



AGENDA

Regular Meeting of the
Idaho Transportation Board

July 19, 2023

Idaho Chinden Campus
11331 W. Chinden Blvd., Building 8
Boise, Idaho

To listen:

Dial 1-415-655-0003 US Toll

- a. access code: 2466 243 0459
- b. meeting password: 1234

KEY:

ADM = Administration COM = Communications/Highway Safety CIEO = Innovation/Experience
DIR = Director HWY = Highways

		Page #	Time*
	1. TOUR CHINDEN CAMPUS, BUILDING 3		8:00
Action Item	2. CALL MEETING TO ORDER		9:15
Info Item	3. SAFETY SHARE: Business & Support Manager Doane		
Action Item	4. BOARD MINUTES – June 14 - 15, 2023.....	4	
Info Item	5. BOARD MEETING DATES.....	25	
	Next meeting is August 16 & 17 in Coeur d’Alene		
Action Item	6. CONSENT CALENDAR.....	26	
DIR	Trucking Advisory Council District 2 appointment.....	27	
DIR	Trucking Advisory Council District 5 appointment.....	28	
HWY	Freight Advisory Committee District 2 appointment.....	29	
HWY	Local Highway Technical Assistance Council local program additions.....	30	
HWY	Contracts award	32	
HWY	Contracts to reject.....	39	
HWY	Modify the Rail-Highway Crossing Program	45A	
Info Items	7. INFORMATIONAL CALENDAR		
DIR	FY23 Division of Financial Management (DFM) Performance Report.....	46	
HWY	Contract award information and current advertisements.....	51	
HWY	Professional services agreements and term agreement work tasks report	55	
ADM	Annual report of activities to the Board of Examiners.....	67	

*All listed times are in MDT and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.

-Attendance is mandatory and lunch cannot be claimed on per diem.



July 19, 2023
Page 2 of 3

July 19, 2023
Boise, Idaho

Page # Time

Informational Calendar Items

ADM	___	Non-Construction professional service contracts.....	68	
ADM	___	Monthly report of federal formula program funding through June 29.....	69	
ADM	___	State Fiscal Year 2023 financial statements	71	

8. BOARD REPORT: Vice Chair DeLorenzo **9:25**

9. DIRECTOR’S MONTHLY REPORT: Director Stokes **9:30**

10. AGENDA ITEMS

Action Items

HWY	___	Agreement authority to exceed limit for I-84, Karcher Interchange	93	9:50
Crider		(Resolution on page 95)		
HWY	___	Agreement authority to exceed limit for US-95, Thorn Creek Road to Moscow ..	96	9:55
Crider		(Resolution on page 97)		
HWY	___	Board Unallocated Funding for SH-54, Farragut State Park project.....	98	10:00
Allen		(Resolution on page 101)		

Information Items

HWY	___	Transportation Expansion & Congestion Mitigation bond drawdown summary ..	102	10:10
Schroeder				
HWY	___	Annual traffic volumes update.....	104	10:25
Pridmore				
DIR	___	Department of Motor Vehicles’ (DMV) operations update.....	105	10:35
McClellan				

Action Items

COM	___	2024 ITD draft agency legislation.....	106	10:50
Cameron/Goeke		(Resolution on page 120)		
COM	___	Office of Highway Safety’s FFY24 Annual Grant Application	121	11:05
Middleton		(Resolution on page 122)		

Information Items

COM	___	Idaho Traffic Safety Commission’s annual report	123	11:15
Middleton				

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July 19, 2023
Boise, Idaho

Page #

Time

11. AGENDA ITEMS (CON'T)

Information Items

COM ____ Mother's Against Drunk Driving court monitoring project..... 124 **11:25**
Losness/MADD

HWYS ____ Inflation and rising construction cost trends update..... 124A **11:40**
McElhinney/Kuisti

Action Item

DIR ____ Big Creek Four airstrips..... 125 **11:50**
Mahoney (Resolution on page 126)

12. BOARD PHOTO (American Falls Conference Room) **12:10**

13. EXECUTIVE SESSION (Canyon Creek Conference Room) **12:30**

PERSONNEL ISSUES [SECTION 74-206(a), (b)]

LEGAL ISSUES [SECTION 74-206(c), (d), (f)]

Action Item

HWY ____ Administrative settlement over \$200,000..... 128 **1:45**
Pond (Resolution on page 129)

14. ADJOURNMENT (estimated time) **2:00**

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REGULAR MEETING
IDAHO TRANSPORTATION BOARD

June 14 - 15, 2023

The Idaho Transportation Board met at 9:00 AM on Wednesday, June 14, 2023, in Boise, Idaho. The following principals were present:

William (Bill) H. Moad, Chairman
Gary Osborn - District 2
Julie DeLorenzo, Vice Chair – District 3
Jim Kempton – District 4
John Bulger, Member – District 5
Bob Hoff, Member – District 6
Scott Stokes, Director
Dan McElhinney, Chief Deputy/Chief Operations Officer
Lorraine Dennis, Executive Assistant to the Board

District 1 Member Jim Thompson was not present.

District 3 Tour and Outreach Workshop. The Board drove through the recently paved I-84 Transportation Expansion & Congestion Mitigation (TECM) project in Nampa and Caldwell and the Caldwell maintenance residency renovation. ITD's Tony Pirc and John Hall led discussions on the scope of the maintenance renovation. The Board also toured the SH-16 south project with onsite stops. Following the tour, the Board convened at the Courtyard Marriot in Meridian for the Outreach Workshop with local transportation officials.

Chairman Moad and Vice Chair DeLorenzo welcomed participants of the Idaho Transportation Investment Program (ITIP) Outreach Workshop. Director Stokes gave opening remarks focusing on expectation for the afternoon, Idaho Transportation Department's (ITD) vision and what it means to invest with purpose for the ITIP \$612.8 million program. District 3 Engineer Caleb Lakey facilitated the workshop. Participants had time to review several project displays arranged around the room and interact with staff and the Board. They reconvened to hear presentations from ITD staff. Chief Deputy/Chief Operations Officer Dan McElhinney and DE-3 Lakey presented construction industry progress, TECM projects and District 3 priority projects information. Motor Vehicle Administrator Lisa McClellan gave an update on DMV, Aeronautics Administrator Tom Mahoney presented information on aeronautics, and Public Transportation Manager Ron Duran provided an overview on Public Transportation. Chief Administrative Officer Dave Tolman presented an update on policy directives for Locals, and Local Highway Technical Assistance Council (LHTAC) Administrator Laila Kral reviewed funding opportunities for Locals. The Workshop concluded with an open form for local transportation officials to ask questions and share comments.

WHEREUPON, the Idaho Transportation Board's tour and workshop recessed at 4:10 PM.

June 15, 2023

The Idaho Transportation Board convened at 8:00 AM on Thursday, June 15, 2023, at the District 3 office in Garden City, Idaho. Members and principals from previous day were present with the exception of CD/COO McElhinney. Lead Deputy Attorney General Tim Thomas joined and District 1 Member Jim Thompson participated remotely. Vice Chair DeLorenzo arrived after the safety share.

Workshop: Introduction. Controller Justin Collins provide an introduction reminding the Board of contingency funding that was included in the FY24 budget and of increased full-time positions they will learn more about supporting program delivery in FY25.

Trends and State Revenue. Economic and Research Manager Thompson presented potential impacts to revenue for ITD's draft FY25 appropriation request. Some highlights included a moderate to high risk of recession and continued inflationary pressures. Two legislative actions were taken, HB340 – requires ITD to issue no-fee ID cards to comply with voter registration and voting requirements, and HB354, authorizes General Fund transfers of \$35M to Aeronautics Fund, \$100M to Strategic Initiative (SI) Grant fund and \$514M to SI Program and distribution to local highway jurisdictions. As a result, changes were made to the FY23 forecast. Changes to the FY24 and FY25 forecasts included General Fund transfers to the SIP of \$182M and \$187M respectively and \$100M to the SI Grant Fund in FY24.

Based on the August 2022 forecast, projections for FY25 funding was \$479.3M – up \$6.9M from FY24. With the updated forecast through FY23 3rd quarter, projections increased for FY24 to \$595.4M and FY25 \$481.3M. Changes to the forecast are based on transfers to the Strategic Initiative Program. ERM Thompson concluded with summarizing the year-to-date revenue through May 2023 that show funds in the Highway Distribution Account, HB312 and Ethanol all below forecast.

Recap of FY24 Request and Supplemental. Financial Manager Chris Bray recapped the FY24 budget request. ITD has four FY23 supplementals - \$50,000 for ongoing jet fuel inflation, \$35M one-time General Fund transfer for airport improvements, \$9.3M for ongoing highway operations inflationary increases, and \$2.2M for ongoing state research and planning. FM Bray also recapped ITD's \$1.35B FY24 total appropriation that included \$124.3M for the Governor's Leading Idaho's Future initiative (60% of the \$136M Strategic Initiative Grant Fund). FY24 projected travel costs are \$2.6M. Actual travel costs for FY23 through mid-May is \$1.64M.

Draft FY25 Budget Request – Initial Look. Financial Manager Bray reported on the draft FY25 budget request that the Board will approve in August. He reviewed each division's budget request in comparison to FY24 detailing changes for base adjustments, increases for full-time positions (FTP), line items requests, and supplementals. Some division highlights included Administration – \$34.1M budget and 150 FTPs; Aeronautics - \$6.4M and 13 FTPs; Capital Facilities - \$32.3M (plus \$38.5M FY24 supplemental for Chinden Campus renovations); Contract

Construction & Right-of-Way - \$539.3M; DMV – \$42.4M and 239 FTPs; and Highway Operations – \$294.4M and 1243 FTPs (increase of 53). FY25 replacement equipment cost is estimated at \$51.3M. The draft FY25 total program funding is \$1.2B and 1645 FTPs.

Department Workforce Planning for FY24-25. District 1 Engineer Damon Allen provided an overview from the Board’s April workshop discussion on workforce planning. Some highlights included, since 2010, ITD reduced FTPs by 185 requiring ITD to leverage outsourcing to meet project delivery demands. The reduction also led to the consolidation of resources, reducing maintenance specialty crews and the need to reclassify positions to address needs. The following are recommendations from the workforce evaluation that identified three priority areas

(includes number of FTPs and costs for operations and equipment): maintenance capacity, 65 FTPs and \$5.2M; project delivery, 73 FTPs and \$7.8M; and support services, 8 FTPs and \$0.8M for a total of 146 FTPs and \$14M per year. DE-1 Allen stated the department intends to pursue a phased approach with the first phase in FY25 requesting 53 FTPs representing 60% for frontline project delivery and 40% for operations. Total annual funding for FTPs is approx. \$5.4M. If the legislature approves the plan next year, hiring can begin in spring 2024.

In response to Chairman Moad’s question on strategies now to address a strained system, DE-1 Allen stated ITD will continue to outsource until they can bolster in-house operations, such as specialty crews for guardrails, striping and bridge maintenance.

In response to Member Kempton’s inquiry about the balance of the increased volume of consultant costs and personnel, Director Stokes replied they acknowledge the advantage of using contracts and this effort is not a cost savings of taking away opportunities from firms, but a mechanism to address the complexity of ITD project delivery oversight needs to help consultants and contractors. Contracts require staff oversight and management. This approach allows for quality and sustainability to meet workload demand across all districts.

Six-Year Capital Facilities Plan. Capital Facilities Manager Tony Pirc summarized projects for FY23 and outlined projects programed in the six-year plan. Some highlights included there were 251 new contracts in FY23 totaling \$24.5M. For FY24, \$10.2M is estimated for new projects plus costs for seven new houses. In the FY25 request, there is \$19.3M in deferred/replacement projects with \$2M for new projects. The remaining years from FY26 to FY30 includes \$16M for deferred projects costs and \$5M for new projects.

Director Stokes commented on Facilities’ program increase from \$3.5M to \$22M to expand their maintenance budget and ITD’s ability to keep pace that is resulting in safer workplaces for employees.

Draft FY24-30 Idaho Transportation Investment Program (ITIP). Program Control Manager Wonacott provided an overview of the draft FY24-30 ITIP and the timeline for its development. In July, the draft is available for public review and comment and is submitted to the Board in September for approval. The average program total per year is \$880.4M. Based on highway funding, 39% state and 61% federal funds, funding estimates for FY24 is \$930.2M and

then levels out to \$856.3M - \$871.9M range through FY30. Fourteen projects totaling \$18.9M are being removed because they did not undergo a cost analysis. Some program highlights included ITD's goal is to invest \$150M in pavement, \$100M in bridges, and \$80M in safety and capacity each year. The Supporting Infrastructure Assets Program (SIAP) includes \$12M for statewide damage support, bridge safety and roadside safety. A new set-aside program of \$6M annually is for planning, scoping and studies. Also included are holdbacks (\$20M) and set-asides (\$30M in FY24). FY24-FY30 funding includes \$1.05B for TECM corridor projects and \$1.45M in Early Development (unfunded). PCM Wonacott provided an update on the federal programs included in the Infrastructure Investment and Jobs Act (IIJA), which are Carbon Reduction, PROTECT, and the National Electric Vehicle Infrastructure Program (NEVI).

Public Outreach. Senior Public Information Officer Angie Heuring reviewed ITD's draft ITIP public involvement process for the July 1 – 31 public comment period. Print ads are published in local newspapers along with press releases, emails, and other efforts, such as social media posts and videos. To reach more people, additional online options and tools were created like the enhanced GIS map tool and comment portal, explainer tutorial and QR codes for print ads. Once the comment period closes, they are disseminated, reviewed and responded to by September 1.

Member Osborn requested that the Board receive comments for their respective districts.

Chairman Moad thanked staff for the workshop presentations.

Safety Share. Safety Compliance Officer Chris Larsen reported on efforts to improve employee protective equipment lighting for safety vests and headlamps. Examples included using daylight green and yellow during the day, dark orange or combination of dark green and yellow at night, and upgrading to headlamp bars.

Chairman Moad thanked SCO Larsen for implementing these safety innovations.

Board Minutes. Member Bulger made a motion to approve the minutes of May 17 -18, 2023, seconded by Member Hoff, and the motion passed unanimously.

Board Meeting Dates. The next meeting is July 19, 2023 in Boise.

Consent Items. Member Osborn made a motion, seconded by Member Kempton, and passed unopposed, to approve the following resolution:

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB23-55 explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves FY24-27 DFM Strategic Plan Report, adjustments to Highway-Rail Crossing Program and Local Safety Program for the FY23-29 ITIP, the Safety Rest Areas update, State Highway System Functional Classification Map update, 2023 Children Pedestrian Safety Program, FY23 Freight Program update, GARVEE Program Annual Legislative Report, and contract award.

1) FY24-27 Division of Financial Management Strategic Plan. Idaho Code requires all state agencies to submit an annual Strategic Plan. The required elements are established in statute, with additional guidance from DFM, includes a vision and mission statement, goals and objectives, performance measures and benchmarks, and key external factors. There were no changes since the Board's review last month. The Plan is due to DFM on July 1.

2) Adjust Highway-Rail Crossing Program for the FY23-29 Idaho Transportation Investment Program (ITIP). Removal of three railroad crossing projects (KN20606, 20638, and 20158) and reallocate to KN2378, Cherry Lane. Also, adjust program to accommodate increases in project cost.

3) Adjustments to the Local Safety Program in the FY23-29 ITIP. Adjust projects in the Local Highway Safety Improvement Program. Delay KN22883 from FY23 to FY24 and increase FY23 construction costs for KN22876 and 22882, and increase design services for KN23285.

4) Update of Safety Rest Areas and Oasis Partnerships. Board Policy 4044 & 5044, requires annual updates to the safety rest areas chart and map. In 2023, "On The Run" was added to the Oasis Partnerships located at the Eisenman Interchange in Boise. The map, shown as Exhibit 556, and made a part hereof with like effect.

5) State Highway System Functional Classification Map Update. In accordance with Board Policy 4060, the Functional Classification Map, shown as Exhibit 557, which is made a part hereof with like effect, was reviewed by staff, and there were no changes to the State Highway System classification. Functional classification is the process by which streets and highway are grouped into classes, or systems, according to the character of service they are intended to provide.

6) 2023 Children Pedestrian Safety Program. House Bill 354, signed by Governor Little allocated \$10 million to the Children Pedestrian Safety Program administered by LHTAC. The LHTAC Council reviewed options on how to proceed with administering the additional funding. The Council chose to fund projects that were not funded from 2022 applications. This will fund \$7.5 million in projects, provide up to \$50,000 per applicant to account for recent higher bid prices on a first come, first serve basis, and then provide an opportunity for applications this fall with unspent funds.

7) FY23 Freight Program Projects. Pending the approval of the Board and the FY23 Freight Plan by FHWA, ITD needs to conditionally add and update projects to FY2023 of the

FY23 – 29 ITIP to accurately reflect project funding. Approving the funding into for FY23 will add an additional \$10.6M in program funds. The Freight Advisory Committee reviewed and ranked the projects.

8) GARVEE Program Annual Legislative Report. Legislation requires that the Board submit an annual report by June 30th of each year. The Annual 2023 Report summarizes the amounts allocated to various GARVEE-approved corridors, summarizes the bond amounts, and graphically shows the location of projects included in the funding authorization.

9) Contract Award. The low bid on the following project is more than ten percent over the engineer's estimate, requiring justification. On key #24192, SH-75, Ohio Gulch Road intersection signal light, District 4, main difference between the low bid and engineer's estimate is the estimated unit cost for the signal installation. The Districts does not believe re-advertising the projects would result in lower bids, and recommends awarding the contract. Low bidder: Electric 1 West - \$724,531.70.

Informational Items.

1) Contract awards and advertisements. There were ten ITD and two Local contracts awarded that did not require Board approval from May 1 – 31, 2023. From October 1, 2022 to May 31, 2023, 63 ITD and 13 Local contracts were bid.

The list of projects currently under advertisement was provided.

2) Professional services agreements and term agreement work tasks report. From April 24, 2023 to May 21, 2023, 36 new professional services agreements and work tasks were processed, totaling \$18,086,509. Six supplemental agreements to existing professional services agreements were processed during this period for \$1,906,579.

3) Non-Construction professional service contracts. Board Policy 4001 states, 'Each month the Chief Administrative Officer shall report to the Board all non-construction professional service agreements entered into by the Department during the previous month.' No service agreements were executed.

4) Monthly report of federal formula program funding through May 31. Idaho received full-year FY23 obligation authority (OA) of \$394.2 million through September 30, 2023, via the consolidated appropriations act passed on December 29. OA includes \$9.3 million of Highway Infrastructure General Funds carried over from FY20 and FY21 and \$45 million of Infrastructure Investment and Jobs Act (IIJA) Bridge Formula funds. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$444.7 million. FY23 OA through September 30, 2023 is 88.7% of apportionments. Allotted program funding is \$426.5 million with \$124.8 million remaining.

5) FY23 financial statements. Revenues to the State Highway Account from all state sources as of April 30 is slightly below forecast by 4.8% and revenues in the HDA are down by

5.0%. State revenues to the State Aeronautics Fund were ahead of forecast by 44.7%, or \$850K. The Department's expenditures were within planned budgets. Personnel costs savings of \$6.5M is due to vacancies and timing. Contract construction cash expenditures in the SHA are \$652.6M for July – April, and total construction expenditures from the five different funds sources total \$600.4M.

The balance of the long-term investments was \$177.3M as of the end of April. These funds are obligated against construction projects and encumbrances. The cash balance is \$136.0M. Expenditures in the Strategic Initiatives Program Fund is \$49.4M. Deposits into the Transportation Expansion and Congestion Mitigation Fund hit the \$80M cap. Additional funds will go into the Local Distribution Account. Currently, ITD received \$3.3M from the Cigarette Tax revenue. The federal CARES Act provided \$27.3M for public transportation. FY23 expenditures are \$3.8M. Expenditures for the TECM bond program during this period is \$73.1M and \$69.8M for GARVEE.

Chairman Moad moved up the Director's report so recipients of the Adopt-A-Highway award could have more time to assemble.

Director's Monthly Report. Director Stokes introduced new ITD staff - Aeronautics Administrator Tom Mahoney and Internal Review Manager Jolene Crumley sharing their background and responsibilities. The Division of Human Resources modernization that centralizes the State of Idaho's HR functions is in effect as of June 12, 2023. The modernization will create consistency and efficiency and provide better governance and oversight. ITD will continue to have HR staff onsite dedicated to the agency. Another change included the Information Technology Services (ITS) consolidation that is being phased in statewide. All affected services, including 36 ITD positions who are no longer onsite, were transitioned from ITD to ITS on June 12, 2023. The transition required pivoting infrastructure to support the shift, such as data center migration and technology conversions. ITD ETS Manager Bill Finke is leading the effort.

Chairman Moad thanked Director Stokes for his report.

Adopt-A-Highway. Director Stokes presented the AAH award to Ada County Sheriff's "Inmate" Labor Detail Program Stephanie Brastrup and team. The inmate program adopted Interstate 84 from Milepost 40 – 72.6, as well as I-184 from Milepost 0 – 4. The SLD Program allows people the opportunity to repay the community and helps to reduce jail population and costs. The Ada County Sheriff's team thanked ITD and the Board for the award.

Chairman Moad thanked the Ada County Sheriff's staff for their dedication.

District Engineer Report: District 3 Engineer Lakey presented his annual district update focusing on partnerships. Some highlights included showcasing staff, local officials and agency partners on various events, such as the new pedestrian bridge in Eagle, ITD and Idaho State Police (ISP) training exchange, the Idaho Army Guard, Bosslift event at Gowen Field, and the SH-

52 bridge repaving with Payette County. Several new staff members were highlighted from foreman to engineers and administrative to communication roles. District 3 responded to various flooding events like SH-71 Brownlee Creek in Cambridge, and was instrumental in assisting with a propane truck crash on US-95 in New Meadows that created a 6-hour detour, multi-day cleanup effort. DE-3 Lakey recapped the various awards achieved, and provided a status on five projects from FY21 – FY23 that are being completed with board unallocated funds.

Vice Chair DeLorenzo commented on the Outreach Workshop from the previous day stating there were tough comments expressed, but also many officials who recognized DE-3 Lakey and staff for doing a great job. She thanked District 3 and other partners for participating.

Board Unallocated Funding for SH-55 Horseshoe Bend Project. District 3 Engineer Lakey outlined ITD’s partnership with the City of Horseshoe Bend leading the effort to build a sidewalk on SH-55. The project is in supplement to a \$250,000 LHTAC grant the City received. The project is for full curb, gutter and a sidewalk section on SH-55 in front of the school. ITD augmented the design to address drainage, ensure maintainability and enhance safety. The project costs are estimated at \$500,000 and plan to be completed before school starts with the city administering the work.

Vice Chair DeLorenzo expressed support for the project.

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, it is in the public’s interest for the Department to publish and
ITB23-56 accomplish a current, realistic, and fiscally constrained five year Idaho
Transportation Investment Program (ITIP); and

WHEREAS, the Idaho Transportation Board is charged with considering the safety and convenience of the highway users; and

WHEREAS, it is in the intent of the Idaho Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, ITD staff has assisted the City of Horseshoe Bend with an enhanced design for curb, gutter, sidewalk and storm sewer; and

WHEREAS, The City of Horseshoe Bend already has been awarded a \$250,000 Children and Pedestrian Safety Grant from LHTAC; and

WHEREAS; ITD is prepared to incorporate this project into the approved ITIP.

NOW THEREFORE BE IT RESOLVED, that the Board approves the SH-55, Horseshoe Bend sidewalk project be added to the FY23-29 ITIP at a cost of approximately \$500,000 using FY24 ITD Board Unallocated Funds.

BE IT FURTHER RESOLVED, that the Board approves staff to adjust the program and amend the approved FY23 - 29 ITIP accordingly.

Review of the Draft FY24-30 ITIP. Program Control Manager Colleen Wonacott reviewed the draft ITIP that was presented in the workshop. Staff seeks approval to proceed with public comment, July 1 through 31. Projects are approved at the September board meeting.

Member Kempton made a motion, seconded by Member Osborn, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, it is in the public's interest for the Department to publish and
ITB23-57 accomplish a current, realistic, and fiscally constrained seven year Idaho
Transportation Investment Program (ITIP); and

WHEREAS, it is the intent of the Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, the program update cycle requires cooperation with partner agencies in its calendar of activities; and

WHEREAS, the Transportation Board has reviewed the list of projects and analysis for the Draft FY 2024 - 2030 ITIP; and

WHEREAS, the next activity in the program update cycle is public review and comment per 23 CFR 450.210; and

WHEREAS, public involvement and input from stakeholders and interested citizens allows the Transportation Board to better understand Idaho's various transportation needs; and

WHEREAS, project selection and program approval is scheduled for the Transportation Board's September meeting after incorporating public comment.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board will commence public involvement in July with project and program information incorporated from the publication entitled Draft FY 2024 - 2030 ITIP, June Board Meeting.

Agreement Authority Exceed \$1M for FY24 Roadway and ADA Improvements, Ada County. State Design Engineer Monica Crider presented the request to exceed professional services agreement authority for the FY24 roadway and ADA improvements by Six Mile

Engineering. The scope is to provide pavement rehabilitation and pedestrian improvements on six roadway segments by resurfacing existing pavement and upgrading pedestrian ramps to meet current ADA compliance. The agreement authority is up to \$1,185,288.

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Transportation Board to approve
ITB23-58 professional services agreements that exceed \$1 million; and

WHEREAS, Ada County Highway District (ACHD) will administer this project; and

WHEREAS, funding has been identified and is obligated for this agreement.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. A020(674), FY24 Roadway and ADA Improvements, Boise to exceed the \$1 million agreement authorization for consultant services up to \$1,185,288.

Agreement Authority Exceed \$1M for FY25 Roadway and ADA Improvements, Ada County. State Design Engineer Crider presented the request to exceed professional services agreement authority for the FY25 roadway and ADA improvements by Six Mile Engineering. The scope is to provide pavement rehabilitation and pedestrian improvements on two roadway segments by resurfacing existing pavement and upgrading pedestrian facilities. It includes five signalized intersections on Overland Rd. The agreement authority is up to \$1,122,760.

Vice Chair DeLorenzo made a motion, seconded by Member Osborn, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Transportation Board to approve
ITB23-59 professional services agreements that exceed \$1 million; and

WHEREAS, Ada County Highway District (ACHD) will administer this project; and

WHEREAS, funding has been identified and obligated for this agreement.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. A021(896), FY25 Roadway and ADA Improvements to exceed the \$1 million agreement authorization for consultant services up to \$1,122,760.

Agreement Authority to Exceed \$1M for SH-16, SH-44 to Junction SH-52 Environmental Re-evaluation. State Design Engineer Crider presented the request to exceed professional services agreement authority for the SH-16, SH-44 to Junction SH-52 environmental re-evaluation by Horrocks Engineers. The scope of this project is to update the design of State Highway 16 and associated construction projects to address needs through the year 2050. The agreement authority is up to \$2,950,000.

Vice Chair DeLorenzo made a motion made a motion, seconded by Member Osborn, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Transportation Board to approve
ITB23-60 professional services agreements that exceed \$1 million; and

WHEREAS, District 3 will administer this project; and

WHEREAS, funding has been identified and is scheduled for this agreement.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. A023(175), SH-16, SH-44 to Junction SH-52 environmental re-evaluation, Emmett, to exceed the \$1 million agreement authorization for consultant services up to \$2,950,000.

Agreement Authority to Exceed \$1M for Franklin Blvd. & 3rd N. Freight Improvement, Nampa. State Design Engineer Crider presented the request to exceed professional services agreement authority for Franklin Blvd. & 3rd N freight improvements by Parametrix. Phase 1 was for preliminary design services, \$168,481. Phase 2 will complete PS&E level design, \$1,230,000. With engineer of record services, \$150,000, the total project is estimated at \$1,550,000.

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Transportation Board to approve
ITB23-61 professional services agreements that exceed \$1 million; and

WHEREAS, Local Highway Technical Assistance Council (LHTAC) will administer this project; and

WHEREAS, the agreement will not be written until the funding has been scheduled and obligated.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. A022(103), Franklin Blvd. & 3rd N Freight Improvement project, City of Nampa to exceed the \$1 million agreement authorization for consultant services up to \$1,550,000.

Agreement Authority to Exceed \$1M for Five Mile Road Overpass and Widening, Boise. State Design Engineer Crider presented the request to exceed professional services agreement authority for Five Mile Road overpass and widening by HDR Engineering. The scope is to expand Five Mile Rd. to five lanes between Overland Rd. and Franklin Rd. and replace the existing bridge overpass with a four-lane structure. The total agreement authority up to \$2,520,037.

Vice Chair DeLorenzo made a motion, seconded by Member Kempton, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Transportation Board to approve
ITB23-62 professional services agreements that exceed \$1 million; and

WHEREAS, Ada County Highway District (ACHD) will administer this project; and

WHEREAS, the agreement will not be written until the funding has been scheduled and obligated.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. 023(095) Five Mile Road Overpass and Widening (NEPA) project, Boise to exceed the \$1 million agreement authorization for consultant services up to \$2,520,037.

Agreement Authority to Exceed \$1M for US-20 Chester to Ashton, Fremont Co. State Design Engineer Crider presented the request to exceed professional services agreement authority on the Lakeshore Connection project by Welch Comer. The purpose of this project is to improve safety on US-20, Chester to Ashton by upgrading the current two-lane highway into a four-lane divided highway. Two new interchanges are planned. The Board previously approved authorization up to \$2,000,000. This request brings the total agreement authority up to \$2,030,000 for right-of-way services for over 100 parcels.

Member Hoff made a motion, seconded by Vice Chair DeLorenzo, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Transportation Board to approve
ITB23-63 professional services agreements that exceed \$1 million; and

WHEREAS, District 6 will administer this project; and

WHEREAS, the Board has approved agreement authorization up to \$2,000,000 at the February 2023 Board meeting; and

WHEREAS, funding has been identified and is obligated for this agreement.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. A020(053) & A022(163), Chester to Ashton, Fremont County, Land Acquisition to exceed the \$1 million agreement authorization for consultant services up to \$2,030,000.

