

A G E N D A

IDAHO TRANSPORTATION BOARD

August 20, 2020



A G E N D A

Regular Meeting of the Idaho Transportation Board

August 20, 2020

The meeting will be conducted remotely.
The meeting is open to the public except for the executive session.

To listen:

1. Dial 1-844-740-1264
 - a. Meeting number (access code): 133 254 7062
 - b. meeting password: 1234

The meeting packet will be available at <https://itd.idaho.gov//Board/> after August 16.

KEY:

ADM = Administration

DIR = Director

OP = Operations

		Page	Time*
Action Item	1. CALL MEETING TO ORDER		8:30
Information Item	2. SAFETY/SECURITY SHARE: District 2 Engineering Manager Schumacher		
Action Item	3. BOARD MINUTES – July 16, 2020	4	
Action Item	4. 2020 BOARD MEETING DATES	16	8:35
	September 16	November ____	
	October 14-15	December ____	
Action Item	5. CONSENT CALENDAR	17	
DIR	____ Performance Measurement Report for Division of Financial Management ...	18	
ADM	____ FY20 account write-off	25	
ADM	____ FY20 local public agencies' end-of-year plan and prioritized list for redistributed obligation authority	31	
OP	____ Modify Rail-Highway Crossing Program	35	
OP	____ Consultant agreements	36	

*All listed times are MDT and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.



August 20, 2020

Page 2 of 3

	<u>August 20, 2020</u>	Page #	Time*
Information Items			
	6. INFORMATIONAL CALENDAR		
OP	Contract award information and current advertisements	39	
OP	Professional services agreements and term agreement work tasks report.....	44	
ADM	Monthly report of federal formula program funding through July	51	
	7. MONTHLY REPORT: INTERNAL & EXTERNAL DEPARTMENT ACTIVITIES - Director Ness and Chief Deputy Stokes		8:40
	8. AGENDA ITEMS		
OP Losness	Drugged Driving Initiatives.....	53	8:55
OP Beachler	Updating the Guide for Utility Management to incorporate telecommunications facilities.....	55	9:05
	9. DISTRICT 2 REPORT: District Engineer Hoff.....	72	9:20
	10. AGENDA ITEMS, continued		
OP Hopkins	US-95, milepost 188 rock slide mitigation, near Riggins, District 2	85	9:40
	11. BREAK		9:50
	12. AGENDA ITEMS, continued		
Action Item			
DIR Hobdey-Sanchez	2020-2021 administrative rulemaking..... <i>(Resolutions on pages 107 and 110)</i>	86	10:10
Information Item			
ADM Tolman	FY20 financial statements	111	10:20
Action Item			
ADM Thompson/Collins	August 2020 revenue forecast and proposed FY22 appropriation request <i>(Resolution on page 144)</i>	136	10:30

*All listed times are MDT and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.



August 20, 2020
Page 3 of 3

	<u>August 20, 2020</u>	Page #	Time*
Information Item			
13. EXECUTIVE SESSION			10:55
PERSONNEL ISSUES [SECTION 74-206(a), (b)]			
LEGAL ISSUES [SECTION 74-206(c), (d), (f)]			
14. ADJOURNMENT (estimated time)			11:45

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REGULAR MEETING OF THE IDAHO TRANSPORTATION BOARD

July 16, 2020

The Idaho Transportation Board convened at 10:30 AM on Thursday, July 16, 2020 in Pocatello, Idaho. The following principals were present:

Bill Moad, Chairman
Jim Kempton, Vice Chairman – District 4
James R. Thompson, Member – District 1
Janice B. Vassar, Member – District 2
Julie DeLorenzo, Member – District 3
Dwight Horsch, Member – District 5
Bob Hoff, Member – District 6
Brian W. Ness, Director
Scott Stokes, Chief Deputy
Sue S. Higgins, Executive Assistant and Secretary to the Board

Lead Deputy Attorney General Larry Allen participated via video conference.

Safety Share. District 6 Operations Engineer Wade Allen said tires generally have a 10-year life and the date of production is on the tire. He stressed the importance of good tires and that under- or over-inflated tires can be a hazard.

Chairman Moad thanked Operations Engineer Allen for the important message.

Amendment to Agenda. Member Vassar moved to amend the agenda to change the US-95 rock slide discussion from an informational item on the agenda to an action item on the agenda. The original rock slide that closed US-95 occurred approximately two weeks ago. ITD constructed a loop around the slide area to allow limited travel on the highway. However, the slope above the highway has continued to shift and recently another rock slide again closed the highway, including the temporary traffic lane ITD had constructed. ITD has re-assessed the movement of the slope and determined that in addition to removing the slide from the highway, a substantial amount of the hill above the highway will need to be removed before the highway can be opened to public travel. The Board needs to amend the seven-year Idaho Transportation Investment Program to fund this amount of substantial work so that the work can commence immediately and the highway can be opened as safely and quickly as possible.

Vice Chairman Kempton seconded the motion and it passed unopposed.

Board Minutes. Member DeLorenzo made a motion to approve the minutes of the regular Board meeting held on June 17, 2020 and the minutes of the special Board meeting held on June 26, 2020 as submitted. Vice Chairman Kempton seconded the motion and it passed unopposed.

Board Meeting Dates. Due to COVID-19, the tentative plans are to conduct the August meeting remotely and to travel to either District 1 or 6 in September. The following meeting dates are scheduled:

August 20, 2020

September 16, 2020

October 14-15, 2020

Consent Items. Member Vassar made a motion, seconded by Member DeLorenzo, and passed unanimously to approve the following resolution:

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB20-38 explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the FY20-23 Strategic Plan for the Division of Financial Management; the removal of FY20 National Summer Transportation Institute from the Program; the addition of Local, FY21 McCall Three Americans with Disabilities' Act Ramp and Local, Victor Elementary Bike/Pedestrian Path to the Program; and a contract for award.

1) FY20-23 Strategic Plan for the Division of Financial Management. Idaho Code requires all state agencies to submit an annual Strategic Plan. The plan is to cover a minimum of four years forward and is to include the Department's vision or mission statement, goals, objective, external factors, and performance measures and benchmarks. No changes were made to the document since it was presented for the Board's review in May.

2) Remove FY20 National Summer Transportation Institute from the Program. The National Summer Transportation Institute project, key #20088, is to provide Science, Technology, Engineering, and Math programming through local schools and universities. The \$72,000 FY20 project would have funded a Transportation and Robotics day-camp through Idaho State University and would have paid for scholarships to the National Flight Academy in Tallahassee, Florida. Due to COVID-19, the project is being cancelled.

3) Add Local, FY21 McCall Three Americans with Disabilities' Act (ADA) Ramps and Local, Victor Elementary Bike/Pedestrian Path to FY21. The Cities of McCall and Victor have requested the addition of their projects, ADA Ramps for \$60,000 and a \$496,000 bike/pedestrian path, respectively, to FY21.

4) Contract for Award. The low bid on key #22301 – I-90, FY21 District 1 Special Pavement Markings was more than ten percent over the engineer's estimate, requiring justification and Board approval. The majority of difference between the engineer's estimate and low bid was in the Special Temporary Traffic Control and Mobilization items. If the flagging quantities would have been estimated for two working crews instead of one for the temporary traffic control item, and the mobilization percentage been increased to account for the vast project area, the low bid would likely have been less than 110% of the engineer's estimate. The

project is important to the safety and functionality of the roadway system. District 1 does not believe re-advertising the project would result in lower bids and recommends awarding the contract. Low bidder: Road Products Inc. - \$388,396.

Information Items. 1) Contract Awards and Advertisements. Key #20605 – STC-4771 Southwick Road Safety Improvements. Low bidder: ASCORP Inc. DBA Debco Construction – \$755,235.

Key #13897 – STC-4737, Winchester Road, Evergreen Highway District. Low bidder: Knife River Corporation – Mountain West - \$2,201,900.

Key #22420 – SH-48, FY20 District 6 Mill and Overlay. Low bidder: HK Contractors Inc. - \$425,669.

Key #22618 – I-84, Middleton Road Overpass, District 3. Low bidder: Concrete Placing Company Inc. - \$5,540,155.

Key #22459 – US-95, Milepost 189.5 to 190 Guardrail, District 2. Low bidder: All Rail Construction LLC - \$64,835.

Key #20402 – SMA-5719, Pleasant View Road and Prairie Avenue, Post Falls Highway District. Low bidder: LaRiviere Inc. - \$1,015,049.

Keys #22271 and #22272 – SH-5, FY21/22 District 1 Deep Base Repair. Low bidder: Interstate Concrete & Asphalt – 7,210.00 square yards.

The list of projects currently being advertised was provided.

2) Professional Services Agreements and Term Agreement Work Tasks Report. From May 30 through June 23, 22 new professional services agreements and work tasks were processed, totaling \$5,360,318. Five supplemental agreements to existing professional services agreements were processed during this period in the amount of \$794,969.

3) Administrative Settlements in Right of Way Acquisitions. From January 1 through June 30, 2020, the Right of Way Section processed 79 parcels in the amount of \$9,935,413. Of those, 33 parcels had administrative settlements totaling \$1,226,599.

4) Snake River Rest Area Repair Update. The I-84, Snake River Rest Area closed in September 2019 due to sewer conditions. At the February meeting, the Board approved proceeding with a \$1,250,000 project to repair the facility and authorized staff to determine the best option. In coordination with the City of Fruitland, a feasibility study of potential sewer line options was completed. The municipality is receptive to connecting the rest area into its sewer system, which will benefit it by extending its current sewer main line. Six routes were evaluated and the City and Department agreed to pursue one, which will maximize the connection length for Fruitland and minimize the length of pressurized pipe ITD will need to maintain in the future. The two entities will enter into a memorandum of understanding, and the City will take the lead

on negotiating with land owners for permanent easements. Portable toilets have been installed at the rest area to keep the facility open while the permanent fix is completed, which is expected in early 2021. No other services will be available at the rest area in the interim.

5) Annual Report of Activities to the Board of Examiners. ITD did not submit any requests to the full Board of Examiners for FY20.

6) State FY20 Financial Statements. Revenues to the State Highway Account from all state sources were ahead of projections by 0.2% at the end of May. Receipts from the Highway Distribution Account were .4% or \$864,000 more than forecast. The equipment buy back program is \$1 million below forecast; however, that is a difference in timing. State revenues to the State Aeronautics Fund were behind projections by 2.4%, or \$71,000. This is primarily due to the receipts for aircraft registrations and insurance proceeds on the Smiley Creek damaged building offsetting the loss of fuel tax revenue. Total receipts from aviation fuel taxes were below the forecast by 7.7% or \$189,000. Expenditures were within planned budgets. Personnel costs had savings of \$11.9 million or 9.6% due to reserves for horizontal career path increases, vacancies, and timing between a position becoming vacant and being filled. Contract construction cash expenditures of \$419.4 million exceeded any from the past three years.

The balance of the long-term investments was \$110.2 million and the cash balance was \$101.8 million at the end of May. Expenditures in the Strategic Initiatives Program Fund were \$23.9 million. No additional funds, other than interest earned on the cash balance, are coming into this fund due to the expiration of the law effective May 31, 2019 that required the transfer. Deposits into the Transportation Expansion and Congestion Mitigation Fund of \$19.6 million were 21% ahead of forecast. Expenditures in the GARVEE Capital Projects Fund through May were \$20.1 million.

7) Monthly Reporting of Federal Formula Program Funding through June. Idaho received obligation authority of \$286.6 million through September 30 via an appropriations act signed in December 2019. This includes \$936,200 of Highway Infrastructure General Funds carried over from last year in the Transportation Management Area. In February \$14.1 million of Highway Infrastructure General Funds were received; however, \$4.6 million will not be used until FY23. Obligation authority through September 30 is \$296.1 million, which corresponds to \$297 million with match after a reduction for prorated indirect costs. Idaho received apportionments via notices through February 13 of \$331.7 million, including Redistribution of Certain Authorized Funds and Highway Infrastructure General Funds. Obligation authority is currently 90.7% of apportionments. Of the \$297 million allotted, \$15.5 million remains.

8) Performance Measurement Report for the Division of Financial Management. Idaho Code requires all state agencies to submit an annual Performance Measurement Report by August 30. The report is to provide an agency overview, core functions of the department, revenues and expenditures, cases managed and key services provided, and three items required under the Red Tape Reduction Act. Staff provided the draft report for review.

Monthly Report on Activities. Chief Deputy Stokes referenced Governor Little's executive order on transparency in decision making. It requires state agencies to make a number

of documents, such as policies and manuals, available on the internet for the public to access. He commended the team that fulfilled this order. The Department ended the FY20 fiscal year on June 30 approximately 3% or \$5 million below the forecast. The Division of Aeronautics finished the year about 18% below the forecast; however, revenue in June was more than 40% below projections. Although traffic counts fluctuate, they are currently about 8% less than a year ago. Bids on the US-95, Granite North and Frontage Roads GARVEE project will open later this month. In closing, he commended the GARVEE Office and Communication Office for receiving an award for its public outreach on the I-84, Nampa to Caldwell project.

Director Ness congratulated Trish Whitney on her retirement after working for the state for 45 years, including 43 years at ITD. He mentioned that the White House recognized Idaho for providing comments on the National Environmental Protection Act and suggestions to streamline the process. The Change in Employee Compensation Plan that the Board approved in May has been approved by the Division of Financial Management and Division of Human Resources. He also announced the appointment of Dan McElhinney to the Chief Operations Officer position.

Mr. McElhinney provided background on his various responsibilities at the California Department of Transportation. He emphasized the importance of community outreach; delivering on commitments; and ITD's mission of safety, mobility, and economic opportunity. He appreciates the opportunity to join ITD's team.

Chairman Moad thanked Chief Deputy Stokes and Director Ness for their reports and welcomed Mr. McElhinney to ITD.

District 6 Annual Report. District 6 Engineer (DE) Jason Minzghor commended the maintenance crews for the valuable service keeping roads traversable and safe this past winter. There were 26 road closures lasting up to four days on ten different sections of state highways. Efforts to improve the US-20 corridor east of Idaho Falls are continuing and staff has 12 major construction projects underway this year. He recognized the 654 design build team for its work on 17 bridges in the three districts and for receiving the Marvin M. Black Partnering Excellence Award. A Planning and Environmental Linkage study is being completed on the I-15 and US-20 interchange to identify and analyze corridor improvements that will address safety, congestion, mobility, and travel time reliability in Idaho Falls. In conclusion, DE Minzghor commended the Department's Critical Incident Stress Management program. The District received crucial support earlier this year when a maintenance worker was killed in the line of duty.

In response to questions on the US-20, Targhee Pass project, DE Minzghor replied that the project is in the Environmental Analysis stage. An alternative has been chosen, which will utilize technology to warn of wildlife instead of constructing wildlife overpasses.

Chairman Moad thanked DE Minzghor for the report.

Statewide Hands Free Law. Highway Safety Manager (HSM) John Tomlinson said a statewide hands-free law went into effect on July 1. For the first six months, ITD and law enforcement agencies will conduct education campaigns. Only warnings will be issued during

this time, along with a palm card that provides information on the handheld mobile device law and distracted driving, which is a factor in about one out of every five crashes in Idaho.

Three new personas are being developed for the Shift, or engaged driving, campaign. HSM Tomlinson added that new seat belt rules that Dallas Cowboys star and Riggins native Leighton Vander Esch will be introducing are also being worked on.

Chairman Moad thanked HSM Tomlinson for the presentation.

US-95, Riggins Rock Slide. DE 2 Doral Hoff said a rock slide closed US-95 south of Riggins on July 3. A loop around the slide area to allow limited travel on the highway was constructed; however, the slope above the highway continued to shift and another rock slide closed the temporary traffic lane. Scaling crews on the slope evaluated the damage and assessed the area. In addition to removing the slide from the highway, a substantial amount of the hill above the highway will need to be removed before the highway can open to public travel. He added that some of the rocks on the highway are 40 feet in diameter.

DE Hoff said the local Pollock Road is being used as a detour with ITD crews providing maintenance on the route. He anticipates opening the shoo fly by the end of next week and starting the rock removal from the highway. He requested funding for this substantial work to commence immediately, and anticipates submitting the Plans, Specifications, and Estimates package the first week of August with construction starting mid-August. He emphasized that the highest priority is safety of the workers and traveling public.

Member Vassar made a motion and seconded by Vice Chairman Kempton to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the Idaho Transportation
ITB20-39 Department mission of safety, mobility, and economic opportunity; and

WHEREAS, the Board is authorized to expend funds appropriated for construction, maintenance, and improvement of state highways; and

WHEREAS, the Board is charged with considering the safety and convenience of highway users, the common welfare of the people and cities within the state, and the financial capacity of the state of Idaho to construct, reconstruct, and maintain state highways; and

WHEREAS, US-95 at approximately milepost 188 is currently blocked and closed as a result of rock slides across the roadway; and

WHEREAS, it is in the public interest for ITD to develop a temporary bypass road around the rock slide; and

WHEREAS, it is in the public interest for ITD to develop a permanent repair strategy to mitigate the potential for additional rock slides in this area across US-95; and

WHEREAS, ITD is prepared to incorporate this project into the approved Idaho Transportation Investment Program.

NOW THEREFORE BE IT RESOLVED, that the Board authorizes staff to make adjustments to FY21 of the FY 2020-2026 Idaho Transportation Investment Program to create a project for temporary and permanent US-95, Milepost 188 Rock Slide Mitigation at an estimated cost of \$10,000,000; and

BE IT FURTHER RESOLVED, that the Board approves the staff to adjust the Program and amend the approved FY 2020-2024 Statewide Transportation Improvement Program accordingly.

Chief Deputy Stokes referenced the Board's earlier action to amend the agenda to change this item from an informational item to an action item to address this emergency situation and ensure the safety of the employees and public.

The motion passed 6-0 by individual roll call vote.

Chairman Moad thanked DE Hoff for the presentation and his work on this slide.

US-30, Lava Hot Springs Rock Fall. DE 5 Todd Hubbard said US-30 sits between railroad tracks and the popular Lava Hot Springs Hot Pools. The highway is about 40 feet from a vertical face that has some rockery wall built in the 1930s that protects some of the vertical face. The rest of the vertical face is exposed. On June 24 a large rock fell from the vertical face and came to rest on the concrete walkway adjacent to the hot pools. The cause of the rock fall was weathering and erosion. Crews removed the rock and some loose material from the face and placed concrete barriers between the pools and the slope to protect the public.

DE Hubbard requested \$1,000,000 in Board Unallocated Funds to address this rock fall. The intent is to use rock fall netting. This would preserve the natural shape of the outcrops and allow for select plantings of the climber type vegetation to cover the draped netting.

Member Vassar expressed some concern with using \$1,000,000 of the \$5,000,000 available in this account so early in the fiscal year. Chief Deputy Stokes acknowledged that concern and added that the future and other requests for this funding is unknown. He believes the rock fall project is a valid request. Chairman Moad asked if using Board Unallocated Funds will expedite the project. DE Hubbard replied in the affirmative.

Member Horsch made a motion, seconded by Vice Chairman Kempton, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the Idaho Transportation
ITB20-40 Department mission of safety, mobility, and economic opportunity; and

WHEREAS, it is in the public interest for ITD to mitigate rock fall on US-30; and

WHEREAS, ITD staff has identified an option for the Lava Hot Springs rock fall mitigation; and

WHEREAS, ITD is prepared to incorporate this project into the approved Idaho Transportation Investment Program (ITIP).

NOW THEREFORE BE IT RESOLVED, that US-30, Lava Hot Springs Rock Fall Mitigation be added to the ITIP at a cost of approximately \$1,000,000 using FY 2021 ITD Board Unallocated Funds; and

BE IT FURTHER RESOLVED, that the Idaho Transportation Board approves the staff to adjust the Program and amend the approved FY 2020-2026 Statewide Transportation Improvement Program accordingly.

Chairman Moad thanked DE Hubbard for the presentation.

2021 Draft Legislation. Governmental Affairs Manager (GAM) Mollie McCarty said the Division of Financial Management approved the Department's three legislative ideas for the 2021 session: update Idaho Code for federal odometer disclosure requirements, non-resident violator compact cleanup, and eliminate the requirement to surrender a suspended driver license. She presented draft legislation for the ideas.

Member Vassar moved, seconded by Member DeLorenzo, and passed unanimously, to approve the following resolution:

RES. NO. WHEREAS, the Idaho Governor's Office has directed that state agencies submit
ITB20-41 proposed 2021 legislation to the Division of Financial Management (DFM) for review and approval; and

WHEREAS, Idaho Transportation Department staff presented three (3) draft legislative proposals at the June 17, 2020, Idaho Transportation Board meeting for consideration during the 2021 legislative session; and

WHEREAS, DFM has approved the following legislative ideas, also authorizing the development of draft legislation to be submitted for its review and approval:

- 1) Update Idaho code for federal odometer disclosure requirements
- 2) Non-resident violator compact cleanup
- 3) Eliminate requirement to surrender a suspended driver license

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves submittal of proposed draft legislation for corresponding DFM/ Governor's Office approved legislative ideas, for further consideration.

Chairman Moad thanked GAM McCarty for the presentation.

Public Transportation Advisory Council (PTAC) District 3 Appointment. Shauna Miller, Grants/Contracts Officer (G/CO), said the District 3 PTAC term expired at the end of June 2020.

The Public Transportation Office solicited applications and received two. PTAC reviewed the applications and determined both candidates are fit to serve on the Council.

Member DeLorenzo believes Maureen Gresham has been a good PTAC chair. Because of the uncertain times related to the COVID-19 pandemic, she supports stability and keeping a familiar member on the Council.

Member DeLorenzo moved, seconded by Member Vassar, and passed unopposed, to approve the following resolution:

RES. NO. WHEREAS, Idaho Statute 40-514 establishes the Public Transportation Advisory
ITB20-42 Council (PTAC); and

WHEREAS, the PTAC shall be comprised of six (6) members representing the six (6) Idaho Transportation Department Districts to be appointed by the Idaho Transportation Board; and

WHEREAS, the term of each member shall be three (3) years and the initial appointments to the council shall be such that two (2) members shall be appointed each year thereafter; and

WHEREAS, applications were solicited from interested parties to fill the position in District 3 with two submitted applications; and

WHEREAS, the Public Transportation Office solicited public comment on the submitted application from March 26, 2020 to April 25, 2020; and

WHEREAS, the submitted applications and associated public comments were reviewed by the PTAC at its June 23, 2020 meeting where the council determined all applicants were qualified to fill the vacant District 3 position.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board has determined to appoint Maureen Gresham for the District 3 PTAC position for the term of July 1, 2020 through June 30, 2023.

PTAC District 5 Appointment. G/CO Miller said the District 5 PTAC term expired at the end of June 2020. The Public Transportation Office solicited applications and received one, which PTAC determined was fit to serve on the Council.

Member Horsch made a motion, seconded by Member DeLorenzo, and passed unanimously to approve the following resolution:

RES. NO. WHEREAS, Idaho Statute 40-514 establishes the Public Transportation Advisory
ITB20-43 Council (PTAC); and

WHEREAS, the PTAC shall be comprised of six (6) members representing the six (6) Idaho Transportation Department Districts to be appointed by the Idaho Transportation Board; and

WHEREAS, the term of each member shall be three (3) years and the initial appointments to the council shall be such that two (2) members shall be appointed each year thereafter; and

WHEREAS, applications were solicited from interested parties to fill the position in District 5 with one submitted application; and

WHEREAS, the Public Transportation Office solicited public comment on the submitted application from March 26, 2020 to April 25, 2020; and

WHEREAS, the submitted application and associated public comments were reviewed by the PTAC at its June 23, 2020 meeting where the council determined the applicant is qualified to fill the vacant District 5 position.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board has determined to appoint Kathleen Lewis for the District 5 PTAC position for the term of July 1, 2020 through June 30, 2023.

PTAC District 6 Appointment. G/CO Miller said the District 6 PTAC member resigned in May 2019. During the solicitation process, the Department received one application. PTAC reviewed the application and determined it is fit to serve on the Council.

Member Hoff made a motion, seconded by Member Vassar, and passed unanimously, to approve the following resolution:

RES. NO. WHEREAS, Idaho Statute 40-514 establishes the Public Transportation Advisory
ITB20-44 Council (PTAC); and

WHEREAS, the PTAC shall be comprised of six (6) members representing the six (6) Idaho Transportation Department Districts to be appointed by the Idaho Transportation Board; and

WHEREAS, the term of each member shall be three (3) years and the initial appointments to the council shall be such that two (2) members shall be appointed each year thereafter; and

WHEREAS, applications were solicited from interested parties to fill the position in District 6 with one submitted application; and

WHEREAS, the Public Transportation Office solicited public comment on the submitted application from May 28, 2020 to June 27, 2020; and

WHEREAS, the submitted application and associated public comments were reviewed by the PTAC at its June 23, 2020 meeting where the council determined the applicant is qualified to fill the vacant District 6 position.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board has determined to appoint Rick Miller for the District 6 PTAC position for the completion of the term of July 1, 2019 through June 30, 2021.

Chairman Moad thanked G/CO Miller for the presentations.

Executive Session on Personnel and Legal Issues. Member DeLorenzo made a motion to meet in executive session at 12:25 PM to discuss personnel issues as authorized in Idaho Code Section 74-206 (b) and legal issues as authorized in Idaho Code Section 74-206 (c) and (f). Member Horsch seconded the motion and it passed 6-0 by individual roll call vote.

The discussions on legal matters related to acquiring real property and operations. The discussions on personnel matters related to the performance of employees.

The Board came out of executive session at 2:00 PM.

Staff Petition for Expanded On-Line Renewals. Alberto Gonzalez, Division of Motor Vehicle Administrator (DMVA), said the Coronavirus health pandemic is disrupting the day-to-day operations of the county DMV license renewal outlets throughout the state. Many DMV offices are at limited capacity due to social distancing requirements and general restrictions on face-to-face contact. Face-to-face contact is a constant health and safety concern at this time, and restricted or limited in-person access is anticipated through the end of 2020.

DMVA Gonzalez believes Idahoans should be able to renew their driver's license in a timely manner. The limited capacity is challenging license renewal services. In order to enhance public safety and help with the demand, additional electronic renewal options should be temporarily added. Idaho Code allows the waiver of certain rules via a petition. DMVA Gonzalez presented a petition to this effect, as shown as Exhibit #525, which is made a part hereof with like effect.

Vice Chairman Kempton made a motion, seconded by Member Horsch, and passed unanimously, to approve the following resolution:

RES. NO. ITB20-45 WHEREAS, due to the Coronavirus health pandemic disrupting the day-to-day operations of County Division of Motor Vehicle license renewal offices across Idaho, as these offices have limited capacity due to social distancing requirements as well as limited services and staff currently operating such offices; and

WHEREAS, Idaho citizens are in need of a timely issuance of their driver's licenses, it is requested that specific portions of IDAPA 39.02.76.011, Rules Governing Driver's License and Identification Card Renewal-by-Mail and Electronic Renewal and Replacement Processes, be waived in order to enhance public safety and assist with the demand by adding electronic renewal options; and

WHEREAS, the Idaho Legislature with the passage of SB1282 has provided the authority for Idaho citizens to petition to have an Administrative Rule waived due to impediment to the health, safety and welfare of the citizenship of the state; and

WHEREAS, the DMV Administrator respectfully requests that there be an approved temporary waiver of the following portions of IDAPA 39.02.76.011 until December 31st, 2020:

1. 39.02.076.011 - the second sentence “Licenses or identification cards renewed by mail or electronically shall only be renewed once in an eight (8) year period, and have a four-year validity period.”
2. 39.02.076.012.j - Already have an existing extension.
3. 39.02.076.012.l - Are under twenty-one (21) years of age for purposes of renewal.
4. 39.02.076.012.m - Are seventy (70) years of age or older for purposes of renewal

WHEREAS, the Idaho Transportation Board as per Idaho Code 67-5230 has authority to approve the waiver of IDAPA 39.02.76.011 requirements.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board directs staff to allow waiver of the listed portions of IDAPA 39.02.76.011 detailed in this resolution in order to enhance public safety and help with the demand by the additional electronic renewal options through December 31st, 2020.

Chairman Moad thanked DMVA Gonzalez for the presentation.

WHEREUPON, the Idaho Transportation Board’s regular monthly meeting officially adjourned at 2:05 PM.

BILL MOAD, Chairman
Idaho Transportation Board

Read and Approved
_____, 2020
_____, Idaho

BOARD MEETING DATES

2020

September 16
October 14-15 - Boise

November _____ - Boise
December _____ - Boise

2020

SMTWTFS	SMTWTFS	SMTWTFS	SMTWTFS
January	February	March	April
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
May	June	July	August
31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	30 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29
September	October	November	December
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

"X" = holiday

"-----" = conflicts such as AASHTO/WASHTO conferences (or Board/Director conflicts)

Action: Approve the Board meeting schedule.



IDAHO TRANSPORTATION BOARD

RESOLUTION FOR CONSENT ITEMS

Pages 18-38

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-explanatory items that can be approved in one motion; and
ITB20-46

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the Performance Measurement Report for the Division of Financial Management; the FY20 account write-off; the FY20 local public agencies' end-of-year plan and prioritized project list for redistributed obligation authority; modifications to the Rail-Highway Crossing Program; and consultant agreements.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date Aug. 20, 2020

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials	Reviewed By
L. Scott Stokes	Chief Deputy	LSS	
Preparer's Name	Preparer's Title	Initials	
Reed Hollinshead	Public Information Officer	REH	

Subject

Performance Measurement Report for the Division of Financial Management (DFM)		
Key Number	District	Route Number

Background Information

Idaho Code 67-1901 through 1904 requires that all state agencies submit an annual Performance Measurement Report to the Division of Financial Management (DFM) **before September 1**.

The template for this report is provided by DFM and includes the following minimum requirements:

- Agency overview
- Core functions of the department
- Revenues and Expenditures
- Cases managed and Key Services provided
- Licensing Freedom Act
- Red Tape Reduction Act

Recommendations

Report for Board Approval

Notes: The FY20 financial "Revenue and Expenditures" data from the last report **has been updated to reflect the final year-end data** – last month's report listed numbers through the end of June.

There was a typo fixed in a financial figure for the TECM column in the financial table on page 2 – the number was **off by \$1,000**.

A sentence on page 1 was rewritten to de-emphasize the word **"tax"** – it now says "The department is funded primarily with dedicated federal and state **user fees**."



Board Agenda Item

ITD 2210 (Rev. 10-13)

The first bullet under “Core Functions” was renamed from **Highway Districts** to **Highways and Bridges** and the **Engineering Plans, Products and Services** section combined to that bullet as well.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

Part I – Agency Profile

Agency Overview

Every hour of every day – the work of the Idaho Transportation Department (ITD) touches the lives of Idahoans.

Idaho's state transportation system connects people to jobs, education, healthcare, places of worship, cultural and sporting events, recreational opportunities, and family members. It ensures our security at home and abroad.

A strong transportation system is critical to the nation's and Idaho's economy. A robust, growing economy requires that a transportation system be created and sustained.

ITD is responsible for operating, preserving, restoring and improving an integrated network of 12,315 lane miles of highways and roads, 1,830 bridges, 2,523 miles of Idaho Byways, and 31 state backcountry airstrips. The state highway system also includes 34 rest areas and 12 fixed ports of entry.

The department is funded primarily with dedicated federal and state user fees. The department's headquarters is in Boise. District offices are in Coeur d'Alene, Lewiston, Boise, Shoshone, Pocatello, and Rigby. The department is authorized for 1,648 full-time positions for FY21.

ITD's "Mission" --Your Safety, Your Mobility, Your Economic Opportunity—comes with an overriding vision to be the best transportation department in the country.

BOARD MEMBERS	EXECUTIVE MANAGEMENT
Bill Moad, Chairman	Brian Ness, Director
Jim Thompson, District 1	L. Scott Stokes, Chief Deputy
Janice (Jan) Vassar, District 2	Dan McElhinney, Chief Operations Officer
Julie DeLorenzo, District 3	Brenda Williams, Chief Human Resources Officer
Jim Kempton, Vice Chair, District 4	Charlene (Char) McArthur, Chief Administrative Officer
Dwight Horsch, District 5	
Robert (Bob) Hoff, District 6	

Core Functions/Idaho Code

- **Highways and Bridges** – plan for, construct, operate and maintain a reliable State transportation system. Also plan, develop and implement a safe, efficient, integrated multimodal transportation system including the administration and oversight of federal programs for public transportation, freight, railways, bicycles and pedestrians while managing the department's air quality, environmental, data collection and performance measurement processes. Title 40, Idaho Code.
- **Administration** – provides department-wide management of financial systems and controls, information technology, business support and procurement. Title 40, Idaho Code.
- **Human Resources** – provides department-wide management and support for human resource and personnel administrative functions; oversight of Civil Rights including Title VI, Equal Employment Opportunity and the Disadvantaged Business Enterprise programs as required by federal regulations.
- **Motor Vehicles** – manages drivers' licenses, weigh-station operations and Ports of Entry, vehicle registrations and titles, over-legal permits, vehicle-dealer licensing and revenues generated. Title 49 and sections of Titles 40, 61, and 63, Idaho Code.
- **Aeronautics** – helps Idaho cities and counties develop aeronautics and local airports into a safe, coordinated aviation system. Manages state-owned airstrips and coordinates searches for missing aircraft. Title 21, Idaho Code.

