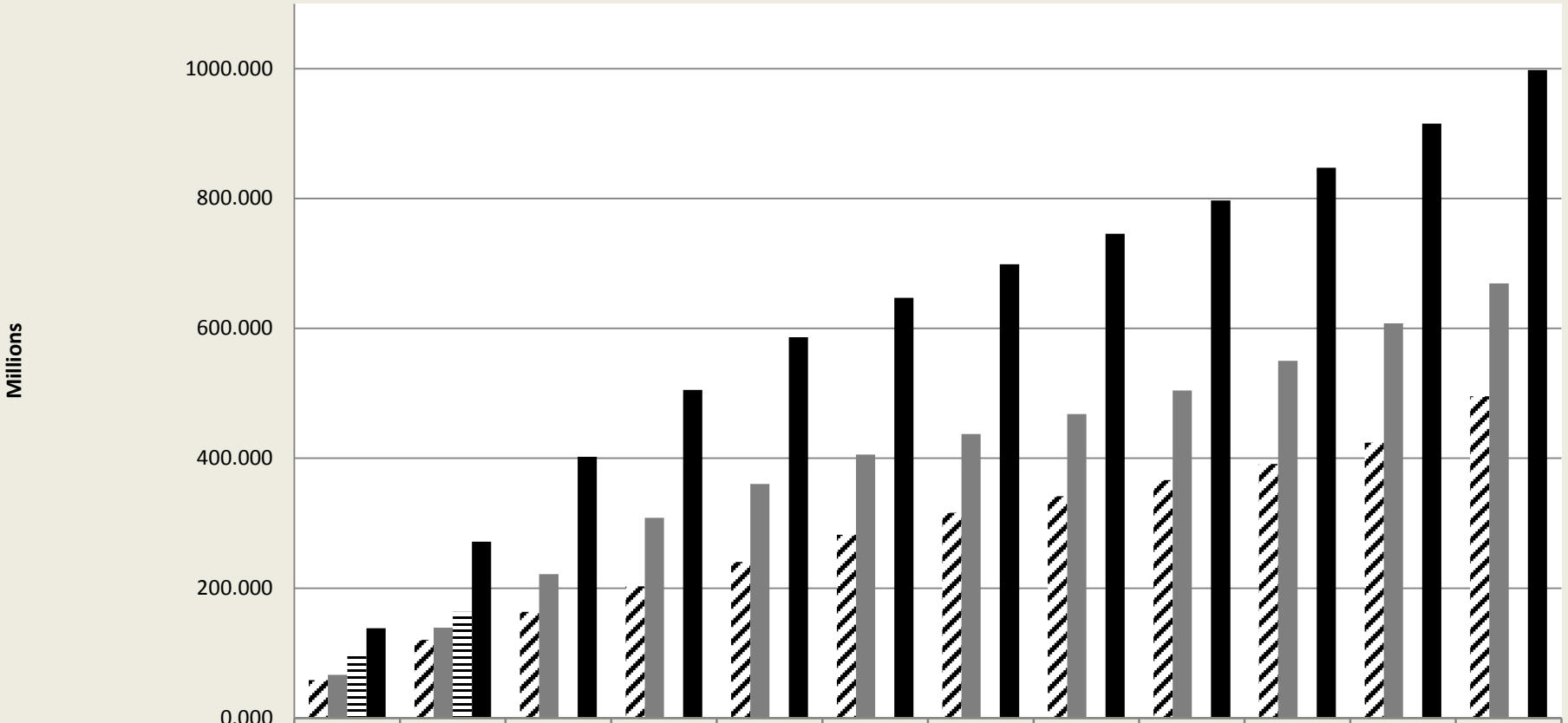
Misc. Revenue (RTA $165,081) and Trans 57s - In

State Highway Fund 0260

Fiscal Year 2019

Expenditures

August - For Period Ending 8/31/2018



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY17 Actual Expenditures	58.348	120.371	163.661	202.889	240.383	282.297	316.027	341.550	366.385	390.985	424.174	495.603
FY18 Actual Expenditures	66.330	139.287	221.745	308.357	360.460	405.710	437.190	468.029	504.461	550.126	607.868	669.206
FY19 Current	95.849	163.446										
FY19 Forecast	138.383	271.540	402.135	505.171	586.457	646.964	698.632	745.711	796.830	847.483	915.540	997.622

Current = Actual Payments and Encumbrances

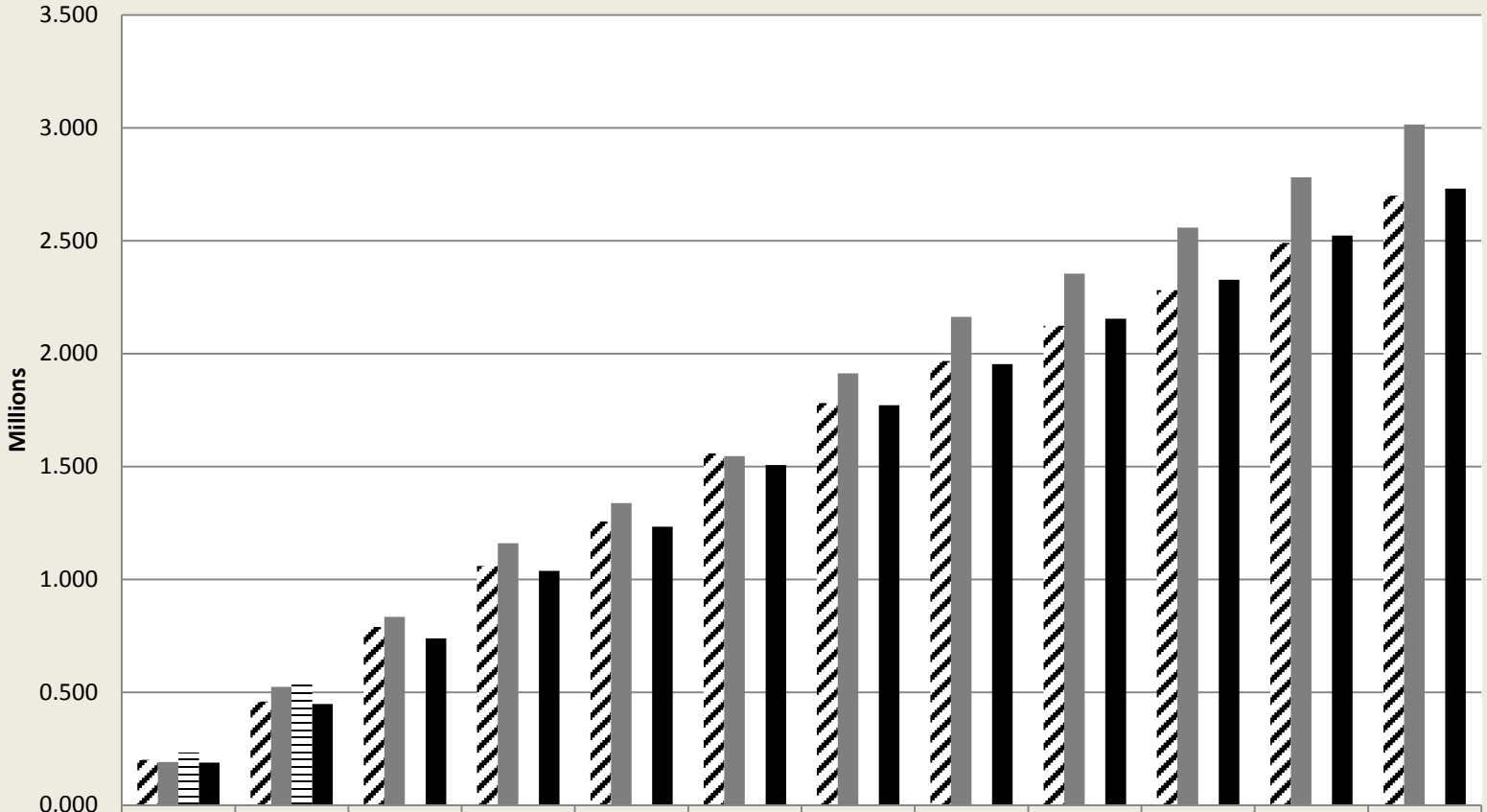
Date Prepared: 09/12/2018

Aeronautics Fund 0221

Fiscal Year 2019

State and Interagency Revenue Sources Forecast vs Actual

August - For Period Ending 8/31/2018



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY17 Actual Revenue	0.201	0.459	0.789	1.059	1.256	1.559	1.780	1.967	2.123	2.280	2.491	2.699
FY18 Actual Revenue	0.191	0.524	0.834	1.159	1.338	1.546	1.913	2.162	2.354	2.558	2.780	3.015
FY19 Current	0.234	0.538										
FY19 Forecast	0.188	0.447	0.739	1.037	1.233	1.506	1.771	1.953	2.155	2.327	2.522	2.731