Add US-95, Schoolhouse Road Turn Bays, Boundary Co. to Early Development Program.
District 1 Engineer Damon Allen outlined a project in Naples, located halfway between Sandpoint and Bonners Ferry at US-95 and Schoolhouse Road. The project will replace two box culverts and add right and left turn bays to address safety and mobility. This will align with road

improvements being designed by Boundary County Highway District for Schoolhouse Rd. This stretch of highway has many logging trucks that provide timber to the mill in Naples.

Member Thompson made a motion, seconded by Vice Chair DeLorenzo, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, it is in the public's interest for the Department to publish and
ITB23-64 accomplish a current, realistic, and fiscally constrained Idaho Transportation
Investment Program (ITIP); and

WHEREAS, it is the intent of the Transportation Board to effectively utilize all
available federal, state, local, and private capital investment funding; and

WHEREAS, the Board has authority to select projects for the State using
additional Leading Idaho funds and staff has delivered a plan for the use of these
funds; and

WHEREAS, it is expected that these funds are to be ongoing.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board
approves adding US-95, Schoolhouse Road turn bays, Boundary County project
into the draft FY24-30 ITIP in the Early Development Program.

BE IT FURTHER RESOLVED, the Board approves funding for engineering in FY24 in
the amount of \$550,000 to prepare engineering plans. At this time construction
funds are not going to be added to the program for this project.

Executive Session on Legal and Personnel Issues. Vice Chair DeLorenzo made a motion
to meet in executive session at 11:42 AM to discuss issues as authorized in Idaho Code Section
74-206 (b) and in Idaho Code Section 74-206 (f). Member Kempton seconded the motion and it
passed unanimously by roll call vote.

The executive session discussion on legal matters related to highway and department
operations and personnel matters.

The Board ended executive session at 12:35 PM.

Administrative Settlement Over \$200,000. Right of Way Manager Justin Pond presented
an administrative settlement for KN9294, Project No. DHP-NH-4110(156), US-95, Thorn Creek
Road to Moscow, parcels 23 and 24.

Member Osborn made a motion, seconded by Member Bulger, and passed unopposed by roll
call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right-of-way

ITB23-65 for the US-95, Thorn Creek Rd. to Moscow, for Project No. DHP-NH-4110(156); and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner for parcels 23 and 24.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an Administrative Settlement over \$200,000.00.

Administrative Settlement Over \$200,000. Right of Way Manager Justin Pond presented an administrative settlement for KN20788, Project No. A020(788) SH-16, I-84 to US 20/26 & SH-44 IC, Ada & Canyon Counties, parcel 50.

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right-of-way
ITB23-66 for the SH-16, I-84 to US 20/26 & SH-44 IC, Ada & Canyon Counties, for Project No. A020(788); and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner for parcel 50.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an Administrative Settlement over \$200,000.00.

Administrative Settlement Over \$200,000. Right of Way Manager Justin Pond presented an administrative settlement for KN20788, Project No. A020(788) SH-16, I-84 to US 20/26 & SH-44 IC, Ada & Canyon Counties, parcel 80.

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right-of-way
ITB23-67 for the SH-16, I-84 to US 20/26 & SH-44 IC, Ada & Canyon Counties, for Project No. A020(788); and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner for parcel 80.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an Administrative Settlement over \$200,000.00.

FFY 2024-26 Highway Safety Plan. Highway Safety Manager Josephine Middleton presented the Triennial FFY24-26 Highway Safety Plan (3HSP), and the changes as a result of new Federal legislative rules that were released in February 2023. The 3HSP replaces the annual report, expands requirements for public and community participation in funding decisions and includes a significant increase in funding available to states under the National Highway Traffic Safety Administration (NHTSA) traffic safety grants. There is also a new application structure for Section 402 and 405 projects. HSM Middleton reviewed the 3HSP's executive summary, primary targets and performance plan, program areas and projects – focus on teen traffic safety, and bolstered engagement. The Idaho Traffic Safety Commission approved the Plan at their June meeting. The Plan is due to NHTSA by July 1. The annual grant application project's total budget is \$10 million per year.

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, Idaho experienced 27,661 reportable traffic crashes, 215 traffic
ITB23-68 deaths, and 1,336 people seriously injured in 2022; and

WHEREAS, the economic cost of traffic crashes in Idaho for 2022 was more than \$4.7 billion; and

WHEREAS, the Idaho Transportation Department's vision is to have zero traffic deaths; and

WHEREAS, the National Highway Traffic Safety Administration (NHTSA) may allocate nearly \$6 million in funding behavior safety programs for Idaho to help eliminate traffic deaths and serious injuries; and

WHEREAS, the Office of Highway Safety and the Idaho Traffic Safety Commission has developed the Triennial Highway Safety Plan for Federal Fiscal Year 2024-2026 to work toward the elimination of Idaho traffic deaths, serious injuries, and economic losses; and

WHEREAS, the Highway Safety Plan is required by NHTSA in order to receive funding from NHTSA.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board adopts the Triennial Highway Safety Plan for Federal Fiscal Year 2024-2026, which is on file in the Office of Highway Safety.

Strategic Initiatives Local Grant Program - ITD/Ada County Highway District (ACHD) MOU. Chief Administrative Officer Dave Tolman reported on the how the Strategic Initiatives Local Grant Program was established, funding for it, and ITD's Memorandum of Understanding (MOU) with ACHD. Some highlights included the Program was established through legislation to assist local units of government to mitigate impact of state highway projects on local roads or for economically significant local projects that require the assistance of ITD. The one-time total FY24 program funding is \$136 million with \$36 million, per legislation, to ACHD and the remaining funds shared 50/50 with local jurisdictions (\$50M to population over 50,000 and \$50M populations less than 50,000). The \$36 million from the Strategic Initiatives Program Fund are available July 1 and required to be dispersed to ACHD by July 31. CAO Tolman outlined ITD's and ACHD's responsibilities, and the projects' description parameters (projects adjacent to and within three miles of SH-16) per the draft MOU. He indicated ACHD's leadership has reviewed and signed the MOU.

In response to Member Kempton's question regarding legislative intent for the \$36 million use on SH-16, CAO Tolman stated it is to mitigate impacts of projects connecting to the interstate. He also clarified the language was very specific that it is intended for single highway county districts for which there is only one.

Vice Chair DeLorenzo made a motion, seconded by Member Kempton, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the legislature amended and the governor approved changes to IC
ITB23-69 Section 40-719 (HB132 & SB 1189) to establish a Strategic Initiatives Grant Program for local units of government; and

WHEREAS, the legislature has appropriated, for FY 2024 only, the first \$36 million appropriated to the strategic initiatives program shall be used by the Idaho Transportation Department (ITD) on local roads to mitigate the impact of adding new connections of state highways to interstate highways; and

WHEREAS, the Idaho Transportation Department (ITD) is expanding SH-16 and is adding a new connection to I-84; and

WHEREAS, roads under the jurisdiction of the Ada County Highway District (ACHD) and will be directly impacted by the expansion of SH-16; and

WHEREAS, ITD and ACHD have identified a list of transportation projects that will be affected by the expansion of SH-16; and

WHEREAS, the ITD and ACHD have drafted a Memorandum of Understanding (MOU) for the transfer FY 2024 Strategic Initiative Program Grant fund along with a list of approved transportation projects.

NOW THEREFORE BE IT RESOLVED, that the Board approves the selection of ACHD as the recipient of the identified FY 2024 Strategic Initiatives Grant Program funds in the amount of \$36 million for use on local roads impacted by the expansion of SH-16.

BE IT FURTHER RESOLVED, that the Board authorizes the Director to finalize and sign the MOU between ITD and ACHD on behalf of the Idaho Transportation Department and transfer \$36 million to the ACHD.

Strategic Initiative Grant Program – Local Transportation Grant application and process.
Chief Engineer Blake Rindlisbacher provided an update on the Strategic Initiative “Local Transportation” Grant Program. He reviewed changes to the application since last month. Maps from each large urban area, based on 2020 U.S. census data, were added. The maps depict boundaries for urban and rural areas to help determine project category eligibility. Category 1 - \$50 million is available for projects within a MPO area (limited to \$10 million), and Category 2 - \$50 million for projects outside a MPO area (limited to \$2 million). New language was added to Category 1 asking MPO representatives to submit a joint prioritization project list. Also, the application submittal time frame was extended to two months (July 1 – Sept. 1). The scored and ranked project list will be approved by the Board at its October 2023 meeting.

Vice Chair DeLorenzo made a motion, seconded by Member Osborn, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the legislature amended and the governor approved changes to IC
ITB23-70 Section 40-719 (HB132 & SB 1189) to establish a Strategic Initiatives Grant
Program for local units of government; and

WHEREAS, the legislature has appropriated \$100 million to the Idaho Transportation Department (ITD) for the period of July 1, 2023 through June 20, 2024 for the purpose of funding the Strategic Initiative Grant Program and identified; and

WHEREAS, staff has drafted Strategic Initiatives Grant Program FY 2024 Local Transportation Grant Program application, evaluation and selection guidelines; and

WHEREAS, at the conclusion of the application, evaluation and project ranking process, staff will present a list of projects to the Board for final approval.

NOW THEREFORE BE IT RESOLVED, that the Board approves FY 2024 Local Transportation Grant Program details and authorizes staff to proceed with the call for local project nominations.

Add Beacon Light Road to Brookside Lane project to the Early Development Program. District 3 Planning Manager Aaron Bauges reported the District requests adding the Beacon Light Road to Brookside Lane project to the Early Development Program in FY24. Developer Hunter Homes is contributing approx. \$3 million to widen SH-55 to a five-lane section with additional improvements estimated at \$10.7 million. ITD has an agreement with Hunter Homes, but these improvements fall outside the limits of their development and require right-of-way.

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the Idaho Transportation
ITB23-71 Department's mission of safety, mobility, and economic opportunity; and

WHEREAS, Board Policy 4031 allows, upon request, the addition of projects into the Early Development Program of the Idaho Transportation Investment Program (ITIP); and

WHEREAS, the Idaho Transportation Department has recognized a need for coordination, plans, specifications and estimate development, environmental analysis and public outreach; and

WHEREAS, having a project in the ITIP provides maximum flexibility to work with the adjoining Developers in the area and reduces the schedule and timing risks associated with complex projects; and

WHEREAS, having a completed design and environmental clearance allows for right-of-way acquisition and the construction the project.

NOW THEREFORE BE IT RESOLVED, that the Board approves the inclusion of the Beacon Light Rd. to Brookside Ln., Boise project to the FY2023-2029 ITIP, Early Development Program with \$25,000.00 in FY24 preliminary engineering and \$250,000.00 in FY24 preliminary engineering by consultant funding for design.

Add Linder Road, Overland Road to Franklin Road, project to the Early Program. District 3 Planning Manager Bauges stated the City of Meridian approached ITD last year regarding partnering with them and ACHD on the Linder Overpass and roadway project estimated at \$17.5 million. The project will build a new Interstate overpass – extending the road to four lanes with a separate pathway. ACHD plans to widen S. Linder Road from Franklin Rd. to Overland Rd. to five lanes with pathways, and it includes two pedestrian hybrid beacons and two bridge replacements. They have committed \$5.5 million and the City of Meridian \$2.5

million. Based on feedback received from District 3, 69.3% support the project. ACHD has also engaged in community meetings. Final design is anticipated by February 2024.

Vice Chair DeLorenzo stated she spoke to the City of Meridian's mayor, along with ACHD and COMPASS, all of whom support the project.

Member Hoff made a motion, seconded by Member Kempton, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the Idaho Transportation
ITB23-72 Department's mission of safety, mobility, and economic opportunity; and
WHEREAS, Board Policy 4031 allows, upon request, the addition of projects into
the Early Development Program of the Idaho Transportation Investment
Program (ITIP); and

WHEREAS, the Idaho Transportation Department has recognized a need for
agency coordination, concept, plans, specifications and estimate development,
environmental analysis, and public outreach; and

WHEREAS, having a project in the ITIP provides maximum flexibility to work with
partner agencies as funding is secured and reduces the schedule and timing risks
associated with complex projects; and

WHEREAS, having a completed design and environmental clearance allows for
right-of-way acquisition and the construction (currently unfunded) of the
project.

NOW THEREFORE BE IT RESOLVED, that the Board approves the inclusion of the
I-84, Linder Rd. Overpass; Overland to Franklin project to the draft FY2024-2030
ITIP, Early Development Program with \$10,000.00 FY24 preliminary engineering
funding for design.

State Highway Mitigation Avimor Agreement. Planning & Development Manager Vince Trimboli provided an update on the State Highway Mitigation Agreement with the Avimor Development. He reviewed the voluntary Avimor agreement and addressed concerns previously raised by the Board. Some highlights included Avimor will pay \$5,000 per residential unit, which is projected at \$48.5 million through 2055. Funds are for projects on SH-55 between SH-44 and Pearl Road. Changes to the agreement include reviewing the mitigation funds every 10 years, and the City of Eagle serving as the third party to collect and hold the mitigation funds – via a separate agreement between ITD and the City.

Avimor Legal Council Jeff Bower reviewed SH-55 Avimor's (Developer) and ITD's projects outlined in the agreement. There are five projects estimated at \$150 million Avimor agreed to construct at their cost. Projects include new interchanges at McLeod Way and Avimor Dr. ITD can widen SH-55 from Brookside Lane though the first canyon to Avimor Way using mitigation

funds or other locations along SH-55. Based on the estimated 300 units developed per year the annual mitigation fund is \$1.5 million. Avimor plans on building 9,700 home on 18,000 acres over the 32-year period.

In response to Member Kempton's question regarding the criteria both parties will use to come to agreement on any "reasonable calculations" for mitigation fees (Proportionate Share Fee) adjustments, Avimor Legal Council Bower cited steps outlined in the agreement. He stated Avimor is committed; however, ITD can terminate if so desired. He clarified, as plats are designed and submitted to the City of Eagle, ITD is included in that approval process. P&DM Trimboli stated ITD's staff analysis of the mitigation fee determined ITD would be even or a little bit ahead over the life of the agreement.

In response to Member Hoff's inquire about what would happen if Avimor sold the property, P&DM Trimboli stated the purchasing entity would have to honor the agreement. Member Bulger also commented the agreement states it is recorded against the property.

Member's Thompson, Osborn and Vice Chair DeLorenzo expressed support of the agreement.

Deputy Attorney Thomas clarified, that this is really a three party agreement also subject to the City of Eagle because of the annexation of Avimor. (ITD has a separate agreement with the City addressing mitigation funds.)

Member Kempton made a motion, seconded by Member Osborn, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board is charged with considering the safety
ITB23-73 and convenience of the highway users; and

WHEREAS, it is in the intent of the Idaho Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, the Idaho Transportation Department and the City of Eagle have agreed to enter into an Intergovernmental Agreement whereby the City of Eagle will accept and hold funding provided by Avimor for subsequent use by ITD as highway mitigation funding; and

WHEREAS; the Avimor development is about 20,000 acres of mixed use development bisected by SH-55; and

WHEREAS; Avimor Development LLC has proposed a State Highway Mitigation Agreement in lieu of future traffic impact studies to determine future highway improvements; and

WHEREAS; ITD District 3 staff finds the agreement mutually beneficial.

NOW THEREFORE BE IT RESOLVED, that the Board approves staff to enter into a State Highway Mitigation Agreement with Avimor Development to help fund future highway improvements along State Highway 55 from SH-44 in Eagle to Pearl Road.

2024 ITD draft agency legislation. Government Affairs Manager Colby Cameron presented ITD's draft 2024 ITD legislation. To meet DFM's submittal date in August, staff will seek Board approval at the July board meeting.

1. Remove requirement to replace license plates every 10 years. Offset increasing program costs due to material cost escalation. Plates would remain in service as long as they are legible. Idaho State Police (ISP) is in support of this change.
2. Extend CDL credentials to 8 years – currently, only 4-year renewals are available. Will include online discount of \$5. Renewal fees are set in statute. Federal compliance needed by November 18, 2024, requiring drug and alcohol clearinghouse checks for CDL licenses. Not currently in Idaho Code.
3. Authorization for preclearance of commercial vehicles at Ports of Entry – ITD can remotely monitor and allow certain trucks to bypass the ports due to advancement of technology.

In response to Member Bulger's concerns regarding law enforcement's potential to leverage license plate legibility as probable cause, GAM Colby stated ISP and those involved would provide their best level of governance. Director Stokes added this legislation acknowledges efficiency, includes involvement from various advisory boards, and has been drafted with the best interest in terms of economic opportunity for citizens.

WHEREUPON, the Idaho Transportation Board adjourned its regular monthly meeting at 2:00 p.m.

WILLIAM H. MOAD, CHAIRMAN
Idaho Transportation Board

Read and Approved
_____, 2023
Boise, Idaho

BOARD MEETING DATES

2023

August 16 & 17 – CDA

September 20 & 21 – Lewiston

October 17 & 18 – Idaho Falls

November 15 – Boise

December 13 - Boise

2023

JANUARY	FEBRUARY	MARCH	APRIL
S M T W T F S 1 X 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
MAY	JUNE	JULY	AUGUST
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 X 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
S M T W T F S 1 2 3 X 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 X 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

“X” = holiday

“-----” = conflicts such as AASHTO/WASHTO/TRB conferences (or Board/Director conflicts)

Information: Board meeting dates scheduled.



IDAHO TRANSPORTATION BOARD

RESOLUTION FOR CONSENT ITEMS

Pages 27 - 45A

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-explanatory items that can be approved in one motion; and
ITB23-74

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the Trucking Advisory Council District 2 and 5 appointments, the Freight Advisory Committee District 2 appointment, LHTAC local program additions, contracts award, contracts to reject, and to modify the Rail-Highway Crossing Program.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023Consent Item ☒Information Item ☐

Amount of Presentation Time Needed _____

Presenter's Name Llisa McClellan	Presenter's Title DMV Administrator	Initials LM	Reviewed By LSS
Preparer's Name Doug Kolar	Preparer's Title DMV Program Specialist	Initials DK	

Subject

Trucking Advisory Council (TAC) - Membership Reappointment		
Key Number	District	Route Number

Background Information

In July 2011, the Transportation Board approved Board Policy 4042 establishing a Trucking Advisory Council (TAC) that reports to the Board. This policy requires the DMV Administrator to recommend TAC members to the Board. Currently, there is an incumbent reappointment in the TAC. The incumbent reappointment is located in District 2.

DMV Administrator, in consultation with the trucking industry, recommends the reappointment of incumbent District 2 TAC member to the following term as a member of the Trucking Advisory Council.

District 2 Member, Tim Christopherson, January 1, 2023 through December 31, 2025.

The TAC is an important council which is entrusted to advise the Board on issues as it relates to the efficient and safe movement of commerce on Idaho highways.

The TAC has high attendance and functions in a collaborative manner that has been a benefit to ITD.

Recommendations

The Board approves the reappointment of District 2 incumbent, Tim Christopherson, to the term of January 1, 2023 to December 31, 2025, aligning current TAC membership with policy requirements.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023Consent Item ☒Information Item ☐

Amount of Presentation Time Needed _____

Presenter's Name Llisa McClellan	Presenter's Title DMV Administrator	Initials LM	Reviewed By LSS
Preparer's Name Doug Kolar	Preparer's Title DMV Program Specialist	Initials DK	

Subject

Trucking Advisory Council (TAC) - Membership Reappointment		
Key Number	District	Route Number

Background Information

In July 2011, the Transportation Board approved Board Policy 4042 establishing a Trucking Advisory Council (TAC) that reports to the Board. This policy requires the DMV Administrator to recommend TAC members to the Board. Currently there is an incumbent reappointment in the TAC. The incumbent reappointment is located in District 5.

DMV Administrator, in consultation with the trucking industry, recommends the reappointment of incumbent District 5 TAC member to the following term as a member of the Trucking Advisory Council.

District 5 Member, Dave McNabb, January 1, 2023 through December 31, 2025.

The TAC is an important council which is entrusted to advise the Board on issues as it relates to the efficient and safe movement of commerce on Idaho highways.

The TAC has high attendance and functions in a collaborative manner that has been a benefit to ITD.

Recommendations

It is requested that the Board approve the reappointment of District 5 incumbent, Dave McNabb to the term of January 1, 2023 to December 31, 2025, aligning current TAC membership with policy requirements.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 7/19/2023Consent Item ☒Information Item ☐Amount of Presentation Time Needed N/A

Presenter's Name Scott Leukenga	Presenter's Title Planning and Development Mgr	Initials SL	Reviewed By SL
Preparer's Name Caleb Forrey	Preparer's Title Freight Program Manager	Initials C.F.	SL

Subject

Freight Advisory Committee (FAC) Appointment		
Key Number	District	Route Number

Background Information

With the retirement of Dave Doeringsfeld in the spring of 2023 from the Freight Advisory Committee (FAC), Planning and Development is recommending Scott Corbitt as the replacement to represent District 2 on the FAC.

Scott Corbitt is the General Manager of the Port of Lewiston. He replaces Dave Doeringsfeld who retired in early 2023. Mr. Corbitt brings years of applicable knowledge, experience, and can provide a unique perspective from the only inland sea-port in Idaho.

If appointed, Mr. Corbitt will serve a 3-year term, July 20, 2023 to December 31, 2026.

As a District appointee, Mr. Corbitt would:

'Represent private industry stakeholders who bring a statewide freight perspective from diverse stakeholder groups such as the rail industry, highway/trucking industry, aeronautics, port/barge industry, agricultural industry, natural resources, forest industry, mining industry, manufacture, and retail, carrier/shipping freight logistics /warehousing, ITD Trucking Advisory Council and Idaho Aeronautics Advisory Board.'

Recommendations

The Planning and Development section recommends the appointment of Scott Corbitt to the Freight Advisory Committee (FAC) for the term July 20, 2023 to December 31, 2026.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager	Initials CW	Reviewed By
Preparer's Name Laila Kral	Preparer's Title Administrator, LHTAC	Initials LK	

Subject

LHTAC Local Program Additions		
Key Number Multiple	District Multiple	Route Number Multiple

Background Information

The purpose of this Board Item is to add projects to the FY23-29 Idaho Transportation Investment Program (ITIP) from the most recent project application results for the following Local Programs conducted by the Local Highway Technical Assistance Council (LHTAC):

- Local Bridge Program
- Local Highway Safety Improvement Program (LHSIP)
- Local Rural Program
- Local Off-System Bridge Program

LHTAC conducted an open application period from October 2022 – January 2023. The projects were presented to the LHTAC Council on March 10, 2023 at a regularly scheduled public meeting as an action item. LHTAC staff presented details on the applications, top scoring projects and the project scoring was approved unanimously by the LHTAC Council.

The Local Rural Program was also subject to changes to Idaho Transportation Board Policy 4028, Allocation of Federal Formula Highway Apportionment to Local Public Agencies on December 15, 2022, which impacted the revenue to the program and how LHTAC would program projects in the Local Rural Program.

The Local Bridge Programs had an increase in funding due to the Infrastructure Investment and Jobs Act (IIJA), which had final program guidance released by the Federal Highway Administration on January 14, 2022. This release was after LHTAC's previous application cycle for eligible bridge projects and was incorporated in an application cycle that was open from October 2022 – January 2023.

In addition to the changes from IIJA, the Idaho Legislature has authorized \$364 million in funding for local bridges in poor and/or posted condition creating the Leading Idaho Local Bridge Program. LHTAC conducted an application period for this new state funded program in the spring of 2022.

LHTAC is seeking Board approval to add sixteen projects that have completed the application and scoring process for the previously stated Local Program administered by LHTAC. Adding the projects to the program will allow LHTAC to coordinate with the local sponsors and have the projects ready for scheduled delivery.



Board Agenda Item

ITD 2210 (Rev. 10-13)

The projects LHTAC is seeking approval for are:

District	Key No.	Name	Local Sponsor	Program	Year	Phase	\$ (thousands)
3	24340	STC-8001, Main Street Bridge	Emmett	Local Bridge	2024	PC	\$700
5	24339	STC-1888, Ferry Butte Bridge Rehab	Bingham Co.	Local Bridge	2024	PC	\$500
6	24341	STC-6774, South Teton River Bridge	Fremont Co.	Local Bridge	2024	PC	\$900
1	24353	STC-5794, Kidd Island Phase 2	Worley HD	Local Rural	2024	PE / PC	\$275
4	24350	STC-2713, 3700 N Rd, 2100 E to 2300 E	Filer HD	Local Rural	2024	PE / PC	\$375
4	24352	STC-2742, 1500 W Rd Rehab; 800S to 975S	Murtaugh HD	Local Rural	2025	PE / PC	\$500
5	24354	STC-1705, Bannock Street Reconstruction Phase 2	Malad City	Local Rural	2026	PE / PC	\$350
6	24351	STC-6867, Garden Creek Rd, Phase 2	Custer Co.	Local Rural	2024	PE / PC	\$500
2	24342	Offsys, Old Spiral Highway Guardrail, PH 1	Nez Perce Co.	Local Safety	2024	PE / PC	\$242
4	24343	STC-2710, River Road Guardrail Improvements	Bliss HD	Local Safety	2024	PE / PC	\$125
4	24344	100 East Bridge Widening at 137 North	Jerome HD	Local Safety	2024	PE / PC	\$242
5	24345	Centerline Rumble Strip Safety Improvements	Oneida Co.	Local Safety	2024	PE / PC	\$125
6	24346	SMA-7866, INT 7th South & Center St HAWK Signal	Rexburg	Local Safety	2024	PE / PC	\$162
2	24347	Offsys, Main Street S Crossing over Jim Fords Creek	Weippe	Off-System Bridge	2027	PC	\$750
4	24348	Offsys, Gergen Bridge Replacement	Hillsdale HD	Off-System Bridge	2024	PC	\$700
6	24349	Offsys, Squaw Creek Bridge Rehabilitation	Custer Co.	Off-System Bridge	2026	PC	\$300

Recommendations

Approve adding the following projects to the FY2023-FY2029 ITIP.

- ORN 24339 - 24354

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Blake Rindlisbacher, P.E.	Presenter's Title Transportation Engineering Division Administrator	Initials BR	Reviewed By LSS
Preparer's Name Monica Crider, P.E.	Preparer's Title State Design Engineer	Initials MC	

Subject

Board Approval of Contracts for Award		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the projects bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

Year to Date Bid Summary 10/01/22 to 06/30/23					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
71	14	10	3	3	1

ACTION

In accordance with board policy 4001, the construction contracts on the attached report exceeded the engineer's estimate by more than ten percent (10%) but are recommended for award with board approval.

The following table summarizes the contract requiring Board approval to award since the last Board Agenda Report.

Contract requiring Board Approval to Award -Justification received 06/01/23 to 06/30/23	
ITD	Local
1	1

Recommendations

In accordance with board policy 4001, the construction contracts on the attached report are recommended for award with board approval.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD APPROVAL

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(4)	22408	OFF SYS	6/6/2023	2	\$1,056,061.00	\$1,356,920.36	\$300,859.36 128%
3000 E & Foothill Road Curve, Twin Falls HD					Federal		
Contractor: Summit Constrution LLC							

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/- % of EE
1	20487	I-90	6/13/2023	2	\$1,881,946.00	\$2,262,983.33	\$381,037.33 120%
FY23 D1 Bridge Repair					State		
Contractor: Coldwater Group Inc							

DATE OF BID OPENING - JUNE 6, 2023

IDAHO FEDERAL AID FINANCED PROJECT
3000 E & FOOTHILL RD CURVE, TWIN FALLS HD
Twin Falls County
Key No. 22408

DESCRIPTION: The work on this project consists of reconstructing 3000 E at Foothill Road and adding a deceleration lane at E 2800 N

BIDDERS:

SUMMIT CONSTRUCTION LLC SHOSHONE, ID	\$1,356,920.36
---	----------------

1 BIDS ACCEPTED (1 irregular – DBE)

ENGINEER'S ESTIMATE - \$1,056,061.00

LOW BID - 128% Percent of the Engineer's Estimate

NET +/- OF EE \$300,859.36

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen
Hanna

Digitally signed
by Karen Hanna
Date:
2023.06.15
08:40:09 -06'00'

Karen Hanna
Contracts Manager

Local Highway Technical Assistance Council

3330 Grace Street
Boise, Idaho 83703
Phone 208.344.0565
Fax 208.344.0789
www.lhtac.org



Neal Gier
Chairman
Phil Lampert
Vice Chairman
Mac Pooler
Secretary/Treasurer
Laila Kral, P.E.
Administrator

Date: June 14, 2023

Project No.: A022(408)

To: Monica Crider, P.E. *MC*
State Design Engineer

Key No.: 22408

From: Laila Kral, PE
LHTAC Administrator *LK*

Project Identification, County
3000 E & Foothill Rd Curve, Twin Falls HD

RE: Justification of Bid for Award

Bids were opened on June 6, 2023 for the 3000 E & Foothill Rd Curve, Twin Falls HD. Two bids were received for the project. The low bid which was 28.5% over the Engineer's Estimate. The second bid was 62% over the Engineer's Estimate.

The Engineer's Estimate (EE) was based on recent pricing for similar projects. The most significant differences between the EE and the low bid are shown in the table below.

ITEM	DESCRIPTION	QUANTITY	ESTIMATED PRICE	BID PRICE	DIFFERENCE
205-005A	EXCAVATION	4266 SY	\$35/SY	\$48/SY	\$55,458
213-010A	TOPSOIL	10,252 SY	\$7.50/SY	\$10.00/SY	\$25,630
303-022A	3/4" AGGR TY B FOR BASE	2,600 TONS	\$35/TON	\$50/TON	\$39,000
308-015A	PULVERIZE EXISTING SURFACE	6,133 SY	\$2/SY	\$15/SY	\$79,729
405-425A	SUPERPAVE HMA PAV INCL ASPH&ADD SP-2	1,200 TONS	\$150/TON	\$169/TON	\$22,860
Z629-05A	MOBILIZATION	1 LS	\$129,990.18	\$258,000	\$128,009.82
TOTAL					\$350,686.82

Availability of local materials and specialized equipment when estimating unit prices can be challenging. Bid prices received likely reflect the need for specific equipment to be brought in to pulverize the existing surface and be mobilized from farther away than originally anticipated. It is unlikely that alterations to the plans or specifications would provide any savings to the project.

LHTAC recommends the contract be awarded to the low bidder. Funds to cover the additional cost have been designated.

