



A G E N D A

District 1 Idaho Transportation Investment Program (ITIP) Outreach Workshop and Regular Meeting of the Idaho Transportation Board

August 16 - 17, 2023

August 16, 2023

**District 1, Hampton Inn
1500 W. Riverstone
Coeur d'Alene, Idaho**

District 1 Tour

- 10:00** Meet at Holiday Inn Express, 2300 W. Seltice Way, CDA to begin tour
- 10:30** Depart to SH-41 to Beck Road for onsite tour of I-90 Interchange (IC)
Transportation Expansion & Congestion Mitigation (TECM) project
- 10:50** Onsite tour of I-90 IC
- 11:20** Depart project site for Board lunch at Azteca, 2462 N. Old Mill Loop
- 11:30** Board Lunch

ITIP Outreach Workshop

- 1:30** Welcome
- 1:45** Review Project Display Boards
 - Interact with Board and ITD Staff
- 2:15** ITD's District 1 Priorities
- 2:40** ITD Updates: DMV, Aeronautics and Public Transportation
- 3:05** Policy Directive Updates for Locals
- 3:15** LHTAC Updates
- 3:30** Transportation Partner Updates
 - Local Partners Update Board and Ask Questions
- 4:30** Adjourn (estimated time)

*All listed times are local and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.

-Attendance is mandatory and lunch cannot be claimed on per diem.



August 17, 2023
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August 17, 2023

District 1
600 W. Prairie Ave.
Coeur d'Alene, Idaho

Business Meeting

To listen:

Dial 1-415-655-0003 US Toll

- a. access code: 2467 273 5051
- b. meeting password: 1234

KEY:

ADM = Administration COM = Communications/Highway Safety CIEO = Innovation/Experience
DIR = Director HWY = Highways

		Page #	Time*
Action Item	1. CALL MEETING TO ORDER		8:30
Info Item	2. SAFETY SHARE: Superintendent Chase		
Action Item	3. BOARD MINUTES – July 19, 2023	5	
Info Item	4. BOARD MEETING DATES..... Next meeting is September 20 – 21, 2023 in Lewiston	19	
Action Item	5. CONSENT CALENDAR.....	20	
DIR	___ FY23 Division of Financial Management (DFM) Performance Report.....	21	
ADM	___ FY23 uncollectable accounts write offs	26	
HWY	___ Add FY23 RAISE Grant projects to the FY23-29 Idaho Transportation.....	34	
	Investment Program (ITIP) and draft FY24-30 ITIP		
HWY	___ Adjustments to the Local Highway Safety Improvement Program	35	
HWY	___ FY23 Local Public Agencies End-of-Year Plan and project list	37	
HWY	___ Contract award	41	
HWY	___ Contracts to reject.....	46	
Info Items	6. INFORMATIONAL CALENDAR		
HWY	___ Contract award information and current advertisements.....	54	
HWY	___ Professional services agreements and term agreement work tasks report	59	
HWY	___ Monthly report of federal formula program funding through July 31.....	66	
HWY	___ Administrative settlements semi-annual report.....	68	
ADM	___ Non-construction professional services contract	70	
ADM	___ FY23 return check report.....	71	

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CDA, Idaho

Page # **Time**

Information Items

- | | |
|--|-------------|
| 7. ADOPT-A-HIGHWAY PRESENTATION
Member Thompson: Dave and Barbara Childs | 8:40 |
| 8. DIRECTOR'S MONTHLY REPORT: Director Stokes | 8:50 |
| 9. DISTRICT ENGINEER REPORT: District Engineer Allen | 9:10 |
| 10. AGENDA ITEMS | |

Information Items

HWY ____ Schroeder	Transportation Expansion & Congestion Mitigation Program readiness and..... 72 concept of adding next highest-priority projects	9:25
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11. BREAK	9:45
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COM ____ Tomlinson/McDaniel	North Idaho DUI Taskforce 74	10:00
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COM ____ Floyd	ITD's annual administrative rules review update..... 75	10:20
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ADM ____ Collins	State fiscal year-end 2023 financial statements 76	10:30
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Action Items

ADM ____ Thompson/Bray	August 2023 revenue forecast & proposed FY25 appropriation request 98 (Resolution on page 103)	10:45
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HWY ____ Crider	Agreement authority to exceed limit for E. Oneida Street project, Preston 104 (Resolution on page 106)	11:10
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HWY ____ Crider	Agreement authority to exceed limit for Franklin Blvd. and 3 rd N. freight..... 107 improvement project, Nampa (Resolution on page 109)	11:15
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HWY ____ Crider	Agreement authority to exceed limit for SH-53, Pleasant View Interchange..... 110 project, Kootenai County (Resolution on page 112)	11:20
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HWY ____ Crider	Agreement authority to exceed limit for US-20, Chester to Ashton project,..... 113 Fremont County (Resolution on page 115)	11:25
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Page # Time

COM _____ FY24-30 draft Idaho Transportation Investment Program outreach results 115A **11:30**
Heuring

HWY _____ Board Unallocated Fund request for District 4 right-of-way fencing 115B **11:40**
Barrus (Resolution on page 115E)

HWY	—	Administrative settlement over \$200,000.....	116	12:50
Pond		(Resolution on page 117)		

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REGULAR MEETING
IDAHO TRANSPORTATION BOARD

July 19, 2023

The Idaho Transportation Board met at 8:00 AM on Wednesday, July 19, 2023, in Boise, Idaho. The following principals were present:

William (Bill) H. Moad, Chairman
Jim Thompson - District 1
Gary Osborn - District 2
Julie DeLorenzo, Vice Chair – District 3
Jim Kempton – District 4
John Bulger, Member – District 5
Bob Hoff, Member – District 6
Scott Stokes, Director
Dan McElhinney, Chief Deputy/Chief Operations Officer
Lorraine Dennis, Executive Assistant to the Board

Board Tour. The board toured Chinden Campus, Building 3, that is under renovation for ITD's permanent headquarters location.

Safety Share. Business & Support Manager Michelle Doane reported on security and central postal operations provided at the Chinden Campus such as 24/7 onsite security, parking lot patrol, after hours escort to vehicles, and postal screenings and detection.

Chairman Moad thanked BSM Doane for the informative message.

Board Minutes. Member Bulger made a motion to approve the minutes of June 14 -15, 2023, seconded by Member Hoff, and the motion passed unanimously.

Board Meeting Dates. The next meeting is August 16 - 17, 2023 in Coeur d'Alene.

Consent Items. In respect to the Trucking Advisory Council and Freight Advisory Committee appointments, Chairman Moad asked if the respective district board members had any concerns. None were expressed.

Vice Chair DeLorenzo made a motion, seconded by Member Kempton, and passed unopposed, to approve the following resolution:

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB23-74 explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the Trucking Advisory Council District 2 and 5 appointments, Freight Advisory Committee District 2 appointment, LHTAC local program additions, contracts award, contracts to reject, and to modify the Rail-Highway Crossing Program.

1) Trucking Advisory Council District 2 appointment. Per Board Policy 4042, DMV Administrator recommends the reappointment of incumbent TAC Member Tim Christopherson, to the term January 1, 2023 to December 31, 2025.

2) Trucking Advisory Council District 5 appointment. Per Board Policy 4042, DMV Administrator recommends the reappointment of incumbent TAC Member Dave McNabb, to the term of January 1, 2023 to December 31, 2025.

3) Freight Advisory Committee District 2 appointment. ITD's Planning and Development staff recommend the appointment of Scott Corbitt to fill the vacant District 2 FAC seat due to the previous incumbent's retirement. The term is July 20, 2023 to December 31, 2026.

4) Local Highway Technical Assistance Council local program additions. LHTAC is seeking approval to add sixteen projects that have completed the application and scoring process to the Local Bridge, Local Highway Safety Improvement, Rural, and Off-System Bridge programs. The LHTAC Council approved the project additions.

5) Contract Award. The low bid on the following project is more than ten percent over the engineer's estimate, requiring justification. On key #22408, 3000 E & Foothill Road curve, Twin Falls HD, LHTAC(4), main difference between the low bid and engineer's estimate is excavation, pulverize existing surface and mobilization. The Districts does not believe re-advertising the projects would result in lower bids, and recommends awarding the contract. Low bidder: Summit Construction - \$1,356,920.36. On key #20487, I-90 bridge repair, District 1, main difference is painting structural steel girders and cross frames and mobilization. Recommends awarding the contract. Low bidder: Coldwater Group - \$2,262,983.33.

6) Contracts to Reject. In accordance with Board Policy 4001, staff requests approval to reject the more than 10% over the engineer's estimate for key #20592/20482 SH-3, SH-97 & I-90, Harrison Bridge to Whistle Road, District 1. Contractor - Poe Asphalt Paving, \$2,540,805.13, and key #23791SIA, I-90 striping, D1. Contractor - Road Products, \$677,452.96.

7) Modify the Rail-Highway Crossing Program. Request to add emergency repair project US-20/145 N. RRX, S. of Rigby in Jefferson County, to the Rail-Highway Crossing Program. Costs to replace the concrete surface will be split 50:50 between ITD and the Eastern Idaho Railroad. ITD's portion is estimated at \$150,000 of the total \$250,000 cost.

Informational Items. Regarding the non-construction professional service contract for the Disadvantage Business Enterprise (DBE) project goal setting tool and training, Member Kempton noted it was for the Civil Rights Unit and inquired about the type of training. CD/COO

McElhinney stated ITD sets a DBE project goal for federally funded projects so the tool will assist with tracking accomplished goals per project. The training is in support of the DBE program.

Member Kempton offered comments about the monthly financial statements. He finds them very effective as a tool to help provide explanation and for legislators. He recognized the value of in person presentations as well.

1) FY23 Division of Financial Management Performance Report. Idaho Code 67-1903 & 67-1904 requires all state agencies to submit an annual performance report to the Division of Financial Management by September 1. The required elements include an overview, core functions, revenue and expenditures, key services and performance measures. The FY23 Performance Report is submitted for board input. Staff is seeking approval next month.

2) Contract awards and advertisements. There were two ITD and no Local contracts awarded that did not require Board approval from June 1 to June 30, 2023. From October 1, 2022 to June 30, 2023, 71 ITD and 14 Local contracts were bid.

The list of projects currently under advertisement was provided.

3) Professional services agreements and term agreement work tasks report. From May 22, 2023 to June 25, 2023, 57 new professional services agreements and work tasks were processed, totaling \$19,911,912. Eleven supplemental agreements to existing professional services agreements were processed during this period for \$1,076,955.

4) Annual report of activities to the Board of Examiners. There were no requests submitted to the Board of Examiners for FY23.

5) Non-Construction professional service contracts. Board Policy 4001 states, 'Each month the Chief Administrative Officer shall report to the Board all non-construction professional service agreements entered into by the Department during the previous month.' Two agreements were executed: Browne, Bortz & Coddington for a DBE project tool - \$45,000 and Horrocks Engineering for the highway safety plan - \$15,000.

6) Monthly report of federal formula program funding through June 29. Idaho received full-year FY23 obligation authority (OA) of \$395.7 million through September 30, 2023, via the consolidated appropriations act passed on December 29. OA includes \$10.8 million of Highway Infrastructure General Funds carried over from FY20 and FY21 and \$45 million of Infrastructure Investment and Jobs Act (IIJA) Bridge Formula funds. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$446.2 million. FY23 OA through September 30, 2023 is 88.7% of apportionments. Allotted program funding is \$426.5 million with \$113.6 million remaining.

7) FY23 financial statements. Revenues to the State Highway Account from all state sources as of May 31 is slightly below forecast by 1.8% and revenues in the HDA are down by 1.7%. State revenues to the State Aeronautics Fund were ahead of forecast by 45.1%, or \$927K. The Department's expenditures were within planned budgets. Personnel costs savings of \$6.9M is due to vacancies and timing. Contract construction cash expenditures in the SHA are \$386.2M for July – May, and total construction expenditures from the five different funds sources total \$660.7M.

The balance of the long-term investments was \$177.7M as of the end of May. These funds are obligated against construction projects and encumbrances. The cash balance is \$127.5M. Expenditures in the Strategic Initiatives Program Fund is \$53.7M. Deposits into the Transportation Expansion and Congestion Mitigation Fund hit the \$80M cap. Additional funds will go into the Local Distribution Account. Currently, ITD received \$4.4M from the Cigarette Tax revenue. The Federal CARES Act provided \$27.3M for public transportation. FY23 expenditures are \$4.0M. Expenditures for the TECM bond program during this period is \$103.2M and \$71.7M for GARVEE.

Board Report. Vice Chair DeLorenzo reported on the Western Association of State Highway and Transportation Officials (WASHTO) Annual Conference she attended in June. Some highlights included Hawaii Department of Transportation Director Ed Shiffen hosted the “Building Our Resilient Future Today” themed conference. She attended a meeting and met with USDOT FHWA Administrator Shailen Bhatt. Some topics discussed were federal funding redistribution and the state's ability to spend those funds, and available funding for the new National Electric Vehicle Infrastructure program. She reported on the underground Skyline Light Metro and Pali Highway tours, and common issues faced amongst WASHTO members. VC DeLorenzo supports the conference and value of the board's continued attendance.

Director's Monthly Report. Director Stokes reported a review of FY23 and progress on his five focus areas – invest with purpose, external engagement, ideal workplace, innovation, and safety. ITD's expenditure payout for FY23 totaled \$1.063 billion resulting in the delivery of high-quality complex projects. Highlights on Director Stokes' five focus areas included:

1. Invest with Purpose – a 5-year history of state system infrastructure costs increased in FY23 by \$143M from FY22 (\$483M) to FY23 (\$626M). ITD is also committed to a \$216M bond package last year and nearly \$400M this year. Deliberate investments have been made in four program areas such as safety capacity and bridges. Cooperative teamwork is key to timely project delivery that resulted in 100% delivery for FY23. In FY24, 70% of projects are ready to bid early - prior to October 2023.

2. External Engagement – ITD has focused on connecting with communities, building partnerships, conducting outreach, and engaging advisory boards.

3. Ideal Workplace – they seek out ways to foster a rewarding employee experience by listening and showing appreciation such as conducting employee visits. Employees have demonstrated resiliency in relocations, increased workloads and modernizations.

4. Innovation – reflects an opportunity to respond to changing work demands as in

DMV's Skip the Trip that resulted in \$5 million savings per year. For FY23, innovation resulted in a \$12 million savings and 20,000 hours of staff time saved.

5. Safety – at ITD, safety is first and always. They continue to prioritize and explore new pathways for employee-driven safety. He shared an ITD produced video for SHIFT Idaho that promotes safe driving in Idaho.

Chairman Moad thanked Director Stokes for his report.

Agreement Authority Exceed \$1M for I-84, Karcher IC, by Horrocks. State Design Engineer Monica Crider presented the request to exceed professional services agreement authority for I-84 Karcher Interchange, Karcher to Middleton Road project by Horrocks. The project is to improve safety and mobility at I-84 Karcher IC (Exit 36). Improvements will add capacity to meet 2045 traffic forecasts. Horrocks was selected to provide construction engineering and inspection services for the 1-year construction project. Currently, there is \$1,300,000 scheduled in FY24. Agreement authority is up to \$1,600,000.

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Transportation Board to approve
ITB23-75 professional services agreements that exceed \$1 million; and

WHEREAS, District 3 will administer this project; and

WHEREAS, the agreement will not be written until the funding has been scheduled and obligated.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. 23336, I-84, Karcher Interchange, Karcher to Middleton Road, Canyon County, to exceed the \$1 million agreement authorization for consultant services up to \$1,600,000.

Term Agreement Authority to Exceed \$1.5M for US-95, Thorn Creek Road to Moscow, Phase 1 by Jacobs. State Design Engineer Crider presented the request to exceed the \$1,500,000 2-year term agreement authority for the US-95, Thorn Creek Road to Moscow, Phase 1 project by Jacobs. Jacobs was selected to provide wetland delineation and expert testimony services. Estimated remaining services exceed the limit by \$56,041. Future services by Jacobs are anticipated on this project. The term agreement authority is up to \$1,800,000.

Member Osborn made a motion made a motion, seconded by Member Hoff, and passed unopposed to approve the following resolution:

RES.NO. WHEREAS, Board Policy 4001 requires the Transportation Board to approve
ITB23-76 term agreements that exceed \$1,500,000; and

WHEREAS, District 2 will administer this project; and

WHEREAS, funding has been obligated for this agreement.

WHEREAS, it is anticipated that future services beyond this agreement will be required of Jacobs.

NOW THEREFORE BE IT RESOLVED, that the Board approves Jacobs to exceed their term agreement limit on Project No. 9294, US-95, Thorn Creek Road to Moscow, up to \$1,800,000.

Board Unallocated Funding for improvements along SH-54, Farragut State Park. District 1 Engineer Allen outlined ITD's partnership with Idaho Department of Parks and Recreation (IDPR) to improve the SH-54 and Brig Road intersection that will become the new main entrance to Farragut State Park. IDPR is developing a new group campground and new visitor's center. ITD's project share costs are estimated at \$1,800,000. ITD and IDPR, Farragut State Park would enter into an agreement to complete the improvement project. Construction will start in 2024.

Member Thompson expressed support for the project.

Member Thompson made a motion, seconded by Member Kempton, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board is authorized to expend funds
ITB23-77 appropriated for construction, maintenance, and improvement of state
highways; and

WHEREAS, the Board is charged with considering the safety and convenience of the highway users; and

WHEREAS, that ITD will enter into a state/local agreement to share project costs with Idaho Department of Parks and Recreation, Farragut State Park for intersection improvements and roadwork portion of the project.

NOW THEREFORE BE IT RESOLVED, that the Board approves \$1.8 million funding for the ITD portion of the project from the FY24 Board Unallocated Fund, and to add a project to FY24 of the FY23-29 ITIP to fund the project.

BE IT FURTHER RESOLVED, that the Board authorizes staff to enter into an agreement with the Idaho Department of Parks and Recreation, Farragut State Park for the completion of the SH-54 and Brig Road intersection improvements project.

Transportation Expansion & Congestion Mitigation bond drawdown summary. TECM Program Manager Amy Schroeder summarized the two bond drawdowns for the TECM 2022A Series and 2023A Series. In order to maintain a tax exempt status, the IRS requires each bond

sale to meet 5% drawdown within the first six months and 85% drawdown within 36 months. The 2022A Bond Series, closed on April 12, 2022 totaling \$216 million and the 2023A Bond Series closed April 27, 2023 for a total of \$398.6 million. TECM PM Schroeder reviewed the TECM drawdown report by corridor highlighting, the TECM 2022A Series achieved 20% drawdown (\$42.7 million) in the first six month. As of June 30, the TECM 2023A Series drawdown is 8% (\$33.1 million) exceeding the requirements that are attributed to ITD's cash management strategies.

Annual traffic volumes update. Roadway Data Manager Margaret Pridmore provided a 2022 traffic data update. Some highlights included annual vehicle miles traveled was 19.16 billion – down from 2021's 19.30 billion. Some contributing factors were increased gas prices, inflation and the ending pandemic. In 2020, there was -4% in growth overall due to pandemic shutdowns. In 2021, there was more RV travel and rural traffic set records resulting in 11% growth. As people returned to the office, along with inflation, rural traffic dropped, and overall growth was -1%. According to urban county growth from 2013 – 2022, Canyon County ranked highest with 40% traffic and 26% population growth, followed by Bonneville and Kootenai Counties. Data from the automatic traffic recorders show average daily traffic is back on track with slight increases beginning in April 2023.

Department of Motor Vehicles' (DMV) operations update. DMV Administrator Lisa McClellan reported reducing foot traffic to the DMV office is a priority goal. Since the new portal launch in October, they accomplished a 50% reduction in just three months. Customers can opt-in for e-notifications through the new portal system. She reviewed a timeline of various activities achieved. Some highlights included the elimination of online convenience fees, online CDL renewals as of July 2023, and anticipation of online driver's license reinstatement by next month. Other activities included the launch of Idaho's new driver's license, moving network servers from State Street office to Chinden Campus, and implementing the Drive Insured vendor solution. DMV Administrator reported on various stakeholder engagements from partnering with the Idaho Trucking Association on a CDL online renewal video to trucking outreach at East Boise Port of Entry. Dual wheel load scales at the POE have helped to prevent accidents by detecting low tire pressure. Lastly, DMV is committed to increasing employee satisfaction by 70% as part of its strategic plan goals for 2023-2025.

2024 ITD draft agency legislation. Government Affairs Manager Colby Cameron presented ITD's draft 2024 legislation. Some of the factors staff considers as guiding principles when drafting legislation include, will changes reduce barriers on industry or promote economic opportunity, or will they have a benefit or cost savings to Idaho residents. He reported the following annual cost savings to citizens or industry for each draft legislation.

1. Remove requirement to replace license plates every 10 years. Savings of approximately \$1.1 million.
2. Extend CDL credentials to 8 years; Drug and Alcohol Clearinghouse check for CDL licenses; online \$5 renewal fee reduction. By FY27, savings of approximately \$900,000.
3. Authorization for preclearance of commercial vehicles at ports of entry. Savings of approximately \$11.3 million.

In response to Member Kempton's question regarding license plates replacement and who makes the determination on legibility, GAM Cameron referenced current statute gives law enforcement and ITD that ability. Deputy Attorney General Tim Thomas confirmed the subject of standard is addressed in Idaho Code, 49-428(2). Member Kempton commented although it is a good idea for savings, someone has to make the determination and that increases the responsibility of law enforcement, which underscores a gap in the legislation.

Member Bulger asserted if there is no longer a 10-year renewal requirement, many plates will deteriorate creating an opportunity for law enforcement to pull citizens over potentially resulting in other offenses. He offered it may be beyond ITD's purview and more for the legislature's consideration.

DMV Policy Manager Brian Goeke acknowledged Member Kempton's remarks about a gap in the legislation, and affirmed it currently exists. He stated the vendor 3M only warrants the plates for 5 years. He indicated some plates in northern Idaho do not last five years and many citizens seek new plates within that time frame. ITD's focus is on the cost savings reduction.

Vice Chair DeLorenzo made a motion, seconded by Member Osborn.

In response to Member Bulger's question regarding the drug and alcohol clearinghouse determination for CDL licenses, DMV PM Goeke stated it is a federal mandate. Currently, there is no mechanism to recover costs of implementation from the federal government; however, the costs should be minimal.

The following resolution passed unopposed:

RES. NO. WHEREAS, the Idaho Governor's Office has directed that state agencies submit
ITB23-78 proposed 2024 legislation to the Division of Financial Management (DFM) for review and approval; and

WHEREAS, Idaho Transportation Department (ITD) staff presented three (3) draft legislative proposals at the July 2023 Board meeting for consideration during the 2024 legislative session; and

WHEREAS, DFM will review the following legislative ideas, also authorizing the development of draft legislation to be submitted for its review and approval:

1. Remove requirement to replace license plates every 10 years
2. Extend Commercial Drivers License (CDL) credentials to 8 years; Drug and Alcohol Clearinghouse check for CDL licenses; \$5 renewal fee reduction for online renewals
3. Authorization for preclearance of commercial vehicles at ports of entry

NOW THEREFORE, BE IT RESOLVED, that the Idaho Transportation Board approves submittal of proposed draft legislation for corresponding DFM/Governor's Office approved legislative ideas, for further consideration.

Office of Highway Safety's FFY24 Annual Grant Application. Highway Safety Manager Josephine Middleton presented information on the National Highway Traffic Safety Administration (NHTSA) Final Rule change issued in February 2023. She provide a recap of the FFY24-26 Triennial Highway Safety Plan that was presented last month. Some highlights of the FFY24 Annual Grant Application includes there are two new project categories for emergency medical services and teen traffic safety. Amongst the 80 projects/grants, 50% are for law enforcement and 50% for community traffic safety. The Section 405 Incentive Grants are for preventing roadside deaths and distracted driving projects. The FFY24 total project budget is \$9.7 million (NHTSA - \$7.9 million, HSIP - \$1 million, and state - \$750,000).

Vice Chair DeLorenzo made a motion, seconded by Member Bulger, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Idaho experienced 27,661 reportable traffic crashes, 215 traffic
ITB23-79 deaths, and 1,336 people seriously injured in 2022; and

WHEREAS, the economic cost of traffic crashes in Idaho for 2022 was more than \$4.7 billion; and

WHEREAS, the Idaho Transportation Department's vision is to have zero traffic deaths; and

WHEREAS, the National Highway Traffic Safety Administration (NHTSA) may allocate nearly \$8 million in funding behavior safety programs for Idaho to help eliminate traffic deaths and serious injuries; and

WHEREAS, the Office of Highway Safety and the Idaho Traffic Safety Commission has developed the Annual Grant Application for Federal Fiscal Year 2024 to work toward the elimination of Idaho traffic deaths, serious injuries, and economic losses; and

WHEREAS, the Annual Grant Application is required by NHTSA in order to receive funding for behavioral traffic safety projects.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves the Annual Grant Application for Federal Fiscal Year 2024.

Idaho Traffic Safety Commission's annual report. Highway Safety Manager Middleton presented the ITSC annual report giving an overview of its membership and responsibilities per Idaho Code. Two new members joined one from Bannock County Sheriffs Office and Bonners Ferry Police Department. The Commission meets bi-annually to review traffic trends, safety

plans and projects, set target goals, and receive program updates. The next meeting is scheduled for October 12, 2023 in Boise.

ITSC Member Sunshine Beer, who represents motorcycle education and training, reported motorcycle fatalities are up. She advocates for self-assessment to help improve, and development of counter measures, to drive down fatalities.

Mother's Against Drunk Driving court monitoring project. Highway Safety's Grant Officer Lisa Losness stated the OHS provides a grant to Mothers Against Drunk Driving (MADD) to monitor courts in Canyon County on misdemeanor DUI cases until adjudicated. MADD Program Manager Muren Aburusa shared they are part of the NW Region. Idaho is their first court monitoring project. They anticipate expanding to Washington.

MADD Court Monitoring Specialist Sara Upson provided an overview on how the program works. The focus is on offenders at the misdemeanor level to hopefully deter escalation. Boise State University Interns participate in the program. Case information is collected on each person (using Court Monitoring ID Quick Sheet) and tracked via MADD's data base. If a case is dismissed, they follow up to ascertain reasoning behind those decisions. She cited a few examples of the type of follow up work they perform.

Member Kempton expressed concerns about the type of data collected by MADD (using Court Monitoring ID Quick Sheet) should that information be released if someone was exonerated and the need to be cautious.

Member Bulger offered every chart of the iCourt system, along with the result of acquittal or dismissal, is already out for public view.

MADD CMS Upson stated the information collected is for her (MADD's) use only. The volunteers who assist do not have access to that data. Should follow up be needed on a case, she is the only one who makes contact to garner that additional information.

Inflation and rising construction cost trends update. CD/COO McElhinney provided some key points regarding inflation. ITD is seeing a leveling and downward trend on unit prices and bids during the first half of 2023 as fuel prices decreased along with leveling or declining costs for asphalt, rebar and cement. In respect to a 90 day look ahead report, staff is monitoring project estimates and unit prices for 15 projects planned to bid by October totaling approximately \$311 million.

