

Idaho Transportation Board Subcommittee on Policies
Chinden Campus, 11331 W. Chinden Blvd., Building 8
May 11, 2022

Idaho Transportation Board (ITB) Subcommittee on Policies Chairman Bob Hoff called the meeting to order at 1:15 PM on May 11, 2022. Chairman Hoff, District 3 Member Julie DeLorenzo and District 1 Member James R. Thompson participated remotely.

Key principal Subcommittee staff members and advisors Deputy Attorney General Tiffany Hales, Chief Deputy Scott Stokes, Highway Construction & Operations Administrator (HCOA) Dave Kuisti, Communications Chief Officer for the Board Vince Trimboli, and Executive Assistant to the Board Lorraine Dennis were present. Highway Development Administrator - Chief Engineer (HDA/CE) Blake Rindlisbacher and LHTAC Administrator Laila Kral participated remotely.

Subcommittee Chairman Hoff welcomed the participants.

Minutes. Member Thompson made a motion to approve the minutes of the January 12, 2022, meeting as submitted. Member DeLorenzo seconded the motion and it passed unopposed.

Administrative Policy A-06-17 – Employee Safety & Risk Manager Randy Danner proposed deleting Administrative Policy A-06-17, Reporting Losses to Headquarters. In consultation with ITD Operations, Facilities, Environmental and Safety office, staff recommends this policy be deleted. The requirement to report losses is incorporated in Board Policy 4056 and Administrative Policy 5056, Employee Safety and Risk Management Program. The processes and procedures outlined in A-06-17 are contained in either the Operations Manual, Employee Safety Manual or Emergency Operation Guide.

Member DeLorenzo made a motion, seconded by Member Thompson, to concur with staff's recommendations. Staff will present the policy recommendation to the ITB next month for its approval.

Administrative Policy A-20-04. Office of Communications Manager John Tomlinson proposed deleting Administrative Policy A-20-04, Public Hearing Officers. He reported the policy signed in 2009 is outdated and contained in Board Policy 4024 and Administrative Policy 5024, Public Hearings. In addition, the Office of Communication's is drafting a Guide to Public Involvement to be released this summer that will contain procedural information and provide for more flexibility.

Member DeLorenzo made a motion, seconded by Member Thompson, to concur with staff's recommendations. Staff will present the policy recommendation to the ITB next month for its approval.

Chairman Hoff provided an update on the subcommittee's review of Board Policy 4028, Allocation of Federal Formula Highway Apportionments to Local Public Agencies. In follow up to the January meeting, the subcommittee plans to continue the review at its next meeting,

which has yet to be determined. Staff will present more information describing ITD/state funding needs and a further breakdown of the infrastructure Investment and Jobs Act (IIJA) and new state and local funding.

CD Stokes reported staff is seeking clarification on the sub-allocation requirements of IIJA. The Federal government has yet to provide interpretation or guidance, which is needed to understand the components before any changes can be made. They plan to provide recommendation to the subcommittee as soon as they can.

The meeting adjourned at 1:30 P.M.

Lorraine Dennis

Respectfully submitted by:
LORRAINE DENNIS
Executive Assistant
Idaho Transportation Board