Association of Idaho Cities

Mayor Mac Pooler
City of Kellogg
Mayor Robert (BJ) Berlin
City of Roberts
Councilwoman Kari Peterson
City of Fruitland

Idaho Association of Highway Districts

Commissioner Neal Gier
Buhl Highway District
Commissioner Kevin Renfrow
South Latah Highway District
Commissioner Gilbert Hofmeister
Power County Highway District

Idaho Association of Counties

Commissioner Phil Lampert
Benewah County
Commissioner Mark Rekow
Gem County
Commissioner Todd Smith
Madison County

Ex-Officio Members

Kelley Packer, Executive Director
Association of Idaho Cities
Nick Veldhouse, Executive Director
Idaho Association of Highway Districts
Seth Grigg, Executive Director
Idaho Association of Counties

DATE OF BID OPENING - JUNE 13, 2023

IDAHO FINANCED PROJECT
FY24 D1 BRIDGE REPAIR
Kootenai & Shoshone County
Key No. 20487

DESCRIPTION: The work on this project consists of bridge preservation repairs on multiple bridges in District 1 along I-90 corridor bridges

BIDDERS:

COLDWATER GROUP, INC. \$2,262,983.33
Pleasant View, UT

LIBERTY MAINTENANCE, INC. \$3,677,074.39
Youngstown, OH

2 BIDS ACCEPTED

ENGINEER'S ESTIMATE - \$1,881,946.00

LOW BID - 120% Percent of the Engineer's Estimate

NET +/- OF EE \$381,037.33

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation. ***

Karen
Hanna

Digitally signed
by Karen Hanna
Date: 2023.06.15
09:03:23 -06'00'

Karen Hanna
Contracts Manager



Department Memorandum

Idaho Transportation Department

DATE: June 13, 2023

Program Number(s)A020(487)

TO: MONICA CRIDER, P.E. *MC*
State Highway Design Engineer

Key Number(s)20487

FROM: DAMON L. ALLEN, P.E. *Damon Allen, DE*
District 1 Engineer

Program ID, County, Etc.

FY24 D1 BRIDGE REPAIRS, Kootenai & Shoshone

RE: BID JUSTIFICATION FOR AWARD

On June 13, 2023, ITD opened bids for the above captioned project. Two bids were received, with the low responsive bid 20% over the Engineer's Estimate.

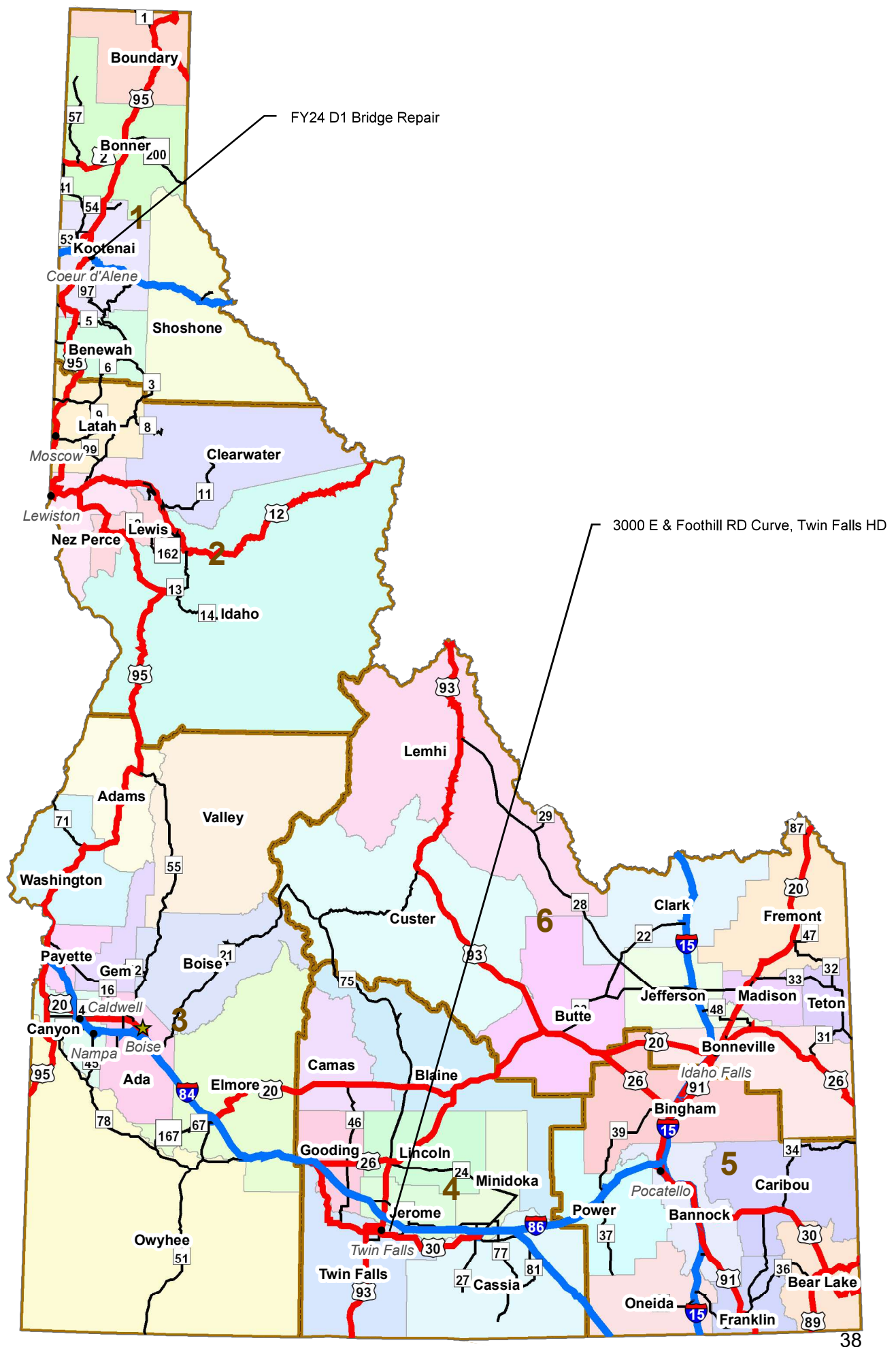
The major difference between the proposed cost of the low bidder and the Engineer's Estimate come from the bid items listed below.

ITEM	DESCRIPTION	QTY.	ESTIMATED UNIT PRICE	BID UNIT PRICE	ESTIMATED COST	BID COST	COST DIFFERENCE
587-005A	PAINTING STRUCTURAL STEEL GIRDERS AND CROSSFRAMES	1.0 LS	\$716,000.00	\$829,500.00	\$716,000.00	\$829,500.00	\$113,000.00
Z629-05A	MOBILIZATION	1.0 LS	\$172,636.75	\$365,000.00	\$172,636.75	\$365,000.00	\$192,363.25
Total difference from these items							\$305,363.25

The estimated price for these pay items were obtained from recent similar projects and from the average unit price report EE unit prices for the 2 specific items identified above were significantly lower than the bid unit prices. The bid unit price for Z629-05A was ~211% higher than the EE unit price.

The painting structural steel item was bid at a higher unit price than the Engineer's Estimate. This is likely attributed to current material availability and containment required for lead-based paint. The mobilization item was bid at a significantly higher amount than the Engineer's Estimate. This is due to the addition of multiple bridge locations to the design. These bridges were not accounted for in the original mobilization amount included in the Engineer's Estimate.

District 1 does not believe that re-bidding of the project will result in significantly lower bids and the District recommends that this project be awarded to the responsive low bidder. Additional funds will be obtained from Statewide Balancing.





Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☒

Information Item ☐

Amount of Presentation Time Needed _____

Presenter's Name Blake Rindlisbacher, P.E.	Presenter's Title Transportation Engineering Division Administrator	Initials BR	Reviewed By LSS
Preparer's Name Monica Crider, P.E.	Preparer's Title State Design Engineer	Initials MC	

Subject

Board Approval of Contracts to Reject

Key Number	District	Route Number
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Background Information

INFORMATION

The following table summarizes the projects bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

Year to Date Bid Summary 10/01/22 to 06/30/23					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
71	14	10	3	3	1

ACTION

In accordance with board policy 4001, the construction contracts on the attached report exceeded the engineer's estimate by more than ten percent (10%) but are recommended for award with board approval.

The following table summarizes the contract requiring Board approval to reject since the last Board Agenda Report.

Contract requiring Board Approval to Reject -Justification received 06/01/23 to 06/30/23	
ITD	Local
2	0

Recommendations

In accordance with board policy 4001, the construction contracts on the attached report are recommended to reject with board approval.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD REJECTION

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
1	20592/20482	SH-3, 97 & I-90	6/6/2023	1	\$1,958,593.94	\$2,540,805.13	\$582,211.19
SH-3 CDA RV BR to I-90, SH-97, Harrison BR to Whistle RD							130%
Contractor: Poe Asphalt Paving Inc					State		

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
1	23791 SIA	I-90	6/13/2023	1	\$418,958.96	\$677,452.96	\$258,494.00
FY24 D1 Striping							162%
Contractor: Road Products LLC					State		

DATE OF BID OPENING - JUNE 6, 2023

IDAHO FINANCED PROJECT
SH-3, CDA RV BR to I-90, SH-97, HARRISON BR to WHISTLE RD
Kootenai County
Key No. 20592 & 20482

DESCRIPTION: The work on this project consists of chip seal and fog coat of SH-3 from MP 111.38 to MP 117.68 and SH-54 from MP 8.162 to 11.80 and SH-97 from MP 69.07 to MP 81.50

BIDDERS:

POE ASPHALT PAVING, INC.	\$2,540,805.13
CLARKSTON, WA	

1 BIDS ACCEPTED

ENGINEER'S ESTIMATE - \$1,958,593.94

LOW BID - 130% Percent of the Engineer's Estimate

NET +/- OF EE \$582,211.19

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen
Hanna

Digitally signed
by Karen Hanna
Date: 2023.06.07
09:53:14 -06'00'

Karen Hanna
Contracts Manager

Department Memorandum

Idaho Transportation Department

**DATE:** 6/14/23**Program Number(s)** E201960, E201970
TO: Monica Crider, PE *MC*
 State Design Engineer

Key Number(s) 020592/
 020482

FROM: Damon Allen *Damon Allen, E M*
 District 1 Engineer *for Damon Allen, DE*
Program ID, County, Etc. SH-3, CDA RV BR to
 I-90, SH-97,
 HARRISON BR to
 WHISTLE RD,
 Kootenai Co.
RE: Justification for Rejection of Bid

On June 06, 2023, 1 bid was opened for the above referenced project. The low bid of \$2,540,805.13 was 29.73% higher than the Engineer's estimate. There was only 1 bid.

The following items account for most of the difference between the low bid and the Engineer's Estimate:

Item	Description	Quantity	Estimated Unit Price	Bid Unit Price	\$ Difference
403-300A	Chip Seal Coat Warranty	369,067.000 SY	\$3.00	\$4.60	\$590,507.20
Total Difference from these Items					\$590,507.20

The Engineer's Estimate was based on the average unit price index for similar projects and on observation of past experience with similar projects. The Bid Unit Price for the Item 403-300A , Chip Seal Coat Warranty, is 153% of the estimate for that item bringing the total bid to 129.73% of the Engineer's Estimate. Having reviewed the bid and any potential factors affecting the discrepancy in the Engineer's Estimate and the low bid, the district has determined that the increased bid amount is not justified.

The district recommends rejection of this contract and will review the scope and estimate and rebid in Fall for a summer 2024 construction season.

DATE OF BID OPENING – JUNE 13, 2023

IDAHO STATE FINANCED PROJECT
FY24 D1 STRIPING
Kootenai and Shoshone County
Key No. 23791

DESCRIPTION: The work on this project consists of restriping I-90, from MP 0 to MP 73.885 with waterborne paint.

BIDDERS: Road Products LLC \$677,452.96
Spokane, WA

1 BIDS ACCEPTED

Engineer's Estimate - \$418,958.96

NET +/- OF EE OR \$258,494.00

LOW BID 162 %

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen Hanna
Digitally signed
by Karen Hanna
Date: 2023.06.14
11:51:27 -06'00'

Karen Hanna
Contracts Manager

Department Memorandum

Idaho Transportation Department

**DATE:** June 14, 2023**Program Number(s)** A023(791)
TO: Monica Crider, PE *MC*
 State Design Engineer
Key Number(s) 23791
FROM: Damon Allen, PE
 District 1 Engineer

APPROVED
 By Marvin Fenn at 10:48 am, Jun 16, 2023

Program ID, County, Etc. 1-90,FY24 D1
 STRIPING
 for: Damon Allen, DE
RE: Justification for Rejection of Bid

On June 13, 2023, 1 bid was opened for the above referenced project. The low bid of \$677,452.96 was 162% higher than the Engineer's estimate.

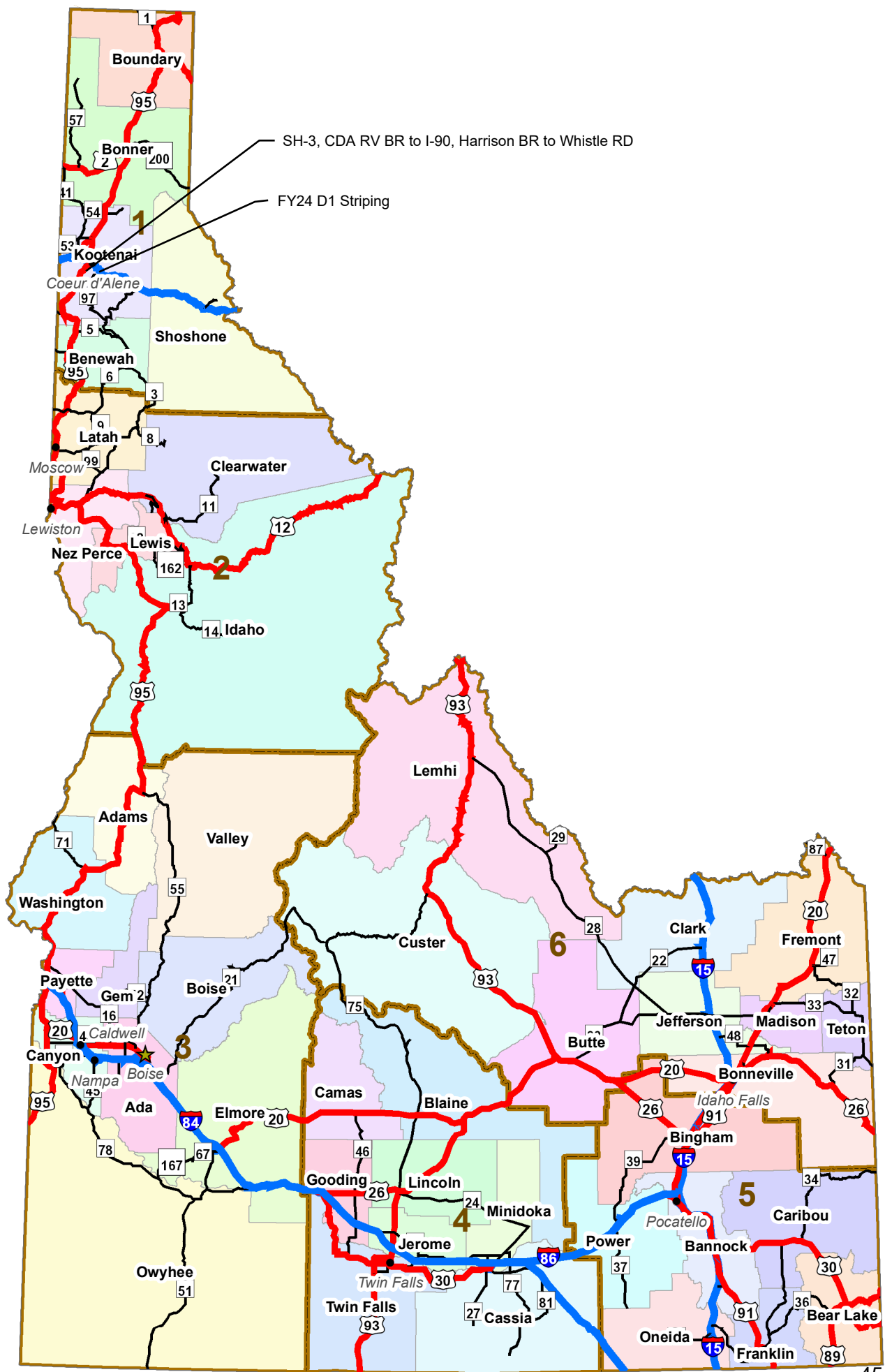
The following items account for most of the difference between the low bid and the Engineer's Estimate:

Item	Description	Quantity	Estimated Unit Price	Bid Unit Price	\$ Difference
S904-05A	SP Temporary Traffic Control	LS	\$ 10,000.00	\$80,000.00	\$ 70,000.00
S911-05A	Special longitudinal Pavement Markings (waterborne)	FT	\$315,871.78	\$526,452.96	\$210,581.18
Total Difference from these Items					\$ 280,581.18

The Engineer's Estimate was based on the average unit price index for similar projects and on observation of past experience with similar projects. A similar project was bid in D2, with the same Pavement Markings item bid at \$0.10 per lineal foot. The single bidder on this project bid \$0.40 per lineal foot on this item. The district does not consider this to be a reasonable price for this item.

It is too late this calendar year to re-advertise this project. This project is very time sensitive due to the weather. This project involves striping over two mountain passes that could have rain or snow in late August which would make it impossible to stripe. The district will perform striping this season with state forces and this project will be reviewed and rescope as a project for next calendar year.

The district recommends reject of this contract.





Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Scott Luekenga	Presenter's Title Planning/Dev Services Manager	Initials SL	Reviewed By
Preparer's Name Blaine Schwendiman	Preparer's Title RHCP Manager	Initials BS	

Subject

Modify the **RAIL-HIGHWAY CROSSING PROGRAM** in the approved FY 2023-2029 ITIP

Key Number NEW	District 6	Route Number US-20/145 North (County Line Road)
-------------------	---------------	--

Background Information

The purpose of this consent item is to request approval to add a new project to the **Rail-Highway Crossing Program**, per policy 5011 *Idaho Transportation Investment Program* (ITIP).

District 6 requests the addition of US-20/145 N (County Line Road) RRX, EIRR 811944F, S of Rigby, Jefferson County. Project scope includes improving safety at the crossing with replacement of failing and deteriorated concrete surface (planking) on Eastern Idaho Railroad main line track. Total project cost is estimated at \$250,000. Costs for replacement of concrete surface will be split 50:50 between ITD and Eastern Idaho Railroad. Jefferson County Road and Bridge will provide paving at their cost for the project. County will be reimbursed at project expense. ITD's portion of the project costs are estimated to be \$150,000.

Cost savings from two recently completed Rail-Highway Crossing projects, Keys: 20611 and 20618, will be utilized to fund this emergency repair project. Project construction will proceed as soon as possible.

Staff requests that this new project be added the Rail-Highway Crossing Program in the current approved ITIP.

Recommendations

Approve the addition of US-20/145 N (County Line Road) RRX, EIRR 811944F, S of Rigby in the RAIL-HIGHWAY CROSSING PROGRAM of the approved FY 2023 – 2029 ITIP.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☐

Information Item ☒

Amount of Presentation Time Needed N/A

Presenter's Name L. Scott Stokes	Presenter's Title Director	Initials LSS	Reviewed By LSS
Preparer's Name Lorraine Dennis	Preparer's Title Executive Assistant to the Board	Initials LD	

Subject

FY23 Performance Report for the Division of Financial Management (DFM)		
Key Number	District	Route Number

Background Information

Idaho Code 67-1903 – 67-1904 requires all state agencies to submit an annual Performance Report to the Division of Financial Management by September 1.

The report includes the following required elements:

- Agency Overview
- Core Functions of the Department
- Revenues and Expenditures
- Cases Managed and Key Services Provided
- Performance Measures

Since Fiscal Year 2023 just ended, and the final numbers are still a few weeks away, some data is footnoted as “pending” status in the report. Figures will be updated in the final report for next month's meeting when staff seeks approval.

Recommendations

For information and feedback.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

Part I – Agency Profile

Agency Overview

Every hour of every day – the work of the Idaho Transportation Department (ITD) touches the lives of Idahoans.

Idaho's state transportation system connects people to jobs, education, healthcare, cultural and sporting events, recreational opportunities, and family gatherings.

Modernized transportation is safer for everyone and drives economic opportunity. ITD is committed to listening to the public and working with statewide partners to deliver on timely and meaningful transportation projects.

ITD has a vision of enhancing quality of life through transportation. We are committed to improving the quality of life for people in the communities we serve by delivering on our mission of Your Safety. Your Mobility. Your Economic Opportunity.

ITD is responsible for operating and maintaining an integrated network of 12,300 lane miles of highways and roads, 1,841 bridges, 2,523 miles of Idaho Byways, and 32 state backcountry airstrips. The state highway system includes 34 rest areas and 12 fixed ports of entry. The Division of Motor Vehicles registers more than two million vehicles and trailers and is responsible for the credentials of more than a million drivers.

The department is funded through several sources, including user fees (fuel tax and vehicle registration), dedicated state sales tax, general fund revenues, and federal funds. The department's headquarters is in Boise. District offices are in Coeur d'Alene, Lewiston, Boise, Shoshone, Pocatello, and Rigby. The department is authorized for 1,648 full-time positions for FY23.

BOARD MEMBERS	EXECUTIVE MANAGEMENT
Bill Moad, Chairman	L. Scott Stokes, Director
Jim Thompson, District 1	Dan McElhinney, Chief Deputy/Chief Operations Officer
Gary Osborn, District 2	Brenda Williams, Chief Innovation Experience Officer
Julie DeLorenzo, Vice Chair, District 3	Mollie McCarty, Chief External Affairs Officer
Jim Kempton, District 4	Dave Tolman, Chief Administrative Officer
John Bulger, District 5	
Robert (Bob) Hoff, District 6	

Core Functions/Idaho Code

- **Highways and Bridges** – plan for, construct, operate and maintain a reliable State transportation system. Also plan, develop and implement a safe, efficient, integrated multimodal transportation system including the administration and oversight of federal programs for public transportation, freight, railways, bicycles and pedestrians while managing the department's air quality, environmental, data collection and performance measurement processes. Title 40, Idaho Code.
- **Administration** – provides department-wide management of financial systems and controls, information technology, business support and procurement. Title 40, Idaho Code.
- **Human Resources** – provides department-wide management and support for human resource and personnel administrative functions; oversight of Civil Rights including Title VI, Equal Employment Opportunity and the Disadvantaged Business Enterprise programs as required by federal regulations.
- **Motor Vehicles** – manages drivers' licenses, weigh-station operations and Ports of Entry, vehicle registrations and titles, over-legal permits, vehicle-dealer licensing and revenues generated. Title 49 and sections of Titles 40, 61, and 63, Idaho Code.

- **Aeronautics** – helps Idaho cities and counties develop aeronautics and local airports into a safe, coordinated aviation system. Manages state-owned airstrips and coordinates searches for missing aircraft. Title 21, Idaho Code.

Revenues and Expenditures

Revenues ^{1,4,5-8}	FY 2020	FY 2021	FY 2022	FY 2023
Aeronautics Fund				
State ⁷	\$3,087,459	\$6,588,053	\$10,038,005	\$38,795,193
Federal	\$540,836	\$616,830	\$212,780	\$187,067
State Highway Account Fund				
State	\$342,120,304	\$372,589,659	\$373,642,502	\$340,303,945
Federal	\$396,513,651	\$398,455,281	\$369,789,459	\$297,916,990
Local	\$22,275,600	\$8,531,271	\$8,829,584	\$5,756,165
Strategic Initiatives Program ^{4,7}				
State	\$654,886	\$75,064,550	\$228,527,875	\$336,900,784
Trans. Expansion & Congestion Mitigation ^{5,8} State	\$22,411,732	\$24,368,633	\$180,569,645	\$88,209,068
CARES Act Covid-10 Fund ⁶	\$65,486	\$5,877,687	\$4,304,351	\$4,105,513
Total	\$787,669,954	\$892,091,964	\$1,175,914,201	*\$1,112,174,725
Expenditures ¹⁻⁶	FY 2020	FY 2021	FY 2022	FY 2023
Personnel Costs	\$123,658,416	\$125,836,563	\$134,288,402	\$127,025,543
Operating Expenditures	\$92,690,148	\$98,214,764	\$97,279,147	\$93,527,831
Capital Outlay ³	\$582,847,403	\$543,275,278	\$515,224,454	\$715,540,471
Trustee/Benefit Payments	\$17,855,871	\$26,483,507	\$24,151,973	\$73,463,288
Total	\$815,051,836	\$793,810,112	\$770,943,976	\$1,009,557,133

*Figures may change slightly as end-of-year numbers become available

¹Revenues and Expenditures do not include GARVEE & TECM bond proceeds or project costs.

²Expenditures include cash expenditures and encumbrances.

³Capital Outlay includes GARVEE & TECM debt-service payments.

⁴Strategic Initiatives Program Fund as established in Idaho Code 40-719.

⁵TECM as established in Idaho Code 40-720.

⁶CARES Act COVID-19 Fund established to track Federal expenditures and reimbursements.

⁷\$6.4 million was transferred into the State Aeronautics (AERO) Fund and \$228 million was transferred into the Strategic Initiatives Program (SIP) Fund for FY22 from the Governor's "Leading Idaho." \$35 million was transferred into the State AERO Fund and \$330 million was transferred into the SIP Fund for FY23 from the Governor's "Idaho First."

⁸\$100 million was transferred into the TECM Fund for FY22 to finance a portion of the up to \$325 million 2022A bond series for road projects.

Caseload and/or Key Services Provided

	FY 2020	FY 2021	FY 2022	FY 2023
Idaho Population	1.79 million	1.82 million	1.84 million	1.86 million
Licensed Drivers	1.27 million	1.29 million	1.38 million	1.40 million
Vehicle Registrations	1.86 million	1.82 million	1.83 million	2.26 million ¹
Annual Miles Driven ² - on State Highway System	10.12 billion	9.72 billion	10.92 billion	10.80 billion

¹Beginning in FY23, ITD started providing actual number of vehicle registrations, which can represent multiple vehicles, instead of transaction counts.

²Data is published annually after the end of the calendar year and reported as fiscal year metric.

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders. Additionally, ITD tracks complaints against the department for each license type described below. We track dates, license type, nature of the complaint (cost, requirements, timeliness, etc.), customer contact info, and applicable additional details. We rarely receive complaints regarding the restrictiveness of licensing. In accordance with the principles of the Licensing Freedom Act, we strive to assist and support Idaho business owners to promote economic opportunity.

Notes: Classes of Licenses are described in Idaho Code 49-1606. The following classes in this chart do not contain separate counts because they are classified under a broader license class.

1. Distributor Branch and Factory Branch are accounted for under Distributor.
2. Distributor Branch Representative and Factory Branch Representative are accounted for under Distributor Representative.

	FY 2020	FY 2021	FY 2022	FY 2023
VEHICLE – DEALER				
Total Number of Licenses	1,251	1,201	1132	1109
Number of New Applicants Denied Licensure	0	2	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	141	213	135	129
Number of Final Disciplinary Actions Against Licensees	5	12	245 ¹	527 ¹
VEHICLE – DISTRIBUTOR				
Total Number of Licenses	178	157	150	141
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – DISTRIBUTOR REPRESENTATIVE				
Total Number of Licenses	496	500	576	588
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – MANUFACTURER				
Total Number of Licenses	52	75	90	93
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – MANUFACTURER REPRESENTATIVE				
Total Number of Licenses	163	190	142	182
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – SALESMAN				
Total Number of Licenses	6,551	6,273	4794 ²	4,802
Number of New Applicants Denied Licensure	0	0	1	0
VEHICLE – WHOLESALE DEALER				
Total Number of Licenses	28	33	32	47
Number of New Applicants Denied Licensure	0	0	0	0

¹New tool, Notice of Deficiency Suspension Notice (NODS), created increase. In FY22, 245 customer issues were resolved and only 10 NODS resulted in suspensions. In FY23, 475 customer issues resolved and only 6 NODS resulted in suspension.

²The drop results from a system change on how records are maintained, which removes inactive and multiple licenses.

Part II – Performance Measures

Committed to Provide the Safest Transportation System and Work Environment							
Performance Measure			CY15-19	CY16-20	CY17-21	CY 18-22	CY 19-23
1. Five-Year Annual Fatality Rate Per 100 Million Miles Traveled	actual		1.35	1.33	1.33	1.36*	---
	target		1.40	1.41	1.35	1.36	1.35
• Estimate only – final not available until Feb/March 2024							
2. Five-Year Aircraft Fatality Rate ¹ Per 100,000 Flight Hours	actual				2.38	---	---
	target					2.30	2.20
Committed to Provide a Mobility-Focused Transportation System that Drives Economic Opportunity							
Performance Measure			FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
3. % Pavement in Good or Fair Condition ²	actual		92%	90%	89%	88%	--%
	target		80%	80%	80%	80%	80%
4. % Bridges in Good or Fair Condition	actual		75%	77%	79%	80%	--%
	target		80%	80%	80%	80%	80%
5. % of Time Mobility Unimpeded during Winter Storms (winter season; Dec. - March)	actual		85%	80%	82%	80%	--%
	target		73%	73%	73%	73%	73%
Committed to Continually Improve the Employee Experience							
Performance Measure			FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
6. Hold employee voluntary turnover rate	actual				--	11.3%	--%
	target				--	5%	10%
Committed to Continually Innovate Business Practices							
Performance Measure			FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
7. Save taxpayer's money through employee-driven innovation	actual					\$6,662,819	--\$
	target					\$1,400,000	\$2,400,000
8. DMV online transactions – Skip the Trip	actual					1,535,200	---
	target					1,560,000	1,769,000

Inspections for performance measures #3 & #4 are done during summer months of the calendar year and reported as fiscal year metrics.

¹ New performance measure added for the Division of Aeronautics. Data based on the National Transportation Safety Board's (NTSB) and FAA's investigations reporting timelines that is a two-year processing cycle.

²Pavement condition methodology was updated based on FHWA asset management guidelines beginning in FY2021.

