



**Your Safety • Your Mobility  
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**IDAHO TRANSPORTATION DEPARTMENT**

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**BOARD POLICY 4011**

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## **IDAHO TRANSPORTATION INVESTMENT PROGRAM**

### **Purpose**

This policy directs the Department to establish, maintain, and publish a seven-year Idaho Transportation Investment Program following all applicable Departmental policies and federal regulations.

### **Legal Authority**

- Idaho Code 21-142 – Authority of Board to design, construct and maintain state aeronautical facilities.
- Idaho Code 40-310(4) – Authority of Board to locate, design, construct and maintain state highways.
- Idaho Code 40-310(6) – The Board shall cause to be made and kept surveys, studies, maps, plans, specifications, and estimates for construction and maintenance of state highways.
- Idaho Code 40-312(1) – The Board shall prescribe rules and regulations affecting state highways.
- Idaho Code 40-312(2) – Authority of Board to promulgate rules for the expenditure of all moneys appropriated or allocated by law to the Department or the Board.
- Idaho Code 40-312(3) – The Board shall make reasonable regulations for the installation, construction, maintenance, repair, renewal and relocation of utilities in or along the right-of-way of state highways.
- Idaho Code 40-707 - Appropriation of money in the state highway account.
- Idaho Code 40-708 – Legislative policy regarding expenditure from the state highway account – only for state highway purposes.
- Idaho Code 40-719 – The Department shall establish and maintain a strategic initiatives program.
- 23 United States Code Sections 134 and 135 – Metropolitan transportation planning.
- 23 Code of Federal Register Part 450 – Federal planning assistance and standards for statewide planning and programming.
- 49 Code of Federal Register Part 613 – Planning assistance and standards.

The Idaho Transportation Board is committed to effective and full use of all available transportation improvement funds. To meet this public commitment, a seven-year Idaho Transportation Investment Program (hereafter called ITIP) shall be established and maintained. The ITIP shall be a planned schedule for developing and contracting transportation improvement projects in designated fiscal years. The ITIP shall include both public and private funding available for use on transportation improvement projects.

Department resources and funding for the selected projects in the approved ITIP shall remain continuously committed to the maximum extent possible.

The ITIP shall be established and maintained following applicable Department policies and federal regulations regarding updating and amending a Statewide Transportation Improvement Program.

This includes, but is not limited to, cooperation in establishing the metropolitan Transportation Improvement Programs, public involvement, fiscal constraint, inclusion of required transportation modes, and federal approval.

Program and project recommendations and scheduling shall be based on prioritized needs, funding projections, and resource availability. The Idaho Transportation Board shall select the projects to be included in the ITIP based on realistic plans and estimates of funding and other resources. The ITIP shall be updated and submitted for Board approval at least once annually following a period of public comment.


The Director shall coordinate, publish, and distribute the ITIP document to stakeholders in cooperation with the Chief Administrative Officer, the Chief Operations Officer, the Aeronautics Administrator, and each Metropolitan Planning Organization. The Statewide Transportation Improvement Program (STIP – federal document including first 4 years of the ITIP in federal format) shall be distributed to the FHWA and FTA for approval. No work may begin nor costs incurred prior to applicable approvals.

The Director or his designee is authorized to add/remove or advance/delay projects to the approved Pavement, Bridge, Safety and Capacity, and Supporting Infrastructure Assets Programs as warranted by the Department's management systems, provided such changes further the goals of those programs and remain within the annual funding levels targeted for each program. Otherwise, mid-year changes to the ITIP which involve a major scope or delivery change to an existing project require Board approval. These changes may also require an amendment as applicable in federal regulations.

Funds received as a result of redistribution of obligation authority that increase Idaho's obligation apportionment allotments shall be distributed between the ITD and Local Agencies proportionately between all state and local programs based on the allotments derived by Board policies including Board Policy 4028 – Allocations of Federal Formula Highway Apportionments to Local Public Agencies, federal regulations and ITD best practices.

Projects to be considered for advancement on the local system must be ready for advertisement by August 1<sup>st</sup> and presented at the August Board Meeting for prioritization and Board approval. Agreements must be complete prior to obligation of funds. ITD must also receive the local match prior to advertising local sponsored projects.

The use of Department resources and funding on transportation improvement projects that are not included in the ITIP shall not be allowed except as approved by the Board.

  
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Bill Moad  
Board Chairman

Approved by the Board on:

Date 1/21/2021