CD/COO McElhinney provided an update on the US-95 Thorn Creek to Moscow project, SH-55 Smiths Ferry progress, and I-86/I-15 system interchange project. Some highlights included four of the six miles of US-95, Thorn Creek to Moscow project have started - totaling a \$23 million investment. Updated wetland permits are expected this month that may add scope and time. The project is planned to open by 2025. Slope repair finishing, erosion control mat and potential snow fencing is work is underway for the SH-55 Smiths Ferry project. The final

snow control system field review for Cut 8 was completed this week. Anticipated completion is by October and estimated at about \$62 million. The I-86/I-15 IC is 33% complete with \$31 million of the \$114 million contract invested. The project is on track for completion in 2025.

Highway Operations Administrator Dave Kuisti presented the regional and national cost indicators data for fuel and construction materials such as asphalt, iron, concrete, and gravel. He also provided historical data from 2016 – 2023 for Idaho's bid unit indicators for asphalt, metal, and concrete. In comparison to four other western states, Idaho's asphalt index remains high tying Utah at over \$600/ton. Other highlights included, for FFY2022, 69 projects (averaging three bidders) were 2% under the engineer's estimate. In FFY2023, 53 projects were awarded with total bids at \$399.3 million and were 12% under the engineer's estimate. There are six projects (\$193 million) planned for advertisement to start construction in 2023. ITD will continue to partner with AGC on contractor outreach, hold pre-bid outreach meetings on large projects, analyze bid numbers, and review estimates and budgets.

Big Creek Four Airstrips. Aeronautics Administrator Tom Mahoney reported the U.S. Forest Service was sued last month by four environmental groups. The lawsuit seeks to preclude the use of four backcountry airstrips along the Big Creek in central Idaho. The airstrips referred to as the Big Creek Four are Simonds, Vines, Mile Hi, and Dewey Moore. In 2017, the Board adopted a resolution in support of keeping the airstrips open.

Aeronautics Advisory Board Chairman Mark Sweeney provided a brief history on the four airstrips and spoke of the challenges in the past with groups who tried to undermine efforts to keep the airstrips open. He stated concerns about impacts to other access this effort can result in, if successful.

Member Hoff stated recreation involves many people and aviation is a way to access these wildness areas. There needs to be careful monitoring as to not lose those privileges and public access. Aviation is also a mode of travel that has less impact than roads.

In response to Member Bulger's question regarding expectations of intervening on the lawsuit, DAG Tim Thomas stated the attorney general's office would represent several agencies to protect the interests of the state of Idaho. In follow up to Member Bulger's inquiry on what other state agencies are involved, DAG Thomas replied Idaho Fish & Game, Department of Lands and potentially the University of Idaho.

Vice Chair DeLorenzo shared the board addressed this topic six years ago adding the Wilderness Act intended for these airstrips to be open for recreational use. There needs to be access to backcountry airstrips for fire mitigation and people who live in remote areas. The state does not receive tax dollars because these areas are for everyone. She strongly favors keeping the airstrips open.

Member Kempton referenced the former board resolution that was passed in 2017 citing a few paragraphs speaking to the continued availability of the Big Creek Four airstrips and intent of the Wilderness Act of 1980. He stated nothing has changed.

AAB Chairman Sweeney commented, in the past, the forest service has attempted to close these airstrips so we need to be mindful of their position. He concluded by stating, on behalf of the AAB, they support joining the law lawsuit to vigorously defend any closures.

Vice Chair DeLorenzo made a motion, seconded by Member Thompson, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Central Idaho Wilderness Act of 1980 (1980 Act), as well as
ITB23-80 commitments, compromises, and values underlying its enactment, recognized
 the importance of maintaining the airstrips existing at the time of enactment to
 provide necessary access for public use and enjoyment, and for administration
 and management of the fish and wildlife, and other resources within the
 wilderness; and

WHEREAS, the 1980 Act specifically recognized the importance of airstrips as a means of providing such access, and directed that the federal government “shall not permanently close or render unserviceable any aircraft landing strip in regular use on national forest lands on the date of enactment of this Act for reasons other than extreme danger to aircraft, and in any case not without the express written concurrence of the agency of the State of Idaho charged with evaluating the safety of backcountry airstrips”; and

WHEREAS, the U.S. Forest Service has been sued in federal court by four environmental groups, with said lawsuit being filed in the U.S. District Court for the District of Idaho on June 20, 2023; and

WHEREAS, said lawsuit seeks to preclude the use of four backcountry airstrips along or near Big Creek in the federally-designated Frank Church--River of No Return Wilderness (the specific airstrips are: Simonds, Vine, Mile Hi, and Dewey Moore—collectively known as the “Big Creek Four”); and

WHEREAS; before and after 1980, the Big Creek Four airstrips have been used by private aviators and state agencies; and

WHEREAS; in 2017, the ITD Board adopted Resolution ITB17-29 to reiterate that the Big Creek Four airstrips should not be closed;

WHEREAS; in accordance with Resolution ITB17-29, personnel from the ITD Division of Aeronautics communicated and coordinated with the U.S. Forest Service and the Idaho Department of Fish & Game regarding maintenance and use of the Big Creek Four airstrips; and

WHEREAS; in 2022 personnel from the ITD Division of Aeronautics and the U.S. Forest Service visited the Big Creek Four airstrips to discuss safety and maintenance; and

WHEREAS; by formally asking to intervene in the existing lawsuit against the U.S. Forest Service, the Idaho Transportation Department will be best positioned to assert the State of Idaho and ITD's interests in the use, safety, and maintenance of the Big Creek Four airstrips; and

WHEREAS, the Aeronautics Advisory Board (AAB), a board tasked with consulting with the Idaho aviation community and advising the Idaho Transportation Department as to matters concerning aeronautics, met on July 10, 2023 and asserted the importance of the Big Creek Four airstrips and their preference that the Idaho Transportation Department seek to intervene in the existing lawsuit.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board continues to withhold concurrence as to the closure of the Big Creek Four airstrips, and expressly finds that such airstrips should remain open to aircraft use; and

BE IT FURTHER RESOLVED, that the Board recommends the Office of Attorney General to pursue formal intervention by the Idaho Transportation Department in the existing lawsuit brought against the U.S. Forest Service in the U.S. Federal District Court for the District of Idaho; and

BE IT FURTHER RESOLVED, that the Board authorizes the Idaho Transportation Department to continue its coordinating efforts with the U.S. Forest Service, the Idaho Department of Fish & Game, other applicable state and federal agencies, and private aviation users so as to ensure the use and maintenance of the Big Creek Four airstrips.

Executive Session on Legal and Personnel Issues. Vice Chair DeLorenzo made a motion to meet in executive session at 12:35 PM to discuss issues as authorized in Idaho Code Section 74-206 (b) and in Idaho Code Section 74-206 (f). Member Osborn seconded the motion and it passed unanimously by roll call vote.

The executive session discussion on legal matters related to highway and department operations and personnel matters.

The Board ended executive session at 1:47 PM.

Administrative Settlement. Right of Way Manager Justin Pond presented an administrative settlement for KN20788, Project No. A020(788) SH-16, I-84 to US-20/26 & SH-44 IC, Ada & Canyon Counties, parcels 60, 68 and 117.

Vice Chair DeLorenzo made a motion, seconded by Member Kempton, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right-of-way
ITB23-81 for the SH-16, I-84 to US 20/26 & SH-44 IC, Ada & Canyon Counties, for Project
No. A020(788); and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner for parcels 60, 68, and 117.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an administrative settlement over \$200,000.00.

WHEREUPON, the Idaho Transportation Board adjourned its regular monthly meeting at 1:53 p.m.

WILLIAM H. MOAD, CHAIRMAN
Idaho Transportation Board

Read and Approved
_____, 2023
Coeur d'Alene, Idaho

BOARD MEETING DATES

2023

**September 20 & 21 – Lewiston
November 15 – Boise**

**October 17 & 18 – Idaho Falls
December 13 - Boise**

2023

JANUARY	FEBRUARY	MARCH	APRIL
S M T W T F S 1 X 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 X 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
MAY	JUNE	JULY	AUGUST
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 X 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 X 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
S M T W T F S 1 2 3 X 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 X 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 X 26 27 28 29 30 31

“X” = holiday

“-----” = conflicts such as AASHTO/WASHTO/TRB conferences (or Board/Director conflicts)

Information: Board meeting dates scheduled.



IDAHO TRANSPORTATION BOARD

RESOLUTION FOR CONSENT ITEMS

Pages 21 - 53

RES. NO. ITB23-82 WHEREAS, consent calendar items are to be routine, non-controversial, self-explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the FY23 DFM Performance Report, FY23 uncollectable accounts write offs, adding the FY23 RAISE Grant projects to the FY23-29 ITIP, adjustments to the Local Highway Safety Improvement Program in the FY23-29 ITIP, FY23 Local Public Agencies End-of-Year Plan and project list, contract award, and contracts to reject.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☒

Information Item ☐

Amount of Presentation Time Needed N/A

Presenter's Name L. Scott Stokes	Presenter's Title Director	Initials LSS	Reviewed By LSS
Preparer's Name Lorraine Dennis	Preparer's Title Executive Assistant to the Board	Initials LD	

Subject

FY23 Performance Report for the Division of Financial Management (DFM)		
Key Number	District	Route Number

Background Information

Idaho Code 67-1903 – 67-1904 requires all state agencies to submit an annual Performance Report to the Division of Financial Management by September 1.

The report includes the following required elements:

- Agency Overview
- Core Functions of the Department
- Revenues and Expenditures
- Cases Managed and Key Services Provided
- Performance Measures

The FY23 financial "Revenue and Expenditures" data from the previous month have been updated to reflect the final year-end data.

Recommendations

Staff requests Board approval.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

Part I – Agency Profile

Agency Overview

Every hour of every day – the work of the Idaho Transportation Department (ITD) touches the lives of Idahoans.

Idaho's state transportation system connects people to jobs, education, healthcare, cultural and sporting events, recreational opportunities, and family gatherings.

Modernized transportation is safer for everyone and drives economic opportunity. ITD is committed to listening to the public and working with statewide partners to deliver on timely and meaningful transportation projects.

ITD has a vision of enhancing quality of life through transportation. We are committed to improving the quality of life for people in the communities we serve by delivering on our mission of Your Safety. Your Mobility. Your Economic Opportunity.

ITD is responsible for operating and maintaining an integrated network of 12,300 lane miles of highways and roads, 1,841 bridges, 2,523 miles of Idaho Byways, and 32 state backcountry airstrips. The state highway system includes 34 rest areas and 12 fixed ports of entry. The Division of Motor Vehicles registers more than two million vehicles and trailers and is responsible for the credentials of more than a million drivers.

The department is funded through several sources, including user fees (fuel tax and vehicle registration), dedicated state sales tax, general fund revenues, and federal funds. The department's headquarters is in Boise. District offices are in Coeur d'Alene, Lewiston, Boise, Shoshone, Pocatello, and Rigby. The department is authorized for 1,648 full-time positions for FY23.

BOARD MEMBERS	EXECUTIVE MANAGEMENT
Bill Moad, Chairman	L. Scott Stokes, Director
Jim Thompson, District 1	Dan McElhinney, Chief Deputy/Chief Operations Officer
Gary Osborn, District 2	Brenda Williams, Chief Innovation Experience Officer
Julie DeLorenzo, Vice Chair, District 3	Mollie McCarty, Chief External Affairs Officer
Jim Kempton, District 4	Dave Tolman, Chief Administrative Officer
John Bulger, District 5	
Robert (Bob) Hoff, District 6	

Core Functions/Idaho Code

- **Highways and Bridges** – plan for, construct, operate and maintain a reliable State transportation system. Also plan, develop and implement a safe, efficient, integrated multimodal transportation system including the administration and oversight of federal programs for public transportation, freight, railways, bicycles and pedestrians while managing the department's air quality, environmental, data collection and performance measurement processes. Title 40, Idaho Code.
- **Administration** – provides department-wide management of financial systems and controls, information technology, business support and procurement. Title 40, Idaho Code.
- **Human Resources** – provides department-wide management and support for human resource and personnel administrative functions; oversight of Civil Rights including Title VI, Equal Employment Opportunity and the Disadvantaged Business Enterprise programs as required by federal regulations.
- **Motor Vehicles** – manages drivers' licenses, weigh-station operations and Ports of Entry, vehicle registrations and titles, over-legal permits, vehicle-dealer licensing and revenues generated. Title 49 and sections of Titles 40, 61, and 63, Idaho Code.

- **Aeronautics** – helps Idaho cities and counties develop aeronautics and local airports into a safe, coordinated aviation system. Manages state-owned airstrips and coordinates searches for missing aircraft. Title 21, Idaho Code.

Revenues and Expenditures

Revenues ^{1,4,5-8}	FY 2020	FY 2021	FY 2022	FY 2023
Aeronautics Fund				
State ⁷	\$3,087,459	\$6,588,053	\$10,038,005	\$39,285,272
Federal	\$540,836	\$616,830	\$212,780	\$206,808
State Highway Account Fund				
State	\$342,120,304	\$372,589,659	\$373,642,502	\$383,253,599
Federal	\$396,513,651	\$398,455,281	\$369,789,459	\$386,473,094
Local	\$22,275,600	\$8,531,271	\$8,829,584	\$7,467,054
Strategic Initiatives Program ^{4,7}				
State	\$654,886	\$75,064,550	\$228,527,875	\$338,354,238
Trans. Expansion & Congestion Mitigation ^{5,8} State	\$22,411,732	\$24,368,633	\$180,569,645	\$90,225,025
CARES Act Covid-10 Fund ⁶	\$65,486	\$5,877,687	\$4,304,351	\$4,187,831
Total	\$787,669,954	\$892,091,964	\$1,175,914,201	\$1,249,452,921
Expenditures ¹⁻⁶	FY 2020	FY 2021	FY 2022	FY 2023
Personnel Costs	\$123,658,416	\$125,836,563	\$134,288,402	\$141,132,213
Operating Expenditures	\$92,690,148	\$98,214,764	\$97,279,147	\$106,004,538
Capital Outlay ³	\$582,847,403	\$543,275,278	\$515,224,454	\$710,791,426
Trustee/Benefit Payments	\$17,855,871	\$26,483,507	\$24,151,973	\$95,659,199
Total	\$815,051,836	\$793,810,112	\$770,943,976	\$1,053,587,376

¹Revenues and Expenditures do not include GARVEE & TECM bond proceeds or project costs.

²Expenditures include cash expenditures and encumbrances.

³Capital Outlay includes GARVEE & TECM debt-service payments.

⁴Strategic Initiatives Program Fund as established in Idaho Code 40-719.

⁵TECM as established in Idaho Code 40-720.

⁶CARES Act COVID-19 Fund established to track Federal expenditures and reimbursements.

⁷\$6.4 million was transferred into the State Aeronautics (AERO) Fund and \$228 million was transferred into the Strategic Initiatives Program (SIP) Fund for FY22 from the Governor's "Leading Idaho." \$35 million was transferred into the State AERO Fund and \$330 million was transferred into the SIP Fund for FY23 from the Governor's "Idaho First."

⁸\$100 million was transferred into the TECM Fund for FY22 to finance a portion of the up to \$325 million 2022A bond series for road projects.

Caseload and/or Key Services Provided

	FY 2020	FY 2021	FY 2022	FY 2023
Idaho Population	1.79 million	1.82 million	1.84 million	1.86 million
Licensed Drivers	1.27 million	1.29 million	1.38 million	1.40 million
Vehicle Registrations	1.86 million	1.82 million	1.83 million	2.26 million ¹
Annual Miles Driven ² - on State Highway System	10.12 billion	9.72 billion	10.92 billion	10.80 billion

¹Beginning in FY23, ITD started providing actual number of vehicle registrations, which can represent multiple vehicles, instead of transaction counts.

²Data is published annually after the end of the calendar year and reported as fiscal year metric.

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders. Additionally, ITD tracks complaints against the department for each license type described below. We track dates, license type, nature of the complaint (cost, requirements, timeliness, etc.), customer contact info, and applicable additional details. We rarely receive complaints regarding the restrictiveness of licensing. In accordance with the principles of the Licensing Freedom Act, we strive to assist and support Idaho business owners to promote economic opportunity.

Notes: Classes of Licenses are described in Idaho Code 49-1606. The following classes in this chart do not contain separate counts because they are classified under a broader license class.

1. Distributor Branch and Factory Branch are accounted for under Distributor.
2. Distributor Branch Representative and Factory Branch Representative are accounted for under Distributor Representative.

	FY 2020	FY 2021	FY 2022	FY 2023
VEHICLE – DEALER				
Total Number of Licenses	1,251	1,201	1132	1109
Number of New Applicants Denied Licensure	0	2	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	141	213	135	129
Number of Final Disciplinary Actions Against Licensees	5	12	245 ¹	527 ¹
VEHICLE – DISTRIBUTOR				
Total Number of Licenses	178	157	150	141
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – DISTRIBUTOR REPRESENTATIVE				
Total Number of Licenses	496	500	576	588
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – MANUFACTURER				
Total Number of Licenses	52	75	90	93
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – MANUFACTURER REPRESENTATIVE				
Total Number of Licenses	163	190	142	182
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – SALESMAN				
Total Number of Licenses	6,551	6,273	4794 ²	4,802
Number of New Applicants Denied Licensure	0	0	1	0
VEHICLE – WHOLESALE DEALER				
Total Number of Licenses	28	33	32	47
Number of New Applicants Denied Licensure	0	0	0	0

¹New tool, Notice of Deficiency Suspension Notice (NODS), created increase. In FY22, 245 customer issues were resolved and only 10 NODS resulted in suspensions. In FY23, 475 customer issues resolved and only 6 NODS resulted in suspension.

²The drop results from a system change on how records are maintained, which removes inactive and multiple licenses.

Part II – Performance Measures

Committed to Provide the Safest Transportation System and Work Environment							
Performance Measure		CY15-19	CY16-20	CY17-21	CY 18-22	CY 19-23	
1. Five-Year Annual Fatality Rate Per 100 Million Miles Traveled	actual	1.35	1.33	1.33	1.36*	---	
	target	1.40	1.41	1.35	1.36	1.35	
• Estimate only – final not available until Feb/March 2024							
2. Five-Year Aircraft Fatality Rate ¹ Per 100,000 Flight Hours	actual			2.38	---	---	
	target				2.30	2.20	
Committed to Provide a Mobility-Focused Transportation System that Drives Economic Opportunity							
Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	
3. % Pavement in Good or Fair Condition ²	actual	92%	90%	89%	88%	--%	
	target	80%	80%	80%	80%	80%	
4. % Bridges in Good or Fair Condition	actual	75%	77%	79%	80%	--%	
	target	80%	80%	80%	80%	80%	
5. % of Time Mobility Unimpeded during Winter Storms (winter season; Dec. - March)	actual	85%	80%	82%	80%	--%	
	target	73%	73%	73%	73%	73%	
Committed to Continually Improve the Employee Experience							
Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	
6. Hold employee voluntary turnover rate	actual			--	11.3%	--%	
	target			--	5%	10%	
Committed to Continually Innovate Business Practices							
Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	
7. Save taxpayer's money through employee-driven innovation	actual				\$6,662,819	--\$	
	target				\$1,400,000	\$2,400,000	
8. DMV online transactions – Skip the Trip	actual				1,535,200	---	
	target				1,560,000	1,769,000	

Inspections for performance measures #3 & #4 are done during summer months of the calendar year and reported as fiscal year metrics.

¹ New performance measure added for the Division of Aeronautics. Data based on the National Transportation Safety Board's (NTSB) and FAA's investigations reporting timelines that is a two-year processing cycle.

²Pavement condition methodology was updated based on FHWA asset management guidelines beginning in FY2021.

For More Information, Contact

Lorraine Dennis
Idaho Transportation Department
11331 W. Chinden Blvd., Building 8
Boise, ID 83714
Phone: (208) 334-8808
E-mail: Lorraine.Dennis@itd.idaho.gov



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Justin Collins	Presenter's Title Controller	Initials JC	Reviewed By LSS
Preparer's Name Nancy Luthy	Preparer's Title Revenue Operations Manager	Initials NL	

Subject

FY2023 Account Write Off		
Key Number	District	Route Number

Background Information

Each year the Board is presented information on the outstanding accounts receivable determined to be uncollectible. Department policy requires that all uncollectible accounts exceeding \$1,000 be reviewed and approved for write off by the Board. The Director or his designee reviews and approves for write off all accounts less than \$1,000.

Collection procedures for outstanding receivables include direct contact and demand letters on a standard schedule. Claims to the courts are made where applicable. Private collection agencies and their techniques are utilized to solicit payment in full from delinquent accounts. If the department receives payment for any of these accounts in the future, the customer will be given proper credit.

This year 45 accounts have been determined to be uncollectible.

	FY23 QTY	FY23	FY22 QTY	FY22
Accounts > \$1,000	21	\$70,157.80	6	\$10,409.79
Accounts < \$1,000	24	\$8,730.83	10	\$3,136.97

Account balances to be written off that are over the \$1,000 threshold are damage claims, commercial audit, and insufficient fund checks totaling \$70,157.80.

Account balances to be written off for FY23 that are less than \$1,000 are mostly due to the expiration of the statute of limitations.

The outstanding receivables are more than four years delinquent. Customers are not allowed to do business with the Department, where applicable until their deficiencies are paid or statute of limitations is reached. The Controller has reviewed the write off list of 21 uncollectible accounts receivable over \$1,000 totaling \$70,157.80.

Recommendations

Staff recommends approval of the write off list of 21 accounts in excess of \$1,000 for a total write off of \$70,157.80.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

ACCOUNTS TO BE WRITTEN OFF

Fiscal Year 2023

under (\$1,000)

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	MVR	Permits	Plans & Specs	Final Comment
4101280	EVANS, ERIC	\$849.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$849.78	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$131.50 Last payment rec'd 8/16/17
3980731	KINGS TRANSPORT LLC	\$802.96	\$0.00	\$408.29	\$354.67	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	Past statute of limitations.
5101403	HALL, DALTON	\$758.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$758.91	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$245.03 to collection agency
2100529	KINZER, MICHAEL M	\$650.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$650.68	\$0.00	\$0.00	\$0.00	Past statute of limitations.
G120	COLLINS, ALLEN G	\$620.00	\$0.00	\$0.00	\$620.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Past statute of limitations.
3100684	CARRILLO, JUVENTINO	\$602.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$602.00	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$6,892.63 Last payment rec'd 10/21/14
9329452	BELTRAN RODRIGUEZ, RIGOBERTO	\$600.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.42	\$0.00	\$0.00	\$0.00	Past statute of limitations.

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	MVR	Permits	Plans & Specs	Final Comment
2885883	UNITED PARCEL CARRIER INC	\$518.28	\$0.00	\$478.28	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	Past statute of limitations.
5101893	BOSTICK, MEGHAN	\$423.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$423.27	\$0.00	\$0.00	\$0.00	Past statute of limitations.
G120	PACK, MELISSA K	\$344.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$344.50	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$155.50. last payment 6/13/14
3100643	COLE, JEREMY A	\$342.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$342.94	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$175. Last payment rec'd 9/27/10
6030750	COWBOY HAULIN LLC	\$313.82	\$0.00	\$0.00	\$0.00	\$273.82	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	Past statute of limitations.
4101162	TRUSSEL, TONIQUE	\$260.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.86	\$0.00	\$0.00	\$0.00	Past statute of limitations.
6101182	NOBLE, MATT T	\$230.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$230.49	\$0.00	\$0.00	\$0.00	Past statute of limitations.
G120	BITTICK, JUSTIN	\$221.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$221.25	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$3,278.75. Last payt 6/7/19

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	MVR	Permits	Plans & Specs	Final Comment
3100821	SILVAZ, EDDIE B	\$213.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$213.27	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$308.38. Last payment rec'd 10/1/12
5101493	NORTHROP, JEFFREY	\$205.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205.03	\$0.00	\$0.00	\$0.00	Past statute of limitations.
G120	JENKINS, BRYAN	\$153.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$153.52	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$48. Last payt 4/23/10
3100827	CJ & J TRANSPORT	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$1,198.95. Last payment rec'd 10/27/14
G120	WHITE, JOSHUA	\$136.74	\$0.00	\$0.00	\$136.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Past statute of limitations.
4100849	JONES, TYREL G	\$128.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$128.31	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$569.43. Last payment rec'd 8/11/16
G120	MONTOSA, REBECCA M	\$111.99	\$0.00	\$0.00	\$111.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Past statute of limitations.
G120	RODRIGUEZ, IRASELMA	\$46.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	Past statute of limitations. Paid \$162.36. Lastpayt 12/28/16

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	MVR	Permits	Plans & Specs	Final Comment
4101201	VALDEZ, MANUEL N	\$45.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.81	\$0.00	\$0.00	\$0.00	Past statute of limitations.

Total of Accounts24\$8,730.83\$0.00\$886.57\$1,223.40\$273.82\$120.00\$6,227.04\$0.00\$0.00\$0.00

Approved by:

Controller

Chief Administrative Officer

Date

Date

ACCOUNTS TO BE WRITTEN OFF

Fiscal Year 2023

Over (\$1,000)

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	Titles	Final Comments
9329858	BENSAL-THURMAN, DAVID L	\$9,905.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,905.20	\$0.00	Past statute of limitations. Promissory note with Legal for \$25 monthly payments
9329608	MARTIN, CHRISTOPHER S	\$8,145.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,145.09	\$0.00	Past statute of limitations.
9329875	ULSTAD, ARNOLD D	\$7,426.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,426.34	\$0.00	Past statute of limitations.
4389840	HANSEN TRANSPORT INC	\$3,965.65	\$0.00	\$0.00	\$0.00	\$3,925.65	\$40.00	\$0.00	\$0.00	Past statute of limitations.
3100979	ZACARIAS, MIGUEL	\$3,940.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,940.83	\$0.00	Past statute of limitations.
4101401	FENNELL, JAMES	\$3,778.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,778.00	\$0.00	Past statute of limitations. Paid \$375. Last payment rec'd 9/6/17
9330647	DICKERSON, RAYMOND	\$3,444.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,444.70	\$0.00	Past statute of limitations. Paid \$98. Last payt 9/3/21
3100689	TEAL, DANIEL C	\$3,330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,330.00	\$0.00	Past statute of limitations. Paid \$4,859. Last payt rec'd 9/23/14

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	Titles	Final Comments
9329360	DANIELS, SIDNEY R	\$3,005.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,005.85	\$0.00	Past statute of limitations.
3101195	HINSZ, REINHOLD R	\$2,778.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,778.84	\$0.00	Past statute of limitations. Paid \$931. Last payment rec'd 10/2/18
3100638	DOMITILLI, JERRE D	\$2,685.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,685.76	\$0.00	Past statute of limitations. No payments rec'd from county
G120	DELGADO, JESSE	\$2,597.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,597.70	\$0.00	Past statute of limitations. Paid \$154.50 9/1/21
1100973	DAVIS, DALE	\$2,264.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,264.10	\$0.00	Past statute of limitations.paid \$1,968.50. Last payment rec'd 10/29/20
5101447	MARTIN, JEREMY	\$2,101.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,101.38	\$0.00	Past statute of limitations.
G120	DELANO, THURSTON G	\$1,996.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,996.94	Past statute of limitations. Paid \$103.41. Last payt 9/21/20
4101159	ORELLANA, RENE A	\$1,860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,860.00	\$0.00	Past statute of limitations.
1100822	HINSON, BRET	\$1,622.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,622.47	\$0.00	Past statute of limitations. Paid \$2,464.25. Last payment rec'd 9/4/14

Account	Name	Amount	Mileage Tax	Registration	Returned Check	Audit	Reinstatement	Damage Claim	Titles	Final Comments
9329367	CERINO, GAVEN N	\$1,562.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,562.49	\$0.00	Past statute of limitations.
G120	DYER, RICHARD	\$1,476.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,476.70	\$0.00	Past statute of limitations. Paid \$640.50. Last payt 10/11/17
9329736	LAMBETH, JERAMIE M	\$1,247.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,247.74	\$0.00	Past statute of limitations.
4101168	RYAN, ISMAEL	\$1,022.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,022.02	\$0.00	Past statute of limitations.
Total of Accounts: 21		\$70,157.80	\$0.00	\$0.00	\$0.00	\$3,925.65	\$40.00	\$64,195.21	\$1,996.94	

Approved by: _____

Idaho Transportation Board Chairman

Date



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager	Initials CW	Reviewed By
Preparer's Name Noah Ipaye	Preparer's Title Research Analyst, Sr	Initials NI	

Subject

Add FY23 RAISE Grant Award Projects to the Approved FY23-FY29 and the Draft FY24-FY30 ITIP.

