

Checklist for Canadian Imports for Personal Use

(2-25-16)

ITD Policy & Procedure 1.3.10

1. Title Application
2. Original Canadian registration or NVIS

In lieu of a registration, if the vehicle was purchased from a Canadian dealership, we will accept an indemnifying affidavit from the Canadian dealership stating there is a (Province) registration that they cannot release due to Canadian PII laws and that there are no liens on the vehicle.

3. Release(s) of interest from any prior owner(s) e.g. assignment on Canadian registration, bill of sale (original, or certified or verified copy)
4. Indemnifying Affidavit signed by applicant, or registered importer if applicable, for lien status verification. Lien search report also acceptable but if submitted showing lien, need lien release unless lien shown on application.
5. Evidence vehicle meets FMVSS [Idaho Code 49-123 (2)(h)]. Photo of manufacturer's FMVSS certification decal on vehicle, or letter of full FMVSS compliance from manufacturer with no exceptions.
6. U.S. Customs documents (original or certified/verified copy) (see Policy Manual Pg. 1-121)
 - a. Includes all vehicle info
 - b. Includes US Customs stamp (not required if dated between 12-20-15 and 1/16/16)

In lieu of evidence vehicle meets FMVSS (#5), and U.S. Customs documents (#6), the applicant of a vehicle imported for personal use may sign an Indemnifying Affidavit that the vehicle is "free from all liens and encumbrances" and "I certify that I am aware that I may be assessed a civil penalty up to \$5,000 and/or the vehicle may be seized by the US Customs and Border Protection if the vehicle has not met their entry requirements prior to the registration and/or titling of this vehicle. I accept full responsibility for complying with all U.S. DOT Federal Motor Vehicle Safety Standards, EPA, and US Customs and Border Protection requirements."

7. VIN inspection
8. Odometer Conversion Statement signed by odometer conversion shop indicating device now displays miles rather than kilometers, if applicable

Use the ITD Policy and Procedure Manual as your resource.

If you have any questions about the documents you are examining, please see your supervisor.