Includes Misc. Revenue and Transfers - In

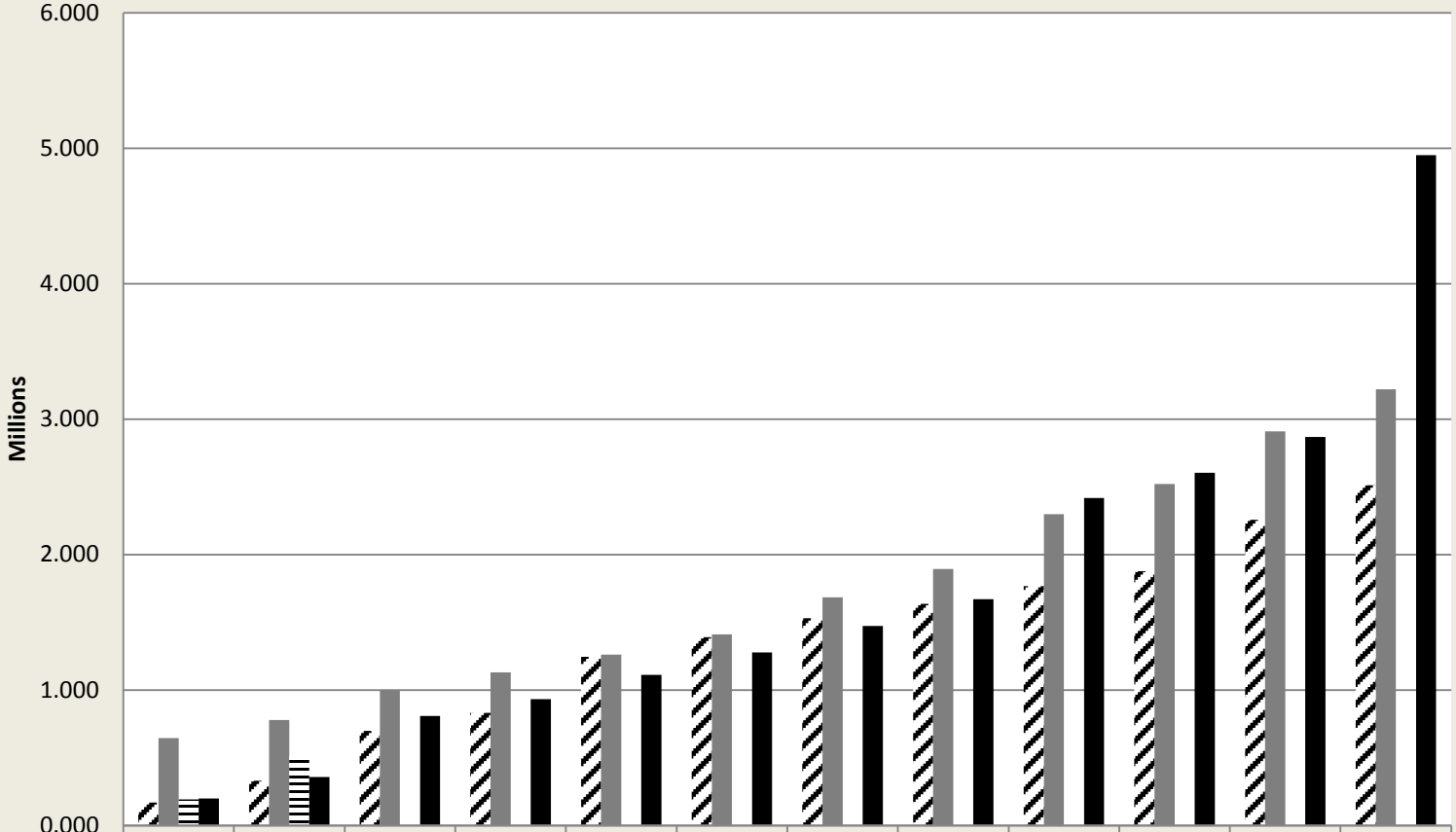
Misc. Revenue (RTA $0) and Trans 59s - In

Aeronautics Fund 0221

Fiscal Year 2019

Expenditures

August - For Period Ending 8/31/2018



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY17 Actual Expenditures	0.170	0.330	0.697	0.832	1.246	1.390	1.532	1.637	1.767	1.878	2.258	2.514
FY18 Actual Expenditures	0.645	0.778	0.999	1.131	1.262	1.411	1.685	1.894	2.299	2.522	2.909	3.220
FY19 Current	0.193	0.512										
FY19 Forecast	0.199	0.359	0.808	0.934	1.112	1.278	1.473	1.670	2.418	2.605	2.870	4.949

Current = Actual Payments and Encumbrances

UserID: kweiskircher
Report ID: AD-FN-GL-002
Run Date: 12 Sep 2018

Idaho Transportation Department

OPERATING FUND BALANCE SHEET
FOR THE PERIOD ENDED 8/31/2018

	State Aeronautics Fund 0221		State Highway Fund 0260		Transportation Expansion and Congestion Mitigation Fund 0269	
	Jul-18	Aug-18	Jul-18	Aug-18	Jul-18	Aug-18
ASSETS						
Cash on Hand (Change Fund)	0	0	5,845	5,845	0	0
Cash in Bank (Daily Operations)	1,916,076	2,014,522	60,575,685	56,994,687	24,180,950	25,706,808
Investments (Long Term: STO - Diversified Bond Fund)	826,986	828,342	165,722,339	165,997,522	0	0
Total Cash & Investments	**2,743,062**	**2,842,863**	**226,303,870**	**222,998,054**	**24,180,950**	**25,706,808**
Receivables - Other	0	0	1,217,976	1,254,466	0	0
- Due From Locals (Project Overruns)	0	0	2,159,140	2,213,790	0	0
- Inter Agency	5,178	11,065	662	662	0	0
Total Receivables	**5,178**	**11,065**	**3,377,777**	**3,468,918**	**0**	**0**
Inventory on Hand	0	(150)	17,213,749	18,639,485	0	0
Total Assets:	**2,748,240**	**2,853,779**	**246,895,395**	**245,106,457**	**24,180,950**	**25,706,808**
LIABILITIES						
Vouchers Payable	0	0	31,342	0	0	0
Sales Tax Payable	0	0	2,834	14,645	0	0
Deferred Revenue (Local Projects Match)	0	0	19,629,179	19,641,536	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	153,743	158,486	0	0
Total Liabilities:	0	0	19,817,097	19,814,666	0	0
FUND BALANCE						
Reserve for Encumbrance	267,499	379,031	59,943,424	58,013,565	0	0
Fund Balance	2,480,741	2,474,748	167,134,874	167,278,227	24,180,950	25,706,808
Total Fund Balance:	2,748,240	2,853,779	227,078,298	225,291,791	24,180,950	25,706,808
Total Liabilities and Fund Balance	**2,748,240**	**2,853,779**	**246,895,395**	**245,106,457**	**24,180,950**	**25,706,808**

UserID: kweiskircher
Report ID: AD-FN-GL-002
Run Date: 12 Sep 2018

Idaho Transportation Department

OPERATING FUND BALANCE SHEET

FOR THE PERIOD ENDED 8/31/2018

	Strategic Initiatives Fund (State Share) 0270.02		Strategic Initiatives Fund (Local Share) 0270.05		Total Strategic Initiatives Fund 0270	
	Jul-18	Aug-18	Jul-18	Aug-18	Jul-18	Aug-18
ASSETS						
Cash on Hand (Change Fund)	0	0	0	0	0	0
Cash in Bank (Daily Operations)	59,271,006	59,169,615	24,136,630	24,136,659	83,407,636	83,306,274
Investments (Long Term: STO - Diversified Bond Fund)	0	0	0	0	0	0
Total Cash & Investments	**59,271,006**	**59,169,615**	**24,136,630**	**24,136,659**	**83,407,636**	**83,306,274**
Receivables - Other	0	0	0	0	0	0
- Due From Locals (Project Overruns)	0	0	0	0	0	0
- Inter Agency	0	0	0	0	0	0
Total Receivables	**0**	**0**	**0**	**0**	**0**	**0**
Inventory on Hand	0	0	0	0	0	0
Total Assets:	**59,271,006**	**59,169,615**	**24,136,630**	**24,136,659**	**83,407,636**	**83,306,274**
LIABILITIES						
Vouchers Payable	0	0	0	0	0	0
Sales Tax Payable	0	0	0	0	0	0
Deferred Revenue (Local Projects Match)	0	0	0	0	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	24,285	24,285	0	0	24,285	24,285
Total Liabilities:	**24,285**	**24,285**	**0**	**0**	**24,285**	**24,285**
FUND BALANCE						
Reserve for Encumbrance	0	4,000	0	0	0	4,000
Fund Balance	59,246,721	59,141,330	24,136,630	24,136,659	83,383,352	83,277,989
Total Fund Balance:	59,246,721	59,141,330	24,136,630	24,136,659	83,383,352	83,281,989
Total Liabilities and Fund Balance	**59,271,006**	**59,169,615**	**24,136,630**	**24,136,659**	**83,407,636**	**83,306,274**

User ID: kweiskircher
Report ID: AD-FN-GL-003
Run Date: 12 Sep 2018
% of Time Remaining: 83.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 8/31/2018

Fund: 0260 State Highway Fund

	Year to Date Allotment (A)	Year to Date Actual (B)	Current Month Activity (C)	Year to Date Encumbrance (D)	Variance Favorable / Unfavorable (E = A - B - D)	Percent Variance (F = E / A)	Annual Appropriation (G)	Appropriation Balance (H = G - B - D)	Percent Remaining (I = H / G)
Fiscal Year: 2019									
Budget Fiscal Year: 2019									
REVENUES									
Federal Sources									
FHWA - Highway	79,814,440	53,797,380	33,230,326	0	(26,017,060)	-32.60%	419,082,719	365,285,339	87.16 %
FHWA - Indirect Cost Allocation	7,194,400	4,574,770	2,803,143	0	(2,619,630)	-36.41%	25,000,000	20,425,230	81.70 %
Federal Transit Authority	2,100,000	1,964,298	925,831	0	(135,702)	-6.46%	12,771,200	10,806,902	84.62 %
NHTSA - Highway Safety	600,000	616,966	446,759	0	16,966	2.83 %	4,546,900	3,929,934	86.43 %
Other Federal Aid	6,000	41,967	3,875	0	35,967	599.45 %	4,130,000	4,088,033	98.98 %
Total Federal Sources:	**89,714,840**	**60,995,382**	**37,409,933**	**0**	**(28,719,458)**	**-32.01%**	**465,530,819**	**404,535,437**	**86.90 %**
State Sources									
Equipment Buy Back	0	0	0	0	0	0.00 %	7,043,000	7,043,000	100.00 %
Miscellaneous Revenues	5,182,939	6,276,342	2,862,462	0	1,093,403	21.10 %	29,247,081	22,970,739	78.54 %
Total State Sources:	**5,182,939**	**6,276,342**	**2,862,462**	**0**	**1,093,403**	**21.10 %**	**36,290,081**	**30,013,739**	**82.71 %**
Local Sources									
Match For Local Projects	3,964,890	1,117,884	612,982	0	(2,847,006)	-71.81%	28,850,432	27,732,548	96.13 %
Other Local Sources	0	405,461	53,380	0	405,461	0.00 %	0	(405,461)	0.00 %
Total Local Sources:	**3,964,890**	**1,523,345**	**666,363**	**0**	**(2,441,545)**	**-61.58%**	**28,850,432**	**27,327,087**	**94.72 %**
TOTAL REVENUES:	**98,862,669**	**68,795,069**	**40,938,758**	**0**	**(30,067,600)**	**-30.41%**	**530,671,332**	**461,876,263**	**87.04 %**
TRANSFERS-IN									
Highway Distribution Account	34,503,700	35,968,043	17,579,329	0	1,464,343	4.24 %	211,444,100	175,476,057	82.99 %
Fuel/Registration Direct	11,602,048	11,906,584	6,034,941	0	304,536	2.62 %	65,905,200	53,998,616	81.93 %
Ethanol Fuels Tax	3,221,500	3,303,372	1,679,749	0	81,872	2.54 %	18,300,000	14,996,628	81.95 %
TOTAL TRANSFERS-IN:	**49,327,248**	**51,177,998**	**25,294,019**	**0**	**1,850,750**	**3.75 %**	**295,649,300**	**244,471,302**	**82.69 %**
TOTAL REV AND TRANSFERS-IN:	**148,189,917**	**119,973,067**	**66,232,777**	**0**	**(28,216,850)**	**-19.04%**	**826,320,632**	**706,347,565**	**85.48 %**

