

**Division of Aeronautics
Advisory Board Meeting**

**October 14, 2021
McCall, Idaho**

9:00 a.m.

Holiday Inn Express McCall
210 N Third St, McCall 83638

Attendees:	Mark Sweeney, Chair Chip Kemper, Member John Blakley, Member Todd Hitchcock, Member Chris Pomeroy, Member Jeff Marker, Administrator Tammy Schoen, Administrative Assistant	Ross Engle, Director of Flight Operations Tim Steffen, Safety/Education Coordinator Ben Elkins, UAS Coordinator Chris Banford, Business Operations Manager Vince Trimboli, Communications Liaison Jennifer Schildgen, Airport Planner Richard Stein, McCall Airport Manager Caleb Lakey, District 3 Manager
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Agenda

A=Action
I=Information

Call meeting to order – 5*	Chairman Sweeney	9:00 am	A
Welcome & Introductions – 5	Chairman Sweeney	9:05 am	I
Review of agenda – 5	Chairman Sweeney	9:10 am	A
Review and approval of last minutes – 5	Board	9:15 am	A
Board Reports – 15*	Board	9:20 am	I
Administrator – 40*	Marker	9:35 am	I

- ITD Director
- Personnel
- Forest Service
 - Big Creek 4
 - Backcountry airfield funding
- Rudder Flutter*

Building Idaho’s Future – II - 30	Marker/Schildgen	10:15 am	A
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- Capital projects*

Idaho Transportation Department (ITD) Board - 15	Trimboli	10:45 am	I
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- Board Update

Airports - 60

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| • McCall – 20 | Lahey/Marker | 11:00 am | I |
| • Sandpoint – 20 | | 11:20 am | I |
| • Lewiston - 20 | | 11:40 am | I |

LUNCH - 30		12:00 pm	
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Budget – 30	Banford	12:30 pm	I
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- Business operations role
- ITD Financials
- Financial statement explanation

*All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for any executive sessions.

<ul style="list-style-type: none"> • Financial statement • Financial summary • Budget conclusions 				
Airport Maintenance – 10	Marker	1:00 pm	I	
<ul style="list-style-type: none"> • Collaboration with outside agencies • Maintenance 				
Flight Operations - 20	Engle	1:10 pm	I	
<ul style="list-style-type: none"> • Pilot Training <ul style="list-style-type: none"> ○ Simulator training schedules ○ Cessna 206 Training – Ben ○ Second-in-command (SIC) training • Flight Hours <ul style="list-style-type: none"> ○ Comparison to years past ○ Fleet activity <ul style="list-style-type: none"> ▪ Covid Cancellations • Maintenance <ul style="list-style-type: none"> ○ Upcoming inspections 				
Safety/Education - 20	Steffen	1:30 pm	I	
<ul style="list-style-type: none"> • Outreach • ADS-B Initiative 				
SAR Update - 10	Steffen	1:50 pm	I	
<ul style="list-style-type: none"> • Accident education 				
UAS – 30	Elkins	2:20 pm	I	
<ul style="list-style-type: none"> • Program update • Processed data share 				
Other Business - 5	Sweeney	2:25 pm	I	
Next Meeting – 5	Sweeney	2:30 pm	I	
McCall Airport – 45	Stein		I	
<ul style="list-style-type: none"> • Airport update 		2:35 pm		
<i>Drive to McCall Airport</i>		2:55 pm		
<ul style="list-style-type: none"> • Airport Tour (Drive to McCall Airport) 		3:15 pm		
UAS Demo – 30	Elkins	3:45 pm		
Meeting adjourned	Sweeney	4:15 pm	I	

***The meal will be served and reimbursed by the department. Meal reimbursement will not be claimed by any employee participating in the working lunch. Attendance is mandatory.*

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