Revenues and Expenditures (SFY)

Revenues^{1,4,5}	FY 2017	FY 2018	FY 2019	FY 2020
Aeronautics Fund				
State	\$2,698,896	\$3,014,615	\$3,261,472	\$3,087,459
Federal	\$230,503	\$258,214	\$348,141	\$540,836
State Highway Account Fund				
State	\$335,741,796	\$340,218,991	\$344,727,599	\$342,120,304
Federal	\$267,218,716	\$333,536,795	\$354,641,984	\$396,513,651
Local	\$5,214,317	\$4,029,825	\$10,367,038	\$22,275,600
Strategic Initiatives Program ⁴				
State	\$11,261,201	\$16,889,688	\$37,304,701	\$654,886
Trans Expansion & Mitigation ⁵				
State	\$0	\$22,719,687	\$19,851,449	\$22,412,732
CARES Act Covid-10 Fund ⁶	\$0	\$0	\$0	\$65,486
Total	\$627,378,983	\$720,667,815	\$770,502,384	\$787,669,954
Expenditures¹⁻⁶	FY 2017	FY 2018	FY 2019	FY 2020
Personnel Costs	\$112,220,788	\$114,152,124	\$118,331,785	\$123,658,416
Operating Expenditures	\$97,501,575	\$102,292,368	\$95,713,628	\$92,690,148
Capital Outlay ³	\$371,334,617	\$504,661,918	\$549,813,087	\$582,847,403
Trustee/Benefit Payments	\$18,523,207	\$18,634,909	\$18,162,284	\$17,855,871
Total	\$572,142,144	\$739,741,319	\$782,020,784	\$815,051,836

Footnotes:¹Revenues and Expenditures do not include GARVEE bond proceeds or project costs.²Expenditures include cash expenditures and encumbrances.³Capital Outlay includes GARVEE debt-service payments.⁴Strategic Initiatives Program Fund as established in House Bill No. 312.⁵Transportation Expansion and Congestion Mitigation Fund as established in Senate Bill No. 1206.⁶CARES Act COVID-19 Fund established to track Federal expenditures and reimbursements**Caseload and/or Key Services Provided**

	2016	2017	2018	2019
Idaho Population	1.68 million	1.72 million	1.75 million	1.79 million
Licensed Drivers	1.16 million	1.21 million	1.26 million	1.27 million
Vehicle Registrations	1.70 million	1.79 million	1.84 million	1.86 million
Annual Miles Driven - <i>on State Highway System</i>	9.42 billion	9.64 billion	9.98 billion	10.12 billion
Short Tons of Freight Moved – <i>on State Highway System</i>	224.2 million	222.0 million	229.0 million	TBD

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders. Additionally, we have begun tracking complaints against the department for each license type described below. We are tracking dates, license type, nature of the complaint (cost, requirements, timeliness, etc.), customer contact info, and applicable additional details. We have not historically tracked this information, but we rarely receive complaints regarding the restrictiveness of licensing. In accordance with the principles of the Licensing Freedom Act, we strive to assist and support Idaho business owners to promote economic opportunity.

Notes: Classes of Licenses are described in Idaho Code 49-1606. The following classes in this chart do not contain separate counts because they are classified under a broader license class.

1. **Distributor Branch** and **Factory Branch** are accounted for under **Distributor**.
2. **Distributor Branch Representative** and **Factory Branch Representative** are accounted for under **Distributor Representative**.

	FY 2017	FY 2018	FY 2019	FY 2020
VEHICLE – DEALER				
Total Number of Licenses	1,206	1,182	1,213	1,251
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	152	179	80	141
Number of Final Disciplinary Actions Against Licensees	3	8	2	5
VEHICLE – DISTRIBUTOR				
Total Number of Licenses	160	165	164	178
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
VEHICLE – DISTRIBUTOR BRANCH				
Total Number of Licenses	N/A			
Number of New Applicants Denied Licensure				
Number of Applicants Refused Renewal of a License				
Number of Complaints Against Licensees				
Number of Final Disciplinary Actions Against Licensees				
VEHICLE – DISTRIBUTOR BRANCH REPRESENTATIVE				
Total Number of Licenses	N/A			
Number of New Applicants Denied Licensure				
Number of Applicants Refused Renewal of a License				
Number of Complaints Against Licensees				
Number of Final Disciplinary Actions Against Licensees				
VEHICLE – DISTRIBUTOR REPRESENTATIVE				
Total Number of Licenses	567	547	567	496
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0

	FY 2017	FY 2018	FY 2019	FY 2020
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
VEHICLE – FACTORY BRANCH				
Total Number of Licenses	N/A			
Number of New Applicants Denied Licensure				
Number of Applicants Refused Renewal of a License				
Number of Complaints Against Licensees				
Number of Final Disciplinary Actions Against Licensees				
VEHICLE – FACTORY BRANCH REPRESENTATIVE				
Total Number of Licenses	N/A			
Number of New Applicants Denied Licensure				
Number of Applicants Refused Renewal of a License				
Number of Complaints Against Licensees				
Number of Final Disciplinary Actions Against Licensees				
VEHICLE – MANUFACTURER				
Total Number of Licenses	57	62	56	52
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
VEHICLE – MANUFACTURER REPRESENTATIVE				
Total Number of Licenses	135	127	121	163
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
VEHICLE – SALESMAN				
Total Number of Licenses	6,000-7,000	6,000-7,000	6,661	6,551
Number of New Applicants Denied Licensure	1	1	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	1	1	0	0
VEHICLE – WHOLESALE DEALER				
Total Number of Licenses	62	44	36	28
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0

Red Tape Reduction Act

Each agency shall incorporate into its strategic plan a summary of how it will implement the Red Tape Reduction Act, including any associated goals, objectives, tasks, or performance targets. This information may be included as an addendum.

	As of July 1, 2018	As of July 1, 2019	As of July 1, 2020
Number of Chapters	80	60	44
Number of Words	109,929	97,863	91,803
Number of Restrictions	1,685	1,557	1,368

Part II – Performance Measures

Performance Measure		FY12-16	FY13-17	FY14-18	FY15-19	FY16-20
The Transportation System is Safe						
1. Five-Year Annual Fatality Rate Per 100 Million Miles Traveled	actual	1.29	1.34	1.33	1.35*	----
	target	1.17	1.17	1.35	1.40	1.41
• Estimate only – final not available until Feb/March 2021						
Performance Measure		CY16	CY17	CY18	CY19	CY20
The Transportation System is in Good Condition and Unrestricted						
2. % Pavement in Good or Fair Condition	actual	85%	85%	88%	91%	92%
	target	80%	80%	80%	80%	80%
3. % Bridges in Good or Fair Condition	actual	76%	75%	74%	75%	75%
	target	80%	80%	80%	80%	80%
Performance Measure		'15/'16	'16/'17	'17/'18	'18/'19	'19/'20
4. % of Time Mobility Unimpeded during Winter Storms (<i>winter season</i>)	actual	79%	74%	85%	86%	85%
	target	73%	73%	73%	73%	73%
Performance Measure		2015	2016	2017	2018	2019
Serving Idaho Customers						
5. Days to Process Vehicle Titles	actual	5	6	4	4	3
	target	7	7	6	6	5
6. DMV transactions processed online	actual	266,300	256,700	287,500	305,500	582,400
	target	311,900	312,000	300,000	300,000	300,000

For More Information, Contact

Reed Hollinshead
Idaho Transportation Department
3311 West State Street
Boise, ID 83707-1129
Phone: (208) 334-8881
E-mail: Reed.Hollinshead@itd.idaho.gov



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20-21, 2020Consent Item ☒Information Item ☐Amount of Presentation Time Needed Consent

Presenter's Name Dave Tolman	Presenter's Title Financial Services Controller	Initials DT	Reviewed By
Preparer's Name Nancy Luthy	Preparer's Title Revenue Operations Manager	Initials NL	

Subject

FY2020 Account Write Off

Key Number	District	Route Number
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Background Information

Each year the Board is presented information on the outstanding accounts receivable determined to be uncollectible. Department policy requires that all uncollectible accounts exceeding \$1,000 be reviewed and approved for write off by the Board. The Director or his/her designee reviews and approves for write off all accounts less than \$1,000.

Collection procedures for outstanding receivables include direct contact and demand letters on a standard schedule. Claims to the courts are made where applicable. Private collection agencies and their techniques are utilized to solicit payment in full from delinquent accounts. If the department receives payment for any of these accounts in the future, the customer will be given proper credit.

This year 75 accounts have been determined to be uncollectible.

	FY20 QTY	FY20	FY19 QTY	FY19
Accounts > \$1,000	35	\$118,798.72	30	\$ 113,313.00
Accounts < \$1,000	40	\$15,902.00	46	\$ 13,683.96

Account balances to be written off that are over the \$1,000 threshold are damage claims totaling \$118,798.72.

Account balances to be written off for FY20 that are less than \$1,000 are mostly due to the expiration of the statute of limitations.

The outstanding receivables are more than four years delinquent. Customers are not allowed to do business with the Department, where applicable until their deficiencies are paid or statute of limitations is reached. The Chief Administrative Officer has reviewed the write off of 35 uncollectible accounts receivable over \$1,000 totaling \$ 118,798.72.

Recommendations

Staff recommends approval of the write off of 30 accounts in excess of \$1,000, for a total write off of \$118,798.72.

ACCOUNTS TO BE WRITTEN OFF

Fiscal Year 2020

Over (\$1,000)

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	Permits	Final Comments
1093908	AMERITRUCK OPERATIONS SERVICES	\$15,572.31	\$15,572.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Past statute of limitations.
1070304	IDEAL INC	\$8,659.03	\$8,659.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Past statute of limitations.
1101315	SOMMER, DENNIS	\$7,703.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,703.60	\$0.00	Past statute of limitations.
1101185	DAVIS, JENNIFER	\$7,242.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,242.24	\$0.00	Past statute of limitations.
1101262	WINCHELL, DOUGLAS	\$5,543.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,543.60	\$0.00	Past statute of limitations.
1101358	COX, ERIC	\$5,083.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,083.48	\$0.00	Past statute of limitations.
0139303	CHENEY TRANSPORTATION INC	\$5,003.48	\$0.00	\$4,963.48	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	Past statute of limitations. Out of business
1101267	MORALES, CARLOS	\$4,724.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,724.68	\$0.00	Past statute of limitations.

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	Permits	Final Comments
0390450	HERRIOTTS TRUCKING INC	\$4,469.46	\$0.00	\$4,429.46	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	Past statute of limitations.
1101355	SCOTT, STEPHEN	\$4,212.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,212.80	\$0.00	Past statute of limitations.
4565428	SILVERLINE CUSTOM FARMS LLC	\$4,133.66	\$0.00	\$4,093.66	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	Past statute of limitations.
1101319	HUMPHREYS, FAITH	\$4,067.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,067.03	\$0.00	Past statute of limitations.
1101352	PICKERING, MICHAEL	\$3,636.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,636.38	\$0.00	Past statute of limitations.
1101328	WEST, SANDY	\$2,768.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,768.82	\$0.00	Past statute of limitations.
4100577	KEDNAY, LEROY B	\$2,609.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,609.54	\$0.00	Past statute of limitations.
2100617	MARTINEZ BAHEZA, CHELSEA D	\$2,501.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,501.94	\$0.00	Past statute of limitations.
3101166	BRANNON, KIRK L	\$2,403.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,403.55	\$0.00	Past statute of limitations.

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	Permits	Final Comments
1101252	STROPE, MARY	\$2,292.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,292.80	\$0.00	Past statute of limitations.
1101260	SHELLMAN, KURTIS	\$2,268.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,268.04	\$0.00	Past statute of limitations.
2990113	B & B HEAVY HAUL LLC	\$2,161.33	\$0.00	\$2,121.33	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	Past statute of limitations.
2009676	JED F BUSH TRUCKING LLC	\$1,908.56	\$0.00	\$1,868.56	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	Past statute of limitations.
4955846	NW REBEL TRUCKING LLC	\$1,799.53	\$0.00	\$0.00	\$0.00	\$1,759.53	\$40.00	\$0.00	\$0.00	Past statute of limitations.
3712877	MIKE VINES TRUCKING	\$1,677.92	\$0.00	\$1,637.92	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	Past statute of limitations.
4101323	BISHOFF, RICHARD A	\$1,624.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,624.42	\$0.00	Past statute of limitations.
3101167	MESCHNARK, ANITA R	\$1,596.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,596.21	\$0.00	Past statute of limitations.
1101357	HEISER, IAN G	\$1,555.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,555.55	\$0.00	Past statute of limitations.

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	Permits	Final Comments
4039580	DAVE DAVIES TRUCKING	\$1,532.92	\$0.00	\$1,492.92	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	Past statute of limitations.
4101395	CALDERA, JAVIER	\$1,522.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,522.21	\$0.00	Past statute of limitations.
5707978	COLES TRANSPORT	\$1,476.07	\$0.00	\$1,436.07	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	Past statute of limitations.
3101271	JOYCE, JOHN	\$1,414.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,414.68	\$0.00	Past statute of limitations.
1000604	RUGGIRALLO, JERRY N	\$1,392.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,392.49	\$0.00	Past statute of limitations.
1101344	BARLETT, DANIEL	\$1,155.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,155.94	\$0.00	Past statute of limitations.
2548062	MOUNTAIN TRANSPORT LLC	\$1,036.38	\$0.00	\$996.38	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	Past statute of limitations.
4001329	MARTINEZ, JUAN	\$1,032.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,032.07	\$0.00	Past statute of limitations.
1000598	MILLSAP, LORI	\$1,016.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,016.00	\$0.00	Past statute of limitations.

Account Name

Amount

Mileage Tax

Registration

Returned
Check

Audit

Reinstatement

Damage
Claim

Permits

Final Comments

Total of Accounts: 35 \$118,798.72 \$24,231.34 \$23,039.78 \$0.00 \$1,759.53 \$400.00 \$69,368.07 \$0.00

Approved by:

Idaho Transportation Board Chairman

Date



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Chris Bray	Presenter's Title Financial Planning and Analysis, Manager	Initials	Reviewed By LSS
Preparer's Name Jeanette Finch	Preparer's Title Financial Planning and Analysis, SRA	Initials	

Subject

FY 2020 Local Public Agencies End of Year Plan and Prioritized Project List for Redistributed Obligation Authority

Key Number n/a	District All	Route Number Various
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Background Information

This consent item requests approval to modify FY 2020 of the Federal-Aid Local Highway Program based upon project readiness and available funding to ensure that no funds are lost to Idaho, per Board policy 4011.

Currently Idaho has received 90.1% of annual Obligation Authority (OA). Of that amount, Local Public Agencies/Programs have remaining Federal funding available (with match) in the amounts listed below:

FY 2020 Funding with Match (\$000)		
Program	Total Allotment	Remaining as of 7/31/2020
Railroad Crossings	1,941	1,825
Transportation Alternatives (Urban/Rural)	3,571	283
Recreational Trails	1,540	1,593
STBG - Local Urban	8,333	348
STBG - Transportation Mgt. Area	11,558	833
Transportation Alternatives (TMA)	432	0
STBG – Local Rural	13,720	1,978
Local Bridge	9,462	6,913
Off System Bridge	3,676	(3,218)
Local Safety	8,038	584
Total (excluding indirect costs)	62,271	11,139

Based upon OA of \$300.696M which includes Highway Infrastructure General Funds (FY19 TMA carryover, FY20 Bridge, FY20 pop.-based.)

Within these programs are bid savings, prior year released funds and unused scheduled PE/PC/RW funds available to cover cost increases or to advance projects. When and if FY 2020 Redistribution is made available, ITD staff will obligate the additional local share of the OA based on the attached prioritized project list received from the Local Public Agencies. The priorities are contingent on delivery and cost estimating.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Recommendations

Approve the Local Public Agencies End of Year Plan and Prioritized Project List of cost increases and advances for use of potential FY2020 Redistribution.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____

**FY2020 Local Public Agencies End of Year Plan
and Prioritized Project List for Redistributed Obligation Authority**

<u>Priority</u>	<u>District</u>	<u>MPO</u>	<u>KN</u>	<u>Project Name</u>	<u>Amount</u>	<u>Phase</u>	<u>Action</u>
<u>LOCAL URBAN</u>							
1	3	LHTAC	13493	S JOHNS AVE, E 12TH TO E 4TH ST, EMMETT	\$ 2,900,000	CN	advance
2	3	COMPASS	22132	INT HOLLY ST & NW NAZARENE U RDWAY, NAMPA	\$ 13,000	PE/PL/PC	advance
3	3	COMPASS	20260	FY21 ACHD COMMUTERIDE	\$ 55,000	CN	advance
4	3	COMPASS	22017	CHERRY LN; FRANKLIN BLVD TO 11TH AVE N, NAMPA	\$ 200,000	PE/PL/PC	advance
5	3	COMPASS	19389	FY21 COMPASS PLANNING (3)	\$ 99,000	PC	advance
6	9	LHTAC	22026	FY21 LHTAC PLANNING	\$ 250,000	PC	advance
7	9	LHTAC	22025	FY22 LHTAC PLANNING	\$ 250,000	PC	advance
8	1	KMPO	20198	FY21 KMPO METRO PLANNING	\$ 101,000	PC	advance
9	1	KMPO	19955	CHASE RD BNSF RRX, POST FALLS	\$ 125,000	PE/PL/PC	advance
10	6	BMPO	20535	1ST ST; AMMON TO 45TH E WIDENING, BONNEVILLE CO	\$ 360,000	PE/PL/PC	advance
11	3	COMPASS	12048	S CEMETERY RD; SH 44 TO WILLOW CR, MIDDLETON	\$ 3,893,000	CN	advance
12	2	LHTAC	13014	MOUNTAIN VIEW RD, MOSCOW	\$ 3,287,000	CN	advance
13	5	BTPO	12098	CENTER STREET RAILROAD BRIDGE UNDERPASS, POCATELLO	\$ 4,584,000	CN	advance
14	5	BTPO	12099	INT HAWTHORNE & QUINN RDS, POCATELLO	\$ 3,494,000	CN	advance
					\$ 19,611,000		
<u>RURAL, LOCAL BRIDGE, OFF SYSTEM BRIDGE</u>							
1	2	N/A	22638	CHERRYLANE BRIDGE, NEZ PERCE CO (CONSTRUCITON)	\$ 4,080,000	CN	obligate
2	HQ	N/A	19286	PENSTOCK PAYBACK	\$ 500,000	CN	obligate
3	HQ	N/A	19281	FY20 LOCAL/OFFSYS BRIDGE INSPECTION	\$ 50,000	PC	obligate
4	4	N/A	13998	WEST GLENDALE ROAD & BRIDGE IMPROVEMENT, BLAINE CO	\$ 2,380,000	CN	advance
5	1	N/A	19046	RUBY CREEK #2 BRIDGE, BOUNDARY CO	\$ 944,000	CN	advance
6	1	N/A	13873	RAILROAD AVE, 15th TO SH3 RECONSTRUCTION, ST. MARIES	\$ 102,000	RW	advance
7	4	N/A	19114	NORTH ROAD PHASE #3, JEROME HD	\$ 2,460,000	CN	advance
8	2	N/A	13445	CLEAR CREEK BRIDGE, IDAHO COUNTY	\$ 2,200,000	CN	advance
9	1	N/A	13873	RAILROAD AVE, 15th TO SH3 RECONSTRUCTION, ST. MARIES	\$ 2,868,000	CN	advance
10	4	N/A	19028	GOLDEN VALLEY RD; 1500W TO 900W. OAKLEY HD	\$ 4,984,000	CN	advance
11	6	N/A	14059	N SALEM ROAD RECONSTRUCTION, FREMONT CO	\$ 3,394,000	CN	advance
12	4	N/A	18973	1700 S RD BRIDGE, GOODING HD	\$ 2,269,000	CN	advance
13	1	N/A	20094	FRENCH GULCH/FERNAN HILL RD, EAST SIDE HD	\$ 1,463,000	CN	advance
14	6	BMPO	19434	45TH WEST, BONNEVILLE CO	\$ 3,673,000	CN	advance
15	3	N/A	20182	OLD HWY 30; OLD OREGON TRAIL RD TO E 54 S ST, MOUNTAIN HOME HD	\$ 1,380,000	CN	advance
16	1	KMPO	19288	BECK RD; SELTICE WAY TO PRARIE AVE, POST FALLS HD	\$ 2,007,000	CN	advance
17	3	N/A	20019	SAND HOLLOW RD; OASIS TO BL CANYON, PAYETTE COUNTY	\$ 3,378,000	CN	advance
18	1	KMPO	18716	SPOKANE ST RV BRIDGE, POST FALLS HD	\$ 3,178,000	CN	advance
19	6	N/A	21984	MOODY RD BR, MADISON CO	\$ 730,000	PC	obligate
20	6	N/A	18933	GARDEN CREEK RD (PHASE 1), CUSTER CO	\$ 100,000	PC	advance

**FY2020 Local Public Agencies End of Year Plan
and Prioritized Project List for Redistributed Obligation Authority**

<u>Priority</u>	<u>District</u>	<u>MPO</u>	<u>KN</u>	<u>Project Name</u>	<u>Amount</u>	<u>Phase</u>	<u>Action</u>
<u>RURAL, LOCAL BRIDGE, OFF SYSTEM BRIDGE (cont.)</u>							
21	4	N/A	19637	YALE ROAD STAGE 4; MP 12.1 TO 13.7, BURLEY HD	\$ 225,000	PC	advance
22	3	N/A	19129	COVE ROAD BRIDGE, WASHINGTON CO	\$ 350,000	PC	advance
23	1	N/A	19292	MAIN ST/SILVER VALLEY RD BRIDGE, PINEHURST	\$ 455,000	PC	advance
24	1	N/A	19718	PINE CREEK RD BRIDGE OVER PINE CREEK, SHOSHONE CO	\$ 405,000	PC	advance
25	1	N/A	20039	WEST FORK PINE CR RD BRIDGE, SHOSHONE CO	\$ 207,000	PC	advance
26	3	N/A	20242	E LAKE FK RD; E LAKE FK CR BR TO SH55, VALLEY CO	\$ 285,000	PC	advance
27	1	N/A	21982	SCHOOL HOUSE RD IMPV, BOUNDARY CO	\$ 305,000	PC	advance
28	2	N/A	21986	SAND RD BR NR MOSCOW, N LATAH HD	\$ 505,000	PC	advance
29	6	BMPO	20243	45TH E; SAND CK BR, BONNEVILLE CO	\$ 282,000	PC	advance
30	6	BMPO	20438	45TH E; WILLOW CR BR, BONNEVILLE CO	\$ 338,000	PC	advance
31	6	N/A	18933	GARDEN CREEK RD (PHASE 1), CUSTER CO	\$ 152,000	RW	advance
32	HQ	N/A	20093	FY21 LOCAL/OFFSYS BRIDGE INSPECTION	\$ 2,100,000	CN	advance
					\$ 47,749,000		
<u>LOCAL SAFETY</u>							
1	4	N/A	22000	SIGNING IMPROVEMENTS, TWIN FALLS HD	\$ 60,000	CN	obligate
2	4	N/A	22002	THERMOPLASTIC PAVEMENT MARKINGS, JEROME	\$ 35,000	CN	obligate
3	6	N/A	22004	SKI HILL ROAD VARIABLE MESSAGE SIGN (VMS), TETON CO	\$ 28,000	CN	obligate
4	5	N/A	20748	N BEACH RD & DINGLE E SHORE RD, BEAR LAKE CO	\$ 39,000	CN	obligate
5	2	N/A	20682	DYNAMIC SPEED LIMIT SIGNS, LAPWAI	\$ 49,000	CN	obligate
6	4	N/A	22001	RIVER RD SAFETY IMPRV, BUHL HD	\$ 26,000	CN	advance
7	6	BMPO	20516	EAST RIVER RD (N 5th W) CURVE SAFETY IMPROVEMENTS	\$ 1,044,455	CN	obligate
8	3	COMPASS	20430	N MIDDLETON RD CORNELL ST ROUNDABOUT, MIDDLETON	\$ 491,000	CN	advance
9	1	KMPO	21993	SHERMAN AVE & LAKESIDE AVE, COEUR d'ALENE	\$ 1,297,000	CN	advance
10	3	COMPASS	21999	GREENHURST RD; SUNNYBROOK TO CANYON ST, NAMPA	\$ 1,019,000	CN	advance
11	1	KMPO	21991	INT PRAIRIE AVENUE & IDAHO ROAD SIGNAL	\$ 844,000	CN	advance
12	1	N/A	22398	MCGHEE RD PED IMPROVEMENTS, PONDERAY	\$ 57,000	PC	advance
13	1	N/A	22399	SILVER VALLEY RD SAFETY IMPROVEMENTS, SHOSHONE CO	\$ 83,000	PC	advance
14	1	N/A	22400	HAUSER LAKE LOOP SAFETY AUDIT, POST FALLS HD	\$ 50,000	PC	advance
15	2	N/A	22402	PUBLIC AVE CORRIDOR SAFETY IMPROVEMENTS, MOSCOW	\$ 122,000	PC	advance
16	2	N/A	22403	GUN CLUB CORRIDOR SAFETY AUDIT, NEZ PERCE CO	\$ 50,000	PC	advance
17	4	N/A	22408	3000 E & FOOTHILL RD CURVE, TWIN FALLS HD	\$ 142,000	PC	advance
18	4	N/A	22409	FILER AVE SAFETY AUDIT, TWIN FALLS	\$ 50,000	PC	advance
19	6	N/A	22413	W 5200 S SAFETY IMPROVEMENTS, MADISON CO	\$ 72,000	PC	advance
20	6	N/A	22414	SIGNING SAFETY UPGRADES, ASHTON	\$ 31,000	PC	advance
21	6	N/A	22415	HOLMES AVE SAFETY AUDIT, IDAHO FALLS	\$ 60,000	PC	advance
					\$ 5,649,455		



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Monica Crider, PE	Presenter's Title Contracting Services Engineer	Initials MC	Reviewed By LSS
Preparer's Name Barbara Waite	Preparer's Title Railroad/Utility Manager	Initials BW	

Subject

Modify the **RAIL-HIGHWAY CROSSING PROGRAM** in the approved FY 2020 – 2026 ITIP

Key Number Various	District Various	Route Number Various
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Background Information

The purpose of this consent item is to request approval to make adjustments to the **Rail-Highway Crossing Program**, per policy 5011 *Idaho Transportation Investment Program* (ITIP) and Administrative Policy 5085 *Rail-Highway Crossing Program* by prioritizing available funding on 1) project advancements, 2) unforeseen cost increases due to change in standards or conditions and/or 3) minor (or emergency) safety enhancements or experimental features at public rail highway crossings.

Advances and Delays: District 3 requests delay of Project Key Number (KN) 20355, Look Lane RRX, Caldwell. District 3 requests advancement of three projects: Project KN 20364, Offsys, N Wardell Ave, Emmett, Project KN 20578, Offsys, N Johns Ave, Emmett, and Project KN 22460, SH-19, Greenleaf.

<u>District</u>	<u>Program</u> <u>Year</u>	<u>Key</u> <u>Number</u>	<u>Project</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>Action</u>
3	FY20	20355	Offsys, Look Lane, Caldwell	(\$500,000)		\$500,000	Delay
3	FY21	22460	SH-19, BVRR RRX, Greenleaf	\$110,000	(10,000)	(100,000)	Advance
3	FY22	20364	Offsys, N Wardell Ave, Emmett	\$250,000		(250,000)	Advance
3	FY22	20578	Offsys, N Johns Ave, Emmett	\$150,000		(150,000)	Advance

The COMPASS Transportation Improvement Program (TIP) is in the process of being modified to reflect the District 3 changes.

Staff requests that the project modifications be made to the **RAIL-HIGHWAY CROSSING PROGRAM** in the approved ITIP.

Recommendations

Approve the various modifications to the **RAIL-HIGHWAY CROSSING PROGRAM** in the approved FY 2020 – 2026 ITIP as detailed in table above.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Monica Crider, P.E.	Presenter's Title Contracting Services Engineer	Initials MC	Reviewed By LSS
Preparer's Name Holly McClure	Preparer's Title Grants/Contracts Officer	Initials HM	

Subject

REQUEST TO APPROVE CONSULTANT AGREEMENTS

Key Number	District	Route Number
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Background Information

Board Policy 4001 delegates authority to approve routine engineering agreements of up to \$1M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for agreements larger than \$1M on the same project.

The size of the agreements listed was anticipated because of the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant service in phases allowing for greater flexibility of the Department, limited liability, and better design after additional information is obtained. In other cases, such as for Construction Engineering and Inspection services one single agreement over \$1M may be issued allowing for continuity of the inspector. In all cases, any agreement over \$500,000 is awarded through the Request for Proposal (RFP) process which is open to all interested firms.

Recommendations

Approve: (see attached sheets for additional detail)

- KN 13476 – Half Continuous Flow Intersection (CFI) Intersection of Eagle Rd & SH 44, Ada County (District 3) – for engineer of record services of \$100,000, bringing the total to \$1.15M.
- KN 20350 – US95, Granite North & Frontage Roads, Bonner County for an agreement for construction engineering and inspection services for a total of \$3M.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



DATE: August 6, 2020

Program Number(s)P133260

TO: Monica Crider, PE
Contracting Services Engineer

Key Number(s)13476

FROM: Caleb Lakey, PE
District Engineer

Program ID, County, Etc.
Half CFI Int Eagle Rd & SH44, Eagle, Ada County

RE: Request to increase professional services agreement amount to over \$1,000,000-
Horrocks Engineers, Inc.

The Half CFI Intersection Eagle Rd & SH44 project will reconstruct the intersection with a high capacity intersection to alleviate congestion, improve traffic operations, and increase safety at the intersection.

The project development has two phases:

Phase I consisted of the evaluation of alternative intersection types and the production of a Concept Report. It was completed in 2014.

Phase II consisted of preliminary design through PS&E delivery.

The total amount for design of the project was \$1.04M, approved by the Board in October 2019.

Additional funds for Horrocks Engineers, Inc. will be needed for a post award consultant agreement for Engineer of Record tasks. The estimated cost of that agreement is \$50,000 to \$100,000, resulting in a project total of an estimated amount of \$1.15M.

Sufficient funds are already obligated to cover the cost of the needed engineer of record agreement.



DATE: July 23, 2020

Program Number(s)A020(350)

TO: Monica Crider, PE
Contracting Services Engineer

Key Number(s)20350

FROM: Merrill Sharp
Garvee Project Manager

Program ID, County, Etc. Granite North &
Frontage Roads, Bonner Co

RE: Request to exceed \$1 million for professional services agreement - Construction,
Engineering and Inspection (CE&I) Services

This project will construct a four lane divided highway and frontage roads on US-95 from MP 452.5 to MP 454.1 to improve safety. The project will extend the four lanes from the southern terminus of the previously constructed "Granite South" project to the northern terminus at Trails End Road.

A Request for Proposals (RFP) was issued May 27, 2020 for professional services for construction engineering, inspection, materials sampling and testing, and project close-out services. HDR Inc. was selected for the work utilizing the RFP process.

Negotiations with HDR have not begun, but will be completed prior to issuing a Notice to Proceed. The Notice to Proceed will not be given until after approval of this request, however, in order to avoid a delay in issuing a contract for these services to coincide with the award of the construction contract this request is based on an estimated amount of \$3 million.

Reason for the Request:

The purpose of this board item is to request approval to exceed the \$1 million professional services agreement amount on this project, up to \$3 million. The additional funds for CE&I services will be covered by the programmed CC & CN funds.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020Consent Item ☐Information Item ☒

Amount of Presentation Time Needed _____

Presenter's Name Dave Kuisti, P.E.	Presenter's Title Transportation Engineering Division Administrator	Initials DK	Reviewed By LSS
Preparer's Name Dana Dietz, P.E.	Preparer's Title Contracts Engineer	Initials DD	

Subject

Contract Awards and Advertisements

Key Number	District	Route Number
------------	----------	--------------

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/19 to 08/03/20					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
55	23	6	4	1	0

RECENT ACTIONS

In accordance with board policy 4001, Staff has initiated or completed action to award the contracts listed on the attached report.

The following table summarizes the Contracts awarded (requiring no Board action) since the last Board Agenda Report.

Contracts Requiring no action from the Board 06/30/20 to 08/03/20	
ITD	Local
4	3

FUTURE ACTIONS

The Current Advertisement Report is attached.

Recommendations

For Information Only.