User ID: kweiskircher
Report ID: AD-FN-GL-003
Run Date: 12 Sep 2018
% of Time Remaining: 83.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 8/31/2018

Fund: 0260 State Highway Fund

Fiscal Year: 2019
Budget Fiscal Year: 2019

	Year to Date Allotment (A)	Year to Date Actual (B)	Current Month Activity (C)	Year to Date Encumbrance (D)	Variance Favorable / Unfavorable (E = A - B - D)	Percent Variance (F = E / A)	Annual Appropriation (G)	Appropriation Balance (H = G - B - D)	Percent Remaining (I = H / G)
EXPENDITURES									
Operations Expense									
Permanent Staff Salaries	13,576,656	12,125,086	6,071,671	0	1,451,570	10.69 %	88,231,933	76,106,847	86.26 %
Board, Hourly, OT, Shift Diff	(350,540)	160,418	79,224	0	(510,958)	145.76 %	1,404,690	1,244,272	88.58 %
Fringe Benefits	7,139,610	6,369,856	3,095,254	0	769,754	10.78 %	40,677,777	34,307,921	84.34 %
In State Travel Expense	258,788	290,266	174,285	0	(31,478)	-12.16%	1,389,594	1,099,328	79.11 %
Out of State Travel Expense	100,454	94,754	53,561	0	5,700	5.67 %	350,480	255,726	72.96 %
Technology Operating Expense	14,038,302	1,908,634	1,228,757	10,476,649	1,653,019	11.78 %	27,705,383	15,320,100	55.30 %
Operating Expense	18,934,635	7,854,148	4,705,423	8,426,483	2,654,004	14.02 %	61,642,224	45,361,593	73.59 %
Technology Equipment Expense	297,050	3,770	1,085	218,702	74,578	25.11 %	2,242,600	2,020,128	90.08 %
Capital Equipment Expense	6,367,200	32,156	25,829	6,257,803	77,241	1.21 %	20,774,700	14,484,741	69.72 %
Capital Facilities Expense	1,500,000	76,709	64,918	27,572	1,395,719	93.05 %	3,265,000	3,160,719	96.81 %
Trustee & Benefit Payments	1,852,865	2,370,648	1,098,550	0	(517,783)	-27.94%	17,657,000	15,286,352	86.57 %
Total Operations Expense:	**63,715,020**	**31,286,445**	**16,598,557**	**25,407,209**	**7,021,367**	**11.02 %**	**265,341,381**	**208,647,728**	**78.63 %**
Contract Construction									
Technology Operating Expense	0	652,338	107,502	0	(652,338)	0.00 %	0	(652,338)	0.00 %
Operating Expense	2,786,300	441,595	103,012	567,680	1,777,025	63.78 %	11,900,795	10,891,520	91.52 %
Capital Equipment Expense	0	2,500	2,500	8,175	(10,675)	0.00 %	0	(10,675)	0.00 %
Capital Projects	203,867,100	104,832,557	49,269,968	0	99,034,543	48.58 %	715,445,616	610,613,059	85.35 %
Trustee & Benefit Payments	1,171,900	250,622	68,537	0	921,278	78.61 %	4,933,796	4,683,174	94.92 %
Total Contract Construction:	**207,825,300**	**106,179,612**	**49,551,519**	**575,855**	**101,069,833**	**48.63 %**	**732,280,207**	**625,524,740**	**85.42 %**
TOTAL EXPENDITURES:	**271,540,320**	**137,466,057**	**66,150,076**	**25,983,063**	**108,091,200**	**39.81 %**	**997,621,588**	**834,172,468**	**83.62 %**
TRANSFERS OUT									
Statutory	25,000	25,000	0	0	0	0.00 %	25,000	0	0.00 %
Operating	0	0	0	0	0	0.00 %	53,200,467	53,200,467	100.00 %
TOTAL TRANSFERS OUT:	**25,000**	**25,000**	**0**	**0**	**0**	**0.00 %**	**53,225,467**	**53,200,467**	**99.95 %**
TOTAL EXPD AND TRANSFERS OUT:	**271,565,320**	**137,491,057**	**66,150,076**	**25,983,063**	**108,091,200**	**39.80 %**	**1,050,847,055**	**887,372,935**	**84.44 %**
Net for Fiscal Year 2019:	**(123,375,403)**	**(17,517,990)**	**82,701**		**79,874,350**		**(224,526,423)**	**(181,025,370**	

User ID: kweiskircher
Report ID: AD-FN-GL-003
Run Date: 12 Sep 2018
% of Time Remaining: 83.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 8/31/2018

Fund: 0260 State Highway Fund

Fiscal Year: 2019
Budget Fiscal Year: 2019

		Year to Date Allotment (A)	Year to Date Actual (B)	Current Month Activity (C)	Year to Date Encumbrance (D)	Variance Favorable / Unfavorable (E = A - B - D)	Percent Variance (F = E / A)	Annual Appropriation (G)	Appropriation Balance (H = G - B - D)	Percent Remaining (I = H / G)
Contract Construction										
Operating Expenditures										
Operating Expenditures	Dedicated	268,800	85,195	12,751	45,594	138,011	51.34 %	2,880,951	2,750,163	95.46 %
Operating Expenditures	Federal	2,484,700	1,008,704	197,737	522,086	953,910	38.39 %	8,634,510	7,103,720	82.27 %
Operating Expenditures	Local	32,800	34	26	0	32,766	99.90 %	385,334	385,300	99.99 %
Total Operating Expenditures		**2,786,300**	**1,093,933**	**210,514**	**567,680**	**1,124,687**	**40.36 %**	**11,900,795**	**10,239,183**	**86.04 %**
Capital Outlay										
Capital Outlay	Dedicated	76,399,100	46,833,168	20,059,989	0	29,565,933	38.70 %	268,465,959	221,632,792	82.56 %
Capital Outlay	Federal	107,970,600	48,738,745	24,329,920	0	59,231,855	54.86 %	376,190,119	327,451,374	87.04 %
Capital Outlay	FICR	12,444,200	7,490,563	3,669,522	0	4,953,637	39.81 %	43,242,712	35,752,149	82.68 %
Capital Outlay	Local	7,053,200	1,770,082	1,210,537	0	5,283,118	74.90 %	27,546,826	25,776,744	93.57 %
Total Capital Outlay		**203,867,100**	**104,832,557**	**49,269,968**	**0**	**99,034,543**	**48.58 %**	**715,445,616**	**610,613,059**	**85.35 %**
Capital Equipment Expense										
Capital Equipment Expense	Dedicated	0	193	193	632	(825)	0.00 %	0	(825)	0.00 %
Capital Equipment Expense	Federal	0	2,307	2,307	7,543	(9,850)	0.00 %	0	(9,850)	0.00 %
Total Capital Equipment Expense		**0**	**2,500**	**2,500**	**8,175**	**(10,675)**	**0.00 %**	**0**	**(10,675)**	**0.00 %**
Trustee & Benefit Payments										
Trustee & Benefit Payments	Dedicated	162,200	281	263	0	161,919	99.83 %	882,835	882,553	99.97 %
Trustee & Benefit Payments	Federal	989,900	250,341	68,274	0	739,559	74.71 %	3,439,790	3,189,449	92.72 %
Trustee & Benefit Payments	Local	19,800	0	0	0	19,800	100.00 %	611,171	611,171	100.00 %
Total Trustee & Benefit Payments		**1,171,900**	**250,622**	**68,537**	**0**	**921,278**	**78.61 %**	**4,933,796**	**4,683,174**	**94.92 %**
Total Contract Construction:		**207,825,300**	**106,179,612**	**49,551,519**	**575,855**	**101,069,833**	**48.63 %**	**732,280,207**	**625,524,740**	**85.42 %**

User ID: kweiskircher
Report ID: AD-FN-GL-003
Run Date: 12 Sep 2018
% of Time Remaining: 83.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 8/31/2018

