

REGULAR MEETING AND DISTRICT THREE TOUR
OF THE IDAHO TRANSPORTATION BOARD

September 11-12, 2019

The Idaho Transportation Board met at 8:00 AM on Wednesday, September 11, 2019 in Boise, Idaho. The following principals were present:

Bill Moad, Chairman

Julie DeLorenzo, Member – District 3

Dwight Horsch, Member – District 5

Bob Hoff, Member – District 6

Chief Deputy Scott Stokes

Sue S. Higgins, Executive Assistant and Secretary to the Board

District 3 Tour. The Board traveled to Western Trailers in Boise to tour the manufacturing plant. It traveled west on I-84, local roads, and north on SH-55. In Cascade, Mayor Judith Nissula joined the group and talked about the community. She expressed concern with congestion on SH-55, especially in summer.

In McCall, city officials joined the Board. They requested studying the feasibility of exchanging Deinhard Lane and Boydston Street for SH-55. The city would like to control the highway in downtown and believes safety could be improved with the exchange. Some preliminary discussions with District 3 staff have been held.

WHEREUPON, the tour ended at 4:00 PM.

September 12, 2019

The Idaho Transportation Board convened at 8:30 AM on Thursday, September 12, 2019 in McCall, Idaho. Chairman Moad, and Members DeLorenzo, Horsch, Hoff and Jim Thompson were present. Vice Chairman Jim Kempton participated via teleconference. Director Brian Ness and Lead Deputy Attorney General Larry Allen were also present.

Safety Share. District 3 Engineer (DE) Amy Revis mentioned the importance of safety evacuations and ensuring everyone is accounted for in those situations.

Board Minutes. Member DeLorenzo made a motion to approve the minutes of the regular Board meeting held on August 21-22, 2019 as submitted. Member Hoff seconded the motion and it passed unopposed.

Board Meeting Dates. The following meeting dates and locations were scheduled:

October 17, 2019 – Boise

November 21, 2019 – Boise

December 12, 2019 – Boise

September 12, 2019

Information Items. 1) Contract Awards and Advertisements. Key #19040 – SH-48, 4000 East and 4100 East Intersection Improvements, District 6. Low bidder: Depatco Inc. - \$868,670.

Key #20118 – FY20 District 6 Signal Upgrade, Bridge Street and Main Street. Low bidder: Mountain West Electric Inc. – \$414,760.

Key #19472 – FY20 District 6 Bridge Repair. Low bidder: The Truesdell Corporation - \$2,222,222.

Key #19924 – SH-34, Bench Canal, District 5. Low bidder: Coldwater Group Inc. - \$551,856.

The list of projects currently being advertised was provided.

2) Professional Services Agreements and Term Agreement Work Tasks Report. From August 2 through August 22, 24 new professional services agreements and work tasks were processed, totaling \$4,241,195. Five supplemental agreements to existing professional services agreements were processed during this period in the amount of \$341,605.

3) Update on the 80 Mile Per Hour (MPH) Speed Zones: I-15, I-84, and I-86. In 2014, legislation allowed the Board to raise interstate speed limits to 80 MPH if it was supported by an engineering and traffic study. Staff determined that raising the 75 MPH speed limit to 80 on sections of I-15, I-84, and I-86 would be appropriate. The 2019 report indicates that the 85th percentile speed on the three routes is 83.6 MPH. The differential speed between light and heavy vehicles is 10.6 MPH. There has been an increasing trend in the number of crashes in Idaho; however, the trend stretches across the entire system, not just the interstates where the speed limit is 80 MPH. The observed vehicle speeds and crash experience since raising the speed limit on these routes indicates operations have remained relatively unchanged from prior conditions and that the higher 80 MPH speed limit is appropriate and should remain unchanged at this time.

4) State FY20 Financial Statements. Revenues to the State Highway Account from all state sources were ahead of projections by 18% after the first month in the new fiscal year. Receipts from the Highway Distribution Account were 15.7% or \$2.7 million more than forecast. State revenues to the State Aeronautics Fund were ahead of projections by 34%, or \$78,000. Expenditures were within planned budgets. Personnel costs had savings of \$900,000 or 8.6% due to reserves for horizontal career path increases, vacancies, and timing between a position becoming vacant and being filled. Contract construction cash expenditures of \$61.2 million in July exceeded any from the past three years.