For More Information, Contact

Lorraine Dennis
Idaho Transportation Department
11331 W. Chinden Blvd., Building 3
Boise, ID 83714
Phone: (208) 334-8808
E-Mail: Lorraine.Dennis@itd.idaho.gov



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023Consent Item ☐Information Item ☒

Amount of Presentation Time Needed _____

Presenter's Name Blake Rindlisbacher, P.E.	Presenter's Title Transportation Engineering Division Administrator	Initials BR	Reviewed By LSS
Preparer's Name Monica Crider, P.E.	Preparer's Title State Design Engineer	Initials MC	

Subject

Contract Awards and Advertisements		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject. The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/22 to 6/30/23					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
71	14	10	3	3	1

RECENT ACTIONS

In accordance with board policy 4001, Staff has initiated or completed action to award the contracts listed on the attached report.

The following table summarizes the Contracts awarded (requiring no Board action) since the last Board Agenda Report.

Contracts Requiring no action from the Board 06/01/23 to 06/30/23	
ITD	Local
2	0

FUTURE ACTIONS

The Current Advertisement Report is attached.

Recommendations

For Information Only.

Board Action

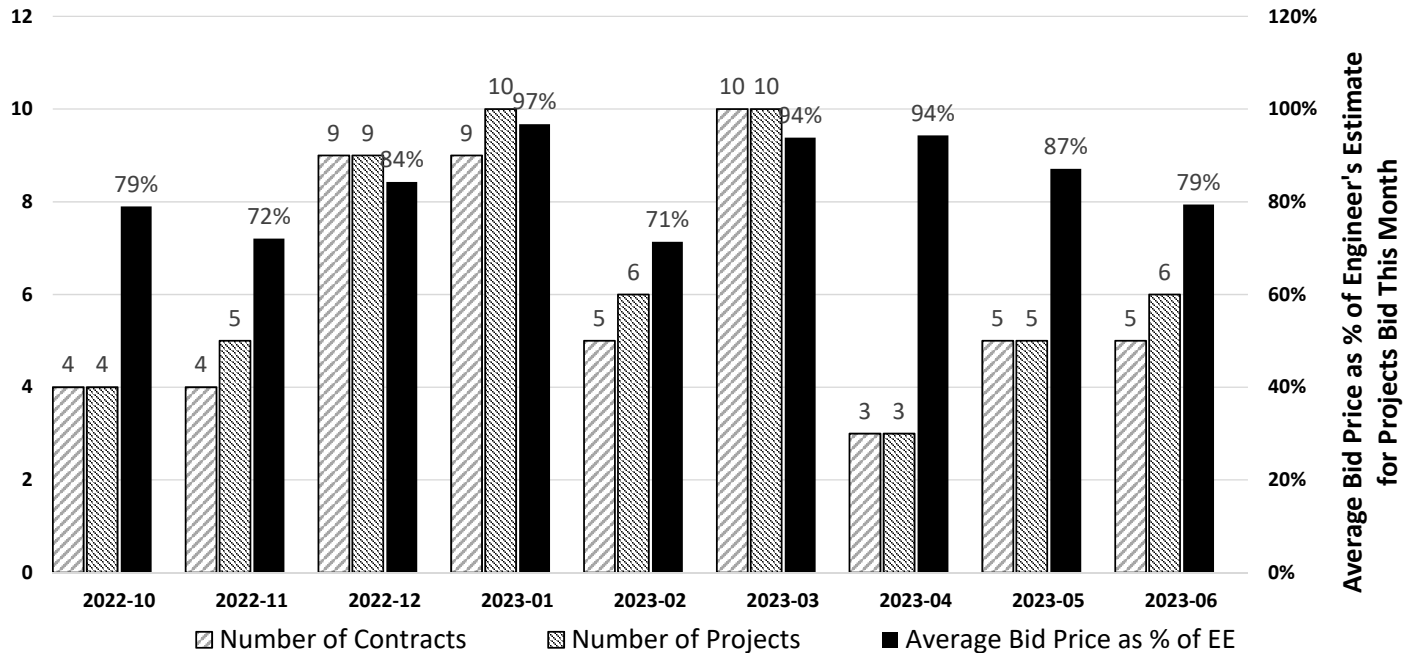
☐ Approved ☐ Deferred _____
☐ Other _____

FFY23 State Infrastructure Project Bid Results: YTD Summary By Cost

58 Projects YTD through June 30, 2023

YTD Total for all 58 projects:

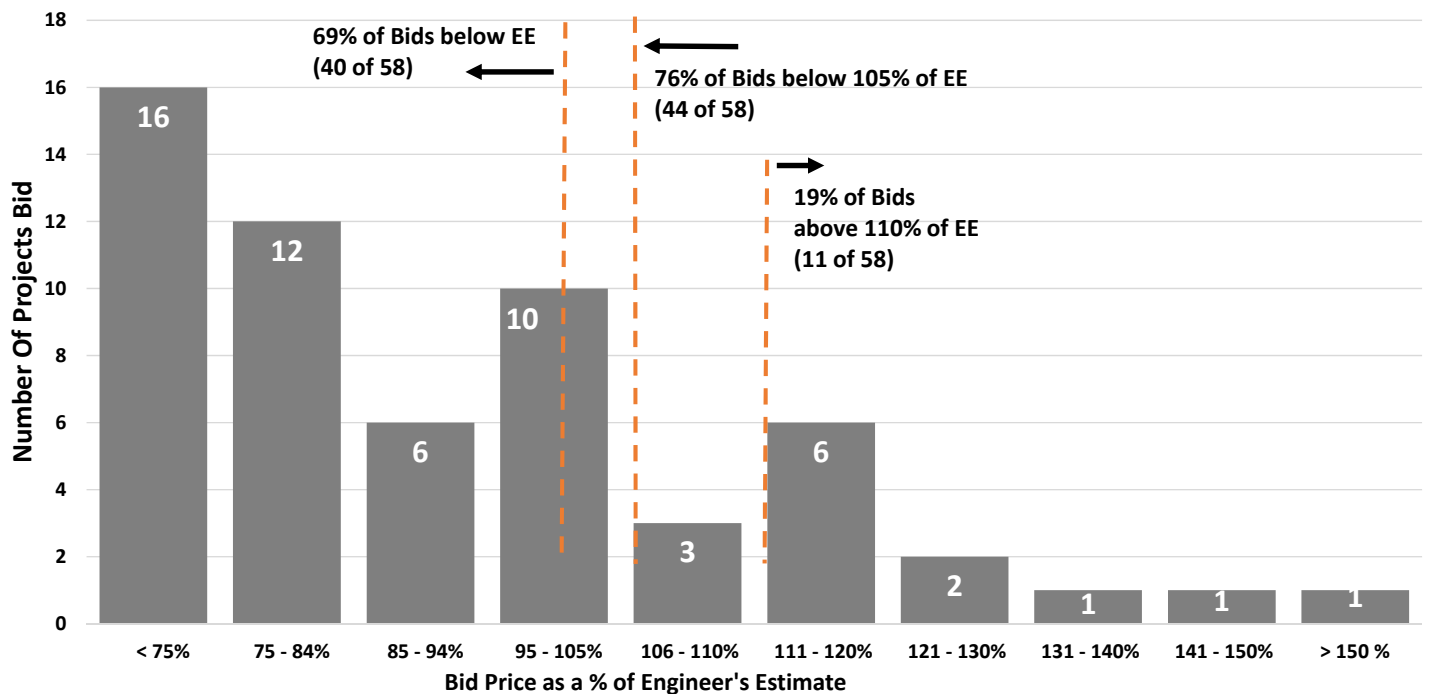
Ratio of Bid Costs / Engineer's Estimates = \$416.8/ \$472.0 M = 88.3%



Notes: 1) Local and SIA Projects are not included 2) Contracts may have multiple Projects

FFY23 State Infrastructure Project Bid Results: YTD Summary By Project Count

58 Projects YTD through June 30, 2023



Note: Local and SIA Projects are not included

Monthly Status Report to the Board

CONTRACT(S) ACCEPTED BY STAFF SINCE LAST BOARD MEETING

District	Key No.	Route	Opening Date	No. of Bids	Estimated Quantity	Fixed Price	Quantity Bid
4	21842 SIA	I-84	6/6/2023	0	\$713,100.00	\$713,100.00	
I-84, FY23 D4 Interstate Striping							
Contractor: State							

District	Key No.	Route	Opening Date	No. of Bids	Estimated Quantity	Fixed Price	Quantity Bid
6	23815 SIA	I-84	6/6/2023	0	\$714,952.80	\$704,952.80	
FY24 D6 Striping							
Contractor: State							

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
6	23474	US-20	6/13/2023	4	\$35,893,307.79	\$26,237,367.00	% of EE
US-20, Exit 343 Interchange							
Contractor: Knife River Corporation-Mountain West							
							73%

District	Key No.	Route	Opening Date	No. of Bids	Estimated Quantity	Fixed Price	Quantity Bid
2	24249	SH-11	6/27/2023	1	73,920 SY	\$1,330,000.00	41,067 SY
SH-11 Pierce to Grangemont Roadway Repairs							
Contractor: Knife River Corporation - Mountain West							

Monthly Contract Advertisement As of 06-30-2023

District	Key No.	Route	Bid Opening Date
4	23204	SH-27, I-84 & SH-25	7/11/2023
SH-27, I-84 to SH-25			
\$2,500,000.00 to \$5,000,000.00			

District	Key No.	Route	Bid Opening Date
4	21842 SIA	I-84	7/11/2023
I-84, FY23 D4 Interstate Striping			
\$500,000.00 to \$1,000,000.00			

District	Key No.	Route	Bid Opening Date
LHTAC(4)	22882	OFF SYS	7/18/2023
INT 3800 N & US-93, Filer HD			
\$500,000.00 to \$1,000,000.00			

District	Key No.	Route	Bid Opening Date
LHTAC(1)	20383	OFF SYS	7/18/2023
6th ST., S FK CDA River Bridge			
\$2,500,000.00 to \$5,000,000.00			

District	Key No.	Route	Bid Opening Date
6	23815 SIA	Various	7/18/2023
FY24 D6 Striping			
\$250,000.00 to \$500,000.00			

District	Key No.	Route	Bid Opening Date
6	23988 SIA	SH-32 & SH-33	7/18/2023
SH-33, Centerline and SH-32 Traverse Rumble strips			
\$0 to \$250,000.00			



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials	Reviewed By
Monica Crider, PE	State Design Engineer	MC	LSS
Preparer's Name	Preparer's Title	Initials	
Mohsen Amirmojahedi, PE	Consultant Services Engineer	MA	

Subject

REPORT ON PROFESSIONAL SERVICES AGREEMENTS AND TERM AGREEMENT WORK TASKS		
Key Number	District	Route Number

Background Information

For all of ITD:

Consultant Services processed 57 new professional services agreements and work tasks totaling **\$19,911,912** and 11 supplemental agreements to existing professional services agreements totaling **\$1,076,955** from May 22, 2023 to June 25, 2023.

New Professional Services Agreements and Work Tasks

<i>Reason Consultant Needed</i>	<i>District</i>									<i>Total</i>
	1	2	3	4	5	6	HQ	MGMT	AERO	
Resources not Available										
Bridge Design				1						1
Engineer of Record Services			1							1
Roadway Design		2	2	1	2					7
Environmental		3		3		1				2
Construction Engineering, Inspection, Sampling & Testing	6	2	1	1		1				11
Surveying	1			2	1					4
Bridge Inspection	1						4			5
Materials/Geotechnical	1	2	1		2					6
Planning	1						2			3
Public Involvement		1								1
Local Public Agency Projects	2	2	2	1	3	1				11
Total	12	11	8	9	8	3	6			57

For ITD Projects:

46 new professional services agreements and work tasks were processed during this period totaling **\$17,303,621**. 6 supplemental agreements totaling **\$803,681** were processed.

District 1

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 2, BNSF RR UNDERPASS, SANDPOINT	Resources not Available CE&I	CE&I	Individual Project Solicitation	David Evans and Associates, Inc.	\$734,675
SH 53, N BRUSS TO LATAH ST, KOOTENAI CO	Resources not Available CE&I	CE&I	Individual Project Solicitation	Ruen-Yeager & Associates, Inc.	\$97,514
STATE, FY23 D1 BRIDGE REPAIR	Resources not Available CE&I	CE&I	Individual Project Solicitation	HDR Engineering, Inc.	\$654,435
I 90, WALLACE TO MULLAN IC 68	Resources not Available CE&I	Additional CE&I services to complete the construction administration, project inspection, and project close-out.	RFI from Term Agreement	HDR Engineering, Inc.	Prev: \$215,236 This: \$50,643 Agreement Total to Date: \$265,879
US 95, IRONWOOD TO SH53 SIGNAL UPGRADES, KOOTENAI CO	Resources not Available CE&I	Construction Inspection Staff Augmentation	Individual Project Solicitation	Ruen-Yeager & Associates, Inc.	\$66,670
NP108217, Agr#96601	Resources not Available Materials / Geotechnical	Training D1 Geologist.	RFI from Term Agreement	Shannon & Wilson, Inc.	\$29,596
SH 41, LANCASTER RD TO BOEKEL RD, RATHDRUM & E PRAIRIE AVE TO BOEKEL RD, KOOTENAI CO	Resources not Available Surveying	Surveying & Mapping	RFI from Term Agreement	Ardurra Group, Inc.	Prev: \$334,394 This: \$72,192 Agreement Total to Date: \$406,586
I 90, SH 41 INTERCHANGE, KOOTENAI CO	Resources not Available Bridge Inspection	Bridge Inspection and QA.	Direct from Term Agreement	Wiss, Janney, Elstner Associates, Inc.	\$34,673

US 2, MOYIE SPRINGS TURN BAYS, BOUNDARY CO; US 95, MP 515.5 TO JCT SH 1, BOUNDARY CO; US 95, SH 1 TO CANADIAN BORDER SEALCOAT	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	Keller Associates, Inc.	\$674,695
STATE, FY23 D1 PLANNING & SCOPING	Resources not Available Planning	Studies and plans for safety crash modification due to relocating the Huetter weigh station.	RFI from Term Agreement	Kittelson & Associates, Inc.	\$36,620

District 2

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 95, THORN CR RD TO MOSCOW, PH 1	Resources not Available Environmental	Perform work needed to answer questions from latest USACE comments.	RFI from Term Agreement	Anderson Environmental Consulting, LLC	Prev: \$698,027 This: \$198,897 Agreement Total to Date: \$896,924 Board Approved: \$950,000 On: 1/12/2023
FY23 D2 PAVEMENT RESTORATION	Resources not Available Materials / Geotechnical	Geotechnical/Materials, HMA Paving	Direct from Term Agreement	Murphy Pavement Technology	\$20,000
US 95, COTTONWOOD CONCRETE SECTION SHOULDER REHAB	Resources not Available Materials / Geotechnical	Materials and Geotechnical services.	Direct from Term Agreement	Geoprofessional Innovation Corporation (GPI)	\$74,803
US 95, MISSION CR TO GOLDEN EAGLE RD, NEZ PERCE CO	Resources not Available Roadway Design	Roadway Design, Wetland Mitigation	RFI from Term Agreement	TD&H Engineering, Inc.	Prev: \$350,579 This: \$42,865 Agreement Total to Date: \$393,444
US 95, AHT'WY INTERCHANGE AND PLAZA, NEZ PERCE CO	Resources not Available Environmental	Cultural resource monitoring.	RFI from Term Agreement	Nez Perce Tribe	\$171,664
STATE, FY24 D2 LANDSLIDE CLEANUP	Resources not Available CE&I	CE&I Services.	RFI from Term Agreement	J-U-B Engineers, Inc.	\$10,190
US 12, GREER TO KAMIAH, LEWIS CO	Resources not Available Roadway Design	Designer Training and Project Development.	Direct from Term Agreement	HMH, LLC	\$75,264
US 12, DIKE BYPASS RR TRACK REMOVAL, LEWISTON	Resources not Available CE&I	CE&I Services.	RFI from Term Agreement	J-U-B Engineers, Inc.	\$45,282
US 95, THORN CR RD TO MOSCOW, PH 1	Resources not Available Environmental	Environmental services to confirm aquatic resource boundaries.	Direct from Term Agreement	Jacobs Engineering Group, Inc.	Prev: \$358,146 This: \$56,683 Agreement Total to Date: \$414,829

District 3

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 84, SIMCO RD IC, ELMORE CO	Resources not Available Engineer of Record Services	Engineer of Record Services.	Individual Project Solicitation	Horrocks Engineers, Inc.	Prev: \$928,088 This: \$287,710 Agreement Total to Date: \$1,215,798 Board Approved: \$1,350,000 On: 4/20/2023
SH 44, I 84 TO STAR RD PEL AND NEPA STUDY	Resources not Available Roadway Design	Phase I: Planning and Environmental Linkage (PEL)	Individual Project Solicitation	David Evans and Associates, Inc.	\$2,819,482 Board Approved: \$2,950,000 On: 5/18/2023
SH 21, MORES CREEK SUMMIT TO LOWMAN, BOISE CO	Resources not Available CE&I	Assist district staff with project management support, materials testing, and inspection.	RFI from Term Agreement	Jacobs Engineering Group, Inc.	\$345,305
US 95, OREGON STATE LINE TO SOMMERCAMP RD	Resources not Available Public Involvement	Public Involvement Services	Direct from Term Agreement	Rosemary Brennan Curtin, Inc.	\$21,921
US 95, OREGON STATE LINE TO SOMMERCAMP RD	Resources not Available Materials / Geotechnical	Materials Sampling and Testing.	RFI from Term Agreement	Atlas Technical Consultants LLC	\$345,467
SH 16, SH 44 TO JCT SH 52 ENVIRONMENTAL RE-EVAL, EMMETT	Resources not Available Roadway Design	Update the design of State Highway 16.	Individual Project Solicitation	Horrocks Engineers, Inc.	\$2,940,412 Board Approved: \$2,950,000 On: 6/15/2023

District 4

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 30, BICKELL OPASS, TWIN FALLS CO	Resources not Available Bridge Design	Bridge design phase 2: completion of design through PS&E.	Individual Project Solicitation	Forsgren Associates, Inc.	Prev: \$227,030 This: \$575,621 Agreement Total to Date: \$802,651
US 30, BLUE LAKES BLVD TO EASTLAND DR, TWIN FALLS	Resources not Available Surveying	Subsurface Utility Investigation, Survey, Design.	Individual Project Solicitation	Civil Science, Inc.	\$122,419
SH 46, INT E 2000 S, GOODING CO	Resources not Available CE&I	Materials Testing Services	Direct from Term Agreement	Horrocks Engineers, Inc.	\$49,477
SH 75, GALENA SUMMIT SLIDE, BLAINE COUNTY	Resources not Available Environmental	Additional Botanical Surveys	Direct from Term Agreement	Power Engineers, Inc.	Prev: \$55,500 This: \$27,000 Agreement Total to Date: \$82,500
SH 75, GALENA SUMMIT SLIDE, BLAINE COUNTY	Resources not Available Environmental	Biological Assessment	Direct from Term Agreement	Stephanie Eisenbarth, Environmental Consulting	Prev: \$17,600 This: \$21,760 Agreement Total to Date: \$39,360
I 84, JUNIPER REST AREA REHABILITATION; I 84, BLISS REST AREA REHABILITATION ; I 84, FY25 BLISS RA PARKING EXPANSION	Resources not Available Roadway Design	Rest area improvements /renovations, parking expansion.	Individual Project Solicitation	Keller Associates, Inc.	\$632,445
US 93, HOTSPRINGS TO FISH CREEK RD, BLAINE CO	Resources not Available Surveying	Survey for future bridge, hydraulics, wetland assessment.	Individual Project Solicitation	HMH, LLC	\$168,738
SH 24, MINIDOKA CO LN TO KIMAMA, LINCOLN CO	Resources not Available Environmental	Environmental - 106 investigation by archaeologist and architectural historian.	Direct from Term Agreement	Parametrix, Inc.	\$24,079

District 5

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STATE, FY23 D5 MONUMENT PRESERVATION; I 15, FY23 E BINGHAM CO PAVEMENT PRESERVATION	Resources not Available Surveying	FY-23 D5 Monument Preservation.	RFI from Term Agreement	Forsgren Associates, Inc.	Prev: \$45,853 This: \$105,000 Agreement Total to Date: \$150,853
US 30, ROCKY POINT WILDLIFE XING, BEAR LAKE CO	Resources not Available Materials / Geotechnical	Geotechnical Engineering Services	RFI from Term Agreement	Shannon & Wilson, Inc.	\$327,700
I 15, ROSE IC TO N LAVA ROCKS, BINGHAM CO	Resources not Available Materials / Geotechnical	Materials Testing and Sampling, Geotechnical.	RFI from Term Agreement	Forsgren Associates, Inc.	\$496,866
OFFSYS, MONTE VISTA TO POCATELLO CR RD PATHWAY	Resources not Available Roadway Design	Pathway design services.	RFI from Term Agreement	Keller Associates, Inc.	\$127,987
US 30, YELLOWSTONE TO GARRETT CORRIDOR, POCATELLO	Resources not Available Roadway Design	Roadway Design, Phase I.	Individual Project Solicitation	J-U-B Engineers, Inc.	\$633,977

District 6

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
CE&I SERVICES FOR D6 PROJECTS	Resources not Available CE&I	CE&I	Individual Project Solicitation	Civil Science, Inc.	\$381,512
US 26, JCT HITT ROAD (25TH E), BONNEVILLE CO	Resources not Available Environmental	Provide Services For Phase I ESA, Phase II ESA, Asbestos & Lead Paint Sampling.	Direct from Term Agreement	True North Environmental, LLC	\$49,500

Headquarters

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
OFFSYS, FY23 LOCAL/OFFSYS BRIDGE INSPECTION	Resources not Available Bridge Inspection	Underwater bridge inspections.	RFI from Term Agreement	Collins Engineers, Inc.	Prev: \$319,965 This: \$90,244 Agreement Total to Date: \$410,209
STATE, FY23 SHS BRIDGE INSPECTION	Resources not Available Bridge Inspection	Underwater bridge inspections.	RFI from Term Agreement	Collins Engineers, Inc.	Prev: \$242,912 This: \$43,418 Agreement Total to Date: \$286,330
STATE, FY23 STATEWIDE ASSET ATTRIBUTE INVENTORY	Resources not Available Planning	Analysis to Vehicle-Based Data Collection and GIS Data Extraction.	Individual Project Solicitation	CycloMedia Technology, Inc.	Prev: \$2,500,000 This: \$2,828,603 Agreement Total to Date: \$5,328,000 Board Approved: \$5,330,000 On: 5/18/2023
STATE, NEVI PLANNING AND DEVELOPMENT	Resources not Available Planning	The National Electric Vehicle Infrastructure (NEVI) Formula Program.	Individual Project Solicitation	Jacobs Engineering Group, Inc.	\$562,522
OFFSYS, FY23 LOCAL/OFFSYS BRIDGE INSPECTION	Resources not Available Bridge Inspection	Underwater bridge inspection.	Direct from Term Agreement	CONSOR Engineers, LLC	\$54,991
STATE, FY23 SHS BRIDGE INSPECTION	Resources not Available Bridge Inspection	Underwater bridge inspection.	Direct from Term Agreement	CONSOR Engineers, LLC	\$72,104

Supplemental Agreements to Existing ITD Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
1	US 95, IRONWOOD TO SH53 SIGNAL UPGRADES, KOOTENAI CO	Strata, Inc.	5/5/2023, Sampling/testing and closeout services.	Concrete testing, aggregate/cement sampling.	Prev: \$708,319 This: \$12,617 Agreement Total to Date:\$720,936
1	D1 LAB AUGMENTATION	HMH, LLC	4/8/2022, Provide Laboratory & Testing Services	Lab Augmentation Services	Prev: \$710,247 This: \$243,000 Agreement Total to Date:\$953,247
4	I 84, SOUTH JEROME IC TO TWIN FALLS IC, JEROME CO	WHPacific, Inc. d/b/a NV5	2/27/2023, Engineer of Record Services	Engineer of Record Services.	Prev: \$267,454 This: \$23,376 Agreement Total to Date:\$290,830 Board Approved: \$10,000,000 On: 7/1/2021
5	US 91, PARK LAWN TO SIPHON RD, CHUBBUCK	Kimley-Horn and Associates, Inc.	11/4/2022, Provide Project Development Services.	Asbestos testing on buried PCC.	Prev: \$803,220 This: \$3,785 Agreement Total to Date:\$807,005
6	CE&I FOR D6 PROJECTS IN 2023	Civil Science, Inc.	5/25/2023, CE&I	CE&I services for additional construction projects.	Prev: \$381,512 This: \$293,112 Agreement Total to Date:\$674,624
6	ACCEPTANCE TESTING SERVICES FOR D6 PROJECTS IN 2023	Strata, Inc.	5/3/2023, Provide Acceptance Testing Services for District 6 Project in 2023.		Prev: \$366,474 This: \$227,791 Agreement Total to Date:\$594,265

For Local Public Agency Projects:

11 new professional services agreements totaling **\$2,608,291** were processed during this period. 5 supplemental agreements totaling **\$273,274** were processed.

<i>Project</i>	<i>Sponsor</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
LOCAL, RDWY & GUARDRAIL IMPRV, LAKES HD	LAKES HIGHWAY DISTRICT	Roadway Design Services	RFI from Term Agreement	HMH, LLC	\$118,950
LOCAL, PATHWAY CONNECTION, DOVER	City of Dover	CE&I	RFI from Term Agreement	J-U-B Engineers, Inc.	Prev: \$61,441 This: \$61,034 Agreement Total to Date: \$122,475
NHS-8213, MIDDLETON & USTICK ROUNDABOUT, CALDWELL	CITY OF CALDWELL	CE&I	RFI from Term Agreement	Atlas Technical Consultants LLC	\$263,084
LOCAL, RAISED CURB MEDIANS, IDAHO FALLS	CITY OF IDAHO FALLS	Material testing & Inspection Services.	Direct from Term Agreement	Atlas Technical Consultants LLC	\$6,338
SMA-7031, INT HAWTHORNE & W QUINN RDS, CHUBBUCK	CITY OF POCA TELLO	Engineer of Record services during construction	RFI from Term Agreement	J-U-B Engineers, Inc.	Prev: \$459,547 This: \$19,220 Agreement Total to Date: \$478,767
SMA-7231, S 5TH AVE SAFETY IMPROV, POCA TELLO	CITY OF POCA TELLO	CE&I	Direct from Term Agreement	Keller Associates, Inc.	\$48,151
LOCAL, 1700 S RD BRIDGE, GOODING HD #1	GOODING HIGHWAY DISTRICT	Engineer of Record Services	RFI from Term Agreement	Forsgren Associates, Inc.	Prev: \$439,600 This: \$21,955 Agreement Total to Date: \$461,555
SMA-7611, W BRIDGE ST BR, BLACKFOOT	CITY OF BLACKFOOT	Preliminary Design Services, Phase 2	Individual Project Solicitation	J-U-B Engineers, Inc.	Prev: \$180,528 This: \$693,502 Agreement Total to Date: \$874,030
STC-4755, WAHA & LAPWAI RD CURVES, NEZ PERCE CO	NEZ PERCE COUNTY	Roadway design services.	RFI from Term Agreement	J-U-B Engineers, Inc.	\$118,050

LOCAL, FY25 ROADWAY AND ADA IMPROVEMENTS, BOISE	ADA COUNTY HIGHWAY DISTRICT	Roadway and pedestrian improvement project.	Individual Project Solicitation	Six Mile Engineering, PA	\$1,120,352 Board Approved: \$1,122,760 On: 6/15/2023
STC-4713, WOODLAND RD SAFETY IMPRV, IDAHO CO	IDAHO COUNTY	Roadway Design.	RFI from Term Agreement	J-U-B Engineers, Inc.	\$137,655

Supplemental Agreements to Existing Local Professional Services Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
1	LOCAL, LAKESHORE CONNECTION PLANNING, PONDERAY	Welch Comer and Associates, Inc.	5/18/2023, Phase 3: Concept through PS&E	Biological Assessment	Prev: \$1,149,883 This: \$27,000 Agreement Total to Date: \$1,176,883 Board Approved: \$1,848,000 On: 5/18/2023
2	SMA-7344, BRYDEN AVE RECONSTRUCTION STG 1, LEWISTON	David Evans and Associates, Inc.	11/16/2021, Roadway Design Services	Additional drainage calculations for piped system	Prev: \$882,781 This: \$26,786 Agreement Total to Date: \$909,567
3	LOCAL, ROADWAY & ADA IMPROVEMENTS PART 1, BOISE AREA	Six Mile Engineering, PA	9/20/2021, Pavement Rehabilitation Design	Additional design services necessary to create five separate PS&E packages.	Prev: \$816,832 This: \$183,117 Agreement Total to Date: \$999,949
5	OFFSYS, ST CHARLES CREEK BR, BEAR LAKE CO	Civil Science, Inc.	5/31/2022, CE&I	CE&I	Prev: \$248,811 This: \$32,367 Agreement Total to Date: \$281,178
6	LOCAL, PANCHERI TRAIL PH 2, IDAHO FALLS	Forsgren Associates, Inc.	5/31/2022, Roadway and Bridge Design Services	Changing of the project's plans and design.	Prev: \$45,227 This: \$4,004 Agreement Total to Date: \$49,231

Recommendations

For Information Only

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials	Reviewed By
Justin Collins	Controller	JC	LSS
Preparer's Name	Preparer's Title	Initials	
Justin Collins	Controller	JC	

Subject

Annual Report of Activities to the Board of Examiners		
Key Number	District	Route Number

Background Information

ITD did not submit any requests to the Board of Examiners for Fiscal Year 2023.

Recommendations

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name Michelle Doane	Presenter's Title Business & Support Mgr	Initials MD	Reviewed By LSS
Preparer's Name Alicia Oakes	Preparer's Title BSM Contract Manager	Initials AO	

Subject

Non-Construction Professional Service Contracts issued by Business & Support Management		
Key Number N/A	District N/A	Route Number N/A

Background Information

The purpose of this Board item is to comply with the reporting requirements established in Board Policy 4001 -'Each month the Chief Administrative Officer shall report to the Board all non-construction professional service agreements entered into by the Department during the previous month.'

Business and Support Management section executed the following professional service agreement(s) in the previous month.