Fund: 0269 Transportation Expansion and Congestion Mitigation Fund

Fiscal Year: 2019 Budget Fiscal Year: 2019	Year to Date Allotment (A)	Year to Date Actual (B)	Current Month Activity (C)	Year to Date Encumbrance (D)	Variance Favorable / Unfavorable (E = A - B - D)	Percent Variance (F = E / A)	Annual Appropriation (G)	Appropriation Balance (H = G - B - D)	Percent Remaining (I = H / G)
REVENUES									
Miscellaneous Revenues	11,800	65,252	35,510	0	53,452	452.99 %	71,000	5,748	8.10 %
TOTAL REVENUES:	**11,800**	**65,252**	**35,510**	**0**	**53,452**	**452.99 %**	**71,000**	**5,748**	**8.10 %**
TRANSFERS-IN									
Cigarette Tax	0	0	0	0	0	0.00 %	809,100	809,100	100.00 %
Sales Tax	2,801,900	2,966,194	1,490,348	0	164,294	5.86 %	16,000,700	13,034,506	81.46 %
TOTAL TRANSFERS-IN:	**2,801,900**	**2,966,194**	**1,490,348**	**0**	**164,294**	**5.86 %**	**16,809,800**	**13,843,606**	**82.35 %**
TOTAL REV AND TRANSFERS-IN:	**2,813,700**	**3,031,447**	**1,525,859**	**0**	**217,747**	**7.74 %**	**16,880,800**	**13,849,353**	**82.04 %**
EXPENDITURES									
Contract Construction - Capital Projects	6,068,200	14,303	0	0	6,053,897	99.76 %	37,967,477	37,953,174	99.96 %
TOTAL EXPENDITURES:	**6,068,200**	**14,303**	**0**	**0**	**6,053,897**	**99.76 %**	**37,967,477**	**37,953,174**	**99.96 %**
TOTAL EXPD AND TRANSFERS OUT:	**6,068,200**	**14,303**	**0**	**0**	**6,053,897**	**99.76 %**	**37,967,477**	**37,953,174**	**99.96 %**
Net for Fiscal Year 2019:	**(3,254,500)**	**3,017,144**	**1,525,859**		**6,271,644**		**(21,086,677)**	**(24,103,821)**	

User ID: kweiskircher
Report ID: AD-FN-GL-003
Run Date: 12 Sep 2018
% of Time Remaining: 83.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 8/31/2018

Fund: 0270 Strategic Initiatives Program Fund (State 60%)

Fiscal Year: 2019 Budget Fiscal Year: 2019	Year to Date Allotment (A)	Year to Date Actual (B)	Current Month Activity (C)	Year to Date Encumbrance (D)	Variance Favorable / Unfavorable (E = A - B - D)	Percent Variance (F = E / A)	Annual Appropriation (G)	Appropriation Balance (H = G - B - D)	Percent Remaining (I = H / G)
REVENUES									
State Sources - Miscellaneous Revenues	126,800	144,372	106,336	0	17,572	13.86 %	741,200	596,828	80.52 %
TOTAL REVENUES:	**126,800**	**144,372**	**106,336**	**0**	**17,572**	**13.86 %**	**741,200**	**596,828**	**80.52 %**
TRANSFERS-IN									
Statutory	36,177,825	60,296,374	0	0	24,118,549	66.67 %	36,177,825	(24,118,549)	-66.67%
TOTAL TRANSFERS-IN:	**36,177,825**	**60,296,374**	**0**	**0**	**24,118,549**	**66.67 %**	**36,177,825**	**(24,118,549)**	**-66.67%**
TOTAL REV AND TRANSFERS-IN:	**36,304,625**	**60,440,746**	**106,336**	**0**	**24,136,121**	**66.48 %**	**36,919,025**	**(23,521,721)**	**-63.71%**
EXPENDITURES									
Contract Construction - Capital Projects	12,381,111	2,191,828	207,727	4,000	10,185,283	82.26 %	24,762,222	22,566,393	91.13 %
TOTAL EXPENDITURES:	**12,381,111**	**2,191,828**	**207,727**	**4,000**	**10,185,283**	**82.26 %**	**24,762,222**	**22,566,393**	**91.13 %**
TRANSFERS OUT									
Operating	0	24,118,550	0	0	(24,118,550)	0.00 %	0	(24,118,550)	0.00 %
TOTAL TRANSFERS OUT:	**0**	**24,118,550**	**0**	**0**	**(24,118,550)**	**0.00 %**	**0**	**(24,118,550)**	**0.00 %**
TOTAL EXPD AND TRANSFERS OUT:	**12,381,111**	**26,310,378**	**207,727**	**4,000**	**(13,933,267)**	**-112.54%**	**24,762,222**	**(1,552,156)**	**-6.27%**
Net for Fiscal Year 2019:	**23,923,514**	**34,130,368**	**(101,391)**		**10,202,854**		**12,156,803**	**(21,969,565)**	

User ID: kweiskircher
Report ID: AD-FN-GL-003
Run Date: 12 Sep 2018
% of Time Remaining: 83.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 8/31/2018

Fund: 0270 Strategic Initiatives Program Fund (LHTAC-Local 40%)

Fiscal Year: 2019 Budget Fiscal Year: 2019	Year to Date Allotment (A)	Year to Date Actual (B)	Current Month Activity (C)	Year to Date Encumbrance (D)	Variance Favorable / Unfavorable (E = A - B - D)	Percent Variance (F = E / A)	Annual Appropriation (G)	Appropriation Balance (H = G - B - D)	Percent Remaining (I = H / G)
REVENUES									
State Sources - Miscellaneous Revenues	84,600	58	28	0	(84,542)	-99.93%	325,900	325,842	99.98 %
TOTAL REVENUES:	**84,600**	**58**	**28**	**0**	**(84,542)**	**-99.93%**	**325,900**	**325,842**	**99.98 %**
TRANSFERS-IN									
Statutory	24,118,550	24,118,550	0	0	(0)	0.00%	24,118,550	0	0.00 %
TOTAL TRANSFERS-IN:	**24,118,550**	**24,118,550**	**0**	**0**	**(0)**	**0.00%**	**24,118,550**	**0**	**0.00 %**
TOTAL REV AND TRANSFERS-IN:	**24,203,150**	**24,118,608**	**28**	**0**	**(84,542)**	**-0.35%**	**24,444,450**	**325,842**	**1.33 %**
Net for Fiscal Year 2019:	**24,203,150**	**24,118,608**	**28**		**(84,542)**		**24,444,450**	**325,842**	

User ID: kweiskircher
Report ID: AD-FN-GL-003
Run Date: 12 Sep 2018
% of Time Remaining: 83.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 8/31/2018

Fund: 0375 GARVEE Debt Service Fund

Fiscal Year: 2019 Budget Fiscal Year: 2019	Year to Date Allotment (A)	Year to Date Actual (B)	Current Month Activity (C)	Year to Date Encumbrance (D)	Variance Favorable / Unfavorable (E = A - B - D)	Percent Variance (F = E / A)	Annual Appropriation (G)	Appropriation Balance (H = G - B - D)	Percent Remaining (I = H / G)
REVENUES									
State Sources - Miscellaneous Revenues	0	25,033	10,427	0	25,033	0.00 %	0	(25,033)	0.00 %
TOTAL REVENUES:	**0**	**25,033**	**10,427**	**0**	**25,033**	**0.00 %**	**0**	**(25,033)**	**0.00 %**
TRANSFERS-IN									
Operating	0	2,703,830	1,498,298	0	2,703,830	0.00 %	0	(2,703,830)	0.00 %
TOTAL TRANSFERS-IN:	**0**	**2,703,830**	**1,498,298**	**0**	**2,703,830**	**0.00 %**	**0**	**(2,703,830)**	**0.00 %**
TOTAL REV AND TRANSFERS-IN:	**0**	**2,728,863**	**1,508,726**	**0**	**2,728,863**	**0.00 %**	**0**	**(2,728,863)**	**0.00 %**
EXPENDITURES									
Bond Principal / Interest	0	42,132,798	370,859	0	(42,132,798)	0.00 %	0	(42,132,798)	0.00 %
TOTAL EXPENDITURES:	**0**	**42,132,798**	**370,859**	**0**	**(42,132,798)**	**0.00 %**	**0**	**(42,132,798)**	**0.00 %**
TOTAL EXPD AND TRANSFERS OUT:	**0**	**42,132,798**	**370,859**	**0**	**(42,132,798)**	**0.00 %**	**0**	**(42,132,798)**	**0.00 %**
Net for Fiscal Year 2019:	**0**	**(39,403,934)**	**1,137,867**		**(39,403,934)**		**0**	**39,403,934**	

User ID: kweiskircher
Report ID: AD-FN-GL-003
Run Date: 12 Sep 2018
% of Time Remaining: 83.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 8/31/2018