Board Action

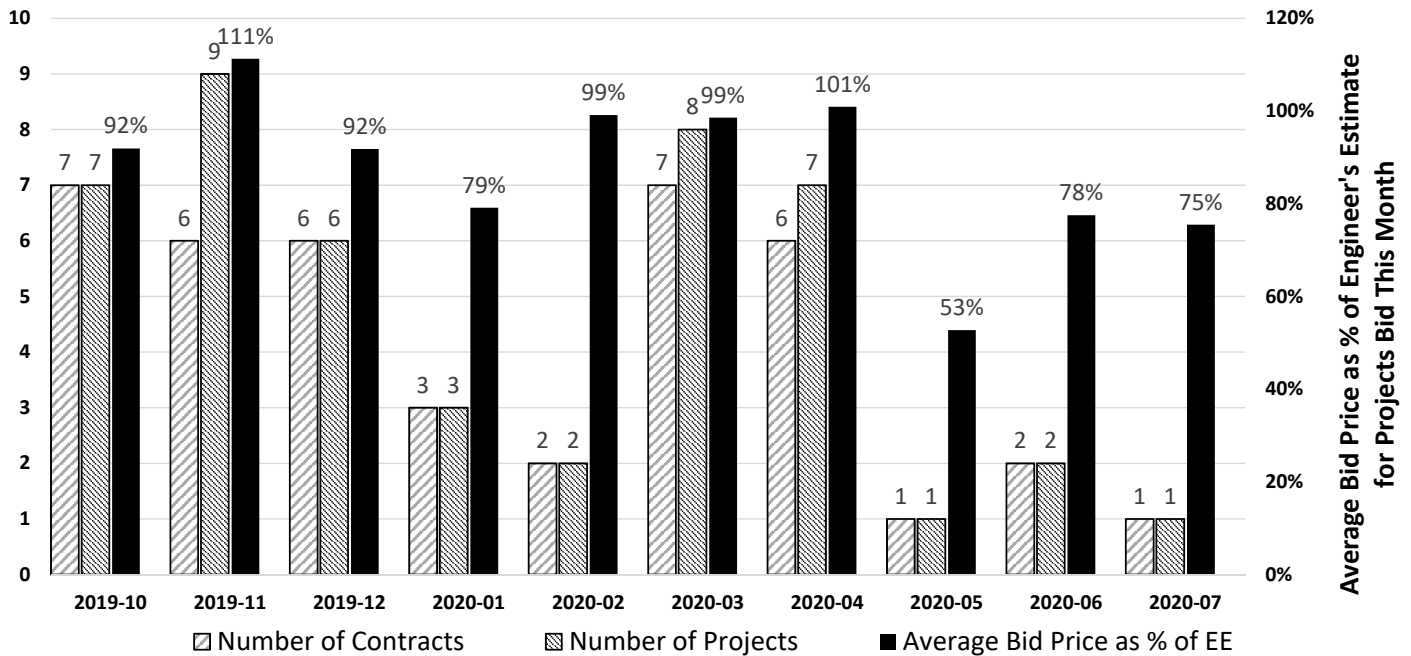
☐ Approved ☐ Deferred _____
☐ Other _____

FFY20 State Infrastructure Project Bid Results: YTD Summary By Cost

46 Projects YTD through August 3, 2020

YTD Total for all 46 projects:

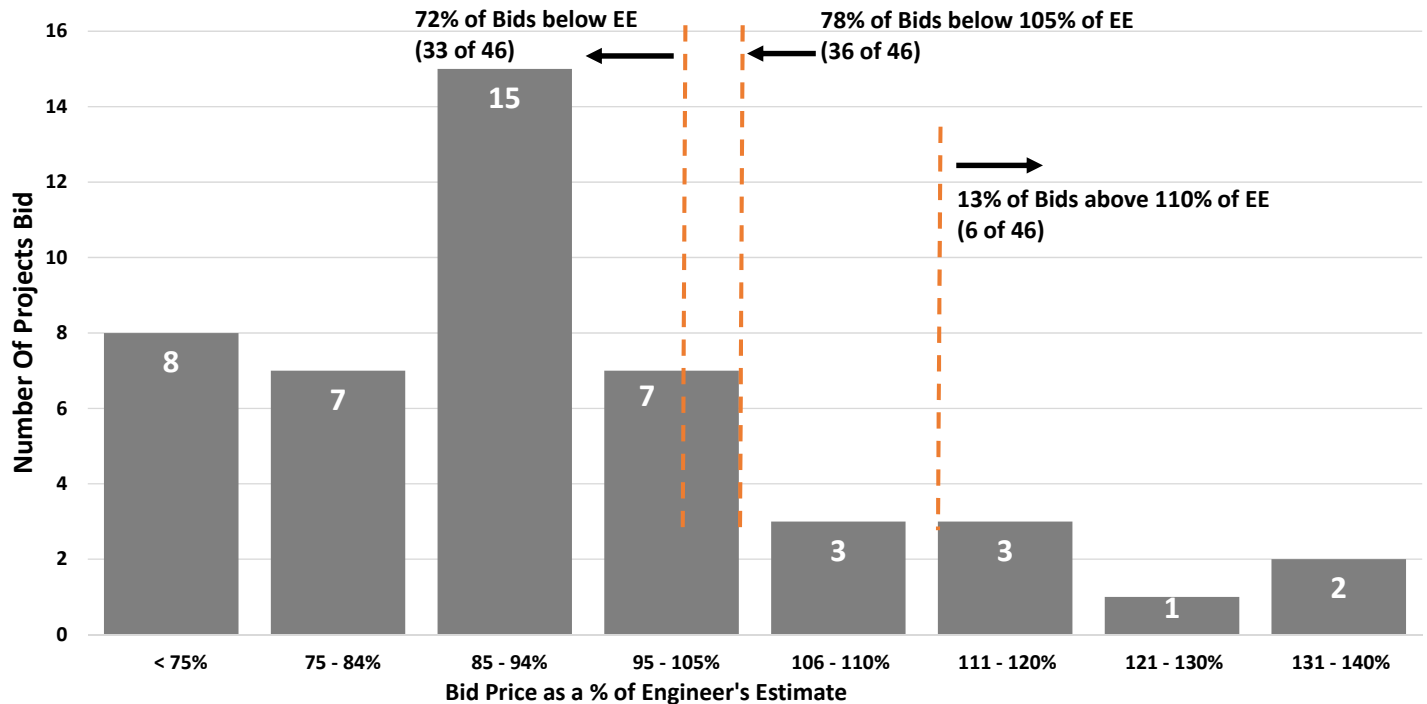
Ratio of Bid Costs / Engineer's Estimates = \$218.5 / \$228.4M = 95.7%



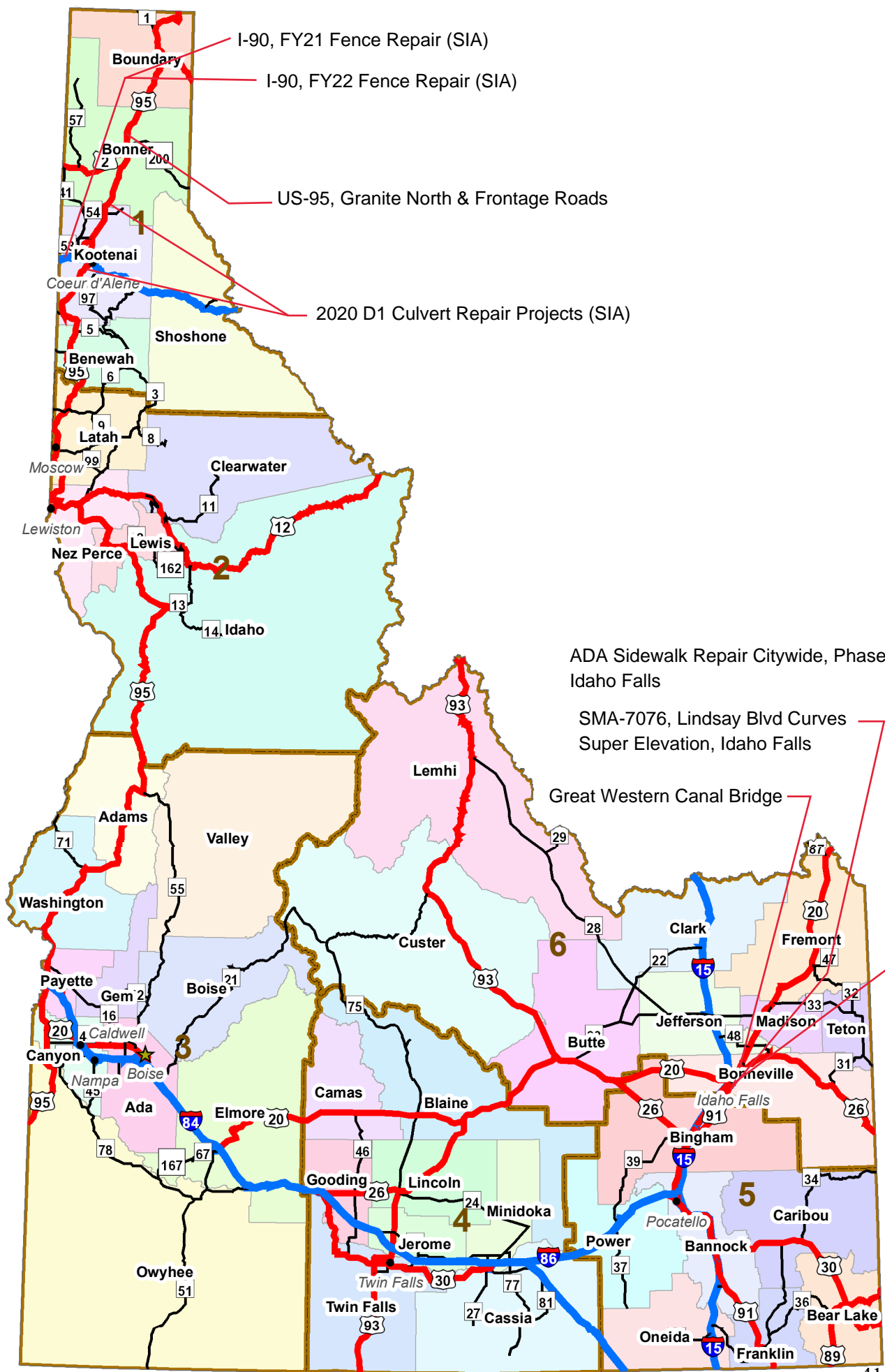
Notes: 1) Local Project are not included 2) Contracts may have multiple Projects

FFY20 State Infrastructure Project Bid Results: YTD Summary By Project Count

46 Projects YTD through August 3, 2020



Note: Local Projects are not included



Monthly Status Report to the Board

CONTRACT(S) ACCEPTED BY STAFF SINCE LAST BOARD MEETING

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
LHTAC (6)	20473	OFF SYS	6/30/2020	4	\$331,169.10	\$212,079.54	(-\$119,089.56)
SMA-7076, Lindsay Blvd Curves Super Elevation, Idaho Falls							64%
Contractor: Knife River Corporation-Mountain West					Federal		

LHTAC (6)	14049/20499	OFF SYS	7/7/2020	4	\$562,553.01	\$419,127.22	(-\$143,425.79)
ADA Sidewalk Repair Citywide, Phase 2, Idaho Falls							75%
Contractor: Depatco Inc					Federal		

	22265/22270/	I-90, SH-1, US-					
1	22273	95	7/7/2020	3	\$488,000.00	\$338,510.00	(-\$149,490.00)
2020 D1 Culvert Repair Projects (SIA)							69%
Contractor: Razz Construction Inc					State		

1	20350	US-95	7/28/2020	8	\$27,917,245.72	\$21,074,793.01	(-\$6,842,452.71)
US-95, Granite North & Frontage Roads							75%
Contractor: M A DeAtley Construction Inc					Federal		

LHTAC (6)	14060	OFF SYS	7/28/2020	4	\$1,434,061.45	\$1,099,589.05	(-\$334,472.40)
Great Western Canal Bridge							77%
Contractor: Cannon Builders Inc					Federal		

1	22275	I-90	7/28/2020	1	10,250 FT	4,500 FT	Fixed Cost
I-90, FY21 Fence Repair (SIA)					Budget = \$134,000.00		Variable Quantity
Contractor: Northwest Landscape LLC					State		44%

1	22286	I-90	7/28/2020	2	21,150 FT	18,776 FT	Fixed Cost
I-90, FY22 Fence Repair (SIA)					Budget = \$134,000.00		Variable Quantity
Contractor: Northwest Fence Company					State		89%

Monthly Contract Advertisement As of 08-03-2020

District	Key No.	Route	Bid Opening Date
ACHD(3)	19887/19847/ 20091	OFF SYS	8/11/2020
FY20 & FY19 Capital Maintenance, Phase 2 & 3, ACHD \$2,500,000 to \$5,000,000			Federal

5	19376	US-91	8/18/2020
US-91, Shelley NCL to York Road, Phase 2 \$5,000,000 to \$10,000,000			Federal

4	20044/20005	US-26	8/18/2020
US-26, Lateral Canal Bride, X Canal Bridge \$1,000,000 to \$2,500,000			Federal

3	14367	SH-55	8/25/2020
SH-55, Goose Lake Road Reconstruction Slope Repair \$100,000 to \$250,000			Federal



Board Agenda Item ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name Monica Crider, P.E.	Presenter's Title Contracting Services Engineer	Initials MC	Reviewed By LSS
Preparer's Name Chaz Fredrickson	Preparer's Title Consultant Services Proj Manager	Initials CF	

Subject

REPORT ON PROFESSIONAL SERVICES AGREEMENTS AND TERM AGREEMENT WORK TASKS

Key Number N/A	District N/A	Route Number N/A
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Background Information

For all of ITD:

Consultant Services processed thirty-six (36) new professional services agreements and work tasks totaling **\$10,761,554** and five (5) supplemental agreements to existing professional services agreements totaling **\$656,946** from June 24, 2020 through July 28, 2020.

New Professional Services Agreements and Work Tasks

<i>Reason Consultant Needed</i>	<i>District</i>								<i>Total</i>
	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>HQ</i>		
Resources not Available									
Public Involvement			2						2
Environmental			2				1		3
Surveying	1								1
Construction	4	1	2		1	1			9
Planning				1		1	1		3
GIS					1				1
Design	1	1				1			3
Special Expertise Required							1		1
Local Public Agency Projects	2	4	3	1	0	3			13
Total	8	6	9	2	2	6	3		36



Board Agenda Item

ITD 2210 (Rev. 10-13)

For ITD District Projects:

Twenty-three (23) new professional services agreements and work tasks were processed during this period totaling **\$8,502,938**. Three (3) supplemental agreements totaling **\$482,579** were processed.

District 1

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 90, Blue Creek Bay Bridge, Kootenai County	Resources not available: Construction	Construction Engineering, Inspection, Sampling and Testing Services: 2020 Phase II	Individual Project Solicitation	HDR Engineering	Prev: \$1,451,315 This: \$479,523 Total: \$1,930,838 Board Approved \$2.0M during May 2020 Meeting
US 95, Junction SH 53 Interchange, UPRR Bridge, Kootenai County	Resources not available: Construction	Construction Engineering, Inspection, Sampling and Testing Services, Year 2	Individual Project Solicitation	HMH, LLC	Prev: \$1,415,645 This: \$1,087,942 Total: \$2,503,587 Board Approved \$3.5M during March 2019 Meeting
US 95, Garwood Road Grade Separation and Frontage Roads, Kootenai County	Resources not available: Construction	Construction Engineering, Inspection, Sampling and Testing Services, Year 1	Individual Project Solicitation	HMH, LLC	\$757,314
US 2, Rockfall Mitigation; D1 Rockfall Hazards Evaluation	Resources not available: Construction	Rockfall Hazard Evaluation Services	RFI from Term Agreement	Landslide Technology	\$30,605
SH 53, Pleasant View Interchange, Kootenai County	Resources not available: Surveying	SH-53 LIDAR Mapping	Direct from Term Agreement	Aero-Graphics	\$5,152
US 2, BNSF RR Underpass, Sandpoint	Resources not available: Design	Develop Alternate Soldier Pile Wall Design	Direct from Term Agreement	American Geotechnics	\$18,587

District 2

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
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Board Agenda Item

ITD 2210 (Rev. 10-13)

US 95, Milepost 188 Rockslide Mitigation, near Riggins	Resources not available: Construction	Emergency Slope Stability Monitoring	Direct from Term Agreement	David Evans and Associates	\$86,486
US 95, Milepost 188 Rockslide Mitigation, near Riggins	Resources not available: Design	Rock Slide Mitigation Services	RFI from Term Agreement	WHPacific	\$494,080

District 3

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 55, Smith's Ferry to Round Valley	Resources not available: Construction	Engineer of Record Services – Phase 1	Individual Project Solicitation	Forsgren Associates	Prev: \$1,816,806 This: \$144,954 Total: \$1,961,760 Board Approved \$1.98M during February 2019 Meeting
I 84, Ustick Road Overpass and Middleton Road Overpass, Canyon County	Resources not available: Public Involvement	Public Involvement Services during Construction	Individual Project Solicitation	Rosemary Brennan Curtin, Inc	\$377,835
SH 55, Smith's Ferry to Round Valley	Resources not available: Construction	Inspection of Rock Blasting Operations	RFI from Term Agreement	McMillen Jacobs Associates	\$295,968
SH 44, Intersection of SH 16 to Linder Road, Ada County	Resources not available: Environmental	Addendum to Cultural Report	Direct from Term Agreement	Bionomics Environmental	\$5,815
SH 55, Donnelly to Deinhard, Valley County	Resources not available: Public Involvement	Public Involvement Services	Direct from Term Agreement	Rosemary Brennan Curtin, Inc	\$21,451
SH 55, Snake River Bridge, Marsing	Resources not available: Environmental	Mitigation for Adverse Effects to Historic Resources	Direct from Term Agreement	Stevens Historical Research	\$14,466

District 4

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
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Board Agenda Item

ITD 2210 (Rev. 10-13)

US 93, Perrine Bridge Asset Plan	Resources not available: Planning	Develop a Comprehensive Asset Management Plan for the Perrine Bridge	Individual Project Solicitation	Burgess & Niple	\$247,589
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District 5

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
Statewide Asset Attribute Inventory	Resources not available: GIS	Vehicle-Based Data Collection and GIS Data Extraction	Individual Project Solicitation	CycloMedia Technology	\$2,500,000 Board Approved \$2.5M during June 2020 Meeting
US 26, Puzzle to Milepost 283, Bingham/Butte Counties; I 86, Raft River to Rockland Interchange 36, Power County	Resources not available: Construction	Materials Testing and Inspection Services During Construction	Individual Project Solicitation	Strata	\$260,760

District 6

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
Junction University Boulevard (Interchange 332); SH 33 Junction US 20 (Interchange 333), Rexburg	Resources not available: Design	Interchange Design Support Services	Individual Project Solicitation	Horrocks Engineers	\$421,681



Board Agenda Item

ITD 2210 (Rev. 10-13)

I 15, FY20 D6 Ballast Stabilization	Resources not available: Construction	Sampling and Testing Services during Construction	RFI from Term Agreement	Connect Engineering	\$182,265
US 93, Pashimeroi River Bridge, Custer County	Resources not available: Planning	Bridge Concept Study	Direct from Term Agreement	WSP USA	\$99,837

Headquarters

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
FY20/FY21 ITS Operations; FY20 Traveler Information Services	Special Expertise Required	511 Traveler Information System Operation and Maintenance, Year 3	Sole Source	Castle Rock Associates	Prev: \$1,490,327 This: \$797,142 Total: \$2,287,469 Board Approved \$2.4M during August 2019 Meeting
FY20 Biological and Environmental Services	Resources not available: Environmental	Assist with Preparation of Programmatic Biological Assessment	Direct from Term Agreement	Clay Fletcher Consulting	\$74,375
FY20 Bridge Planning and Scoping	Resources not available: Planning	Feasibility Study	Direct from Term Agreement	HDR Engineering	\$99,111

Supplemental Agreements to Existing ITD Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
1	Pleasant View Road and SH 53, Grade Separation	HDR Engineering	11/2011, Complete Design from Existing Preliminary Design through PS&E	Additional Design Services Necessary to Purchase Right of Way and Revise PS&E	Prev: \$2,582,880 This: \$202,921 Total: \$2,785,801 Board Approved \$3.1M during October 2019 Meeting
1	FY19c D1 Bridge Repair	J-U-B Engineers	4/2019, Construction Engineering,	Additional Inspection and Testing Services	Prev: \$625,700 This: \$79,731 Total: \$705,431



Board Agenda Item

ITD 2210 (Rev. 10-13)

			Inspection, Sampling and Testing Services		
HQ	FY19/FY20 Local and Off System Bridge Inspection; FY19/FY20 State Highway System Bridge Inspection	Forsgren Associates	4/2019, Bridge Load Rating Services	Additional Load Rating Services	Prev: \$287,692 This: \$199,927 Total: \$487,619

For Local Public Agency Projects:

Thirteen (13) new professional services agreements totaling **\$2,258,616** were processed during this period. Two (2) supplemental agreements totaling **\$174,367** were processed.

<i>Project</i>	<i>Sponsor</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
Intersection of Pleasant View Road and Prairie Avenue, Post Falls Highway District	Post Falls Highway District	Construction Engineering, Inspection, Sampling and Testing Services	RFI from Term Agreement	J-U-B Engineers	\$181,226
6 th Street; South Fork Coeur d'Alene River Bridge, Wallace	City of Wallace	Bridge Design, Phase II: Completion of Design through PS&E	Individual Project Solicitation	HMH, LLC	Prev: \$451,100 This: \$377,036 Total: \$828,136
Southwick Road Safety Improvements, Nez Perce County	Nez Perce County	Construction Engineering and Inspection Services	RFI from Term Agreement	David Evans and Associates	\$157,665
Snake River Avenue Demolay Trail, Lewiston	City of Lewiston	Pathway Design Services	Direct from Term Agreement	Horrocks Engineers	\$48,652
FH 60, Salmon River Road	Idaho County	Construction Engineering and Inspection Services	RFI from Term Agreement	H.W. Lochner	\$107,555
Lake Road Safety Improvements, Grangeville Highway District	Grangeville Highway District	Roadway Design Services through PS&E	RFI from Term Agreement	HMH, LLC	\$184,271
Franklin Boulevard and 3 rd North Freight Improvements, Nampa	City of Nampa	Roadway Design, Phase I: Concept Design and Public Involvement Services	Individual Project Solicitation	Parametrix	\$168,481
FY20 Capital Maintenance, Ada County Highway District	Ada County Highway District	Construction, Engineering, Inspection, Sampling and	RFI from Term Agreement	Keller Associates	\$334,624



Board Agenda Item

ITD 2210 (Rev. 10-13)

		Testing Services, Phase 1			
Stoddard Path Extension Phase 1 & 2, Nampa	City of Nampa	Construction, Engineering and Inspection Services	RFI from Term Agreement	T-O Engineers	Prev: \$99,400 This: \$49,793 Total: \$149,193
Crestview Road Rehabilitation, Phase 1, Hillsdale Highway District	Hillsdale Highway District	Roadway Design through PS&E	Individual Project Solicitation	Forsgren Associates	\$287,375
Idaho Falls Citywide Microsurfaces	City of Idaho Falls	Materials Testing and Inspection Services	Direct from Term Agreement	Connect Engineering	\$14,262
North 500 West Reconstruction, Teton County	Teton County	Roadway Design through PS&E	Individual Project Solicitation	Civil Science	\$261,953
Intersection of 17 th Street and Rollandet, Idaho Falls	City of Idaho Falls	Project Development Services	Direct from Term Agreement	Precision Engineering, LLC	\$85,723

Supplemental Agreements to Existing Local Professional Services Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
1	Intersection of Meyer Road and Boekel Road, Rathdrum	David Evans and Associates	5/2017, Roadway Design through PS&E	Relocating Intersection Improvements Away from Impact Area	Prev: \$303,532 This: \$144,167 Total: \$447,699
5	Groveland Road; SH 39 to US 26/Pioneer Road	Keller Associates	8/2019, Construction Engineering, Inspection, Sampling and Testing Services	Additional Inspection and Testing Services	Prev: \$225,664 This: \$30,200 Total: \$255,864

Recommendations

For Information Only

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name Justin Collins	Presenter's Title Financial Mgr., FP&A	Initials JC	Reviewed By LSS
Preparer's Name Nathan Hesterman	Preparer's Title Sr. Planner - Programming	Initials ndh	

Subject

Monthly Reporting of Federal Formula Program Funding Through July		
Key Number N/A	District N/A	Route Number N/A

Background Information

Idaho received \$286.6 million of obligation authority through September 30th via an appropriations act signed on December 20, 2019. This includes \$936,200 of *Highway Infrastructure General Funds* carried over from last year in the Transportation Management Area. On February 13th we also received \$14.1 million of *Highway Infrastructure General Funds*. \$4.6 million earmarked toward bridges will not be used until FY 2023. Obligation authority through September 30th (365/365^{ths}) is \$296.1 million which corresponds to \$297.0 million with match after a reduction for prorated indirect costs. Idaho will receive notification of Redistribution of Obligation Authority Not Used By Other States on or around August 31st.

Idaho has received apportionments via notices through February 13th of \$331.7 million. This includes *Redistribution of Certain Authorized Funds* and *Highway Infrastructure General Funds*. Currently, obligation authority is 90.7% of apportionments.

The exhibits on the following page summarize these amounts and show allotments and remaining funds by program through September 30, 2020.

Recommendations

For Information

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Exhibit One Actual Formula Funding for FY2020

Per FAST Tables – Total Year	
Federal Aid Only	\$317,314
Including Match	\$344,009
Per Apportionments – Total Year	
Federal Aid Only	\$331,650
Including Match	\$359,552
Obligation Limits through 9/30/2020	
Federal Aid Only	\$296,136
Less prorated \$25M indirect costs w/Match	\$296,982

- Notes:
1. All dollars in Thousands
 2. 'Approved Program' amounts from the FY 2020 Board Approved Program (Sky Blue Book).
 3. Apportionment and Obligation Authority amounts reflect available funds via federal notices received through February 13, 2020.

Exhibit Two Allotments of Available Formula Funding w/Match and Amount Remaining

Program	Allotted Program Funding through 9/30/2020	Program Funding Remaining as of 7/31/2020
All Other SHS Program	\$163,376	(\$2,382)
GARVEE Formula Debt Service*	\$62,318	(\$29)
State Planning and Research*	\$7,076	\$557
Metropolitan Planning*	\$1,941	\$0
Railroad Crossings	\$1,941	\$1,825
Transportation Alternatives (Urban/Rural)	\$3,571	\$283
Recreational Trails	\$1,540	\$1,593
STBG - Local Urban	\$8,333	\$348
STBG - Transportation Mgt. Area	\$11,558	\$833
Transportation Alternatives (TMA)	\$432	\$0
STBG – Local Rural	\$13,720	\$1,978
Local Bridge	\$9,462	\$6,913
Off System Bridge	\$3,676	(\$3,218)
Local Safety	\$8,038	\$584
Total (excluding indirect costs)	\$296,982	\$9,285

- Notes:
1. All dollars in Thousands.
 2. Allotments based on the FY 2020 Board Approved Program (Sky Blue Book).
 3. Funding amounts include match and reflect total formula funding available (excluding indirect costs).
 4. Data reflects both obligation and de-obligation activity (excluding indirect costs) through July 31st.
 5. Advanced construction conversions of \$57.4 million are outstanding for FY 2020.
- * These programs are provided 100% Obligation Authority. Other programs are reduced accordingly.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 10 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Lisa Losness	Grants/Contracts Officer	LL	LSS
Preparer's Name	Preparer's Title	Initials	
Lisa Losness	Grants/Contracts Officer	LL	

Subject

Drugged Driving Initiatives		
Key Number	District	Route Number

Background Information

The Office of Highway Safety has recently worked with the Office of Drug Policy to come up with a public service announcement focused on marijuana use and driving. This partnership will help get the word out to the target demographic, using a platform that many in this age group use called Twitch. A preview of the message will be provided at the Board Meeting.

Another initiative is the Drug Recognition Evaluation program, which is overseen by the State Impaired Driving Coordinator, Sgt. Chris Glenn out at Idaho State Police. This will be an overview of the program, how many we have in Idaho, and the future of the program with call outs.

Recommendations

For information.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 8/20/2020Consent Item ☐Information Item ☐Amount of Presentation Time Needed 15

Presenter's Name Robert Beachler	Presenter's Title Sr. Transportation Planner	Initials RB	Reviewed By LSS
Preparer's Name Robert Beachler	Preparer's Title Sr. Transportation Planner	Initials RB	

Subject

Updating the Guide for Utility Management to Incorporate Telecommunications Facilities		
Key Number	District	Route Number

Background Information

This item is being presented for informational purposes.

The Guide for Utility Management (GUM) provides information and guidance to ITD staff regarding the coordination and administration of utility facilities installation, relocation and adjustment within the right-of-way of the State Highway System.

- Current GUM covers utilities that are regulated by the Idaho Public Utilities Commission
- Idaho Statue 62-701 regulates the right to use of right-of-way for telephone lines, but does not address broadband and wireless telecommunications
- Integrating a new chapter in the GUM to address private sector for-profit telecommunications facilities will provide guidance and procedures to staff

Protecting Idaho Rights-of-Way for transportation purposes while accommodating broadband and wireless facilities will be discussed. The Division of Highways and Enterprise Technology Services are developing a system to track the location of utilities and encroachment permits using Geographic Information Systems.

