

**Division of Aeronautics  
Advisory Board Meeting**

**July 15, 2019  
Bonners Ferry, Idaho**

**9:00 a.m.**

Attendees:	Rodger Sorensen, Chairman Dan Scott, Member Mark Sweeney, Member John Blakley, Member Chip Kemper, Member Scott Stokes, Acting Administrator Tammy Schoen, Administrative Assistant	Bill Statham, Project Manager Dan Conner, Airport Maintenance Manager Jennifer Schildgen, Airport Planner Ross Engle, Director of Flight Operations Larry Allen, Lead Deputy Attorney General Dave Parker, Airport Manager George Shutes, Porthill maintenance
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**Agenda**

A=Action  
I=Information

<b>Call meeting to order</b>	Chairman Sorensen	9:00 am	A
<b>Welcome &amp; Introductions</b>	Chairman Sorensen	9:05 am	A
<b>Review and approval of April 15, 2019 minutes</b>	All	9:15 am	A
<b>Board Member Reports</b>	All	9:20 am	I
<b>Agenda Items:</b>			
• Bonners Ferry Airport update	Dave Parker	9:40 am	I
• Financial report	McGrew	10:00 am	I
• Airport Maintenance update	Conner	10:20 am	I
• Auto camping at airports	Blakley	10:45 am	I
• Fly-in Agreement indemnity clause	Kemper	11:00 am	I
• Enroute webcams – Meadow Creek lookout, co-locate with State Communications facility	Blakley	11:30 am	I
<b>Working Lunch **</b>		12:00 pm	
• Executive Session			A
PERSONNEL ISSUES [SECTION 74-206(a), (b)]			
LEGAL ISSUES [SECTION 74-206(c), (d), (f)]			
<b>Agenda Items:</b>			
• SFY 2020 Idaho Airport Aid Program	Statham	1:00 am	I
• Idaho System Plan update	Statham	1:30 am	I
• IDAGO letter request & signature	Schildgen	1:45 pm	A
• Aeronautics funding sources for surrounding states	Sorensen	2:00 pm	I
• Flight Operations report	Engle	2:30 pm	I
• Aircraft maintenance review	Engle	2:55 pm	I
• Safety/Education report		3:10 pm	I
• Aircraft incidents/accidents to date		3:25 pm	I
• Meeting dates for next fiscal year		3:40 pm	A
<b>Meeting adjourned</b>		4:00 pm	

*\*\*The meal will be served and reimbursed by the department. Meal reimbursement will not be claimed by any employee participating in the working lunch. Attendance is mandatory.*

\*All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.