Fund: 0221 State Aeronautics Fund

Fiscal Year: 2019 Budget Fiscal Year: 2019	Year to Date Allotment (A)	Year to Date Actual (B)	Current Month Activity (C)	Year to Date Encumbrance (D)	Variance Favorable / Unfavorable (E = A - B - D)	Percent Variance (F = E / A)	Annual Appropriation (G)	Appropriation Balance (H = G - B - D)	Percent Remaining (I = H / G)
REVENUES									
Federal Sources - FAA	128,800	23,305	9,486	0	(105,495)	-81.91%	666,000	642,695	96.50 %
State Sources - Miscellaneous Revenues	17,360	21,000	12,989	0	3,640	20.97 %	330,500	309,500	93.65 %
Interagency Sources - Miscellaneous Revenues	51,800	59,422	41,619	0	7,622	14.71 %	250,000	190,578	76.23 %
TOTAL REVENUES:	**197,960**	**103,726**	**64,094**	**0**	**(94,234)**	**-47.60%**	**1,246,500**	**1,142,774**	**91.68 %**
TRANSFERS-IN									
Operating	378,253	457,426	249,438	0	79,173	20.93 %	2,150,000	1,692,574	78.72 %
TOTAL TRANSFERS-IN:	**378,253**	**457,426**	**249,438**	**0**	**79,173**	**20.93 %**	**2,150,000**	**1,692,574**	**78.72 %**
TOTAL REV AND TRANSFERS-IN:	**576,213**	**561,153**	**313,532**	**0**	**(15,060)**	**-2.61%**	**3,396,500**	**2,835,347**	**83.48 %**
EXPENDITURES									
Permanent Staff Salaries	119,292	106,930	53,629	0	12,362	10.36 %	773,094	666,164	86.17 %
Board, Hourly, OT, Shift Diff	22,200	29,374	11,237	0	(7,174)	-32.31%	56,500	27,126	48.01 %
Fringe Benefits	61,876	59,410	28,067	0	2,466	3.99 %	344,706	285,296	82.77 %
In State Travel Expense	9,190	9,691	4,738	0	(501)	-5.45%	67,904	58,213	85.73 %
Out of State Travel Expense	0	1,927	0	0	(1,927)	0.00 %	17,800	15,873	89.17 %
Technology Operating Expense	6,343	3,872	1,974	0	2,471	38.95 %	40,780	36,908	90.50 %
Operating Expense	63,670	73,448	26,761	147,500	(157,278)	-247.02%	1,137,216	916,268	80.57 %
Technology Equipment Expense	0	1,395	0	0	(1,395)	0.00 %	5,200	3,805	73.17 %
Capital Equipment Expense	6,500	0	0	0	6,500	100.00 %	587,500	587,500	100.00 %
Capital Facilities Expense	0	0	0	0	0	0.00 %	260,000	260,000	100.00 %
Trustee & Benefit Payments	70,000	78,668	50,420	0	(8,668)	-12.38%	1,658,549	1,579,881	95.26 %
TOTAL EXPENDITURES:	**359,071**	**364,716**	**176,826**	**147,500**	**(153,145)**	**-42.65%**	**4,949,249**	**4,437,033**	**89.65 %**
TOTAL EXPD AND TRANSFERS OUT:	**359,071**	**364,716**	**176,826**	**147,500**	**(153,145)**	**-42.65%**	**4,949,249**	**4,437,033**	**89.65 %**
Net for Fiscal Year 2019:	**217,142**	**196,437**	**136,706**		**(168,205)**		**(1,552,749)**	**(1,601,686**	

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials
Joel Drake	Financial Mgr., FP&A	JD
Preparer's Name	**Preparer's Title**	**Initials**
Nathan Hesterman	Sr. Planner - Programming	ndh

Reviewed By
LSS

Subject

Monthly Reporting of Federal Formula Program Funding Through September 2018		
Key Number	District	Route Number
N/A	N/A	N/A

Background Information

Idaho received obligation authority of $276.4 million through September 30th (365/365th) via the FY 2018 Omnibus Appropriations Act signed on March 23, 2018. Additionally, at the May Board Meeting the Board resolved to distribute $14.4 million of Highway Infrastructure general funds to ITD and its partners. Finally, on August 30th Idaho received $33.9 million in *Redistribution of Obligation Authority Not Used by Other States* as presented to the Board at their September meeting. The total of $324.8 million corresponds to $326.7 million with match after reduction for indirect costs.

Idaho has received apportionments and general funds via notices through April 17th of $316.6 million which includes *Redistribution of Certain Authorized Funds* and Highway Infrastructure general funds. Obligation authority for the year was 102.6% of apportionments.

The exhibits on the following page summarize these amounts and show allotments and remaining funds by program through September 30, 2018. Idaho chose not to use its allotment of $11.7 million w/match of state highway system Highway Infrastructure general funds this year. These funds have a three year life.

Recommendations

For Information

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Exhibit One
Actual Formula Funding for FY2018

Per FAST Tables – Total Year	
Federal Aid Only	$302,157
Including Match	$327,648
Per Apports. & General Funds – Total Year	
Federal Aid Only	$316,635
Including Match	$343,385
Obligation Limits through 9/30/2018	
Federal Aid Only	$324,764
Less prorated $25M indirect costs w/Match	$326,696

Notes:
1. All dollars in Thousands
2. 'Approved Program' amounts from the FY 2018 Board Approved Program (Sky Blue Book).
3. Apportionment and Obligation Authority amounts reflect available funds via federal notices received through April 17, 2018.

Exhibit Two
Allotments of Available Formula Funding through September 30, 2018

Program	Allotted Total Program Funding	Total Program Funding Remaining
All Other SHS Programs	$199,853	$8,865
GARVEE Formula Debt Service*	$58,190	$2,308
State Planning and Research*	$6,735	$772
Metropolitan Planning*	$1,804	$0
Transportation Alternatives (Urban/Rural)#	$4,142	($207)
Recreational Trails	$1,757	$0
STBG - Local Urban	$10,056	$0
STBG - Transportation Mgt. Area	$12,170	$0
Transportation Alternatives (TMA)	$496	$0
STBG – Local Rural	$15,249	$157
Local Bridge+	$8,094	$3,975
Off System Bridge	$4,195	($4,132)
Local HSIP	$3,955	$0
Total (excluding indirect costs)	**$326,696**	**$11,739**

Notes:
1. All dollars in Thousands.
2. Allotments based on the FY 2018 Board Approved Program (Sky Blue Book).
3. Funding amounts include match and reflect total formula funding available (excluding indirect costs).
4. Data reflects both obligation and de-obligation activity (excluding indirect costs) as of September 30th.
5. Advanced construction conversions of $62.0 million are outstanding.
6. Includes state OA for D3 local divestiture to LHTAC of $105k in Urban, $83k in TAP, and $16k in TAP-TMA

* These programs are provided 100% Obligation Authority. Other programs are reduced accordingly.
\+ Includes OA loan of $2.5 million from state to KN 12122 Ora Bridge, Fremont Co.
\# OA payback to state in FY 2019

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials
Michelle Doane	Business & Support Mgr	MD
Preparer's Name	**Preparer's Title**	**Initials**
Michelle Doane	Business & Support Mgr	MD

Reviewed By
LSS

Subject

Non-Construction Professional Service Contracts issued by Business & Support Management		
Key Number	District	Route Number
N/A	N/A	N/A

Background Information

The purpose of this Board item is to comply with the reporting requirements established in Board Policy 4001 -'Each month the Chief Administrative Officer shall report to the Board all non-construction professional service agreements entered into by the Department during the previous month.'
Business and Support Management section did not execute any professional service agreements in the previous month.

Recommendations

Information only

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Fiscal Year 2019 Internal Review Work Plan

Planned Activities and Areas

Internal Reviews	• Facilities Management –Gap Assessment of the design of controls • Inventory – Compliance with policies and procedures • Expense Reports – Compliance with policies and procedures • Procurement Card Program - Compliance with policies and procedures • Capital Acquisition - Compliance with policies and procedures • Fleet Management - Compliance with policies and procedures
On-Going and Special Projects	• Facilitation of the Management Control Systems process • DMV Modernization review • Overhead rate review approval • Enterprise Risk Management coordination • Audit co-source with FHWA • Activity level Risk Assessment
Follow up Procedures	• Perform follow-up procedures on prior reviews and audits • Assist Continuous Improvement in evaluation of controls related to Business Process Improvement

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☐ Amount of Presentation Time Needed 15 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
John Tomlinson	Highway Safety Manager	JT	
Preparer's Name	Preparer's Title	Initials	
John Tomlinson	Highway Safety Manager	JT	

Subject

Child Passenger Safety Signs

Key Number	District	Route Number

Background Information

Over the last year the Office of Highway Safety has made new Click It Don't Risk It seat belt signs and distributed them to schools across the state. This year, new Child Passenger Safety signs were made and distributed to elementary schools.

One student in particular, Kyle Hardy, was instrumental in distributing these signs throughout the Treasure Valley. He did this as part of service for the National Honor Society. He is a senior from Mountain View High School, and he delivered more than 100 of these signs to elementary schools.

We will also recognize Audra Urie from the State Department of Education, for her role in coordinating the distribution of these signs to schools across Idaho. Audra has helped out with many highway safety issues, and so we wanted to recognize her for that as well.

Recommendations

For information.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☐ Amount of Presentation Time Needed 10 Minutes

Presenter's Name	Presenter's Title	Initials
Brad Wolfinger	ITIP PMO Project Manager	BW
Preparer's Name	**Preparer's Title**	**Initials**
Brad Wolfinger	ITIP PMO - Project Manager	BW

Reviewed By
LSS

Subject

FY18 District Infrastructure End of Year Statement		
Key Number	District	Route Number

Background Information

End of the Year Statement for District Infrastructure Projects:

In accordance with Administrative Policy 5011, staff is to submit an End of Year Statement to the Board for projects on the state highway system to demonstrate full use of ITD's annual Obligation Authority (OA) of Federal Aid funding. The following information includes FY 18 Federal Aid and State Funds.

123 District Infrastructure projects were funded in Fiscal Year 2018 using:

# of Projects	$$ Obligated	Funding Source
43	$150.2 M	FY18 Federal Aid, Releases, Bid Award Savings
22	$44.6 M	ST Funds, Releases, Award Savings
2	$5.0 M	Board Unallocated Funds
20	$68.9 M	HB312a Gas/Reg, Releases, Award Savings
	$2.0 M	HB312a SIPF Releases Applied to FY18 ST Project
10	$2.5 M	Railroad Crossings
4	$5.1 M	ER Permanent Repair
2	$1.0 M	Federal Non-Formula (Fish Passages)
16	$3.9 M	Transportation Alternatives Program (TAP)
	$7.0 M	FY18 Redistribution $$ on FY18 Projects & EOY Requests
4	$23.7 M	FY18 Redistribution $$ Applied to FY19 Program & Projects
123	**$314.0 M**	

These District Infrastructure projects were funded under the following programs:

# of Projects	Program
8	Safety
1	Capacity
23	Pavement Preservation
23	Pavement Restoration
4	Bridge Preservation
21	Bridge Restoration
3	Freight
6	Traffic Operations
2	Roadside Items
4	Emergency Response
10	Railroad Crossings
2	Other Non-Formula

16	TAP
1	Board Unallocated
123	

Project Advances and Additions:
Through the year, 4 State Infrastructure projects were advanced to FY18.