Attachment: Updating the Guide for Utility Management to Incorporate Telecommunications Facilities
attach1.ppt

Recommendations

This item is being presented for informational purposes.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

Guide for Utility Management Update

August 20, 2020



YOUR *Safety* • • • ► YOUR *Mobility* • • • ► YOUR *Economic Opportunity*

AGENDA

- **GUIDE FOR UTILITY MANAGEMENT (GUM)**
- **UPDATING GUM**
- **PROTECTING STATE RIGHT-OF-WAY**
- **SUPPORT FOR GOVERNOR'S BROADBAND INITIATIVE**
- **CONCLUSION**



GUIDE FOR UTILITY MGMT (GUM)

The GUM provides information and guidance for ITD staff regarding the coordination and administration of utility facilities within the right-of-way of the State Highway System

Guide for Utility Management



January 2012



GUIDE FOR UTILITY MGMT *(cont.)*

- ITD's "Utility Accommodation Policy Edition July 2003" is referenced in IDAPA 39.03.43 and therefore enforceable as law
- This policy specifies the manner in which utility installations are to be made within the ROW of the State Highway System
- GUM is to be used in conjunction with ITD Manuals



UPDATING GUM FOR TELECOM

- Current GUM address utilities that are regulated by the Idaho Public Utilities Commission
- Update and clarify GUM due to demands of technology
- ID statutes allow telephone companies to install telephone lines along highways



Credit: the-electric-orphanage.com



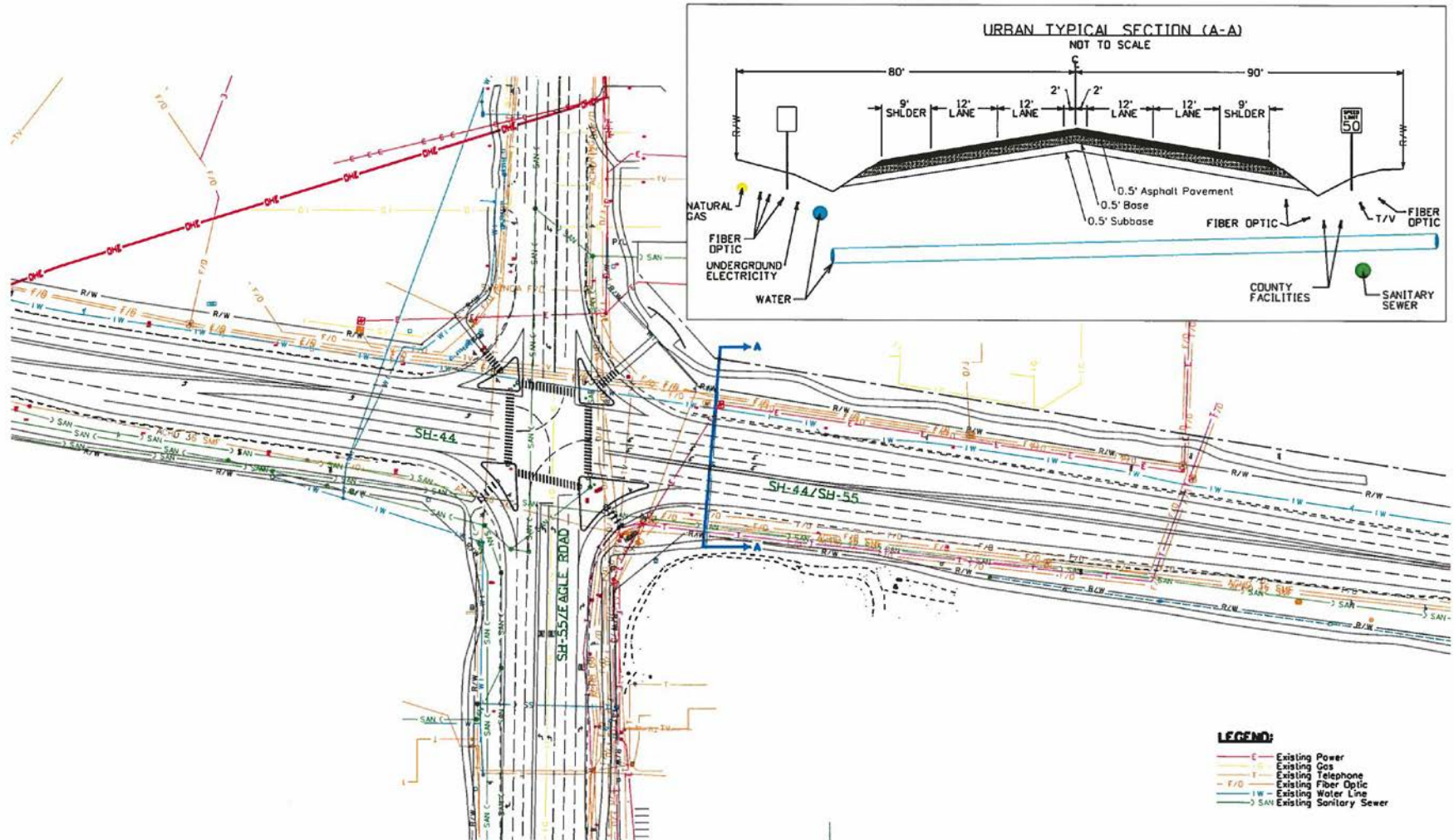
PROTECTING RIGHT-OF-WAY (ROW)

- Federal and state law mandates that Idaho shall manage the state's rights-of-way for transportation purposes
- In certain circumstances, ITD may allow non-transportation related, third-parties to install infrastructure within its rights-of-way
- Demand for right-of-way is high



TYPICAL UTILITY PLAN SHEET

TYPICAL URBAN UTILITIES



PROTECTING ROW *(cont.)*

Two reasons why these corporations wish to use ITD's rights of way, instead of private property:

- 1) the rights-of-way tend to be more direct between various locations; and
- 2) the anticipation that public rights-of-way cost less than installing such infrastructure on private property



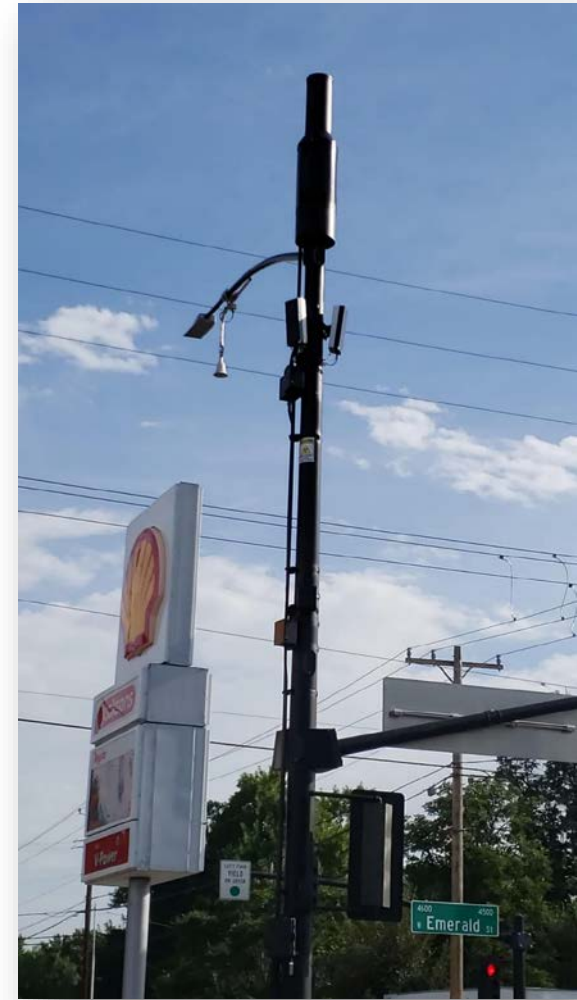
RIGHT-OF-WAY ACCESS

- 47 §U.S.C. 253 “Removal of Barriers to Entry”
- Grants the state the authority to manage the public ROW or to require fair and reasonable compensation
- **Competitively neutral, has nondiscriminatory basis, and publicly disclosed**



FAIR MARKET VALUE

- 23 CFR section 710.403 requires reasonable compensation from internet providers
- “Current fair market value must be charged for the use or disposal of all real property interests if those real property interests were obtained with Title 23, United States Code, funding...”



TELECOM FACILITIES IN ROW

ITD is seeking a balanced approach:

- Protect transportation corridors
- Efficient transmission of telecommunications
- Cooperate with private corporations who wish to use this vital and limited resource



Verizon 5G Small Cell Facility



Credit: stuff.co.nz



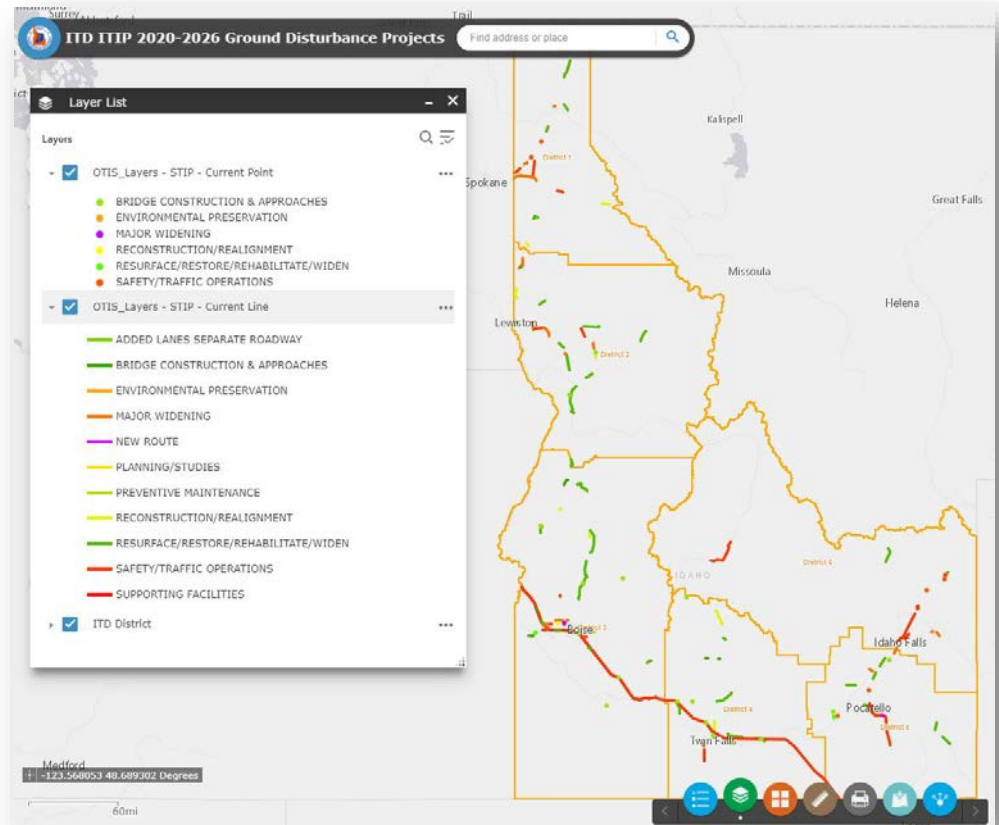
SUPPORT FOR BROADBAND INITIATIVE

- Updating the GUM is consistent and supports the Governor's Initiative
- ITD is coordinating with Idaho Public Utilities Commission and Department of Commerce



SUPPORT FOR BROADBAND (cont.)

- In January 2020 the Division of Highways sent an outreach letter to telecom companies
- Coordinate with ITD to accommodate future expansion of broadband infrastructure



SUPPORT FOR BROADBAND *(cont.)*

- Telecoms were encouraged to review these future projects and coordinate with District Planning & Scoping
- Supports “DIG ONCE” goals



Credit: WV Division of Highway



TRACKING UTILITIES IN ROW

The screenshot displays the ArcMap interface for 'D1 ITS Fiber Editing'. The map shows a network of fiber optic routes overlaid on an aerial view of a suburban area. The routes are color-coded: red for OH Fiber Cable, blue for UG Fiber Cable, and green for Mixed. The routes are labeled with IDs such as WA-CDA 10, WA-CDA 11, WA-CDA 12, WA-CDA 13, WA-CDA 14, WA-CDA 15, and WA-CDA 16. The left pane shows the 'Table Of Contents' with a 'Layers' list including 'FiberVaults', 'HHsITDROW_IDSTPNAD83', 'HHsITDROW', 'HHs ITD ROW Northern Idaho', 'D1_ATR_WIM_Locations', 'ITD 511 Camera & RWIS Service', 'I90_FiberHH_IDSTP_W_NAD83', 'I90_FiberHH', 'ITDFBVaultsIDSTPNAD83', 'ITDFBFiberCableIDSTPNAD83', 'ITDFiberPunchList', 'Structure', 'Handhole', 'Vault', 'Manhole', 'Pulbox', 'FiberCable', 'New_I90_FiberConduit', 'I90_FiberConduitPleasantviewToKellogg', 'Conduit', 'StateHighwayUpdateFile', 'Mile Point Layers', 'Basemap', 'World Imagery', 'World Street Map', 'BingMapsAerial', 'BingMapshybrid', and 'BingMapshybrid'. The right pane shows the 'Create Features' window with a search bar and a list of features: 'FiberCable' (Mixed, OH Fiber Cable, UG Fiber Cable), 'Structure' (Handhole, Manhole, Vault, Pulbox), and 'Construction Tools' (Line). A 'Table' window is open in the foreground, showing a list of structures with columns: MATERIAL, Subtype Code, GLOBALID *, SHAPE *, and Name. The table contains 6 rows of data, with the first row highlighted in blue.

MATERIAL	Subtype Code	GLOBALID *	SHAPE *	Name
Handhole	(336AA78F-917D-45DA-85EF-B5D988B6C582)	Point	WA-CDA 10	
Handhole	(584C51E6-82CF-49EC-A025-BF23C89938EA)	Point	WA-CDA 11	
Handhole	(4C43D522-A9BC-4949-A697-A01B89CECB49)	Point	WA-CDA 12	
Handhole	(A4408A3D-F6B4-472A-947B-7CEECEFC2A7F)	Point	WA-CDA 13	
Handhole	(308D4CAB-47BC-4E9D-A580-2995C4E135A8)	Point	WA-CDA 14	
Handhole	(2730E90C-50A1-49D0-880A-5F1CB58004A8)	Point	WA-CDA 15	



CONCLUSION

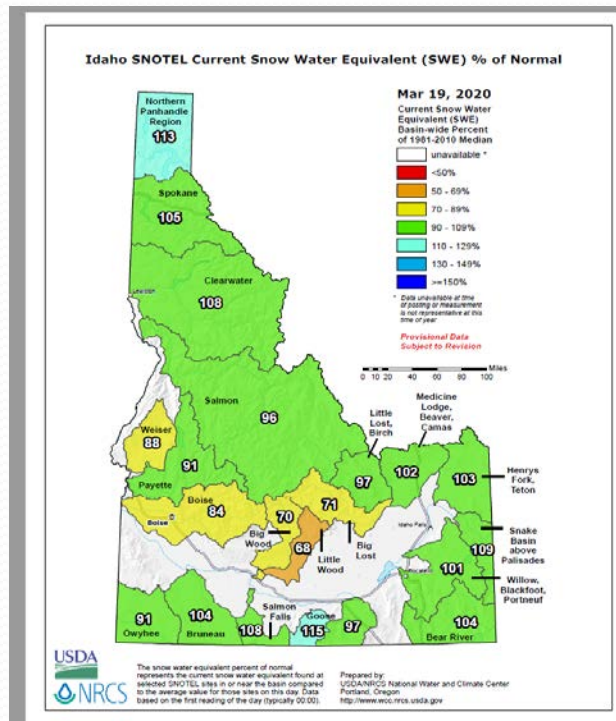
- 3 Types of Utilities: traditional PUC regulated; Broadband; 5G/Small Cell
- Reference Documents: IDAPA, 2003 Utility Accommodation Policy, 2012 Guide for Utility Management
- Sources for guidance: PUC regulations, FHWA regulations; FCC declaratory rulings
- Updating GUM will modernize and pull all of this together in one location



ITD District 2 Transportation Board Meeting August 20 2020

District Engineer Report
Doral J. Hoff, PE

Better than Average Winter?



- 108% in the Clearwater Basin
- 96% in the Salmon Basin
- Lewiston set new record (29") for snow in February

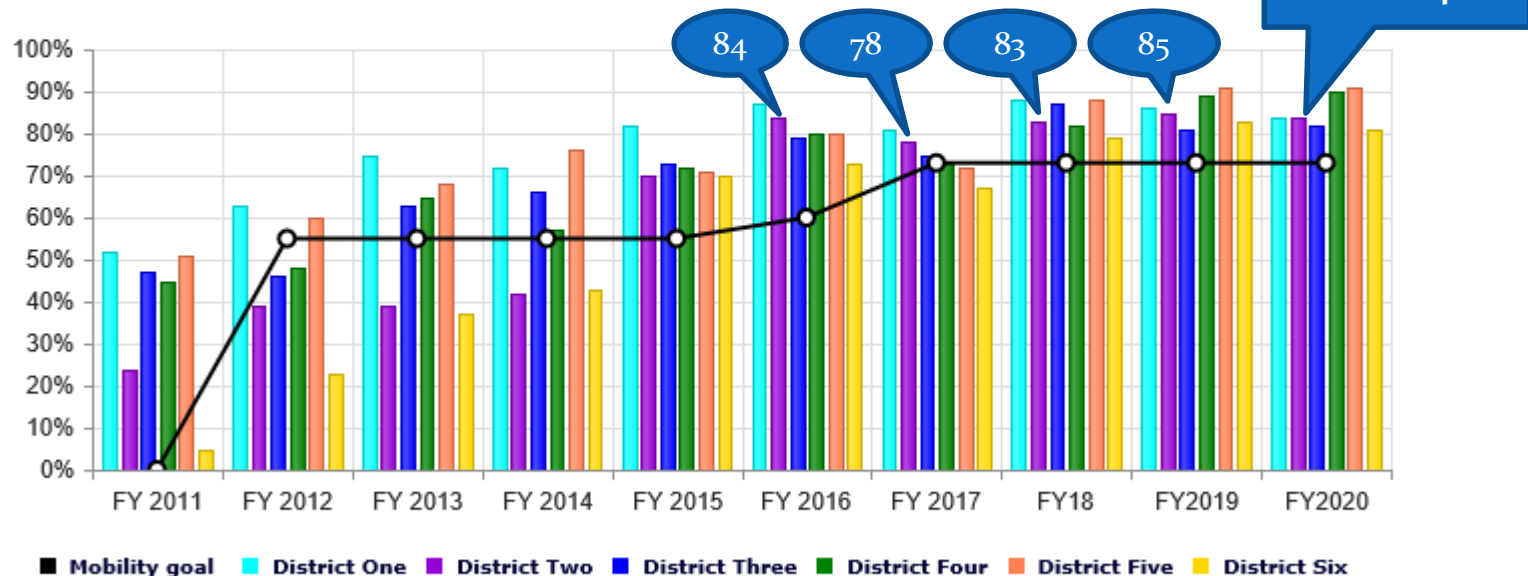
Maintenance

Mobility District Comparisons

FY2020 goal 73% Mobility or better

Updated 03/09/2020

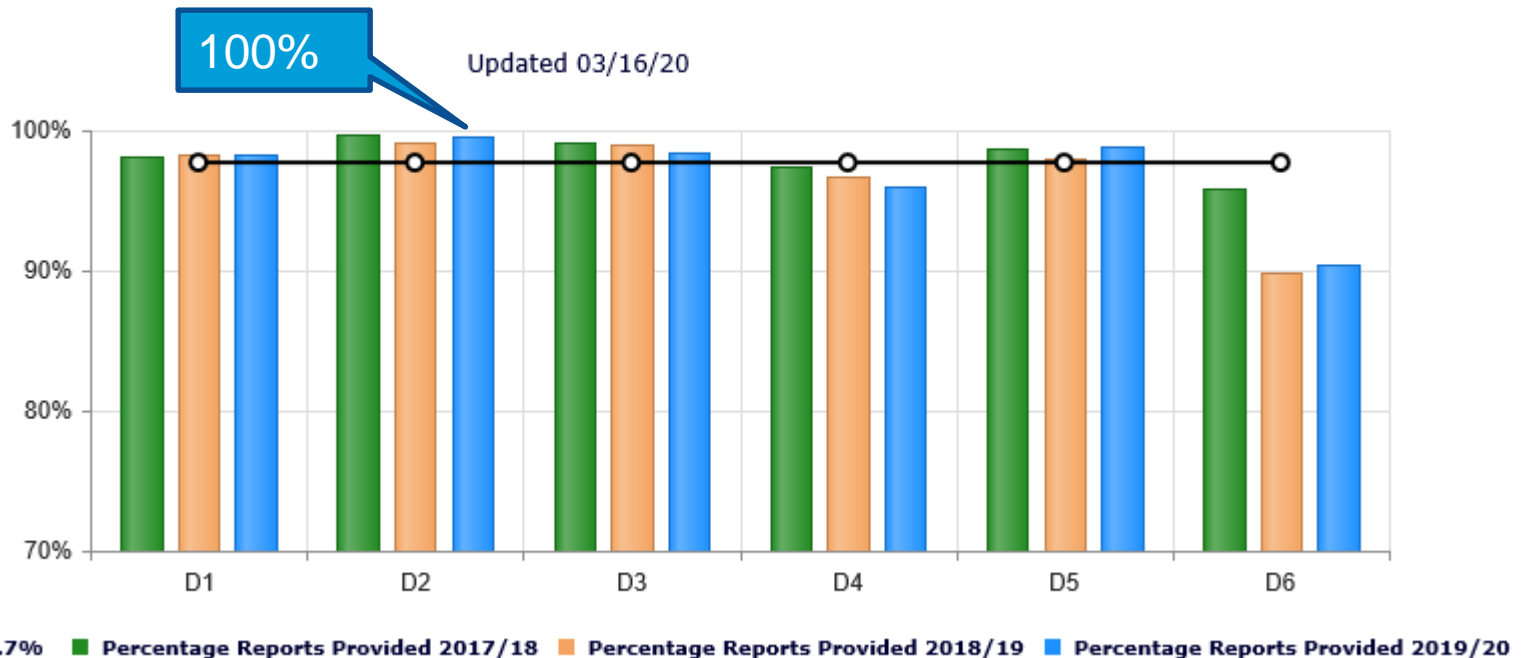
3619 events recorded for 55779 hours tracked in FY2020 Season



Maintenance

Percentage of on-time scheduled winter road reports

Scheduled Reporting District Breakout



District 2 Staffing Plan

- District 2 Staffing Levels
- 2015 159 Positions
- 2016 149 Positions
- 2017 147 Positions (with positions held open)
- 2018 146 Positions (with positions filled)
- 2019 144 Positions (6 Vacancies)
- 2020 155 Positions (4 Vac, 4 add OPS, 6 DECON, 1 DECom)

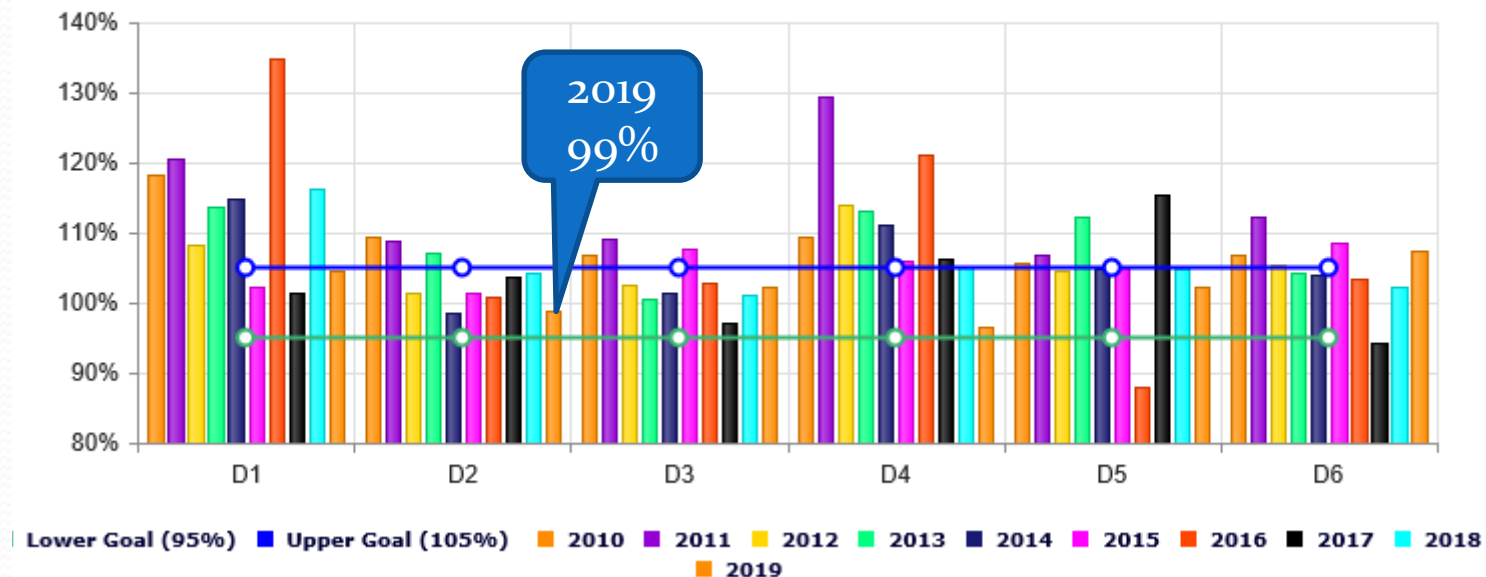
Project Delivery

- 12 of 12 FY18 projects delivered (+ 1) by 9/30/17
 - 8 of 9 FY19 projects delivered (+2) by 9/30/18
 - 8 of 9 Draft FY20 projects delivered by 9/30/19
 - 8 of 13 FY21 delivered by 3/31/20
-
- Thorncreek to Moscow Project
 - Delivery Challenges

Construction

Final Construction Cost as a % of Contract Award

(Note: Historical percentages are subject to change following the final resolution of post-project contract claims and disputes.)



Things We'll be working on....

Construction Highlights:

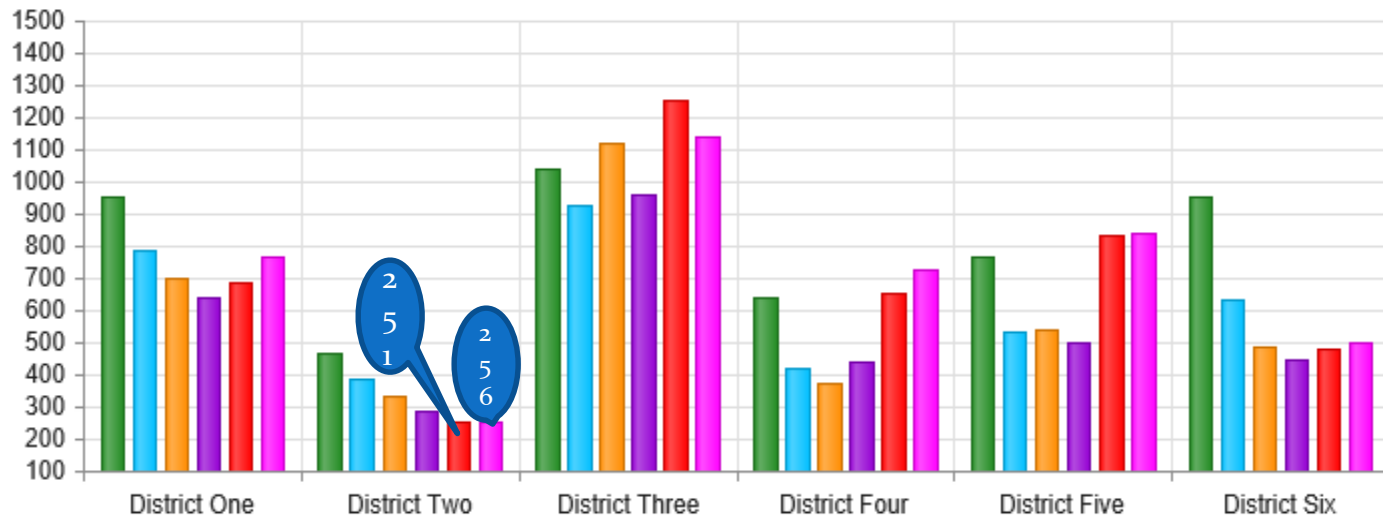
- US-95, Yr. 2 Culdesac Canyon Passing Lane Phase II
- SH-3, N. Bovill West Fork Potlatch River Bridge
- US-95, Shebang Creek Bridge
- SH-14, Whiskey Creek Fish Passage
- US-95, Culdesac to Mission Creek Bridge
- US-95, Webb Road to Aspen Lane
- SH-8, Bovill to Ruby Creek Bridge
- US-12, District Wide Seal Coats

Things We'll be working on (cont)

- Delivering our FY21 projects by Sept 30, 2019
- Preparing our trucks for next winter
- Refining winter maintenance efforts / reducing costs
- Summer maintenance: cleaning drainage, repairing bridge decks, repairing guardrail, patching potholes, signage, and pavement markings

District three year totals for accident on adverse conditions

■ Three year total FY2011-13 ■ Three Year total FY2012-14 ■ Three year total FY2013-15 ■ Three year total FY2014-16
■ Three year total FY2015-17 ■ Three year total FY2016-18



CoronaVirus

What we have done in D2

- Our DECON Teams are back working in office or on a construction project
- Four people are working remotely
- Regimental Cleaning of door handles, key boards, mouse(s), phones
- Reception/Supply/Shop are working rotating schedule & remote in field



US 95 UPDATE

Jared Hopkins and Janet Zarate



Questions



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020Consent Item ☐Information Item ☐Amount of Presentation Time Needed 10 minutes

Presenter's Name Jared Hopkins	Presenter's Title D2 Operations Engineer	Initials	Reviewed By
Preparer's Name Janet Zarate	Preparer's Title D2 Material Engineer	Initials JZ	

Subject

US-95, MP 188 Rock Slide Mitigation, near Riggins		
Key Number 23078	District Two	Route Number US095

Background Information

A large rock slide recently occurred on US95 in District 2 near Riggins on July 3rd, 2020. US95 was opened to traffic on the temporary road around the base of the slide for daylight only traffic on July 27th, 2020 and 24 hour traffic on August 4th, 2020. Telemetry equipment for remote monitoring of the slope has been in place since August 3rd, 2020.

This presentation will provide an update on the progress of the contract for slope stabilization. The contract was advertised on July 24th, 2020. An addendum addressing naturally occurring asbestos (NOA) is scheduled to be posted on August 11th, 2020. The bidders will be given up to 7 calendar days to submit their bids electronically.

Recommendations

For information only.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 10 Minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Ramón S. Hobdey-Sánchez	GAPM	RSBS	MLM
Preparer's Name	Preparer's Title	Initials	LSS
Ramón S. Hobdey-Sánchez	GAPM	RSBS	

Subject

2020-2021 ITD Administrative Rulemaking

Key Number	District	Route Number

Background Information

This agenda item contains 2 sections:

- 1) ITD's 2 proposed rulemakings for the 2021 legislative session; and
- 2) The rules reauthorization process for ITD's 7 fee rules.

Section 1

The Idaho Transportation Department is bringing forward 2 proposed rule changes this year. These are standalone rulemakings. Each rule has gone through the negotiated rulemaking process and are now ready to advance to the formal temporary and proposed rulemaking stage.

The 2 draft rule chapters are:

39.02.60 – Rules Governing License Plate Provisions

- The proposed modifications align the rule with changes brought to the Specialty License Plate Program, pursuant to [SB1349a-2020](#).
- This rule was negotiated on June 18, 2020.
- The open comment period was June 3-24, 2020.
- This rule is being advanced to the formal *Temporary & Proposed* rulemaking process.
- The temporary effective date will be 1/1/2021 based on SB1349a-2020.
- The Notice will be published in the October Bulletin.
- DFM approved the proposed rule changes on 8/5/20.

39.02.71 – Rules Governing Driver's License Violation Point System

- This rule change adds a new violation for distracted driving and updates the points table for moving violations and assessed points, pursuant to [HB614-2020](#).
- This rule was negotiated on June 18, 2020.
- The open comment period was June 3-24, 2020.
- This rule is being advanced to the formal *Temporary & Proposed* rulemaking process.
- The temporary effective date will be 7/1/2020 based on HB614-2020.
- The Notice will be published in the October Bulletin.
- DFM approved the proposed rule changes on 8/5/20.

Section 2

ITD is working through a 2nd year of reauthorizing the Department's administrative rules. ITD has 44 total rules (37 non-fee and 7 fee). None of the Department's rules were rejected during the 2020 legislative session, so the 37 non-fee rules automatically became temporarily effective at *sine die* (3/20/2020) with the full force-and-effect of the law.



Board Agenda Item

ITD 2210 (Rev. 10-13)

However, fee-rules require a more rigorous process and threshold. In the [Special Edition of the April 2020 Idaho Administrative Bulletin](#), ITD published a "Notice of Omnibus Rulemaking - Adoption of Temporary Rule" for the Department's 7 fee-rules (effective 3/20/2020). As the next step in the formal reauthorization rulemaking process, ITD now needs to advance these 7 fee-rules to the proposed rulemaking stage and subsequently the pending rulemaking stage to ensure review by the 2021 Idaho Legislature.

Important to note, is that these rules are being advanced with no changes as this is simply to ensure that the rules are reauthorized with the full force-and-effect of the law. ITD's 7 fee-rules are:

- [39.02.04: Rules Governing Manufacturer & New Vehicle Dealer Hearing Fees](#)
- [39.02.05: Rules Governing Issuance of Certificate of Title](#)
- [39.02.22: Rules Governing Registration and Permit Fee Administration](#)
- [39.02.26: Rules Governing Temporary Vehicle Clearance for Carriers](#)
- [39.02.41: Rules Governing Special Provisions Applicable to Fees for Services](#)
- [39.02.60: Rules Governing License Plate Provisions](#)
- [39.03.03: Rules Governing Special Permits – General Conditions and Requirements](#)

The Department's "Notice of Omnibus Rulemaking - Proposed Rulemaking" for these fee-rules will be published in the September 2020 Special Edition of the Idaho Administrative Bulletin.

Recommendations

Please see the 2 different rulemaking resolutions on pages [107](#) and [110](#).

