



Right-Of-Way Encroachment Application and Permit for Small Wireless Facilities

ITD 2118 (Rev. 05-22)
itd.idaho.gov

ITD Permit Application Number _____

| | | | |
|--|--|--------------------------|---|
| Company Name | Agreement No. | Beginning Station | Ending Station |
| Segment Code | Roadway Type (Urban, Rural, Interstate) | | Number of Lanes |
| Fee <input type="checkbox"/> \$500* <input type="checkbox"/> \$1,000** <input type="checkbox"/> \$50*** | Insurance Certificate Required <input type="checkbox"/> Yes <input type="checkbox"/> No | | <input type="checkbox"/> Performance Bond Required \$ |
| Prorated Annual Attachment & ROW Fee: \$ _____, due at permit issuance | Date permit received by ITD: | Permit Termination Date: | |

Applicant Information (Please Print or Type)

| | | | | |
|--------------------|--|---------------------------------|---|---------------------------|
| Permit Type | <input type="checkbox"/> Collocation* <input type="checkbox"/> New Structure** <input type="checkbox"/> Maintenance/Replacement in kind*** | | | |
| | Collocation* - Up to five (5) Small Wireless Facilities (SWF), \$100 for each additional SWF | | | |
| Location | Route | Beginning Milepost (e.g. 0.123) | Ending Milepost (e.g. 0.123) | Section, Township, Range |
| | GPS Coordinates | Latitude | Longitude | Elevation |
| | County(s) | Name of Nearest Crossroad | Distance and Direction From Crossroad (Feet) <input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W | |
| | Distance From Center of Road (Feet) | Right-of-Way Line (Feet) | Edge of Pavement (Feet) | Right-of-Way Width (Feet) |
| Contacts | Construction Contractor | | Phone Number | E-Mail Address |
| | Traffic Control Contractor | | Phone Number | E-Mail Address |
| | Traffic Control Plan Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No | | Projected Start Date | Project Duration |

I certify that I am the Authorized Utility Company Representative and request permission to construct the above facilities within the State Highway Right-of-Way in accordance with the General Provisions printed on the reverse side of this form, the Special Provisions, and the Plans made a part of this permit. **I request receipt of the approved Permit in the following manner:** Paper Electronic

| | | |
|---------------------------------------|-----------------------------------|--------------|
| Company Name | Authorized Representative (Print) | Phone Number |
| Mailing Address | City | State Zip |
| Authorized Representative's Signature | E-Mail Address | Date |

A copy of this permit, complete with special provisions, plans and traffic control requirements, shall be kept at the work site at all times when work is in progress.

Subject to all terms, conditions, and provisions shown on this form or attachments, permission is hereby granted to the above-named applicant to perform the work described.

| | | | |
|--|---|-------|------|
| Local Government Approval (when required) | Signature | Title | Date |
| Department Approval | ITD's Authorized Representative's Signature | | Date |

Note: The permit will be considered Temporary until final inspection and approval by an ITD representative.