Key Number 24360, 24361	District 3, 5	Route Number SH-55, US-30
----------------------------	------------------	------------------------------

Background Information

On June 28, 2023, the U.S. DOT made the next announcement for Reconnecting, Accessibility, and Improving Safety and Equity (RAISE) Grant award recipients. Idaho received grants for the following projects:

McCall SH-55 and Deinhard-Boydston Corridor Design (KN 24360)

This project will complete planning and design of roadway, drainage, utility and multi-modal improvements along the existing Idaho State Highway 55 route and Deinhard Lane/Boydston Street corridors to reroute traffic around downtown McCall.

Project cost: \$3,596,890 (Includes 20% match split between State and Local)

North Portneuf Crossing (KN 24361)

This project will signalize and make traffic safety improvements at the intersection of North Kraft Road and North Main Extension. This project will also remove a hazardous intersection, include new and updated bicycle and pedestrian facilities, relocate and upgrade a public transit facility, and complete stormwater infrastructure near the intersection.

Project cost: \$7,750,000 (100% RAISE Grant funding)

Staff requests approval to add these projects as detailed above to the approved FY23-FY29 ITIP and the Draft FY24-FY30 ITIP.

Recommendations

Approve the additions of the North Portneuf Crossing & McCall SH-55 and Deinhard-Boydston corridor design Reconnecting, Accessibility, and Improving Safety and Equity (RAISE) Grant projects to the approved FY23-FY29 ITIP and the DRAFT FY24-FY30 ITIP.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager	Initials CW	Reviewed By LSS
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC, Administrator	Initials LK	

Subject

Adjustments to the Local Safety Program in the FY 2023 – 2029 approved ITIP		
Key Numbers Various	District 1 & 4	Route Numbers LOCAL

Background Information

LHTAC administers a portion of the federal funding for safety improvements on local roads. This consent item adjusts projects in the Local Highway Safety Improvement Program (LHSIP) at the request of the Local Highway Technical Assistance Council (LHTAC) and the City of Ponderay, per policy 5011 Idaho Transportation Investment Program (ITIP).

The construction delay of KN22398 to FY2024 is necessary to accommodate delays in environmental clearances. This delay will be balanced in FY2023 by adding construction funds to KN 22397 and KN 22408. In FY2024 the funding will be offset from contingency funds. The program changes are as follows:

Action	KN	District	Current Program Year	Route, Project Name	Phase	\$ in Thousands	
						FY23	FY24
Delay Construction to FY24	22398	1	2023	Pedestrian Crossings	CC/CN	\$(428)	\$ 428
Add to Construction FY23	22397	1	2022	Guardrail Improvements	CN	\$ 112	
Add to Construction FY23	22408	4	2023	3000 E & Foothill Road Curve	CN	\$ 316	
(CC) Construction Services by Consultant; (CN) Construction					Totals	\$ -	\$ 428

A letter of request from the City of Ponderay is attached. Staff requests the project adjustments outlined above be made in the Local Safety Program in the FY 2023 – 2029 approved ITIP.

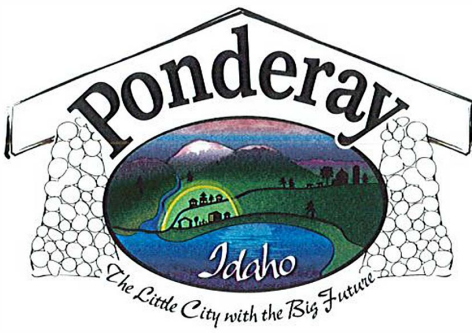
Recommendations

Approve the following project adjustments in the Local Safety Program in the FY 2023 – 2029 approved ITIP:

- KN22398 – delay construction (all phases) of \$428,000 from FY2023 to FY2024; and
- KN22397 – increase construction \$112,000 in FY2023; and
- KN22408 – increase construction \$316,000 in FY2023.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



City of Ponderay

208-265-5468 • Fax: 208-265-4357

288 Fourth Street • P.O. Box 500

Ponderay, ID 83852

www.ponderay.org

August 4th, 2023

Subject: KN22398 McGhee Rd Ped Improvements, City of Ponderay, Local Highway Safety Improvement Program (LHSIP)

To: Local Highway Technical Assistance Council (LHTAC)

The City of Ponderay (City) has been made aware of potential delivery delays in the Project Development of KN22398, McGhee Rd Ped Improvements project. The City has been notified of this delay and requests that funding for the construction phase be rescheduled from fiscal year 2023 to fiscal year 2024.

Thank you,

Erik Brubaker
Community Development Director
City of Ponderay
208-265-5468
ebrubaker@gmail.com



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials	Reviewed By
Colleen Wonacott	Program Control Manager	CW	
Preparer's Name	Preparer's Title	Initials	
Colleen Wonacott	Program Control Manager	CW	

Subject

FY2023 Local Public Agencies End-of-Year Plan and Prioritized Project List for Redistributed Obligation Authority

Background Information

This consent item requests approval to modify FY2023 of the Federal-Aid Local Highway Program based upon project readiness and available funding to ensure that no funds are lost to Idaho, per Board policy 4011, *Idaho Transportation Investment Program*.

Currently Idaho has received 89% of annual Obligation Authority (OA). Of that amount, local public agencies/programs have remaining Federal funding available (with match) in the amounts listed below:

Program	Allotted Program Funding through 9/30/23	Available Program balances as of 7/31/23
Railroad Crossings	\$2,184	\$2,112
Transportation Alternatives (Urban/Rural)	\$9,059	\$2,929
Recreational Trails	\$1,398	\$1,776
STBG - Local Urban+	\$12,486	(\$226)
STBG - Transportation Mgt. Area	\$11,248	(\$426)
Transportation Alternatives (TMA)	\$1,100	\$213
STBG – Local Rural	\$15,825	\$7,637
Local Bridge	\$11,800	\$5,980
Off System Bridge	\$6,750	\$6,234
Local Safety	\$9,164	\$99

Within these programs are bid savings, prior year released funds, and unused scheduled Preliminary Engineering/PE by Consultant/Right-of-Way funds available to cover cost increases or to advance projects. When and if FY 2023 Redistribution is made available, ITD staff will obligate the additional local share of the OA based on the attached prioritized project list received from the Local Public Agencies. The priorities are contingent on delivery and cost estimating.

Recommendations

Approve the Local Public Agencies End-of-Year Plan and Prioritized Project List of cost increases and advances for use of potential FY2023 Redistribution.

FY2023 Local Public Agencies End-of-Year Plan
Projects scheduled to use up to 100% Obligation Authority

District	KN	Project Name	Phases	\$ 000s
OFF-SYSTEM BRIDGE, LOCAL BRIDGE & RURAL				
1	20207	RAPID LIGHTNING CR BR #5	PC/CE/CN	\$ 5,174
4	22432	KILPATRICK BRIDGE	PC	\$ 40
6	19566	FUN FARM BRIDGE REPLACEMENT	PC	\$ 115
1	18716	SPOKANE ST RIVER BRIDGE	CE/CN	\$ 4,328
3	13964	PECKHAM RD REHAB	CN	\$ 548
6	14058	A2 HIGHWAY	CE/CN	\$ 6,561
4	20633	BURLEY AVE; US-30 TO FRUITLAND AVE	PE	\$ 1
5	19622	BANNOCK ST	PE	\$ 5
4	19028	GOLDEN VALLEY RD; 1500 W to 900 W	CN	\$ 300
				\$ 17,072
LOCAL SAFETY				
4	22408	3000 E & FOOTHILL RD CURVE	CE/CN	\$ 2
2	22877	SIGNING & GUARDRAIL	CE/CN	\$ 572
6	22886	RAISED CURB MEDIANS	PC	\$ 1
1	23283	LANE DEPARTURE CORRECTIVE MEASURE	CE/CN	\$ 103
1	23288	HILL ST CROSSWALK AND STOP SIGN	CE/CN	\$ 25
4	23296	CURVE WARNING SIGNS	CE/CN	\$ 48
4	23884	SIGNING SAFETY IMPROVEMENTS	CE/CN	\$ 68
4	23885	DURABLE PAVEMENT MARKINGS	CE/CN	\$ 58
1	21994	GUARDRAIL UPGRADE, NR BONNERS FERRY	CE	\$ 1
1	23880	SPIRIT LAKE CUTOFF CURVES	PC	\$ 23
2	22404	LAKE ROAD SAFETY IMPROVEMENTS	PC	\$ 2
1	22401	BENEWAH CR RD SAFETY IMPROVEMENTS	CE	\$ 2
1	22876	CLEAR ZONE SAFETY IMPROVEMENTS	PE	\$ 1
4	23886	3200 N SAFETY IMPORVEMENTS	PC	\$ 67
				\$ 973
LOCAL URBAN				
9	22024	FY23 URBAN TRANSPORTATION PLANS	PC	\$ 180

FY2023 Local Public Agencies End-of-Year Plan

Prioritized projects if we receive greater than 100% Obligation Authority

Dist.	KN	Prog Yr	Project Name	Phases	\$ 000s	
OFF-SYSTEM BRIDGE, LOCAL BRIDGE & RURAL						
2	24347	PD	OFFSYS, MAIN ST S CROSSING OVER JIM FORDS CR	PE/PC	\$ 1,656	Adv.
4	24348	2028	OFFSYS, GERGEN BRIDGE REPLACEMENT	PE/PC	\$ 1,325	Adv.
6	24349	2027	OFFSYS, SQUAW CREEK BRIDGE REPLACEMENT	PE/PC	\$ 685	Adv.
2	22638	2020	CHERRYLANE BRIDGE, NEZ PERCE CO	CN	\$ 2,700	Inc.
6	19566	2024	FUN FARM BRIDGE REPLACEMENT	CE/CN	\$ 5,991	Adv.
1	20383	2023	6th STREET; S FORK CDA RIVER BRIDGE	CE	\$ 200	Inc.
1	19718	PD	PINE CREEK RD BRIDGE OVER PINE CREEK	PC	\$ 400	Adv.
5	24339	2026	STC-1888, FERRY BUTTE BRIDGE REHAB	PC	\$ 500	Adv.
3	24340	2026	STC-8001, MAIN ST BRIDGE REHAB, EMMETT	PC	\$ 700	Adv.
6	24341	2026	STC-6774, SOUTH TETON RIVER BRIDGE	PC	\$ 900	Adv.
6	21984	2024	MOODY RD BRIDGE	CE/CN	\$ 5,559	Adv.
6	21983	PD	N 500 W RECONSTRUCTION	CE/CN	\$ 4,994	Adv.
6	19305	2024	ANNIS HWY: RIGBY TO MENAN-LORENZO HWY	CE/CN	\$ 3,489	Adv.
5	11244	2023	E ONEIDA ST, PRESTON	CN	\$ 1,000	Inc.
3	20242	PD	E LAKE FK RD; E LAKE FK CREEK BRIDGE TO SH 55	PC	\$ 100	Adv.
4	20633	2026	BURLEY AVE; US-30 TO FRUITLAND AVE	CE/CN	\$ 4,562	Adv.
3	20146	PD	MISSION STREET; SCL TO DEINHARD LANE, MCCALL	CE/CN	\$ 2,934	Adv.
4	20699	2024	CRESTVIEW RD REHAB, PHASE 2	CE/CN	\$ 3,562	Adv.
5	19622	2025	BANNOCK ST, MALAD CITY	CE/CN	\$ 5,483	Adv.
3	22889	2024	PINE-FEATHERVILLE RD REHAB	CE/CN	\$ 1,784	Adv.
1	19288	2024	BECK RD; SELTICE WAY TO PRARIE AVE	CE/CN	\$ 2,908	Adv.
					\$ 51,432	
LOCAL SAFETY						
4	22408	2023	3000 E & FOOTHILL RD CURVE	CN	\$ 316	Adv.
1	22397	2022	GUARDRAIL IMPROVEMENTS	CN	\$ 250	Inc.
5	22883	2024	PEDESTRIAN CROSSINGS	PC	\$ 25	Inc.
2	24342	2026	OFFSYS, OLD SPIRAL HWY GUARDRAIL	PE/PE	\$ 342	Adv.
4	24343	2026	STC-2710, RIVER RD GUARDRAIL	PE/PC	\$ 225	Adv.
4	24344	2026	100 EAST BRIDGE WIDENING AT 137 NORTH	PE/PC	\$ 342	Adv.
5	24345	2026	CENTERLINE RUMBLE STRIP SAFETY IMPROVEMENT	PE/PC	\$ 225	Adv.
6	24346	2026	INT 7TH SOUTH & CENTER ST HAWK SIGNAL	PE/PC	\$ 262	Adv.
1	22398	2023	MCGHEE RD PEDESTRIAN IMPROVEMENTS	CE/CN	\$ 428	Adv.
					\$ 2,415	

FY2023 Local Public Agencies End-of-Year Plan

Prioritized projects if we receive greater than 100% Obligation Authority

Dist.	KN	Prog Yr	Project Name	Phases	\$ 000s	
STP AND TAP TMA						
3	20259	2024	ROADWAY & ADA IMPROVEMENTS PART 1, BOISE AREA	PC	\$ 50	Inc.
3	23095	2025	FIVE MILE OVERPASS	PC	\$ 224	Inc.
3	23314	2024	COMMUTERRIDE, SAFETY AND SECURITY CAMERAS	CN	\$ 48	Adv.
3	13046	2500	PLANNING STUDY, HIGH CAPACITY TRANSIT CORRIDOR	PC	\$ 1,000	Adv.
3	20271	2026	PLANNING, COIMMUNITIES IN MOTION	PC	\$ 453	Adv.
3	23311	2025	STUDY, CHINDEN DRAINAGE AND DESIGN	PC	\$ 200	Adv.
3	21889	2024	PLANNING, COMPASS FY24	PC	\$ 220	Adv.
3	22436	2024	COMMUTERRIDE, ACHD	PC	\$ 184	Adv.
3	23324	2024	GARDEN ST MULTI-USE PTHWY, CASSIA PARK TO ALBION	PC	\$ 404	Adv.
3	21910	2024	SR2S, VRT ADA COUNTY	PC	\$ 206	Adv.
					\$ 2,989	
LOCAL URBAN						
1	12310	2023	RAMSEY RD; WYOMING AVE TO LANCASTER RD	PE/PC/RW	\$ 67	Inc.
1	19955	2023	CHASE RD BNSF RRR, POST FALLS	PL/PE	\$ 310	Inc.
2	20024	PD	BRYDEN AVE RECONSTRUCTION STG 1, LEWISTON	PL/PC	\$ 90	Inc.
6	23330	PD	E PARKWAY; BARNEY DAIRY RD TO 7TH N, REXBURG	PC	\$ 310	Inc.
1	23028	2025	PRAIRIE AVE WIDENING PROJECT NHS ROUTE	RW	\$ 400	Inc.
6	23303	2022	17TH ST; HITT RD TO AVOCET, AMMON	PC	\$ 65	Inc.
6	23304	PD	INT 17TH & CURLEW, AMMON	PC	\$ 11	Inc.
6	22008	2024	SCIENCE CENTER; N BLVD TO HOLMES	PL	\$ 15	Inc.
3	22018	2025	MONTANA AVE; PED IMPRV & WIDENING	RW	\$ 100	Inc.
5	12098	2023	CENTER STREET RR BR, POCATELLO	CN	\$ 2,000	Adv.
3	22016	2022	MIDWAY RD, SH-55 (KARCHER RD) TO I-84B	CN	\$ 4,271	Adv.
3	22017	2022	CHERRY LANE, FRANKLIN BLVD TO 11TH AVE N, NAMPA	CN	\$ 2,470	Adv.
5	19247	2022	S FISHER STREET, BLACKFOOT	CN	\$ 400	Inc.
					\$ 10,509	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Blake Rindlisbacher, P.E.	Presenter's Title Transportation Engineering Division Administrator	Initials BR	Reviewed By LSS
Preparer's Name Monica Crider, P.E.	Preparer's Title State Design Engineer	Initials MC	

Subject

Board Approval of Contract for Award		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the projects bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

Year to Date Bid Summary 10/01/22 to 07/31/23					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
75	16	11	3	4	2

ACTION

In accordance with board policy 4001, the construction contract on the attached report exceeded the engineer's estimate by more than ten percent (10%) but are recommended for award with board approval.

The following table summarizes the contract requiring Board approval to award since the last Board Agenda Report.

Contract requiring Board Approval to Award -Justification received 07/01/23 to 07/31/23	
ITD	Local
1	0

Recommendations

In accordance with board policy 4001, the construction contracts on the attached report are recommended for award with board approval.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____

DATE OF BID OPENING – JULY 18, 2023

IDAHO STATE FINANCED PROJECT
FY24 D6 Striping
Bonneville, Madison, Teton & Jefferson County
Key No. 23815

DESCRIPTION: The work on this project consists of reapplying water borne pavement markings to various highway routes

BIDDERS:	Idaho Traffic Safety INC Idaho Falls ID	\$469,649.48
	All Rail Construction LLC Caldwell ID	\$748,611.72

2 BIDS ACCEPTED

Engineer's Estimate - \$367,074.48

NET +/- OF EE (-\$102,575)

LOW BID -128 %

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.



07/19/2023

Karen Hanna
Contracts Manager

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD APPROVAL

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
6	23815 SIA	Varies	7/18/2023	2	\$367,074.48	\$469,649.48	\$102,575.00
FY24 D6 Striping							128%
Contractor: Idaho Traffic Safety Inc						State	

Department Memorandum

Idaho Transportation Department

**DATE:** 07.21.23**Program Number(s)**
TO: Monica Crider, PE *MC*
 State Design Engineer
Key Number(s) 23815
FROM: Jason Minzner *JM*
 District 6 Engineer

Program ID, County, Etc. Varies - FY24 D6
 Striping
RE: Justification for Award of Bid

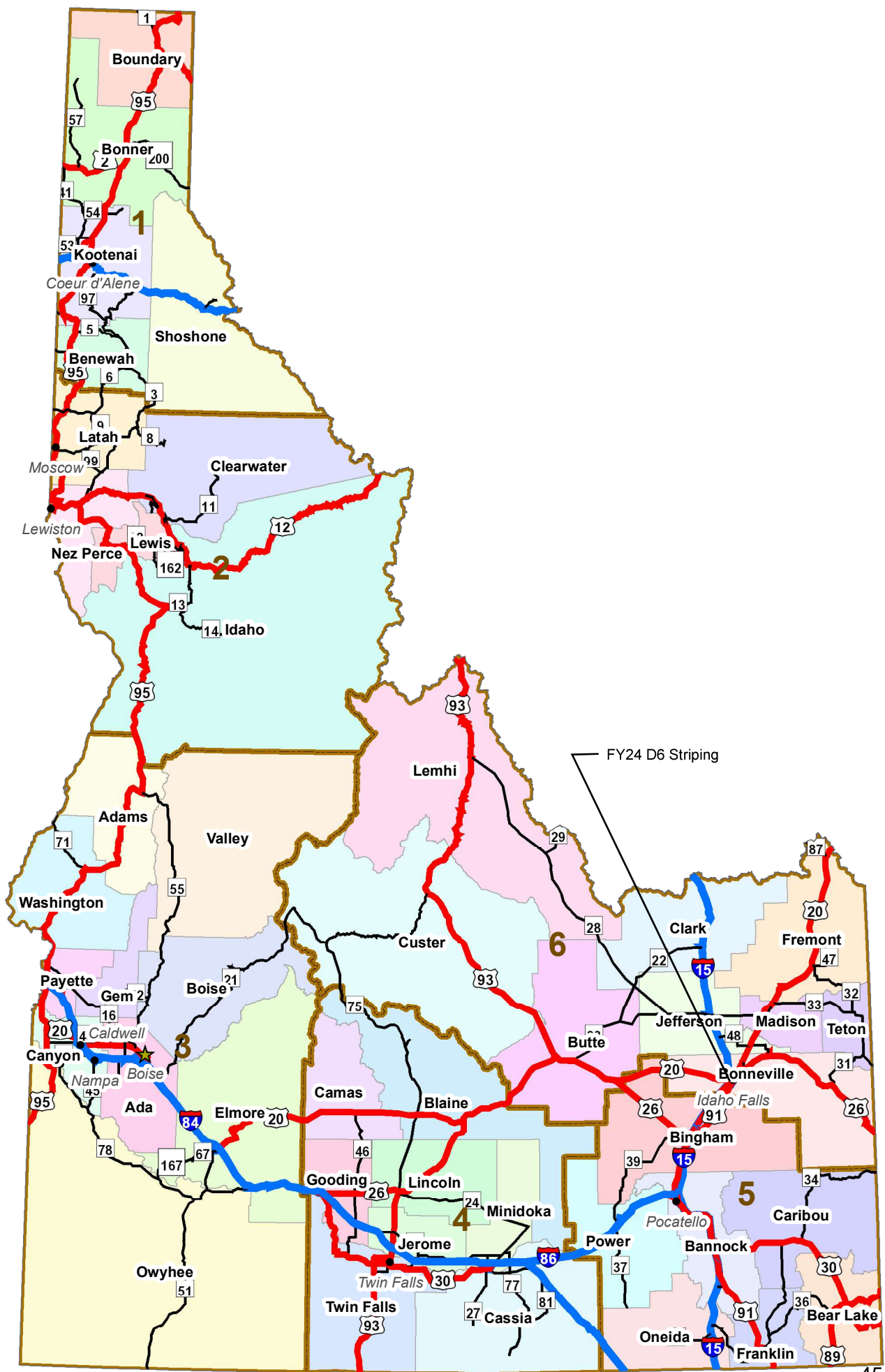
On July 18, 2023 2 bids were opened for the above referenced project. The low bid of \$469,649.48 and exceeded the Engineer's estimate by 28%.

The following items account for most of the difference (EE - Low Bid) between the low bid and the Engineer's Estimate:

Item	Description	Quantity	Estimated Unit Price	Bid Unit Price	\$ Difference
Item 1	Temporary Traffic Control	1 LS	\$16,000.00	\$71,225.00	\$55,225.00
Item 2	Mobilization	1 LS	\$32,000.00	\$79,350.00	\$47,350.00
Total Difference from these Items					\$ 102,575.00

The Engineer's Estimate was based on the average unit price index for similar projects with consideration for the small quantities. Temporary Traffic Control and Mobilization items came in at 4.45 and 2.48 times, the estimated unit price, respectively. The higher traffic control cost is likely due to the contract locations being in high traffic areas. Also the contract includes ramps that can be more difficult to provide traffic control. The higher mobilization cost is likely due too the locations being scattered around the district and not in one location, which was not accounted for in the estimate.

This is the second time that this project bid. The project scope was reviewed and modified to increase biddability. The district does not believe that re-advertisement will result in lower estimates. The district recommends award of this contract.





Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☒ Information Item ☐ Amount of Presentation Time Needed _____

Presenter's Name Blake Rindlisbacher, P.E.	Presenter's Title Transportation Engineering Division Administrator	Initials BR	Reviewed By BR
Preparer's Name Monica Crider, P.E.	Preparer's Title State Design Engineer	Initials MC	LSS

Subject

Board Approval of Contracts to Reject		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the projects bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

Year to Date Bid Summary 10/01/22 to 07/31/23					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
75	16	11	3	4	2

ACTION

In accordance with board policy 4001, the construction contracts on the attached report exceeded the engineer's estimate by more than ten percent (10%) but are recommended for award with board approval.

The following table summarizes the contracts requiring Board approval to reject since the last Board Agenda Report.

Contract requiring Board Approval to Reject -Justification received 07/01/23 to 07/31/23	
ITD	Local
1	1

Recommendations

In accordance with board policy 4001, the construction contracts on the attached report are recommended to reject with board approval.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD REJECTION

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/- % of EE
4	21842 SIA	Various	7/11/2023	1	\$713,100.00	\$1,319,000.00	\$605,900.00 185%
I-84, FY23 D4 Interstate Striping					State		
Contractor: All Rail Construction LLC							

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(1)	20383	OFF SYS	7/18/2023	2	\$2,539,534.56	\$5,286,553.70	\$2,747,019.34 208%
6th Street. S. Fork CDA River Bridge					Federal		
Contractor: Hamilton Construction Company							

DATE OF BID OPENING – JULY 11, 2023

IDAHO STATE FINANCED PROJECT
I-84, FY23 D4 Interstate Striping
Various County
Key No. 21842

DESCRIPTION: The work on this project consists of pavement striping on I-84 from MP 121.094 to MP 275.650, EBL & WBL; I-86 from MP 0.00 to MP 14.82, EBL & WBL; US-30 from MP 211.00 to MP 222.56; SH-74 from MP 0.00 to MP 7.67; US 93 from MP 31.00 to MP 50.036; Bliss & Juniper Rest Areas, Cottrell Port Entry & Rest Area, Junction US 30/93, and the Flyover located at US-93

BIDDERS: All Rail Construction LLC \$1,319,000.00
Caldwell, ID

1 BIDS ACCEPTED

Engineer's Estimate - \$713,100.00

NET +/- OF EE (-\$605,900)

LOW BID -185 %

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen Hanna
Digitally signed
by Karen Hanna
Date: 2023.07.12
15:29:37 -06'00'

Karen Hanna
Contracts Manager



DATE: July 27, 2023

Program Number(s) A021(842)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 21842

FROM: Jesse Barrus, PE
District 4 Engineer

Scott Malone
FOR District Engineer

Digitally signed by Scott Malone
Date: 2023.07.25 11:31:33 -06'00'

Program ID, County, Etc. I-84, FY23 D4
INTERSTATE STRIPING

RE: Justification for Rejection of Bid

On July 11, 2023, the final bid opening results for the above referenced projects showed only 1 bid. The low bid of \$1,319,000.00 was 185% higher than the Engineer's Estimate.