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

39.02.60 – RULES GOVERNING LICENSE PLATE PROVISIONS

000. LEGAL AUTHORITY.

This rule, establishing the policies used to administer Idaho's standard and specialized license plate programs, is adopted under the authority of Section 49-201, Idaho Code. (3-20-20)T

001. TITLE AND SCOPE.

01. Title. These rules are titled IDAPA 39.02.60 "Rules Governing License Plate Provisions." (3-20-20)T

02. Scope. This rule governs license plate provisions for standard license plates not otherwise detailed in Title 49, Idaho Code, and provisions for all specialty program license plates, personalized plates, and special eligibility plates. Subchapter A further establishes provisions for administering the exempt and undercover license plate programs not otherwise detailed in Title 49, Chapter 4, Idaho Code. (3-20-20)T

002. -- 009. (RESERVED)

010. DEFINITIONS.

01. Authorized Employees. Authorized employee as used in this rule means any non-salesperson or employee who is paid compensation for a minimum of thirty (30) hours each week, and appears on the records of the employer as an employee for which social security, income tax, and all deductions required by law have been made. (3-20-20)T

02. Exempt License Plate. Standard license plate issued to the entities described in Section 49-426(1), Idaho Code, which are exempt from payment of vehicle operating fees. (3-20-20)T

03. Exempt Personalized License Plate. An exempt plate which identifies the agency by a unique identifier specified by the agency that does not conform to the standard exempt identifier listed in Section 400; a plate wherein the serial number portion represents inventory control numbers, badge numbers, radio call signs, or other unique lettering or numbering schemes developed by the requesting agency; plates that are lettered and/or numbered to indicate a person's position in the hierarchy of an agency. (3-20-20)T

04. Furtherance or Pursuance of Business. Furtherance or pursuance of business as used in this rule or in Section 49-1627, Idaho Code, means any lawful use of a dealer or loaner plate by an authorized employee of a dealership for the movement of a vehicle to be sold, repaired or transferred from one (1) location to another. (3-20-20)T

05. Leased or Rented Vehicles. Leased or rented vehicles owned by the licensed dealer as used in Section 49-1627, Idaho Code, means vehicles titled in the name of the dealership which are leased or rented on a contractual basis to the public. (3-20-20)T

06. Undercover License Plate. A standard license plate issued upon application to the Department from an exempt agency with law enforcement authority. Undercover license plates will be randomly issued by the Department, and appear as a standard county plate. (3-20-20)T

07. Vehicles Not Held in Stock. Vehicles not held in stock for sale as used in Section 49-1627, Idaho Code, means vehicles titled in the name of the dealership or vehicles which cannot be titled or for which the dealership does not hold title. (3-20-20)T

08. Vehicles Sold. Vehicles which have been sold as used in Section 49-1627, Idaho Code, means vehicles for which a dealer has a signed contract of sale or other vehicles not belonging to the dealership. (3-20-20)T

011. LICENSE PLATE PROVISIONS FOR ALL LICENSE PLATES.

01. Plate Numbering and Lettering. The Idaho Transportation Department is authorized to assign unique plate letter/number spacing schemes and to use specific letter/number combination schemes as needed for the purpose of ensuring unique numbering systems for all license plate programs and to administer the provisions of this rule. (3-20-20)T

02. Plate Life Expiration Date. License plates will be valid for the period described in 49-443 (2) and will expire on the last day of the month, consistent with the month of the registration expiration. (3-20-20)T

012. PROOF OF REGISTRATION FOR NEW, REPLACEMENT, OR REISSUED LICENSE PLATES.

01. Proof of Registration Document. Upon receipt of payment for required registration and program fees proof of registration receipt document may be issued, indicating "license plates on order." This option will be used whenever license plates are manufactured after the registration transaction has been completed. The proof of registration receipt document will provide proof that the vehicle has been registered and fees have been paid, and the vehicle may be operated until new plates have been received by the registrant. At the discretion of the Department, more than one (1) proof of registration may be issued, if needed, in order to manufacture license plates. (3-20-20)T

02. Placement of Proof of Registration Document. The proof of registration receipt document will be displayed in the rear window or on the rear of the vehicle for which it is issued in a manner that is readily legible for a distance of twenty five (25) feet and will be legible throughout the duration of the permit. When issued to a convertible, motorcycle, or other vehicle in which it is not possible to display in the rear window, the proof of registration must be conspicuously displayed where the expiration date of the newly issued plate may be easily read at a distance of twenty five (25) feet, and where it is protected from exposure to weather conditions, which would render it illegible. (3-20-20)T

03. Issuance of Manually Completed Temporary Registrations When Automated System is Unavailable. Upon receipt of payment for required registration and program fees, the county may issue a manual temporary registration valid for thirty (30) days, through use of a temporary form provided by the Department, in the event the automated system is unavailable. When the system resumes normal operation, the county office will enter such registration information in the system, and produce the registration form and validation decals and mail to the registered applicant. The manual temporary registration form will be displayed in the rear window of the vehicle for which it is issued in a manner that is readily legible for a distance of twenty five (25) feet and will be legible throughout the duration of the permit. When issued to a convertible, motorcycle, or other vehicle in which it is not possible to display in the rear window, the temporary registration must be conspicuously displayed where the expiration date of the permit may be easily read at a distance of twenty five (25) feet, and where it is protected from exposure to weather conditions, which would render it illegible. (3-20-20)T

013. -- 099. (RESERVED)

100. LICENSE PLATE PROVISIONS FOR STANDARD PLATES.

01. County Designations. The county in which a vehicle is registered will be designated by a number and letter on license plates for passenger cars, pick-up trucks eight thousand (8,000) pounds and under gross weight, hearses, ambulances, wreckers, farm vehicles between eight thousand one (8,001) and sixty thousand (60,000) pounds gross weight, and recreational trailers. The county designators are as follows:

County Designations				
1A	- Ada	2A	- Adams	1B - Bannock
2B	- Bear Lake	3B	- Benewah	4B - Bingham
5B	- Blaine	6B	- Boise	7B - Bonner
8B	- Bonneville	9B	- Boundary	10B - Butte

1C	- Camas	2C	- Canyon	3C	- Caribou	4C	- Cassia
5C	- Clark	6C	- Clearwater	7C	- Custer	E	- Elmore
1F	- Franklin	2F	- Fremont	1G	- Gem	2G	- Gooding
I	- Idaho	1J	- Jefferson	2J	- Jerome	K	- Kootenai
1L	- Latah	2L	- Lemhi	3L	- Lewis	4L	- Lincoln
1M	- Madison	2M	- Minidoka	N	- Nez Perce	1O	- Oneida
2O	- Owyhee	1P	- Payette	2P	- Power	S	- Shoshone
1T	- Teton	2T	- Twin Falls	V	- Valley	W	- Washington

(3-20-20)T

02. Designation for Farm Vehicles. License plates for farm vehicles between eight thousand one (8,001) and sixty thousand (60,000) pounds gross weight will have the county designator, then a unique serial number followed by the letter “T”.

(3-20-20)T

03. Designation for Recreational Vehicles. License plates for recreational trailers will have the county designator, then a unique serial number followed by the letter “R”.

(3-20-20)T

04. Designations for Motor Homes. License plates for motor homes will have the county designator, then a unique serial number followed by the letter “M”.

(3-20-20)T

101. LICENSE PLATE PROVISIONS FOR RESTRICTED VEHICLE PLATES.

Per Section 49-402 (4), Idaho Code, the Idaho Transportation Department will provide restricted vehicle plates for issuance to all-terrain vehicles, utility type vehicles, and motorbikes. Idaho Transportation Department will provide these plates to county DMV offices and to the Idaho Department of Parks and Recreation (if needed). Per Section 49-443(1), Idaho Code, such plates will be four inch by seven inch (4” x 7”) plates, be printed with a combination of letters and numbers as determined by the department, and be printed in black on a white reflective background. Plates will be printed with “Idaho Restricted Vehicle” on the top and no other inscription. The plate will also have a decal placed in the lower left-hand corner indicating the year it is required to be re-placed. The plate will not be valid without the registration sticker, issued pursuant to Section 67-7122, Idaho Code, affixed to the lower right-hand corner of the plate. Idaho restricted vehicle plates may not be personalized.

(3-20-20)T

102. -- 149. (RESERVED)

150. VEHICLE DEALER LICENSE PLATES FORMATS.

01. Designation for Manufacturers Plates. Plates issued to manufacturers will bear the designation “MFR” and be numbered from nine thousand (9000) through nine thousand, nine hundred, ninety-nine (9999).

(3-20-20)T

02. Designation for Dealer Plates. Plates issued to dealers will bear the designation “DLR” and the sequential license plate number will be a maximum of two (2) digits.

(3-20-20)T

a. If a dealer is issued more than ninety-nine (99) plates, an alpha character will be placed in the first position, followed by a number.

(3-20-20)T

b. The dealer number will be a maximum of four (4) digits. No dealer number may be preceded by a zero (0): Dealer number one (1), plate number one (1): 1-01; Dealer number one thousand one (1001), plate number one hundred (100): 1001-A1.

(3-20-20)T

c. Dealer restricted vehicle plates will display the abbreviation “DLR” within the lower left hand box labeled “Restricted Vehicle”. The dealer validation sticker will be displayed within the box labeled “Dealer Validation Sticker”. (3-20-20)T

151. VEHICLE DEALER LICENSE PLATES RESTRICTIONS.

01. Restrictions. Restrictions on the use of manufacturer or dealer plates are provided for by Section 49-1627, Idaho Code. In addition, the following restrictions apply: (3-20-20)T

a. Authorized employees may operate vehicles displaying dealer plates only when operated in the furtherance of the dealer’s business. The authorized employee must carry an identification card issued by the dealer. The identification card will contain the employee name, dealership, date of issue, dealer number and signature of an authorized representative of the dealership and the signature of the employee. This use will be limited to normal business hours unless the operator is in possession of a letter from the dealer listing the specific reason for the after-hour use. (3-20-20)T

b. A manufacturer will not display manufacturer plates on vehicle types other than those manufactured by the manufacturer. (3-20-20)T

c. A new or used motorcycle dealer will not display motorcycle dealer plates on other vehicle types nor on a new motorcycle that the dealer is not enfranchised to sell. (3-20-20)T

d. A new vehicle dealer will not display new vehicle dealer plates on new vehicles that the dealer is not enfranchised to sell. (3-20-20)T

e. A new or used motorbike, all terrain vehicle, or utility vehicle dealer will not display dealer restricted vehicle plates on other vehicle types nor on any new motorbike, all terrain vehicle, or utility vehicle that the dealer is not enfranchised to sell. (3-20-20)T

f. Vehicles displaying a dealer restricted vehicle plate are not required to display the Idaho Department of Parks and Recreation Off-highway registration to be valid, but are required to be validated in the same manner as are standard dealer plates and display the required annual validation sticker on the restricted plate. Use will be permitted pursuant to Section 49-426 (3) and (4), Idaho Code. (3-20-20)T

g. A prospective purchaser will not have in his possession a vehicle belonging to a dealership after normal business hours without a letter of authority from the dealership. (3-20-20)T

h. A dealer or manufacturer will not display a dealer plate for purposes other than provided for by law or regulation. (3-20-20)T

02. Penalties. In addition to the penalties for violation of plate use provided for in Section 49-236, Idaho Code, a dealer or manufacturer may have his license to do business in Idaho suspended for a period not less than fifteen (15) days nor more than thirty (30) days. (3-20-20)T

152. VEHICLE DEALER LOANER PLATES.

01. Numbering. Plates will be numbered from LAA001 to LZZ999. (3-20-20)T

02. Surrender of Plates. If the dealership license becomes invalid, the dealer must surrender the registration and loaner plates that have been issued. There will be no refund of fees. (3-20-20)T

03. Vehicle Log. Dealerships will maintain a vehicle log of each vehicle on which a loaner plate is displayed. The log will be available for inspection by any peace officer or agent of the Department and contain the: (3-20-20)T

a. Vehicle Identification Number (VIN) or dealership stock number if such stock number can be traced to the vehicle's VIN; (3-20-20)T

b. Date(s) the plates were displayed on a vehicle; (3-20-20)T

c. Number printed on the plate displayed; (3-20-20)T

d. Name of person authorized to use the plate; and (3-20-20)T

e. Purpose for which vehicle was used. (3-20-20)T

04. Identification Card. The Department will provide an identification card, (registration) for each plate showing the: (3-20-20)T

a. Dealership name and address; (3-20-20)T

b. Number printed on the plate; (3-20-20)T

c. Calendar year for which the registration is valid; (3-20-20)T

d. Dealer number; (3-20-20)T

e. Date of issue; and (3-20-20)T

f. A place for the dealer's signature. (3-20-20)T

05. Letter of Authorization. Persons using the plate on loaner vehicles while waiting for their own vehicle to be repaired will have in their possession a letter of authorization or a document showing both the user and dealership name. The document or letter must be signed and dated by an authorized employee of the dealership. (3-20-20)T

06. Vehicle Use Donation for Civic and Charitable Events. Licensed dealers may authorize the use of their loaner plates when donating the use of vehicles held in their inventory for civic or charitable events. Such time period will not exceed thirty (30) days. The dealer will provide a letter of authorization to be carried in the vehicle and proof of current liability insurance, as required by Chapter 12, Title 49, Idaho Code. (3-20-20)T

07. User Fee. The dealer may charge the user a fee for vehicles held in stock for sale and provided to a customer of a dealership while the customer's vehicle is being repaired. (3-20-20)T

08. Fees. The fees charged for dealer loaner plates will be the same as the fees required by Section 49-402, Idaho Code, for new vehicles, and will be in addition to the current Emergency Medical Service (EMS) and plate fees. Applicants for new loaner plates received after January 1 will be charged one-twelfth (1/12) the annual fee required for a new vehicle for each month remaining in the licensing year, including the month of application. The annual EMS and plate fees are not prorated. (3-20-20)T

153. VEHICLE DEALER TRANSPORTER REGISTRATION AND PLATE.

01. Purpose. Utility and boat trailers that weigh under two thousand (2,000) pounds unladen may be moved by a manufacturer, dealer, or an employee of either, or by a transporter service contracted by the vehicle's manufacturer or dealer upon registration and payment of an annual fifteen dollar (\$15) transporter plate fee to the department, or by purchase of a single trip permit. These plates may be used only on boat trailers and utility trailers for demonstration purposes, and may be used while laden for demonstration purposes. (3-20-20)T

02. Numbering of Plates. Transporter plates will be numbered from PA1 TO PZ9999. Transporter plates are required to be displayed on the rear of the trailer. (3-20-20)T

03. Renewal of Plates. The transporter registration and plate are valid for one (1) year from January 1 through December 31 and may be renewed by use of a registration sticker showing the year of validation. (3-20-20)T

04. Use of Plates. Transporter plates may be moved by registrants from one (1) utility or boat trailer weighing under two thousand (2,000) pounds unladen to another trailer meeting this criteria during the current registration period. Vehicles towing a laden trailer displaying a transporter plate must be registered within the appropriate gross vehicle weight category for the combined load. (3-20-20)T

05. Possession of Registration. When transporting a vehicle displaying a transporter plate, the operator of a towing vehicle will carry the transporter registration in the towing vehicle at all times. (3-20-20)T

06. Violations. Violations of this section include: (3-20-20)T

a. Display of a transporter plate on any vehicle not required to be registered under this Section; and (3-20-20)T

b. Display of a transporter plate on a vehicle not lawfully under the control of the registration holder. (3-20-20)T

07. Penalties: (3-20-20)T

a. Violation of this section will be a misdemeanor as provided for by Section 49-236, Idaho Code; and (3-20-20)T

b. The plate and registration of anyone who displays a transporter plate other than provided for by this section may be canceled. (3-20-20)T

154. PROVISIONS FOR WRECKER PLATES.

01. Purpose. Wrecker plates are for the exclusive use of businesses engaged in the towing of a wrecked, abandoned, salvaged, or disabled motorized vehicle. Plates will not be used on vehicles being repossessed. (3-20-20)T

02. Numbering of Plates. Plates will be numbered as determined by the department and will display the abbreviation “WRKR” vertically on the left hand side of the plate. (3-20-20)T

03. Renewal of Plates. The wrecker registration and plate are valid for one (1) year from January 1 through December 31 and may be renewed by use of a registration sticker showing the year of validation. (3-20-20)T

04. Use of Plates. Plates are not to be displayed on the towing power unit vehicle nor are they to be used on a vehicle not being towed. Plates are to be displayed on the rear of the towed vehicle in such a manner as to be visible to vehicles approaching from the rear. Wrecker plates may be moved from one (1) towed motorized vehicle to another vehicle under the direct lawful control of the registration holder. (3-20-20)T

05. Possession of Registration. When towing a motorized vehicle displaying a wrecker plate, the operator of the towing vehicle will carry the wrecker plate registration in the towing vehicle. (3-20-20)T

06. Acquisition/Renewal of Wrecker Plates. Wrecker plates will be issued and renewed through the department by mail or by fax using an application and renewal process determined by the department. (3-20-20)T

155. PROVISIONS FOR SPECIAL LICENSE PLATE PROGRAM PREQUALIFICATION AND APPLICATION PROCEDURES.

01. Special License Plate Prequalification. Anyone After July 1, 2020 only those agencies authorized by section 49-402C, Idaho Code, desiring legislation to establish a Special License Plate Program may make application to the Department on a Special Plate Program application form designed and provided by the Department.

If all the prequalification requirements are met by the submission of other documentation, this will also be acceptable. A Special Plate Program Development Guide will also be provided to each applicant, detailing the procedures for the prequalification and application and providing information regarding the steps required to successfully accomplish a special plate program from prequalification through passage of the legislation, statutory requirements and standards for the plate color and license plate design. (3-20-20)T

02. Special License Plate Approved by the Legislature. If a special license plate program is approved by the Idaho legislature, prior to production and sale of the special license plates, the sponsor will ~~be~~ meet the requirements outlined in Subsection 155.03 of this rule. (3-20-20)T

03. Special Plate Requirements: (3-20-20)T

a. The individual responsible for representing ~~the an~~ agency meeting the requirements of section 49-402C, Idaho Code, requesting the prequalification/application procedure will complete and sign a Special Plate Program application form that will contain a declaration of the responsible individual for certifying compliance with the requirements to the Department. (3-20-20)T

b. ~~Responsible individual representing the agency will submit a financial plan detailing the use for the proceeds from the special plate sales~~ After July 1, 2020, the individual representing an eligible agency will acknowledge that all special plate sales proceeds will be deposited in the highway distribution account pursuant to section 49-402D(a). (3-20-20)T

c. On and before July 1, 2020 ~~For~~ non-profit agencies, the responsible individual will provide evidence that the applicant has had 501 (c) Federal Income Tax status for at least two (2) years. (3-20-20)T

04. Special License Plate Program Application Approval: (3-20-20)T

a. Upon approval of application by Department, applicant will, by September 1, deposit programming and administration fees determined by an estimate of projected programming hours required. One thousand dollars (\$1,000) of this fee will not be refundable. (3-20-20)T

b. Applicant will complete and submit a list of two hundred fifty (250) applicants, currently registered in Idaho, who intend to purchase the Specialty License Plates when available. The form may be delivered to the Department by mail or electronic means such as e-mail or facsimile. (3-20-20)T

05. Submission to the Legislature. (3-20-20)T

a. For those desiring legislation, when all requirements have been met, the Department will forward the completed application to the ~~chairmen of the Transportation and Defense Committees of the Senate and the House of Representatives~~ chairman of the Senate Transportation Committee and the chairman of the House Transportation and Defense Committee of the Idaho State Legislature for consideration in the next Legislative Session. This submission will be on a form developed by the Department or other documentation that meets all the requirements listed in this rule. (3-20-20)T

b. For those Special License Plate Programs with enacting legislation that fail to meet the requirements of this Section, the Department will report such finding to the ~~chairmen of the Transportation and Defense Committees of the Idaho State Senate and the House of Representatives~~ chairman of the Senate Transportation Committee and the chairman of the House Transportation and Defense Committee of the Idaho State Legislature, and will not proceed with production and sale of the special plates. (3-20-20)T

06. Annual Report. An annual report form, designed and provided by the Department, will be made available to special license plate sponsors for all special license plate programs receiving revenue in existence or passed by the legislature on or prior to July 1, 2020. The report will require an accounting of revenues and expenditures associated with the funds collected for the special license plate program. (3-20-20)T

a. The report will be completed and submitted to the Department by ~~January~~ December 1 so that by January 15 of each year the Department has the necessary data compiled and the required information forwarded to the ~~chairmen of the Transportation and Defense Committees of the Idaho State Senate and the House of Representatives~~ chairman of the Senate Transportation Committee and the chairman of the House Transportation and Defense Committee of the Idaho State Legislature.

i. All nonprofit agencies who have filed a 501(c)(3) federal income tax status will be required to submit an annual financial report.

ii. All government entities receiving any portion of revenue from the sale of specialty plates will be required to submit an annual financial report.

b. If the agency fails to provide the required report, the Department will ~~suspend~~ immediately discontinue the special license plate sales for that program ~~until the accounting is provided.~~

c. Military License Plate ~~and Collegiate and University License Plate~~ programs will not be included in this requirement.

d. All government entities with special plate programs for which revenue is deposited in the highway distribution account from the sale of their special plate program will not be included in this requirement.

07. Appeals. The appeals process will allow the applicant for a special license plate program to appeal the Department's decision to deny the application (See Section 003 of this rule). The notice of the appeal will be sent in writing via mail, electronic mail or facsimile within twenty (20) days of the denial. (3-20-20)T

08. Cancellation of Plate Programs. The cancellation of a plate program will occur when a nonprofit agency (who has filed a 501 (c) (3) federal income tax status) plate program fails to meet any of the following criteria:

- a. Fails to sell one-thousand plates, in the first year of availability.
- b. Fails to sell one-thousand-five-hundred plates, in the second year of availability.
- c. Fails to sell two-thousand plates in the third and any subsequent years of availability.
- d. The department will notify the plate program sponsor 90 days prior to cancellation informing the sponsor of the intent to cancel the program due to low plate sales volume. Sales volume is calculated by determining the number of current, valid registrations for the plate program on file with the department.

i. Upon the one year, two year, or third and subsequent year anniversary dates, if plate sales are below the mandatory volumes, provided in Section 49-402D, Idaho Code, the department will notify the plate program sponsor that the program has been canceled and the effective date of the cancellation. Such programs will no longer be available at the county offices or the department for new registrations.

ii. The department will notify current registrants of the special plate program of the cancellation, and advise the registrant may retain and renew the registration with the additional program fees, and retain the plates until the physical plates are required to be replaced, however replacement plates will not be available, due to loss or damage.

iii. The portion of canceled special plate program fees no longer deposited with the nonprofit agency (who has filed a 501 (c) (3) federal income tax status) program sponsor will be deposited in the state highway account.

iv. Upon mandatory replacement of physical plates as required by statute, the customer may choose another plate program or standard county plates at the customer's preference.

v. The department will include in its annual report to the chairman of the Senate Transportation Committee and the chairman of the House Transportation and Defense Committee of the Idaho State Legislature any special plate programs that have been canceled during the preceding year.

156. -- 198. (RESERVED)

199. LICENSE PLATE PROVISIONS FOR SPECIAL PROGRAM AND PERSONALIZED PLATES FOR TRAILERS.

Special program and personalized plates may be issued to trailers manufactured primarily for recreational vehicle uses. Such trailers will include camper, tent or fifth-wheel recreational trailers. Trailers with multiple uses such as utility, horse, or boat, with or without recreational vehicle facilities, will be excluded. (3-20-20)T

200. LICENSE PLATE PROVISIONS FOR SPECIAL PLATES.

01. Year of Manufacture Plates. (3-20-20)T

a. Owners of vehicles manufactured up through 1974, excluding model years 1969, 1971, 1972, and 1973, but including and ending with model year 1974, may apply for the renewal and use of previously canceled Idaho license plates which were originally issued to the same category of vehicle, where the year designation of the plate matches the year of manufacture of a motor vehicle. (3-20-20)T

b. The license plate must be in serviceable condition as originally manufactured, i.e., cannot be marred, bent, faded, or otherwise damaged to the point it is illegible. If the plate is repainted to bring it to a serviceable condition, the colors will match the original colors as closely as possible and will equal or exceed the original quality. The plate number cannot be a duplicate of a previously manufactured “year of manufacture” plate still in use. (3-20-20)T

c. The application for use of the plate will include a statement signed by the applicant attesting that the applicant understands, if the plate use is approved, the plate does not have reflectorized material which meets the requirements of Section 49-443, Idaho Code. The responsibility for any accident or injury arising out of the possible consequence of not having this reflectorized safety feature on the license plate will be borne by the registrant. (3-20-20)T

d. “Classic” or “Old Timer” plates may be used in conjunction with this revived plate at the option of the registrant. (3-20-20)T

02. Centennial License Plates. Personalized and regular number plates are available in the centennial format. (3-20-20)T

03. Disabled Veteran License Plates. Disabled veteran license plates may, upon the registrant's request, display the international disability symbol to ensure reciprocal parking privileges in all states and provinces. (3-20-20)T

201. PROVISIONS FOR LEGISLATIVE LICENSE PLATES.

01. Option to Apply. Members of the Idaho Legislature have the option of applying to the Department's Special Plates Unit for one (1) set of specially numbered license plates bearing the designation “HOUSE” or “SENATE.” (3-20-20)T

02. Numbering Assignment List. On or before June 15 each year, the Department will request from the Speaker and Pro Tem a current list of license numbers assigned to all legislators. The Department will request that these lists be returned by September 1 or, in an election year, within fifteen (15) days after the election. (3-20-20)T

03. Plate Availability. Upon receipt of the lists, the Department will ensure that a complete set of special legislative license plates will be available for each legislator. (3-20-20)T

202. PROVISIONS FOR PERSONALIZED LICENSE PLATES.

01. Special Characters or Marks. No special characters, or punctuation marks, may be used for personalized messages on license plates. (3-20-20)T

a. Up to seven (7) letters or any combination of seven (7) letters and numbers and spaces (no half spaces) may be used for personalized messages on eligible six inch by twelve inch (6” x 12”) license plates. (3-20-20)T

b. Up to six (6) letters or any combination of six (6) letters and numbers and spaces (no half spaces) may be used for personalized messages on four inch by seven inch (4” x 7”) motorcycle plates. (3-20-20)T

c. Up to six (6) letters or any combination of six (6) letters and numbers and spaces (no half spaces) may be used for personalized messages on specialty program license plates. (3-20-20)T

d. Disability six inch by twelve inch (6" x 12") plates will display the international disability symbol followed by up to five (5) letters, numbers, and spaces in the personalized message. Disability four inch by seven inch (4" x 7") motorcycle plates will display the international disability symbol followed by up to four (4) letters, numbers, and spaces (no half spaces) in the personalized message. (3-20-20)T

02. Issue of Personalized Plates. Personalized plates may be issued to vehicles if no specific wording is required on the plate to identify the purpose for which the vehicle is registered. Personalized plates will not be issued if such plates would jeopardize the integrity of unique plate identification requirements. Examples include but are not limited to: (3-20-20)T

a. Commercial vehicles registered under the International Registration Plan (IRP), because the designators PRP are required to be printed on the plate; (3-20-20)T

b. Vehicles for which the designators "PRP" are required to be printed on the plate to identify the use; and (3-20-20)T

c. Utility, horse, or enclosed car hauling trailers with RV facilities or boat trailers. (3-20-20)T

03. Specific Requests. Requests for specific plate letters and/or numbers will be issued on a first come, first served basis. In the event of a request for the same plate by more than one (1) individual, the request with the earliest postmark, e-mail transmission time, or fax transmission time will prevail. If the postmarks are the same, the date stamped upon arrival at the Department will prevail. Applications submitted at county assessors' offices will be considered valid when date stamped in by the Department. Telephone requests will not be accepted. (3-20-20)T

04. Lack of Current Plates. When an applicant for personalized plates does not have current regular number plates: (3-20-20)T

a. The Department may issue a thirty (30) day temporary registration to allow time for the billing process for personalized plates. The fee for each thirty (30) day temporary registration will be as required by Section 49-523, Idaho Code. (3-20-20)T

b. The Department may, upon payment of all required fees, issue a proof of registration document as provided in Section 012 of these rules. (3-20-20)T

05. Credits. When personalized plates are issued before an applicant's current registration is expired, credit will be given for unexpired registration fees only. (3-20-20)T

06. Renewing Plates. The applicant will have the choice of renewing existing personalized plates with validation stickers or ordering a new set of plates at the time of renewal. If new plates are requested, the plate fee will be charged in addition to all other fees that are due. ~~New Personalized plates must will be reissued purchased every seven (7) years as provided in accordance with in~~ Section 49-443, Idaho Code. (3-20-20)T

07. Transfer of Plates. When personalized plates are issued, the vehicle's regular number plates may be transferred to another vehicle belonging to the owner. If registration credit is given from the regular number plates to the personalized, the regular number plate registration is canceled. (3-20-20)T

08. Acceptability of Plates Message. Acceptability of the personalized license plate message and issuance, denial or cancellation will be determined by the Department based on the following criteria: (3-20-20)T

a. The combination of numbers and letters requested or combinations of same may not duplicate an existing combination in use, ~~pursuant to Idaho Code with the following exception. A duplication is allowed only when the combination of numbers and letters requested is the same on a small (ie: motorcycle sized plate) and a large (ie: passenger car) sized plate.~~ (3-20-20)T

b. The message, in any language, may not carry a sexual connotation nor consist of a term that is considered to be one of obscenity, contempt, prejudice, hostility, insult, racial degradation, ethnic degradation, or profanity, or vulgarity, as defined in dictionaries of general use, including, but not limited to, Webster's Unabridged Dictionary and the Harper & Row New Dictionary of American Slang. (3-20-20)T

i. The message may not refer to any of the following: bodily functions, bodily fluids, or intimate body parts; sexual preference or orientation; acts of violence; illegal substances or the use thereof. (3-20-20)T

ii. The message may not represent a club, membership, or gang that is commonly known to promote violence, illegal substances or illegal acts. (3-20-20)T

c. The criteria in Paragraph 202.08.b. of these rules is not to be considered an exhaustive list. A compilation of offensive or obscene words, terms or letter/number combinations gathered from the experience of Idaho and other states may also be used as a guide. The Department may also rely on information obtained from law enforcement agencies within or outside of Idaho. (3-20-20)T

d. When a complaint is received from the public concerning an issued plate, the name of the complainant will not be recorded nor, if known, revealed. (3-20-20)T

e. Final determination regarding applications for questionable messages or cancellation of issued plates will be made by the Division of Motor Vehicles. The determination process will include a first review by technical staff, followed by a second review by supervisory and management staff. An applicant does, however, have a right to a hearing on the decision. (3-20-20)T

09. Message Preferences. Applicants may submit three (3) message preferences including the specific meaning of each. The first choice that is available and acceptable will be issued. If none of the preferences are available or acceptable, the applicant will be notified by return mail or email. (3-20-20)T

10. Recalled Plates. Personalized plates may be recalled by the Department for the following reasons: (3-20-20)T

a. Error in manufacturing; or (3-20-20)T

b. Clerical error. (3-20-20)T

c. Unacceptable personalized messages as outlined in Paragraph 202.08.b. of these rules. (3-20-20)T

11. Unexpired Fees. If a set of personalized plates is recalled, the personalized plate program fee, unexpired portion of the registration fee, E.M.S. fee, plate fee, (if plates are returned to the Department), and all other applicable special plate fees, will be refunded or transferred to a new issue of personalized plates. (3-20-20)T

12. Expired Plates. Personalized plates that ~~are allowed to~~ have their registration expire will become immediately available for reissue to another applicant. There is no grace period. (3-20-20)T

203. PROVISIONS FOR FORMER PRISONER OF WAR (POW) LICENSE PLATES.

01. Eligible Person. Any veteran who was a prisoner of war (POW) of an armed enemy of the United States during active service in the armed forces of the United States during the following recognized war periods may be eligible:

WORLD WAR I	April 6, 1917 to November 11, 1918
WORLD WAR II	December 7, 1941 to December 31, 1946
KOREAN WAR	June 27, 1950 to January 31, 1955

VIETNAM WAR	August 5, 1964 to May 7, 1975
USS PUEBLO	January 23, 1968 to December 23, 1968
PERSIAN GULF	August 2, 1990 (Congress has not assigned an ending date.)

(3-20-20)T

02. Certified Documentation. Eligibility will be documented by a copy of the applicant's 53.55 or DD-214 Separation from Active Duty papers, or other specific documentation received from the Veterans Administration that certifies that the applicant was a prisoner of war during the recognized war periods stated above.

(3-20-20)T

204. SURRENDER OF PLATES.

Registered owners desiring to surrender their license plate numbers may do so at any time. Upon surrender, license plate numbers shall immediately become available for use by another, upon application and payment of applicable plate, registration, and program fees.

204~~5~~. -- 299. (RESERVED)

300. PROVISIONS FOR SAMPLE PLATES.

Sample plates are issued at on the "Scenic Idaho/Famous Potatoes" red, white, and blue plate or Special Program License plates as follows:

(3-20-20)T

01. Plate Size. Plates carrying the word SAMPLE in both passenger car size (six inches by twelve inches (6" x 12")) and motorcycle size (four inches by seven inches (4" x 7")).

(3-20-20)T

02. Personalized Sample Plates. Personalized Sample plates are issued on both plate sizes, passenger car with maximum of seven (7) characters and motorcycle size with a maximum of six (6).

(3-20-20)T

a. The applicant completes an Application for Personalized Sample License Plate Form. (3-20-20)T

b. The acceptability screening process used is the same as that used for regular personalized plate application. (3-20-20)T

c. The Department will adopt written policy for the issuance of duplicate and replacement sample plates with personalized character combinations. (3-20-20)T

d. The department may include other special license plate programs for sample plate sale, when not prohibited by code, or that would not cause a compromise of a special eligibility plate program. (3-20-20)T

03. Penalties. There is a penalty for fictitious display of sample plates (Section 49-456, Idaho Code).

(3-20-20)T

301. -- 399. (RESERVED)

**SUBCHAPTER A – RULES GOVERNING LICENSE PLATES
FOR GOVERNMENTAL AGENCIES AND TAXING DISTRICTS**

400. STANDARD EXEMPT PLATE DESIGNATORS.

The standard exempt license plate designators used to identify the agency, entity, or office will be assigned pursuant to Section 49-443B (2), Idaho Code.

