



## Bonded Title Application Instructions

### Idaho Transportation Department

Bonding is required when a title applicant is unable to satisfy requirements necessary to obtain a regular title for a vehicle less than 10 years old. The bond required is for 1½ times the appraised value of the vehicle, and must remain in effect for three years. Bonded titles carry the brand “Bonded Title” along with an expiration date that is three years from the date of the bond. When the expiration date has been reached, if no claims have been made against the bond, the owner may submit the title to any county DMV office in Idaho, apply for a regular title, pay the title fee and obtain a new title which does not have the brand.

#### The Bonded Title Process:

- 1) Contact an Idaho Transportation Department title representative at 334-8663 to confirm that bonding is required. If bonding is required, ITD will provide a list of states in which there are motor vehicle records pertaining to the vehicle in question.
- 2) With the information provided by ITD, order a Motor Vehicle Record Report from the appropriate state(s) to obtain the most recent title record information. Using that information, notify any owners and lienholders of your intent to title the vehicle in the State of Idaho. This notification must be sent via certified mail. Keep any returned mail and receipts to submit to ITD with the title application. If there is a lien on record for the vehicle, a lien release must be obtained.
- 3) Obtain an appraisal and VIN inspection from a licensed Idaho vehicle dealer. (ITD 3504, Vehicle Appraisal and Vehicle Identification Number Inspection)
- 4) Purchase a surety bond from an insurance agency, or any other agency that sells vehicle surety bonds, for 1½ times the appraised value of the vehicle. The Vehicle Ownership Bond must be completed by the insurance company. Failure to complete the bond in its entirety will result in a rejection of the title application and documents submitted.
- 5) Complete the form ITD 3410, Indemnifying Affidavit. The information on the affidavit must include:
  - the reason for the absence of a title or other ownership document
  - how the vehicle came into your possession and the approximate date purchased
  - which state the vehicle was last believed to have been titled and/or registered in
  - seller’s name and address
- 6) Apply in person at any county DMV office and present all of the following:
  - Motor Vehicle Record print out (from Idaho or other state)
  - Completed ITD 3404, Vehicle Appraisal and Vehicle Identification Number Inspection
  - Completed ITD 3410, Indemnifying Affidavit
  - The original Vehicle Ownership Bond signed by the insurance company and the applicant
  - Certified Mail receipts and copies of mailings to any owners and lienholders of record
  - Lien releases from any lienholder(s)
  - 6% Sales/Use tax
  - Title fee
  - Proof of ownership (bill of sale, invoices, etc.)



# Indemnifying Affidavit

Idaho Transportation Department  
Vehicle Services

ITD 3410 (Rev. 07-13)

Supply # 01-958056-2

itd.idaho.gov

Vehicle/Hull Identification Number	Year	Make	Model
Vehicle/Vessel Purchased From			
Address			
City	State	Zip	Date Purchased

**I, the undersigned, acknowledge it is a felony to make a false statement in this affidavit (Section 49-518, Idaho Code).** I certify that the above-described vehicle/vessel is **free from all liens and encumbrances**, except as set forth in my application for Idaho Certificate of Title. I am entitled to possession and ownership of the vehicle or vessel because:

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If the vehicle described above was imported from another country, I certify that the vehicle is now in Idaho. If the vehicle was commercially imported, I certify that to the best of my knowledge all U.S. DOT Federal Motor Vehicle Safety Standards, EPA, and US Customs and Border Protection requirements have been or will have been satisfied within the required timeframe. If the vehicle was imported for personal use from Canada, I certify that I am aware that I may be assessed a civil penalty up to \$5,000 and/or the vehicle may be seized by the US Customs and Border Protection if the vehicle has not met their entry requirements prior to the registration and/or titling of this vehicle. I accept full responsibility for complying with all U.S. DOT Federal Motor Vehicle Safety Standards, EPA, and US Customs and Border Protection requirements.

If the above described property is a vessel, ATV, off-road motorbike, snowmobile, utility type vehicle, slide-in truck camper, or neighborhood electric vehicle (NEV), and no title or Manufacturer's Statement of Origin (MSO) or Manufacturer's Certificate of Origin (MCO) is being submitted, I certify that no MSO or MCO exists and that the vessel or vehicle has never been titled unless otherwise indicated below.

Other Pertinent Facts:

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This affidavit is attached to and made a part of my application for Idaho Certificate of Title to the above-described vehicle/vessel. I do hereby agree to warrant and defend said Title, and to not only save harmless and defend, regardless of outcome, the Idaho Transportation Department (ITD) from the expenses of and against all suits, actions, claims, losses, or assertion of claims including costs, expenses and attorney fees to which the department may be subjected on account of any defect in my Title to the vehicle/vessel in question, but also to pay any and all damages suffered by any person or entity resulting from the issuance of this title by the Idaho Department of Transportation.

I certify under penalty of perjury pursuant to the law of the State of Idaho that the foregoing is true and correct, and that the signature below is my true and legal signature.