Document Description	Vendor Name	Line Amount	Unit Name	Service From	Service To
DBE Project Goal Setting Tool and Training	Browne, Bortz & Coddington, Inc	\$45,000	Civil Rights	05/08/23	12/31/23
Triennial Highway Safety Plan	Horrocks Engineering, Inc	\$15,000	Hwy Safety	05/15/23	09/30/23

Recommendations

Information only

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☐

Information Item ☒

Amount of Presentation Time Needed _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager	Initials CW	Reviewed By LSS
Preparer's Name Colleen Wonacott	Preparer's Title Program Control Manager	Initials CW	

Subject

Monthly Reporting of Federal Formula Program Funding Through June 29th.

Key Number N/A	District N/A	Route Number N/A
-------------------	-----------------	---------------------

Background Information

Idaho received full-year FY23 obligation authority through 9/30/23 via the consolidated appropriations act which passed on December 29th.

Obligation authority through September 30th is \$395.7 million. This includes \$10.8 million of *Highway Infrastructure General Funds* carried over from FY20 and FY21, and \$45 million *IIJA Bridge formula* (General Fund) funds. These General Funds are also included in the apportionments detailed below.

The Infrastructure Investment and Jobs Act (IIJA) was signed on November 15, 2021. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$446.2 million. FY23 obligation authority through 9/30/23 is 88.7% of apportionments.

Recommendations

For Information

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Exhibit One Actual Formula Funding for FY2023

IIJA FY2023	
Apportionments + COVID + Hwy Infra.	
Federal Aid Only	\$446,173
Including Match	\$480,982
Obligation Limits through 9/30/2023	
Federal Aid Only	\$395,685
Including Match	\$426,504

- Notes:
1. All dollars in Thousands
 2. 'Approved Program' amounts from the Feb 2023 Highway Funding Plan.
 3. Apportionment and Obligation Authority amounts reflect available funds via federal notices received through 6/29/23.

Exhibit Two Allotments of Available Formula Funding w/Match and Amount Remaining

Program	Allotted Program Funding through 9/30/23	Program Funding Remaining as of 6/29/23
All Other SHS Program	\$266,942	\$68,192
GARVEE Formula Debt Service*	\$51,115	\$0
State Planning and Research*	\$9,066	\$374
Metropolitan Planning*	\$2,481	\$0
Railroad Crossings	\$2,184	\$2,082
Transportation Alternatives (Urban/Rural)	\$9,059	\$3,341
Recreational Trails	\$1,398	\$1,776
STBG - Local Urban+	\$12,487	(\$225)
STBG - Transportation Mgt. Area	\$9,924	(\$61)
Transportation Alternatives (TMA)	\$1,100	\$213
STBG – Local Rural	\$15,641	\$7,824
Local Bridge*	\$11,800	\$6,370
Off System Bridge*	\$6,750	\$6,389
Local Safety	\$9,165	\$359
Carbon Reduction	\$8,138	\$8,038
PROTECT	\$9,253	\$8,953
Total	\$426,504	\$113,624

- Notes:
1. All dollars in Thousands.
 2. Allotments based on the Feb. 2023 Highway Funding Plan.
 3. Funding amounts include match and reflect total formula funding available.
 4. Data reflects both obligation and de-obligation activity through June 29th.
- * These programs are provided 100% Obligation Authority. Other programs are reduced accordingly.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name Justin Collins	Presenter's Title Controller	Initials JC	Reviewed By LSS
Preparer's Name Justin Collins	Preparer's Title Controller	Initials JC	

Subject

State Fiscal Year 2023 Financial Statements		
Key Number	District	Route Number

Background Information

July 01, 2022 thru May 31, 2023, Fiscal Year 2023 Financial Statements

The financial operations of the Department as of May 31, 2023, eleven months through this fiscal year, revenue is coming in slightly below forecast year-to-date for the State Highway Account (SHA). Revenue is ahead of forecast for the Aeronautics Fund after eleven months. Expenditures in these two funds are following projected budgets.

- Revenues to the State Highway Account from all state sources as shown on the financial statements are slightly below forecast by -1.8% (this includes Misc. Revenues and Equipment Buy Back). Revenues in the Highway Distribution Account, Fuels/Registration Direct, and Ethanol are down (-1.7%). State revenues to the State Aeronautics Fund are ahead of forecast by 45.1% or \$927K.
- Expenditures are within planned budgets YTD. The differences after eleven months are timing between planned and actual expenditures plus encumbrances. Personnel costs have savings of \$6.9M or 5.2% is due to vacancies and timing between a position becoming vacant and filled. Management is working diligently to keep vacancies as low as possible.
- Contract construction cash expenditures in the State Highway Account for July - May of this fiscal year are \$386.2M. Compared to the last three fiscal years through the first eleven months of the year:
 - FY22= \$339.1M
 - FY21= \$367.0M
 - FY20= \$419.4M

It is important to note that contract construction projects are funded from a total of five different funds. The State Highway Account, Strategic Initiatives Program Fund, Transportation Expansion and Congestion Mitigation Fund (TECM), TECM Bond Proceeds and GARVEE Bond Proceeds. The total construction expenditures for the first eleven months from these funding sources was \$660.4M or \$184.9M higher than the highest point of the previous three years.

- FY22= \$467.6M
- FY21= \$453.0M
- FY20= \$475.5M

The balance of the long-term investments as of the end of May is \$177.7M. These funds are obligated against both construction projects and encumbrances. The long-term investments plus the cash balance (\$127.5M) totals \$305.2M.

Expenditures in the Strategic Initiatives Program Fund (GF Surplus), for the first eleven months, are \$53.7M. This is the fund where the Governor's "Leading Idaho" transfer of \$120M completed in July was deposited. There are no additional receipts other than interest earned to date of \$3.4M based on the cash balance.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Deposits into the Transportation Expansion and Congestion Mitigation Fund hit the cap of \$80M at the end of March. This \$80M is the maximum amount of the sales tax that ITD will receive. Additional sales tax collected will now flow into the Local Distribution Account. Additionally, we have started to receive Cigarette Tax revenue into this fund. Currently ITD has received \$4.4M from this unanticipated revenue. The initial receipts into this fund for FY23 of \$18.4M is committed to debt service on the TECM 2022 Series Bonds. Expenditures in this fund for construction expenses on projects and debt service totals \$71.0M.

As part of the CARES Act in 2020, ITD received a federal grant from the Federal Transit Administration of \$27.3M. The first three years of expenditures for this was \$10.4M. The expenses through eleven months of FY23 is \$4.0M, for a total expenditure of \$14.4M since the beginning of the grant.

Expenditures from the two active bond programs were \$103.2M for the TECM Capital Projects fund and \$71.7M for the GARVEE Capital Projects fund. Both programs are very active and advancing as planned.

Recommendations

For Information.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____

JULY
ITD BOARD PACKET

MAY
FY23
FINANCIAL STATEMENTS

User ID: ddecker
 Report ID: AD-FN-GL-010
 Run Date: 6 Jun 2023
 % of Time
 Remaining: 8.33

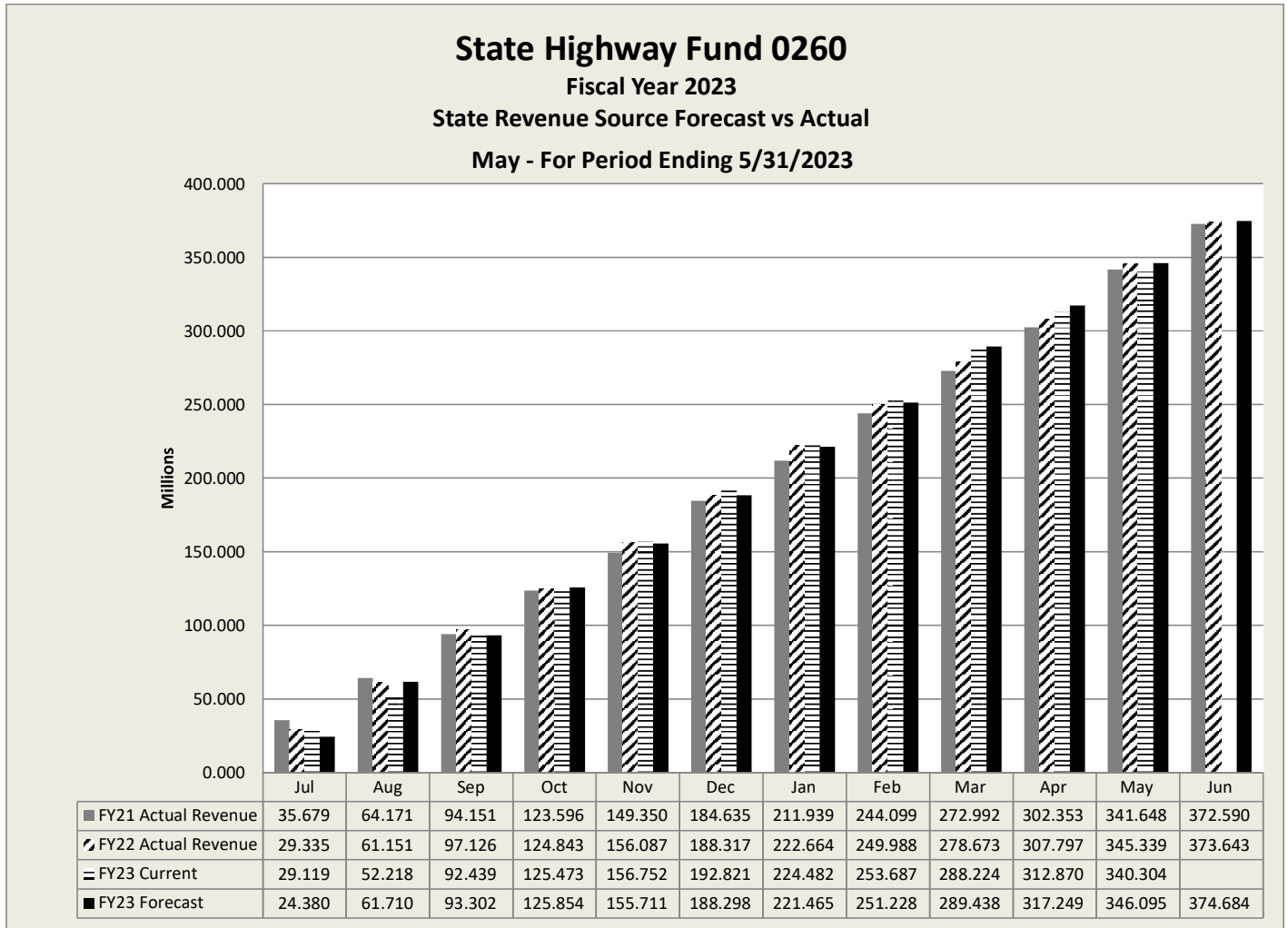
Idaho Transportation Department

SUMMARY OF RECEIPTS AND DISBURSEMENTS
 STATE HIGHWAY ACCOUNT AND STATE AERONAUTICS FUND
 BUDGET TO ACTUAL
 FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDING 5/31/2023
 (all amounts in '000)

Fiscal Year: 2023

Funds Received					
	FY22 Actual YTD	FY23 Actual YTD	FY23 Forecast YTD	FY23 to FY22 Actual	FY 23 to Forecast
<u>State Highway Account</u>					
Federal Reimbursements	297,817	297,917	265,725	0.0%	12.1%
State (Inc. H.D.A.)	345,339	340,304	346,095	-1.5%	-1.7%
Local	8,514	5,756	5,725	-32.4%	0.5%
Total State Highway Account:	651,670	643,977	617,545	-1.2%	4.3%
<u>State Aeronautics Fund</u>					
Federal Reimbursements	204	187	263	-8.5%	-28.9%
State	9,877	38,795	37,619	292.8%	3.1%
Total State Aeronautics Fund:	10,081	38,982	37,882	286.7%	2.9%
Total Fund Received:	661,751	682,959	655,426	3.2%	4.2%
Disbursements (includes Encumbrances)					
	FY22 Actual YTD	FY23 Actual YTD	FY23 Budget YTD	FY23 to FY22 Actual	FY 23 to Budget
Construction Payouts	339,791	387,231	375,484	14.0%	3.1%
<u>Operations Expenses</u>					
Highways	183,830	199,045	216,803	8.3%	-8.2%
DMV	27,692	28,296	32,152	2.2%	-12.0%
Administration	26,571	25,585	28,902	-3.7%	-11.5%
Facilities	7,051	25,231	19,811	257.9%	27.4%
Aeronautics	2,545	9,523	41,291	274.1%	-76.9%
Total Operations Expenses:	247,689	287,680	338,959	16.1%	-15.1%
<u>Transfers</u>					
Operating	385	0	0	-100.0%	0.0%
Debt Service	13,652	12,653	12,315	-7.3%	2.7%
Total Transfers:	14,037	12,653	12,315	-9.9%	2.7%
Total Disbursements:	601,516	687,564	726,758	14.3%	-5.4%
	FY22 Actual YTD	FY23 Actual YTD	FY23 Budget YTD	FY23 to FY22 Actual	FY 23 to Budget
<u>Expenditures by Type</u>					
Personnel	123,507	127,026	133,926	2.8%	-5.2%
Operating	79,743	85,344	92,045	7.0%	-7.3%
Capital Outlay	28,567	54,704	55,959	91.5%	-2.2%
Sub-Grantee	15,871	20,606	57,029	29.8%	-63.9%
Totals Operations Expenses:	247,689	287,680	338,959	16.1%	-15.1%
Contract Construction	339,791	387,231	375,484	14.0%	3.1%
Totals (excluding Transfers):	587,480	674,911	714,444	14.9%	-5.5%

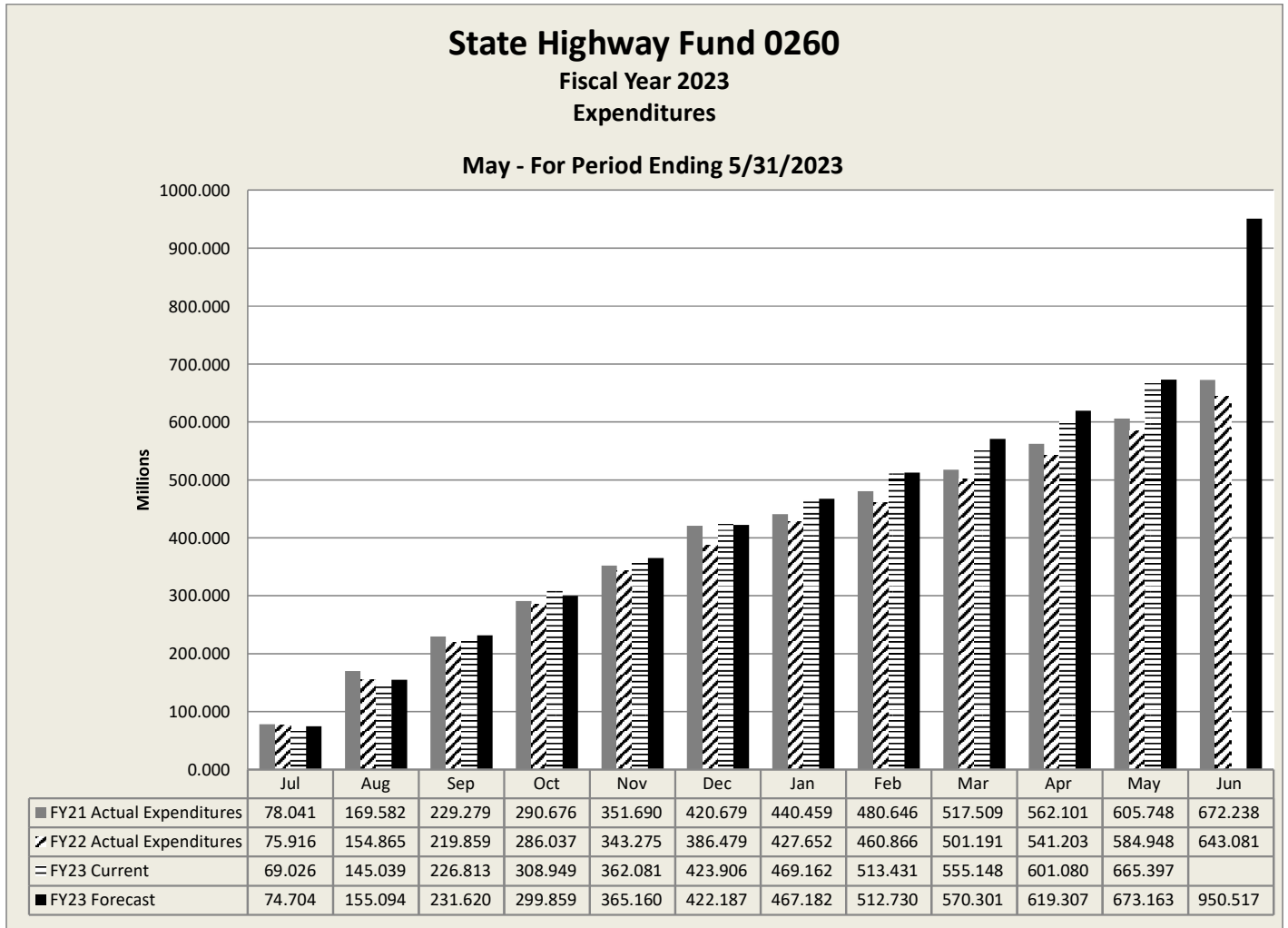
Date Prepared: 6/6/2023



Includes Equipment Buy Back Program

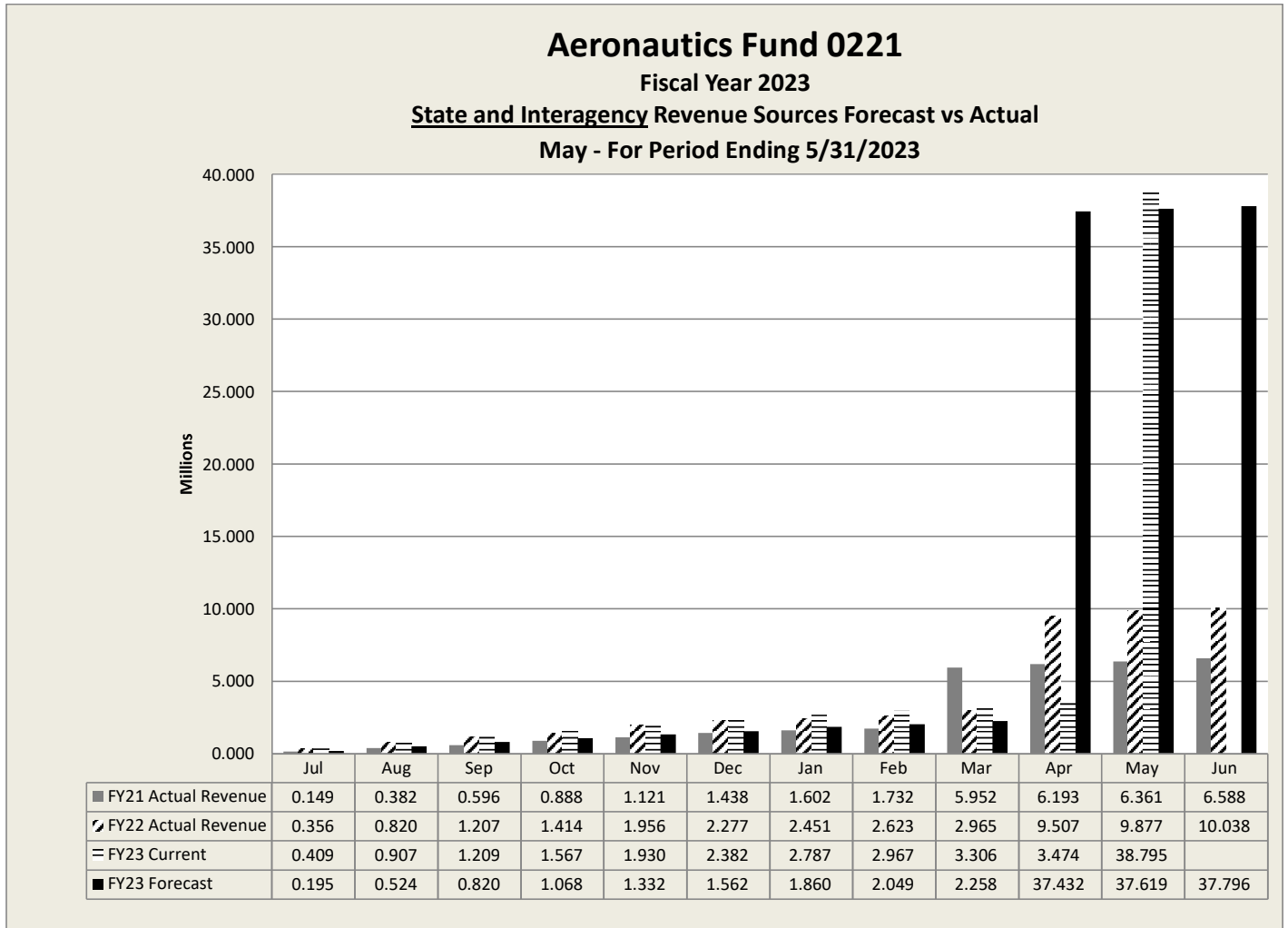
Misc. Revenue (RTA \$1,133,248) and Transfers - In

Date Prepared: 6/6/2023



Current = Actual Payments and Encumbrances

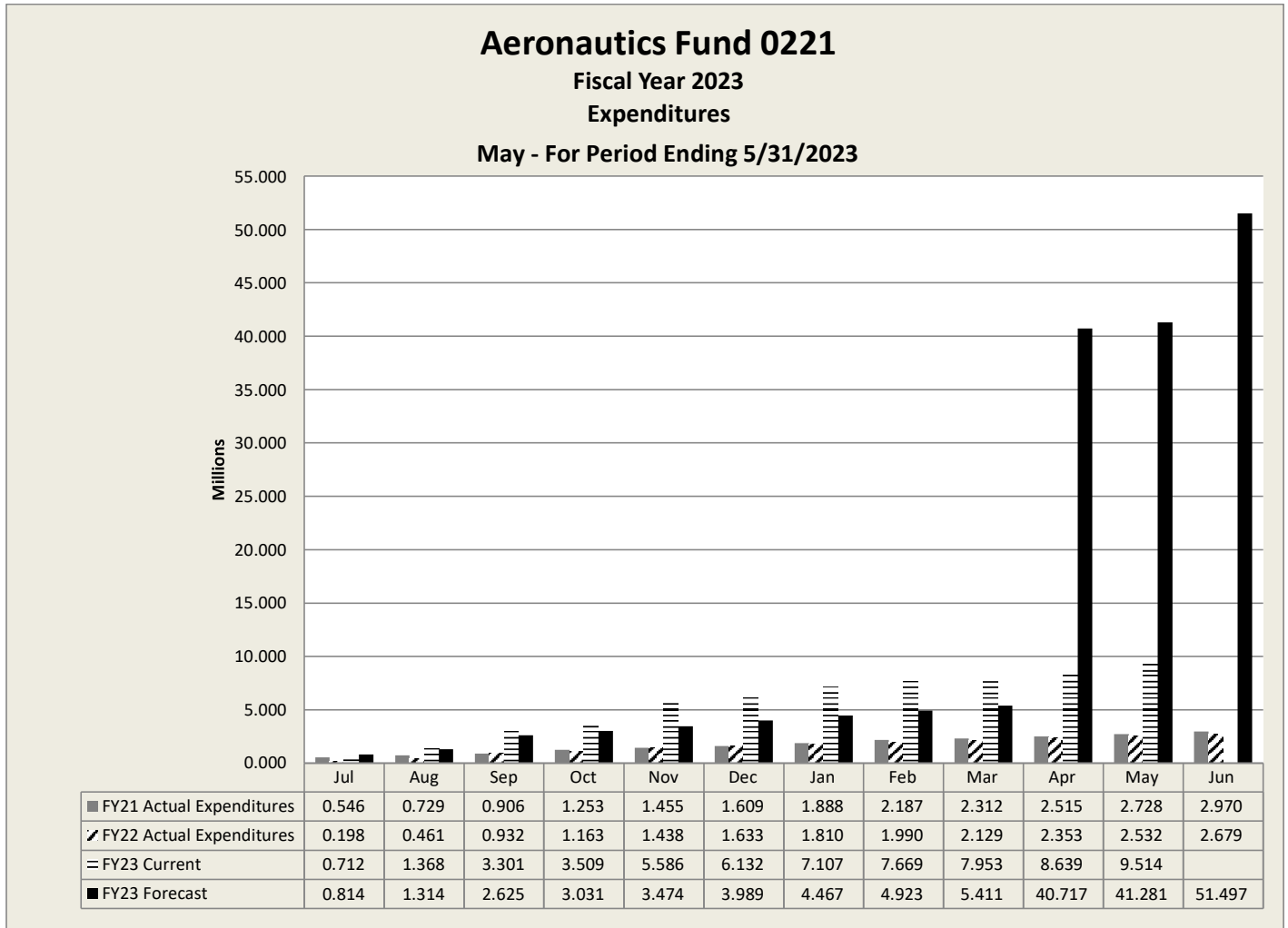
Date Prepared: 6/6/2023



Includes Misc. Revenue and Transfers - In

Misc. Revenue (RTA \$0) and Transfers - In

Date Prepared: 6/6/2023



Current = Actual Payments and Encumbrances

UserID: ddecker
Report ID: AD-FN-GL-002
Run Date: 06 Jun 2023

Idaho Transportation Department

OPERATING FUND BALANCE SHEET
FOR THE PERIOD ENDED 5/31/2023

	State Aeronautics Fund		State Highway Fund		Transportation Expansion and Congestion Mitigation Fund	
	0221		0260		0269	
	Apr-23	May-23	Apr-23	May-23	Apr-23	May-23
ASSETS						
Cash on Hand (Change Fund)	0	0	5,195	5,195	0	0
Cash in Bank (Daily Operations)	8,563,492	43,196,657	136,001,233	127,492,573	188,727,604	199,287,684
Investments (Long Term: STO - Diversified Bond Fund)	1,927,079	1,931,588	177,282,643	177,699,867	0	0
Total Cash & Investments	10,490,570	45,128,245	313,289,071	305,197,636	188,727,604	199,287,684
Receivables - Other	(0)	6,392	1,108,530	1,117,335	0	0
- Due From Locals (Project Overruns)	14,343	19,127	1,006,462	2,087,089	0	0
- Inter Agency	(0)	23,090	0	0	0	0
Total Receivables	14,343	48,609	2,114,992	3,204,425	0	0
Inventory on Hand	0	0	21,248,327	20,281,324	0	0
Total Assets:	10,504,914	45,176,854	336,652,390	328,683,384	188,727,604	199,287,684
LIABILITIES						
Vouchers Payable	0	0	64,557	1,134	599,587	0
Sales Tax Payable	0	0	32,967	37,847	0	0
Deferred Revenue (Local Projects Match)	0	0	32,046,431	30,631,056	0	0
Accounts Receivable Overpayment	0	0	16,019	16,019	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	121,002	142,192	0	0
Total Liabilities:	0	0	32,280,975	30,828,248	599,587	0
FUND BALANCE						
Reserve for Encumbrance	607,480	819,886	51,355,426	56,312,712	0	0
Fund Balance	9,897,434	44,356,969	253,015,989	241,542,424	188,128,017	199,287,684
Total Fund Balance:	10,504,914	45,176,854	304,371,415	297,855,136	188,128,017	199,287,684
Total Liabilities and Fund Balance	10,504,914	45,176,854	336,652,390	328,683,384	188,727,604	199,287,684

UserID: ddecker
Report ID: AD-FN-GL-002
Run Date: 06 Jun 2023

Idaho Transportation Department

OPERATING FUND BALANCE SHEET
FOR THE PERIOD ENDED 5/31/2023

	Strategic Initiatives Fund (State Share) 0270.02		Strategic Initiatives Fund (Local Share) 0270.05		Total Strategic Initiatives Fund 0270		CARES Act Covid-19 0345	
	Apr-23	May-23	Apr-23	May-23	Apr-23	May-23	Apr-23	May-23
ASSETS								
Cash on Hand (Change Fund)	0	0	0	0	0	0	0	0
Cash in Bank (Daily Operations)	160,030,613	156,127,981	165,302,044	375,735,656	325,332,657	531,863,637	(389,883)	(112,903)
Investments (Long Term: STO - Diversified Bond Fund)	0	0	0	0	0	0	0	0
Total Cash & Investments	160,030,613	156,127,981	165,302,044	375,735,656	325,332,657	531,863,637	(389,883)	(112,903)
Receivables - Other	0	0	0	0	0	0	0	0
- Due From Locals (Project Overruns)	0	0	0	0	0	0	0	0
- Inter Agency	0	0	0	0	0	0	0	0
Total Receivables	0	0	0	0	0	0	0	0
Inventory on Hand	0	0	0	0	0	0	0	0
Total Assets:	160,030,613	156,127,981	165,302,044	375,735,656	325,332,657	531,863,637	(389,883)	(112,903)
LIABILITIES								
Vouchers Payable	0	0	0	0	0	0	0	0
Sales Tax Payable	0	0	0	0	0	0	0	0
Deferred Revenue (Local Projects Match)	0	0	0	0	0	0	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	0	0	0	0	0	0
Total Liabilities:	0	0	0	0	0	0	0	0
FUND BALANCE								
Reserve for Encumbrance	0	0	0	0	0	0	5,306	25,140
Fund Balance	160,030,613	156,127,981	165,302,044	375,735,656	325,332,657	531,863,637	(395,190)	(138,044)
Total Fund Balance:	160,030,613	156,127,981	165,302,044	375,735,656	325,332,657	531,863,637	(389,883)	(112,903)
Total Liabilities and Fund Balance	160,030,613	156,127,981	165,302,044	375,735,656	325,332,657	531,863,637	(389,883)	(112,903)

User ID: ddecker
 Report ID: AD-FN-GL-003
 Run Date: 06 Jun 2023
 % of Time
 Remaining: 8.3