(3-20-20)T

401. ISSUING AGENCY.

All exempt and undercover license plates will be issued by the Idaho Transportation Department upon receipt of a

request from an authorized agency. (3-20-20)T

402. INFORMATION TO BE PROVIDED BY AN AUTHORIZED AGENCY.

A request for exempt or undercover plates will contain: (3-20-20)T

01. Actual Name and Address. The name and address of the requesting agency. (3-20-20)T

02. Vehicle Description. The description of the vehicle(s) to be registered, including the year, the make, model, type, vehicle identification (VIN), color and title number, and truck weight if eight thousand one pounds (8,001 lbs.) or more. (3-20-20)T

03. Fictitious Name and Address. The name and address of the registrant to appear on the undercover plate registration, and title records of the Department. (3-20-20)T

04. Authorized Official. The request must be signed by an authorized official of the authorized agency. (3-20-20)T

403. VEHICLE TITLING.

01. For Exempt Registration and License Plates. If the vehicle is not titled, the title transaction will be completed at the local county assessor's office before requesting exempt plates. The control number from the title application may be used in lieu of the title number on the exempt plate request letter. (3-20-20)T

02. Undercover Vehicle Titling. The actual name and address of the requesting agency, along with the fictitious name and address of the registrant will be provided directly to the Department on a completed application approved by the authorized official. (3-20-20)T

404. EXEMPT AND UNDERCOVER PLATE FEES.

01. Department Reimbursement. State and federal agencies and taxing districts will reimburse the Department the cost of providing license plates. These costs will be determined by the cost of manufacture and the cost to the Department of processing the transaction. (3-20-20)T

02. Adjusted Fees. Periodically, fees may be adjusted in accordance with changes in manufacturing costs, postage, employee costs and legislative mandate. (3-20-20)T

405. EXEMPT PLATE DISPLAY.

Exempt license plates will be displayed in accordance with Section 49-428, Idaho Code. A pressure-sensitive sticker with the designator "EX" will be provided with each exempt plate and be attached to the plate(s) in the space provided for this purpose. The department may have the EX designator printed in the appropriate space on the plate as an alternative to the sticker. (3-20-20)T

406. UNDERCOVER PLATE DISPLAY.

Undercover license plates will be displayed in accordance with Section 49-428, Idaho Code. A pressure-sensitive sticker displaying an expiration date matching the plate number will be attached to the plate(s) in the space provided for this purpose. There will be no discerning markings to indicate that the plate or registration record is in undercover use. (3-20-20)T

407. ALTERNATIVE PLATES.

If an authorized agency requests a specialized license plate format normally reserved for the general public, all the statutory special program fees for the plate will be paid, with the exception of the registration (operating) fee, in addition to the department administrative and plate manufacturing fees. Special eligibility plates will not be issued to exempt vehicles. "Special eligibility" requires the individual registrant to meet specific requirements for programs such as: Purple Heart, Disabled Veteran, Disability, Military Reservist, Former Prisoner of War, Congressional Medal of Honor, National Guard and Air National Guard, Radio Amateur, Pearl Harbor Survivor, and Legislative

plates.

(3-20-20)T

408. EXEMPT PLATE STATUS.

01. Non-Expiring Plates. Exempt plates are non-expiring and require no annual renewal. (3-20-20)T

02. Transfer of Plates. Exempt plates may be transferred between vehicles. If an exempt plate is transferred to another vehicle, a transfer request must be made to the Department's Vehicle Services Section/Special Plates Unit. (3-20-20)T

03. Reissue of Plates. Exempt plates will be reissued in accordance with Section 49-443(2), Idaho Code. (3-20-20)T

409. UNDERCOVER PLATE STATUS.

01. Expiration of Plates. Undercover license plates will expire annually or biennially based upon the application of the authorized agency. Registration status will appear as valid, until expiration date. Renewals must be made to the Department upon expiration of the undercover license plate. (3-20-20)T

02. Transfer of Plates. Undercover license plates may be transferred between vehicles. If an undercover license plate is transferred to another vehicle, a transfer request must be made to the Department's Vehicle Services Section/Special Plates Unit. (3-20-20)T

03. Reissue of Plates. Undercover plates will be reissued in accordance with Section 49-443(2), Idaho Code. (3-20-20)T

04. Emission Testing of Undercover Vehicles. Vehicles issued undercover license plates who list an address in a county or area of required emission testing will need to check with the emission authority to be exempted from the testing requirement, or test as a typical registered vehicle. (3-20-20)T

410. -- 999. (RESERVED)

DRAFT #1

39.02.71 – RULES GOVERNING DRIVER'S LICENSE VIOLATION POINT SYSTEM

000. LEGAL AUTHORITY.

Under authority of Sections 49-201 and 49-326, Idaho Code, the ~~Idaho Transportation Board~~ Department adopts the following rule ~~for Violation Point Count System for drivers licensed in Idaho.~~ (7-20-89)

001. TITLE AND SCOPE.

01. Title. This rule is titled IDAPA 39.02.71, "Rules Governing Driver's License Violation Point System." (3-30-01)

02. Scope. ~~It is the purpose of this rule to establish guidelines for the implementation of~~ These rules establish a driver's license violation point system for drivers convicted of moving traffic violations and convictions. (3-30-01)

002. WRITTEN INTERPRETATIONS.

There are no written interpretations for this chapter.

003. ADMINISTRATIVE APPEALS.

Administrative appeals under this chapter will be governed by the rules of administrative procedure of the Attorney General, IDAPA 04.11.01, "Idaho Rules of Administrative Procedure of the Attorney General."

~~0024.~~ -- 099. (RESERVED)

100. VIOLATION POINT COUNT SYSTEM.

01. Points for Moving Traffic Violations. ~~The~~ Idaho Code authorizes and directs the Department to establish a violation point count system for drivers convicted of various moving traffic violations and infractions occurring either within the state of Idaho, or outside the state of Idaho. Moving traffic violations and infractions are violations that occur while operating a motor vehicle, hereinafter, referred to collectively as traffic violations. Therefore, a schedule of violation points for moving traffic violations ~~and infractions~~ has been established. Moving traffic violations and infractions are violations that occur while operating a motor vehicle. (7-1-97)

02. Violation Point Count List. The following violation point count list includes moving traffic violations ~~and infractions~~ in Idaho Code, and the appropriate code sections reference. Convictions of moving traffic violations ~~and infractions~~ not herein listed which are violations of a state law or municipal ordinance will receive three (3) violation points, except those for which mandatory suspension/revocation withdrawal of driving privileges is required by statute Idaho Code or the statute Idaho Code provides a point exemption. (1-1-14)

03. Points Assessed. Each moving traffic violation conviction ~~and infractions~~ shall will be assessed from one (1) point for less serious violations to a maximum of four (4) points for more serious violations. The degree of seriousness of moving traffic violations ~~and infractions~~ has been determined by considering the possibility of bodily injury or property damage resulting from such violation. (7-1-97)

04. Dual Violation. In cases where the driver is convicted of more than one (1) violation arising from one (1) occasion of arrest or citation, only one (1) conviction will be counted and assessed points against the driver's record. The conviction counted will be the one with the greater amount of points. (1-1-14)

05. Speeding Violation. Drivers convicted of traveling sixteen (16) miles per hour or more over the posted maximum speed limit or exceeding the speed limit in a work zone will receive four (4) points. Driving convictions of other speeding violations will receive three (3) points. (1-1-14)

06. Exemptions. No points will be assessed to an Idaho driving record for texting as defined per Section 49-1401A(2), Idaho Code, and Safety Restraint Use as defined per Sections 49-673(3) and (4), Idaho Code **Distracted Driving.** A first offense of Section 49-1401A, Idaho Code, will not be assessed points pursuant to code. Subsequent offenses will be assessed points as shown in section 200. Third and subsequent offenses in a three-year period may also be subject to a court suspension. (1-1-14)

101. -- 199. (RESERVED)

200. LIST OF MOVING TRAFFIC CONVICTIONS AND/OR VIOLATIONS POINT COUNT.

Idaho Code	Convictions Reported by Court	Point Count
49-603	Starting Parked Vehicle	Two (2)
49-604	Limitations on Backing	One (1)
49-605	Driving Upon Sidewalk	Three (3)
49-606	Coasting Prohibited	Two (2)
49-612	Obstruction to Driver's View or Driving Mechanism	Three (3)
49-614	Stopping When Traffic Obstructed	One (1)
49-615	Drivers to Exercise Due Care	Three (3)
49-616	Driving through Safety Zone Prohibited	Two (2)
49-619	Slow Moving Vehicles	Two (2)
49-623(4)	Authorized Emergency or Police Vehicles	Three (3)
49-624	Duty Upon Approaching a Stationary Police Vehicle or an Emergency Vehicle Displaying Flashing Lights	Three (3)
49-625	Operation of Vehicles on Approach of Authorized Emergency or Police Vehicles	Three (3)
49-626	Following Fire Apparatus Prohibited	Three (3)
49-627	Crossing Fire Hose	One(1)
49-630	Drive on Right Side of Roadway - Exceptions	Three (3)
49-631	Passing Vehicles Proceeding in Opposite Directions	Two (2)
49-632	Overtaking a Vehicle on Left	Three (3)
49-633	When Passing on the Right Is Permitted	Two (2)
49-634	Limitations on Overtaking on the Left	Three (3)
49-635	Further Limitations on Driving on Left of Center of Highway	Three (3)

49-636	One-Way Highways	One (1)
49-637	Driving on Highways Laned for Traffic	One (1)
49-638	Following Too Closely	Three (3)
49-639	Turning Out of Slow Moving Vehicles	Two (2)
49-640	Vehicles Approaching or Entering Unmarked or Uncontrolled Intersection	Three (3)
49-641	Vehicle Turning Left	Three (3)
49-642	Vehicle Entering Highway	Three (3)
49-643	Highway Construction and Maintenance	Three (3)
49-644	Required Position and Method of Turning	Three (3)
49-645	Limitations on Turning Around	Three (3)
49-648	Obedience to Signal Indicating Approach of Train	Four (4)
49-649	Compliance with Stopping Requirement at All Railroad Grade Crossings	Four (4)
49-650	Moving Heavy Equipment at Railroad Grade Crossings	Three (3)
49-651	Emerging from Alley, Driveway or Building	Three (3)
49-652	School Safety Patrols – Failure to Obey Unlawful	Three (3)
49-654	Basic Rule and Maximum Speed Limits	Three (3) Four (4)
49-655	Minimum Speed Regulation	Three (3)
49-656	Special Speed Limitations	Three (3) Four (4)
49-657	Work Zone Speed Limits	Four (4)
49-658	School Zone Speed Limit	Three (3)
49-663	Restricted Use of Neighborhood Electric Vehicles on Highways	Two (2)
49-673(3)&(4)	Safety Restraint Use	Exempt
49-702	Pedestrians' Right of Way in Crosswalks	Three (3)
49-706	Blind and/or Hearing Impaired Pedestrian Has Right-of-Way	Three (3)
49-707	Pedestrians' Right-of-Way on Sidewalks	Three (3)
49-801	Obedience to and Required Traffic Control Devices	Three (3)

49-802	Traffic Control Signal Legend	Three (3)
49-804	Flashing Signals	Three (3)
49-806	Lane Use Control Signals	Three (3)
49-807(2)	Stop Signs	Three (3)
49-807(3)	Failure to Yield – Signed Intersection	Three (3)
49-808	Turning Movements and Required Signals	Three (3)
49-1302	Duty to Give Information in Accident Involving Damage to a Vehicle	Four (4)
49-1303	Duty Upon Striking Unattended Vehicle	Four (4)
49-1304	Duty Upon Striking Fixtures Upon or Adjacent to a Highway	Four (4)
49-1401(3)	Inattentive Driving	Three (3)
49-1401A	Texting While Driving Distracted Driving (second and subsequent offenses)	Exempt Three (3)
49-1419	Obedience to Traffic Direction	Two (2)
49-1421(1)	Driving on Divided Highways	One (1)
49-1421(2)	Restricted Access	One (1)
49-1422	Overtaking and Passing School Bus	Four (4)
49-1424	Racing on Public Highways	Four (4)

(3-28-18)

201. -- 299. (RESERVED)

300. SUSPENSION OF DRIVER LICENSE.

01. Twelve Points. When a driver accumulates twelve (12) or more points in any twelve (12) month period of time, the suspension period shall be for thirty (30) days. (7-20-89)

02. Eighteen Points. When a driver accumulates eighteen (18) or more points within any twenty-four (24) month period of time, the suspension period shall be for ninety (90) days. (7-20-89)

03. Twenty-Four Points. When a driver accumulates twenty-four (24) or more points within any thirty-six (36) month period of time, the suspension period shall be for six (6) months. (7-20-89)

301. -- 399. (RESERVED)

400. COMPLETION OF A DEFENSIVE DRIVING CLASS OR TRAFFIC SAFETY EDUCATION PROGRAM.

01. Removal of Points Upon Completion of Defensive Driving Class or Traffic Safety Education Program. Three (3) points may be removed from an Idaho driving record upon the driver's completion of an approved

defensive driving class or points may be removed from ~~an infraction~~ a traffic violation upon the driver's completion of an approved traffic safety education program. Points may only be removed from a driver's record once every three (3) years. ~~This time restriction~~ he three year period begins on the completion date of either a defensive driving class or traffic safety education program. (1-1-14)

a. For completion of a defensive driving class, points are only removed from the violation point count total on the driving record. (1-1-14)

b. For completion of a traffic safety education program as provided in Section 50-336, Idaho Code, points are removed from the conviction for which the traffic safety education program was offered and taken. (1-1-14)

02. Driving Conviction Cannot Be Removed. A driver may not remove a ~~driving~~ traffic conviction from ~~his~~ their record by attending a defensive driving class or a traffic safety education program. (1-1-14)

03. Suspension for Excessive Points. Once the department has suspended a driver for excessive points, that driver may not ~~waive~~ have the suspension action rescinded by attending a defensive driving class or traffic safety education program. (1-1-14)

04. Driver May Not Reserve Point Reduction. When a driver completes a defensive driving class or traffic safety education program but has no violation points on ~~his~~ their driver record, ~~he~~ the driver may not reserve a point reduction for use on a future ~~point-assessing~~ traffic violation that points are assessed. (1-1-14)

401. -- 999. (RESERVED)

Res. No. WHEREAS, Idaho Transportation Department staff has proposed changes to two (2) administrative rules:

- 39.02.60 – Rules Governing License Plate Provisions; and
- 39.02.71 – Rules Governing Driver’s License Violation Point System; and

WHEREAS, the changes being made to 39.02.60 - Rules Governing License Plate Provisions - are being made pursuant to the passage of Senate Bill 1349a-2020 in order to reflect the changes made to the Specialty License Plate Program; and

WHEREAS, the changes being made to 39.02.71 - Rules Governing Driver’s License Violation Point System – are being made pursuant to the passage of House Bill 614-2020 in order to add the new distracted driving traffic violation; and

WHEREAS, these administrative rule changes were approved by the Division of Financial Management, within the Idaho Governor’s Office, on August 5, 2020; and

WHEREAS, IDAPA 39.02.60 will have a temporary effective date of January 1, 2021; and

WHEREAS, IDAPA 39.02.71 will have a temporary effective date of July 1, 2020; and

NOW, THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves that these two (2) administrative rules be published in the Idaho Administrative Bulletin as temporary and proposed.

IDAPA 39 – IDAHO TRANSPORTATION DEPARTMENT
DOCKET NO. 39-0000-2000F (Fee Rule)

NOTICE OF OMNIBUS RULEMAKING - PROPOSED RULEMAKING

AUTHORITY: In compliance with Sections 67-5221(1), Idaho Code, notice is hereby given that this agency has initiated proposed rulemaking procedures. The action is authorized pursuant to Sections 40-312 and 49-201, Idaho Code.

PUBLIC HEARING SCHEDULE: Oral comment concerning this rulemaking will be scheduled in accordance with Section 67-5222, Idaho Code.

DESCRIPTIVE SUMMARY: The following is the required finding and concise statement of the purpose of the proposed rulemaking:

This proposed rulemaking re-publishes the following existing temporary rule chapters previously submitted to and reviewed by the Idaho Legislature under IDAPA 39, rules of the Idaho Transportation Department:

IDAPA Title 39

- 39.02.04, Rules Governing Manufacturer & New Vehicle Dealer Hearing Fees
- 39.02.05, Rules Governing Issuance of Certificate of Title
- 39.02.22, Rules Governing Registration and Permit Fee Administration
- 39.02.26, Rules Governing Temporary Vehicle Clearance for Carriers
- 39.02.41, Rules Governing Special Provisions Applicable to Fees for Services
- 39.02.60, Rules Governing License Plate Provisions
- 39.03.03, Rules Governing Special Permits – General Conditions and Requirements

FEE SUMMARY: This rulemaking does not impose a fee or charge, or increase a fee or charge, beyond what was previously submitted to and reviewed by the Idaho Legislature in the prior rules. The following is a specific description of the fees or charges:

39.02.04, Rules Governing Manufacturer and New Vehicle Dealer Hearing Fees: ITD is required to collect filing fees for hearings when requested by a franchised dealer over disputes with a manufacturer. The Department is required to collect the fees, appoint a hearing officer and ensure all legal expenses including a court reporter, hearing transcripts and witness fees are reimbursed to the Department. Although the Department is not a party to the dispute, Idaho Code and this rule facilitate the hearing process between franchisees and manufacturers. The deposited fee of \$2,000 is utilized to cover initial expenses incurred by the Department. Any remaining part of the deposit is refunded to the dealer and additional expenses are billed to the responsible party. (See §49-1617, Idaho Code).

39.02.05, Rules Governing Issuance of Certificate of Title: The \$25 fee assessed under this rule is for an inspection of a vehicle to be performed by the Department's Motor Vehicle Investigators on vehicles with a special construction; including glider kits, replicas, street rods, replica street rods, assembled vehicles and specially constructed vehicles. This fee covers administrative costs of the Motor Vehicle Investigator for the physical inspection of the vehicle and preparation of necessary documents for the owner to obtain a title from the Department with the correct physical classification of the vehicle. (See §49-504 and §49-525, Idaho Code).

39.02.22, Rules Governing Registration & Permit Fee Administration: This rule provides for installment payment plans for commercial motor vehicle registrations. It covers administrative costs for services provided by the Department, which includes a \$50 fee for setting up each installment payment plan. To reinstate a payment plan that has been suspended, a \$40 fee is required. If there are insufficient funds, the rule allows the Department to collect a \$20 insufficient funds fee and provides the Department with the ability to collect a \$40 fee for reinstatement of a revoked or suspended commercial motor vehicle registration. (See §49-434, Idaho Code).

39.02.26, Rules Governing Temporary Vehicle Clearance for Carriers: This rule allows the Department to authorize and issue temporary clearance for a carrier who needs to immediately operate a commercial motor vehicle and who is in the process of obtaining and submitting requirements for full issuance of vehicle registration and license plates. This temporary permit provides for a 45-day intermediate clearance at a cost of \$18. (See §49-501, Idaho Code).

39.02.41, Rules Governing Special Provisions Applicable to Fees for Services: This rule includes fees associated with the costs of providing records (typically bulk data) for requestors other than law enforcement and specified state agencies which receive records free of charge. Depending on the format and nature of the records requested, there is a base charge of \$75. (See §49-201, Idaho Code).

39.02.60, Rules Governing License Plate Provisions: This rule encompasses several license plate programs and their identifiers/formats. It provides for dealer and loaner license plates, standard license plates, restricted vehicle license plates, transporter and wrecker license plates, the personalized plate program criteria, legislatively sponsored license plates and many others. Most fees for plate programs are set in Idaho Code; however there are two that are not and they are established by rule. For vehicle dealer registration and plates, the fee is \$15 annually or the dealer may purchase single trip permits. These are only valid on boat and utility trailers for demonstration purposes. The other fee within this rule is \$12 for standard sample plates to pay for the production of the plate and administrative fees. (See §49-202, Idaho Code).

39.03.03, Rules Governing Special Permits – General Conditions and Requirements: This is a new rule that was part of the Department’s efforts to consolidate and streamline commercial motor vehicle permit rules and was presented during the 2019 legislative session. The fees set in this rule cover a variety of commercial motor vehicle permits. These fees simply cover administrative costs for processing, issuing and enforcing special permits. This program is revenue-neutral. (See §49-1004, Idaho Code).

FISCAL IMPACT: The following is a specific description, if applicable, of any negative fiscal impact on the state general fund greater than ten thousand dollars (\$10,000) during the fiscal year: This rulemaking is not anticipated to have any fiscal impact on the state general fund because the FY2021 budget has already been set by the Legislature, and approved by the Governor, anticipating the existence of the rules and fees being reauthorized by this rulemaking.

NEGOTIATED RULEMAKING: Pursuant to Section 67-5220(2), Idaho Code, negotiated rulemaking was not feasible because engaging in negotiated rulemaking for all previously existing rules will inhibit the agency from carrying out its ability to serve the citizens of Idaho and to protect their health, safety, and welfare.

INCORPORATION BY REFERENCE: Pursuant to Section 67-5229(2)(a), Idaho Code, incorporated material may be obtained or electronically accessed as provided in the text of the proposed rules attached hereto.

ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS: For assistance on technical questions concerning the proposed rule, please contact Ramón Hobdey-Sánchez at (208) 334-8810.

Anyone may submit written comments regarding the proposed rulemaking. All written comments must be directed to the undersigned and must be delivered within twenty-one (21) days after publication of this Notice in the Idaho Administrative Bulletin. Oral presentation of comments may be requested pursuant to Section 67-5222(2), Idaho Code, and must be delivered to the undersigned within fourteen (14) days of the date of publication of this Notice in the Idaho Administrative Bulletin.

DATED this August 19, 2020.

Ramón S. Hobdey-Sánchez, J.D.
Governmental Affairs Project Manager
Idaho Transportation Department
3311 W. State St.
Boise, ID 83703
Phone: (208) 334-8810
ramon.hobdey-sanchez@itd.idaho.gov

Res. No.	WHEREAS, the Idaho Transportation Department has 37 non-fee rules and 7 fee-rules for a total of 44 administrative rules; and
----------	---

WHEREAS, the Department's 37 non-fee rules automatically became temporarily effective (3/20/2020) with the full force-and-effect of the law at *sine die* of the 2020 Idaho Legislature; and

WHEREAS, the Department's 7 fee-rules became temporarily effective (3/20/2020) with the full force-and-effect of the law via the publication of ITD's "Notice of Omnibus Rulemaking - Adoption of Temporary Rule" in the Special Edition of the April 2020 Idaho Administrative Bulletin; and

WHEREAS, ITD's 7 fee-rules are as follows:

- 39.02.04: Rules Governing Manufacturer & New Vehicle Dealer Hearing Fees
- 39.02.05: Rules Governing Issuance of Certificate of Title
- 39.02.22: Rules Governing Registration and Permit Fee Administration
- 39.02.26: Rules Governing Temporary Vehicle Clearance for Carriers
- 39.02.41: Rules Governing Special Provisions Applicable to Fees for Services
- 39.02.60: Rules Governing License Plate Provisions
- 39.03.03: Rules Governing Special Permits – General Conditions and Requirements; and

WHEREAS, no changes are being proposed to ITD's 7 fee-rules; and

WHEREAS, these rules implement the duly enacted laws of the State of Idaho, provide citizens with the detailed rules and standards for complying with those laws and assist in the orderly execution and enforcement of those laws; and

WHEREAS, the Governor has found that the fees within these rules are justified and necessary to avoid immediate danger to the Department's budget, to the state budget, to necessary state functions and services and to avoid immediate danger of a potential violation of Idaho's constitutional requirement that it balance its budget; and

NOW, THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves ITD's 7 fee-rules be advanced to the Proposed Rulemaking Process via publication in the September 2020 Special Edition of the Idaho Administrative Bulletin.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 10

Presenter's Name David Tolman	Presenter's Title Controller	Initials DT	Reviewed By LSS
Preparer's Name David Tolman	Preparer's Title Controller	Initials DT	

Subject

State Fiscal Year 2020 Financial Statements		
Key Number	District	Route Number

Background Information

Fiscal Year 2020 Financial Statements Final

The financial operations of the Department for Fiscal Year 2020 concludes with revenue below forecast due to the impacts of Covid-19 and the expenditures within projected budgets.

- Revenues to the State Highway Account from all state sources are below forecast by -1.3% or \$4.6M. Of that total, receipts from the Highway Distribution Account are below forecast by -1.2% or \$2.6M. Revenue in the ethanol exemption and registrations/fuel taxes direct to the State Highway Account are below forecast by 1.9%. State revenues to the State Aeronautics Fund are below forecast by -5.4% or \$176,000.
- Expenditures are within planned budgets for the year. The differences between budget (including transfers in to operating) and expenditures is that not all were needed in the fiscal year. That unspent cash balance is being reserved in anticipation of further lower receipts to mitigate impact to ITD operations. Personnel costs have savings of \$11M or 8% prior to transfers to operating expenditures in the amount of \$2M. These savings are due to reserves for horizontal career path increases, vacancies and timing between a position becoming vacant and filled.
- Contract construction cash expenditures for this fiscal year was essentially the same as last fiscal year: FY20 = \$451.8M; FY19 = \$452.1M; FY18 = \$410.8M. This fiscal year continues the effort of helping ITD achieve its objective to reduce the outstanding obligated but un-spent balances in this category.

The balance of the long term investments as of the end of June is \$110.4 Million after redeeming \$30M in October to meet cash flow requirements. These funds are obligated against both construction projects and encumbrances. The long term investments plus the cash balance of \$93.4M totals \$203.8M.

Expenditures in the Strategic Initiatives Program Fund (GF Surplus), for the fiscal year, were \$25.4M. Projects obligated from these funds will continue to have payouts until completed.

Deposits into the Transportation Expansion and Congestion Mitigation Fund of \$21.5M is -2% behind forecast. This is due to the Cigarette Tax portion coming in less than forecast. The expenditures in this fund amounted to \$21.7M exclusively on construction projects.

Expenditures in the GARVEE Capital Projects fund, with cash from the sale of bonds in May 2019, were \$19.5M.

New for FY2020 is the CARES-Act Fund that expends the funds granted to ITD via the CARES Act for public transportation. The grant award was \$27.3M and expenses in FY20 was \$1.7M.

Recommendations

For information.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

User ID: kbentley
 Report ID: AD-FN-GL-010
 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0

Idaho Transportation Department

SUMMARY OF RECEIPTS AND DISBURSEMENTS
 STATE HIGHWAY ACCOUNT AND STATE AERONAUTICS FUND
 BUDGET TO ACTUAL
 FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDING 6/30/2020
 (all amounts in '000)

Fiscal Year: 2020

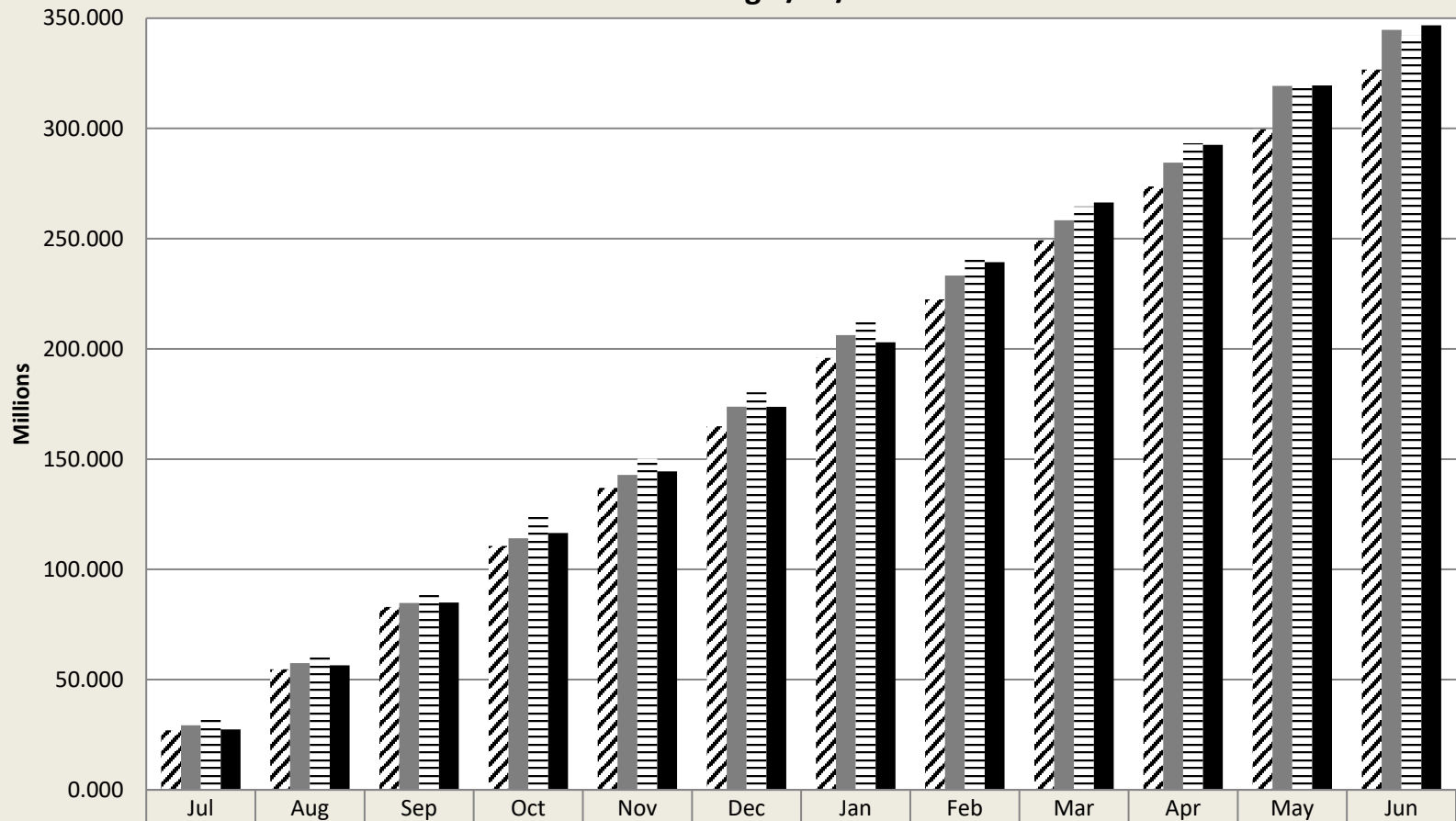
Funds Received					
	FY19 Actual YTD	FY20 Actual YTD	FY20 Forecast YTD	FY20 to FY19 Actual	FY 20 to Forecast
State Highway Account					
Federal Reimbursements	354,642	396,514	554,943	11.8%	-28.5%
State (Inc. H.D.A.)	344,728	342,120	346,750	-0.8%	-1.3%
Local	10,367	22,276	36,651	114.9%	-39.2%
Total State Highway Account:	709,737	760,910	938,344	7.2%	-18.9%
State Aeronautics Fund					
Federal Reimbursements	348	541	668	55.3%	-19.0%
State	3,261	3,087	3,263	-5.3%	-5.4%
Total State Aeronautics Fund:	3,610	3,628	3,930	0.5%	-7.7%
Total Fund Received:	713,346	764,538	942,274	7.2%	-18.9%
Disbursements (includes Encumbrances)					
	FY19 Actual YTD	FY20 Actual YTD	FY20 Budget YTD	FY20 to FY19 Actual	FY 20 to Budget
Construction Payouts	452,071	451,781	795,845	-0.1%	-43.2%
Operations Expenses					
Highways	186,375	188,970	203,327	1.4%	-7.1%
DMV	32,057	29,880	37,767	-6.8%	-20.9%
Administration	27,388	28,382	31,281	3.6%	-9.3%
Facilities	3,556	3,260	6,144	-8.3%	-46.9%
Aeronautics	5,017	3,282	4,697	-34.6%	-30.1%
Total Operations Expenses:	254,393	253,773	283,216	-0.2%	-10.4%
Transfers					
Operating	25	0	0	-100.0%	0.0%
Debt Service	54,070	57,568	57,527	6.5%	0.1%
Total Transfers:	54,095	57,568	57,527	6.4%	0.1%
Total Disbursements:	760,558	763,122	1,136,588	0.3%	-32.9%
	FY19 Actual YTD	FY20 Actual YTD	FY20 Budget YTD	FY20 to FY19 Actual	FY 20 to Budget
Expenditures by Type					
Personnel	118,332	121,658	132,711	2.8%	-8.3%
Operating	91,232	88,433	97,149	-3.1%	-9.0%
Capital Outlay	27,447	28,193	32,055	2.7%	-12.0%
Sub-Grantee	17,382	15,488	21,301	-10.9%	-27.3%
Totals Operations Expenses:	254,393	253,773	283,216	-0.2%	-10.4%
Contract Construction	452,071	451,781	795,845	-0.1%	-43.2%
Totals (excluding Transfers):	706,463	705,554	1,079,061	-0.1%	-34.6%