The following items account for most of the difference between the low bid and the Engineer's Estimate:

Item	Description	Quantity	Estimated Unit Price	Bid Unit Price	\$ Difference
630-025A	Longitudinal Pav Mk.- Waterborne	5200000 FT	\$ 0.12	\$ 0.14	\$ 104,000.00
S902-05A	SP Brooming Mechanical	20 HR	\$ 350.00	\$ 15,000.00	\$ 293,000.00
S902-05B	SP Brooming Rotary	20 HR	\$ 350.00	\$ 1,000.00	\$ 13,000.00
S904-05A	SP Temp Traffic Control	LS	\$ 55,000.00	\$ 170,000.00	\$ 115,000.00
Z629-05A	Mobilization	LS	\$ 40,000.00	\$ 100,000.00	\$ 60,000.00
Total Difference from above Items					\$ 585,000.00

The Engineer's Estimate was based on the average unit price index for similar projects and on observation of experience with similar projects. The difference in the unit price for item 630-025A can be justified as acceptable. The difference in the unit prices for other items are too high, e.g. S902-05A SP Brooming Mechanical, estimated at \$ 350.00 per HR and bid at \$ 15,000.00 per HR, resulting in \$ 293,000.00 difference cannot be not justified. Lump Sum Items (S904-05A and Z629-05A) have a total of \$ 175,000.00 difference above the Engineer Estimate that the district cannot justify. In conclusion, the district does not consider all bid items listed in the table above to be reasonably priced.

This project is time sensitive due to the weather/temperature constraints. We believe it is too late for the current calendar year to re-advertise this project and complete before cold weather. The district will perform striping this season using state forces and resources with support from other districts.

The district recommends rejection of this bid and that it not be readvertised at this time.

DATE OF BID OPENING - JULY 18, 2023

IDAHO FEDERAL AID FINANCED PROJECT
6TH ST, S FK CDA RV BRIDGE
Shoshone County
Key No. 20383

DESCRIPTION: The work on this project consists of remove and replace the existing 6th Street Bridge, crossing the South Fork Coeur d'Alene River in Wallace

BIDDERS:

HAMILTON CONSTRUCTION COMPANY	\$5,286,553.70
SPRINGFIELD, OR	

1 BIDS ACCEPTED (1 Irregular – DBE)

ENGINEER'S ESTIMATE - \$2,539,534.56

LOW BID - 208% Percent of the Engineer's Estimate

NET +/- OF EE \$2,747,019.14

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.



7/19/2023

Karen Hanna
Contracts Manager

Local Highway Technical Assistance Council

3330 Grace Street
Boise, Idaho 83703
Phone 208.344.0565
Fax 208.344.0789
www.lhtac.org



Phil Lampert
Chairman
Mac Pooler
Vice Chairman
Kevin Renfrow
Secretary/Treasurer
Laila Kral, P.E.
Administrator

Date: July 26, 2023 *MC*
To: Monica Crider, P.E.
State Design Engineer

Project No: A020(383)
Key No: 20383

From: Laila Kral, PE
Administrator

Project Identifications, City
6th St, S FK CDA RV Bridge, Wallace

RE: Rejection of Bid

On July 18, 2023, bids were opened for the above referenced project. The low bid of \$5,286,553.70 was 108% over the Engineer's Estimate (EE) or 2.08 times the EE.

The following items account for most of the difference between the low bid and the Engineers Estimate:

Item	Description	Quantity	EE Amount	Bid Amount	Difference
502-465A	PRESTR SLAB - 48" WIDTH X 18" DEPTH	485 FT	\$291,000	\$606,250	\$315,250
560-005A	DEWATERING FOUNDATION	1 LS	\$70,000	\$375,000	\$305,000
584-005A	TEMPORARY SHORING	1 LS	\$50,000	\$350,000	\$300,000
S501-30B	SP BRIDGE - DRILLED PILES	447 FT	\$178,800	\$469,350	\$290,550
502-140A	CONC CL 40-A SCH NO. 1	158 CY	\$142,200	\$395,000	\$252,800
210-015A	COMPACTING BACKFILL	160 CY	\$7,680	\$168,000	\$160,320
624-005A	LOOSE RIPRAP	220 CY	\$19,800	\$144,100	\$124,300
Z629-05A	MOBILIZATION	1 LS	\$376,170	\$500,000	\$123,830

Total Difference from these items \$1,872,050

The EE was based on the latest ITD bid tabulation data for districts 1, 2 and recent LHTAC projects. The bid proposal had a construction start window of September 15, 2023 to October 23, 2023. The lack of bidders likely reflects the busy 2023 Summer construction season. This bridge project was also to be constructed in multiple phases which caused the higher bid costs.

The City of Wallace and LHTAC recommend rejection of the bid and will review the scope and estimate and rebid in the Fall for Summer 2024 construction. Moving construction to the beginning of the 2024 season may allow more schedule flexibility for additional contractors to bid on the project.

Sincerely,

Laila Kral
Laila Kral, PE
Administrator

Association of Idaho Cities

Mayor Mac Pooler
City of Kellogg
Mayor Robert (BJ) Berlin
City of Roberts
Councilmember Kari Peterson
City of Fruitland

Idaho Association of Highway Districts

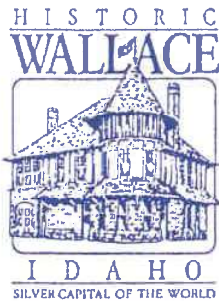
Commissioner Kevin Renfrow
South Latah Highway District
Commissioner Neal Gier
Buhl Highway District
Commissioner Gilbert Hofmeister
Power County Highway District

Idaho Association of Counties

Commissioner Phil Lampert
Benewah County
Commissioner Mark Rewok
Gem County
Commissioner Todd Smith
Madison County

Ex-Officio Members

Kelley Packer, Executive Director
Association of Idaho Cities
Nick Veldhouse, Executive Director
Idaho Association of Highway Districts
Seth Grigg, Executive Director
Idaho Association of Counties



CITY OF WALLACE
STATE OF IDAHO

703 Cedar Street
Wallace, Idaho 83873-2396
(208) 752-1147
Fax (208) 752-7741

Mayor
Lynn Mogensen

Clerk/Treasurer
Kristina Larson

July 24, 2023

Scott Wood, P.E.
LHTAC; Federal-aid Engineer
3330 W. Grace St.
Boise, ID 83703

Re: 6th ST S FK CDA RV BR, WALLACE
Project No,: A020(383)
Location: Shoshone County

Subject: Rejection of Bid

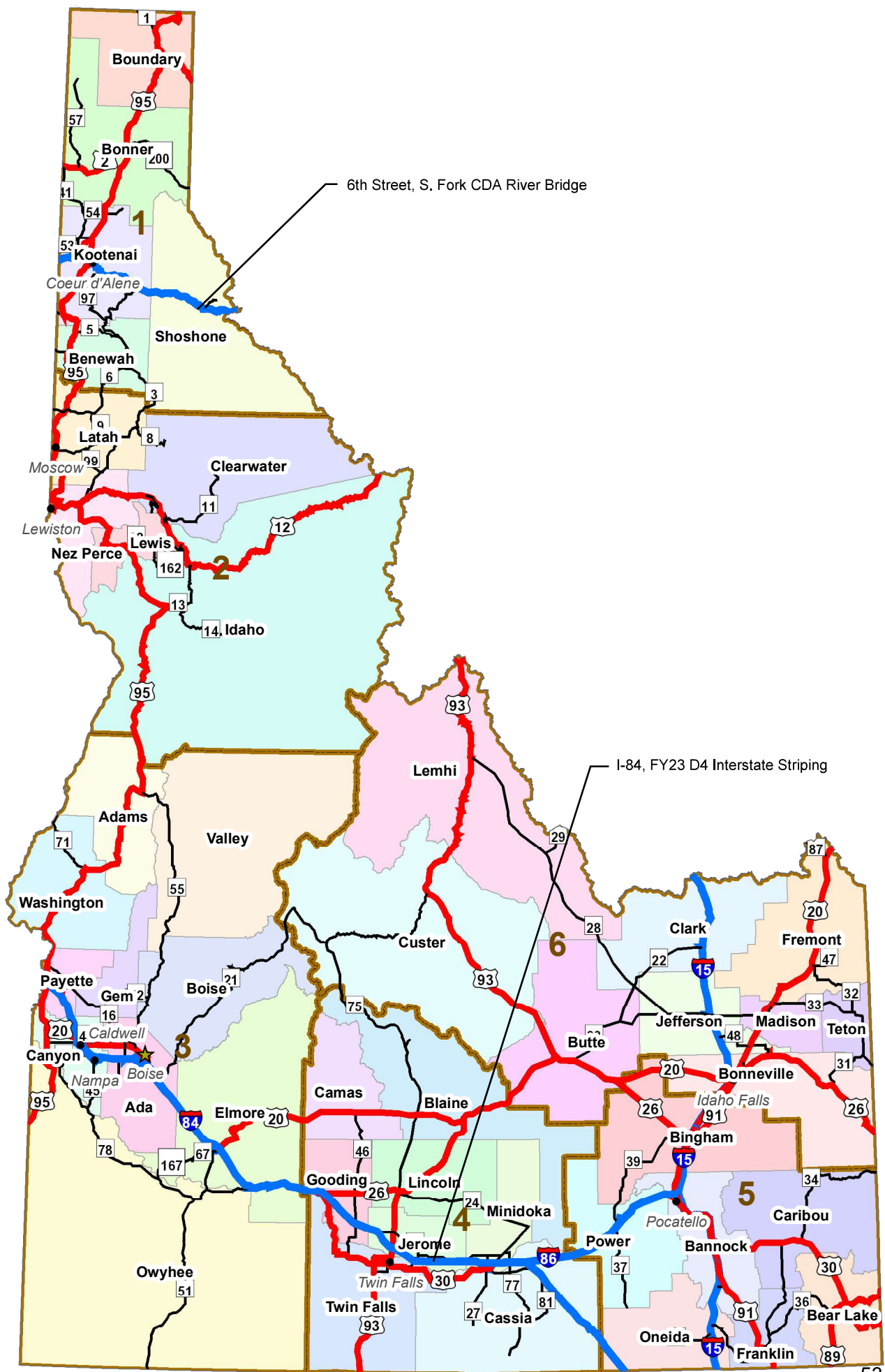
Mr. Wood:

The City of Wallace has reviewed documentation on the above reference project that was more than 10% over the engineer's estimate. Only one bid was received and is likely due to the schedule constraints requiring the work to start in a very busy 2023 construction season and work activities to occur in the winter.

The City of Wallace wishes to reject the bid and rebid the project for construction in Spring of 2024. Moving construction to 2024 will allow for more schedule flexibility and additional contractors to bid the project. Additionally, not working over the winter should provide for lower bid prices.

Sincerely,
City of Wallace

Lynn Mogensen
Mayor





Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐

Information Item ☒

Amount of Presentation Time Needed _____

Presenter's Name Blake Rindlisbacher, P.E.	Presenter's Title Transportation Engineering Division Administrator	Initials BR	Reviewed By BR
Preparer's Name Monica Crider, P.E.	Preparer's Title State Design Engineer	Initials MC	LSS

Subject

Contract Awards and Advertisements		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/22 to 07/31/23					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
75	16	11	3	4	2

RECENT ACTIONS

In accordance with board policy 4001, Staff has initiated or completed action to award the contracts listed on the attached report.

The following table summarizes the Contracts awarded (requiring no Board action) since the last Board Agenda Report.

Contracts Requiring no action from the Board 07/01/23 to 07/31/23	
ITD	Local
1	0

FUTURE ACTIONS

The Current Advertisement Report is attached.

Recommendations

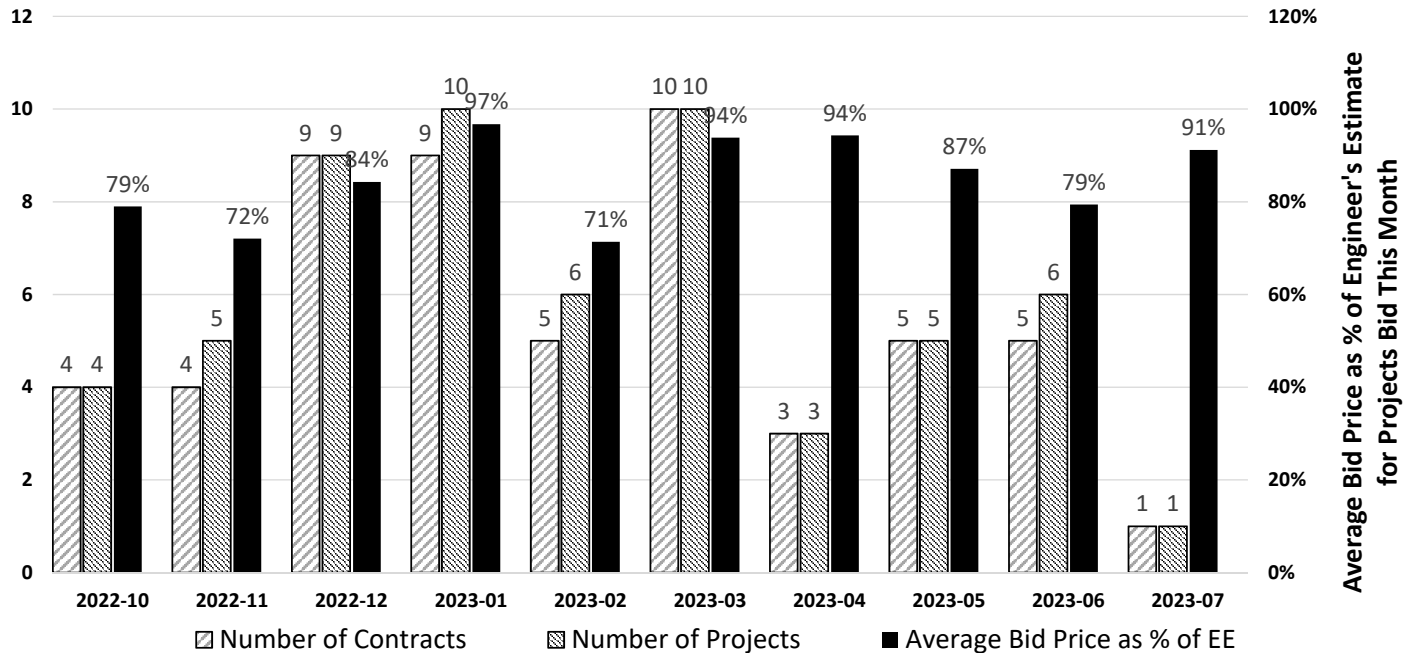
For Information Only.

FFY23 State Infrastructure Project Bid Results: YTD Summary By Cost

59 Projects YTD through July 31, 2023

YTD Total for all 59 projects:

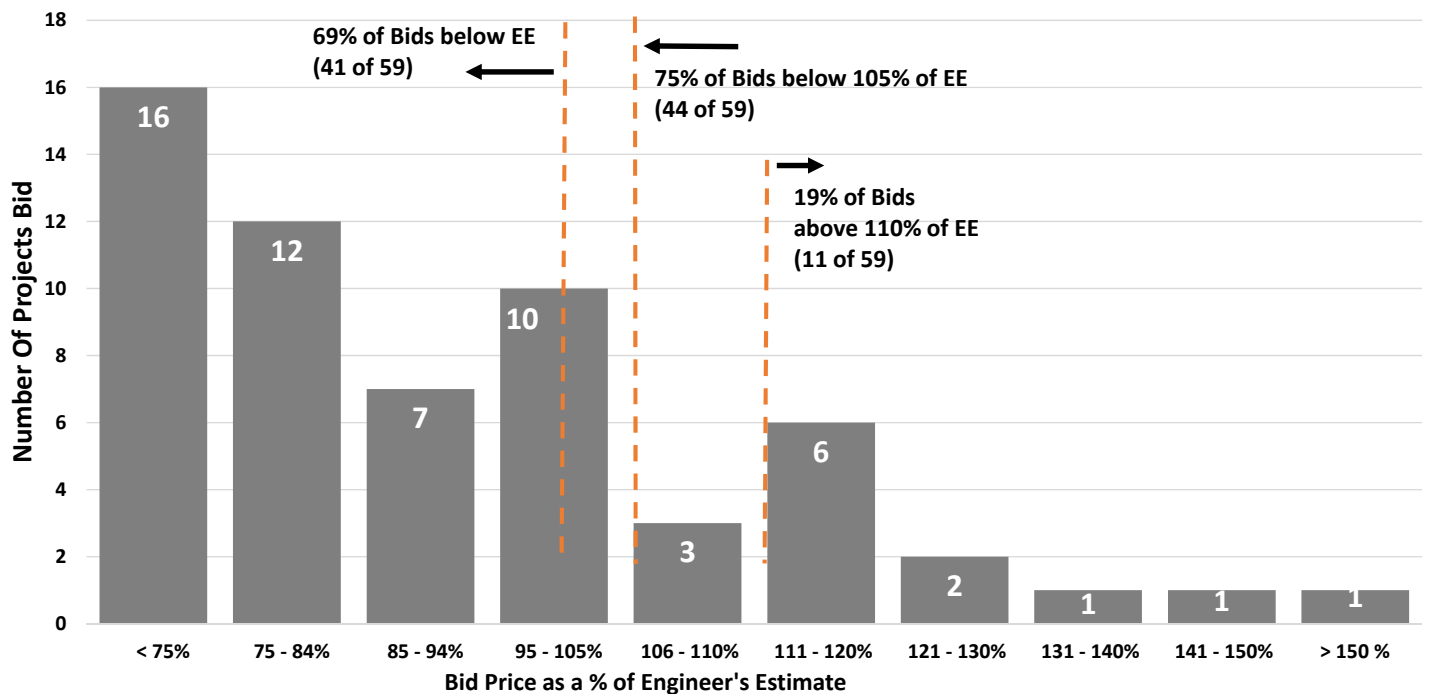
Ratio of Bid Costs / Engineer's Estimates = \$420.5 / \$476.1 M = 88.3%



Notes: 1) Local and SIA Projects are not included 2) Contracts may have multiple Projects

FFY23 State Infrastructure Project Bid Results: YTD Summary By Project Count

59 Projects YTD through July 31, 2023



Note: Local and SIA Projects are not included

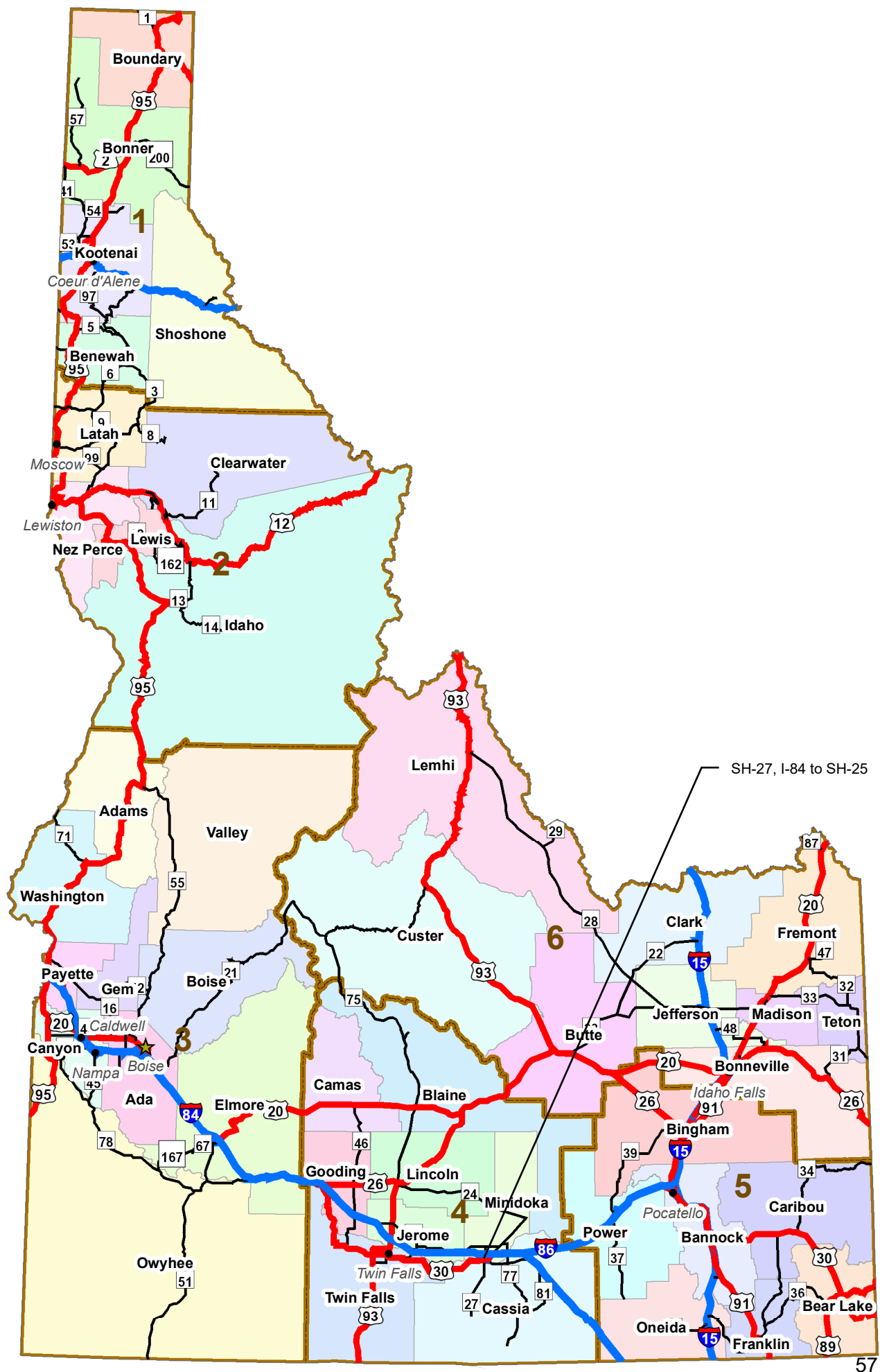
Monthly Status Report to the Board

CONTRACT(S) ACCEPTED BY STAFF SINCE LAST BOARD MEETING

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
4	23204	SH-27	7/11/2023	2	\$4,070,202.84	\$3,710,861.59	(\$359,341.25)
SH-27, I-84 to SH-25							91%
Contractor: Kloepper Inc					Federal		

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
LHTAC(4)	22882	OFF SYS	7/18/2023	0	\$970,510.30		
INT 3800 N & US-93, Filer Highway District							
Contractor:					Federal		

District	Key No.	Route	Opening Date	No. of Bids	Eng. Est.	Low Bid	Net +/-
							% of EE
6	23988 SIA	SH-32 & 33	7/18/2023	0	\$212,599.20		
SH-33 Centerline and SH-32 Transverse Rumble Strips							
Contractor:					State		



Monthly Contract Advertisement As of 07-31-2023

District	Key No.	Route	Bid Opening Date
LHTAC(1)	22876	OFF SYS	8/8/2023
Clear Zone Safety Improvements			
\$500,000.00 to \$1,000,000.00			

District	Key No.	Route	Bid Opening Date
6	22662/23249 SIA	US-93	8/8/2023
US-93, FY23/24 D6 Rockfall Mitigation			
\$250,000.00 to \$500,000.00			

District	Key No.	Route	Bid Opening Date
6	22661 SIA	I-15, SH-33 & SH-48	8/22/2023
FY23 D6 Mill & Overlay			
\$250,000.00 to \$500,000.00			

District	Key No.	Route	Bid Opening Date
3	22746 SIA	I-84	8/22/2023
I-84 Cole & Overland Lighting			
\$250,000.00 to \$500,000.00			

District	Key No.	Route	Bid Opening Date
3	23336	I-84 & SH-55	8/22/2023
I-84, Karcher IC, Karcher to Middleton Road			
\$15,000,000.00 to \$25,000,000.00			

District	Key No.	Route	Bid Opening Date
3	23409	SH-16	8/29/2023
SH-16, Franklin Road to Ustick Road			
\$25,000,000.00 or Greater			



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐ Information Item ☒ Amount of Presentation Time Needed _____

Presenter's Name	Presenter's Title	Initials	Reviewed By
Monica Crider, PE	State Design Engineer	MC	BR
Preparer's Name	Preparer's Title	Initials	LSS
Mohsen Amirmojahedi, PE	Consultant Services Engineer	MA	

Subject

REPORT ON PROFESSIONAL SERVICES AGREEMENTS AND TERM AGREEMENT WORK TASKS		
Key Number	District	Route Number

Background Information

For all of ITD:

Consultant Services processed 26 new professional services agreements and work tasks totaling **\$6,699,527** and 8 supplemental agreements to existing professional services agreements totaling **\$6,305,847** from June 26, 2023 to July 23, 2023.

New Professional Services Agreements and Work Tasks

<i>Reason Consultant Needed</i>	<i>District</i>									<i>Total</i>
	1	2	3	4	5	6	HQ	MGMT	AERO	
Resources not Available										
Construction Engineering, Inspection, Sampling & Testing	3									3
Roadway Design						1				1
Planning			1							1
Materials/Geotechnical					1					1
Traffic Services				1		1				2
Surveying	1									1
Bridge Load Rating							1			1
Environmental		1	1	1	1		1			5
Public Involvement			1							1
Local Public Agency Projects	1	2	4	1	1	1				10
Total	5	3	7	3	3	3	2			26

For ITD Projects:

16 new professional services agreements and work tasks were processed during this period totaling **\$2,009,744**. 4 supplemental agreements totaling **\$5,867,753** were processed.