Fund: 0260 State Highway Fund

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year:	2023								
Budget Fiscal Year:	2023								
REVENUES									
Federal Sources									
FHWA - Highway	250,665,200	248,581,974	17,729,807	0	(2,083,226)	-0.83%	440,921,200	192,339,226	43.62 %
FHWA - COVID Relief	0	28,952,564	1,628,159	0	28,952,564	0.00 %	0	(28,952,564)	0.00 %
FHWA - Indirect Cost	0	(164,199)	(20,584)	0	(164,199)	0.00 %	0	164,199	0.00 %
Federal Transit Authority	10,100,000	10,088,827	1,228,284	0	(11,173)	-0.11%	16,372,600	6,283,773	38.38 %
NHTSA - Highway Safety	3,450,000	4,778,180	237,529	0	1,328,180	38.50 %	6,430,400	1,652,220	25.69 %
Other Federal Aid	1,509,587	5,679,643	1,129,555	0	4,170,056	276.24 %	4,700,000	(979,643)	-20.84%
Total Federal Sources:	265,724,787	297,916,990	21,932,750	0	32,192,202	12.11 %	468,424,200	170,507,211	36.40 %
State Sources									
Equipment Buy Back	10,194,200	1,447,450	324,000	0	(8,746,750)	-85.80%	10,194,200	8,746,750	85.80 %
Miscellaneous Revenues	28,019,224	36,660,267	3,368,897	0	8,641,042	30.84 %	31,028,248	(5,632,018)	-18.15%
Total State Sources:	38,213,424	38,107,717	3,692,897	0	(105,708)	-0.28%	41,222,448	3,114,732	7.56 %
Local Sources									
Match For Local Projects	5,724,694	5,748,665	705,320	0	23,971	0.42 %	6,323,300	574,635	9.09 %
Other Local Sources	0	7,500	0	0	7,500	0.00 %	0	(7,500)	0.00 %
Total Local Sources:	5,724,694	5,756,165	705,320	0	31,471	0.55 %	6,323,300	567,135	8.97 %
TOTAL REVENUES:	309,662,905	341,780,872	26,330,968	0	32,117,965	10.37 %	515,969,948	174,189,078	33.76 %
TRANSFERS-IN									
Highway Distribution Account	222,451,900	218,878,342	17,703,922	0	(3,573,558)	-1.61%	240,640,000	21,761,658	9.04 %
Fuel/Registration Direct	67,259,724	65,952,095	4,826,218	0	(1,307,629)	-1.94%	73,121,400	7,169,305	9.80 %
Ethanol Fuels Tax	18,170,000	17,365,792	1,211,308	0	(804,208)	-4.43%	19,700,000	2,334,208	11.85 %
TOTAL TRANSFERS-IN:	307,881,624	302,196,228	23,741,448	0	(5,685,395)	-1.85%	333,461,400	31,265,171	9.38 %
TOTAL REV AND TRANSFERS-IN:	617,544,529	643,977,100	50,072,416	0	26,432,570	4.28 %	849,431,348	205,454,249	24.19 %

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3
Fund: 0260 State Highway Fund

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

Fiscal Year: 2023
Budget Fiscal Year: 2023
EXPENDITURES

Operations Expense

Permanent Staff Salaries	90,479,168	86,654,774	7,451,038	0	3,824,393	4.23 %	100,707,904	14,053,129	13.95 %
Board, Hourly, OT, Shift Diff	1,605,571	1,500,042	67,856	0	105,529	6.57 %	1,728,966	228,924	13.24 %
Fringe Benefits	40,557,519	37,773,053	3,326,065	0	2,784,466	6.87 %	45,109,930	7,336,877	16.26 %
Travel Expense	2,491,364	1,800,756	215,443	0	690,608	27.72 %	2,753,304	952,548	34.60 %
Operating Expense	87,796,809	68,669,368	5,782,079	13,852,612	5,274,830	6.01 %	107,339,245	24,817,266	23.12 %
Capital Equipment Expense	34,008,343	18,590,164	1,897,666	10,911,000	4,507,179	13.25 %	34,063,543	4,562,379	13.39 %
Capital Facilities Expense	19,380,784	5,739,891	987,927	18,630,568	(4,989,674)	-25.75%	24,947,034	576,576	2.31 %
Trustee & Benefit Payments	21,359,006	13,819,555	1,575,766	224,229	7,315,222	34.25 %	23,185,200	9,141,416	39.43 %

Total Operations Expense: 297,678,565 234,547,605 21,303,841 43,618,408 19,512,553 6.55 % 339,835,127 61,669,115 18.15 %

Contract Construction

Operating Expense	5,635,458	6,201,466	917,487	1,772,014	(2,338,022)	-41.49%	10,600,000	2,626,520	24.78 %
Capital Projects	368,839,849	378,416,705	32,676,630	0	(9,576,856)	-2.60%	597,981,958	219,565,253	36.72 %
Trustee & Benefit Payments	1,008,928	840,814	47,170	0	168,114	16.66 %	2,100,000	1,259,186	59.96 %

Total Contract Construction: 375,484,235 385,458,985 33,641,287 1,772,014 (11,746,764) -3.13% 610,681,958 223,450,959 36.59 %

TOTAL EXPENDITURES: 673,162,800 620,006,589 54,945,129 45,390,422 7,765,789 1.15 % 950,517,085 285,120,074 30.00 %

TRANSFERS OUT

Operating	12,314,572	12,652,798	0	0	(338,226)	-2.75%	58,340,402	45,687,604	78.31 %
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TOTAL TRANSFERS OUT: 12,314,572 12,652,798 0 0 (338,226) -2.75% 58,340,402 45,687,604 78.31 %

TOTAL EXPD AND TRANSFERS OUT: 685,477,372 632,659,387 54,945,129 45,390,422 7,427,563 1.08 % 1,008,857,487 330,807,678 32.79 %

Net for Fiscal Year 2023: (67,932,842) 11,317,713 (4,872,713) 33,860,133 (159,426,139) (125,353,429)

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3
Fund: 0260 State Highway Fund

Idaho Transportation Department
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Contract Construction										
Operating Expenditures										
Operating Expenditures	Dedicated	628,307	1,374,872	318,021	884,228	(1,630,793)	-259.55%	2,500,000	240,900	9.64 %
Operating Expenditures	Federal	4,952,691	4,825,486	599,364	887,786	(760,581)	-15.36%	8,000,000	2,286,728	28.58 %
Operating Expenditures	Local	54,460	1,109	103	0	53,351	97.96 %	100,000	98,891	98.89 %
Total Operating Expenditures		5,635,458	6,201,466	917,487	1,772,014	(2,338,022)	-41.49%	10,600,000	2,626,520	24.78 %
Capital Outlay										
Capital Outlay	Dedicated	171,842,223	105,315,449	5,533,069	0	66,526,773	38.71 %	261,686,558	156,371,109	59.76 %
Capital Outlay	Federal	193,852,319	226,566,885	22,486,389	0	(32,714,566)	-16.88%	329,929,600	103,362,715	31.33 %
Capital Outlay	FICR	0	10,082,566	1,222,888	0	(10,082,566)	0.00 %	0	(10,082,566)	0.00 %
Capital Outlay	Local	3,145,307	7,561,688	1,702,276	0	(4,416,381)	-140.41%	6,365,800	(1,195,888)	-18.79%
Capital Outlay	COVID Relief	0	28,890,117	1,732,008	0	(28,890,117)	0.00 %	0	(28,890,117)	0.00 %
Total Capital Outlay		368,839,849	378,416,705	32,676,630	0	(9,576,856)	-2.60%	597,981,958	219,565,253	36.72 %
Trustee & Benefit Payments										
Trustee & Benefit Payments	Dedicated	500,000	0	0	0	500,000	100.00 %	500,000	500,000	100.00 %
Trustee & Benefit Payments	Federal	470,687	840,814	47,170	0	(370,127)	-78.64%	1,500,000	659,186	43.95 %
Trustee & Benefit Payments	Local	38,241	0	0	0	38,241	100.00 %	100,000	100,000	100.00 %
Total Trustee & Benefit Payments		1,008,928	840,814	47,170	0	168,114	16.66 %	2,100,000	1,259,186	59.96 %
Total Contract Construction:		375,484,235	385,458,985	33,641,287	1,772,014	(11,746,764)	-3.13%	610,681,958	223,450,959	36.59 %

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

Fund: 0269 Transportation Expansion and Congestion Mitigation Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
Miscellaneous Revenues	1,008,337	3,855,893	516,824	0	2,847,556	282.40 %	1,100,000	(2,755,893)	-250.54%
TOTAL REVENUES:	1,008,337	3,855,893	516,824	0	2,847,556	282.40 %	1,100,000	(2,755,893)	-250.54%
TRANSFERS-IN									
Cigarette Tax	0	4,353,175	1,052,854	0	4,353,175	0.00 %	0	(4,353,175)	0.00 %
Sales Tax	80,000,000	80,000,000	0	0	0	0.00 %	80,000,000	0	0.00 %
TOTAL TRANSFERS-IN:	80,000,000	84,353,175	1,052,854	0	4,353,175	5.44 %	80,000,000	(4,353,175)	-5.44%
TOTAL REV AND TRANSFERS-IN:	81,008,337	88,209,068	1,569,678	0	7,200,731	8.89 %	81,100,000	(7,109,068)	-8.77%
EXPENDITURES									
Contract Construction - Operating Expenditures	0	0	0	0	0	0.00 %	0	0	0.00 %
Contract Construction - Capital Projects	128,603,563	52,645,133	(8,990,402)	0	75,958,430	59.06 %	248,414,773	195,769,640	78.81 %
TOTAL EXPENDITURES:	128,603,563	52,645,133	(8,990,402)	0	75,958,430	59.06 %	248,414,773	195,769,640	78.81 %
TRANSFERS OUT									
Operating	0	18,388,739	0	0	(18,388,739)	0.00 %	0	(18,388,739)	0.00 %
TOTAL TRANSFERS OUT:	0	18,388,739	0	0	(18,388,739)	0.00 %	0	(18,388,739)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	128,603,563	71,033,872	(8,990,402)	0	57,569,691	44.77 %	248,414,773	177,380,901	71.41 %
Net for Fiscal Year 2023:	(47,595,226)	17,175,196	10,560,080		64,770,422		(167,314,773)	(184,489,969)	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

Fund: 0270 Strategic Initiatives Program Fund (State 60%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	660,000	3,403,170	420,222	0	2,743,170	415.63 %	720,000	(2,683,170)	-372.66%
TOTAL REVENUES:	660,000	3,403,170	420,222	0	2,743,170	415.63 %	720,000	(2,683,170)	-372.66%
TRANSFERS-IN									
Statutory	130,000,000	120,000,000	0	0	(10,000,000)	-7.69%	130,000,000	10,000,000	7.69 %
TOTAL TRANSFERS-IN:	130,000,000	120,000,000	0	0	(10,000,000)	-7.69%	130,000,000	10,000,000	7.69 %
TOTAL REV AND TRANSFERS-IN:	130,660,000	123,403,170	420,222	0	(7,256,830)	-5.55%	130,720,000	7,316,830	5.60 %
EXPENDITURES									
Contract Construction - Capital Projects	70,779,401	53,707,077	4,322,854	0	17,072,324	24.12 %	197,213,893	143,506,817	72.77 %
Contract Construction - Trustee & Benefit Payments	10,000,000	0	0	0	10,000,000	100.00 %	10,000,000	10,000,000	100.00 %
TOTAL EXPENDITURES:	80,779,401	53,707,077	4,322,854	0	27,072,324	33.51 %	207,213,893	153,506,817	74.08 %
TOTAL EXPD AND TRANSFERS OUT:	80,779,401	53,707,077	4,322,854	0	27,072,324	33.51 %	207,213,893	153,506,817	74.08 %
Net for Fiscal Year 2023:	49,880,599	69,696,093	(3,902,633)		19,815,494		(76,493,893)	(146,189,987)	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

Fund: 0270 Strategic Initiatives Program Fund (LHTAC-Local 40%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	440,000	3,497,614	433,612	0	3,057,614	694.91 %	480,000	(3,017,614)	-628.67%
TOTAL REVENUES:	440,000	3,497,614	433,612	0	3,057,614	694.91 %	480,000	(3,017,614)	-628.67%
TRANSFERS-IN									
Statutory	210,000,000	210,000,000	210,000,000	0	0	0.00 %	210,000,000	0	0.00 %
TOTAL TRANSFERS-IN:	210,000,000	210,000,000	210,000,000	0	0	0.00 %	210,000,000	0	0.00 %
TOTAL REV AND TRANSFERS-IN:	210,440,000	213,497,614	210,433,612	0	3,057,614	1.45 %	210,480,000	(3,017,614)	-1.43%
EXPENDITURES									
Contract Construction - Trustee & Benefit Payments	220,000,781	48,000,000	0	0	172,000,781	78.18 %	420,000,781	372,000,781	88.57 %
TOTAL EXPENDITURES:	220,000,781	48,000,000	0	0	172,000,781	78.18 %	420,000,781	372,000,781	88.57 %
TOTAL EXPD AND TRANSFERS OUT:	220,000,781	48,000,000	0	0	172,000,781	78.18 %	420,000,781	372,000,781	88.57 %
Net for Fiscal Year 2023:	(9,560,781)	165,497,614	210,433,612		175,058,395		(209,520,781)	(375,018,395)	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

Fund: 0345 CARES Act Covid-19

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
Federal Sources - Federal Transit Authority	165,000	4,105,513	447,178	0	3,940,513	2388.19 %	9,000,000	4,894,487	54.38 %
TOTAL REVENUES:	165,000	4,105,513	447,178	0	3,940,513	2388.19 %	9,000,000	4,894,487	54.38 %
TOTAL REV AND TRANSFERS-IN:	165,000	4,105,513	447,178	0	3,940,513	2388.19 %	9,000,000	4,894,487	54.38 %
EXPENDITURES									
Operating Expenditures	880,000	0	0	19,834	860,166	97.75 %	1,000,000	980,166	98.02 %
Trustee & Benefit Payments	7,333,304	4,016,274	170,198	0	3,317,030	45.23 %	8,000,000	3,983,726	49.80 %
TOTAL EXPENDITURES:	8,213,304	4,016,274	170,198	19,834	4,177,196	50.86 %	9,000,000	4,963,892	55.15 %
TOTAL EXPD AND TRANSFERS OUT:	8,213,304	4,016,274	170,198	19,834	4,177,196	50.86 %	9,000,000	4,963,892	55.15 %
Net for Fiscal Year 2023:	(8,048,304)	89,239	276,980		8,117,709		0	(69,405)	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

Fund: 0372 TECM Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2023									
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	0	149,684	13,569	0	149,684	0.00 %	0	(149,684)	0.00 %
TOTAL REVENUES:	0	149,684	13,569	0	149,684	0.00 %	0	(149,684)	0.00 %
TRANSFERS-IN									
Operating	0	18,388,739	0	0	18,388,739	0.00 %	0	(18,388,739)	0.00 %
TOTAL TRANSFERS-IN:	0	18,388,739	0	0	18,388,739	0.00 %	0	(18,388,739)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	18,538,424	13,569	0	18,538,423	0.00 %	0	(18,538,423)	0.00 %
EXPENDITURES									
Bond Principal / Interest	0	12,727,804	2,418,700	0	(12,727,804)	0.00 %	0	(12,727,804)	0.00 %
TOTAL EXPENDITURES:	0	12,727,804	2,418,700	0	(12,727,804)	0.00 %	0	(12,727,804)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	12,727,804	2,418,700	0	(12,727,804)	0.00 %	0	(12,727,804)	0.00 %
Net for Fiscal Year 2023:	0	5,810,619	(2,405,131)		5,810,619		0	(5,810,619)	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

Fund: 0373 TECM Capital Project Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
REVENUES									
State Sources - Miscellaneous Revenues	0	103,163,433	30,135,220	0	103,163,433	0.00 %	0	(103,163,433)	0.00 %
TOTAL REVENUES:	0	103,163,433	30,135,220	0	103,163,433	0.00 %	0	(103,163,433)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	103,163,433	30,135,220	0	103,163,433	0.00 %	0	(103,163,433)	0.00 %
EXPENDITURES									
Capital Projects	0	103,246,845	30,133,663	302	(103,247,147)	0.00 %	0	(103,247,147)	0.00 %
TOTAL EXPENDITURES:	0	103,246,845	30,133,663	302	(103,247,147)	0.00 %	0	(103,247,147)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	103,246,845	30,133,663	302	(103,247,147)	0.00 %	0	(103,247,147)	0.00 %
Net for Fiscal Year 2023:	0	(83,412)	1,558		(83,714)		0	83,714	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

Fund: 0374 GARVEE Capital Project Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	0	71,876,406	1,881,662	0	71,876,406	0.00 %	0	(71,876,406)	0.00 %
TOTAL REVENUES:	0	71,876,406	1,881,662	0	71,876,406	0.00 %	0	(71,876,406)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	71,876,406	1,881,662	0	71,876,406	0.00 %	0	(71,876,406)	0.00 %
EXPENDITURES									
Operating Expenditures	0	190,902	0	0	(190,902)	0.00 %	0	(190,902)	0.00 %
Capital Projects	0	71,686,793	1,880,978	0	(71,686,793)	0.00 %	0	(71,686,793)	0.00 %
TOTAL EXPENDITURES:	0	71,877,694	1,880,978	0	(71,877,695)	0.00 %	0	(71,877,695)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	71,877,694	1,880,978	0	(71,877,695)	0.00 %	0	(71,877,695)	0.00 %
Net for Fiscal Year 2023:	0	(1,289)	684		(1,289)		0	1,289	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

Fund: 0375 GARVEE Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2023									
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	0	103,298	8,511	0	103,298	0.00 %	0	(103,298)	0.00 %
TOTAL REVENUES:	0	103,298	8,511	0	103,298	0.00 %	0	(103,298)	0.00 %
TRANSFERS-IN									
Operating	0	17,352,798	0	0	17,352,798	0.00 %	0	(17,352,798)	0.00 %
TOTAL TRANSFERS-IN:	0	17,352,798	0	0	17,352,798	0.00 %	0	(17,352,798)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	17,456,096	8,511	0	17,456,096	0.00 %	0	(17,456,096)	0.00 %
EXPENDITURES									
Bond Principal / Interest	0	64,158,466	407,972	0	(64,158,466)	0.00 %	0	(64,158,466)	0.00 %
TOTAL EXPENDITURES:	0	64,158,466	407,972	0	(64,158,466)	0.00 %	0	(64,158,466)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	64,158,466	407,972	0	(64,158,466)	0.00 %	0	(64,158,466)	0.00 %
Net for Fiscal Year 2023:	0	(46,702,371)	(399,462)		(46,702,370)		0	46,702,370	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 06 Jun 2023
% of Time
Remaining: 8.3
Fund: 0221 State Aeronautics Fund

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2023

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
Federal Sources - FAA	263,000	187,067	12,741	0	(75,933)	-28.87%	668,500	481,433	72.02 %
State Sources - Miscellaneous	330,567	560,342	36,729	0	229,775	69.51 %	341,000	(219,342)	-64.32%
Interagency Sources -	232,000	251,928	53,070	0	19,928	8.59 %	254,900	2,972	1.17 %
TOTAL REVENUES:	825,567	999,337	102,540	0	173,770	21.05 %	1,264,400	265,063	20.96 %
TRANSFERS-IN									
Statutory	35,000,000	35,000,000	35,000,000	0	0	0.00 %	35,000,000	0	0.00 %
Operating	2,056,006	2,982,923	231,489	0	926,917	45.08 %	2,200,000	(782,923)	-35.59%
TOTAL TRANSFERS-IN:	37,056,006	37,982,923	35,231,489	0	926,917	2.50 %	37,200,000	(782,923)	-2.10%
TOTAL REV AND TRANSFERS-IN:	37,881,573	38,982,260	35,334,029	0	1,100,687	2.91 %	38,464,400	(517,860)	-1.35%
EXPENDITURES									
Permanent Staff Salaries	864,622	737,266	66,442	0	127,356	14.73 %	936,843	199,577	21.30 %
Board, Hourly, OT, Shift Diff	63,000	57,639	4,616	0	5,361	8.51 %	77,700	20,061	25.82 %
Fringe Benefits	356,066	302,769	28,052	0	53,297	14.97 %	388,157	85,388	22.00 %
Travel Expense	94,423	55,507	5,329	0	38,916	41.21 %	114,511	59,004	51.53 %
Operating Expense	1,662,739	842,693	94,916	122,679	697,367	41.94 %	2,352,889	1,387,517	58.97 %
Capital Equipment Expense	130,000	15,332	299	12,067	102,601	78.92 %	240,000	212,601	88.58 %
Capital Facilities Expense	2,439,932	120,207	38,864	685,140	1,634,585	66.99 %	2,583,682	1,778,335	68.83 %
Trustee & Benefit Payments	35,670,000	6,562,417	423,570	0	29,107,583	81.60 %	44,803,469	38,241,052	85.35 %
TOTAL EXPENDITURES:	41,280,783	8,693,829	662,088	819,886	31,767,066	76.95 %	51,497,251	41,983,535	81.53 %
TOTAL EXPD AND TRANSFERS OUT:	41,280,783	8,693,829	662,088	819,886	31,767,066	76.95 %	51,497,251	41,983,535	81.53 %
Net for Fiscal Year 2023:	(3,399,210)	30,288,431	34,671,941		32,867,753		(13,032,851)	(42,501,395)	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 minutes

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer	Initials MC	Reviewed By LSS
Preparer's Name Erika Bowen	Preparer's Title TECM Project Manager	Initials ERB	

Subject

Request Board Approval for Agreement Authority to Exceed \$1,000,000 on a New Professional Services Agreement on the I-84 Karcher IC, Karcher to Middleton Rd, Canyon Co by Horrocks.

Key Number 23336	District 3	Route Number I-84
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Background Information

General Background

Professional service agreements through ITD HQ Consultant Services Group within Highway Design Section follow three different processes based on the size of agreement. Small professional services agreements less than \$100,000 are procured through a Direct Selection process. Professional services agreements between \$100,000 and \$500,000 are secured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list. Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal. In all cases, professional services agreements are secured using a qualification based system rather than a competitive low bid basis used for typical construction contracts.

Board Policy 4001 delegates authority to approve routine engineering agreements of up to \$1M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for agreements larger than \$1M.

The large size of the agreements listed are often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant service in phases allowing for greater flexibility for the Department, limited liability, and better design after additional information is obtained. In other cases, such as for Construction Engineering and Inspection services one single agreement over \$1M may be issued allowing for continuity of the inspector.

Project Specific Details

The purpose of this agenda item, per Board Policy 4001, is to seek Board approval for agreement authority to exceed \$1M on the Horrocks professional services agreement for the I-84 Karcher IC, Karcher to Middleton Rd, Canyon County project.

The purpose of this project is to improve safety and mobility at the I-84 Karcher Interchange (Exit 36) by adding a free running right to the westbound off-ramp intersection and continuing the additional lane west across the interchange to terminate at Sundance Road. The I-84 interchange bridge will be widened to accommodate the additional lane. The project includes bicycle and pedestrian improvements along SH-55 and at the eastbound on-ramp, traffic signal modifications, and a mill/inlay through the project limits. The improvements will add capacity to the Karcher Interchange to meet 2045 traffic forecasts.

In June 2023, through Request for Proposal (RFP), Horrocks was selected to provide Construction Engineering and Inspection (CE&I) services. The project will go out for advertisement in July 2023 with construction anticipated to begin in fall 2023. The project is estimated to take one year to construct.



Board Agenda Item

ITD 2210 (Rev. 10-13)

These services are estimated to be approximately \$1,600,000. This is approximately 9% of the estimated construction cost of the project.

Currently, there is \$1,300,000 scheduled in FY24. The full \$1.6M will be obligated at the same time as construction funds. No agreement will be issued without enough scheduled funding.

TYPE	FUNDS EXIST	FUNDS NEEDED
Initial Agreement		X
Supplemental Agreement- Phased Approach		
Supplemental Agreement- Change of Scope		

Recommendations

Board approval of the Resolution on page 95.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

RESOLUTION

WHEREAS, Board Policy 4001 requires the Transportation Board to approve professional services agreements that exceed \$1 million; and

WHEREAS, District 3 will administer this project; and

WHEREAS, the agreement will not be written until the funding has been scheduled and obligated.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. 23336, I-84, Karcher Interchange, Karcher to Middleton Road, Canyon County, to exceed the \$1 million agreement authorization for consultant services up to \$1,600,000.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☐ Information Item ☐ Amount of Presentation Time Needed 5 mins.

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer	Initials MC	Reviewed By LSS
Preparer's Name Doral Hoff, PE	Preparer's Title District Engineer	Initials DH	MA

Subject

Request Board Approval for Agreement Authority to Exceed \$1,500,000 Term Agreement Limit on a new Work Task Agreement, US-95, Thorn Creek Rd. to Moscow, Phase 1, by Jacobs

Key Number 9294	District 2	Route Number US-95
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Background Information

General Background

Professional service agreements through ITD HQ Consultant Services Group within Highway Design Section follow three different processes based on the size of agreement. Small professional services agreements less than \$100,000 are procured through a Direct Selection process. Professional services agreements between \$100,000 and \$500,000 are secured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list. Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal. In all cases, professional services agreements are secured using a qualification based system rather than a competitive low bid basis used for typical construction contracts.

Board Policy 4001 delegates authority to approve task agreements whose cumulative costs relating to a two-year term agreement is less than \$1.5M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for the consultant term agreement larger than \$1.5M.

Project Specific Details

The purpose of this agenda item, per Board Policy 4001, is to seek Board approval for agreement authority to exceed \$1.5M on the Jacobs two-year term agreement limit.

In August 2022, Jacobs was selected to provide Wetland Delineation and expert testimony services for Key No. 9294, US-95, Thorn Creek Rd to Moscow, Phase 1. Due to Jacobs involvement on this urgent project, it is necessary to use their services for project continuity.

There is currently \$642.00 remaining on their term agreement. The requested agreement is estimated at \$56,683 exceeding their Term Agreement limit by \$56,041. It is anticipated that future services by Jacobs will be necessary on this project beyond this request.

Recommendations

Board approval of the resolution on page 97.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

RESOLUTION

WHEREAS, Board Policy 4001 requires the Transportation Board to approve term agreements that exceed \$1,500,000; and

WHEREAS, District 2 will administer this project; and

WHEREAS, funding has been obligated for this agreement.

WHEREAS, it is anticipated that future services beyond this agreement will be required of Jacobs.

NOW THEREFORE BE IT RESOLVED, that the Board approves Jacobs to exceed their term agreement limit on Project No. 9294, US-95, Thorn Creek Road to Moscow, up to \$1,800,000.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 07/19/2023Consent Item ☐Information Item ☐Amount of Presentation Time Needed 10 Minutes

Presenter's Name Damon L. Allen	Presenter's Title District Engineer	Initials DA	Reviewed By LSS
Preparer's Name Robert Beachler	Preparer's Title Program Manager	Initials RB	

Subject

Request for Board Unallocated Funds improvements along SH-54, Farragut State Park		
Key Number	District 1	Route Number 54

Background Information

Idaho Department of Parks and Recreation is developing a large group campground project on Peterson Loop, north of SH-54 in Farragut State Park. The campground project will access SH-54 at Brig Road, which is also planned to become the intersection for the new Visitor's Center and main entrance to the park. Therefore, the intersection of SH-54/Brig Road is an important intersection to both the State Highway and the park transportation network. The Park is requesting funding assistance from ITD to support engineering design, construction, and construction engineering of this project.

The project cost share for ITD is approximately \$1.8 million. Project location and extents are identified in the attached map. Construction is planned for 2024 construction season.

If funded, ITD and Farragut State Park would enter into a state and local agreement and the Park would perform all work under one contract. ITD would review and approve the design of the intersection improvements, and specifications of the roadwork.

Recommendations

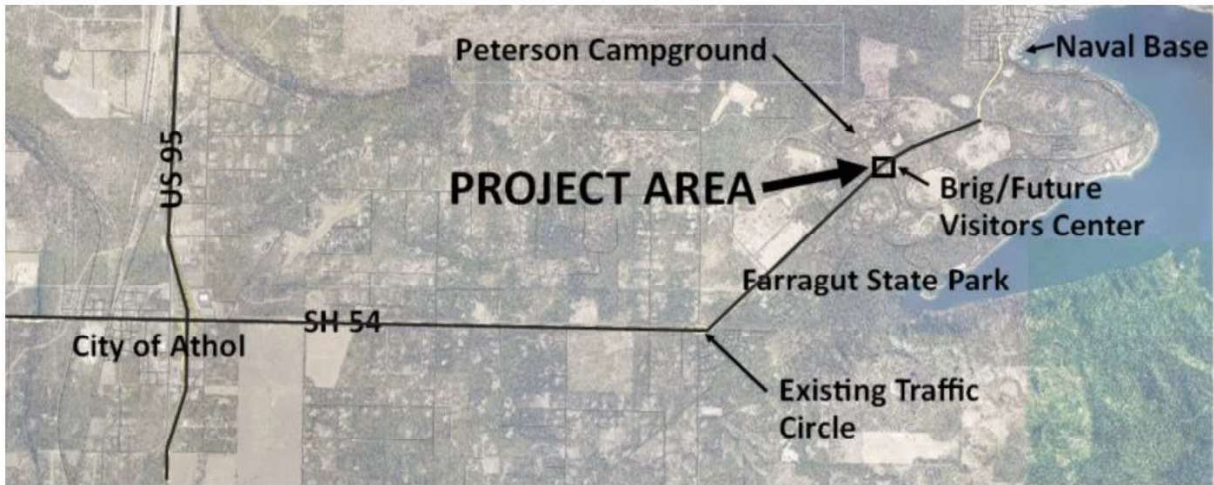
Approve expenditure of \$1.8 million for ITD's share of project with FY24 Board Unallocated funds, and add a project to FY24 of the FY23-29 ITIP to fund the project. Resolution page 101.