The balance of the long term investments was \$137.9 million at the end of July. These funds are obligated against construction projects and encumbrances. The long term investments plus the cash balance of \$64.4 million totals \$202.3 million, which is \$12 million less than the end of June. Expenditures in the Strategic Initiatives Program Fund were \$4.3 million in July. Deposits into the Transportation Expansion and Congestion Mitigation Fund were \$1.6 million.

5) Monthly Reporting of Federal Formula Program Funding through August. Idaho received obligation authority of \$334.1 million, which corresponds to \$332.6 million with match

after a reduction for indirect costs. Notice of the receipt of \$19.9 million of FY19 Highway Infrastructure General Funds was received in March. Redistribution of Obligation Authority Not Used by Other States was received on August 30, totaling \$25.6 million. Idaho has received apportionments via notices through March 18, 2019 of \$341.2 million, including Redistribution of Certain Authorized Funds and Highway Infrastructure General Funds carried over from last year. Obligation authority is 98.2% of apportionments. Of the \$332.6 million allotted, \$30.3 million remains.

6) Status: FY21 Appropriation Request. The total FY21 appropriation request that the Board approved on August 22, 2019 was reduced by \$504,800, with the majority of that reduction in Trustee and Benefits based on updated information from the Federal Transit Administration. Revised computer costs reduced the equipment amount by \$73,300.

Director's Monthly Report on Activities. Director Ness reported on the Department's efforts to change the culture to a more humanistic and encouraging one. He believed this initiative was important to improve results. Based on surveys conducted every two years, starting in 2012, the culture has improved.

Chairman Moad thanked Director Ness for the report.

District 3 Report. DE Revis reported on some of the District's recent highlights, including a project to improve the Atlanta airstrip; exemplary work by the maintenance crews to address mudslides and avalanches; the expedited construction of the I-84, Cloverdale Bridge; and the receipt of an award for a research project on clay on US-95. The winter mobility metric of roads being clear of ice and snow was 81%. She added that the Treasure Valley is continuing to experience extensive growth. The District issued over 500 permits last year.

Chairman Moad thanked DE Revis for the report.

Delegation – City of Mountain Home. Mountain Home Mayor Rich Sykes thanked the Board for its time. He expressed concern with Exit 95 on I-84. The high traffic count, especially commercial trucks and recreational vehicles, often results in congestion. Due to the high volume of traffic turning left onto US-20, vehicles occasionally back-up onto the interstate. That area is also the central commercial district and additional development is planned, which will increase traffic and safety concerns. The city is exploring the feasibility of a traffic circle near that intersection and also proposed a Single Point Urban Interchange. He expressed appreciation for the good working relationship with District 3.

Chairman Moad thanked Mayor Sykes for his comments.

Adopt-A-Highway (AAH) Presentation. Member DeLorenzo thanked the Boy Scout Troop 94 for participating in the AAH Program since 1990.

Safe Routes to School (SRTS) Collaboration Efforts. Contracting Services Manager Monica Crider provided an overview on the federal Transportation Alternatives Program. Funds are available for infrastructure projects such as bike paths, sidewalks, and pedestrian signals, and

non-infrastructure projects. The latter projects like education, enforcement, and encouraging students to walk or bike to school are part of the SRTS Program.

Elaine Clegg, Idaho Smart Growth Coordinator and SRTS grantee, thanked the Board for its support for the important and popular SRTS Program, which is serving over 40% of the states' students. Some of the statewide activities and accomplishments were an enhanced website, published monthly safety and fun facts sheets, developed measurements, provided support and education to local communities, and assisted with local events. Some challenges are acquiring assets, especially trailers for supporting bike rodeos; storage, maintenance, and liability of the program's assets; and liability with volunteers.

Chairman Moad thanked Ms. Clegg for the informative presentation.

End Distracted Driving. Highway Safety Manager (HSM) John Tomlinson said 91 fatalities occurred during the 100 Deadly Days of Summer, including 17 motorcyclists, 4 pedestrians, 2 bicyclists, and 28 unrestrained motorists. Last year there were 101 fatalities during that time period. He reported on an End Distracted Driving campaign that ITD and the Community Planning Association of Southwest Idaho partnered on earlier this week. Joel Feldman gave several presentations, including at high schools. The message to end distracted driving focused on being a respectful driver, driving defensively, and being a role model for others. He is also working on an elementary student program. HSM Tomlinson said he will be collaborating with Mr. Feldman, including on Idaho's SHIFT, or engaged driving, campaign and an elementary school pilot project.

