



DEALER NEWSLETTER

Your Key to The Dealers' World

JUNE 2020

Information

The goal of this newsletter is to keep Idaho's dealers informed of the Department's rules and policies for the end of the COVID19 "stay-at-home" order and of any changes that come with the gradual reopening of the State's services.

Dealership License:

- Starting June 1st, the Idaho Transportation Department will again enforce the declared hours of principal place of business. Dealers who do not wish to go back to their normal, "declared" hours of business need to inform their Motor Vehicle Inspector of their plans.
- The requirement of attending a continuing education class before renewing a dealer license has been extended by one additional month, to June 30th, 2020. However, all dealers whose licenses have been renewed without the education credits will need to take a make-up class in the summer. Please contact the ISIADA (Idaho State Independent Auto Dealers Association) to schedule a class.
- When classes resume, participation in a continuing education course is mandatory for all non-franchise license renewals. Schedule your training now with ISIADA.

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30-Day Title Filings Still Required

- As a reminder, all licensed Idaho dealers are still required to complete and submit title applications for in-state and out-of-state sales within 30 days from the sale date of each vehicle or vessel. County DMVs and ITD Headquarters continue to process applications.
- It is especially important during these times to ensure that dealers are able to obtain titles for purchased inventory quickly enough to complete the title applications for their buyers before the 30-day requirement. The inability of an auction, wholesale dealer, lien holder, etc. to provide a dealership with a title does not exempt that dealership from the 30-day title filing requirement.
- Most county DMV offices are reopening now but it may be a good idea to call ahead and check.
- Should a county DMV still be closed, dealers may send their paperwork and checks to the Ada County Processing Center in Boise.
- Checks should be made payable to "DMV" and not to any specific county DMV.

Updated Team Info

Phone: 208-334-8681
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Email: dealers@itd.idaho.gov

Team Members:

- Brian Hokanson - Supervisor
- Marty Lindenau
- Sabine Hartmann



Electronic Signature:

The E-signature option for dealers will be ending June 30th, 2020, and dealers will be required, once again, to have their customers sign the paperwork in person at the dealership.

Until that date, dealers may continue to conduct business with their customers electronically. ITD will accept printed copies of e-signed dealer title applications, odometer disclosure statements and "As Is" statements from dealers who have opted into the program.

In order to opt in, dealers need to complete the "Dealership Electronic Signature Opt-In Agreement" form and submit by email, fax or mail to the Dealers Licensing team.

Please note that each dealer is required to let ITD know which e-signature program they chose to use (bottom left of the opt-in form).

Off-Premise Delivery:

ITD continues to grant allowance for dealers to deliver vehicles to customers within Idaho's borders.

Legal reminder: Should a licensed Idaho dealer sign sale documents electronically, deliver the vehicle out of state, and subsequently be pursued by the other state for violation of dealer licensing laws, the ensuing dispute would be between the dealer and that state. Should ITD receive requests for documents related to such a matter, ITD would fully comply per Idaho Code, and the result of such a dispute might impact that dealer's Idaho license.

30-Day Temporary In-State Permits

The exceptional provision for extended in-state temporary permits is now extended as follows: dealer shall issue 30-day temp. permits to customers, until the end of June.

Starting July 1st, 2020, dealers must return to issuing 3-day permits to their customers.

When selling vehicles to out-of-state customers, dealers are authorized to issue only one 30-day temporary permit, starting June 1st, 2020.