1. No work shall commence until the Permittee is given notice to proceed by an authorized representative of the Department. The Permittee shall notify the Department ten (10) working days prior to commencing the permitted work or as otherwise approved. This permit is valid for 180 days and **SHALL BE VOID** if all work is not completed within 180 calendar days of the issuance date. The Permittee shall schedule a final inspection with ITD to be conducted within 30 days of completion of installation and as-builts will be submitted within 30 days of the final inspection.
2. The Permittee shall observe and comply with all applicable laws, ordinances, regulations, orders and decrees. By signing this permit, the Permittee, his designated representative or successors, agree to indemnify, save harmless, and defend regardless of outcome the State from the expenses of and against all suits or claims, including costs, expenses, and attorney fees that may be incurred by reason of any act or omission, neglect, or misconduct of the Permittee or its contractor in the design, construction, and maintenance or use of the facility covered by this permit. The Permittee is responsible for obtaining all other necessary permits and approvals prior to starting work. The Permittee must adhere to Idaho Code 55, Chapter 22, "Underground Facilities Damage Prevention," prior to any excavation work.
3. During the progress of all work, traffic control devices shall be erected and maintained as necessary or as directed for the protection of the traveling public. All traffic control devices shall conform to the *Manual on Uniform Traffic Control Devices for Streets and Highways* (latest edition adopted by the Department) and all other Department requirements, and shall be prepared by a Certified Traffic Control Supervisor or a licensed Professional Engineer. Plans shall be submitted to ITD for review and approval at least 10 days in advance of start of work. All traffic control operations shall conform to the approved traffic control plan. Changes to the plan shall meet the same requirements as the original plan. All flagging personnel shall have flagging certification valid in Idaho.
4. All utilities shall be installed under culverts.
5. Except as herein authorized, all underground crossings shall be bored or jacked.
6. Parked equipment and stored materials shall be as far from the traveled way as feasible. Items, excavations or obstacles within 30 feet of the traveled way shall be protected by appropriate traffic control devices, barricades, or as directed by the Department.
7. Upon completion of the permitted work, the Permittee shall restore the site to original condition or better at no expense to the Department. Restoration includes, but is not limited to: repair of any and all damage, correction of any interferences with highway drainage, restoration of survey monuments and traffic control devices, and all required grading and seeding. All rubbish and debris shall be immediately removed from the work area, to the satisfaction of the Department.
8. The permitted work shall be subject to inspection at any time by the Department. The Department shall be reimbursed by the Permittee for any additional inspection required under the Special Provisions of this permit. All work shall be in conformity with the permit requirements including location and depth or height, and current government and Industry standards. The Permittee shall provide satisfactory evidence to the Department that the work was performed, as required by this permit.
9. A copy of this permit, complete with special provisions, plans and traffic control requirements, shall be kept at the work site at all times when work is in progress.
10. This permit shall not be deemed or considered an exclusive right, and shall not prohibit the Department from using any of its highways, streets, or public places or affect it right to full supervision and control over all or any part of them, none of which is hereby surrendered. This permit shall not prohibit the Department from granting other permits or franchise rights of like or other nature to other public or private utilities. The Department reserves the right to make at any time such modification, addition, repair, relocation, or removal of an existing encroachment(s) or its appurtenances or any encroachment(s) or subjects authorized by this permit within the highway right-of-way as may be necessary to permit the relocation, reconstruction, widening, and maintenance of the highway and/or to provide proper protection of life and property on or adjacent to the highway. Said change or removal shall be made at the sole expense of the Permittee, or its successors and assigns. All such modifications, relocation, or removal by the Permittee shall be done in such a manner as will cause the least interference with the traveling public or any of the Department's work.
11. The Department may revoke, amend, amplify, or terminate this permit or any of the conditions herein enumerated if the Permittee fails to comply with any or all of its provisions, requirements, or regulations as herein set forth or through willful or unreasonable neglect, fails to heed or comply with notices given, or if the utility herein granted is not installed or operated and maintained in conformity herewith.
12. The Permittee shall maintain at its sole expense the structure or subject for which this permit is granted.
13. If trench or pavement settlement should occur, or any other kind of displacement, due to the work covered under this permit, within two years from the date of installation, repairs shall be made by the Permittee as directed by the ITD Authorized Representative at no cost to the Department. If the Permittee fails to make the necessary repairs, the Department will make the repairs and bill the Permittee. No new permits shall be issued to the Permittee until such claims are settled.
14. Any modification or addition to, or removal or relocation of, work granted by this permit may require a new permit for approval by the ITD Authorized Representative. All work within the highway right-of-way shall be documented on as-built drawings and submitted to the District within 30 days of completion of work.
15. This permit is subject to all the terms and conditions of the Non-Exclusive Installation and Occupancy Agreement and ITD Small Wireless Infrastructure in Public Right-of-Way Design Guidelines, including but not limited to maintenance, modification, operations, and relocation at Permittee expense to accommodate Department needs for use of right-of-way, termination, and permit renewal.

Also see attached Special Provisions

| District Staff Review | | | | | | | | | |
|-----------------------|----------------------|------|--------------------------|--------------------------|-----------------|----------------------|------|--------------------------|--------------------------|
| Review | Reviewer's Signature | Date | Recommend | | Review | Reviewer's Signature | Date | Recommend | |
| | | | Yes | No | | | | Yes | No |
| Traffic | | | <input type="checkbox"/> | <input type="checkbox"/> | Planner | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Maintenance | | | <input type="checkbox"/> | <input type="checkbox"/> | Permit Coord | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Design | | | <input type="checkbox"/> | <input type="checkbox"/> | Construction | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Property Mgmt | | | <input type="checkbox"/> | <input type="checkbox"/> | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Appeal Review | | | | | | | | | |
| Review | Reviewer's Signature | Date | Recommend | | Review | Reviewer's Signature | Date | Recommend | |
| | | | Yes | No | | | | Yes | No |
| Local Agency | | | <input type="checkbox"/> | <input type="checkbox"/> | CE | | | <input type="checkbox"/> | <input type="checkbox"/> |
| DTE | | | <input type="checkbox"/> | <input type="checkbox"/> | Hearing Officer | | | <input type="checkbox"/> | <input type="checkbox"/> |
| DE | | | <input type="checkbox"/> | <input type="checkbox"/> | Director | | | <input type="checkbox"/> | <input type="checkbox"/> |
| STE | | | <input type="checkbox"/> | <input type="checkbox"/> | Board | | | <input type="checkbox"/> | <input type="checkbox"/> |

***Attach reason(s) for denial and/or recommendations for variance.**