4 advanced projects, 2 from FY19 and 2 from FY21:

District	Key No	Location
2	20011	Valley View Turnbay, Idaho CO
3	13946	Little Rainbow Bridge, Adams CO
3	19961	Elmore CO Sealcoats
5	20155	US 89, 12th St OPass to Jct US-30, Montpelier

1 project was added:

District	Key No	Location
5	20783	US 91, Clinger Rd UPRR Crossing, Bingham Co

Project Delays or Undelivered Projects:
3 delayed projects:

District	Key No	Location
1	19883	US-95, North Corridor Access Improvements
5	19930	OFFSYS, Park St UPRR RRX, Inkom
5	20128	SMA-7601, Rich Lane UPRR RRX, Blackfoot

1 undelivered project:

District	Key No	Location
3	20692	SMA-8433, 11th Ave N BVRR RRX, Nampa

Note: 1 FY18 project has not been awarded at this time. Little Rainbow Bridge, Adams CO is being re-advertised and is scheduled for bid-opening on 11/6/2018.

Recommendations

For information.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☐ Amount of Presentation Time Needed 10 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Ed Bala	District 5 District Enginner		
Preparer's Name	**Preparer's Title**	**Initials**	
Ed Bala	District 5 Engineer		

Subject

Blackfoot Sewer Improvements		
Key Number	**District**	**Route Number**
21810	5	I-15

Background Information

The purpose of this agenda item is to seek Board approval for cost participation in an amount not to exceed $1.1 million to partially fund a city replacement sewer line under I-15.

The City of Blackfoot has obtained grant funding to replace several sanitary sewer lines, including one located under Interstate 15 near Riverton Road. The sewer line pre-dates I-15. ITD and FHWA will not allow open-trench construction on I-15. For these reasons the City has requested ITD participation in the cost to bore a replacement line under I-15, since they would otherwise use less-expensive open-trench methods if the freeway hadn't been constructed.

ITD has evidence supporting the sewer's pre-existence, including:

- As-built plans for project IG-15-2(9)88 Section A, constructed in 1961. The plans show a pre-existing sanitary sewer crossing under the interstate at Riverton Road, but didn't include provisions to sleeve or relocate the line.
- Affidavits from the longest serving Blackfoot employees confirming their knowledge of the sewer line dating back to the beginning of their careers in the 1970s.

The City has requested cost participation in the project, and ITD has offered to pay the difference between open trenching (which would have been an available method without I-15 being built) and direct boring, now required due to the presence of the interstate. That cost difference is $1.1 million.

It is in the public interest for ITD to participate in the cost of the sewer improvements because:

- ITD's 1961 construction of I-15 over the sewer line removed any flexibility the City once had in maintaining the system, like open trenching or closing roads to repair.
- Boring eliminates potential disruption to traffic on I-15 during the sewer's replacement.
- Having a signed agreement, including cost participation gives ITD a "seat at the table", i.e., the ability to influence and direct City contracting and design procedures to protect I-15.
- The City does not have the economic resources to conduct a deep bore across the width of the I-15 right of way.

Key 21810 is programmed for this cost, with a mix of federal and state funds.

Recommendations

Approve attached resolution, page 80.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

RES. NO. WHEREAS, the Idaho Transportation Board supports the ITD mission of safety, mobility, and economic opportunity. In that context the Idaho Transportation Department has been invited to become part of partnership to reconstruct the sanitary sewer under Interstate 15 at Riverton Road; and

WHEREAS, it is in the public interest for ITD to participate in the reconstruction cost because the sanitary sewer predates the interstate; and

WHEREAS, it is in the public interest for ITD to participate in the reconstruction cost because financial participation guarantees the right for ITD to direct and control the project in ways that best protect I-15; and

WHEREAS, the cost of participation can be covered by ITD via Key 21810, Blackfoot Sewer Improvements.

NOW THEREFORE BE IT RESOLVED that the Board finds it in the public interest for ITD to participate in the not-to-exceed cost of $1.1 million to replace the sanitary sewer under Interstate 15 at Riverton Road in Blackfoot.

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 10/26/2018

Consent Item ☐ Information Item ☐ Amount of Presentation Time Needed 30 Minutes

Presenter's Name	Presenter's Title	Initials
Devin Rigby	DE	
Preparer's Name	**Preparer's Title**	**Initials**
Devin Rigby	DE	

Reviewed By

Subject

District Four Office reconstruction.		
Key Number	District	Route Number
	Four	

Background Information

Over the past year District 4 and the ITD Headquarters Facilities Group worked with the Division of Public Works (DPW) to develop a District 4 Administrative Building Feasibility Study and a Utility Master Plan. Those reports where presented at the September Board Meeting. The presentation included two letters of intent to use the ITD property at the I-84 / US-93 Interchange from the Department of Corrections and the Division of Military. A colocation feasibility Study is being developed.

Based on the Building Feasibility study and the letters of intent the following are costs that could be shared that would reduce the overall cost for each agencies facility.

Item	Total Cost	Shared Cost	ITD Savings
• US-93 Intersection	$808,000	$269,000	$539,000
• Frontage Road and Parking	$816,000	$272,000	$544,000
• Utilities (Gas & Electric)	$260,000	$ 87,000	$173,000
• Conference Rm/ Training Facilities	$673,000	$336,500	$336,500
• Totals	$2,557,000	$964,500	$1,592,500

One Item that would be an increased cost that was not included in the Feasibility Study but was included in the Utility Master Plan was the combined cost of Water and Sewer. From the Utility master Plan page 14 option B the total cost is $1.94 million and the per agency cost is $646,000 a $296,000 increase over the $350,000 estimated in the Feasibility Study.

From the Feasibility Study and Utility Plan the overall cost of Site E (ITD property) is $12.8 million
From the Feasibility Study the overall cost of Site A (Shoshone) is $9.7 million
From the Feasibility Study and Utility Plan the Site E cost minus ITD savings is $11.2 million

Savings realized by the State of Idaho due to collocating the other 2 agencies would be similar, saving each agency approximately $1.5 million or an additional $3 million for the State.

Also considering ITD future maintenance facilities needs the current location of the Jerome maintenance Shed is in an area that is realizing residential growth. Recognizing that an ITD maintenance facility is generally not compatible with residential development it is anticipated that the Site E location would also be used for the Jerome Maintenance facility. Current development will significantly reduce the cost of this future maintenance facility need.

Finally through the Division of Public Works other State agencies looking for new facilities may consider this location for future development reducing the States future development costs.

Based on this information and previous reports, site E should be considered as the preferred site for the District Four Administrative Building.

Recommendations

Approve the attached resolution, page 83.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

RESOLUTION NO.

WHEREAS, in September 2016 the Idaho Transportation Board approved the construction of a new District Four Headquarters Office building,

WHEREAS, the District Four employee population Center is at the Junction of I-84 and US-93,

WHEREAS, the commute times of current ITD employees is 963 minutes for the Junction of I-84 and US-93 location verses 1221 for the Shoshone location,

WHEREAS, the District Four population center which also represents the customer center is in Twin Falls Idaho,

WHEREAS, Dr. Richard Gardner with Bootstrap Solutions completed a report for ITD in 2016 that concluded "By moving the D4 Headquarters south from Shoshone to the outskirts of Jerome or into Twin Falls, the number of potential applicants for replacement jobs in the targeted occupations used by D4 HQ rises by five to six times. The number of total workers within a thirty minute commute rises over three times.",

WHEREAS, the 2017 report from Bengal Solutions summarized that "The evidence presented in this report suggests that a move from Shoshone would best serve the new needs of the administration building and its employees, however, the move would have a negative economic impact on Shoshone and the surrounding communities in Lincoln County.",

WHEREAS, the District Four Administrative Building Feasibility Study identified comparative costs between the Shoshone site and the ITD property located in the South West corner of the I-84 / US-93 interchange,

WHEREAS, through collocating with the Department of Correction and the Division of Military ITD will realize a savings of $1.5 million,

WHEREAS, the Department of Correction and the Division of Military will each realize a savings of approximately $1.5 million,

WHEREAS, the State of Idaho may realize savings due to the potential for other State facilities collocating on this site including the ITD Jerome Maintenance facility,

WHEREAS, it is in the best interest of the Idaho Transportation Department to locate the District Four Administrative office at the South West corner of the I-84 / US-93 interchange.

NOW THEREFORE BE IT RESOLVED that, the Idaho Transportation Board authorizes District Four staff to work through the Division of Public Works to develop plans to collocate the District Four office building with the Department of Correction and the Military Division on the ITD property located in the South West corner of the I-84 / US-93 Interchange.

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☐ Amount of Presentation Time Needed 15 Minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Blake Rindlisbacher / Randy Gill	DESA / PMO Manager	BR/RG	
Preparer's Name	Preparer's Title	Initials	
Randy Gill	PMO Manager	RG	

Subject

Project Funding and Programming		
Key Number	District	Route Number

Background Information

To provide information to the Board, so decisions can be made concerning project funding and programming.

Staff is proposing four Project Funding and Programming Revisions:

1- $37.7 Million Fiscal Year 2019 State Strategic Initiative Program Funds (STSI/Surplus Eliminator - Generated from Fiscal Year 2018 funding)

2- ITD received an Infrastructure for Rebuilding America (INFRA) Grant in the amount of $90.24 Million for the I-84 Corridor. This frees up funding previously designated to this corridor to be repurposed for other routes.

3- Projects Identified as Transportation Expansion and Congestion Mitigation (TECM) Projects

4- Fiscal Year 2023 Freight Program Revision

See details on Attachment.

