



**Your Safety • Your Mobility
Your Economic Opportunity**

IDAHO TRANSPORTATION DEPARTMENT

Division of Motor Vehicles • dmv.idaho.gov

P.O. Box 7129 • Boise, ID 83707-1129

October 15, 2020

[Dealership]

[Dealer Address 1]

[Dealer Address 2]

Subject: Recording Vehicle sale type on the 502

Dear Licensed Idaho Dealer:

The Idaho Transportation Department has gone live with our new computer system. To help the counties process Title work we need the Vehicle sale type included on the 502. Please write on the 502 whether the vehicle is out of state (**OOS**), **Used**, or **New**. This information is needed for the counties to know how to start the ownership transaction off the pink 502.

Thank you for your assistance on this matter.

Sincerely

Dealer Operations
Division of Motor Vehicles
Idaho Transportation Department
208-334-8617