State Highway Fund 0260

Fiscal Year 2020

State Revenue Source Forecast vs Actual

June - For Period Ending 6/30/2020



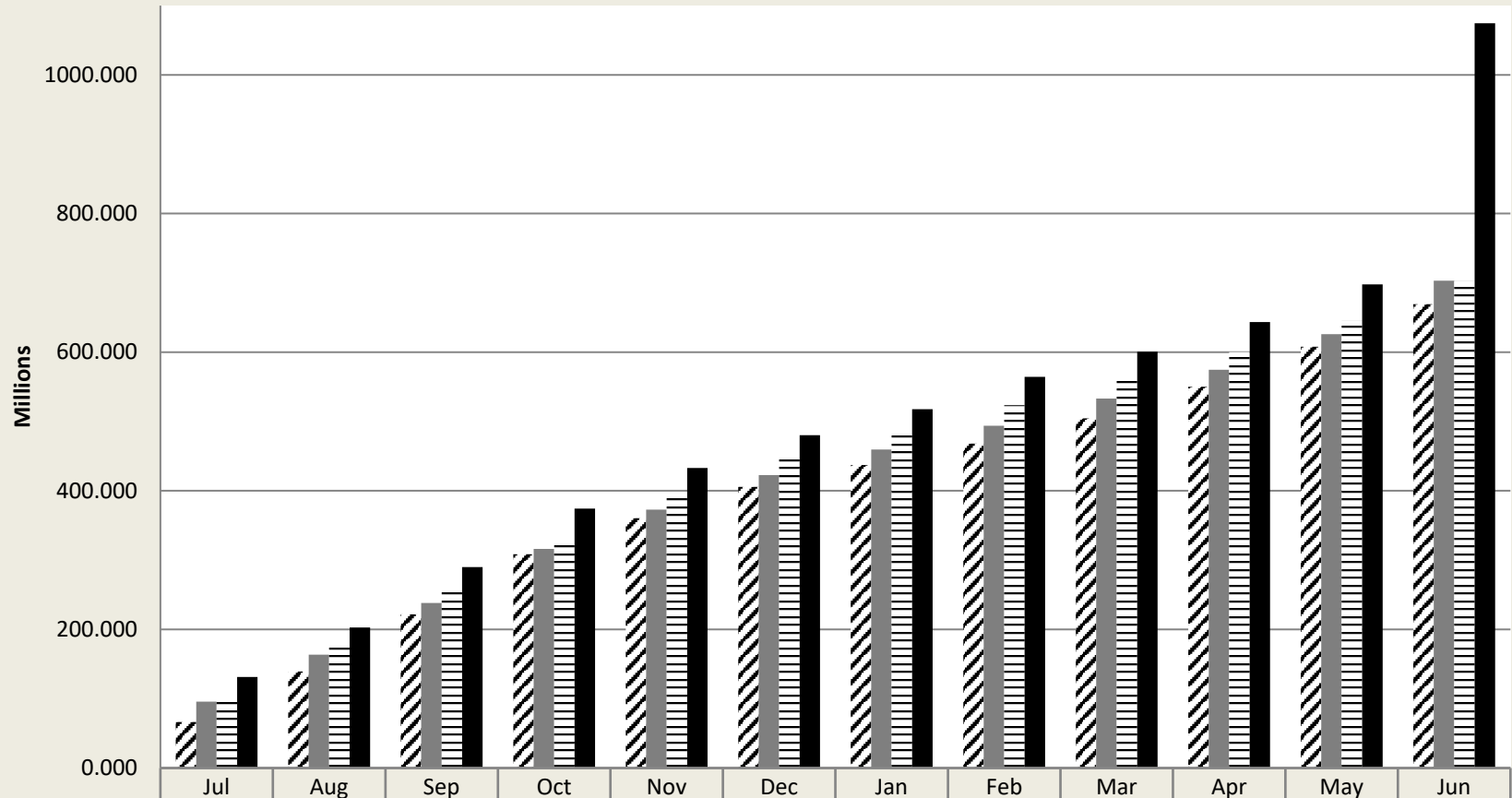
▨ FY18 Actual Revenue	27.003	54.686	82.976	110.644	136.997	164.897	195.901	222.483	249.311	273.673	299.623	326.714
■ FY19 Actual Revenue	29.298	57.454	84.752	114.108	142.878	173.775	206.239	233.249	258.362	284.523	319.267	344.728
▬ FY20 Current	32.334	60.074	89.748	123.908	150.217	180.320	214.342	240.972	264.584	293.293	320.052	342.120
■ FY20 Forecast	27.394	56.487	84.985	116.487	144.443	173.700	203.029	239.328	266.394	292.534	319.515	346.750

State Highway Fund 0260

Fiscal Year 2020

Expenditures

June - For Period Ending 6/30/2020



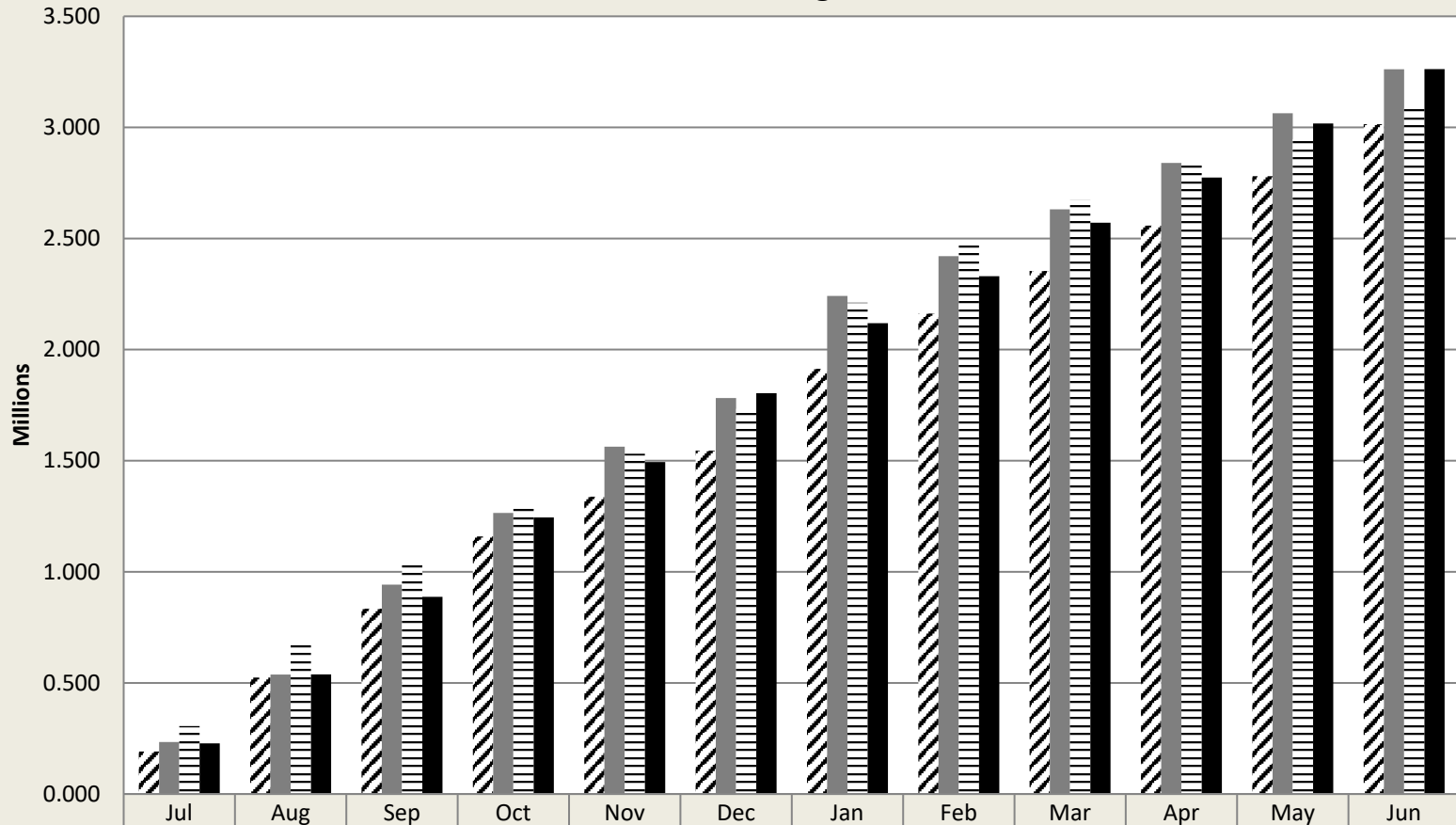
▨ FY18 Actual Expenditures	66.330	139.287	221.745	308.357	360.460	405.710	437.190	468.029	504.461	550.126	607.868	669.206
■ FY19 Actual Expenditures	95.849	163.446	238.100	316.163	372.747	422.734	459.444	493.898	533.081	574.555	626.054	703.065
▤ FY20 Current	100.532	174.652	255.180	324.290	390.416	448.247	484.733	523.466	565.891	600.575	645.173	702.364
■ FY20 Forecast	131.408	202.727	289.868	374.372	432.869	480.181	517.777	564.341	600.712	643.443	697.836	1,074.455

Aeronautics Fund 0221

Fiscal Year 2020

State and Interagency Revenue Sources Forecast vs Actual

June - For Period Ending 6/30/2020



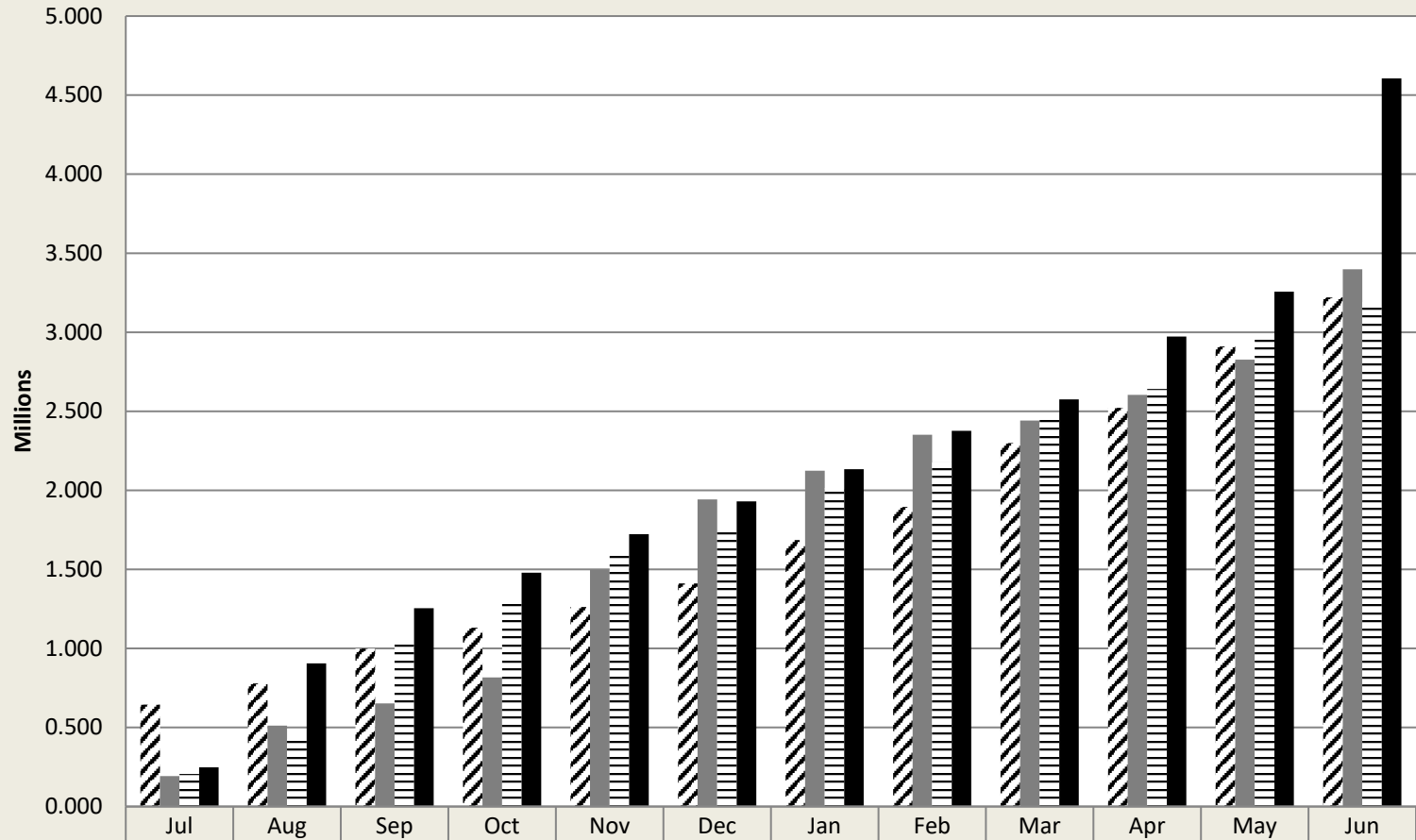
▨ FY18 Actual Revenue	0.191	0.524	0.834	1.159	1.338	1.546	1.913	2.162	2.354	2.558	2.780	3.015
■ FY19 Actual Revenue	0.234	0.538	0.943	1.265	1.563	1.782	2.242	2.421	2.631	2.840	3.064	3.261
□ FY20 Current	0.306	0.679	1.033	1.301	1.531	1.733	2.211	2.486	2.673	2.853	2.947	3.087
■ FY20 Forecast	0.228	0.539	0.888	1.245	1.494	1.804	2.119	2.330	2.571	2.775	3.018	3.263

Aeronautics Fund 0221

Fiscal Year 2020

Expenditures

June - For Period Ending 6/30/2020



FY18 Actual Expenditures	0.645	0.778	0.999	1.131	1.262	1.411	1.685	1.894	2.299	2.522	2.909	3.220
FY19 Actual Expenditures	0.193	0.512	0.652	0.816	1.498	1.943	2.124	2.351	2.441	2.604	2.826	3.398
FY20 Current	0.206	0.426	1.047	1.310	1.591	1.736	2.014	2.177	2.474	2.641	2.965	3.191
FY20 Forecast	0.248	0.906	1.255	1.479	1.722	1.930	2.134	2.376	2.576	2.973	3.257	4.606

UserID: kbentley
 Report ID: AD-FN-GL-002
 Run Date: 23 Jul 2020

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 6/30/2020

	State Aeronautics Fund 0221		State Highway Fund 0260		Transportation Expansion and Congestion Mitigation Fund 0269	
	May-20	Jun-20	May-20	Jun-20	May-20	Jun-20
ASSETS						
Cash on Hand (Change Fund)	0	0	5,845	5,845	0	0
Cash in Bank (Daily Operations)	2,672,968	2,604,828	101,797,818	93,433,820	43,289,774	42,123,914
Investments (Long Term: STO - Diversified Bond Fund)	859,665	860,813	110,224,037	110,373,080	0	0
Total Cash & Investments	3,532,632	3,465,642	212,027,700	203,812,745	43,289,774	42,123,914
Receivables - Other	(0)	1,637	1,267,289	1,267,294	0	0
- Due From Locals (Project Overruns)	54,447	0	1,192,389	910,270	0	0
- Inter Agency	2,905	5,155	9,108	0	0	0
Total Receivables	57,352	6,792	2,468,786	2,177,564	0	0
Inventory on Hand	0	0	14,841,269	15,321,759	0	0
Total Assets:	3,589,984	3,472,434	229,337,754	221,312,068	43,289,774	42,123,914
LIABILITIES						
Vouchers Payable	0	0	1,762	1,762	0	0
Sales Tax Payable	0	0	6,453	12,336	0	0
Deferred Revenue (Local Projects Match)	0	0	23,145,865	23,344,521	0	0
Accounts Receivable Overpayment	0	0	0	16,019	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	229,912	229,912	0	0
Total Liabilities:	0	0	23,383,992	23,604,549	0	0
FUND BALANCE						
Reserve for Encumbrance	429,954	395,011	34,207,072	33,369,278	0	0
Fund Balance	3,160,030	3,077,423	171,746,690	164,338,241	43,289,774	42,123,914
Total Fund Balance:	3,589,984	3,472,434	205,953,762	197,707,519	43,289,774	42,123,914
Total Liabilities and Fund Balance	3,589,984	3,472,434	229,337,754	221,312,068	43,289,774	42,123,914

UserID: kbentley
 Report ID: AD-FN-GL-002
 Run Date: 23 Jul 2020

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 6/30/2020

	Strategic Initiatives Fund (State Share) 0270.02		Strategic Initiatives Fund (Local Share) 0270.05		Total Strategic Initiatives Fund 0270		COVID19 0345	
	May-20	Jun-20	May-20	Jun-20	May-20	Jun-20	May-20	Jun-20
ASSETS								
Cash on Hand (Change Fund)	0	0	0	0	0	0	0	0
Cash in Bank (Daily Operations)	21,336,249	19,910,171	49,012	49,051	21,385,261	19,959,222	0	(1,639,074)
Investments (Long Term: STO - Diversified Bond Fund)	0	0	0	0	0	0	0	0
Total Cash & Investments	21,336,249	19,910,171	49,012	49,051	21,385,261	19,959,222	0	(1,639,074)
Receivables - Other	0	0	0	0	0	0	0	0
- Due From Locals (Project Overruns)	0	0	0	0	0	0	0	0
- Inter Agency	0	0	0	0	0	0	0	0
Total Receivables	0	0	0	0	0	0	0	0
Inventory on Hand	0	0	0	0	0	0	0	0
Total Assets:	21,336,249	19,910,171	49,012	49,051	21,385,261	19,959,222	0	(1,639,074)
LIABILITIES								
Vouchers Payable	0	0	0	0	0	0	0	0
Sales Tax Payable	0	0	0	0	0	0	0	0
Deferred Revenue (Local Projects Match)	0	0	0	0	0	0	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	0	0	0	0	0	0
Total Liabilities:	0	0	0	0	0	0	0	0
FUND BALANCE								
Reserve for Encumbrance	0	0	0	0	0	0	27,500	8,998
Fund Balance	21,336,249	19,910,171	49,012	49,051	21,385,261	19,959,222	0	0
Total Fund Balance:	21,336,249	19,910,171	49,012	49,051	21,385,261	19,959,222	27,500	8,998
Total Liabilities and Fund Balance	21,336,249	19,910,171	49,012	49,051	21,385,261	19,959,222	27,500	8,998

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 Report ID: AD-FN-GL-003
 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2020

Fund: 0260 State Highway Fund

Fiscal Year: 2020
 Budget Fiscal Year: 2020
 REVENUES

	Year to Date Allotment (A)	Year to Date Actual (B)	Current Month Activity (C)	Year to Date Encumbrance (D)	Variance Favorable / Unfavorable (E = A - B - D)	Percent Variance (F = E / A)	Annual Appropriation (G)	Appropriation Balance (H = G - B - D)	Percent Remaining (I = H / G)
Federal Sources									
FHWA - Highway	506,686,702	356,720,383	67,887,165	0	(149,966,319)	-29.60%	506,686,702	149,966,319	29.60 %
FHWA - Indirect Cost	25,000,000	22,956,421	1,486,313	0	(2,043,579)	-8.17%	25,000,000	2,043,579	8.17 %
Federal Transit Authority	14,483,600	11,531,139	1,129,592	0	(2,952,461)	-20.38%	14,483,600	2,952,461	20.38 %
NHTSA - Highway Safety	4,642,800	4,197,463	249,128	0	(445,337)	-9.59%	4,642,800	445,337	9.59 %
Other Federal Aid	4,130,000	1,108,244	913	0	(3,021,756)	-73.17%	4,130,000	3,021,756	73.17 %
Total Federal Sources:	554,943,102	396,513,651	70,753,111	0	(158,429,452)	-28.55%	554,943,102	158,429,452	28.55 %
State Sources									
Equipment Buy Back	8,328,900	7,307,922	0	0	(1,020,978)	-12.26%	8,328,900	1,020,978	12.26 %
Miscellaneous Revenues	32,233,192	31,734,747	2,722,792	0	(498,445)	-1.55%	32,233,192	498,445	1.55 %
Total State Sources:	40,562,092	39,042,669	2,722,792	0	(1,519,423)	-3.75%	40,562,092	1,519,423	3.75 %
Local Sources									
Match For Local Projects	36,651,278	22,263,151	869,286	0	(14,388,127)	-39.26%	36,651,278	14,388,127	39.26 %
Other Local Sources	0	12,448	0	0	12,448	0.00 %	0	(12,448)	0.00 %
Total Local Sources:	36,651,278	22,275,600	869,286	0	(14,375,679)	-39.22%	36,651,278	14,375,679	39.22 %
TOTAL REVENUES:	632,156,472	457,831,919	74,345,189	0	(174,324,554)	-27.58%	632,156,472	174,324,554	27.58 %
TRANSFERS-IN									
Highway Distribution Account	218,971,500	216,339,574	13,612,456	0	(2,631,926)	-1.20%	218,971,500	2,631,926	1.20 %
Fuel/Registration Direct	68,416,500	67,246,108	4,647,551	0	(1,170,392)	-1.71%	68,416,500	1,170,392	1.71 %
Ethanol Fuels Tax	18,800,000	18,316,310	1,085,645	0	(483,690)	-2.57%	18,800,000	483,690	2.57 %
Statutory	0	1,175,642	0	0	1,175,642	0.00 %	0	(1,175,642)	0.00 %
TOTAL TRANSFERS-IN:	306,188,000	303,077,635	19,345,652	0	(3,110,366)	-1.02%	306,188,000	3,110,366	1.02 %
TOTAL REV AND TRANSFERS-IN:	938,344,472	760,909,554	93,690,841	0	(177,434,920)	-18.91%	938,344,472	177,434,920	18.91 %

User ID: kbentley
 Report ID: AD-FN-GL-003
 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2020

Fund: 0260 State Highway Fund

Fiscal Year: 2020
 Budget Fiscal Year: 2020
 EXPENDITURES

	Year to Date Allotment (A)	Year to Date Actual (B)	Current Month Activity (C)	Year to Date Encumbrance (D)	Variance Favorable / Unfavorable (E = A - B - D)	Percent Variance (F = E / A)	Annual Appropriation (G)	Appropriation Balance (H = G - B - D)	Percent Remaining (I = H / G)
Operations Expense									
Permanent Staff Salaries	89,163,435	82,091,364	6,317,034	0	7,072,071	7.93 %	89,163,435	7,072,071	7.93 %
Board, Hourly, OT, Shift Diff	1,623,678	1,338,435	34,661	0	285,243	17.57 %	1,623,678	285,243	17.57 %
Fringe Benefits	40,720,687	37,126,267	2,966,871	0	3,594,420	8.83 %	40,720,687	3,594,420	8.83 %
In State Travel Expense	1,713,706	1,316,169	40,929	0	397,537	23.20 %	1,713,706	397,537	23.20 %
Out of State Travel Expense	350,480	176,014	(943)	0	174,466	49.78 %	350,480	174,466	49.78 %
Technology Operating Expense	25,869,764	22,408,152	3,665,644	3,120,960	340,653	1.32 %	25,869,764	340,653	1.32 %
Operating Expense	67,834,174	49,667,071	3,093,260	10,479,657	7,687,446	11.33 %	67,834,174	7,687,446	11.33 %
Technology Equipment Expense	2,189,830	1,808,914	288,270	270,555	110,360	5.04 %	2,189,830	110,360	5.04 %
Capital Equipment Expense	23,918,793	12,638,898	1,494,846	10,318,372	961,523	4.02 %	23,918,793	961,523	4.02 %
Capital Facilities Expense	5,834,597	3,089,190	226,989	0	2,745,407	47.05 %	5,834,597	2,745,407	47.05 %
Trustee & Benefit Payments	19,390,900	14,194,459	1,031,986	538,210	4,658,231	24.02 %	19,390,900	4,658,231	24.02 %
Total Operations Expense:	278,610,045	225,854,934	19,159,547	24,727,754	28,027,357	10.06 %	278,610,045	28,027,357	10.06 %
Contract Construction									
Technology Operating Expense	0	1,922,476	44,822	0	(1,922,476)	0.00 %	0	(1,922,476)	0.00 %
Operating Expense	17,994,003	2,297,701	287,875	0	15,696,303	87.23 %	17,994,003	15,696,303	87.23 %
Capital Projects	771,597,538	446,870,097	31,906,689	0	324,727,441	42.09 %	771,597,538	324,727,441	42.09 %
Trustee & Benefit Payments	6,253,502	690,706	122,122	0	5,562,795	88.95 %	6,253,502	5,562,795	88.95 %
Total Contract Construction:	795,845,043	451,780,980	32,361,508	0	344,064,063	43.23 %	795,845,043	344,064,063	43.23 %
TOTAL EXPENDITURES:	1,074,455,088	677,635,914	51,521,055	24,727,754	372,091,420	34.63 %	1,074,455,088	372,091,420	34.63 %
TRANSFERS OUT									
Operating	57,527,200	57,567,787	44,759,005	0	(40,587)	-0.07%	57,527,200	(40,587)	-0.07%
TOTAL TRANSFERS OUT:	57,527,200	57,567,787	44,759,005	0	(40,587)	-0.07%	57,527,200	(40,587)	-0.07%
TOTAL EXPD AND TRANSFERS OUT:	1,131,982,288	735,203,701	96,280,060	24,727,754	372,050,833	32.87 %	1,131,982,288	372,050,833	32.87 %
Net for Fiscal Year 2020:	(193,637,816)	25,705,853	(2,589,219)		194,615,913		(193,637,816)	(194,615,913)	

User ID: kbentley
 Report ID: AD-FN-GL-003
 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2020

Fund: 0260 State Highway Fund

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2020										
Budget Fiscal Year: 2020										
Contract Construction										
Operating Expenditures										
Operating Expenditures	Dedicated	5,942,604	511,492	27,157	0	5,431,112	91.39 %	5,942,604	5,431,112	91.39 %
Operating Expenditures	Federal	11,519,387	3,701,830	304,513	0	7,817,557	67.86 %	11,519,387	7,817,557	67.86 %
Operating Expenditures	Local	532,012	6,855	1,026	0	525,157	98.71 %	532,012	525,157	98.71 %
Total Operating Expenditures		17,994,003	4,220,177	332,697	0	13,773,827	76.55 %	17,994,003	13,773,827	76.55 %
Capital Outlay										
Capital Outlay	Dedicated	188,029,074	134,089,320	9,162,629	0	53,939,754	28.69 %	188,029,074	53,939,754	28.69 %
Capital Outlay	Federal	506,996,042	277,170,559	20,680,170	0	229,825,483	45.33 %	506,996,042	229,825,483	45.33 %
Capital Outlay	FICR	41,107,644	18,804,839	2,253,930	0	22,302,805	54.25 %	41,107,644	22,302,805	54.25 %
Capital Outlay	Local	35,464,778	16,805,379	(190,039)	0	18,659,399	52.61 %	35,464,778	18,659,399	52.61 %
Total Capital Outlay		771,597,538	446,870,097	31,906,689	0	324,727,441	42.09 %	771,597,538	324,727,441	42.09 %
Trustee & Benefit Payments										
Trustee & Benefit Payments	Dedicated	2,420,042	1,499	0	0	2,418,543	99.94 %	2,420,042	2,418,543	99.94 %
Trustee & Benefit Payments	Federal	3,489,273	689,207	122,122	0	2,800,066	80.25 %	3,489,273	2,800,066	80.25 %
Trustee & Benefit Payments	Local	344,187	0	0	0	344,187	100.00 %	344,187	344,187	100.00 %
Total Trustee & Benefit Payments		6,253,502	690,706	122,122	0	5,562,795	88.95 %	6,253,502	5,562,795	88.95 %
Total Contract Construction:		795,845,043	451,780,980	32,361,508	0	344,064,063	43.23 %	795,845,043	344,064,063	43.23 %

User ID: kbentley
 Report ID: AD-FN-GL-003
 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2020

Fund: 0269 Transportation Expansion and Congestion Mitigation Fund

Fiscal Year:	2020	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2020	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
REVENUES										
Miscellaneous Revenues		660,000	840,057	34,037	0	180,057	27.28 %	660,000	(180,057)	-27.28%
TOTAL REVENUES:		660,000	840,057	34,037	0	180,057	27.28 %	660,000	(180,057)	-27.28%
TRANSFERS-IN										
Cigarette Tax		4,330,169	3,886,371	1,173,528	0	(443,798)	-10.25%	4,330,169	443,798	10.25 %
Sales Tax		17,699,656	17,685,303	1,581,901	0	(14,353)	-0.08%	17,699,656	14,353	0.08 %
TOTAL TRANSFERS-IN:		22,029,825	21,571,674	2,755,429	0	(458,151)	-2.08%	22,029,825	458,151	2.08 %
TOTAL REV AND TRANSFERS-IN:		22,689,825	22,411,732	2,789,466	0	(278,094)	-1.23%	22,689,825	278,094	1.23 %
EXPENDITURES										
Contract Construction - Capital Projects		62,507,633	21,750,888	3,955,327	0	40,756,746	65.20 %	62,507,633	40,756,746	65.20 %
TOTAL EXPENDITURES:		62,507,633	21,750,888	3,955,327	0	40,756,746	65.20 %	62,507,633	40,756,746	65.20 %
TOTAL EXPD AND TRANSFERS OUT:		62,507,633	21,750,888	3,955,327	0	40,756,746	65.20 %	62,507,633	40,756,746	65.20 %
Net for Fiscal Year 2020:		(39,817,808)	660,844	(1,165,861)		40,478,652		(39,817,808)	(40,478,652)	

User ID: kbentley
 Report ID: AD-FN-GL-003
 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2020

Fund: 0270 Strategic Initiatives Program Fund (State 60%)

Fiscal Year:	2020	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2020	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
REVENUES										
State Sources - Miscellaneous Revenues		862,300	654,886	16,962	0	(207,414)	-24.05%	862,300	207,414	24.05 %
TOTAL REVENUES:		862,300	654,886	16,962	0	(207,414)	-24.05%	862,300	207,414	24.05 %
TOTAL REV AND TRANSFERS-IN:		862,300	654,886	16,962	0	(207,414)	-24.05%	862,300	207,414	24.05 %
EXPENDITURES										
Contract Construction - Capital Projects		44,768,703	25,397,344	1,443,040	0	19,371,359	43.27 %	44,768,703	19,371,359	43.27 %
TOTAL EXPENDITURES:		44,768,703	25,397,344	1,443,040	0	19,371,359	43.27 %	44,768,703	19,371,359	43.27 %
TOTAL EXPD AND TRANSFERS OUT:		44,768,703	25,397,344	1,443,040	0	19,371,359	43.27 %	44,768,703	19,371,359	43.27 %
Net for Fiscal Year 2020:		(43,906,403)	(24,742,458)	(1,426,078)		19,163,945		(43,906,403)	(19,163,945)	

User ID: kbentley
 Report ID: AD-FN-GL-003
 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2020

Fund: 0270 Strategic Initiatives Program Fund (LHTAC-Local 40%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2020	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2020									
REVENUES									
State Sources - Miscellaneous Revenues	0	872	39	0	872	0.00 %	0	(872)	0.00 %
TOTAL REVENUES:	0	872	39	0	872	0.00 %	0	(872)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	872	39	0	872	0.00 %	0	(872)	0.00 %
EXPENDITURES									
Contract Construction - Trustee & Benefit Payments	25,831	0	0	0	25,831	100.00 %	25,831	25,831	100.00 %
TOTAL EXPENDITURES:	25,831	0	0	0	25,831	100.00 %	25,831	25,831	100.00 %
TOTAL EXPD AND TRANSFERS OUT:	25,831	0	0	0	25,831	100.00 %	25,831	25,831	100.00 %
Net for Fiscal Year 2020:	(25,831)	872	39		26,703		(25,831)	(26,703)	

User ID: kbentley
 Report ID: AD-FN-GL-003
 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2020

Fund: 0345 CARES Act Covid-19

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2020									
Budget Fiscal Year: 2020									
REVENUES									
Federal Sources - Federal Transit Authority	0	65,486	65,486	0	65,486	0.00 %	0	(65,486)	0.00 %
TOTAL REVENUES:	0	65,486	65,486	0	65,486	0.00 %	0	(65,486)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	65,486	65,486	0	65,486	0.00 %	0	(65,486)	0.00 %
EXPENDITURES									
Operating Expenditures	4,987,892	27,500	27,500	8,998	4,951,395	99.27 %	4,987,892	4,951,395	99.27 %
Trustee & Benefit Payments	22,315,464	1,677,060	1,677,060	0	20,638,404	92.48 %	22,315,464	20,638,404	92.48 %
TOTAL EXPENDITURES:	27,303,356	1,704,560	1,704,560	8,998	25,589,799	93.72 %	27,303,356	25,589,799	93.72 %
TOTAL EXPD AND TRANSFERS OUT:	27,303,356	1,704,560	1,704,560	8,998	25,589,799	93.72 %	27,303,356	25,589,799	93.72 %
Net for Fiscal Year 2020:	(27,303,356)	(1,639,074)	(1,639,074)		25,655,285		(27,303,356)	(25,655,285)	

User ID: kbentley
 Report ID: AD-FN-GL-003
 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2020