Recommendations

Staff proposes two options:

1- The Board approves the Recommendation for Funding and Programming Revisions, resolution on page 87; OR

2- The Board takes information under advisement and revisits the recommendations in November 2018.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

Board Presentation

Recommendations for Project Funding and Programming Revisions

October 26, 2018

1- $37.7 Million Fiscal Year 2019 State Strategic Initiative Program Funds (STSI/Surplus Eliminator - Generated from Fiscal Year 2018 funding)

Fiscal Year	$ in Mil	Key Number	District	Location	Notes
2019	1.2	22152	9	BICYCLE & PEDESTRIAN PROJECTS	
2019	8	20842	3	CLOVERDALE RD; OVERLAND TO FRANKLIN & OPASS, BOISE	June Board Approval
2024	11.3	19874	3	I84,FY24 BLACKS CR RD IC, ADA CO	
2024	2.4	20687	1	SH41, ROBERTS CUTOFF RD TO OLD PRIEST RV RD, BONNER CO	
2022	2	20725	2	US12, BIG CANYON CR TO OROFINO WCL, NEZ PERCE CO	
2022	3.9	20714	3	SH55, MP 91 TO SMITH'S FERRY	
2020	5.5	19658	4	US93, NOTCH BUTTE CLIMBING LANES	
2020	1.2	19216	4	US20, CAT CR SUMMIT TO BENNETT MT RD	
2020	0.9	19040	6	SH48, 4000E/4100E INTERSECTIONS IMP	
2020	1.3	19824	5	I86, RAFT RV TO ROCKLAND IC# 36, POWER CO	split 3.3 FY19 HB312

2 – Repurposing $90.24 Million from the I84 Corridor as a result of the recent Infrastructure for Rebuilding America (INFRA) Grant award for the acquisition of Right of Way for project KN 20788, SH-16, from I84 to US 20/26.

Funding from following sources:
$48.50M - GARVEE Funds (Fiscal Year 2019)
$15.74M STATE – Traditional Transportation Funds (Fiscal Year 2019 & 2020)
$26.00M Federal – Formula Funds (Fiscal Year 2019 – 2021)

3 - Projects Identified as Transportation Expansion and Congestion Mitigation (TECM) Projects (+/- $20M/YR)

Transportation Expansion and Congestion Mitigation (TECM) Funded Projects						
Fiscal Year From	Fiscal Year To	$ in Mil	Key Number	District	Location	Notes
2018	2018	21		3	I-84 CORRIDOR	INFRA Grant Match
2019	2019	18		3	I-84 CORRIDOR	INFRA Grant match
2021	2020	9	19944	3	CHINDEN; LOCUST GROVE TO EAGLE	
2020	2020	6.5	18737	4	200 SOUTH RD, JEROME CO	
2022	2021	9	20594	3	US 20, LINDER TO LOCUST GROVE, EAGLE	Potential STARS
X	2021	14.3	NEW	3	US 20/26, I84 to MIDDLETON	
X	2022	20	NEW	3	US 20/26, I84 to MIDDLETON	
2023	2023	10.3	20266	3	SH 44, INT SH-16 TO LINDER RD, ADA CO	
2023	2023	8.7	20574	3	SH 44, STAR RD TO SH-16, ADA CO	
2024	2024	22	20033	4	SH 75, ELKHORN RD TO RIVER ST, KETCHUM	
2025	2025	6.2	21867	3	SH 55, FY25 KARCHER RD; MIDWAY TO MIDDLETON, NAMPA	
2025	2025	4.3	21871	3	STATE, FY25 FREEZEOUT HILL S PASSING LN, EMMETT	
2025	2025	7.9	20583	4	US 93, FY25 HOLLISTER NCL TO 3250 N, TWIN FALLS CO	
2025	2025	4.5	20710	6	SH 33, FY25 TURN & PASSING LNS, TETON CO.	

4 – Fiscal Year 2023 Freight Program Revision –

FY 2023 Freight Program -$8.6M Construction Funds, KN 22104 West Bridge Street Bridge, Blackfoot
FY 2023 Freight Program +8.6M Construction Funds, KN 20350 US95, Granite North & Frontage Roads, Bonner Co.
FY 2023 Safety/Capacity Program +4.5M Construction Funds, KN 20350 US95, Granite North & Frontage Roads Bonner Co.
Note: FY 2019 Freight Program $50K Preliminary Engineering Funds, West Bridge Street Bridge, Blackfoot – remains as is in the program.

WHEREAS, it is in the public's interest for the Department to publish and accomplish a current, realistic, and fiscally constrained Idaho Transportation Investment Program (ITIP); and

WHEREAS, it is the intent of the Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, the 2016 Fixing America's Surface Transportation (FAST) transportation act requires that a fiscally constrained list of projects covering a 4-year minimum be provided in a statewide transportation improvement program; and

WHEREAS, the Board has authority to select projects for the State Strategic Initiative Program Funds (STSI / Surplus Eliminator) and staff has delivered list of projects eligible for the use of these funds,

WHEREAS, ITD recently received an INFRA Grant from FHWA for $90.24 Million for the I-84 Corridor, and this frees up $90.24 Million in funding previously designated to the I84 Corridor for repurposing and distribution across other corridors and routes,

WHEREAS, The legislature has established a Transportation Expansion and Congestion Mitigation Fund (TECM) and the Board has previously committed Fiscal Year 2018 and 2019 TECM to the I84 Corridor and projects need to be selected for Fiscal Years 2020 through 2025.

WHEREAS, it is understood that continued development and construction of improvements are entirely dependent upon the availability of future federal and state capital investment funding in comparison to the scope and costs of needed improvements,

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves the list of projects presented for the STSI Program for Fiscal Year 2019,

BE IT FURTHER RESOLVED, the Board authorizes staff to include the $90.24 Million INFRA Grant designated to the I-84 Corridor to the STIP submittal,

BE IT FURTHER RESOLVED, the Board authorizes the $90.24 Million freed up from the INFRA Grant be repurposed for the SH-16 Corridor Right-of-Way acquisition,

BE IT FURTHER RESOLVED, the Board approves the addition of the US-20/26, I-84 to Middleton Project to the ITIP,

BE IT FURTHER RESOLVED, the Board approves the list of projects for the TECM Program for Fiscal Years 2020 through 2025,

BE IT FURTHER RESOLVED, the Board approves funding increase to the 2023 Freight Program and the Safety and Capacity Program for US-95, Granite North & Frontage Roads, Bonner County, and decrease the construction funding for Fiscal Year 2023 in the Freight Program for the West Bridge Street Bridge, Blackfoot,

BE IT FURTHER RESOLVED, that staff is authorized to work with COMPASS on the appropriate projects for TIP modifications and to submit an update to the Fiscal Year 2019-2025 in the federal version of ITIP (the Statewide Transportation Improvement Program; or STIP) for federal approval in accordance with the provisions of FAST.

Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date October 26, 2018

Consent Item ☐ Information Item ☐ Amount of Presentation Time Needed 5 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Vince Trimboli	Communication Manager	VT	
Preparer's Name	Preparer's Title	Initials	
Rik Hinton	Program Specialist	RH	

Subject

Idaho Transportation Department FY 2018 Annual Report		
Key Number	District	Route Number

Background Information

Section 40-316, Idaho Code, requires the Idaho Transportation Department to submit in writing to the Governor an annual report on the financial condition and management of the Idaho Transportation Department.

Page 1 of the attached draft annual report addresses growth rates, innovations, and return on investment.

Page 2 reports on the Idaho Transportation Department's accomplishments and customer- focused performance measures.

Page 3 reports on the Idaho Transportation Department's revenue, expenditures, strategic initiatives, program funds and GARVEE program.

Page 4 reports on what the Idaho Transportation Department is focusing on for the future.

Recommendations

For discussion and feedback on the draft report.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

2018_Annual_Report_2.qxp_Layout 1 10/16/18 5:08 PM Page 1

Moving Forward: 2019 to 2023

Your Safety • Your Mobility
Your Economic Opportunity

Safety

Provide the safest transportation system possible.

- Advance a new generation of messages addressing work-zone safety and engaged driving.
- Prioritize investments to improve safety.
- Engage all employees in workplace-organization training to increase safety in the workplace and promote a safety culture at ITD.

Economic Opportunity and Mobility

Provide a mobility-focused transportation system that drives economic opportunity.

- Leverage public/private partnerships to grow Idaho's economy.
- Prioritize projects that enhance safety and mobility.
- Leverage investments to maximize the benefits from all sources of funding.

Innovative Business Practices

Become the best organization by implementing innovative business practices.

- Learn to apply the full suite of continuous improvement tools to ITD challenges.
- Engage in peer exchanges with states, countries, and companies to implement best practices at ITD.
- Improve cyber-security strength and resilience for all ITD data and systems.

Employee Development

Improve Productivity and Performance-Based Outcomes

- Shape and optimize employee onboarding.
- Use digital technology to expand learning solutions and skill development.
- Continue safety education and targeted specialized certification training.

Photo: I-90 at Fourth of July Summit

Infrastructure and Funding Needs

— Governor's Task Force Findings — Annual, Ongoing State / Local Revenue Shortfall

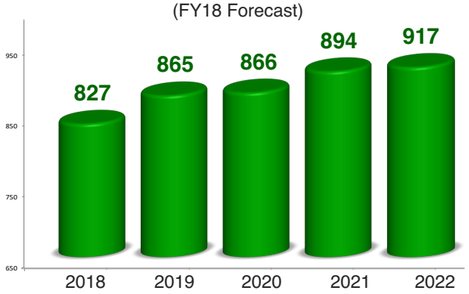
(in millions, as of June 30, 2018)

	Maintenance	Safety and Capacity	Total
Task Force Finding (2010)	**$262.0**	**$281.0**	**$543.0**
2014 Cigarette Tax*	-	$4.7	$4.7
2015 Revenue Increase**	109.0	-	109.0
2017 Congestion Mitigation***	-	$22.6	$22.6
Total Ongoing Revenue Authorized	**$109.0**	**$27.3**	**$136.3**
Remaining Annual Shortfall	**$153.0**	**$253.7**	**$406.7**

**$4.7 million per year, to assist with state-match requirement for debt service*
***Fuel and registration*
****1% of sales tax after local revenue sharing and last step of cigarette tax distribution*

State-System Bridges More Than 50 Years Old

(FY18 Forecast)



By 2021, half of ITD's 1,840 bridges will be beyond their design life of 50 to 60 years.