Printed Full Legal Name / Business Name		Owner's Idaho Driver's License Number or SSN / Business's EIN	
Owner's Physical Address / Business's Physical Address	City	State	Zip
Owner / Business Representative's Signature X	Date	Daytime Phone Number (    )	



# Vehicle Appraisal and Vehicle Identification Number (VIN) Inspection

Idaho Transportation Department

ITD 3404 (Rev. 03-14)

itd.idaho.gov

This form is to be completed by a licensed Idaho dealer to determine the retail value of the vehicle and to perform a vehicle identification number (VIN) inspection.

Model Year	Make	Model	Body Style	Vehicle Identification Number (VIN)																	
				<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%; border: 1px solid black;">1</td> <td style="width: 12.5%; border: 1px solid black;">2</td> <td style="width: 12.5%; border: 1px solid black;">3</td> <td style="width: 12.5%; border: 1px solid black;">4</td> <td style="width: 12.5%; border: 1px solid black;">5</td> <td style="width: 12.5%; border: 1px solid black;">6</td> <td style="width: 12.5%; border: 1px solid black;">7</td> <td style="width: 12.5%; border: 1px solid black;">8</td> <td style="width: 12.5%; border: 1px solid black;">9</td> <td style="width: 12.5%; border: 1px solid black;">10</td> <td style="width: 12.5%; border: 1px solid black;">11</td> <td style="width: 12.5%; border: 1px solid black;">12</td> <td style="width: 12.5%; border: 1px solid black;">13</td> <td style="width: 12.5%; border: 1px solid black;">14</td> <td style="width: 12.5%; border: 1px solid black;">15</td> <td style="width: 12.5%; border: 1px solid black;">16</td> <td style="width: 12.5%; border: 1px solid black;">17</td> </tr> </table>	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17					
Odometer Reading (no tenths)		<input type="checkbox"/> Not Actual – <u>Warning</u> – Odometer Discrepancy <input type="checkbox"/> Exempt																			
		<input type="checkbox"/> Exceeds Mechanical Limits <input type="checkbox"/> No Odometer																			
Appraised Retail Value of Vehicle ( <u>not</u> trade or wholesale value)				Value Determined By (NADA, Kelly, etc.)																	

I certify under penalty of perjury pursuant to the law of the State of Idaho that the following is true:

- The vehicle described above has been physically inspected and that the information above is correct.
- The signature below is my true and legal signature.

Dealer Name		Dealer Number	Business Phone Number	
Dealer Address		City	State	Zip Code
Authorized Dealer Representative's Name (Printed)	Title	Authorized Dealer Representative's Signature	Date	
		<b>X</b>		

# Vehicle Ownership Bond



**Know All Men by These Presents:**

That \_\_\_\_\_  
 (Name of person or firm to be shown on the certificate of title)

\_\_\_\_\_  
 (Owner's Address)

as principal, and the \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_ and authorized to transact surety business in the State of Idaho, as surety, are held and firmly bound unto the State of Idaho in the sum of \_\_\_\_\_ **Dollars**, lawful money of the United States of America to be paid to the said State of Idaho, for which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally firmly by these presents.

**The Conditions of the Above Obligation is Such That:**

**Whereas**, the said principal has made application for a certificate of ownership for a (year) \_\_\_\_\_, (make) \_\_\_\_\_, (model) \_\_\_\_\_, vehicle bearing vehicle identification number (VIN) \_\_\_\_\_, and if motorcycle, engine number \_\_\_\_\_, and the Idaho Transportation Department is not satisfied as to the ownership of the vehicle or that there are no undisclosed security interests in said vehicle and is therefore requiring a bond pursuant to Section 49-523, Idaho Code, prior to the registration of said vehicle. The conditions of this bond are that the principal and the surety shall indemnify any prior owner and secured party and any subsequent purchaser of the above-described vehicle or person acquiring any security in it, and their respective successors in interest, against any expense, loss, or damage, including reasonable attorney's fees by reason of the issuance of the certificate of ownership of this vehicle or on account of any defect in or undisclosed security interest upon the right, title, and interest of the applicant for certificate of ownership in and to the vehicle.

**Provided:**

Any such interested person shall have a right of action to recover on the bond for breach of any of its conditions, but the aggregate liability of the surety to all persons shall not exceed the amount of the bond. Suit on this bond may be brought in the district court of any county in the State of Idaho in which jurisdiction of the principal or surety may be had.

**Provided Further:**

The bond shall be returned at the end of three years or prior thereto if the vehicle is no longer registered in the state and the currently valid certificate of ownership is surrendered to the Department, unless the Department has been notified of the pendency of an action to recover on the bond. This bond may not be cancelled for any reason except at the direction of the Administrator of the Division of Motor Vehicles.

**In Witness Whereof**, the said principal and the said surety have affixed their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Insurance Surety Stamp

**Surety**

Name of Surety	Attorney-in-Fact's Signature X
Agency Name	Resident Agent

**Principal (New Titled Owner)** Enter business name and Principal's position title, if applicable

Principal's Name (Printed)	Title	Principal's Signature X
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