Fund: 0374 GARVEE Capital Project Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2020									
Budget Fiscal Year: 2020									
REVENUES									
State Sources - Miscellaneous Revenues	0	23,047,052	2,857,140	0	23,047,052	0.00 %	0	(23,047,052)	0.00 %
TOTAL REVENUES:	0	23,047,052	2,857,140	0	23,047,052	0.00 %	0	(23,047,052)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	23,047,052	2,857,140	0	23,047,052	0.00 %	0	(23,047,052)	0.00 %
EXPENDITURES									
Permanent Staff Salaries	0	0	0	0	0	0.00 %	0	0	0.00 %
Board, Hourly, OT, Shift Diff	0	0	0	0	0	0.00 %	0	0	0.00 %
Fringe Benefits	0	0	0	0	0	0.00 %	0	0	0.00 %
Operating Expenditures	0	173,832	34,497	0	(173,832)	0.00 %	0	(173,832)	0.00 %
Capital Projects	0	19,310,342	557,015	0	(19,310,342)	0.00 %	0	(19,310,342)	0.00 %
TOTAL EXPENDITURES:	0	19,484,175	591,512	0	(19,484,174)	0.00 %	0	(19,484,174)	0.00 %
TRANSFERS OUT									
Statutory	0	1,175,642	0	0	(1,175,642)	0.00 %	0	(1,175,642)	0.00 %
TOTAL TRANSFERS OUT:	0	1,175,642	0	0	(1,175,642)	0.00 %	0	(1,175,642)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	20,659,817	591,512	0	(20,659,816)	0.00 %	0	(20,659,816)	0.00 %
Net for Fiscal Year 2020:	0	2,387,235	2,265,628		2,387,236		0	(2,387,236)	

User ID: kbentley
 Report ID: AD-FN-GL-003
 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2020

Fund: 0375 GARVEE Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2020									
Budget Fiscal Year: 2020									
REVENUES									
State Sources - Miscellaneous Revenues	0	110,807	2,001	0	110,807	0.00 %	0	(110,807)	0.00 %
TOTAL REVENUES:	0	110,807	2,001	0	110,807	0.00 %	0	(110,807)	0.00 %
TRANSFERS-IN									
Operating	0	62,267,787	44,759,005	0	62,267,787	0.00 %	0	(62,267,787)	0.00 %
TOTAL TRANSFERS-IN:	0	62,267,787	44,759,005	0	62,267,787	0.00 %	0	(62,267,787)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	62,378,594	44,761,006	0	62,378,594	0.00 %	0	(62,378,594)	0.00 %
EXPENDITURES									
Bond Principal / Interest	0	60,635,591	402,288	0	(60,635,591)	0.00 %	0	(60,635,591)	0.00 %
TOTAL EXPENDITURES:	0	60,635,591	402,288	0	(60,635,591)	0.00 %	0	(60,635,591)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	60,635,591	402,288	0	(60,635,591)	0.00 %	0	(60,635,591)	0.00 %
Net for Fiscal Year 2020:	0	1,743,003	44,358,718		1,743,003		0	(1,743,003)	

User ID: kbentley
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 Run Date: 23 Jul 2020
 % of Time
 Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2020

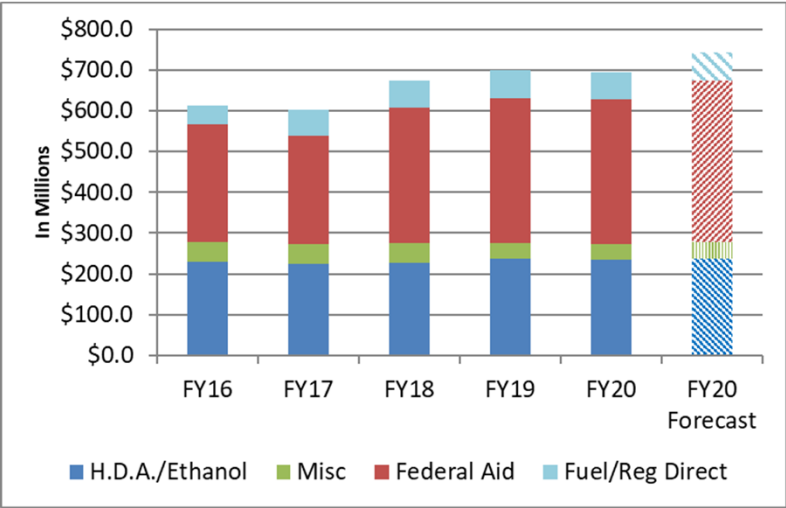
Fund: 0221 State Aeronautics Fund

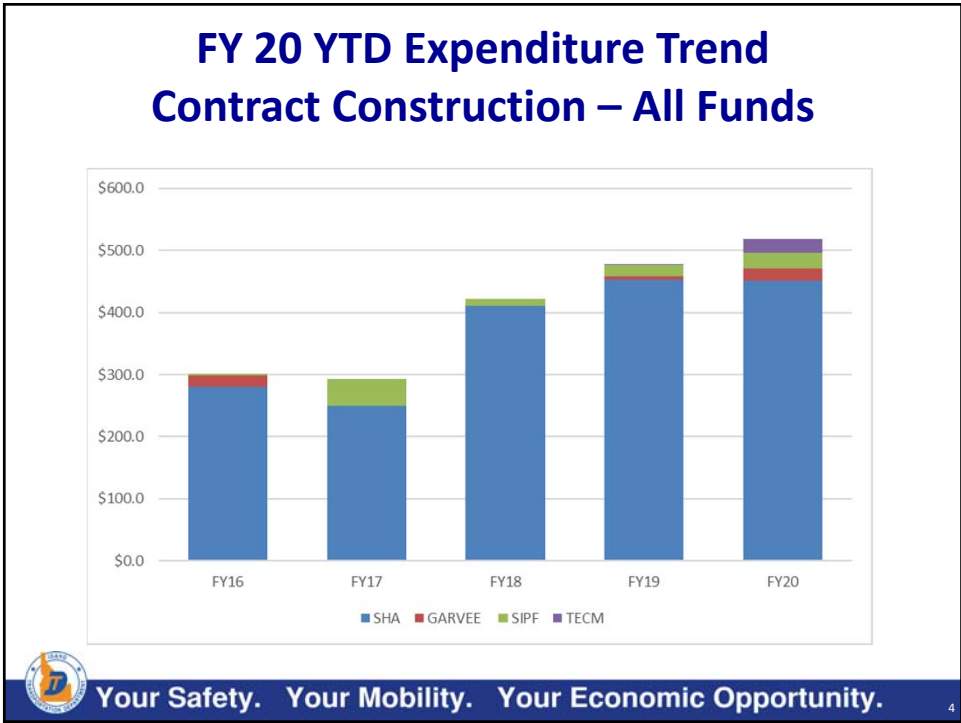
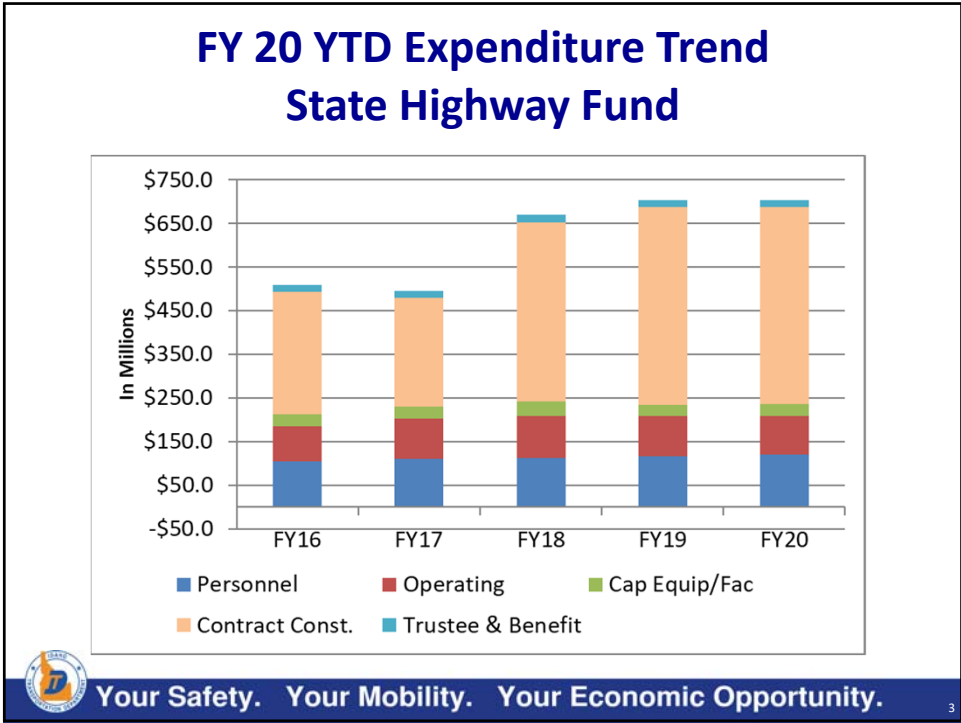
Fiscal Year:	2020	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2020	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
REVENUES										
Federal Sources - FAA		667,500	540,836	2,935	0	(126,664)	-18.98%	667,500	126,664	18.98 %
State Sources - Miscellaneous Revenues		362,500	491,356	9,435	0	128,856	35.55 %	362,500	(128,856)	-35.55%
Interagency Sources - Miscellaneous Revenues		250,000	238,321	29,190	0	(11,679)	-4.67%	250,000	11,679	4.67 %
TOTAL REVENUES:		1,280,000	1,270,513	41,560	0	(9,487)	-0.74%	1,280,000	9,487	0.74 %
TRANSFERS-IN										
Operating		2,650,000	2,357,782	101,809	0	(292,218)	-11.03%	2,650,000	292,218	11.03 %
TOTAL TRANSFERS-IN:		2,650,000	2,357,782	101,809	0	(292,218)	-11.03%	2,650,000	292,218	11.03 %
TOTAL REV AND TRANSFERS-IN:		3,930,000	3,628,295	143,370	0	(301,705)	-7.68%	3,930,000	301,705	7.68 %
EXPENDITURES										
Permanent Staff Salaries		796,788	730,035	58,031	0	66,753	8.38 %	796,788	66,753	8.38 %
Board, Hourly, OT, Shift Diff		57,900	52,058	9,406	0	5,843	10.09 %	57,900	5,843	10.09 %
Fringe Benefits		348,512	320,257	27,480	0	28,255	8.11 %	348,512	28,255	8.11 %
In State Travel Expense		59,246	45,604	4,267	0	13,642	23.03 %	59,246	13,642	23.03 %
Out of State Travel Expense		17,800	20,050	0	0	(2,250)	-12.64%	17,800	(2,250)	-12.64%
Technology Operating Expense		46,585	46,345	1,786	0	240	0.52 %	46,585	240	0.52 %
Operating Expense		1,257,497	805,159	97,899	348,292	104,046	8.27 %	1,257,497	104,046	8.27 %
Technology Equipment Expense		9,600	5,607	1,527	0	3,993	41.59 %	9,600	3,993	41.59 %
Capital Equipment Expense		51,700	21,598	16,218	32,673	(2,571)	-4.97%	51,700	(2,571)	-4.97%
Capital Facilities Expense		50,000	7,676	0	0	42,324	84.65 %	50,000	42,324	84.65 %
Trustee & Benefit Payments		1,910,083	755,435	42,049	0	1,154,648	60.45 %	1,910,083	1,154,648	60.45 %
TOTAL EXPENDITURES:		4,605,711	2,809,824	258,663	380,965	1,414,923	30.72 %	4,605,711	1,414,923	30.72 %
TOTAL EXPD AND TRANSFERS OUT:		4,605,711	2,809,824	258,663	380,965	1,414,923	30.72 %	4,605,711	1,414,923	30.72 %
Net for Fiscal Year 2020:		(675,711)	818,471	(115,293)		1,113,218		(675,711)	(1,113,218)	129

ITD Board Financial Report

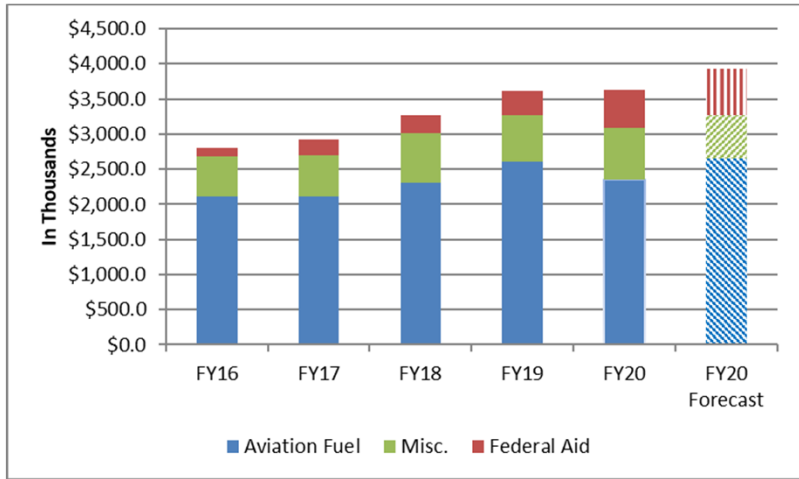
July 2019 – June 2020
Fiscal Year 2020

Revenue Trends Actual vs. Forecast State Highway Fund – FY20





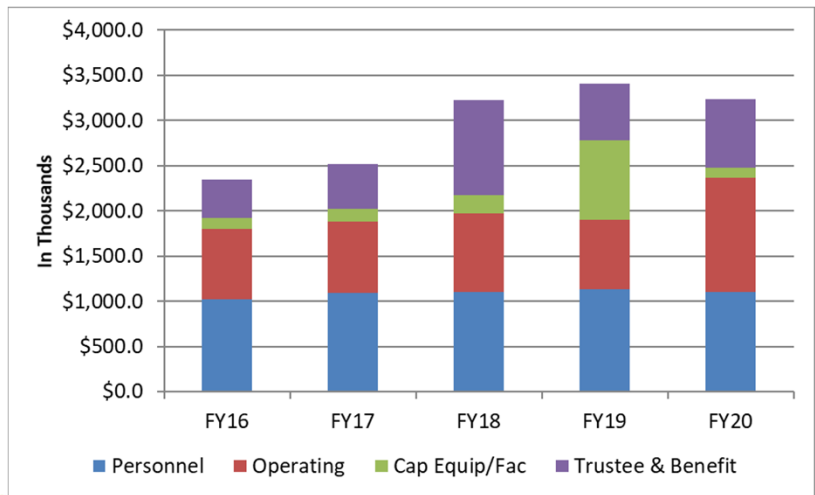
Revenue Trends Actual vs. Forecast State Aeronautics Fund – FY20



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5

FY 20 Expenditure Trend State Aeronautics Fund



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6

Strategic Initiatives Program Fund

- Beginning Balance = \$ 44.6
- Transfer In = \$ 0
- Interest Revenue = \$.6
- Expenditures in FY17 = \$-25.4
- June 30, 2020 Balance = \$ 19.8



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7

Transportation Expansion & Congestion Mitigation Fund (TECM)

- Beginning Balance = \$ 41.4
- Transfer In = \$ 21.6
- Interest Revenue = \$ 0.8
- Expenditures in FY17 = \$-21.7
- June 30, 2020 Balance = \$ 42.2



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8

Covid Impact on Revenue Mitigation Plan

- Objective to hold Personnel and Operations as appropriated
- Mitigate impact to the ITIP by utilizing un-committed funds

Amounts in Millions		
	Aug 2019	Aug 2020
FY21 Forecast State Revenue	\$ 354.0	\$ 341.1
Potential Loss of Revenue@20%	\$ (70.8)	
Difference to Aug 2019 Forecast		\$ (12.9)
Resources	Amount	
Un-Committed Resources June 30	\$48.4	
FY21 Possible Resources	\$26.6	
Total Possible Resources	\$75.0	



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9

GARVEE Update

- Market Conditions
 - Rates
 - Trends
- Next Possible Financing
 - Time
 - Amount
 - Projects



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10

Questions?



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11



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 20, 2020Consent Item ☐Information Item ☐Amount of Presentation Time Needed 25 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Bob Thompson / Justin Collins	Economist / Financial Mgr.	rt / jc	
Preparer's Name	Preparer's Title	Initials	
Bob Thompson / Justin Collins / Chris Bray	Economist / Financial Mgr.	rt / jc	

Subject

August 2020 Revenue Forecast & Proposed FY2022 Appropriation Request		
Key Number	District	Route Number

Background Information

The department's revenue forecast was updated August 1, 2020. Bob Thompson will review the current forecast.

FY2022 budget requests are due by August 28, 2020 this year. Justin Collins will review the department's proposed FY2022 Appropriation request.

Attached information:

- * copy of Board Policy 4003
- * August 2020 Revenue Forecast
- * Select Highlights
- * Comparison: June Workshop Draft vs. Proposed FY22 Appropriation Request
- * FY22 Proposed Budget Request Summary
- * FY22 Draft Summary and Certification (Form B-2)

In accordance with Board Policy 4003 and pursuant Board review of the attached information and approval of the Proposed FY2022 Budget Request Summary and Resolution, the fully detailed FY2022 Budget Request will be finalized and submitted to the Division of Financial Management and Legislative Services Office. Copies of the submitted request will be available upon request after August 31, 2020.

Recommendations

Approve the accompanying Board Resolution, page 144.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



BOARD POLICY 4003

Page 1 of 1

BUDGET PREPARATION

Purpose

The purpose of this policy is to establish the process and review requirements for preparing the Department's budget request.

Legal Authority

Idaho Code 67-35 - State Budget Provisions

Idaho Code 40-314(3) - The Board exercises the powers and duties necessary to carry out the provisions of title 40 and the financial affairs of the Board and the Department.

Idaho Code 40-505 - The Director has delegated authority to act as the Board's technical and administrative officer

The Director shall prepare and submit the Idaho Transportation Department's Executive Budget Request in accordance with guidelines published by the Division of Financial Management (DFM), Office of the Governor.

Prior to the annual DFM submittal, the Department's Executive Budget Request and supporting documents shall be reviewed and approved by the Idaho Transportation Board. The "Agency Summary and Certification" portion shall be reviewed and signed by the Director.

Approved by the Board on:

Signed
Jerry Whitehead
Board Chairman

Date December 12, 2012

IDAHO TRANSPORTATION DEPARTMENT
REVENUE FORECAST
AUGUST 2020 FORECAST

Summary of ITD Revenues History & Forecast		History			August 1, 2020 Forecast	
		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
State Highway Account	Federal					
	FHWA	\$ 318.67	\$ 337.30	\$ 379.68	\$ 314.13	\$ 314.13
	FTA - Transit	\$ 10.24	\$ 10.97	\$ 11.53	\$ 14.76	\$ 15.51
	NHTSA - Hwy Safety	\$ 3.81	\$ 5.16	\$ 4.20	\$ 6.14	\$ 4.64
	Other Federal Aid	\$ 0.81	\$ 1.21	\$ 1.11	\$ 4.21	\$ 4.21
	Total Federal	\$ 333.54	\$ 354.64	\$ 396.51	\$ 339.24	\$ 338.49
	State					
	Dedicated (HDA)	\$ 208.22	\$ 218.14	\$ 216.34	\$ 215.60	\$ 225.11
	Miscellaneous (SHA direct)	\$ 48.82	\$ 40.12	\$ 39.04	\$ 40.17	\$ 39.24
	Ethanol exemption	\$ 17.78	\$ 18.50	\$ 18.32	\$ 17.70	\$ 18.70
	Cigarette Tax*	\$ -	\$ -	\$ 1.18	\$ -	\$ -
	Fuel/Registration Direct to SHA	\$ 63.36	\$ 65.40	\$ 67.25	\$ 67.66	\$ 70.34
	Total State	\$ 338.18	\$ 342.16	\$ 342.12	\$ 341.13	\$ 353.39
	Local	\$ 4.03	\$ 10.37	\$ 22.28	\$ 19.24	\$ 4.70
	Interagency	\$ -	\$ -	\$ -	\$ -	\$ -
Total State Highway Account		\$ 675.75	\$ 707.17	\$ 760.91	\$ 699.60	\$ 696.59
SIPF		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	ITD					
	General Fund - Surplus Eliminator	\$ 16.60	\$ 36.18	\$ -	\$ -	\$ -
	Interest	\$ 0.29	\$ 1.13	\$ 0.65	\$ 0.26	\$ -
	LHTAC					
	General Fund - Surplus Eliminator	\$ 11.07	\$ 24.12	\$ -	\$ -	\$ -
TECM	Interest	\$ 0.02	\$ 0.35	\$ 0.00	\$ -	\$ -
	Total Strategic Initiative Fund	\$ 27.98	\$ 61.77	\$ 0.66	\$ 0.26	\$ -
TECM		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	Sales Tax Revenue	\$ 15.71	\$ 16.73	\$ 17.69	\$ 18.68	\$ 19.60
	Cigarette Tax*	\$ 6.90	\$ 2.47	\$ 3.89	\$ 6.14	\$ 5.68
	Interest	\$ 0.11	\$ 0.66	\$ 0.84	\$ 0.67	\$ 0.67
Total Expansion and Mitigation		\$ 22.72	\$ 19.85	\$ 22.41	\$ 25.50	\$ 25.95
Aeronautics		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	Federal	\$ 0.26	\$ 0.35	\$ 0.54	\$ 0.67	\$ 0.67
	State					
	Fuel Taxes	\$ 2.31	\$ 2.61	\$ 2.36	\$ 2.10	\$ 2.12
	Miscellaneous	\$ 0.41	\$ 0.37	\$ 0.49	\$ 0.35	\$ 0.35
	Total State	\$ 2.72	\$ 2.97	\$ 2.85	\$ 2.45	\$ 2.47
	Local					
Aeronautics	Interagency	\$ 0.29	\$ 0.29	\$ 0.24	\$ 0.25	\$ 0.26
	Total Aeronautics Fund	\$ 3.27	\$ 3.61	\$ 3.63	\$ 3.37	\$ 3.39
TOTAL Federal		\$ 333.80	\$ 354.99	\$ 397.05	\$ 339.91	\$ 339.16
TOTAL State		\$ 363.91	\$ 366.11	\$ 368.04	\$ 369.33	\$ 381.82
TOTAL Local		\$ 4.05	\$ 10.72	\$ 22.28	\$ 19.24	\$ 4.70
TOTAL Interagency		\$ 0.29	\$ 0.29	\$ 0.24	\$ 0.25	\$ 0.26
TOTAL General Fund		\$ 27.67	\$ 60.30	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 729.72	\$ 792.40	\$ 787.61	\$ 728.73	\$ 725.93

*Does not include \$4.7 Million directed to the GARVEE Debt Service Account for state match on bond payments

IDAHO TRANSPORTATION BOARD
FY22 BUDGET REQUEST – AUGUST 2020
SELECT HIGHLIGHTS

Revenue and Funding Outlook

- Federal - The FAST Act is set to expire in September of FY20; It has not been extended at this time
- State
 - Growth rates overall for State funds
 - **Highway Distribution Account:** 3.0% forecasted decrease in FY21 and an additional 0.9% decrease in FY22
 - **HB312 receipts:** 2.7% forecasted decrease in FY21 and an additional decrease of 0.3% in FY22
 - Surplus Eliminator - The surplus eliminator reached its sunset on May 31, 2019. Therefore, no transfer of general funds was made to this account in FY20.
 - Sales Tax and Cigarette Tax within the Transportation Expansion and Congestion Mitigation fund (TECM) - the forecast was provided by the Division of Financial Management (DFM) and was last completed in FY20. These values will be updated when the new forecast is released.
 - Petroleum Clean Water Trust Fund distribution - 0.8 cents - will continue through at least FY24
 - Aero fund - Forecasted 14 to 15% decrease in revenue through FY22

FY22 Appropriation Request

Personnel reflects a \$1.152M (+1%) increase for Change in Employee Compensation (CEC)

Employer Benefit Costs reflect an overall increase of \$3.16M

- \$ + 2.11M increase in Health Insurance/FTE
- \$ + 1.05M net increase in variable benefits (PERSI contributions, workers comp, unemployment)

\$28.7M Replacement Equipment spending authority

- \$ 9.8M BuyBack equipment cost estimate. Final BuyBack proceed bids pending.
- \$11.8M Road equipment cost estimate.

Four Line Items are included in the FY22 request

- \$17.2M total
 - \$13.2M one-time, \$4.0M ongoing
 - \$5.8M State-funded, \$11.4 Federal
- Line Items are listed separately in the attachment titled “Proposed FY22 Appropriation Request”

FY22 Debt Service is scheduled at \$68.6M (\$63.5M Federal, \$5.1M State)

IDAHO TRANSPORTATION DEPARTMENT
PROPOSED FY22 APPROPRIATION REQUEST - August 2020 Board Meeting
as of: 08-12-2020
(\$ in millions, rounded)

		DRAFT Board Workshop Jun 20 2020	August Board Meeting		Description of Change from August Board Meeting
			Proposed Request Aug 20, 2020	\$ Change	
1	CASH, Beginning	49.2	4.9	(44.2)	FY21 Reverted Amounts Greater Than Anticipated in June (*see line 17 for reduction explanation)
	Revenue				
2	Federal	345.8	348.2	2.4	FTA Competitive Low-No Emissions Grant Award (Public Transportation to Mtn Rides Transp Auth)
3	Fed - Obligated Unspent	-	-	-	
4	State	367.1	360.6	(6.5)	Forecast Update from FY19 to FY20 Forecast
5	Interagency	0.3	0.3	-	
6	Local	4.7	4.7	-	
7	TECM	26.0	26.0	-	
9	Pre-FY21 Funds	-	-	-	
8	Total Revenue	743.8	739.6	(4.1)	Net Change in Total Revenue
9	Expenditures			-	
10	Personnel	137.0	141.2	4.2	Net Increase in Personnel Cost \$ +14,800 Change in Employee Compensation \$ -856,200 Health Insurance \$ +1,054,500 Variable Benefit Cost Adjustments \$ +4,000,000 Personnel Line Item
11	Operating	95.9	95.9	-	
12	Capital Facilities	3.6	3.6	-	
13	Equipment	28.6	28.7	0.1	Updated Unit Cost Adjustment
14	Trustee & Benefits	28.1	30.6	2.4	FTA Competitive Low-No Emissions Grant Award (Public Transportation to Mtn Rides Transp Auth)
15	Contract Construction	369.6	369.7	0.1	Rounding
16	Total Expenditures	663.0	669.8	6.8	Net Change in Spending Authority
17	Anticipated Holdback	49.8	-	(49.8)	June numbers shown will be reverted in FY21 - It is now being shown as consumed in the beginning cash balance for FY22
18	Debt Service	63.5	68.6	5.1	Updated state portion of Garvee Service
				-	
19	Total Program Funding	776.2	738.4	(37.8)	Net Change in Total Program Funding
20	CASH, Ending	16.7	6.2	(10.5)	\$6.2M Projected Ending Cash Balance \$ 5.2M State Hwy Account - Holding cash value until Rev #1 submission as we continue to monitor revenue actuals \$ 1M Aeronautics Fund - Reserved for future program funding, pending stabilization of jet fuel tax revenue

IDAHO TRANSPORTATION DEPARTMENT

August 2020 Board Meeting

Proposed FY22 Appropriation Request

		<u>Funding</u>	<u>FTE's</u>
1	FY22 BASE	646,060,500	1,648.0
2			
3	Adjustments		
4	Change In Benefit Costs	\$3,164,700	
5	Change in Employee Compensation (1.0%)	\$1,151,900	
6	Replacement Equipment	\$28,749,200	
7	SWCAP (placeholder pending actual costs)	\$150,000	
8	Contract Construction: Base Reduction, Ongoing Spending Authority	(26,693,000)	
9		<hr/> \$6,522,800	
10			
11	FY22 ADJUSTED BASE	652,583,300	1,648.0
12			
13	Line Items (5 line items, by Division)		
14	Highway Operations: Geographic Info Systems (GIS) Integration (Phase4)	\$1,750,000	
15	Highway Operations: CARES Act Funding	\$9,000,000	
16	Highway Operations: Federal Funding (FTA)	\$2,445,000	
17	Highway Operations: Personnel Cost	\$3,600,000	
18	Administration: Personnel Cost	\$400,000	
19		<hr/> \$17,195,000	
20			
21	FY22 TOTAL APPROPRIATION (Spending Authority)	\$669,778,300	1,648.0
22			
23	GARVEE Bond Debt Service	\$68,591,600	
24			
25	FY22 TOTAL PROGRAM FUNDING	\$738,369,900	1,648.0

DEPARTMENT SUMMARY AND CERTIFICATION

2022

AGENCY: IDAHO TRANSPORTATION DEPARTMENT

Agency Number: 290

FY 2022 Request

FUNCTION:

Function Number:

Page ____ of ____ Pages

ACTIVITY: N/A

Activity Number: 00

Original Submission Date ____ or Revision Request Date ____

In accordance with 67-3503, Idaho Code, I certify the attached forms properly state the receipts and expenditures of the department (agency, office, or institution) for the fiscal years indicated. The summary of expenditures by major program, fund source, and standard class is indicated below.

			* PROPOSED REQUEST *		
			SUBJECT TO BOARD REVIEW AND APPROVAL		
	2020 Total Appropriation	2020 Actual Expenditures	2021 Original Appropriation	2021 Estimated Expenditures*	2022 Total Request
By Major Programs					
290 01 Administration	31,281,100	28,382,000	29,538,200	29,538,200	31,497,200
290 02 Planning	-	-	-	-	-
290 03 Motor Vehicles	37,766,700	29,880,100	38,279,900	38,279,900	39,329,000
290 04 Highway Operations	229,994,556	190,683,158	213,682,900	239,272,700	221,993,700
290 05 Capital Facilities	5,795,000	2,868,900	3,615,000	6,541,100	3,615,000
290 06 Contract Construction & Right-of-Way Acquisition	903,147,100	498,929,100	492,167,900	742,167,900	369,678,100
290 07 Aeronautics	4,646,900	3,274,300	5,318,600	6,473,200	3,665,300
290 08 Transportation Performance	-	-	-	-	-
	-	-	-	-	-
TOTAL	1,212,631,356	754,017,558	782,602,500	1,062,273,000	669,778,300
By Fund Source	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
0260-02 d State Highway	472,057,000	328,323,100	401,581,800	476,111,700	376,384,400
0260-03 f State Highway	564,711,900	338,032,200	328,255,300	446,455,300	249,988,400
0260-04 i State Highway	-	-	-	-	-
0260-05 o State Highway	36,651,300	35,609,700	19,238,100	19,238,100	4,704,100
0345-00 f CARES Act	27,303,356	1,713,558	-	25,589,800	9,000,000
0269-02 d Transportation Expans & Congest Mitigation Fund	62,507,600	21,750,900	27,143,600	67,900,300	26,000,000
0270-02 d Strategic Initiatives Program Fund	44,768,700	25,397,300	1,005,200	20,376,600	-
0270-05 o Strategic Initiatives Program Fund	25,800	-	24,000	49,800	-
0221-02 d Aeronautics	3,687,400	2,276,700	4,433,500	5,630,400	2,774,300
0221-03 f Aeronautics	667,300	663,100	668,500	668,500	671,300
0221-04 i Aeronautics	251,000	251,000	252,500	252,500	255,800
0001-00 g General Fund	-	-	-	-	-
TOTAL	1,212,631,356	754,017,558	782,602,500	1,062,273,000	669,778,300
By Object	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
Personnel Costs	134,711,000	123,658,500	132,919,700	132,919,700	141,236,300
Operating Expenditures	118,918,092	92,028,598	111,072,400	111,211,400	107,591,200
Capital Outlay	908,906,700	520,274,800	512,414,500	765,175,800	388,275,900
Trustee and Benefit Payments	50,095,564	18,055,660	26,195,900	52,966,100	32,674,900
Lump Sum	-	-	-	-	-
TOTAL	1,212,631,356	754,017,558	782,602,500	1,062,273,000	669,778,300
TOTAL FTP	1,648.0	1,648.0	1,648.0	1,648.0	1,648.0
FUNDED FTP	1,648.0	1,648.0	1,648.0	1,648.0	1,648.0

* FY21 Estimated Expenditures includes: original appropriation and reappropriated spending authority from FY20.

Form B-2

RES. NO.

WHEREAS, the FY2022 Department Budget Request will be prepared in accordance with instructions in the Division of Financial Management's Budget Development Manual; and

WHEREAS, the Board has reviewed the Proposed FY2022 Budget Request Summary,

NOW THEREFORE BE IT RESOLVED, that the Transportation Board has reviewed the budget request estimates reflected in the Department Summary and Certification, submitted for approval August 20, 2020, as shown in Exhibit _____, which is made a part hereof with like effect, and authorizes the estimates and guidance provided to serve as the basis for the FY2022 budget request submitted to the Division of Financial Management and Legislative Services Office.