



Checklist for Canadian Vehicles Imported for Personal Use

(8-21)

This checklist of titling requirements is for vehicles manufactured for use in Canada and built to meet Canadian Motor Vehicle Safety Standards (CMVSS), imported for personal use, not for resale. This applies when the importer has selected Box 2B of the HS-7 declaration form. The vehicle must be titled by the importer if the importer is an Idaho resident or entity. The vehicle cannot be salvage, repaired salvage or a reconstructed vehicle.

- 1. Title Application**
- 2. Original Canadian registration or NVIS**

In lieu of a registration, if the vehicle was purchased from a Canadian dealership, accept an indemnifying affidavit from the Canadian dealership stating there is a (Provincial) registration that they cannot release due to Canadian PII laws, the dealer holds evidence the owner on the registration has released interest, and there are no liens on the vehicle.

- 3. An original or verified copy of the bill of sale or release of interest** from each prior owner (a bill of sale or separate release from the registered owner is not required if the assignment on the registration or title has been properly completed or the registered owner is applying for title).
- 4. Indemnifying Affidavit** signed by applicant stating vehicle was imported for personal use and not for resale, and certifying there are no liens unless listed on title application. If lien search report is also submitted showing lien, need lien release unless lien shown on application.
- 5. Form CBP 7501** U.S. Customs and Border Protection Entry Summary, with US Customs stamp and signature (plain copy acceptable).
- 6. NHTSA HS-7 Declaration Form** completed by importer/applicant with Box 2B checked and signed by importer/applicant (plain copy acceptable. Optional if Canadian registration is in importer/applicant's name or importer/applicant purchased from the registered owner and applicant states on indemnifying affidavit that vehicle was declared for personal use only when imported).
- 7. VIN inspection**
- 8. Odometer Conversion Statement** signed by odometer conversion shop indicating device now displays miles rather than kilometers, if applicable. Required only when all of the following occur:
 - The odometer has been converted from kilometers to miles.
 - The title is being issued with an odometer reading.
 - The odometer status is "Actual."

The statement must include the year, make, vehicle identification number, and the original reading in kilometers as well as the mileage to which the new speedometer assembly was set. The statement is completed by the technician who did the work.

If the odometer device simply has buttons for switching from kilometers to miles, a statement from the VIN inspector to this effect will suffice in lieu of a technician's conversion statement.