District 1

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 53, N LATAH ST TO MP 9.3, RATHDRUM	Resources not Available CE&I	CE&I	Individual Project Solicitation	HDR Engineering, Inc.	Prev: \$93,383 This: \$311,507 Agreement Total to Date: \$404,890
SH 97, HARRISON BR TO WHISTLE RD, KOOTENAI CO; SH 3, CDA RV BR TO I90, KOOTENAI CO; US 95, IC# 430 TO LACROSSE AVE, CDA; SH 5, PEEDEE CR RD TO BENEWAH CR RD, BENEWAH CO; US 95, FY24, D1 SEALCOATS	Resources not Available CE&I	CE&I	Individual Project Solicitation	Ruen-Yeager & Associates, Inc.	\$239,864
SH 54, SH 41 TO QUAIL RUN COURT, KOOTENAI CO	Resources not Available Surveying	Design land survey.	RFI from Term Agreement	David Evans and Associates, Inc.	\$299,906
STATE, FY24 D1 BRIDGE REPAIR	Resources not Available CE&I	CE&I	RFI from Term Agreement	Ruen-Yeager & Associates, Inc.	\$174,062

District 2

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 184, FY24 D3 BRIDGE REPAIR; US 12, FY24 D2 BRIDGE REPAIR	Resources not Available Environmental	Bridge Paint Sampling.	Direct from Term Agreement	GeoEngineers, Inc.	\$26,007

District 3

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 45, ELIJAH CULVERT REPAIR, NAMPA	Resources not Available Planning	Environmental, Traffic control, Planning, Design, Hydraulics.	RFI from Term Agreement	Ardurra Group, Inc.	\$204,006
SH 78, BROWNS CR BR, OWYHEE CO	Resources not Available Environmental	Provide Environmental Services.	Direct from Term Agreement	Parametrix, Inc.	Prev: \$50,758 This: \$6,619 Agreement Total to Date: \$57,377
SH 55, SH-44 (STATE ST) TO PAYETTE RV BR, REHABILITATION	Resources not Available Public Involvement	Public Involvement Services.	Direct from Term Agreement	HDR Engineering, Inc.	\$80,423

District 4

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STATE, FY23 D4 PLANNING & SCOPING	Resources not Available Traffic Services	Services Including Traffic Analysis and Mapping	Individual Project Solicitation	WHPacific, Inc. d/b/a NV5	\$247,045
US 20, WILLOW CR TO MOONSTONE	Resources not Available Environmental	Environmental, Cultural Resources.	Direct from Term Agreement	Parametrix, Inc.	\$49,942

District 5

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 91, MP 17.5 & MP 17.6 CULVERT SLIP LINES	Resources not Available Materials / Geotechnical	Culvert repair services.	Direct from Term Agreement	GeoEngineers, Inc.	\$99,981
US 91, GIBSON LATERAL CANAL, BINGHAM CO	Resources not Available Environmental	Environmental - Hazardous Materials/Waste.	Direct from Term Agreement	GeoEngineers, Inc.	\$6,387

District 6

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 20, AT-GRADE SAFETY IMPROVEMENT EVALUATION	Resources not Available Roadway Design	Roadway Design Services.	RFI from Term Agreement	Keller Associates, Inc.	Prev: \$319,918 This: \$99,388 Agreement Total to Date: \$419,306
SH 33, FY25 REXBURG SIGNAL UPGRADES	Resources not Available Traffic Services	Preliminary and final design review services.	Direct from Term Agreement	Horrocks Engineers, Inc.	\$21,093

Headquarters

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STATE, FY23 CARBON REDUCTION PLANNING AND DEVELOPMENT	Resources not Available Planning	Including Feasibility/Planning and Environmental Services.	Direct from Term Agreement	Cambridge Systematics, Inc.	\$93,532
STATE, FY23 SHS BRIDGE INSPECTION	Resources not Available Bridge Load Rating	Bridge load rating.	Direct from Term Agreement	AI Engineers, Inc.	\$49,982

Supplemental Agreements to Existing ITD Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
1	US 95, ALT ROUTE HUETTER BYPASS, NEPA STUDY, KOOTENAI CO	HDR Engineering, Inc.	6/13/2022, NEPA Study, Phase A: Gather and review previous NEPA information	NEPA Study, Phase C: Existing & Future No-Build Conditions.	Prev: \$270,781 This: \$559,620 Agreement Total to Date: \$830,401
4	SH 75, BELLEVUE TO BROADWAY RUN, BLAINE CO	AECOM Technical Services, Inc.	12/13/2021, Roadway Design, Phase 1: Environmental Re-Evaluation and Preliminary Design Services	Design, traffic counts, TS&L report, geotechnical investigation and reports.	Prev: \$3,998,171 This: \$4,999,906 Agreement Total to Date: \$8,998,077 Board Approved: \$9,000,000 On: 1/1/2023
6	US 20, JCT I-15 CONNECTOR, IDAHO FALLS	HDR Engineering, Inc.	3/24/2021, Preliminary Design and Environmental Services.	Additional work is needed for the consultant to write a grant application to identify possible funding to construct this project.	Prev: \$6,717,081 This: \$88,481 Agreement Total to Date: \$6,805,562 Board Approved: \$15,200,000 On: 11/17/2022
HQ	STATE, TECM PLANNING AND ADMINISTRATION	David Evans and Associates, Inc.	9/12/2022, Drone Flyovers 13 TECM Corridors.	David Evans and Associates, Inc. will provide ortho imagery and oblique still photo imagery of the TECM corridors using drones. They will also coordinate with ITD on a GIS database system that will be turned over to ITD for internal/external uses.	Prev: \$199,745 This: \$219,746 Agreement Total to Date: \$419,491

For Local Public Agency Projects:

10 new professional services agreements totaling **\$4,689,783** were processed during this period. 4 supplemental agreements totaling **\$438,094** were processed.

<i>Project</i>	<i>Sponsor</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STC-7133, FY22 PAVEMENT PRESERVATION AND ADA, PH 2, BOISE	ADA COUNTY HIGHWAY DISTRICT	CE&I services and testing for asphalt paving operations.	Direct from Term Agreement	GeoTek, Inc.	\$32,783
I 86, HIGHWAY 39 BIKE/PED TUNNEL, AMERICAN FALLS	City of American Falls	Roadway Design	Individual Project Solicitation	Harper-Leavitt Engineering, Inc..	\$219,240
SMA-7334, GUN CLUB RD, LAPWAI RD TO STEWART AVE	NEZ PERCE COUNTY	Roadway Design for the Local Highway Safety Improvements Program (LHSIP).	RFI from Term Agreement	Keller Associates, Inc.	\$278,058
LOCAL, FY24 ROADWAY AND ADA IMPROVEMENTS, BOISE	ADA COUNTY HIGHWAY DISTRICT	Roadway and pedestrian improvements project.	Individual Project Solicitation	Six Mile Engineering, PA	\$1,202,553 Board Approved: \$1,210,288 On: 6/15/2023
LOCAL, 17TH ST SIDEWALK INFILL; 13TH AVE TO 15TH AVE	CITY OF LEWISTON	Roadway Design	RFI from Term Agreement	Keller Associates, Inc.	\$53,405
LOCAL, TETON COUNTY HWY 33 MULTI-MODAL PATHWAY	TETON COUNTY	Pathways - survey, roadway design, environmental evaluation.	Direct from Term Agreement	Harmony Design & Engineering	\$45,920
I 84, FIVE MILE RD OVERPASS & WIDENING (NEPA), BOISE	ADA COUNTY HIGHWAY DISTRICT	Environmental	Individual Project Solicitation	HDR Engineering, Inc.	\$2,520,037 Board Approved: \$2,520,037 On: 6/15/2023
STC-5769, SPIRIT LAKE CUTOFF CURVES	BONNER COUNTY	Roadway Design for the Local Highway Safety Improvement Plan (LHSIP).	RFI from Term Agreement	J-U-B Engineers, Inc.	\$235,926

NHS-8213, MIDDLETON & USTICK ROUNDBOUT, CALDWELL	CITY OF CALDWELL	Engineer of Record Services.	Direct from Term Agreement	Six Mile Engineering, PA	\$12,729
LOCAL, EAST MAIN ST SIDEWALK, JEROME	CITY OF JEROME	Materials Testing, Inspection, and Ticketing Taking Services.	Direct from Term Agreement	Civil Science, Inc.	\$89,132

Supplemental Agreements to Existing Local Professional Services Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
1	LOCAL, TRANSPORTATION PLAN, SANDPOINT AREA	AECOM Technical Services, Inc.	12/7/2021, Development of Transportation Plan	Public involvement.	Prev: \$155,000 This: \$55,219 Agreement Total to Date: \$210,219
2	LOCAL, US HWY 12 SIDEWALK PROJECT, PH 1	J-U-B Engineers, Inc.	4/4/2023, Roadway/Sidewalk Design Services	Services to complete an Archeological and Historic Survey Report.	Prev: \$81,612 This: \$40,577 Agreement Total to Date: \$122,189
3	STC-3805, SIMCO RD REHABILITATION, ELMORE CO	HMH, LLC	5/11/2020, Roadway Design Services through PS&E	Roadway Design Services through PS&E.	Prev: \$434,613 This: \$313,780 Agreement Total to Date: \$748,393
6	NHC-6854, 45TH W; 49TH S TO US-20, BONNEVILLE CO	Civil Science, Inc.	7/5/2022, Construction Engineering, Inspection, Sampling & Testing Services	Construction Engineering, Inspection, Sampling & Testing Services	Prev: \$223,387 This: \$28,518 Agreement Total to Date: \$251,905

Recommendations

For Information Only

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023Consent Item ☐Information Item ☒

Amount of Presentation Time Needed _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager	Initials CW	Reviewed By LSS
Preparer's Name Colleen Wonacott	Preparer's Title Program Control Manager	Initials CW	

Subject

Monthly Reporting of Federal Formula Program Funding Through July 31st.

Key Number N/A	District N/A	Route Number N/A
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Background Information

Idaho received full-year FY23 obligation authority through September 30, 23, via the consolidated appropriations act which passed on December 29th.

Obligation authority through September 30th is \$395.7 million. This includes \$10.8 million of *Highway Infrastructure General Funds* carried over from FY20 and FY21, and \$45 million *IIJA Bridge formula* (General Fund) funds. These General Funds are also included in the apportionments detailed below.

The Infrastructure Investment and Jobs Act (IIJA) was signed on November 15, 2021. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$446.2 million. FY23 obligation authority through September 30, 23, is 88.7% of apportionments.

Recommendations

For Information.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Exhibit One Actual Formula Funding for FY2023

IIJA FY2023	
Apportionments + COVID + Hwy Infra.	
Federal Aid Only	\$446,173
Including Match	\$480,982
Obligation Limits through 9/30/2023	
Federal Aid Only	\$395,685
Including Match	\$426,504

- Notes:
1. All dollars in Thousands
 2. 'Approved Program' amounts from the Aug, 2023 Highway Funding Plan.
 3. Apportionment and Obligation Authority amounts reflect available funds via federal notices received through 7/31/23.

Exhibit Two Allotments of Available Formula Funding w/Match and Amount Remaining

Program	Allotted Program Funding through 9/30/23	Program Funding Remaining as of 7/31/23
All Other SHS Program	\$267,167	\$58,288
GARVEE Formula Debt Service*	\$51,115	\$0
State Planning and Research*	\$9,066	\$484
Metropolitan Planning*	\$2,481	\$0
Railroad Crossings	\$2,184	\$2,112
Transportation Alternatives (Urban/Rural)	\$9,059	\$2,929
Recreational Trails	\$1,398	\$1,776
STBG - Local Urban+	\$12,486	(\$226)
STBG - Transportation Mgt. Area	\$11,248	(\$426)
Transportation Alternatives (TMA)	\$1,100	\$213
STBG – Local Rural	\$15,825	\$7,637
Local Bridge*	\$11,800	\$5,980
Off System Bridge*	\$6,750	\$6,234
Local Safety	\$9,164	\$99
Carbon Reduction	\$5,730	\$5,630
PROTECT	\$9,930	\$9,630
Total	\$426,504	\$100,360

- Notes:
1. All dollars in Thousands.
 2. Allotments based on the Aug. 2023 Highway Funding Plan.
 3. Funding amounts include match and reflect total formula funding available.
 4. Data reflects both obligation and de-obligation activity through July 31st.
- * These programs are provided 100% Obligation Authority. Other programs are reduced accordingly.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023Consent Item ☐Information Item ☒Amount of Presentation Time Needed N/A

Presenter's Name Justin Pond	Presenter's Title Right of Way Program Manager	Initials JP	Reviewed By LSS
Preparer's Name Dennis C. Wagner	Preparer's Title Senior Right of Way Agent	Initials	

Subject

Administrative Settlements in Right of Way Acquisitions		
Key Number	District State-wide	Route Number

Background Information

The Board has delegated to staff, in Board Policy 4005, the authority to negotiate settlements for the acquisition of real property by ITD that did not exceed \$200,000 over the fair market value as established by an ITD approved Review Appraiser. The Board reserved authority to itself for settlements exceeding this limit. In order to monitor settlements, the Board asked to receive reports twice each year summarizing administrative settlements.

During the semi-annual period of January 1, 2023 through June 30, 2023, the Right of Way Section processed 44 parcels. Of the 44 parcels, 16 parcels had an Administrative Settlement. Attached is a summary showing the parcels with Administrative Settlements.

Recommendations

For information.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	

RIGHT OF WAY ACQUISITIONS
ADMINISTRATIVE SETTLEMENT JUSTIFICATIONS
January 1, 2023 to June 30, 2023

Dist.	Program Key #	Project Name	Admin. Settlements	Justification
1	10005	SH-53, PLEASANT VIEW IC, KOOTENAI COUNTY	\$542,543.00	Increase in land value, building value, loss of approach, cost of claims/attorney fees. Board approval received February 2023
3	20788	SH 16, I 84 TO US 20/26 & SH 44 IC, ADA & CANYON COS	\$4,145.50	Additional land valuation
6	21923	US 26, JCT HITT ROAD (25TH E), BONNEVILLE CO	\$45,500.00	Additional garage valuation
6	21923	US 26, JCT HITT ROAD (25TH E), BONNEVILLE CO	\$3,000.00	Sign relocation, and additional land valuation
3	20788	SH 16, I 84 TO US 20/26 & SH 44 IC, ADA & CANYON COS	\$27,461.71	Additional land valuation
1	10005	SH-53, PLEASANT VIEW IC, KOOTENAI COUNTY	\$161,402.63	Increase in land value, landscaping, and tree improvements.
1	10005	SH-53, PLEASANT VIEW IC, KOOTENAI COUNTY	\$27,722.00	Increase in land value and miscellaneous costs
4	20583	US 93, HOLLISTER NCL TO 3250 N.	\$21,386.00	Fencing and Additional land value
3	23437	I-84 CENTENNIAL IC TO FRANKLIN IC, CANYON CO.	\$76,208.00	Landscaping, Driveway surface, and incentive payment past request date.
3	23336	I-84, KARCHER IC, KARCHER TO MIDDLETON RD, CANYO	\$45,658.75	Attorney fees, potential landscaping damages, and additional land value.
3	20788	SH 16, I 84 TO US 20/26 & SH 44 IC, ADA & CANYON COS	\$4,893,631.50	Additional land valuation. Board approval received June 2023
6	21923	US 26, JCT HITT ROAD (25TH E), BONNEVILLE CO	\$17,626.90	Additional land valuation
6	21799	NHS-7726, US-20, JCT UNIVERSITY BLVD (IC332), REXBUR	\$17,529.00	Additional land valuation
3	23336	I-84, KARCHER IC, KARCHER TO MIDDLETON RD, CANYO	\$175,000.00	Cost to Cure replacement of office building, signage, fencing, capital gain taxes, and Lenders appraisal
6	21923	US 26, JCT HITT ROAD (25TH E), BONNEVILLE CO	\$52,845.00	Additional land valuation
3	23437	I-84 CENTENNIAL IC TO FRANKLIN IC, CANYON CO.	\$5,290.00	Rebuild garage, replace landscaping, and incentive payment past request date.
		Total cost of Administrative Settlements:	\$6,116,949.99	

Total number of parcels processed with administrative settlements:	16
Total number of parcels processed:	44
Total value of all parcels processed:	\$15,316,046.68



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 16-17, 2023

Consent Item ☐

Information Item ☒

Amount of Presentation Time Needed _____

Presenter's Name Michelle Doane	Presenter's Title Business & Support Mgr	Initials MD	Reviewed By LSS
Preparer's Name Alicia Oakes	Preparer's Title BSM Contract Manager	Initials AO	

Subject

Non-Construction Professional Service Contracts issued by Business & Support Management		
Key Number N/A	District N/A	Route Number N/A

Background Information

The purpose of this Board item is to comply with the reporting requirements established in Board Policy 4001 -'Each month the Chief Administrative Officer shall report to the Board all non-construction professional service agreements entered into by the Department during the previous month.'
Business and Support Management section executed the following professional service agreement(s) in the previous month.

Document Description	Vendor Name	Line Amount	Unit Name	Service From	Service To
Identification of Wildlife Vehicle Conflict	Wildlife Connectivity Institute	\$100,000	HQ Environmental Programs (SPR Funds)	07/31/23	07/30/24

Recommendations

Information only.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐

Information Item ☒

Amount of Presentation Time Needed _____

Presenter's Name Justin Collins	Presenter's Title Controller	Initials JC	Reviewed By
Preparer's Name Nancy Luthy	Preparer's Title Revenue Operations Manager	Initials NL	

Subject

Return Check Report for FY 2023		
Key Number	District	Route Number

Background Information

The following is a report of FY23 dollar value of checks returned and collected.

	FY 2023	FY 2022
Total Value of Checks	\$49,447,898	\$58,063,868
Value of Returned Checks	\$147,814	\$137,198
Quantity of checks	133	119
Percent of return checks based on all checks received	.30%	.24%
Collection of returned checks	\$132,641	\$134,856
Annual collection rate	89.74%	98.3%

Analysis:

There was a substantial increase in the total value of checks processed at ITD. This increase is due to Centralized Processing of all DMV renewals by mail. They are now coming to ITD instead of the counties for processing.

Conclusion:

Overall the department receives a minimal amount of returned checks. Our collection efforts follow industry standards.

Recommendations

For information.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 25 minutes

Presenter's Name Amy Schroeder	Presenter's Title TECM Program Manager	Initials	Reviewed By
Preparer's Name Amy Schroeder	Preparer's Title TECM Program Manager	Initials	

Subject

Initiating Design on the Next Highest-Priority Projects Within the 13 Approved TECM Corridors		
Key Number	District	Route Number

Background Information

This board item and presentation are meant to provide information about a concept to initiate design of the next highest-priority projects within the 13 approved Transportation Expansion and Congestion Mitigation (TECM) statewide corridors.

Environmental, design, and right-of-way of approved projects were included in the ITIP through the Transportation Board's resolution in May 2021. Last year during the 2023 ITIP update, construction cost estimates of the approved projects were included in the Early Development Program. It is ITD's intent to fund all of the construction projects in the Early Development Program; however, the funding type will not be determined until a project is ready for advertisement.

A program-wide risk assessment was initiated in spring 2022 and model outputs were provided earlier this year. The results show that the projects currently programmed will fully utilize the funds anticipated to be available. A summary of the fund sources and the risk assessment output will be provided as part of the presentation.

Project readiness is critical to advancing projects, regardless of what program they are in. The following list identifies four high-priority projects throughout the state and within the approved TECM corridors that would be advantageous to advance to the design and right-of-way acquisition stage. These projects are ideal choices because they are in corridors that have made significant progress on environmental documentation or already have environmental approval, which allows them to proceed to the design phase.

Having these projects ready to advertise could result in approximately \$300 million of construction contracts shovel-ready to take advantage of possible savings and/or additional revenue allocated to the program.

Project	Design (PE/PC)	Right-of-Way (RW/LP)	Construction (UT/CE/CC/CN)
(D1) I-90, Northwest Blvd Interchange	\$9-10 million	\$6-7 million	\$ 70-80 million
(D3) I-84, SH-44 Interchange (exit 25)	\$ 6-7 million	\$1-2 million	\$ 65-75 million*
(D3) SH-55, Pear Lane to Farmway Road	(fully funded)	(partially funded)**	\$ 70-80 million
(D5) I-15, Blackfoot widening (exit 89-93)	<u>\$8-10 million</u>	<u>\$0</u>	<u>\$100-110 million</u>
	\$23-27 million	\$7-9 million +	\$305-345 million

Each of the interstate projects have numerous unfunded components that are currently included in the environmental documentation or approval, and the improvements listed in the table show the greatest need based on the traffic analysis and community feedback.



Board Agenda Item

ITD 2210 (Rev. 10-13)

The SH-55, Pear Lane to Farmway Road project, which is the western half of the SH-55 TECM corridor, has environmental approval. Design and right-of-way were added to FY24 during last year's ITIP update; however, right-of-way was only partially funded. Depending upon design and right-of-way progress, this could be a good candidate to advance to construction.

If the Transportation Board chooses to advance additional projects, the ideal way would be to add the design and right-of-way funds in specific programs in the ITIP (specific funding identified for them). At the same time the construction would be added to the Early Development Program, similar to the other projects currently under development that could use any combination of the dedicated funds.

The design and right-of-way for the listed projects, which totals approximately \$25 million for design and at least \$8 million for right-of-way, can be funded within current program budgets or recent contract savings. A few examples of potential fund sources will be shared during the presentation.

Future activities and tentative timeline:

- August 17 - Idaho Transportation Board feedback
- August - Stakeholder outreach/feedback
- September 20 - Resolution for consideration to add TECM projects to the ITIP
- September/October - Coordination with Metropolitan Planning Organizations (MPO), as necessary
- Fall/Winter - Negotiate design agreements and begin design
- Approximately two years to complete design, identify construction fund source and advertise – meaning construction could begin as early as spring 2026

*Draft FY24-30 ITIP provides partial construction funding. Amount shown is the total construction cost estimate.

**\$30 million currently programmed in the ITIP. Cost estimate currently being updated to determine right-of-way budget needed.

Recommendations

Receive Transportation Board feedback on concept of beginning design on next highest-priority projects within the current TECM corridors. If desired, approval/resolution will occur at a future meeting.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023Consent Item ☐Information Item ☐Amount of Presentation Time Needed 20 mins

Presenter's Name	Presenter's Title	Initials	Reviewed By
John Tomlinson/Heather McDaniel	Communications Manager/PIO	JT/HMD	LSS
Preparer's Name	Preparer's Title	Initials	
Josephine Middleton	Highway Safety Manager	JM	

Subject

North Idaho DUI Taskforce		
Key Number	District	Route Number

Background Information

In District 1, 52% of all fatal crashes are impaired driver related. Between 2018 - 2022, there were 80 impaired driving-related fatalities. District 1 Public Information Officer, Heather McDaniel, will present information about the North Idaho DUI Taskforce.

PIO McDaniel has been assisting the multi-agency taskforce with outreach to help inform the community about their work to prevent impaired driving-related crashes. PIO McDaniel will talk about the patrols that are taking place in that area, the social media outreach efforts, law enforcement's partnerships with local alcohol distributors, and rideshare options like Uber/Lyft to help eliminate impaired driving in North Idaho.

Recommendations:

For information.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 8/17/23

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 10 minutes

Presenter's Name Brendan Floyd	Presenter's Title Transportation Policy Specialist	Initials B.F.	Reviewed By MM
Preparer's Name Brendan Floyd	Preparer's Title Transportation Policy Specialist	Initials B.F.	LSS

Subject

ITD's Annual Administrative Rules Review Update		
Key Number	District	Route Number

Background Information

This item provides the board an update on the department's annual administrative rule review process and informs the board of the next steps:

- **October:** Staff will provide final draft rule language to the board for review.
- **November:** Staff will seek the board's adoption of these administrative rules as pending rules for review during the 2024 legislative session.

The department's rule edits, which impact DMV, Highways, and Aeronautics, have resulted in a collective elimination of nine rule chapters and a reduction of about 10,000 words. This effort is in line with the Governor's Zero-Based Regulation executive order, which compels agencies to review a subset of rules annually over a five-year period with an eye toward drafting clear and concise rules and removing unnecessary restrictions.

Recommendations

For information.

Board Action

<input type="checkbox"/> Approved	<input type="checkbox"/> Deferred	_____
<input type="checkbox"/> Other	_____	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐ Information Item ☐ Amount of Presentation Time Needed 15 Minutes

Presenter's Name	Presenter's Title	Initials	Reviewed By
Justin Collins	Controller	JC	LSS
Preparer's Name	Preparer's Title	Initials	
Justin Collins	Controller	JC	

Subject

State Fiscal Year-End 2023 Financial Statements		
Key Number	District	Route Number

Background Information

July 01, 2022 thru June 30, 2023, Fiscal Year 2023 Financial Statements

The financial operations of the Department for Fiscal Year 2023. Revenue finished slightly ahead of forecast for the State Highway Account (SHA). Revenue was well above forecast for the Aeronautics Fund for FY23. Expenditures in these two funds followed projected budgets.

Revenues to the State Highway Account from all state sources as shown on the financial statements are slightly ahead of forecast by 2.3% (this includes Misc. Revenues and Equipment Buy Back). However, revenues in the Highway Distribution Account, Fuels/Registration Direct, and Ethanol just missed forecast by -0.2%. State revenues to the State Aeronautics Fund outpaced forecast by 51.1% or \$1.12M.

- Expenditures finished within planned budgets for FY23. The differences after the year closed were timing between planned and actual expenditures plus encumbrances. Personnel costs had a savings of \$7.8M or 5.2% which was due to vacancies and timing between a position becoming vacant and filled.
- Contract construction cash expenditures in the State Highway Account for this fiscal year were \$430.5M. Compared to the last three fiscal years:
 - FY22= \$369.9M
 - FY21= \$401.5M
 - FY20= \$451.8M

It is important to note that contract construction projects are funded from a total of five different funds. The State Highway Account, Strategic Initiatives Program Fund, Transportation Expansion and Congestion Mitigation Fund (TECM), TECM Bond Proceeds and GARVEE Bond Proceeds. The total construction expenditures for this fiscal year from these funding sources was \$737.4M or \$224.1M higher than the highest point of the previous three years.

- FY22= \$512.9M
- FY21= \$493.8M
- FY20= \$513.3M

The balance of the long-term investments as of the end of June is \$178.1M. These funds are obligated against both construction projects and encumbrances. The long-term investments plus the cash balance (\$143.5M) totals \$321.6M.

Expenditures in the Strategic Initiatives Program Fund (GF Surplus), for FY23, was \$58.8M. This is the fund where the Governor's "Leading Idaho" transfer of \$120M completed in July was deposited. There are no additional receipts other than interest earned to date of \$3.9M based on the cash balance.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Deposits into the Transportation Expansion and Congestion Mitigation Fund hit the cap of \$80M at the end of March. This \$80M is the maximum amount of the sales tax that ITD will receive. Additional sales tax collected went into the Local Distribution Account. Additionally, we received Cigarette Tax revenue into this fund. For FY23 ITD received \$5.8M from this unanticipated revenue. The initial receipts into this fund for FY23 of \$18.4M is committed to debt service on TECM Bonds. Expenditures in this fund for construction expenses on projects were \$57.4M.

As part of the CARES Act in 2020, ITD received a federal grant from the Federal Transit Administration of \$27.3M. The first three years of expenditures for this was \$10.4M. The expenses for FY23 was \$4.1M, for a total expenditure of \$14.5M since the beginning of the grant.

Expenditures from the two active bond programs in FY23 were \$118.6M for the TECM Capital Projects fund and \$79.6M for the GARVEE Capital Projects fund. Both programs are very active and advancing as planned.

