
BICYCLE PEDESTRIAN ADMINISTRATIVE COMMITTEE

FY2020 CHARTER

AUTHORITY

Idaho's Bicycle-Pedestrian Administrative Committee (BPAC) is convened by the Idaho Transportation Department at the discretion of the Bicycle and Pedestrian Coordinator per ITD Administrative Policy 5050.

PURPOSE

It is the BPAC's responsibility assist in facilitating statewide coordination of the Idaho Transportation Department's Bicycle and Pedestrian Program. This assistance includes:

- 1) Identifying and addressing the needs of people who ride bicycles and walk in the state of Idaho;
- 2) Promoting programs and facilities for the safe and effective use of active transportation modes
- 3) Helping to focus and prioritize programmatic activities so that they are most efficiently and effectively conducted on behalf of the state's Bicycle-Pedestrian interests,
- 4) Providing input as well as assisting in public outreach from the interests or geographic area they represent, and
- 5) Providing the opportunity to build a network for the exchange of bicycle pedestrian related information, contacts, and resources.

COMPOSITION

The BPAC will include 12-15 members broadly representative of organizations, agencies, bicyclists, and pedestrians with diverse perspectives, responsibilities, and geographies associated with bicycle-pedestrian mobility in Idaho.

QUALIFICATIONS

BPAC members will be available to participate on the group as necessary to complete BPAC objectives. BPAC members will be specifically interested in collaborating with others in the development of the group's deliverables and recommendations, and will be diligent about considering the range of perspective and needs statewide in their deliberations.

APPOINTMENTS

Where appropriate, entities invited to participate (government agencies, advocacy organizations, etc.) will appoint members to participate by sending a letter of confirmation from the invited entity to the Idaho Bicycle-Pedestrian Coordinator. Other representatives may be self-identified and selected via an application and selection process conducted by the Idaho Bicycle-Pedestrian Coordinator.

MEETINGS

The BPAC will meet a minimum of twice annually to accomplish the following:

- 1) Establish statewide programmatic priorities for the Bicycle-Pedestrian program, and
- 2) Review the status of the Bicycle and Pedestrian program, including revisions to the statewide Bicycle and Pedestrian Plan.
- 3) Other objectives as determined by BPAC

Other meetings will be scheduled on a case-by-case basis, as needed. The BPAC will set its calendar on an annual basis, to the extent possible.

DURATION

The BPAC will continue to operate until that time it is dissolved by the Bicycle and Pedestrian Coordinator.