



POE/MC 17A-19 FYI

DATE: April 9, 2019

TO: Idaho Ports of Entry
Motor Carrier Services Staff
Idaho State Police

Key Number(s)

FROM: Reymundo Rodriguez,
Compliance Manager

Program ID, County, Etc.

RE: Vin Inspection Forms – ITD-3409

Effective immediately all VIN inspections performed by POE employees will be on a numbered ITD 3409 (Vin Inspection form). The cost is \$5.00 as per Idaho Code 49-202. Do not use any unnumbered VIN inspections forms.

An account number will need to be created in both Extra and G2 for anyone who doesn't already have an account number. Be sure to enter the number in the "Key" field on G2.

The following is an explanation of why we do VIN inspections:

A VIN inspection is the physical inspection of a vehicle to determine its identification number and other descriptive characteristics of the vehicle that are to be recorded on its title and registration. Similarly, a HIN inspection is the physical inspection of a vessel to determine its hull identification number and other descriptive characteristics of the vessel that are to be recorded on its title and registration. The inspection not only to identify the number, but to also check for alterations or improper plates or plate attachments is an important part of the inspection process.

VIN/HIN inspections are conducted to:

- Meet the requirements of law [Idaho Code 49-504(2)].
- Verify that the vehicle/vessel exists and is in Idaho.
- Ensure that the Idaho title will be issued with correct VIN/HIN and vehicle/ vessel description.
- Verify that there is a VIN/HIN on the vehicle/vessel and that there has been no VIN/HIN tampering.
- Deter the transfer of stolen vehicles/vessels to Idaho