Member DeLorenzo mentioned the upcoming legislative outreach meetings. She suggested HSM Tomlinson and a message on distracted driving be included, as she believes legislation to address distracted driving is needed. Member Horsch recommended working with the Board of Education on establishing an elementary school program, as that campaign may be more successful if it has support from that level.

Chairman Moad thanked HSM Tomlinson for the report.

Recommended FY20-26 Idaho Transportation Investment Program (ITIP). Financial Manager – Financial Planning & Analysis Joel Drake presented the recommended FY20-26 ITIP with highways, public transit, and aeronautics projects as of August 26. The document will be revised to include the \$25 million in additional obligation authority the Department received on August 30 and other end-of-year changes. He said the public comments and requests received during the 30-day public review comment period were considered and incorporated into the updated ITIP when appropriate. Other revisions made to the Program since June include fiscally constrained changes requested by stakeholders and revisions to project costs.

Member DeLorenzo made a motion, seconded by Member Horsch, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, it is in the public's interest for the Idaho Transportation Department
ITB19-33 to publish and accomplish a current, realistic, and fiscally constrained Idaho
Transportation Investment Program (ITIP); and

WHEREAS, it is the intent of the Idaho Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, the 2016 Fixing America's Surface Transportation (FAST) transportation act requires that a fiscally constrained list of projects covering a four-year minimum be provided in a statewide transportation improvement program; and

WHEREAS, Highways, Public Transit, and Aeronautics have recommended new projects and updated the costs and schedules for projects in the Recommended FY 2020-2026 ITIP; and

WHEREAS, the Recommended FY 2020-2026 ITIP was developed in accordance with all applicable federal, state, and policy requirements including adequate opportunity for public involvement and comment; and

WHEREAS, the Recommended FY 2020-2026 ITIP incorporated public involvement and comment whenever appropriate while maintaining a fiscally constrained Program; and

WHEREAS, it is understood that continued development and construction of improvements are entirely dependent upon the availability of future federal and state capital investment funding in comparison to the scope and costs of needed improvements.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves the Recommended FY 2020-2026 Idaho Transportation Investment Program (ITIP); and

BE IT FURTHER RESOLVED, that staff is authorized to submit the federal version of ITIP (the Statewide Transportation Improvement Program, or STIP) for federal approval in accordance with the provisions of FAST.

Chairman Moad thanked Financial Manager Drake for the presentation.

2019-2020 Administrative Rulemaking. Governmental Affairs Program Manager (GAPM) Ramón Hobdey-Sánchez presented three dockets for approval. The first one, 39.02.05, Rules Governing Issuance of Certificates of Title was presented last month, but new language was added related to the national vehicle title system and salvage vehicles. Eight rules covering aeronautics issues are being consolidated into one rule, 39.04.01, Governing Aeronautics and Aviation. The revisions are mainly updates, clarifying language, and eliminating restrictions without changing the integrity of the rule. Two rules are being combined into 39.02.60, Rules Governing License Plate Provisions, along with eliminating some restrictions and clarifying language regarding displaying temporary registrations.

Member Horsch made a motion, seconded by Member DeLorenzo, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Idaho Transportation Department staff has presented two (2)
ITB19-34 new and one (1) revised administrative rulemaking for the 2020 legislative session; and

WHEREAS, the Department is supporting the Governor's Red Tape Reduction Act; and

WHEREAS, these three (3) consolidated rules are being advanced under the Governor's administrative rule reauthorization; and

WHEREAS, the following ITD rule chapters have recommended changes:

- 39.02.05: Rules Governing Issuance of Certificates of Title
- 39.02.60: Rules Governing License Plate Provisions
- 39.04.01: Rules Governing Aeronautics and Aviation; and

WHEREAS, these administrative rule changes were approved by the Division of Financial Management within the Idaho Governor's Office.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves of the changes made to these three (3) administrative rules which will be published in the November Special Edition of the Idaho Administrative Bulletin.

Chairman Moad thanked GAPM Hobdey-Sánchez for the presentation.

Executive Session on Personnel Issues. Member DeLorenzo made a motion to meet in executive session at 11:50 AM to discuss personnel issues as authorized in Idaho Code Section 74-206(a) and (b). Member Horsch seconded the motion and it passed 5-0 by individual roll call vote.

The discussions on personnel matters related to the filling of a position and the performance of employees.

The Board came out of executive session at 1:40 PM.

WHEREUPON, the Idaho Transportation Board's regular monthly meeting adjourned at 1:40 PM.

signed

BILL MOAD, Chairman
Idaho Transportation Board

Read and Approved
October 17, 2019
Boise, Idaho

September 12, 2019