Recommendations

For Information.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____

AUGUST
ITD BOARD PACKET

JUNE
FY23
FINANCIAL STATEMENTS

User ID: ddecker
 Report ID: AD-FN-GL-010
 Run Date: 20 Jul 2023
 % of Time
 Remaining: 0

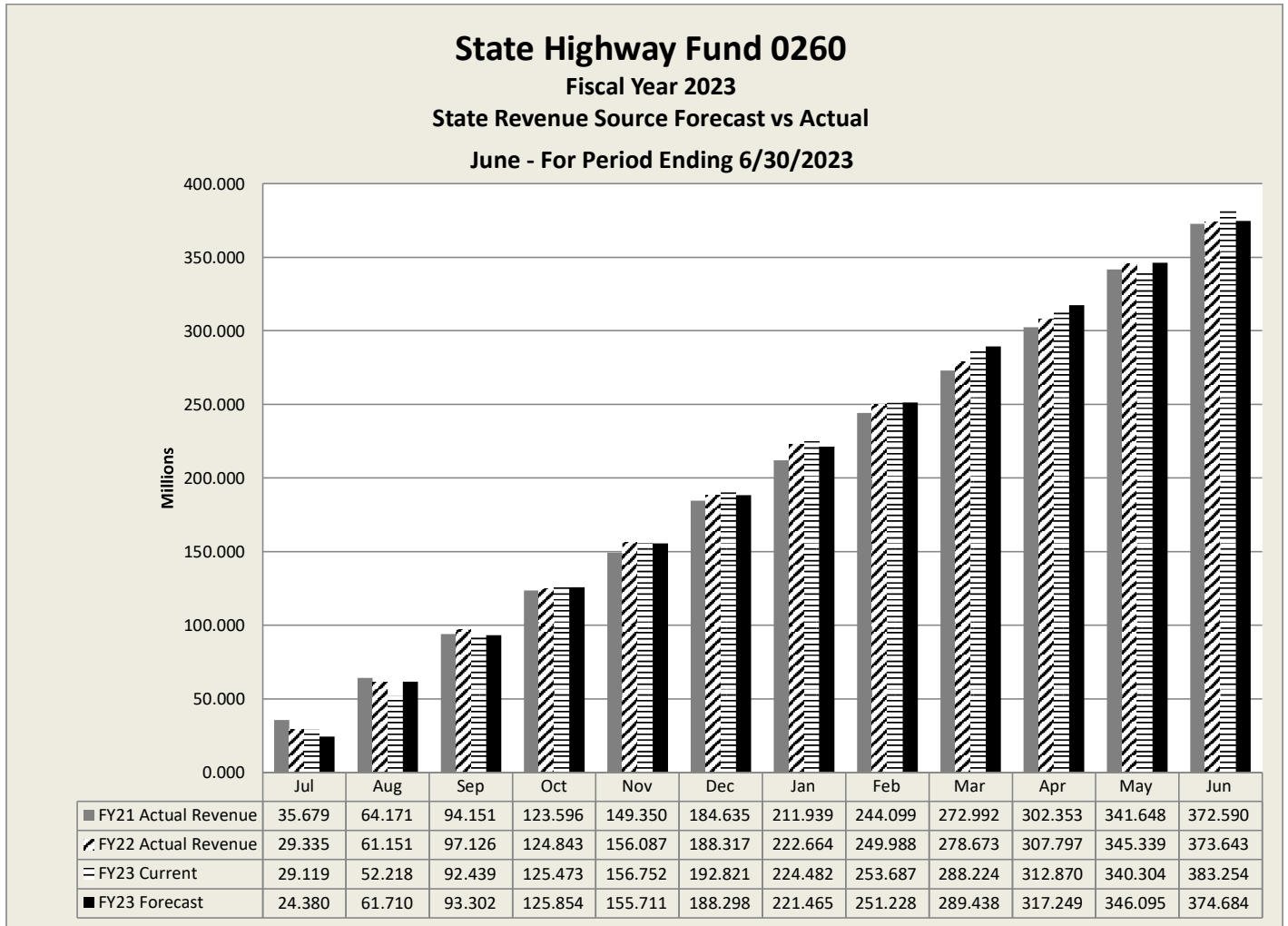
Idaho Transportation Department

SUMMARY OF RECEIPTS AND DISBURSEMENTS
 STATE HIGHWAY ACCOUNT AND STATE AERONAUTICS FUND
 BUDGET TO ACTUAL
 FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDING 6/30/2023
 (all amounts in '000)

Fiscal Year: 2023

Funds Received					
	FY22 Actual YTD	FY23 Actual YTD	FY23 Forecast YTD	FY23 to FY22 Actual	FY 23 to Forecast
<u>State Highway Account</u>					
Federal Reimbursements	369,789	386,473	468,424	4.5%	-17.5%
State (Inc. H.D.A.)	373,643	383,254	374,684	2.6%	2.3%
Local	8,830	7,467	6,323	-15.4%	18.1%
Total State Highway Account:	752,262	777,194	849,431	3.3%	-8.5%
<u>State Aeronautics Fund</u>					
Federal Reimbursements	213	207	669	-2.8%	-69.1%
State	10,038	39,285	37,796	291.4%	3.9%
Total State Aeronautics Fund:	10,251	39,492	38,464	285.3%	2.7%
Total Fund Received:	762,512	816,686	887,896	7.1%	-8.0%
Disbursements (includes Encumbrances)					
	FY22 Actual YTD	FY23 Actual YTD	FY23 Budget YTD	FY23 to FY22 Actual	FY 23 to Budget
Construction Payouts	369,888	429,791	610,682	16.2%	-29.6%
<u>Operations Expenses</u>					
Highways	209,134	227,457	241,326	8.8%	-5.7%
DMV	29,649	30,651	38,463	3.4%	-20.3%
Administration	29,086	28,138	32,352	-3.3%	-13.0%
Facilities	5,310	7,758	27,684	46.1%	-72.0%
Aeronautics	2,692	10,130	51,507	276.3%	-80.3%
Total Operations Expenses:	275,871	304,133	391,332	10.2%	-22.3%
<u>Transfers</u>					
Operating	385	0	0	-100.0%	0.0%
Debt Service	60,994	58,952	58,340	-3.3%	1.0%
Total Transfers:	61,379	58,952	58,340	-4.0%	1.0%
Total Disbursements:	707,138	792,876	1,060,355	12.1%	-25.2%
	FY22 Actual YTD	FY23 Actual YTD	FY23 Budget YTD	FY23 to FY22 Actual	FY 23 to Budget
<u>Expenditures by Type</u>					
Personnel	134,288	141,132	148,949	5.1%	-5.2%
Operating	91,854	98,943	111,178	7.7%	-11.0%
Capital Outlay	32,254	41,342	63,216	28.2%	-34.6%
Sub-Grantee	17,474	22,717	67,989	30.0%	-66.6%
Totals Operations Expenses:	275,871	304,133	391,332	10.2%	-22.3%
Contract Construction	369,888	429,791	610,682	16.2%	-29.6%
Totals (excluding Transfers):	645,759	733,925	1,002,014	13.7%	-26.8%

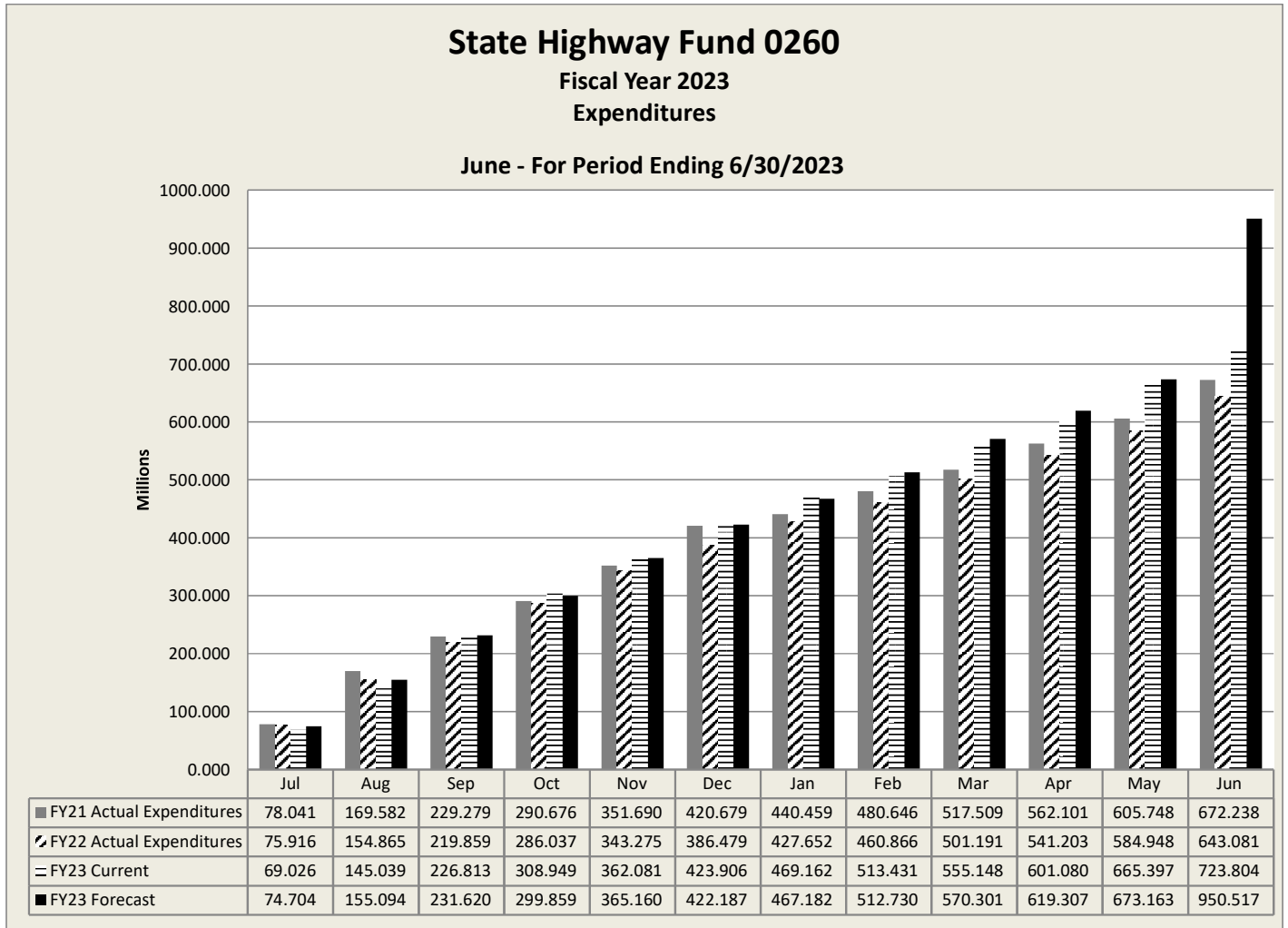
Date Prepared: 7/20/2023



Includes Equipment Buy Back Program

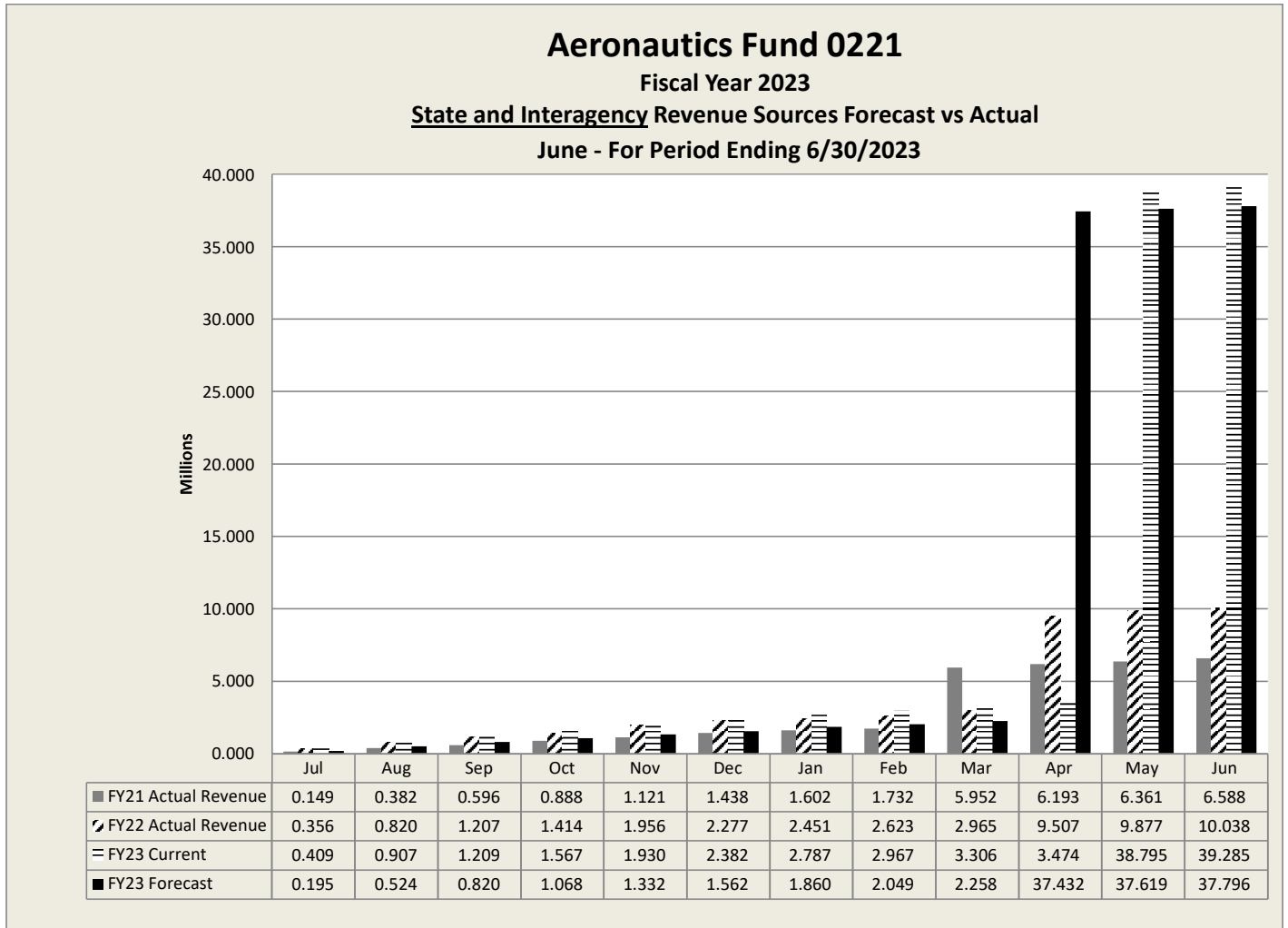
Misc. Revenue (RTA \$1,133,248) and Transfers - In

Date Prepared: 7/20/2023



Current = Actual Payments and Encumbrances

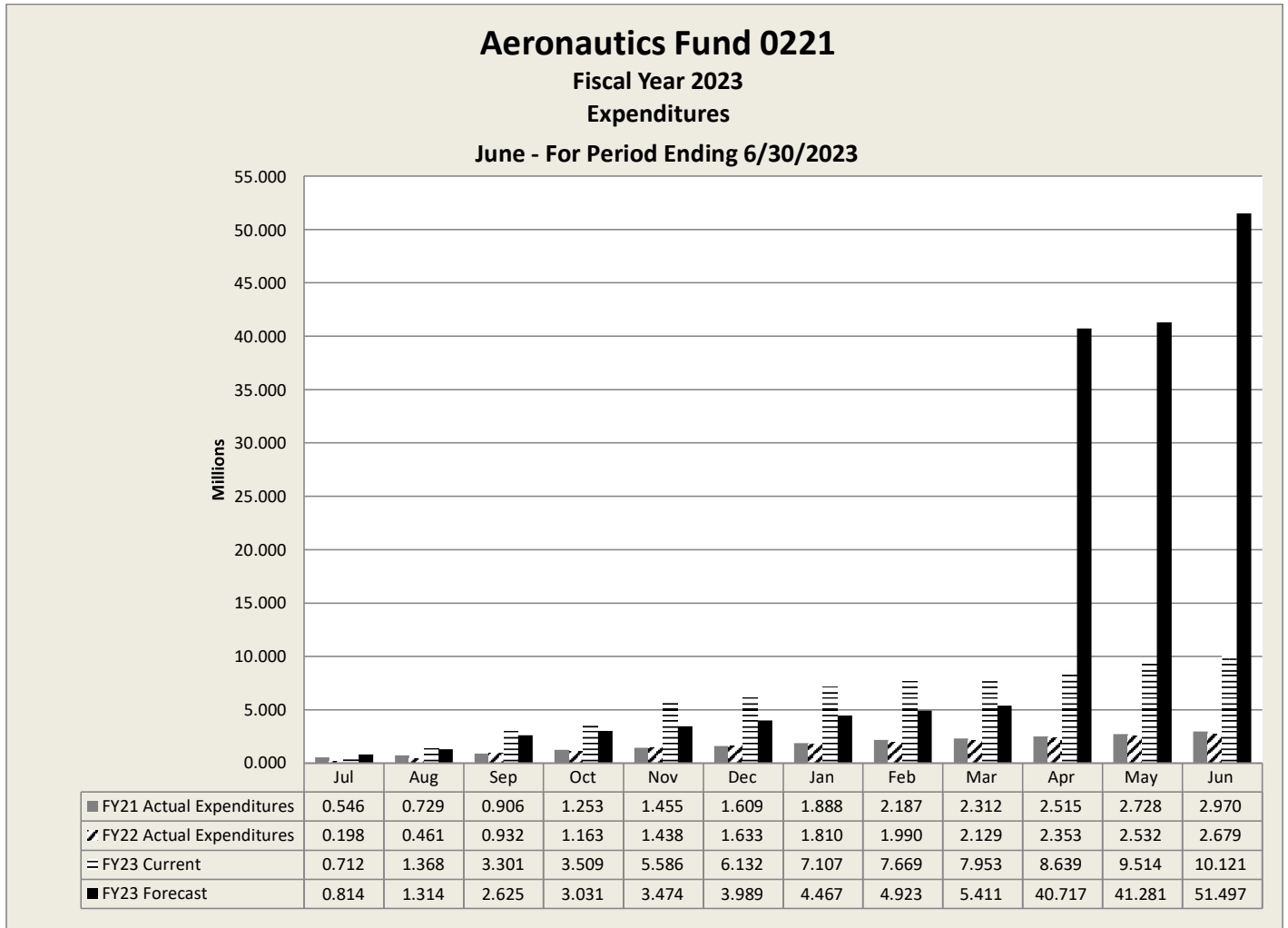
Date Prepared: 7/20/2023



Includes Misc. Revenue and Transfers - In

Misc. Revenue (RTA \$0) and Transfers - In

Date Prepared: 7/20/2023



Current = Actual Payments and Encumbrances

UserID: ddecker
 Report ID: AD-FN-GL-002
 Run Date: 20 Jul 2023

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 6/30/2023

	State Aeronautics Fund 0221		State Highway Fund 0260		Transportation Expansion and Congestion Mitigation Fund 0269	
	May-23	Jun-23	May-23	Jun-23	May-23	Jun-23
ASSETS						
Cash on Hand (Change Fund)	0	0	5,195	5,195	0	0
Cash in Bank (Daily Operations)	43,196,657	43,386,182	127,492,573	143,455,859	199,287,684	196,550,821
Investments (Long Term: STO - Diversified Bond Fund)	1,931,588	1,936,310	177,699,867	178,136,701	0	0
Total Cash & Investments	45,128,245	45,322,492	305,197,636	321,597,755	199,287,684	196,550,821
Receivables - Other	6,392	0	1,117,335	1,020,290	0	0
- Due From Locals (Project Overruns)	19,127	0	2,087,089	695,503	0	0
- Inter Agency	23,090	21,067	0	0	0	0
Total Receivables	48,609	21,067	3,204,425	1,715,792	0	0
Inventory on Hand	0	0	20,281,324	17,993,475	0	0
Total Assets:	45,176,854	45,343,559	328,683,384	341,307,023	199,287,684	196,550,822
LIABILITIES						
Vouchers Payable	0	0	1,134	0	0	0
Sales Tax Payable	0	0	37,847	12,566	0	0
Deferred Revenue (Local Projects Match)	0	0	30,631,056	28,923,140	0	0
Accounts Receivable Overpayment	0	0	16,019	16,019	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	142,192	147,263	0	0
Total Liabilities:	0	0	30,828,248	29,098,988	0	0
FUND BALANCE						
Reserve for Encumbrance	819,886	1,083,680	56,312,712	42,858,861	0	0
Fund Balance	44,356,969	44,259,879	241,542,424	269,349,174	199,287,684	196,550,821
Total Fund Balance:	45,176,854	45,343,559	297,855,136	312,208,034	199,287,684	196,550,821
Total Liabilities and Fund Balance	45,176,854	45,343,559	328,683,384	341,307,023	199,287,684	196,550,821

UserID: ddecker
Report ID: AD-FN-GL-002
Run Date: 20 Jul 2023

Idaho Transportation Department

OPERATING FUND BALANCE SHEET
FOR THE PERIOD ENDED 6/30/2023

	Strategic Initiatives Fund (State Share) 0270.02		Strategic Initiatives Fund (Local Share) 0270.05		Total Strategic Initiatives Fund 0270		CARES Act Covid-19 0345	
	May-23	Jun-23	May-23	Jun-23	May-23	Jun-23	May-23	Jun-23
ASSETS								
Cash on Hand (Change Fund)	0	0	0	0	0	0	0	0
Cash in Bank (Daily Operations)	156,127,981	141,506,248	375,735,656	366,740,164	531,863,637	508,246,412	(112,903)	(80,376)
Investments (Long Term: STO - Diversified Bond Fund)	0	0	0	0	0	0	0	0
Total Cash & Investments	156,127,981	141,506,248	375,735,656	366,740,164	531,863,637	508,246,412	(112,903)	(80,376)
Receivables - Other	0	0	0	0	0	0	0	0
- Due From Locals (Project Overruns)	0	0	0	0	0	0	0	0
- Inter Agency	0	0	0	0	0	0	0	0
Total Receivables	0	0	0	0	0	0	0	0
Inventory on Hand	0	0	0	0	0	0	0	0
Total Assets:	156,127,981	141,506,248	375,735,656	366,740,164	531,863,637	508,246,412	(112,903)	(80,376)
LIABILITIES								
Vouchers Payable	0	0	0	0	0	0	0	0
Sales Tax Payable	0	0	0	0	0	0	0	0
Deferred Revenue (Local Projects Match)	0	0	0	0	0	0	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	0	0	0	0	0	0
Total Liabilities:	0	0	0	0	0	0	0	0
FUND BALANCE								
Reserve for Encumbrance	0	0	0	0	0	0	25,140	0
Fund Balance	156,127,981	141,506,248	375,735,656	366,740,164	531,863,637	508,246,412	(138,044)	(80,376)
Total Fund Balance:	156,127,981	141,506,248	375,735,656	366,740,164	531,863,637	508,246,412	(112,903)	(80,376)
Total Liabilities and Fund Balance	156,127,981	141,506,248	375,735,656	366,740,164	531,863,637	508,246,412	(112,903)	(80,376)

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0
Fund: 0260 State Highway Fund

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

Fiscal Year: 2023
Budget Fiscal Year: 2023
REVENUES

Federal Sources

FWHA - Highway	440,921,200	333,955,532	85,373,558	0	(106,965,668)	-24.26%	440,921,200	106,965,668	24.26 %
FWHA - COVID Relief	0	29,592,191	639,627	0	29,592,191	0.00 %	0	(29,592,191)	0.00 %
FWHA - Indirect Cost	0	(164,199)	0	0	(164,199)	0.00 %	0	164,199	0.00 %
Federal Transit Authority	16,372,600	11,786,045	1,697,218	0	(4,586,555)	-28.01%	16,372,600	4,586,555	28.01 %
NHTSA - Highway Safety	6,430,400	5,572,064	793,884	0	(858,336)	-13.35%	6,430,400	858,336	13.35 %
Other Federal Aid	4,700,000	5,731,461	51,817	0	1,031,461	21.95 %	4,700,000	(1,031,461)	-21.95%
Total Federal Sources:	468,424,200	386,473,094	88,556,105	0	(81,951,106)	-17.50%	468,424,200	81,951,106	17.50 %

State Sources

Equipment Buy Back	10,194,200	8,776,308	7,328,858	0	(1,417,892)	-13.91%	10,194,200	1,417,892	13.91 %
Miscellaneous Revenues	31,028,248	41,516,603	4,856,336	0	10,488,354	33.80 %	31,028,248	(10,488,354)	-33.80%
Total State Sources:	41,222,448	50,292,911	12,185,194	0	9,070,462	22.00 %	41,222,448	(9,070,462)	-22.00%

Local Sources

Match For Local Projects	6,323,300	7,459,554	1,710,889	0	1,136,254	17.97 %	6,323,300	(1,136,254)	-17.97%
Other Local Sources	0	7,500	0	0	7,500	0.00 %	0	(7,500)	0.00 %
Total Local Sources:	6,323,300	7,467,054	1,710,889	0	1,143,754	18.09 %	6,323,300	(1,143,754)	-18.09%

TOTAL REVENUES:
TRANSFERS-IN

Highway Distribution Account	240,640,000	240,412,072	21,533,730	0	(227,928)	-0.09%	240,640,000	227,928	0.09 %
Fuel/Registration Direct	73,121,400	73,144,303	7,192,208	0	22,903	0.03 %	73,121,400	(22,903)	-0.03%
Ethanol Fuels Tax	19,700,000	19,404,313	2,038,522	0	(295,687)	-1.50%	19,700,000	295,687	1.50 %

TOTAL TRANSFERS-IN:

TOTAL REV AND TRANSFERS-IN:	849,431,348	777,193,747	133,216,647	0	(72,237,602)	-8.50%	849,431,348	72,237,602	8.50 %
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User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0
Fund: 0260 State Highway Fund

Idaho Transportation Department
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

Fiscal Year: 2023
Budget Fiscal Year: 2023
EXPENDITURES

Operations Expense

Permanent Staff Salaries	100,707,904	96,522,992	9,868,217	0	4,184,912	4.16 %	100,707,904	4,184,912	4.16 %
Board, Hourly, OT, Shift Diff	1,728,966	1,566,308	66,266	0	162,658	9.41 %	1,728,966	162,658	9.41 %
Fringe Benefits	45,109,930	41,814,206	4,041,152	0	3,295,724	7.31 %	45,109,930	3,295,724	7.31 %
Travel Expense	2,733,304	1,994,310	193,554	0	738,994	27.04 %	2,733,304	738,994	27.04 %
Operating Expense	105,977,745	76,574,007	7,904,639	19,231,828	10,171,911	9.60 %	105,977,745	10,171,911	9.60 %
Capital Equipment Expense	33,203,543	19,020,240	430,076	14,180,593	2,711	0.01 %	33,203,543	2,711	0.01 %
Capital Facilities Expense	27,188,534	7,026,861	1,286,970	29,922	20,131,751	74.05 %	27,188,534	20,131,751	74.05 %
Trustee & Benefit Payments	23,185,200	15,827,337	2,007,782	224,229	7,133,634	30.77 %	23,185,200	7,133,634	30.77 %
Total Operations Expense:	339,835,127	260,346,260	25,798,655	33,666,572	45,822,295	13.48 %	339,835,127	45,822,295	13.48 %

