



## **TRANSPORTATION ALTERNATIVES PROGRAM**

### **Purpose**

This policy implements Board Policy 4081 concerning the Transportation Alternatives Program.

### **Legal Authority**

- Idaho Code 40-312(2) – Authority of Board to promulgate rules for the expenditure of all moneys appropriated or allocated by law to the Department or the Board.
- Idaho Code 40-317 – Authority to enter into cooperative agreements with the federal government and local governments.
- Idaho Code 40-702(5) - Establishment of the state highway account to include all federal surface transportation funds received from the United States government.

### **Eligible Project Types and Funding Distribution:**

Funding guidance for Transportation Alternatives projects will be as shown below. This distribution is based on historical project types representing alternative transportation needs.

- |  |                                 |
|--|---------------------------------|
| • Design and/or construction of infrastructure-related projects and systems that will provide safe routes for non-drivers        | 60% to 70% of available funding |
| • Design and/or construction of infrastructure-related projects to improve the ability of students to walk and bicycle to school | 20% to 30% of available funding |
| • Safe routes to school coordination and education   | 5% to 10% of available funding  |

### **Recommendation Committee**

A recommendation committee will be established to review the TAP program applications and recommend projects to the Idaho Transportation Board. The recommendation committee members shall consist of appropriate interested parties and experts having no known or perceived conflict of interest. The recommendation committee will consist of between 5 – 8 members from the following organizations.

- Local Highway Technical Assistance Council
- Representative from Bicycle/Pedestrian Advisory Committee
- ITD Office of Highway Safety
- ITD Planner
- Other technical experts as needed

Ex officio members include:

- Federal Highway Administration
- Transportation Alternatives Program Manager

The Transportation Alternatives Program Manager shall staff the recommendation committee.


### **Selection and Programming of Projects**

The Transportation Alternatives Program Manager will solicit applications based on current funding parameters. Project selection shall be based on a statewide, competitive application process. Applications will be reviewed and ranked by the recommendation committee based on feasibility and federal eligibility. A list of recommended projects will be submitted to the Idaho Transportation Board as part of the annual update of the Idaho Transportation Investment Program (ITIP).

### **Program Management**

In the event that there is unused available funding (obligation authority + apportionment) through project delay, removal, project savings, or annual obligation authority limitations it will be re-distributed by the Transportation Alternatives Program Manager, in collaboration with the recommendation committee and local sponsors, in the following priority:

1. Project Advancements: Advances shall be dependent upon project readiness and available funding and shall be approved by the Idaho Transportation Board.
2. Reimbursement of Overruns: Infrastructure projects may be eligible for additional reimbursement if the following terms are met:
  - a. Funding is available after all project advancements have been completed,
  - b. Project advertised and bids exceed engineer's estimate, and
  - c. Sponsor awards the project to lowest responsive bidder.This funding will be prioritized on a first come, first serve basis based on the date the project was advertised for bids. This funding will be limited to construction funds only to cover the difference between the engineer's estimate and the actual awarded bid. Reimbursement shall be limited to no more than five percent (5%) of the engineer's estimate and will only apply to projects in the same funding year.
3. Program Transfers: Using steps 1 and 2 above, every effort will be made to expend TAP funds in the program, but in the event that there are unused funds in a single fiscal year, the unused funds may be transferred to other programs. Transfers shall not exceed allotted limits set by federal regulation.



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Director

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