Board Action

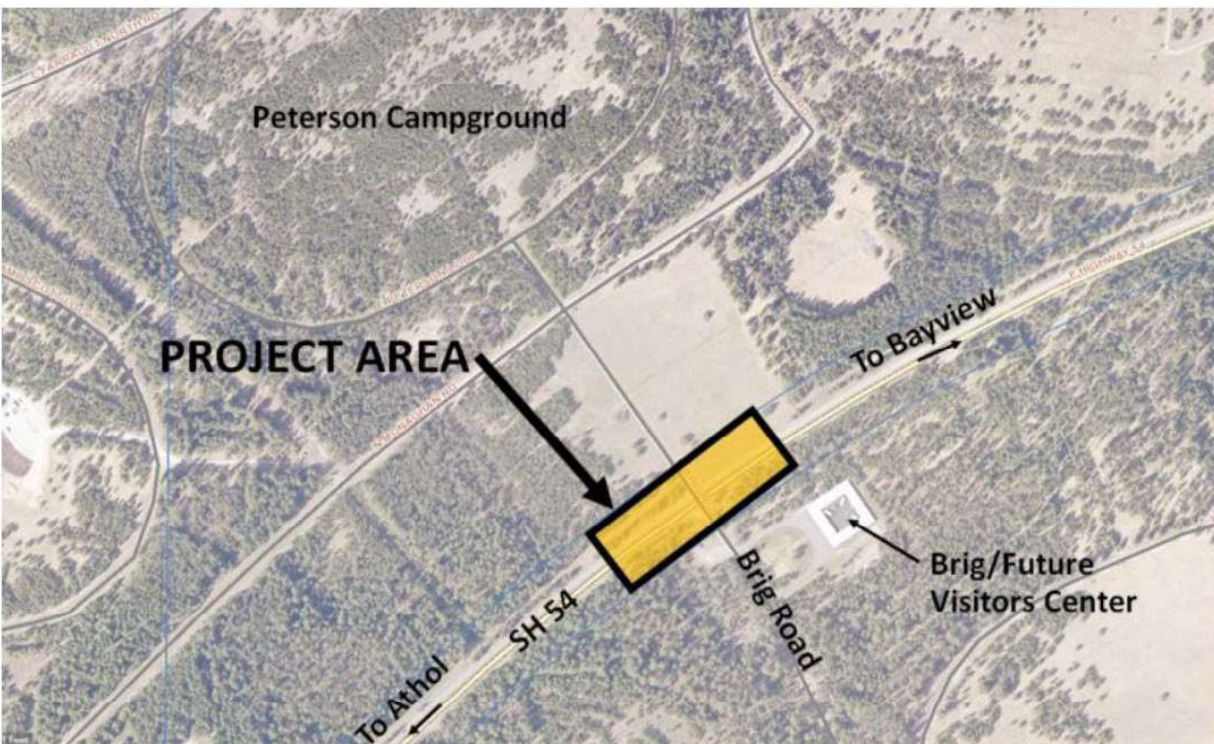
☐ Approved ☐ Deferred _____
☐ Other _____

SH-54 & Brig Road Project Location

Exhibit



Vicinity Map



Project Limits

IDAHO TRANSPORTATION BOARD STATE FUNDED UNALLOCATED ACCOUNT

State Fiscal Year 2024

as of June 30, 2023, following Board approval

					<i>Beginning Balance</i>		\$ 10,000,000
<u>Date</u>	<u>District</u>	<u>Key No.</u>	<u>Project Route, Name</u>		<u>Cost</u>		
06/15/23	3	24338	SH 55, SIDEWALK & DRAINAGE DESIGN, HORSESHOE BEND		\$	500,000	
REQUEST	1	NEW	SH 54, FARRAGUT STATE PARK IMPROVEMENTS		\$	1,800,000	
						Total	\$ 2,300,000
					<i>Ending Balance</i>		\$ 7,700,000

RES. NO. WHEREAS, the Idaho Transportation Board is authorized to expend funds appropriated for construction, maintenance, and improvement of state highways; and

WHEREAS, the Board is charged with considering the safety and convenience of the highway users; and

WHEREAS, that ITD will enter into a state/local agreement to share project costs with Idaho Department of Parks and Recreation, Farragut State Park for intersection improvements and roadwork portion of the project.

NOW THEREFORE BE IT RESOLVED, that the Board approves \$1.8 million funding for the ITD portion of the project from the FY24 Board Unallocated Fund, and to add a project to FY24 of the FY23-29 ITIP to fund the project.

BE IT FURTHER RESOLVED, that the Board authorizes staff to enter into an agreement with the Idaho Department of Parks and Recreation, Farragut State Park for the completion of the SH-54 and Brig Road intersection improvements project.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date June 15, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 15 minutes

Presenter's Name Amy Schroeder	Presenter's Title TECM Program Manager	Initials	Reviewed By LSS
Preparer's Name Amy Schroeder	Preparer's Title TECM Program Manager	Initials	

Subject

TECM Bond Drawdown Summary		
Key Number	District	Route Number

Background Information

In February 2023, a bond draw drawdown summary was presented to the Transportation Board. Staff committed to present the status on bond drawdowns in December of each year and also within six months of a bond sale.

There are two bond drawdown requirements established by the IRS that must be met in order to maintain our tax exempt status on each bond sale:

- 1) five percent within the first six months and
- 2) 85% within 36 months.

ITD closed on the 2023 Series A TECM Bonds (T23A) on April 27, 2023, for a total of \$398,600,000. The interest rate is 3.8%.

The table on the following page includes the TECM 2022A and 2023A Bond Series, the amount allocated to each corridor and project, and a summary of the drawdown as of the end of May.

Recommendations

Informational only.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____

TECM Drawdown Report by Corridor (\$M)

Current through: 2023 06 30

District	Key Number	Location	Category	2022A Bonds	Drawdown (6/30/23)	Percent Used	Balance	2023A Bonds	Drawdown (6/30/23)	Percent Used	Balance	Total
I-90, Washington State Line to Coeur d'Alene Corridor				68.9				22.5				91.4
1	20442	I-90, SH-41 Interchange	Construction	65.8	19.5	30%	46.3	7.0	0.0	0%	7.0	72.8
1	22293	I-90, Washington State Line to Coeur d'Alene	Environmental	3.1	3.1	100%	0.0	6.5	1.5	23%	5.0	9.6
1	23607	I-90, SH-41 to NW Blvd	Development	-	-	-	-	9.0	2.2	24%	6.8	9.0
US-95 Spalding Bridge & US-12 Arrow Bridge Corridor				0.0				4.0				4.0
2	23333/4	US-95, Spalding & US-12 Arrow Bridges	Development	-	-	-	-	4.0	0.9	23%	3.1	4.0
I-84, Ada and Canyon Counties Corridor				4.0				65.7				69.7
3	23437	I-84, Centennial IC to Franklin IC	Construction	-	-	-	-	64.7	0.0	0%	64.7	64.7
3	23437	I-84, Centennial IC to Franklin IC	Development	4.0	4.0	100%	0.0	1.0	0.5	50%	0.5	5.0
SH-55, Sunnyslope to Nampa Corridor				4.2				26.0				30.2
3	22715	SH-55, Farmway to Middleton	Development	4.2	4.2	100%	0.0	1.0	1.0	100%	0.0	5.2
3	22715	SH-55, Farmway to Middleton	Right-of-Way	-	-	-	-	25.0	0.2	1%	24.8	25.0
SH-16, I-84 to SH-44 Corridor				5.5				90.1				95.6
3	23409	SH-16, Franklin Road to Ustick Road	Construction	-	-	-	-	70.1	0.0	0%	70.1	70.1
3	23410	SH-16, I84 to Franklin Road	Construction	5.5	5.5	100%	0.0	20.0	7.5	38%	12.5	25.5
US-20/26, I-84 to SH-16 Corridor				36.2				31.5				67.7
3	22165	US-20/26, I-84 to Middleton Rd	Construction	31.2	10.5	34%	20.7	5.0	0.0	0%	5.0	36.2
3	23337	US-20/26, Middleton Rd to Star Rd	Development	5.0	5.0	100%	0.0	1.5	0.8	53%	0.7	6.5
3	23337	US-20/26, Middleton Rd to Star Rd	Right-of-Way	-	-	-	-	25.0	1.5	6%	23.5	25.0
SH-75, Timmerman Jct to Ketchum Corridor				0.0				15.0				15.0
4	23342	SH-75, Bellevue North to Timber Way	Development	-	-	-	-	5.0	0.5	10%	4.5	5.0
4	23342	SH-75, Bellevue North to Timber Way	Right-of-Way	-	-	-	-	10.0	0.0	0%	10.0	10.0
I-84, Jerome to Twin Falls Interchanges Corridor				0.0				89.8				89.8
4	23343	I-84, Jerome to Twin Falls	Construction	-	-	-	-	89.8	11.8	13%	78.0	89.8
I-84, Burley & Heyburn Interchanges Corridor				5.5				3.0				8.5
4	23344/5	I-84, Burley & Heyburn Interchanges	Development	5.5	5.5	100%	0.0	3.0	0.6	20%	2.4	8.5
I-15, Pocatello to Blackfoot Corridor				91.7				23.0				114.7
5	20589	I-86, I-15 Interchange	Construction	89.2	31.2	35%	58.0	11.0	0.0	0%	11.0	100.2
5	23346	I-15, Pocatello to Blackfoot	Environmental	2.5	2.5	100%	0.0	4.0	2.8	70%	1.2	6.5
5	23579	I-15, Northgate to Fort Hall	Development	-	-	-	-	8.0	1.3	16%	6.7	8.0
US-20, Idaho Falls to Montana State Line Corridor				0.0				28.0				28.0
6	23474	US-20, South St. Anthony	Construction	-	-	-	-	28.0	0.0	0%	28.0	28.0
Total				216.0	91.0	42%	125.0	398.6	33.1	8%	365.5	614.6

Bond Series:	TECM 2022A	TECM 2023A
Closing date:	April 12, 2022	April 27, 2023
5% drawdown in first 6 months:	\$42.7M (20%)*	\$19.9M (5%)
85% drawdown within 36 months:	March 2025	March 2026

*actual amount drawn down in first 6 months



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 7/19/23Consent Item ☐Information Item ☐Amount of Presentation Time Needed 10 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Margaret Pridmore	Roadway Data Manager	M.P.	LSS
Preparer's Name	Preparer's Title	Initials	
Margaret Pridmore	Roadway Data Manager	M.P.	

Subject

Annual Traffic Volumes Update		
Key Number	District	Route Number

Background Information

This informative presentation should provide insight into traffic trends in Idaho. Since the beginning of the pandemic, there's been quite a bit of change in the standard traffic patterns in Idaho, with traffic dropping dramatically in 2020 and then raising to record highs in 2021. It's no surprise that 2022 still showed some travel volatility as well, with a reduction of traffic of nearly 1%, even though the state continues to grow in population. This presentation will focus on where people are traveling, and some of the factors that are influencing traffic volumes across the state.

Recommendations

Information only.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 15

Presenter's Name	Presenter's Title	Initials	Reviewed By
Lisa McClellan	DMV Administrator	LM	LSS
Preparer's Name	Preparer's Title	Initials	
Lisa McClellan	DMV Administrator	LM	

Subject

Department of Motor Vehicles' (DMV) Operations Update		
Key Number	District	Route Number
n/a	HQ	n/a

Background Information

Provide update on Skip the Trip metrics, advances in technology for customer service, and DMV organization health.

Recommendations

Information only.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 7/19/23

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 15 minutes

Presenter's Name Colby Cameron/Brian Goeke	Presenter's Title Gov Affairs Mgr. /DMV Policy Mgr.	Initials CC/BG	Reviewed By LSS
Preparer's Name Colby Cameron	Preparer's Title Gov Affairs Mgr.	Initials CC	

Subject

2024 ITD Draft Agency Legislation		
Key Number	District	Route Number

Background Information

The three attached draft legislative proposals correspond with the four legislative ideas presented to the Board in May. The 2024 proposed legislative drafts are due to the Governor's Office and Division of Financial Management (DFM) in early August.

The goal of these ideas/drafts is to benefit the citizens of Idaho by offering increased economic opportunity and safety. Following each idea below we wanted to highlight the expected benefits to the citizens of Idaho

The potential 2024 legislative proposals are:

1. Remove requirement to replace license plates every 10 years

Reason: Due to the increased cost of aluminum and other goods, the cost of the license plate program is increasing. Those increases could lead to increased customer prices for license plates. To mitigate this, the proposed legislation would remove the requirement to replace plates every 10 years and allow plates to remain in service as long as they are legible. Staff vetted this draft with the Idaho State Police and will share it with other stakeholders as well.

Savings to Citizens: The annual savings to citizens will be approximately \$1,100,000, based on producing 300,000 less license plates per year.

2. Extend CDL (Commercial Drivers Licenses) credentials to 8 years; Drug and Alcohol Clearinghouse check for CDL licenses; \$5 renewal fee reduction for online renewals

Reason: This draft has 3 parts

- 8-year CDL: currently CDL driver's may only obtain 4-year licenses. Extending CDL licenses to 8 years confers a broad benefit to the trucking industry.
- \$5 reduction for online renewals: the draft legislation also reduces online renewal fees by \$5. The fees are set in statute and need to be changed. Allowing an online discount encourages people to skip the trip and fulfills customer demand for efficient renewal options.
- Drug and Alcohol Clearinghouse check for CDL licenses: by November 18, 2024, to comply with federal statute, Idaho must check the federal drug and alcohol clearinghouse prior to completing any commercial driver's license transaction. Idaho Code does not currently reflect this requirement.

Savings to Citizens: By FY27, if online adoption reaches 50%, citizens will save approximately \$900,000 annually.

3. Authorization for preclearance of commercial vehicles at ports of entry

Reason: Authorization for preclearance at ports: Idaho Code requires all trucks to stop at the port of entry. The department is seeking to change the requirement and allow for the use of current technology. Due to the advancement of technology the department can remotely monitor and allow certain trucks to bypass ports. Allowing certain trucks to bypass ports affords significant convenience to the trucking industry and improves department efficiency.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Savings to Industry: Allowing bypasses affords industry an annual savings of \$11.3 million. This is based on the current Weigh-In-Motion practices, which allowed 1.3 million trucks to lawfully bypass the ports of entry in FY23. The industry standard measure of savings is for each truck allowed to lawful bypass a port is \$8.68.

Staff will submit this draft legislation on behalf of the Board for further consideration by the Governor's Office and DFM.

Recommendations

Staff recommends approval of the attached resolution on page 120.

☐ Approved _____

☐ Other _____

Draft 6.14.23

Remove requirement to replace license plates every 10 years

49-402C. SPECIAL LICENSE PLATE PROGRAMS -- STANDARDIZED PLATE COLOR AND DESIGN.

(7) With respect to a special license plate that has been discontinued prior to July 1, 2020, or is discontinued after that date for any reason, any existing plates may be renewed upon their expiration until the physical license plates must be replaced pursuant to section 49-443(2), Idaho Code. No duplicate or replacement plates will be produced if such plates are lost or damaged.

49-428. DISPLAY OF PLATE AND STICKERS. (1) License plates assigned to a motor vehicle shall be attached, one (1) in the front and the other in the rear, with the exception of the following:

(a) The license plate assigned to a motorcycle, all-terrain vehicle, utility type vehicle, motorbike or semitrailer and the license plate assigned to a motor vehicle operated by a manufacturer, repossession agent or dealer shall be attached to the rear.

(b) Vehicles displaying year of manufacture, old timer, classic car, street rod, or custom vehicle license plates shall be allowed to display one (1) plate attached to the rear of the vehicle.

(c) The license plate attached to a tractor shall be attached to the front.

(d) The wrecker plate shall be displayed on the vehicle being towed in such a manner as to be visible when the vehicle being towed is approached from the rear.

License plates shall be displayed during the current registration year. The annual registration sticker for the current registration year shall be displayed on each license plate, except for trailers, semitrailers, and commercial vehicles over twenty-six thousand (26,000) pounds under the provisions of sections 49-434 and 49-435, Idaho Code. For the purposes of this title, the license plates together with the registration stickers shall be considered as license plates for the year designated on the registration sticker. For purposes of this chapter, a validation sticker issued to the operator of an all-terrain vehicle, utility type vehicle, or motorbike under the provisions of sections 67-7122 and 67-7124, Idaho Code, shall be considered the registration sticker.

(2) Every license plate shall at all times be securely fastened to the vehicle to which it is assigned to prevent the plate from swinging, be at a height not less than twelve (12) inches from the ground, measuring from the bottom of the plate, be in a place and position to be clearly visible, and be maintained free from foreign materials and in a condition to be clearly legible, and all registration stickers shall be securely attached to the license plates and shall be displayed as provided in section 49-443(4), Idaho Code.

49-443. LICENSE PLATES TO BE FURNISHED BY DEPARTMENT -- FORM AND CONTENTS.

(1) The assessor or the department shall furnish to every owner whose vehicle is registered or licensed by that office, pursuant to sections 49-402 and 49-402A, Idaho Code, one (1) license plate for vehicles registered under the provisions of section 49-406, 49-406A or 49-408, Idaho Code, or a motorcycle, trailer, truck-tractor, or semitrailer; one (1) restricted vehicle license plate for all-terrain vehicles, utility type vehicles and motorbikes licensed pursuant to this chapter; and two (2) license plates for every other motor vehicle. If a vehicle is issued one (1) plate only, that plate shall be displayed in accordance with the provisions of section 49-428, Idaho Code. For vehicles registered under the provisions of section 49-407, Idaho Code, the applicant shall provide one (1) plate to be displayed on the rear of the vehicle.

Commencing January 1, 1992, the color and design of the plates shall be comparable to the color and design of the statehood centennial issue of license plates with blue numerals and letters on a multicolored red, white and blue background. Each license plate must bear upon its face the inscriptions

"Famous Potatoes" and "Scenic Idaho." The restricted vehicle license plate for all-terrain vehicles, utility type vehicles and motorbikes shall be a white background with black numerals and letters, with "Idaho Restricted Vehicle" and ~~the year of its expiration on its face and~~ no other inscription. The restricted vehicle license plate shall be the same size required for the motorcycle license plate.

Every license plate shall have displayed upon it the registration number assigned to the vehicle and its owner and the name "Idaho," which may be abbreviated. The plates issued under the provisions of ~~this chapter section 49-402(1), Idaho Code, and the required letters and numerals, including an identification of the county in which the motor vehicle to which the plates will be affixed is registered,~~ shall be of sufficient size to be plainly readable from a distance of seventy-five (75) feet during daylight, and each license plate ~~and registration sticker~~ shall be treated with a fully reflectorized material according to specifications prescribed by the board.

(2) License plates shall be valid for ~~as long as they are readable, legible, and can comply with 49-428, a period of ten (10) years beginning with the date of issuance of new plates. At the end of the ninth year, the registered owner shall receive notice of the date upon which the plates will expire.~~ For specialty license plate programs discontinued pursuant to the provisions of section 49-402C, Idaho Code, a registrant with a specialty license plate currently registered under the program may use such license plate for up to ten (10) years from the date of issuance. This provision is intended to permit the use of the specialty plate by the registrant regardless of the number of persons who purchase the specialty plate. The registrant shall be required to pay the special plate program fees provided for specialty plates pursuant to this chapter. Such fees shall be deposited into the state highway account. For purposes of section 49-434, Idaho Code, as it applies to commercial vehicles, and section 49-435, Idaho Code, the department shall provide new plates bearing the same number or, upon request from the registered owner, the next available number.

(3) ~~If a license plate number has expired as provided in subsection (2) of this section and is~~ if registration is not renewed within sixty (60) days of its expiration, the related plate number shall be available for use by another registrant. ~~To obtain a specific number in the recycled license plate number file, the owner of a registered vehicle may contact the county regarding availability.~~ The provisions of this subsection shall apply only to vehicles registered under the provisions of section 49-402(1), Idaho Code, and section 49-434(1), Idaho Code, ~~as it applies to noncommercial vehicles.~~

(4) License plates issued for vehicles required to be registered in accordance with the provisions of sections 49-402 and 49-402A, Idaho Code, shall be issued color-coded red, white or blue registration validation stickers showing the year of registration. Each registration validation sticker shall bear a number from 1 through 12, which number shall correspond to the month of the calendar year in which the registration of the vehicle expires and shall be affixed to the lower right-hand corner of the plates within the outlined rectangular area.

(5) License plates for utility trailers registered under the provisions of section 49-402A, Idaho Code, that are issued for five (5) or ten (10) years and license plates for rental utility trailers registered under the provisions of section 49-434, Idaho Code, that are issued for up to five (5) years shall use the design in effect on the date of manufacture. If a design change occurs, plates from the effective date of the design change shall be manufactured using the new design. Unexpired plates need not be reissued to conform to a design change.

(6) For license plates that are lost, stolen, mutilated, or illegible, the owner shall apply for a duplicate or substitute. The assessor shall also furnish for each registration, and to validate the license plate, a pressure-sensitive, uniquely numbered, color-coded red, white or blue registration sticker, except for trailers and semitrailers registered under the provisions in section 49-434, Idaho Code. License plates issued for state, county and city motor vehicles shall ~~be valid for ten (10) years pursuant to subsection (2) of this section and~~ remain on the vehicle for which issued from year to year and need no renewal or validation sticker.

(7) Whenever a vehicle is completely destroyed by fire or accident and the operator submits satisfactory proof of that destruction to the department or appropriate assessor's office, or the owner wishes to transfer the remaining registration, use increment and fees shall be transferred to the replacement vehicle for a service transfer fee of five dollars (\$5.00), which fee shall be retained by the registering authority. None of the original fees shall be subject to refund.

(8) The department shall furnish a printed or an electronic copy of the registration card to every owner whose vehicle is registered under sections 49-434 and 49-435, Idaho Code.

(9) The board shall have authority to require the return to the department of all license plates and registration stickers upon termination of the lawful use of them by the owner.

(10) The board may promulgate such rules as are necessary to implement the provisions of this section.

49-443B. LICENSE PLATES FOR STATE VEHICLES AND VEHICLES BELONGING TO TAXING DISTRICTS. (1) License plates for state vehicles and vehicles belonging to taxing districts shall be valid for a period of ~~ten (10) years~~ pursuant to section 49-443(2), Idaho Code, and shall remain on the vehicle to which it is issued until transferred to another vehicle or until it is canceled by the department. The department shall be reimbursed by state agencies and the taxing districts for the cost of providing license plates. The department may develop rules to administer this license plate program.

Draft 6.27.23

Extend CDL credentials to 8 years; Drug and Alcohol Clearinghouse check for CDL licenses; \$5 renewal fee reduction for online renewals

49-306. APPLICATION FOR DRIVER'S LICENSE, INSTRUCTION PERMIT, COMMERCIAL LEARNER'S PERMIT OR RESTRICTED SCHOOL ATTENDANCE DRIVING PERMIT.

- (1) Every application for any instruction permit, restricted school attendance driving permit, or for a driver's license shall be made upon a form furnished by the department and shall be verified by the applicant before a person authorized to administer oaths. Officers and employees of the department, agents authorized by the department, and sheriffs and their deputies are authorized to administer the oaths without charge.
- (2) Every application for a permit, extension, ~~or~~ driver's license, or knowledge test shall be accompanied by the following a non-refundable fee shown in the following list.~~none of which is refundable:~~ Fee portions identified as going to the current expense fund will be retained by the issuing entity. If the issuing entity is the department or an agent authorized by the department, other than the county, this fee portion will be deposited in the state highway account. All other remaining fee portions shall be remitted to the state treasurer. If the fee is collected by a county, all remaining fee portions shall be paid over to the county treasurer and the county treasurer shall remit to the state treasurer not less than monthly. The state treasurer shall immediately allocate these fees in accordance with the schedule identified following each fee:
 - a. Class A, B, C (4-year) license with endorsements —age 21 years and older: \$40
 - i. \$5 to the current expense fund
 - ii. \$2 to emergency medical services fund II
 - iii. \$4 to emergency medical services fund III
 - iv. \$28 to state highway account
 - v. \$1 to motorcycle safety program fund
 - b. Class A, B, C (8-year) license with endorsements —age 21 years and older:..... \$60
 - i. \$5 to the current expense fund
 - ii. \$4 to emergency medical services fund II
 - iii. \$8 to emergency medical services fund III
 - iv. \$41 to state highway account
 - v. \$2 to motorcycle safety program fund
 - c. Class A, B, C (3-year) license with endorsements —age 18 to 21 years \$30
 - i. \$5 to the current expense fund
 - ii. \$1.50 to emergency medical services fund II
 - iii. \$3 to emergency medical services fund III
 - iv. \$19.50 to state highway account
 - v. \$1 to motorcycle safety program fund
 - d. Class A, B, C (1-year) license with endorsements —age 20 years..... \$15

- i. \$5 to the current expense fund
 - ii. \$0.50 to emergency medical services fund II
 - iii. \$1 to emergency medical services fund III
 - iv. \$8.16 to state highway account
 - v. \$0.34 to motorcycle safety program fund
- e. Class D (3-year) license — under age 18 years to 21 years..... \$30
 - i. \$10 to the current expense fund
 - ii. \$1.50 to emergency medical services fund II
 - iii. \$3.00 to emergency medical services fund III
 - iv. \$4.00 to driver training fund
 - v. \$10.50 to highway distribution account
 - vi. \$1 to motorcycle safety program fund
- f. Class D (1-year) license — age 17 years or age 20 years \$20
 - i. \$10 to current expense fund
 - ii. \$0.50 to emergency medical services fund II
 - iii. \$1.00 to emergency medical services fund III
 - iv. \$1.33 to driver training fund
 - v. \$6.83 to highway distribution account
 - vi. \$0.34 to motorcycle safety program fund
- g. Four-year Class D license — age 21 years and older..... \$35
 - i. \$10 to current expense fund
 - ii. \$2 to emergency medical services fund II
 - iii. \$4 to emergency medical services fund III
 - iv. \$5.30 to driver training fund
 - v. \$12.70 to highway distribution account
 - vi. \$1 to motorcycle safety program fund
- h. Eight-year Class D or Class A, B, C license with endorsements - age 21 to 63 years...\$60
 - i. \$15 to current expense fund
 - ii. \$4 to emergency medical services fund II
 - iii. \$8 to emergency medical services fund III
 - iv. \$10.60 to driver training fund
 - v. \$20.40 to highway distribution account
 - vi. \$2 to motorcycle program safety fund
- i. Commercial Learner's Permit..... \$29
 - i. \$5 to the current expense fund
 - ii. \$4 to emergency medical services fund III
 - iii. \$20 to the state highway account
- j. Class D instruction permit and supervised instruction permit..... \$20
 - i. \$10 to current expense fund
 - ii. \$2.60 to driver training fund
 - iii. \$7.40 to highway distribution account
- k. Duplicate driver's license or permit \$20

- i. \$10 to current expense fund
 - ii. \$2.60 to driver training fund
 - iii. \$7.40 to highway distribution account
- l. Driver's license extension..... \$10
 - i. \$2.60 to driver training account
 - ii. \$7.40 to state highway account
- m. License classification change (upgrade) \$30
 - i. \$10 to current expense fund
 - ii. \$20 to the state highway account
- n. Endorsement addition..... \$20
 - i. \$10 to current expense fund
 - ii. \$10 to the state highway account
- o. Class A, B, C skills tests Not more than \$200
 - i. \$10 to the state highway account
 - ii. Remainder retained by entity administering the test
- p. Class D skills test..... Not more than \$35
 - i. \$6.50 to the state highway account
 - ii. Remainder retained by entity administering the test
- q. Motorcycle endorsement skills test Not more than \$25
 - i. Amount charged retained by entity administering the test
- r. Knowledge test..... \$5
 - i. \$5 retained by the entity administering the test
- s. Seasonal driver's license \$44
 - i. \$10 to current expense fund
 - ii. \$2 to emergency medical services fund II
 - iii. \$4 to emergency medical services fund III
 - iv. \$28 to state highway account
- t. Onetime motorcycle "M" endorsement \$15
 - i. \$2.50 to current expense fund
 - ii. \$12.50 to state highway account
- u. Motorcycle endorsement instruction permit..... \$15
 - i. \$2.50 to current expense fund
 - ii. \$12.50 to state highway account
- v. Restricted driving permit or restricted school attendance driving permit \$60
 - i. \$60 to state highway account

- ~~(a) Class A, B, C (4-year) license with endorsements —
age 21 years and older..... \$40.00~~
- ~~(b) Class A, B, C (3-year) license with endorsements —
age 18 to 21 years \$30.00~~
- ~~(c) Class A, B, C (1-year) license with endorsements —
age 20 years \$15.00~~
- ~~(d) Class D (3-year) license — under age 18 years \$30.00~~

~~(e) Class D (3-year) license—age 18 to 21 years \$30.00~~
~~(f) Class D (1-year) license—age 17 years or age 20 years. \$20.00~~
~~(g) Four-year Class D license—age 21 years and older..... \$35.00~~
~~(h) Eight-year Class D license—age 21 to 63 years..... \$60.00~~
~~(i) Commercial learner's permit \$29.00~~
~~(j) Class D instruction permit or supervised instruction permit
 \$20.00~~
~~(k) Duplicate driver's license or permit issued under
 section 49-318, Idaho Code \$20.00~~
~~(l) Driver's license extension issued under section 49-319,
 Idaho Code \$10.00~~
~~(m) License classification change (upgrade) \$30.00~~
~~(n) Endorsement addition \$20.00~~
~~(o) Class A, B, C skills tests not more than \$200.00~~
~~(p) Class D skills test not more than \$35.00~~
~~(q) Motorcycle endorsement skills test not more than \$25.00~~
~~(r) Knowledge test \$5.00~~
~~(s) Seasonal driver's license \$44.00~~
~~(t) Onetime motorcycle "M" endorsement \$15.00~~
~~(u) Motorcycle endorsement instruction permit \$15.00~~
~~(v) Restricted driving permit or restricted school attendance
 driving permit \$60.00~~

(3) The fee for any electronic driver's license renewal allowed pursuant to section 49-319(10), Idaho Code, shall be five dollars (\$5.00) less than the applicable application fee prescribed in subsection two (2) of this section. This fee reduction shall be accounted for by subtracting five dollars (\$5.00) from the portion of fees retained by the department.

(24) A person who applies for a driver's license or a driver's license renewal may designate a voluntary contribution of two dollars (\$2.00) for the purpose of promoting and supporting organ donation. Such a contribution shall be treated as a voluntary contribution to the organ donation contribution fund created in section 49-2447, Idaho Code, and not as a driver's license fee. Each voluntary contribution shall be deposited into the organ donation contribution fund created in section 49-2447, Idaho Code.

(35) Every application shall state the true and full name, date of birth, sex, declaration of Idaho residency, Idaho residence address and mailing address, if different, of the applicant, height, weight, hair color, and eye color, and the applicant's social security number as verified by the social security administration. If an applicant has submitted an application pursuant to the provisions of chapter 58, title 19, Idaho Code, then the applicant may state, in his or her application pursuant to this section, the applicant's alternative Idaho mailing address in place of his or her Idaho residence address and mailing address. Notwithstanding the provisions of section 49-303(13), Idaho Code, an applicant for a nondomiciled class A, B or C driver's license or nondomiciled commercial learner's permit having residency in a state that is prohibited from issuing class A, B or C driver's licenses or commercial learner's permits, as provided in 49 CFR 384, is excepted from providing proof of Idaho residency and an Idaho mailing address.

