



## New Class D Skills Test: Policies and Procedures

10-10-2019

**Beginning November 1, 2019, the new class D skills test will be administered by ITD class D skills test examiners.**

Continue reading for additional information.

### Idaho Driver's Handbook

Beginning November 1, 2019, all applicants taking the class D skills test must study the new Idaho Driver's Handbook (previously known as the Idaho Driver's Manual), which contains updated requirements. See release note, [New Idaho Driver's Handbook](#), for ordering instructions.

### Class D Skills Test Updates

**New Requirements:** The class D skills test now includes U-turn, roundabout, and marked stall parking requirements.

**Total Skills Test Error:** The number of allowed errors has been reduced from 15 to 12 errors.

**New Critical Driving Error (CDE):** Critical driving errors made during the skills test will result in an automatic failure. Habitual violations (five or more of the same error made during the skills test, such as failure to use a turn signal five times) will also result in an automatic failure. In the event of an automatic failure, the skills test will be terminated and recorded as a failed test.

**Passengers:** Only one (1) passenger is allowed in the vehicle during a skills test. The passenger may be a parent/legal guardian (allowed only if applicant is under 18), translator, missionary companion, or law enforcement. The passenger must:

- provide photo identification,
- be at least 18 years of age or older, and
- sign the liability waiver on the back of both copies of the skills test form.

### ITD Skills Test Examiners

A list of skills test examiners and contact information is available on the ITD website. This list will be updated monthly. Please check the status of examiners prior to providing information to applicants.

- Go to: <https://itd.idaho.gov/itddmv/>
- Select Driver's License.
- Then select Skills Test.

Examiner status inquiries may be sent to [skillstest@itd.idaho.gov](mailto:skillstest@itd.idaho.gov).

### Procedure Updates and Reminders

**Opened or Tampered Skills Tests:** If an open ITD envelope is received that contains a passing skills test result or tampering is suspected:

1. Do not enter skills test results.
2. Scan the skills test and envelope.
3. Send an email containing detailed notes about the condition of the skills test and envelope to [skillstest@itd.idaho.gov](mailto:skillstest@itd.idaho.gov) for further investigation. Attach all scanned tests.
4. Within two (2) business days, ITD will determine the validity of the skills test and record the results accordingly in GEM.
5. Please direct the customer to contact ITD for the status of their skills test.

**Idaho Skills Test Cards:** Please provide customers needing to test with the Idaho Skills Test Card (supply #019685890). This card, which includes information on locating an examiner, fees, and required documentation, should be provided in lieu of pre-printed lists. Printed examiner lists should only be provided to customer who request this information at the counter due to the frequency with which information is updated.

**Liability Waivers:** If the liability waiver (located on the back of the skills test) is signed, both sides of the skills test must be scanned into the system and placed on the driver's record, *regardless* of the test result.

**Old Class D Skills Test Forms:** Results received on old skills test forms after November 1, 2019, shall be accepted and considered valid as *long as the skills test was taken prior to November 1, 2019*.

All class D skills tests administered on or after November 1, 2019, must be recorded on the [new class D skills test form](#) or they shall not be considered valid.