

Idaho Transportation Board Subcommittee on Policies
March 19, 2024, Chinden Campus, Canyon Creek conference room

Idaho Transportation Board Subcommittee on Policies Chairman Gary Osborn called the meeting to order at 3:01 PM on March 19, 2024. Subcommittee members present were District 1 Chairman Gary Osborn, District 3 Member Julie DeLorenzo and District 6 Member Bob Hoff.

Board members District 1 Jim Thompson and District 4 Mitch Watkins attended. Key principal Subcommittee staff members Chief Deputy Dan McElhinney, Chief External Affairs Officer (CEAO) Mollie McCarty, Aeronautics Administrator (AA) Tom Mahoney, advisor Deputy Attorney General (DAG) Tiffany Hales, and Business Executive to the Board Lorraine Dennis were present. LHTAC Deputy Administrator Ken Kanownik participated remotely.

Minutes. Member DeLorenzo made a motion to approve the minutes of the September 27, 2023, meeting as submitted. Member Hoff seconded the motion and it passed.

Opening remarks. Chairman Osborn invited Member Hoff to comment on the two proposed policy revisions who expressed concerns about how the language in Board Policy 4035 Aeronautics Advisory Board (AAB) maybe be interpreted as more corrective in nature instead of administrative. Suggested changes were discussed in detail during review of the two policies.

Department policy review effort/Board Policy 4035, Aeronautics Advisory Board (AAB). CEO McCarty stated the department has seven active advisory boards. This particular policy review will be the foundation as other out-of-date advisory board policies are reviewed. There has been an ongoing effort to improve relationships and communications among these boards and the department. Updating the policies is to address inconsistencies and include guidance on expectations on how they interact with the department.

CEAO McCarty addressed Member Hoff's concerns regarding the specific language used to describe expectation of advisory board members when expressing opinions individually and when on behalf of their board regarding potential legislative issues. She explained the intent is to have good understanding and coordination on how we interact with the Governor's Office and that everyone is unified. She offered revised language of which the subcommittee members discussed and accepted.

Members discussed the proposed language used regarding AAB membership criteria that referred to character. CEO McCarty stated the language was taken verbatim from the statute that created the AAB. DAG Hale affirmed the specific language does comes from Idaho Code, and when applicable, is a good option to reference to help align department policies with statute. After deliberation, it was decided to remove the character reference language.

The members also discussed the proposed language on who should schedule meetings and frequency. It was decided to revise the language to give that directive to the aeronautics division administrator, and the AAB will meet regularly and as necessary.

CEAO McCarty stated staff will share the subcommittee's policy revisions with the AAB as well.

Member Hoff made a motion, seconded by Member DeLorenzo, to concur with staff's policy revisions as discussed and refer it to the full Transportation Board for approval.

Administrative Policy 5035, Aeronautic Advisory Board (AAB). Aeronautics Administrator Mahoney reviewed the proposed policy changes highlighting the AAB's advisory functions on aeronautics matters, funding priorities for the state Airport Aid Program, and on proposed rules and legislation concerning aeronautics. He provided feedback received from the AAB when they discussed the proposed changes at their January meeting. The AAB did state a preference to retain an advisory role on funding priorities for the Airport Aid Program.

Members discussed and decided to remove the same language referenced in this policy that pertained to membership criteria referring to character.

Member DeLorenzo made a motion, seconded by Member Hoff, to concur with staff's policy revisions as discussed and refer it to the full Transportation Board for approval.

The meeting adjourned at 4:01 P.M.

Signed

Respectfully submitted by:

LORRAINE DENNIS

Business Executive, Idaho Transportation Board