(a) The requirement that an applicant provide a social security number as verified by the social security administration shall apply only to applicants who have been assigned a social security number.

(b) An applicant who has not been assigned a social security number shall:

- (i) Present written verification from the social security administration that the applicant has not been assigned a social security number; and
- (ii) Submit a birth certificate, passport or other documentary evidence issued by an entity other than a state or the United States; and
- (iii) Submit such proof as the department may require that the applicant is lawfully present in the United States.

A driver's license, commercial learner's permit or any instruction permit issued on and after January 1, 1993, shall not contain an applicant's social security number. Applications on file shall be exempt from disclosure except as provided in sections [49-202](#), [49-203](#), [49-203A](#) and [49-204](#), Idaho Code.

(c) Every application for a class A, B or C license shall state where the applicant has been licensed for the preceding ten (10) years and under which of the following driving categories the applicant will operate:

- (i) Non-excepted interstate. The applicant operates or expects to operate in interstate commerce, and is required to provide a medical examiner's certificate;
- (ii) Excepted interstate. The applicant operates or expects to operate in interstate commerce, but engages exclusively in transportation or operations excepted by the federal motor carrier safety administration from all or parts of the qualification requirements of federal motor carrier safety regulation 49, part 391, and is therefore not required to provide a medical examiner's certificate;
- (iii) Non-excepted intrastate. The applicant operates only in intrastate commerce and is subject to and meets all Idaho driver qualification requirements and the applicable parts of federal motor carrier safety regulation 49, part 391, and is required to provide a medical examiner's certificate; or
- (iv) Excepted intrastate. The applicant operates in intrastate commerce, but engages exclusively in exempted transportation or operations as listed in section [67-2901B\(2\)](#), Idaho Code, and the applicable parts of federal motor carrier safety regulation 49, part 391, and is therefore not required to provide a medical examiner's certificate.

All applications shall also state whether the applicant has previously been licensed as a driver, and if so, when and by what state or country, and whether a driver's license or privileges have ever been suspended, revoked, denied, disqualified, canceled or whether an application has ever been refused, and if so, the date of and reason for the suspension, revocation, denial, disqualification, cancellation or refusal and the applicant's oath that all information is correct as signified by the applicant's signature.

(d) The applicant must submit proof of identity and citizenship status acceptable to the examiner or the department and date of birth as set forth in a certified copy of his birth certificate. When a certified copy of his birth certificate or a delayed birth certificate is impossible to obtain from a vital statistics agency, another government-issued document may be submitted that provides satisfactory evidence of a person's full legal name and date of birth acceptable to the examiner or the department.

(e) Every applicant for a class A, B or C driver's license or commercial learner's permit shall provide proof of United States citizenship or lawful permanent residency in the United States upon application for issuance, transfer, upgrade or renewal, unless the applicant's driving record already contains documentation confirming United States citizenship or lawful permanent residency. Every applicant for a nondomiciled class A, B or C driver's license or commercial learner's permit domiciled in a foreign country must provide an unexpired employment authorization document issued by the department of homeland security or an unexpired foreign passport accompanied by an approved I-94 form documenting the applicant's most recent admittance into the United States.

(f) Individuals required to register in compliance with section 3 of the federal military selective service act, 50 U.S.C. App. 451 et seq., as amended, shall be provided an opportunity to fulfill such registration requirements in conjunction with an application for a driver's license, commercial

learner's permit or instruction permit. Any registration information so supplied shall be transmitted by the department to the selective service system.

~~(46)~~ Whenever an application is received from a person previously licensed in another jurisdiction, the department shall request a copy of the driver's record from the other jurisdiction and shall contact the national driver register. When received, the driver's record from the previous jurisdiction shall become a part of the driver's record in this state with the same force and effect as though entered on the driver's record in this state in the original instance.

~~(57)~~ Whenever the department receives a request for a driver's record from another licensing jurisdiction, the record shall be forwarded without charge.

~~(68)~~ The department shall contact and notify the commercial driver license information system of the proposed application for a class A, B or C driver's license or commercial learner's permit to ensure identification of the person and to obtain clearance to issue the license.

~~(7) When the fees required under this section are collected by a county officer, they shall, except as provided in subsection (8) of this section, be paid over to the county treasurer not less often than monthly, who shall immediately:~~

~~(a) Deposit an amount equal to five dollars (\$5.00) from each commercial license, ten dollars (\$10.00) from each driver's license except an eight-year class D license, or any class D instruction permit application fees, application for a duplicate driver's license or permit, classification change, seasonal driver's license and additional endorsement, and fifteen dollars (\$15.00) from each eight-year class D driver's license, in the current expense fund;~~

~~(b) Deposit two dollars and fifty cents (\$2.50) from each motorcycle endorsement and motorcycle endorsement instruction permit fee in the current expense fund;~~

~~(c) Deposit an amount equal to five dollars (\$5.00) from each fee for a knowledge test in the current expense fund;~~

~~(d) Deposit an amount up to twenty-five dollars (\$25.00) from each fee for a motorcycle endorsement skills test in the current expense fund; provided however, if a contractor administers the skills test he shall be entitled to the entire fee;~~

~~(e) Remit the remainder to the state treasurer; and~~

~~(f) Deposit up to twenty-eight dollars and fifty cents (\$28.50) from each fee for a class D skills test into the county current expense fund, unless the test is administered by a department-approved contractor, in which case the contractor shall be entitled to up to twenty-eight dollars and fifty cents (\$28.50) of each fee.~~

~~(8) When the fees required under this section are collected by the department or an agent authorized by the department, they shall be paid over to the state treasurer. When the department or an agent authorized by the department collects the fees required under this section, the portion of fees to be retained by the county shall be retained by the issuing authorized agent.~~

~~(9) The state treasurer shall distribute the moneys received from fees imposed by the provisions of this section, whether collected by a county officer or by a state officer or agency as follows:~~

~~(a) Two dollars (\$2.00) of each fee for a four-year driver's license or seasonal driver's license, and four dollars (\$4.00) of each fee for an eight-year class D driver's license, and one dollar and fifty cents (\$1.50) of each fee charged for driver's licenses pursuant to subsection (1)(b), (d) and (e) of this section, and fifty cents (50¢) of each fee charged for driver's licenses pursuant to subsection (1)(c) and (f) of this section shall be deposited in the emergency medical services fund II created in section 56-1018A, Idaho Code, and four dollars (\$4.00) of each fee charged pursuant to subsection (1)(a), (g) and (s) of this section and eight dollars (\$8.00) of each fee charged pursuant to subsection (1)(h) of this section and three dollars (\$3.00) of each fee for driver's licenses pursuant to subsection (1)(b), (d) and (e) of this section, and one dollar (\$1.00) of each fee charged for driver's licenses~~

~~pursuant to subsection (1)(c) and (f) of this section shall be deposited in the emergency medical services fund III created in section 56-1018B, Idaho Code;~~

~~(b) Twenty eight dollars (\$28.00) of each fee for a seasonal or class A, B or C driver's license, and nineteen dollars and fifty cents (\$19.50) of each fee charged for a license pursuant to subsection (1)(b) of this section, and eight dollars and sixteen cents (\$8.16) of each fee charged for a license pursuant to subsection (1)(c) of this section shall be deposited in the state highway account;~~

~~(c) Twenty dollars (\$20.00) of each fee for a commercial learner's permit or driver's license classification change shall be deposited in the state highway account;~~

~~(d) Four dollars (\$4.00) of each fee for a commercial learner's permit shall be deposited in the emergency medical services fund III created in section 56-1018B, Idaho Code;~~

~~(e) Ten dollars (\$10.00) of each fee for a duplicate seasonal or class A, B or C driver's license, class A, B or C driver's license extension, or additional endorsement shall be deposited in the state highway account;~~

~~(f) Seven dollars and fifty cents (\$7.50) of each fee for a motorcycle endorsement and motorcycle endorsement instruction permit shall be deposited in the state highway account;~~

~~(g) Five dollars and thirty cents (\$5.30) of each fee for a four year class D driver's license, and ten dollars and sixty cents (\$10.60) of each fee for an eight year class D driver's license, and four dollars (\$4.00) of each fee charged for a license pursuant to subsection (1)(d) and (e) of this section, and one dollar and thirty three cents (\$1.33) of each fee charged for a license pursuant to subsection (1)(f) of this section shall be deposited in the driver training account;~~

~~(h) Twelve dollars and seventy cents (\$12.70) of each fee for a four year class D driver's license, and twenty dollars and forty cents (\$20.40) of each fee for an eight year class D driver's license, and ten dollars and fifty cents (\$10.50) of each fee charged for a license pursuant to subsection (1)(d) and (e) of this section, and six dollars and eighty three cents (\$6.83) of each fee charged for a license pursuant to subsection (1)(f) of this section shall be deposited in the highway distribution account;~~

~~(i) Two dollars and sixty cents (\$2.60) of each fee for a class D instruction permit, duplicate class D license or permit, and class D license extension shall be deposited in the driver training account;~~

~~(j) Seven dollars and forty cents (\$7.40) of each fee for a class D instruction permit, duplicate class D license or permit, and class D license extension shall be deposited in the highway distribution account;~~

~~(k) Ten dollars (\$10.00) of each fee for a class A, B or C skills test shall be deposited in the state highway account;~~

~~(l) One dollar (\$1.00) of each fee for a class A, B, C or four year D driver's license, and two dollars (\$2.00) of each fee for an eight year class D driver's license, and one dollar (\$1.00) of each fee charged for a license pursuant to subsection (1)(b), (d) and (e) of this section, and thirty four cents (34¢) of each fee charged for a license pursuant to subsection (1)(c) and (f) of this section shall be deposited in the motorcycle safety program fund established in section 33-4904, Idaho Code;~~

~~(m) Six dollars and fifty cents (\$6.50) of each fee for a class D skills test shall be deposited into the state highway account; and~~

~~(n) Each voluntary contribution of two dollars (\$2.00) as described in subsection (2) of this section, less actual administrative costs associated with collecting and transferring such contributions, shall be deposited into the organ donation contribution fund created in section 49-2447, Idaho Code.~~

(9) The department shall request information from the drug and alcohol clearinghouse to determine whether an applicant for any class A, B, or C driver's license or commercial learner's permit is eligible for the credential.

~~(10) The contractor administering a class A, B or C skills test shall be entitled to not more than one hundred ninety dollars (\$190) of the skills test fee.~~ A contractor administering a class A, B or C skills test may collect an additional fee for the use of the contractor's vehicle for the skills test.

~~(11) Sixty dollars (\$60.00) of each restricted driving permit and each restricted school attendance driving permit shall be deposited in the state highway account.~~

(1~~2~~²) The department may issue seasonal class B or C driver's licenses to drivers who are employees of agri-chemical businesses, custom harvesters, farm retail outlets and suppliers, and livestock feeders that:

- (a) Will only be valid for driving commercial vehicles that normally require class B or C commercial driver's licenses;
- (b) Will be valid for seasonal periods that begin on the date of issuance and that are not to exceed one hundred eighty (180) days in a twelve (12) month period;
- (c) May only be obtained twice in a driver's lifetime;
- (d) Are valid only within a one hundred fifty (150) mile radius of the place of business or farm being serviced; and
- (e) Will be valid only in conjunction with valid Idaho class D driver's licenses.

(1~~2~~³) The department may issue seasonal class B or C driver's licenses to drivers who:

- (a) Have not violated the single license provisions of applicable federal regulations;
- (b) Have not had any license suspensions, revocations or cancellations;
- (c) Have not had any convictions in any vehicle for any offense listed in section [49-335](#)(1) or (2), Idaho Code, or any one (1) serious traffic offense;
- (d) Have at least one (1) year of driving experience with a class D or equivalent license in any type motor vehicle; and
- (e) Are at least sixteen (16) years old.

49-319. EXPIRATION AND RENEWAL OF DRIVER'S LICENSE. (1) Every noncommercial Idaho driver's license issued to a driver shall expire and be renewable as follows:

- (a) For drivers twenty-one (21) years of age or older, the driver's license shall expire on the licensee's birthday in the fourth year following the issuance of the driver's license.
 - (b) At the option of the applicant, for drivers twenty-one (21) years of age through sixty-two (62) years of age, the driver's license shall expire on the licensee's birthday in either the fourth year or the eighth year following the issuance of the driver's license.
 - (c) Except for the provisions found in subsections (1)(e) and (3) of this section, every driver's license issued to a driver under eighteen (18) years of age shall expire five (5) days after the licensee's eighteenth birthday.
 - (d) Except for the provisions found in subsections (1)(e) and (3) of this section, every driver's license issued to a driver eighteen (18) years of age but under twenty-one (21) years of age shall expire five (5) days after the licensee's twenty-first birthday.
 - (e) Every driver's license that is not, as provided by law, suspended, revoked or disqualified in this state or any other jurisdiction shall be renewable on or before its expiration, but not more than twenty-five (25) months before, upon application, payment of the required fee and satisfactory completion of the required vision screening. Notwithstanding the provisions of this section, a person who has had his noncommercial Idaho driver's license suspended may renew his driver's license as provided in this section, which renewal shall be subject to the suspension.
- (2) Except for the provisions found in subsection (3) of this section, ~~at the option of the applicant,~~ every commercial driver's license issued to a person twenty-one (21) years of age ~~or older through sixty-two (62) years of age~~ shall expire on the licensee's birthday in the fourth ~~or eighth~~ year following issuance of the license, ~~and A~~ any class A, B or C license issued to a person eighteen (18), nineteen (19) or twenty (20) years of age shall expire five (5) days after the licensee's twenty-first birthday. ~~There shall be no option for an eight (8) year class A, B or C license.~~

49-322. AUTHORITY OF DEPARTMENT TO CANCEL AND DOWNGRADE DRIVER'S LICENSE OR INSTRUCTION PERMIT. (1) The department shall cancel any driver's license, restricted school attendance driving permit, or instruction permit upon determining that the licensee or permittee was not entitled to the issuance of the driver's license or instruction permit, or that the licensee or permittee failed to give the required or correct information in his application, or committed fraud in making the application.

(2) Upon a cancellation, the licensee or permittee shall surrender the canceled driver's license or canceled instruction permit to the department.

(3) The department shall cancel a person's commercial driver's license upon determining that the class A, B or C licensee has falsified information. Upon cancellation of a class A, B or C driver's license, the licensee shall be disqualified from operating a commercial motor vehicle for a period of sixty (60) days.

(4) The department shall decertify the medical status and initiate a downgrade of any driver who is required by the federal motor carrier safety administration to maintain a medical examiner's certificate and/or medical exemption letter or skill performance evaluation certificate upon determining the person's medical certification has expired or has been revoked or canceled. The department shall change the person's driving status in the driver record to "not-certified," within ten (10) days and shall mail a notification letter regarding the pending decertification and downgrade action to the driver's last known address. The downgrade action shall occur no more than sixty (60) days from the date the "not-certified" status is posted to the record. Drivers can remove the "not-certified" medical status from their driving record by presenting a current and valid medical examiner's certificate and/or medical exemption letter or skill performance evaluation certificate to the department or by submitting an application to the department requesting their medical status be changed to "Excepted."

(5) The department shall remove and, when applicable, subsequently reinstate a driver's commercial driving privileges upon receiving notification of a driver's status change in the drug and alcohol clearinghouse.

~~5-6~~ When a driver's license has been canceled for reasons of impairment, incompetence or inability of the licensed driver to operate a motor vehicle safely as provided in section [49-303](#) or [49-326](#), Idaho Code, and the licensee has voluntarily surrendered his driver's license, or when a licensed driver requests cancellation of his license for any of the same reasons stated in this subsection and he voluntarily surrenders his license, the licensee may be eligible for a no-fee identification card as provided in section [49-2444](#), Idaho Code.

Draft 6.14.23

Authorization for preclearance of commercial vehicles at ports of entry

40-511. STOPPING AND INSPECTION. (1) Wherever by the laws of the state of Idaho any vehicle with a maximum gross weight or registered gross weight, or operated at a gross weight, of twenty-six thousand one (26,001) pounds or more, excepting those transporting placardable quantities of hazardous materials, is used to transport any merchandise, product, commodity, or livestock within the state, within the state to without the state, or from without the state to within the state, the owner or operator of either the motor vehicle or trailer, as defined in [chapter 1, title 49](#), Idaho Code, used to transport such merchandise, product, commodity, or livestock is hereby required to stop at such ports of entry or checking stations established by the Idaho transportation department and submit to inspection, grading or weighing for compliance with the laws of the state of Idaho. Noncommercial vehicles, as defined in section [49-123\(2\)\(k\)](#), Idaho Code, shall not be required to stop for inspection pursuant to this section.

(2) Vehicles or combinations of vehicles with a maximum gross weight of ten thousand (10,000) pounds or more transporting placardable quantities of hazardous materials are required to stop at all ports of entry or checking stations established by the Idaho transportation department.

(3) It shall be the duty of such owner or operator of every motor vehicle or trailer to drive the motor vehicle or trailer upon any state-owned inspection station, stationary or portable scale, or private scale, certified by the state of Idaho, when requested to do so by any peace officer, excepting fish and game officers, or authorized employees of the Idaho transportation department.

(4) Authorized employees of the transportation department may stop any vehicle with a maximum gross weight of eighteen thousand (18,000) pounds or more by displaying a flashing red light if the authorized employee has probable cause to believe the vehicle bypassed a weighing or inspection station or proceeded through the station without regard for the directional signals. Authorized employees may direct a vehicle that has bypassed a weighing or inspection station, or has proceeded through the station without regard for the directional signals, to return to the bypassed inspection or weighing station and may issue a citation for failure to stop as required in this section. The operator of a vehicle shall bring the vehicle to a stop, pulling off the traveled portion of the highway, when directed to do so by an authorized employee of the transportation department by use of emergency lights or siren.

[\(5\) The transportation department is authorized to implement technology and procedures, where practicable, to allow vehicles, that meet the established criteria, to lawfully bypass a port of entry. The department may promulgate rules to implement the provisions of this section.](#)

Res. No.

WHEREAS, the Idaho Governor's Office has directed that state agencies submit proposed 2024 legislation to the Division of Financial Management (DFM) for review and approval; and

WHEREAS, Idaho Transportation Department (ITD) staff presented three (3) draft legislative proposals at the July 2023 Board meeting for consideration during the 2024 legislative session; and

WHEREAS, DFM will review the following legislative ideas, also authorizing the development of draft legislation to be submitted for its review and approval:

1. Remove requirement to replace license plates every 10 years
2. Extend Commercial Drivers License (CDL) credentials to 8 years; Drug and Alcohol Clearinghouse check for CDL licenses; \$5 renewal fee reduction for online renewals
3. Authorization for preclearance of commercial vehicles at ports of entry

NOW THEREFORE, BE IT RESOLVED, that the Idaho Transportation Board approves submittal of proposed draft legislation for corresponding DFM/Governor's Office approved legislative ideas, for further consideration.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023Consent Item ☐Information Item ☐Amount of Presentation Time Needed 10 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Josephine Middleton	Highway Safety Manager	JM	LSS
Preparer's Name	Preparer's Title	Initials	
Josephine Middleton	Highway Safety Manager	JM	

Subject

FFY24 Annual Grant Application NHTSA		
Key Number	District	Route Number

Background Information

This presentation is to provide information to the Board about the OHS' Annual Grant Application (AGA). The AGA contains the Section 402 projects funded under the 3HSP that were previously presented to the Board in June. The AGA will accompany the Section 405 Incentive Grant applications submitted to NHTSA on August 1, 2023.

Recommendations

The Board approves the FFY 2024 Annual Grant Application and Section 405 Incentive Grant applications be submitted to NHTSA. Resolution on page 122.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

WHEREAS, Idaho experienced 27,661 reportable traffic crashes, 215 traffic deaths, and 1,336 people seriously injured in 2022; and

WHEREAS, the economic cost of traffic crashes in Idaho for 2022 was more than \$4.7 billion; and

WHEREAS, the Idaho Transportation Department's vision is to have zero traffic deaths; and

WHEREAS, the National Highway Traffic Safety Administration (NHTSA) may allocate nearly \$8 million in funding behavior safety programs for Idaho to help eliminate traffic deaths and serious injuries; and

WHEREAS, the Office of Highway Safety and the Idaho Traffic Safety Commission has developed the Annual Grant Application for Federal Fiscal Year 2024 to work toward the elimination of Idaho traffic deaths, serious injuries, and economic losses; and

WHEREAS, the Annual Grant Application is required by NHTSA in order to receive funding for behavioral traffic safety projects.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves the Annual Grant Application for Federal Fiscal Year 2024.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023Consent Item ☐Information Item ☐Amount of Presentation Time Needed 5 minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Josephine Middleton	Highway Safety Manager	JM	LSS
Preparer's Name	Preparer's Title	Initials	
Josephine Middleton	Highway Safety Manager	JM	

Subject

ITSC Annual Report		
Key Number	District	Route Number

Background Information

This presentation is to provide an annual report to the Board about Idaho Traffic Safety Commission (ITSC). This committee reviews and approves the Annual Grant Application and Triennial Highway Safety Plan.

Recommendations

For Information.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023Consent Item ☐Information Item ☐Amount of Presentation Time Needed 15 minutes

Presenter's Name Lisa Losness/MADD	Presenter's Title Grants Officer	Initials LL	Reviewed By LSS
Preparer's Name Josephine Middleton	Preparer's Title Highway Safety Manager	Initials JM	

Subject

MADD Court Monitoring Project		
Key Number	District	Route Number

Background Information

In 2021, 40% of all fatalities resulted from an impaired driving crash. OHS provides a grant to Mothers Against Drunk Driving (MADD) to monitor courts in Canyon County to monitor misdemeanor DUI Cases until adjudicated. The data recorded is analyzed at the local, state, and national levels, enabling MADD to highlight effective systems and spotlight areas of improvement within the criminal justice process. Ninety-nine cases have been monitored in Canyon County this past grant year. The Court Monitoring Specialist was present at both Zoom and in-person hearings. In FY24, MADD plans to expand the court monitoring in Ada County.

Recommendations

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 19, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 10 minutes

Presenter's Name Dan McElhinney/Dave Kuisti	Presenter's Title COO/HWYS CN-OPS Div. Admin.	Initials dm	Reviewed By
Preparer's Name Jared Holyoak	Preparer's Title State Estimating Manager - PM II	Initials jh	

Subject

Inflation and Rising Construction Cost Trends Update		
Key Number	District	Route Number

Background Information

This item is in follow up to previous presentations with an update on this same topic at the Board's request to outline possible inflation impacts on project construction estimates. Our presentation will inform the Board on what national transportation economists are currently advising, a review of ITD project bidding trends in 2020-2023, highlights of major projects and major construction items, and what steps the ITD team is taking to consider these trends in our project estimates and programming for 2023 forward. Overall, the trends are good comparing the number of bidders and bids versus estimates.

ITD and AGC of Idaho are monitoring our projects monthly for price indexing or specification changes.

Our Program Management Office is working directly with district estimators and project managers to assist in their estimating efforts by reviewing statewide bid details, cost recommendations, funding recommendations, training, best practices, estimating tools, and up-to-date cost data and trends for consideration monthly.

We also request teams update each project budget at least annually based on the most current market trends and project scope. Project Budgets are reviewed more frequently when they approach PS&E submittal and during advertisement to adjust as recent unit prices reflecting the market are reviewed.

We have held 2% escalation per project budget per year to allow for inflation and we are programming with a reserve for the next few years to account for price fluctuations.

Details will be presented of recent State infrastructure projects with bid openings since October 2021 and projects with bid opening dates planned for this summer and fall which are being monitored.

Recommendations

For informational purposes.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 7/19/2023Consent Item ☐Information Item ☐Amount of Presentation Time Needed 15 mins

Presenter's Name Thomas Mahoney	Presenter's Title Administrator, Aeronautics Division	Initials TM	Reviewed By
Preparer's Name Thomas Mahoney	Preparer's Title Administrator, Aeronautics Division	Initials TM	

Subject

Big Creek Four Airstrips		
Key Number	District	Route Number

Background Information

The U.S. Forest Service was sued last month in federal court by four environmental groups. The lawsuit seeks to preclude the use of four backcountry airstrips along or near Big Creek in central Idaho. Big Creek (the stream) is a tributary to the Middle Fork of the Salmon River. Much of Big Creek is located within the federally-designated Frank Church--River of No Return Wilderness.

The specific airstrips are: Simonds, Vines, Mile Hi, and Dewey Moore – collectively known as the “Big Creek Four.”

In the 1980 Central Idaho Wilderness Act, the use of existing airstrips in the wilderness area was grandfathered in so as to maintain prior access. Before and after 1980, the Big Creek Four airstrips have been used by private aviators and state agencies.

In 2017, the ITD Board adopted Resolution ITB17-29 to reiterate that the Big Creek Four airstrips should not be closed. In accordance with this Resolution, ITD Division of Aeronautics personnel communicated and coordinated with the U.S. Forest Service and the Idaho Department of Fish & Game regarding maintenance and use of the Big Creek Four airstrips.

In 2022, personnel from ITD Aeronautics and the U.S. Forest Service visited the Big Creek Four airstrips to discuss safety and maintenance. The Forest Service subsequently performed certain airstrip maintenance.

The lawsuit against the U.S. Forest Service seeks to effectively close the Big Creek Four airstrips. In accordance with Resolution ITB17-29, the Idaho Transportation Department may seek to intervene in the federal lawsuit. By so doing, the State of Idaho and public's interests in the use, safety, and maintenance of the Big Creek Four airstrips will be asserted.

Recommendations

Approve resolution on page 126.

RESOLUTION

WHEREAS, the Central Idaho Wilderness Act of 1980 (1980 Act), as well as the commitments, compromises, and values underlying its enactment, recognized the importance of maintaining the airstrips existing at the time of enactment to provide necessary access for public use and enjoyment, and for administration and management of the fish and wildlife, and other resources within the wilderness; and

WHEREAS, the 1980 Act specifically recognized the importance of airstrips as a means of providing such access, and directed that the federal government “shall not permanently close or render unserviceable any aircraft landing strip in regular use on national forest lands on the date of enactment of this Act for reasons other than extreme danger to aircraft, and in any case not without the express written concurrence of the agency of the State of Idaho charged with evaluating the safety of backcountry airstrips”; and

WHEREAS, the U.S. Forest Service has been sued in federal court by four environmental groups, with said lawsuit being filed in the U.S. District Court for the District of Idaho on June 20, 2023; and

WHEREAS, said lawsuit seeks to preclude the use of four backcountry airstrips along or near Big Creek in the federally-designated Frank Church--River of No Return Wilderness (the specific airstrips are: Simonds, Vine, Mile Hi, and Dewey Moore—collectively known as the “Big Creek Four”); and

WHEREAS; before and after 1980, the Big Creek Four airstrips have been used by private aviators and state agencies; and

WHEREAS; in 2017, the ITD Board adopted Resolution ITB17-29 to reiterate that the Big Creek Four airstrips should not be closed;

WHEREAS; in accordance with Resolution ITB17-29, personnel from the ITD Division of Aeronautics communicated and coordinated with the U.S. Forest Service and the Idaho Department of Fish & Game regarding maintenance and use of the Big Creek Four airstrips; and

WHEREAS; in 2022 personnel from the ITD Division of Aeronautics and the U.S. Forest Service visited the Big Creek Four airstrips to discuss safety and maintenance; and

WHEREAS; by formally asking to intervene in the existing lawsuit against the U.S. Forest Service, the Idaho Transportation Department will be best positioned to assert the State of Idaho and ITD’s interests in the use, safety, and maintenance of the Big Creek Four airstrips; and

WHEREAS, the Aeronautics Advisory Board (AAB), a board tasked with consulting with the Idaho aviation community and advising the Idaho Transportation Department as to matters concerning aeronautics, met on July 10, 2023 and asserted the importance of the Big Creek Four

airstrips and their preference that the Idaho Transportation Department seek to intervene in the existing lawsuit.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board continues to withhold concurrence as to the closure of the Big Creek Four airstrips, and expressly finds that such airstrips should remain open to aircraft use; and

BE IT FURTHER RESOLVED, that the Board recommends the Office of Attorney General to pursue formal intervention by the Idaho Transportation Department in the existing lawsuit brought against the U.S. Forest Service in the U.S. Federal District Court for the District of Idaho; and

BE IT FURTHER RESOLVED, that the Board authorizes the Idaho Transportation Department to continue its coordinating efforts with the U.S. Forest Service, the Idaho Department of Fish & Game, other applicable state and federal agencies, and private aviation users so as to ensure the use and maintenance of the Big Creek Four airstrips.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date July 20, 2023Consent Item ☐Information Item ☐Amount of Presentation Time Needed 10 min.

Presenter's Name	Presenter's Title	Initials	Reviewed By
Justin Pond	Right of Way Manager	JP	
Preparer's Name	Preparer's Title	Initials	
Justin Pond	Right of Way Manager	JP	

Subject

Administrative Settlement over \$200,000.00		
Key Number	District	Route Number
20788	3	SH-16

Background Information

As per Board Policy 4005, the Director or a delegate may authorize an administrative settlement for up to \$200,000 over the reviewed fair market value of properties appraised up to \$1,000,000. Proposed settlements exceeding \$200,000 shall come before the Board for approval. An administrative settlement is a settlement, authorized by the responsible official, in excess of the approved just compensation. Under appropriate circumstances, an administrative settlement may be made to motivate amicable settlement with an owner and thus avoid recourse to legal proceedings.

Recommendations

Approve:

KN 20788, Project No. A020(788) SH-16, I-84 to US 20/26 & SH-44 IC, Ada & Canyon Counties, Parcels 60, 68, & 117, an administrative settlement exceeding \$200,000.00. Resolution on page 129.

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right-
ITB _____ of-way for the SH-16, I-84 to US 20/26 & SH-44 IC, Ada & Canyon Counties,
for Project No. A020(788); and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner of Parcels 60, 68 and 117.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an administrative settlement over \$200,000.00.