



**Your Safety • Your Mobility  
Your Economic Opportunity**

**IDAHO TRANSPORTATION DEPARTMENT**

Division of Motor Vehicles • [dmv.idaho.gov](http://dmv.idaho.gov)

P.O. Box 7129 • Boise, ID 83707-1129

December 9, 2020

[Dealership]

[Dealer Address 1]

[Dealer Address 2]

Subject: Perfecting Liens for Dealer Sales

Dear Licensed Idaho Dealer:

The Idaho Transportation Department would like to address the concern dealers may have with title processing delays and if this has an adverse effect on perfecting liens for vehicles they have sold.

Provided a dealer submits a completed title transmittal within the 30-day period after the date of sale, the dealer has met its obligation for notice of sale or transfer requirements stated in Idaho Code 49-1609 and 49-504(5). The date the dealer submits the application will be used to perfect the lien pursuant to Idaho Code 49-510(2). The same is true for Transitional Ownership Documents (TODs) submitted to the department within the permitted time frame outlined in Idaho Code 49-527.

To ensure quicker processing, ITD encourages dealers to use their local county DMV to process their title applications and not mail to the Ada County processing center.

Sincerely

Dealer Operations  
Division of Motor Vehicles  
208-334-8617