Contract Construction

Operating Expense	10,600,000	6,601,691	400,225	0	3,998,309	37.72 %	10,600,000	3,998,309	37.72 %
Capital Projects	597,981,958	422,290,038	43,873,334	0	175,691,920	29.38 %	597,981,958	175,691,920	29.38 %
Trustee & Benefit Payments	2,100,000	899,487	58,673	0	1,200,513	57.17 %	2,100,000	1,200,513	57.17 %

Total Contract Construction:	610,681,958	429,791,216	44,332,231	0	180,890,742	29.62 %	610,681,958	180,890,742	29.62 %
TOTAL EXPENDITURES:	950,517,085	690,137,476	70,130,886	33,666,572	226,713,037	23.85 %	950,517,085	226,713,037	23.85 %

TRANSFERS OUT

Operating	58,340,402	58,951,777	46,298,979	0	(611,375)	-1.05%	58,340,402	(611,375)	-1.05%
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TOTAL TRANSFERS OUT:	58,340,402	58,951,777	46,298,979	0	(611,375)	-1.05%	58,340,402	(611,375)	-1.05%
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TOTAL EXPD AND TRANSFERS OUT:	1,008,857,487	749,089,253	116,429,865	33,666,572	226,101,662	22.41 %	1,008,857,487	226,101,662	22.41 %
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Net for Fiscal Year 2023:	(159,426,139)	28,104,494	16,786,781		153,864,060		(159,426,139)	(153,864,060)	
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User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0
Fund: 0260 State Highway Fund

Idaho Transportation Department
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Contract Construction										
Operating Expenditures										
Operating Expenditures	Dedicated	2,500,000	1,572,972	198,100	0	927,028	37.08 %	2,500,000	927,028	37.08 %
Operating Expenditures	Federal	8,000,000	5,027,605	202,119	0	2,972,395	37.15 %	8,000,000	2,972,395	37.15 %
Operating Expenditures	Local	100,000	1,114	6	0	98,886	98.89 %	100,000	98,886	98.89 %
Total Operating Expenditures		10,600,000	6,601,691	400,225	0	3,998,309	37.72 %	10,600,000	3,998,309	37.72 %
Capital Outlay										
Capital Outlay	Dedicated	261,686,558	116,543,810	11,228,361	0	145,142,748	55.46 %	261,686,558	145,142,748	55.46 %
Capital Outlay	Federal	329,929,600	256,714,149	30,147,264	0	73,215,451	22.19 %	329,929,600	73,215,451	22.19 %
Capital Outlay	FICR	0	11,163,571	1,081,005	0	(11,163,571)	0.00 %	0	(11,163,571)	0.00 %
Capital Outlay	Local	6,365,800	8,131,566	569,878	0	(1,765,766)	-27.74%	6,365,800	(1,765,766)	-27.74%
Capital Outlay	COVID Relief	0	29,736,942	846,825	0	(29,736,942)	0.00 %	0	(29,736,942)	0.00 %
Total Capital Outlay		597,981,958	422,290,038	43,873,334	0	175,691,920	29.38 %	597,981,958	175,691,920	29.38 %
Trustee & Benefit Payments										
Trustee & Benefit Payments	Dedicated	500,000	0	0	0	500,000	100.00 %	500,000	500,000	100.00 %
Trustee & Benefit Payments	Federal	1,500,000	899,487	58,673	0	600,513	40.03 %	1,500,000	600,513	40.03 %
Trustee & Benefit Payments	Local	100,000	0	0	0	100,000	100.00 %	100,000	100,000	100.00 %
Total Trustee & Benefit Payments		2,100,000	899,487	58,673	0	1,200,513	57.17 %	2,100,000	1,200,513	57.17 %
Total Contract Construction:		610,681,958	429,791,216	44,332,231	0	180,890,742	29.62 %	610,681,958	180,890,742	29.62 %

User ID: ddecker
Report ID: AD-FN-GL-003
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% of Time
Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

Fund: 0269 Transportation Expansion and Congestion Mitigation Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
Miscellaneous Revenues	1,100,000	4,412,451	556,558	0	3,312,451	301.13 %	1,100,000	(3,312,451)	-301.13%
TOTAL REVENUES:	1,100,000	4,412,451	556,558	0	3,312,451	301.13 %	1,100,000	(3,312,451)	-301.13%
TRANSFERS-IN									
Cigarette Tax	0	5,812,574	1,459,399	0	5,812,574	0.00 %	0	(5,812,574)	0.00 %
Sales Tax	80,000,000	80,000,000	0	0	0	0.00 %	80,000,000	0	0.00 %
TOTAL TRANSFERS-IN:	80,000,000	85,812,574	1,459,399	0	5,812,574	7.27 %	80,000,000	(5,812,574)	-7.27%
TOTAL REV AND TRANSFERS-IN:	81,100,000	90,225,025	2,015,957	0	9,125,025	11.25 %	81,100,000	(9,125,025)	-11.25%
EXPENDITURES									
Contract Construction - Operating Expenditures	0	0	0	0	0	0.00 %	0	0	0.00 %
Contract Construction - Capital Projects	248,414,773	57,397,952	4,752,819	0	191,016,821	76.89 %	248,414,773	191,016,821	76.89 %
TOTAL EXPENDITURES:	248,414,773	57,397,952	4,752,819	0	191,016,821	76.89 %	248,414,773	191,016,821	76.89 %
TRANSFERS OUT									
Operating	0	18,388,739	0	0	(18,388,739)	0.00 %	0	(18,388,739)	0.00 %
TOTAL TRANSFERS OUT:	0	18,388,739	0	0	(18,388,739)	0.00 %	0	(18,388,739)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	248,414,773	75,786,692	4,752,819	0	172,628,082	69.49 %	248,414,773	172,628,082	69.49 %
Net for Fiscal Year 2023:	(167,314,773)	14,438,333	(2,736,863)		181,753,107		(167,314,773)	(181,753,107)	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

Fund: 0270 Strategic Initiatives Program Fund (State 60%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	720,000	3,852,116	448,946	0	3,132,116	435.02 %	720,000	(3,132,116)	-435.02%
TOTAL REVENUES:	720,000	3,852,116	448,946	0	3,132,116	435.02 %	720,000	(3,132,116)	-435.02%
TRANSFERS-IN									
Statutory	120,000,000	120,000,000	0	0	0	0.00 %	120,000,000	0	0.00 %
TOTAL TRANSFERS-IN:	120,000,000	120,000,000	0	0	0	0.00 %	120,000,000	0	0.00 %
TOTAL REV AND TRANSFERS-IN:	120,720,000	123,852,116	448,946	0	3,132,116	2.59 %	120,720,000	(3,132,116)	-2.59%
EXPENDITURES									
Contract Construction - Capital Projects	197,213,893	58,777,755	5,070,679	0	138,436,138	70.20 %	197,213,893	138,436,138	70.20 %
Contract Construction - Trustee & Benefit Payments	10,000,000	10,000,000	10,000,000	0	0	0.00 %	10,000,000	0	0.00 %
TOTAL EXPENDITURES:	207,213,893	68,777,755	15,070,679	0	138,436,138	66.81 %	207,213,893	138,436,138	66.81 %
TOTAL EXPD AND TRANSFERS OUT:	207,213,893	68,777,755	15,070,679	0	138,436,138	66.81 %	207,213,893	138,436,138	66.81 %
Net for Fiscal Year 2023:	(86,493,893)	55,074,361	(14,621,733)		141,568,254		(86,493,893)	(141,568,254)	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

Fund: 0270 Strategic Initiatives Program Fund (LHTAC-Local 40%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	480,000	4,502,122	1,004,508	0	4,022,122	837.94 %	480,000	(4,022,122)	-837.94%
TOTAL REVENUES:	480,000	4,502,122	1,004,508	0	4,022,122	837.94 %	480,000	(4,022,122)	-837.94%
TRANSFERS-IN									
Statutory	210,000,000	210,000,000	0	0	0	0.00 %	210,000,000	0	0.00 %
TOTAL TRANSFERS-IN:	210,000,000	210,000,000	0	0	0	0.00 %	210,000,000	0	0.00 %
TOTAL REV AND TRANSFERS-IN:	210,480,000	214,502,122	1,004,508	0	4,022,122	1.91 %	210,480,000	(4,022,122)	-1.91%
EXPENDITURES									
Contract Construction - Trustee & Benefit Payments	420,000,781	58,000,000	10,000,000	0	362,000,781	86.19 %	420,000,781	362,000,781	86.19 %
TOTAL EXPENDITURES:	420,000,781	58,000,000	10,000,000	0	362,000,781	86.19 %	420,000,781	362,000,781	86.19 %
TOTAL EXPD AND TRANSFERS OUT:	420,000,781	58,000,000	10,000,000	0	362,000,781	86.19 %	420,000,781	362,000,781	86.19 %
Net for Fiscal Year 2023:	(209,520,781)	156,502,122	(8,995,492)		366,022,903		(209,520,781)	(366,022,903)	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

Fund: 0345 CARES Act Covid-19

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2023									
Budget Fiscal Year: 2023									
REVENUES									
Federal Sources - Federal Transit Authority	9,000,000	4,187,831	82,318	0	(4,812,169)	-53.47%	9,000,000	4,812,169	53.47 %
TOTAL REVENUES:	9,000,000	4,187,831	82,318	0	(4,812,169)	-53.47%	9,000,000	4,812,169	53.47 %
TOTAL REV AND TRANSFERS-IN:	9,000,000	4,187,831	82,318	0	(4,812,169)	-53.47%	9,000,000	4,812,169	53.47 %
EXPENDITURES									
Operating Expenditures	1,000,000	19,834	19,834	0	980,166	98.02 %	1,000,000	980,166	98.02 %
Trustee & Benefit Payments	8,000,000	4,043,015	26,741	0	3,956,985	49.46 %	8,000,000	3,956,985	49.46 %
TOTAL EXPENDITURES:	9,000,000	4,062,849	46,575	0	4,937,151	54.86 %	9,000,000	4,937,151	54.86 %
TOTAL EXPD AND TRANSFERS OUT:	9,000,000	4,062,849	46,575	0	4,937,151	54.86 %	9,000,000	4,937,151	54.86 %
Net for Fiscal Year 2023:	0	124,982	35,743		124,982		0	(124,982)	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

Fund: 0372 TECM Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2023									
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	0	171,064	21,380	0	171,064	0.00 %	0	(171,064)	0.00 %
TOTAL REVENUES:	0	171,064	21,380	0	171,064	0.00 %	0	(171,064)	0.00 %
TRANSFERS-IN									
Operating	0	18,388,739	0	0	18,388,739	0.00 %	0	(18,388,739)	0.00 %
TOTAL TRANSFERS-IN:	0	18,388,739	0	0	18,388,739	0.00 %	0	(18,388,739)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	18,559,804	21,380	0	18,559,803	0.00 %	0	(18,559,803)	0.00 %
EXPENDITURES									
Bond Principal / Interest	0	19,983,904	7,256,100	0	(19,983,904)	0.00 %	0	(19,983,904)	0.00 %
TOTAL EXPENDITURES:	0	19,983,904	7,256,100	0	(19,983,904)	0.00 %	0	(19,983,904)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	19,983,904	7,256,100	0	(19,983,904)	0.00 %	0	(19,983,904)	0.00 %
Net for Fiscal Year 2023:	0	(1,424,101)	(7,234,720)		(1,424,101)		0	1,424,101	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

Fund: 0373 TECM Capital Project Fund

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year:		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year:										
REVENUES										
State Sources - Miscellaneous Revenues		0	118,580,669	15,417,236	0	118,580,669	0.00 %	0	(118,580,669)	0.00 %
TOTAL REVENUES:		0	118,580,669	15,417,236	0	118,580,669	0.00 %	0	(118,580,669)	0.00 %
TOTAL REV AND TRANSFERS-IN:		0	118,580,669	15,417,236	0	118,580,669	0.00 %	0	(118,580,669)	0.00 %
EXPENDITURES										
Capital Projects		0	118,646,953	15,400,108	0	(118,646,953)	0.00 %	0	(118,646,953)	0.00 %
TOTAL EXPENDITURES:		0	118,646,953	15,400,108	0	(118,646,953)	0.00 %	0	(118,646,953)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:		0	118,646,953	15,400,108	0	(118,646,953)	0.00 %	0	(118,646,953)	0.00 %
Net for Fiscal Year 2023:		0	(66,284)	17,128		(66,284)		0	66,284	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

Fund: 0374 GARVEE Capital Project Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	0	79,757,698	7,881,292	0	79,757,698	0.00 %	0	(79,757,698)	0.00 %
TOTAL REVENUES:	0	79,757,698	7,881,292	0	79,757,698	0.00 %	0	(79,757,698)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	79,757,698	7,881,292	0	79,757,698	0.00 %	0	(79,757,698)	0.00 %
EXPENDITURES									
Operating Expenditures	0	190,902	0	0	(190,902)	0.00 %	0	(190,902)	0.00 %
Capital Projects	0	79,568,197	7,881,405	0	(79,568,197)	0.00 %	0	(79,568,197)	0.00 %
TOTAL EXPENDITURES:	0	79,759,099	7,881,405	0	(79,759,099)	0.00 %	0	(79,759,099)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	79,759,099	7,881,405	0	(79,759,099)	0.00 %	0	(79,759,099)	0.00 %
Net for Fiscal Year 2023:	0	(1,401)	(113)		(1,401)		0	1,401	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

Fund: 0375 GARVEE Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2023									
Budget Fiscal Year: 2023									
REVENUES									
State Sources - Miscellaneous Revenues	0	111,259	7,962	0	111,259	0.00 %	0	(111,259)	0.00 %
TOTAL REVENUES:	0	111,259	7,962	0	111,259	0.00 %	0	(111,259)	0.00 %
TRANSFERS-IN									
Operating	0	63,651,777	46,298,979	0	63,651,777	0.00 %	0	(63,651,777)	0.00 %
TOTAL TRANSFERS-IN:	0	63,651,777	46,298,979	0	63,651,777	0.00 %	0	(63,651,777)	0.00 %
TOTAL REV AND TRANSFERS-IN:	0	63,763,036	46,306,941	0	63,763,036	0.00 %	0	(63,763,036)	0.00 %
EXPENDITURES									
Bond Principal / Interest	0	111,000,241	46,841,775	0	(111,000,241)	0.00 %	0	(111,000,241)	0.00 %
TOTAL EXPENDITURES:	0	111,000,241	46,841,775	0	(111,000,241)	0.00 %	0	(111,000,241)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	0	111,000,241	46,841,775	0	(111,000,241)	0.00 %	0	(111,000,241)	0.00 %
Net for Fiscal Year 2023:	0	(47,237,205)	(534,834)		(47,237,205)		0	47,237,205	

User ID: ddecker
Report ID: AD-FN-GL-003
Run Date: 20 Jul 2023
% of Time
Remaining: 0.0
Fund: 0221 State Aeronautics Fund

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 6/30/2023

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2023	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2023									
REVENUES									
Federal Sources - FAA	668,500	206,808	19,741	0	(461,692)	-69.06%	668,500	461,692	69.06 %
State Sources - Miscellaneous	341,000	682,348	122,006	0	341,348	100.10 %	341,000	(341,348)	-100.10%
Interagency Sources -	254,900	279,304	27,376	0	24,404	9.57 %	254,900	(24,404)	-9.57%
TOTAL REVENUES:	1,264,400	1,168,460	169,122	0	(95,940)	-7.59%	1,264,400	95,940	7.59 %
TRANSFERS-IN									
Statutory	35,000,000	35,000,000	0	0	0	0.00 %	35,000,000	0	0.00 %
Operating	2,200,000	3,323,620	340,698	0	1,123,620	51.07 %	2,200,000	(1,123,620)	-51.07%
TOTAL TRANSFERS-IN:	37,200,000	38,323,620	340,698	0	1,123,620	3.02 %	37,200,000	(1,123,620)	-3.02%
TOTAL REV AND TRANSFERS-IN:	38,464,400	39,492,080	509,820	0	1,027,680	2.67 %	38,464,400	(1,027,680)	-2.67%
EXPENDITURES									
Permanent Staff Salaries	936,843	820,593	83,327	0	116,250	12.41 %	936,843	116,250	12.41 %
Board, Hourly, OT, Shift Diff	77,700	69,657	12,018	0	8,043	10.35 %	77,700	8,043	10.35 %
Fringe Benefits	388,157	338,457	35,689	0	49,700	12.80 %	388,157	49,700	12.80 %
Travel Expense	114,511	60,524	5,017	0	53,987	47.15 %	114,511	53,987	47.15 %
Operating Expense	2,352,889	912,706	70,013	169,638	1,270,545	54.00 %	2,352,889	1,270,545	54.00 %
Capital Equipment Expense	240,000	17,756	2,424	147,503	74,742	31.14 %	240,000	74,742	31.14 %
Capital Facilities Expense	2,583,682	152,121	31,914	766,540	1,665,021	64.44 %	2,583,682	1,665,021	64.44 %
Trustee & Benefit Payments	44,803,469	6,665,131	102,714	0	38,138,338	85.12 %	44,803,469	38,138,338	85.12 %
TOTAL EXPENDITURES:	51,497,251	9,036,944	343,115	1,083,680	41,376,626	80.35 %	51,497,251	41,376,626	80.35 %
TOTAL EXPD AND TRANSFERS OUT:	51,497,251	9,036,944	343,115	1,083,680	41,376,626	80.35 %	51,497,251	41,376,626	80.35 %
Net for Fiscal Year 2023:	(13,032,851)	30,455,136	166,705		42,404,306		(13,032,851)	(42,404,306)	



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 25 minutes

Presenter's Name Bob Thompson / Chris Bray	Presenter's Title Economist / Financial Manager	Initials rt / cb	Reviewed By LSS
Preparer's Name Bob Thompson / Chris Bray	Preparer's Title Economist / Financial Manager	Initials rt / cb	

Subject

August 2023 Revenue Forecast & Proposed FY2025 Appropriation Request		
Key Number	District	Route Number

Background Information

The department's revenue forecast was updated August 1, 2023. Bob Thompson will review the current forecast. FY2025 budget requests are due by September 1, 2023. Chris Bray will review the department's proposed FY2025 Appropriation request.

Attached information:

- * Copy of Board Policy 4003
- * August 2023 Revenue Forecast
- * Select Highlights
- * FY25 Proposed Budget Request Summary
- * FY25 Draft Summary and Certification (Form B-2)

Summary values carried in the FY25 Appropriation Request

\$ 774,750,700 FY25 Base
52,940,800 Base Adjustments
\$ 827,691,500 Adjusted FY25 Base
155,612,100 Line Items
\$ 983,303,600 Total FY25 Spending Authority
100,974,800 Debt Service
\$ 1,084,278,000 FY25 Total Program Funding

In accordance with Board Policy 4003 and pursuant to Board review of the attached information and approval of the Proposed FY2025 Budget Request Summary and Resolution, the fully detailed FY2025 Budget Request will be finalized and submitted to the Division of Financial Management and Legislative Services Office. Copies of the submitted request will be available upon request after September 1, 2023.

Recommendations

Approve the accompanying board resolution on page 103.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



BOARD POLICY 4003

Page 1 of 1

BUDGET PREPARATION

Purpose

The purpose of this policy is to establish the process and review requirements for preparing the Department's budget request.

Legal Authority

Idaho Code 67-35 - State Budget Provisions

Idaho Code 40-314(3) - The Board exercises the powers and duties necessary to carry out the provisions of title 40 and the financial affairs of the Board and the Department.

Idaho Code 40-505 - The Director has delegated authority to act as the Board's technical and administrative officer

The Director shall prepare and submit the Idaho Transportation Department's Executive Budget Request in accordance with guidelines published by the Division of Financial Management (DFM), Office of the Governor.

Prior to the annual DFM submittal, the Department's Executive Budget Request and supporting documents shall be reviewed and approved by the Idaho Transportation Board. The "Agency Summary and Certification" portion shall be reviewed and signed by the Director.

Approved by the Board on:

Signed _____

Jerry Whitehead
Board Chairman

Date December 12, 2012

IDAHO TRANSPORTATION DEPARTMENT
AUGUST 2023 FORECAST

<u>Summary of ITD Revenues</u> <u>History & Forecast</u>		History			August 1, 2023 Forecast	
		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
State Highway Account	Federal					
	FHWA	\$ 381.12	\$ 342.86	\$ 333.79	\$ 498.86	\$ 402.46
	FTA - Transit	\$ 12.13	\$ 9.95	\$ 11.79	\$ 19.21	\$ 19.21
	NHTSA - Hwy Safety	\$ 3.89	\$ 5.09	\$ 5.57	\$ 6.43	\$ 6.43
	CARES Act	\$ 0.07	\$ 5.88	\$ -	\$ 7.86	\$ 5.00
	Other Federal Aid	\$ 1.31	\$ 0.22	\$ 5.73	\$ 4.51	\$ 4.51
	Total Federal	\$ 398.52	\$ 363.99	\$ 356.88	\$ 536.86	\$ 437.61
	State					
	Dedicated (HDA)	\$ 233.96	\$ 236.54	\$ 240.41	\$ 243.30	\$ 249.93
	Miscellaneous (SHA direct)	\$ 45.22	\$ 44.73	\$ 50.29	\$ 48.61	\$ 51.45
	Ethanol exemption	\$ 19.55	\$ 19.78	\$ 19.40	\$ 19.20	\$ 19.50
	Cigarette Tax*	\$ -	\$ -	\$ -	\$ -	\$ -
	Fuel/Registration Direct to SHA	\$ 73.86	\$ 72.59	\$ 73.14	\$ 73.63	\$ 75.02
	Total State	\$ 372.59	\$ 373.64	\$ 383.25	\$ 384.75	\$ 395.90
	Local	\$ 8.53	\$ 8.83	\$ 7.47	\$ 8.28	\$ 8.28
	Interagency	\$ -	\$ -	\$ -	\$ -	\$ -
Total State Highway Account		\$ 779.64	\$ 746.46	\$ 747.60	\$ 929.88	\$ 841.79
SIPF		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
	ITD					
	General Fund Transfer	\$ 72.80	\$ 18.00	\$ 120.00	\$ 123.60	\$ 127.31
	Interest	\$ 0.26	\$ 0.29	\$ 3.85	\$ 3.60	\$ 3.60
	LOCALS					
	General Fund Transfer	\$ 2.00	\$ 210.00	\$ 210.00	\$ 82.40	\$ 82.40
	Interest	\$ 0.00	\$ 0.24	\$ 4.50	\$ 2.40	\$ 2.40
Total Strategic Initiative Fund		\$ 75.06	\$ 228.53	\$ 338.35	\$ 212.00	\$ 215.71
TECM		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
	Sales Tax Revenue	\$ 20.90	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
	Cigarette Tax*	\$ 3.31	\$ 0.22	\$ 5.81	\$ 14.52	\$ 14.07
	Interest	\$ 0.15	\$ 0.35	\$ 4.41	\$ 3.50	\$ 3.25
Total Expansion and Mitigation		\$ 24.37	\$ 80.57	\$ 90.23	\$ 98.02	\$ 97.32
Aeronautics		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
	Federal	\$ 0.62	\$ 0.21	\$ 0.21	\$ 0.67	\$ 0.67
	State					
	Fuel Taxes	\$ 1.96	\$ 2.87	\$ 3.32	\$ 2.90	\$ 2.95
	Miscellaneous	\$ 4.49	\$ 6.76	\$ 35.64	\$ 0.35	\$ 0.35
	Total State	\$ 6.45	\$ 9.63	\$ 38.97	\$ 3.25	\$ 3.30
	Local					
	Interagency	\$ 0.28	\$ 0.41	\$ 0.28	\$ 0.25	\$ 0.26
Total Aeronautics Fund		\$ 7.35	\$ 10.25	\$ 39.45	\$ 4.17	\$ 4.22
TOTAL Federal		\$ 399.14	\$ 364.20	\$ 357.09	\$ 537.53	\$ 438.28
TOTAL State		\$ 403.67	\$ 464.13	\$ 516.30	\$ 489.61	\$ 500.12
TOTAL Local		\$ 8.53	\$ 9.07	\$ 11.97	\$ 10.68	\$ 10.68
TOTAL Interagency		\$ 0.28	\$ 0.41	\$ 0.28	\$ 0.25	\$ 0.26
TOTAL General Fund		\$ 74.80	\$ 228.00	\$ 330.00	\$ 206.00	\$ 209.71
GRAND TOTAL		\$ 886.43	\$ 1,065.81	\$ 1,215.63	\$ 1,244.07	\$ 1,159.04

*Does not include \$4.7 Million directed to the GARVEE Debt Service Account for state match on bond payments

IDAHO TRANSPORTATION BOARD
FY25 BUDGET REQUEST – AUGUST 2023
SELECT HIGHLIGHTS

Revenue and Funding Outlook

Federal

- The current Federal Transportation Act, “Infrastructure Investment and Jobs Act” (IIJA), is a five-year act that expires September 30th, 2026. FHWA funding estimates for FY25 are based on apportionment levels carried in the Act.