We want to hear from you. Do you like this report? Would you like to send us comments?
If so, go to: https://apps.itd.idaho.gov/apps/WebCommentsV2 For more information, visit our website at www.itd.idaho.gov

MISSION **Your Safety • Your Mobility Your Economic Opportunity**

Fiscal Year 2018 Annual Report

Investing in Idaho's Future

1 Message — **Safety** — ITD launched SHIFT, Idaho's engaged-driving program to reduce distracted-driving crashes by encouraging engaged driving (being in the moment, free from distractions). The award winning initiative has gained national attention. **One voice—one message.**

403 Million — **Mobility** — In FY18, ITD invested a record $403 million in construction projects that will improve the condition of Idaho's roads and bridges and increase the flow of traffic and commerce.

90 Million — **Economic Opportunity** — The Federal Highway Administration approved ITD's INFRA Grant application, providing Idaho with an additional $90 million in one-time construction funding. This grant, the largest ever awarded to ITD, will be used to improve and expand the State Highway System and increase economic activity.

Innovation = Savings and Efficiency Improvements

40 Thousand — The Lowman Avalanche Crew installed three new monitoring stations on Idaho 21 that are more reliable, easier to repair, and provide better and more consistent data. This innovation saves $40,000 per unit and $10,000 annually in maintenance costs.

70 Percent — Technology improvements at the Lewiston Port of Entry allow 70 percent of commercial traffic leaving the city to bypass the port, saving each vehicle an average of 1/2 gallon of fuel and five minutes of time.

640 Thousand — A new, multi-year contract for snowplow chassis, hydraulic systems, dump bodies, wing plows, spreaders, and deicing tanks will reduce ITD's fleet and operating costs by approximately $640,000 per year.

Five-Y ar Idaho Growth Rates

	Idaho Population	Licensed Drivers	Vehicle Registrations	Annual Miles Driven	Tons of Freight Moved
	5.5%	**10.2 %**	**11.6 %**	**9.2%**	**10.6%**
2018	1.72 Million	1.23 Million	1.82 Million	17.30 Billion*	240.6 Million*
2014	1.63 Million	1.11 Million	1.63 Million	15.88 Billion	217.5 Million

**Estimate*

DRAFT

U.S. 12 along the Lochsa River

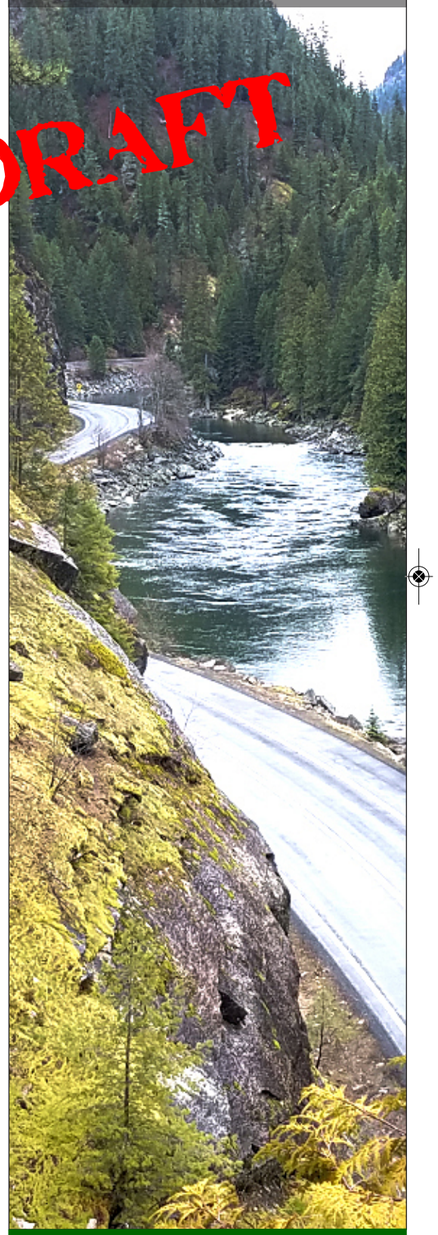


Table of Contents

1 Overview
2 Accomplishments and Measures
3 Financial Information
4 Moving Forward

Aging Bridge Over the Lemhi River
(one of 17 bridges combined into one project)

New ITD Safety Vests

Accomplishments

4.7 Million — ITD combined the replacement of 17 aging bridges into one contract, saving $4.7 million in design and construction costs and years of construction time, earning the **2018 American Association of State Highway and Transportation Officials (AASHTO) President's Award for Planning**.

1st Place — The new Big Wood River Bridge near Sun Valley incorporated artistic design, innovative engineering, and highly effective environmental features, earning the **2018 AASHTO President's Award for the Environment**.

1.9 Million — ITD successfully moved nearly 1.9 million driver records from a 1980s mainframe to a new system that improved Division of Motor Vehicle operations by (1) making the system more adaptable to changing needs and (2) enabling data encryption to increase security.

Customer-Focused Performance Measures

Calendar Year ending Dec. 31	2014	2015	2016	2017
• **Five-Year Fatality Rate** (per 100 million vehicle miles)	1.20	1.19	1.29	1.33
• Fatalities **GOAL: Zero Deaths**	186	216	252	244
• **Days to Process Vehicle Titles** **GOAL: 6 days**	9	5	6	4
• **DMV Transactions Processed on the Internet** (in thousands) **GOAL: 312,000**	277.6	266.3	256.7	287.5
• **Percent of Bridges in Good Condition** **GOAL: 80% ***	74%	76%	75%	74%*
• **Percent of Pavement in Good or Fair Condition** **GOAL: 80% ***	86%	85%	85%	88%*

Fiscal Year ending June 30	2014	2015	2016	2017	2018
• **Percent of Time Highways Clear of Snow/Ice During Winter Storms** **GOAL: 73%**	59%	73%	79%	74%	85%

For more information, see: http://apps.itd.idaho.gov/apps/Dashboard

*Percentage is unsustainable at current funding levels due to aging pavements and bridges.

SHIFT

Employee-Driven Innovation

Innovate ITD

- Traffic engineers installed the state's first double-yellow flashing signal at one of the busiest intersections in northern Idaho. The new signal allows two lanes of traffic to turn left after yielding to oncoming vehicles and pedestrians.
- The DMV implemented an employee-mentorship program that allows new employees to learn skills and technical knowledge from more experienced personnel—to rapidly improve the level of customer service th y provide.
- A partnership with the National Weather Service allows ITD's 511 system to provide current weather forecasts to drivers on several highway routes.

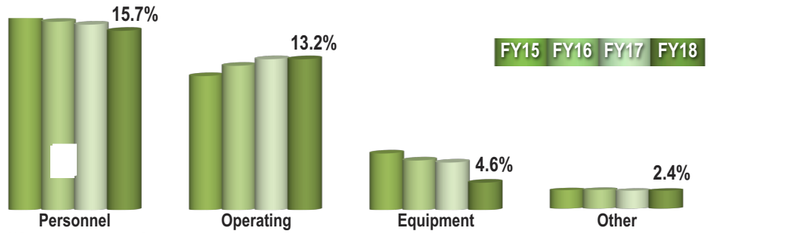
Financial Information

Includes legislatively appropriated expenditures in the State Highway Account, Strategic Initiatives Program Fund, State Aeronautics Fund, and GARVEE Debt Service. Does not include trust, pass-through, or other specialty program funds.
Dollars are in millions.

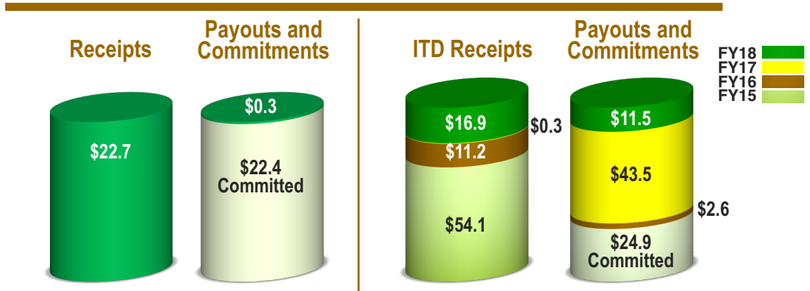
	FY15	FY16	FY17	FY18
Authorized Staffing Level:	1,724	1,699	1,678	1,648
FUNDS RECEIVED*				
Federal Reimbursements	$348.9	$287.3	$267.5	$333.8
State	261.3	333.5	343.1	347.9
Local	4.5	10.8	5.2	4.0
Total Funds Received:	**$614.7**	**$631.6**	**$615.8**	**$685.7**
EXPENDITURES*				
Construction Payouts:	**$302.2**	**$280.3**	**$249.1**	**$410.9**
Operation Expenses:				
Highways	171.6	171.3	186.0	189.7
DMV	29.6	31.8	32.4	35.6
Administration	22.6	22.7	24.7	25.8
Facilities	3.5	2.8	3.4	7.2
Aeronautics	2.2	2.4	2.5	3.2
Total Operation Expenses**:	**229.5**	**231.0**	**249.0**	**261.5**
Total Construction and Operating Expenditures:	**531.7**	**511.3**	**498.1**	**672.4**
GARVEE Debt-Service Transfers				
Federal	54.9	53.7	53.5	51.6
State	4.6	4.5	4.5	4.2
Total Debt-Service Transfers:	**59.5**	**58.2**	**58.0**	**55.8**
Total Expenditures:	**$591.2**	**$569.5**	**$556.1**	**$728.2**

*State Highway Account and Aeronautics Fund

Operation Expenses by Type



**Percentages are of "total operation expenses," by type.



For more information, see: http://itd.idaho.gov/funding

The increase in federal funding and construction payouts was due to an improvement in the delivery of ITD's construction program.

"Facilities" in 2018 includes $2.4 million for repairs to the maintenance shop in District 3.

Increased grant disbursements.

ITD refinanced a portion of the outstanding GARVEE bonds in September 2017, which reduced the annual debt service.

Pending legislative action, the Strategic Initiatives Program Fund will receive $36.2 million in FY19.