State

- Growth rates overall for State funds
 - **Highway Distribution Account:** 0.7% forecasted increase in FY24 over actual FY23 receipts and an additional 1.4% increase in FY25.
 - **HB312 receipts:** 0.7% forecasted increase in FY24 over actual FY23 receipts and an additional increase of 1.9% in FY25.
- Strategic Initiative Program Fund (SIPF)
 - The 2023 Legislature appropriated \$402.8 million from the General Fund with \$181.7 million to the Strategic Initiative (Dedicated) Fund, \$100.0 million to the Strategic Initiative Grant Program Fund, and \$121.1 million to the Local Highway Distribution Fund.
- Sales Tax and Cigarette Tax within the Transportation Expansion and Congestion Mitigation fund (TECM)
 - \$80 million of sales tax revenue will be deposited into the TECM account for large infrastructure projects on the state highway system. Any excess of the \$80 million is dedicated to local units of government for roads and bridges.
- Aero fund
 - The 2023 Legislature transferred \$35.0M to the Aeronautics Fund in FY23.
 - The revenue forecast for FY24 is 4.17M. For FY25, the revenue forecast is 4.22M.
- Petroleum Clean Water Trust Fund distribution
 - 0.8 cent transfer to the highway distribution account will continue for the foreseeable future

FY25 Appropriation Request

Personnel reflects a \$1.516M (+1%) increase for Change in Employee Compensation (CEC)

Employer Benefit Costs reflect an overall increase of \$1,114,400 (health insurance increase of \$700 per employee above FY24 cost)

Replacement Equipment spending authority \$50.1M

- \$26.5M Road Equipment cost estimate.
- \$14.9M Buyback equipment cost estimate.
- \$3.9M Computer Equipment
- \$0.7M Lab and Engineering Equipment
- \$4.1M Other Equipment (Shop, Communications, Office, Motorized, Miscellaneous, and Airpool)

Eleven (11) Line Items are included in the FY25 request: \$155.6M Total

- \$150.2M One-time, \$5.4M Ongoing
- \$96.1M State-funded, \$58.3M Federal, \$1.2M Local

FY25 Debt Service

- GARVEE \$63.4M (\$58.7M Federal, \$4.7M State)
- TECM \$37.5M

IDAHO TRANSPORTATION DEPARTMENT
August 2023 Board Meeting
Original Submission FY25 Appropriation

	<u>Funding</u>	<u>FTE's</u>
FY25 BASE	774,750,700	1,592.0
Adjustments		
Change in Employee Compensation (1.0%)	\$1,516,000	
Replacement Equipment	\$50,104,300	
Statewide Cost Allocation Program (SWCAP)	\$150,000	
Variable Benefits	\$1,114,500	
CGI Advantage Inflation	\$56,000	
	<hr/> \$52,940,800	
FY25 ADJUSTED BASE	827,691,500	1,592.0
Line Items (Grouped by Division)		
Aeronautics	\$2,583,900	
Capital Facilities	\$25,100,000	
Contract Construction & Right of Way	\$98,306,900	
Highways	\$29,621,300	
	<hr/> \$155,612,100	
FY25 TOTAL APPROPRIATION (Spending Authority)	983,303,600	1,592.0
GARVEE Bond Debt Service	\$63,434,500	
TECM Bond Debt Service	\$37,540,300	
FY25 TOTAL PROGRAM FUNDING (Rounded)	1,084,278,000	1,592.0

DEPARTMENT SUMMARY AND CERTIFICATION				2025	
AGENCY: IDAHO TRANSPORTATION DEPARTMENT		Agency Number: 290		FY 2025 Request	
FUNCTION:		Function Number:		Page ____ of ____ Pages	
ACTIVITY: N/A		Activity Number: 00		Original Submission Date ____ or Revision Request Date ____	
In accordance with 67-3503, Idaho Code, I certify the attached forms properly state the receipts and expenditures of the department (agency, office, or institution) for the fiscal years indicated. The summary of expenditures by major program, fund source, and standard class is indicated below.					
			* PROPOSED REQUEST * SUBJECT TO BOARD REVIEW AND APPROVAL		
	2023 Total Appropriation	2023 Actual Expenditures	2024 Original Appropriation	2024 Estimated Expenditures*	2025 Total Request
By Major Programs					
290 01 Administration	34,763,800	28,260,800	36,112,700	37,880,200	34,123,700
290 02 Planning	-	-	-	-	-
290 03 Motor Vehicles	43,316,600	30,016,200	42,001,300	44,183,100	42,410,100
290 04 Highway Operations	289,907,300	253,921,900	285,045,400	314,762,500	295,556,700
290 05 Capital Facilities	25,575,900	27,842,400	24,665,000	63,165,000	32,265,000
290 06 Contract Construction & Right-of-Way Acquisition	1,485,575,700	564,898,200	920,192,800	1,308,628,900	572,022,900
290 07 Aeronautics	51,348,600	9,186,000	4,475,400	43,697,400	6,908,000
290 08 Transportation Performance	-	-	-	-	-
	-	-	-	-	-
TOTAL	1,930,487,900	914,125,500	1,312,492,600	1,812,317,100	983,286,400
	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
By Fund Source					
0260-02 d State Highway	567,818,300	334,174,800	457,178,700	586,085,000	474,757,100
0260-03 f State Highway	419,430,700	323,135,000	455,939,400	458,194,200	439,245,300
0260-04 i State Highway	207,400	-	-	-	-
0260-05 o State Highway	6,904,700	6,454,300	7,550,600	7,550,600	8,083,600
0260-45 f State Highway	-	-	-	-	-
0345-00 f CARES Act	9,000,000	4,270,200	7,857,300	7,857,300	5,000,000
0269-02 d Transportation Expans & Congest Mitigation Fund	248,414,800	109,978,700	61,200,000	252,216,800	49,192,400
0270-02 d Strategic Initiatives Program Fund	207,213,900	68,777,800	182,422,000	320,858,100	-
0270-05 o Strategic Initiatives Program Fund	420,000,800	58,000,000	-	-	-
0270-06 i Statagic Initiative Grant Fund	-	-	136,000,000	136,000,000	-
0221-02 d Aeronautics	50,559,000	8,603,100	3,396,800	42,566,400	6,056,400
0221-03 f Aeronautics	676,700	224,800	681,200	722,100	683,000
0221-04 i Aeronautics	261,600	506,800	266,600	266,600	268,600
0001-00 g General Fund					
TOTAL	1,930,487,900	914,125,500	1,312,492,600	1,812,317,100	983,286,400
	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
By Object					
Personnel Costs	149,249,500	141,132,100	151,602,400	151,602,400	159,121,200
Operating Expenditures	243,400,800	107,343,300	137,908,300	165,309,800	139,704,200
Capital Outlay	1,023,183,900	562,263,200	849,049,000	1,283,109,500	649,380,400
Trustee and Benefit Payments	514,653,700	103,386,900	173,932,900	212,295,400	35,080,600
Lump Sum	-	-	-	-	-
TOTAL	1,930,487,900	914,125,500	1,312,492,600	1,812,317,100	983,286,400
TOTAL FTP	1,648.0	1,648.0	1,592.0	1,592.0	1,645.0
FUNDED FTP	1,648.0	1,648.0	1,592.0	1,592.0	1,645.0

RES. NO.

WHEREAS, the FY2025 Department Budget Request will be prepared in accordance with instructions in the Division of Financial Management's Budget Development Manual; and

WHEREAS, the Board has reviewed the Proposed FY2025 Budget Request Summary.

NOW THEREFORE BE IT RESOLVED, that the Transportation Board has reviewed the budget request estimates reflected in the Department Summary and Certification, submitted for approval August 17, 2023, and authorizes the estimates and guidance provided to serve as the basis for the FY2025 budget request submitted to the Division of Financial Management and Legislative Services Office.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 minutes

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer	Initials MC	Reviewed By MA
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC Administrator	Initials LK	LSS

Subject

Request Board approval for agreement authority to exceed \$1M for an existing Professional Services Agreement on STC-1739; E. Oneida St, Preston, project in Franklin County, by Keller Associates.

Key Number 11244	District 5	Route Number STC-1739
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Background Information

General Background

Professional service agreements through ITD HQ Consultant Services Group within Highway Design Section follow three different processes based on the size of agreement. Small professional services agreements less than \$100,000 are procured through a Direct Selection process. Professional services agreements between \$100,000 and \$500,000 are secured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list. Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal. In all cases, professional services agreements are secured using a qualification-based system rather than a competitive low bid basis used for typical construction contracts.

Board Policy 4001 delegates authority to approve routine engineering agreements of up to \$1M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for agreements larger than \$1M.

The large size of the agreements listed are often anticipated and necessary due to of the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant service in phases allowing for greater flexibility for the Department, limited liability, and better design after additional information is obtained. In other cases, such as for Construction Engineering and Inspection (CE&I) services one single agreement over \$1M may be issued allowing for continuity of the inspector.

Project Specific Details

The purpose of this agenda item, per Board Policy 4001, is to seek Board approval for additional agreement authority to exceed \$1M on the Keller Associates professional services agreement for the E. Oneida Street, Preston, project.

The E. Oneida Street project awarded to Franklin County is funded through the Federal-aid Rural Program. In October 2016, through Request for Proposal (RFP), Keller Associates was selected to provide CE&I services. The project began construction on September 24, 2018 and was intended to be completed within 122 days. Long settlement issues and flooding during construction has pushed this project completion out beyond anticipated completion timeline requiring additional CE&I services by Keller.



Board Agenda Item

ITD 2210 (Rev. 10-13)

The scope of this agreement will remain consistent with previous agreements. The total for all previous agreements is \$920,630. The additional costs for the upcoming Keller Associates CE&I services is estimated to exceed the \$1M policy limit by \$400,000.

Obligated funds currently exist within the project to cover this agreement.

TYPE	FUNDS EXIST	FUNDS NEEDED
Initial Agreement		
Supplemental Agreement- Phased Approach		
Supplemental Agreement- Change of Scope	X	

Recommendations

Board approval of the resolution on page 106.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

RESOLUTION

WHEREAS, Board Policy 4001 requires the Transportation Board to approve professional services agreements that exceed \$1 million; and

WHEREAS, Local Highway Technical Assistance Council (LHTAC) will administer this project; and

WHEREAS, funding has been identified and is obligated for this agreement.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. 11244, STC-1739, E. Oneida St., Preston, to exceed the \$1 million agreement authorization for consultant services up to \$1,400,000.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 minutes

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer	Initials MC	Reviewed By MA
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC Administrator	Initials LK	

Subject

Request Board approval for agreement authority to exceed \$1,000,000 on an Existing Professional Services Agreement on the Franklin Blvd and 3rd N Freight Imprv, City of Nampa by Parametrix

Key Number 22103	District 3	Route Number N/A
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Background Information

General Background

Professional service agreements through ITD HQ Consultant Services Group within Highway Design Section follow three different processes based on the size of agreement. Small professional services agreements less than \$100,000 are procured through a Direct Selection process. Professional services agreements between \$100,000 and \$500,000 are secured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list. Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal formal. In all cases, professional services agreements are secured using a qualification-based system rather than a competitive low bid basis used for typical construction contracts.

Board Policy 4001 delegates authority to approve routine engineering agreements of up to \$1M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for agreements larger than \$1M.

The large size of the agreements listed are often anticipated and necessary due to of the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant service in phases allowing for greater flexibility for the Department, limited liability, and better design after additional information is obtained. In other cases, such as for Construction Engineering and Inspection services one single agreement over \$1M may be issued allowing for continuity of the inspector.

Project Specific Details

The purpose of this agenda item, per Board Policy 4001, is to seek Board approval for additional agreement authority to exceed \$1M on the Parametrix professional services agreement for the Franklin Blvd & 3rd N Freight Improvement, City of Nampa.

The purpose of this project is to improve safety and freight mobility along the Franklin Blvd. corridor between I-84 and the E. Plaza Loop industrial development, including 3rd Ave N. to 11th Ave N.

In July of 2020, through Request for Proposal (RFP), Parametrix was selected to provide design services. The project design services were split into two phases. Phase I included stakeholder outreach, alignment and intersection concept alternatives, traffic analysis of alternatives, environmental scan, and alternatives screening for \$168,481.



Board Agenda Item

ITD 2210 (Rev. 10-13)

The Phase 2 agreement scope is to carry forward the selected preferred option to complete the plans, specifications, and estimate (PS&E) level design for the project and will include improvements to existing intersections at Franklin Blvd. and Industrial Rd., closing Franklin Blvd. and 3rd Ave. N. with cul-de-sacs, building a new local street east of Franklin Blvd. with a new structure at the Phyllis Canal crossing and a relocated at-grade rail crossing, building a new local street west of Franklin Blvd. requiring a new structure at the Mason Creek crossing, and improvements to 5th Ave. N.

The Franklin Blvd & 3rd N. Freight Improvement Project was awarded to the City of Nampa and is funded through the Freight Program. This request was brought to the Board in advance of the Freight Plan approval at the June Board Meeting but prior to agreement negotiations. At the June 2023 Board meeting, a request for an agreement exceeding \$1 million in the amount of \$1,550,000 was approved. However, that was based on an estimated Phase 2 agreement amount of \$1,230,000. The Phase 2 agreement services were negotiated at \$1,990,000.

Engineer of Record (EOR) services will be negotiated under a separate agreement as the project approaches the construction phase. Currently, the construction is in preliminary development and no construction year has been identified. The cost for the EOR services is estimated to be \$150,000.

LHTAC requests approval to exceed \$1 million agreement authorization up to \$2,310,000 to cover the cost of the agreement and future EOR services with Parametrix.

The Freight Program is contributing \$900,000 in 2023 to Preliminary Engineering by Consultant (PC) funds and the remaining funding will be available by local funds.

TYPE	FUNDS EXIST	FUNDS NEEDED
Initial Agreement		
Supplemental Agreement- Phased Approach		X
Supplemental Agreement- Change of Scope		

Recommendations

Board approval of the Resolution on page 109.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

RESOLUTION

WHEREAS, Board Policy 4001 requires the Transportation Board to approve professional services agreements that exceed \$1 million; and

WHEREAS, Local Highway Technical Assistance Council (LHTAC) will administer this project; and

WHEREAS, the Board has approved agreement authorization up to \$1,550,000 at the June 2023 Board meeting; and

WHEREAS, the agreement will not be written until the funding has been scheduled and obligated.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. 22103, Franklin Blvd. & 3rd N. Freight Improvement, City of Nampa, to exceed the \$1 million agreement authorization for consultant services up to \$2,310,000.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 minutes

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer	Initials MC	Reviewed By MA
Preparer's Name Damon Allen, PE	Preparer's Title District Engineer	Initials DA	BR
			LSS

Subject

Request Board Approval for Agreement Authority to Exceed \$1,000,000 on an Existing Professional Services Agreement on SH-53, Pleasant View IC, Kootenai Co by HDR.

Key Number 10005	District 1	Route Number SH-53
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Background Information

General Background

Professional service agreements through ITD HQ Consultant Services Group within Highway Design Section follow three different processes based on the size of agreement. Small professional services agreements less than \$100,000 are procured through a Direct Selection process. Professional services agreements between \$100,000 and \$500,000 are secured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list. Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal. In all cases, professional services agreements are secured using a qualification based system rather than a competitive low bid basis used for typical construction contracts.

Board Policy 4001 delegates authority to approve routine engineering agreements of up to \$1M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for agreements larger than \$1M.

The large size of the agreements listed are often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant service in phases allowing for greater flexibility for the Department, limited liability, and better design after additional information is obtained. In other cases, such as for Construction Engineering and Inspection services one single agreement over \$1M may be issued allowing for continuity of the inspector.

Project Specific Details

The purpose of this agenda item, per Board Policy 4001, is to seek Board approval for additional agreement authority to exceed \$1M on the HDR professional services agreement for the SH-53, Pleasant View Interchange, Kootenai County, project.

The project will construct a highway interchange and highway-rail grade separation at the intersection of State Highway 53 (SH-53) and Pleasant View Road in Hauser, Idaho. Three existing highway-rail grade crossings along a two-mile segment of the BNSF Railway will be closed as a result of the project: McGuire Road, Pleasant View Road and Prairie Avenue. The project will improve highway safety and traffic flows in the rapidly growing Hauser area, mitigate a physical barrier posed by the rail corridor within the community, and remove the risk of future highway-rail grade crossing accidents/incidents along this rail corridor through the elimination of three at-grade crossings.



Board Agenda Item

ITD 2210 (Rev. 10-13)

HDR was selected using the RFP process and the original agreement (\$1,915,200) was signed in November 2011. ITD placed the project development on hold in fall 2013 until funding could be identified. Project development resumed in fall 2018.

In April 2019, the board authorized a supplemental agreement up to \$470K bringing the total HDR authorized amount to \$2.4M. In October 2019, the board authorized supplemental agreements to cover additional design work for geometric changes, additional survey monumentation, rail crossing design, and additional ROW support with HDR up to \$700K bringing the total HDR authorized amount to \$3.1M.

In June 2023, the project was selected for a \$36M Federal Railroad Administration 2022 Railroad Crossing Elimination Grant and is now being advanced to construction as early as 2024. The total cost of the project is estimated to be \$45M.

A supplemental is needed to update the design to the new 2023 spec book and perform engineer of record services. In order to be ready for construction in 2024, this supplemental is needed as soon as possible so the project can advertise in fall 2023. These services will bring the total agreement amount to approximately \$3.3M.

District 1 is rebalancing projects to make these funds available and obligating them for this project. No agreement will be issued without enough obligated funding.

TYPE	FUNDS EXIST	FUNDS NEEDED
Initial Agreement		
Supplemental Agreement- Phased Approach		
Supplemental Agreement- Change of Scope		X

Recommendations

Board approval of the Resolution on page 112.

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

RESOLUTION

WHEREAS, Board Policy 4001 requires the Transportation Board to approve professional services agreements that exceed \$1 million; and

WHEREAS, District 1 will administer this project; and

WHEREAS, the Board has approved agreement authorization up to \$3,100,000 at the October 2019 Board meeting; and

WHEREAS, the agreement will not be written until the funding has been scheduled and obligated.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. 10005, SH-53, Pleasant View Interchange, Kooteanai County, to exceed the \$1 million agreement authorization for consultant services up to \$3,300,000.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 5 minutes

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer	Initials MC	Reviewed By MA
Preparer's Name Jason Minzghor, PE	Preparer's Title District Engineer	Initials JM	LSS

Subject

Request Board Approval for Agreement Authority to Exceed \$1,000,000 on an existing Professional Services Agreement on US-20, Chester to Ashton, Fremont Co., by WHPacific, Inc. DBA NV5

Key Number 20053 & 22163	District 6	Route Number US-20
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Background Information

General Background

Professional service agreements through ITD HQ Consultant Services Group within Highway Design Section follow three different processes based on the size of agreement. Small professional services agreements less than \$100,000 are procured through a Direct Selection process. Professional services agreements between \$100,000 and \$500,000 are secured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list. Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal. In all cases, professional services agreements are secured using a qualification-based system rather than a competitive low bid basis used for typical construction contracts.

Board Policy 4001 delegates authority to approve routine engineering agreements of up to \$1M to the Director or another designee. Any agreements larger than this amount must be approved by the Board. The purpose of this Board item is to request approval for agreements larger than \$1M.

The large size of the agreements listed are often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant service in phases allowing for greater flexibility for the Department, limited liability, and better design after additional information is obtained. In other cases, such as for Construction Engineering and Inspection services one single agreement over \$1M may be issued allowing for continuity of the inspector.

Project Specific Details

The purpose of this agenda item, per Board Policy 4001, is to seek Board approval for agreement authority to exceed \$1M on the WHPacific, Inc. DBA NV5 professional services agreement for the Chester to Ashton, Fremont Co nt project.

The purpose for this project is to improve safety on US-20, Chester to Ashton by constructing two new interchanges and upgrading the current two-lane highway into a four-lane divided highway. ITD will also purchase adjacent properties and instituting full access control.

In May 2018, through Request for Proposal (RFP), NV5 was selected to provide design services including survey, geotechnical, and hydraulic work.

In September 2020, the Board authorized agreement amount up to \$2,600,000 for conceptual and preliminary design.

Additional services are needed to complete project design including finalizing the hydraulic reports, geotechnical exploration, boundary surveys and ROW drawings to complete the PS&E design. This would bring the total agreement amount to \$3,960,597.



Board Agenda Item

ITD 2210 (Rev. 10-13)

The funding has been scheduled and obligated for this agreement.

TYPE	FUNDS EXIST	FUNDS NEEDED
Initial Agreement		
Supplemental Agreement- Phased Approach		
Supplemental Agreement- Change of Scope	X	

Recommendations

Board approval of the Resolution on page 115.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

RESOLUTION

WHEREAS, Board Policy 4001 requires the Transportation Board to approve professional services agreements that exceed \$1 million; and

WHEREAS, District 6 will administer this project; and

WHEREAS, the Board has approved agreement authorization up to \$2,600,000 at the September 2020 Board meeting; and

WHEREAS, funding has been identified and is obligated for this agreement.

NOW THEREFORE BE IT RESOLVED, that the Board approves Project No. 20053 & 22163, US-20, Chester to Ashton, Fremont County, to exceed the \$1 million agreement authorization for consultant services up to \$3,960,597.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date 8/17/23

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 10 minutes

Presenter's Name Angie Heuring	Presenter's Title Public Information Officer Sr.	Initials AH	Reviewed By
Preparer's Name Angie Heuring	Preparer's Title Public Information Officer St.	Initials AH	

Subject

FY24-30 Draft Idaho Transportation Investment Program Outreach Results		
Key Number	District	Route Number

Background Information

Each year as part of the Idaho Transportation Investment Program (ITIP) the department engages in a public comment and outreach period to solicit feedback from the public regarding the annual update for the ITIP. Staff provides various avenues to distribute information and collect responses.

Staff conducted the public comment period from July 1 through 31, 2023. The staff presentation will provide details on the following topics:

- Methods of outreach
- Comment statistics, geographic distribution and related categories
- Summary of how staff will respond to comments

The Board has been provided a list of all the comments received during the public comment period. Prior to the request for approval of the ITIP in September, staff will present the actions taken to respond and follow-up with the comments submitted during the public comment period.

Recommendations

For information only

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023

Consent Item ☐

Information Item ☐

Amount of Presentation Time Needed 10 Minutes

Presenter's Name Jesse Barrus, PE	Presenter's Title District Engineer D4	Initials JB	Reviewed By
Preparer's Name Jesse Barrus, PE	Preparer's Title District Engineer D4	Initials JB	

Subject

Board Unallocated Request for District 4 Right of Way Fence Replacement		
Key Number	District 4	Route Number I-84

Background Information

The purpose of this agenda item is to seek Board approval to advertise and construct the **District 4 Right of Way Fence Replacement** project using FY24 Board Unallocated funds.

This project will replace several miles of Interstate 84 (I-84) right of way fence in District 4.

District 4 has responded to many calls relating to the fence being damaged and falling apart with the potential of livestock accessing the interstate right of way. Recently, we received a letter of request to replace four miles of this fence as it is not feasible to continue to repair. We would like to respond and replace a minimum of these 4 miles and a few other areas that need it.

District 4 is seeking \$500,000 of FY24 Board Unallocated funds for this project.

Recommendations

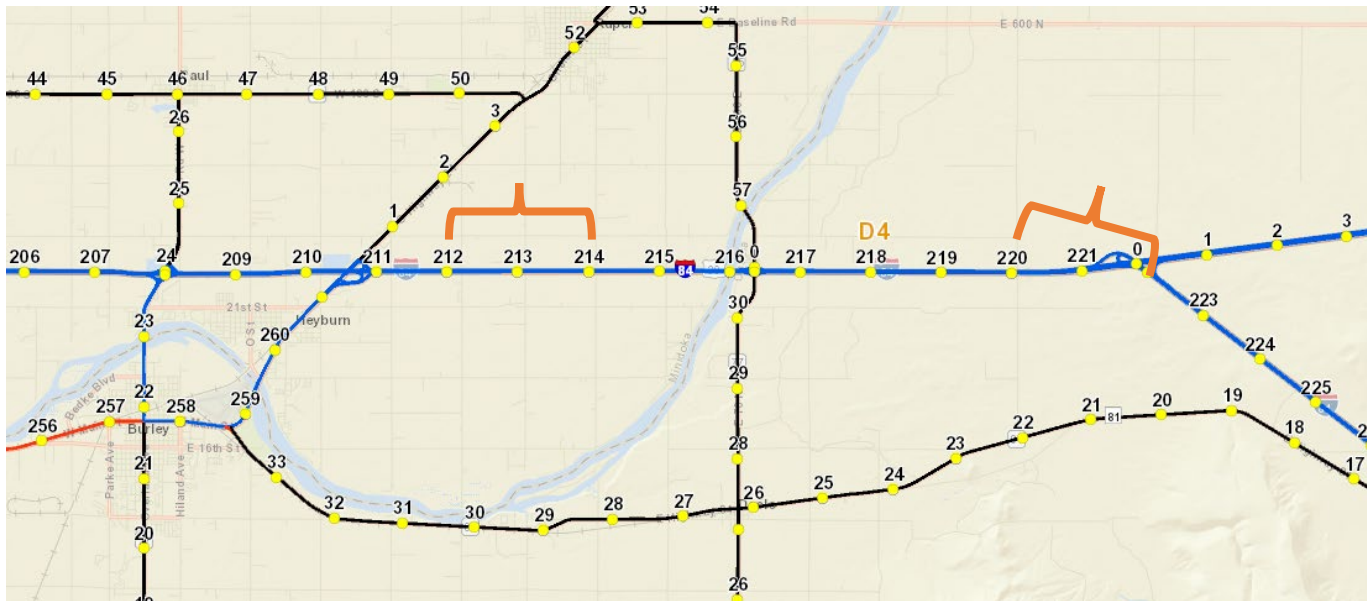
Approve attached resolution to advertise and construct the **District 4 Right of Way Fence Replacement project** with FY24 Board Unallocated funds. Resolution on page 115E.

Board Action

☐ Approved ☐ Deferred _____
☐ Other _____

D4 Right of Way Fence Replacement Project

MP 212-214 and MP 220-222



MP 220-222



MP 212-214

IDAHO TRANSPORTATION BOARD STATE FUNDED UNALLOCATED ACCOUNT

State Fiscal Year 2024

as of August 8, 2023, following Board approval

				Beginning Balance	\$ 10,000,000
<u>Date</u>	<u>District</u>	<u>Key No.</u>	<u>Project Route, Name</u>	<u>Cost</u>	
06/15/23	3	24338	SH 55, SIDEWALK & DRAINAGE DESIGN, HORSESHOE BEND	\$ 500,000	
07/19/23	1	24373	SH 54, FARRAGUT STATE PARK IMPROVEMENTS	\$ 1,800,000	
REQUEST	4	NEW	I 84, RIGHT OF WAY FENCE REPLACEMENT	\$ 500,000	
				Total	\$ 2,800,000
				Ending Balance	\$ 7,200,000

RESOLUTION

WHEREAS, the Idaho Transportation Board supports the Idaho Transportation Department's mission of safety, mobility, and economic opportunity; and

WHEREAS, it is in the public's interest for ITD to replace and improve the right of way fence in District 4; and

WHEREAS; ITD is prepared to advertise this project.

NOW THEREFORE BE IT RESOLVED, that the Board approves the District 4 Right of Way Fence Replacement project using \$500,000 of FY2024 Board Unallocated Funds for advertisement and construction.



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date August 17, 2023Consent Item ☐Information Item ☐Amount of Presentation Time Needed 10 min.

Presenter's Name	Presenter's Title	Initials	Reviewed By
Justin Pond	Right of Way Manager	JP	BR
Preparer's Name	Preparer's Title	Initials	LSS
Justin Pond	Right of Way Manager	JP	

Subject

Administrative Settlement over \$200,000.00		
Key Number	District	Route Number
20788	3	SH-16

Background Information

As per Board Policy 4005, the Director or a delegate may authorize an administrative settlement for up to \$200,000 over the reviewed fair market value of properties appraised up to \$1,000,000. Proposed settlements exceeding \$200,000 shall come before the Board for approval. An administrative settlement is a settlement, authorized by the responsible official, in excess of the approved just compensation. Under appropriate circumstances, an administrative settlement may be made to motivate amicable settlement with an owner and thus avoid recourse to legal proceedings.

Recommendations

Approve:

KN 20788, Project No. A020(788) SH-16, I-84 to US-20/26 & SH-44 Interchange, Ada & Canyon Counties, Parcels 98 and 98.1, an administrative settlement exceeding \$200,000.00

Board Action

☐ Approved ☐ Deferred _____

☐ Other _____

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right-
ITB _____ of-way for the SH-16, I-84 to US-20/26 & SH-44 Interchange, Ada & Canyon
Counties, for Project No. A020(788); and

WHEREAS, the Idaho Transportation Department and the property owner have
engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the
Idaho Transportation Department to fairly compensate the property owner of
Parcels 98 and 98.1.

NOW THEREFORE BE IT RESOLVED that the Idaho Transportation
Board approves an administrative settlement over \$200,000.00.