



A G E N D A

District 5 Idaho Transportation Investment Program Outreach Workshop
and Regular Meeting of the Idaho Transportation Board

April 17 - 18, 2024

April 17, 2024

District 5, Idaho Central Credit Union Bengal Alumni Center
1601 E. Bonneville Street
Pocatello, Idaho

District 5 Tour

- 9:45 Meet at Holiday Inn Express, Pocatello, to join tour
- 10:00 Depart to District 5 Maintenance Facility to meet ITD staff and equipment demo
- 11:50 Board Lunch at District 5 Maintenance Facility
- 12:50 Depart to ICCU Bengal Alumni Center

ITIP Outreach Workshop

- 1:30 Welcome
- 1:45 Review Project Display Boards
 - Interact with Board, ITD Executives and Staff
- 2:10 ITD's District 5 Priorities
- 2:30 ITD Section Updates: DMV, Aeronautics, Public Transportation and Highway Safety
- 2:50 Break
- 3:00 Policy Directive Updates for Locals
- 3:10 Local Highway Technical Assistance Council Updates
- 3:20 Q&A
 - Local Partners Update Board and Ask Questions
- 4:00 Adjourn (estimated time)

-ICCU Bengal Alumni Center map included on page 5.

*All listed times are in MDT and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.

-Attendance is mandatory and lunch cannot be claimed on per diem.



April 18, 2024

District 5, Idaho State Police
5255 S 5th Ave
Pocatello, Idaho

Listen:

Dial 1-415-655-0003 US Toll

- a. access code: 2632 927 7036
- b. meeting password: 1234

Video: access Webex.com using same code and password as above

KEY:

ADM = Administration COM = Communications/Highway Safety CIEO = Innovation/Experience
DIR = Director HWY = Highways

	Page #	Time*
Action Item 1. CALL MEETING TO ORDER		8:30
Info Item 2. SAFETY SHARE: Design/Construction Engineer Baird		
Action Item 3. BOARD MINUTES – March 20, 2024.....	6	
Info Item 4. BOARD MEETING DATES.....	13	
	Next meeting is May 15 & 16 in District 4	
	Schedule remaining 2024 meeting dates in Boise. October 16 th , November 13 th , and December 11 th	
Action Item 5. CONSENT CALENDAR.....	14	
HWY ___ Amend COMPASS transit project in the FY24-30 Idaho	15	
	Transportation Investment Program (ITIP)	
HWY ___ Modify the Rail-Highway Crossing Program in the FY24-30 ITIP.....	16	
HWY ___ Add projects to the Transportation Alternatives Program, FY24-30 ITIP	17	
HWY ___ Add environment monitoring projects to the Local Rural Program.....	19	
HWY ___ State Institution Road Improvement, Idaho Education Services project.....	20	
HWY ___ Freight Investment Plan re-balance ITIP update.....	22	
HWY ___ 2024 Children Pedestrian Safety application scores, LHTAC.....	22A	
HWY ___ Contracts for award	23	
Info Items 6. INFORMATIONAL CALENDAR		
HWY ___ Contract award information and current advertisements.....	32	
HWY ___ Professional services agreements and term agreement work tasks report	38	
HWY ___ Non-construction contract awards	46	

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Info Items INFORMATIONAL CALENDAR

ADM	___ Monthly report of federal formula program funding through March 28 th	47	
ADM	___ State Fiscal Year 2024 financial statements	49	

7. ADOPT-A-HIGHWAY PRESENTATION		8:40
Member Bulger: Friends of Riverdale		
8. DIRECTOR'S MONTHLY REPORT: Director Stokes		8:50
9. LEGISLATIVE UPDATE: Government Affairs Manager Cameron		9:10
10. DISTRICT ENGINEER REPORT: District 5 Engineer Hubbard		9:15
11. BREAK		9:30
12. AGENDA ITEMS		

Information Items

HWY	Work Zone Safety Task Force update	73	9:45
McElhinney/Clawson			
COM	___ Advisory groups update	74	9:55
McCarty			

Action Items

COM	___ Revisions to Board 4035 and Administrative 5035 Policies, Aeronautics	75	10:05
McCarty/Mahoney	Advisory Board (Resolution on page 84)		
DIR	___ ITD's FY25 Change in Employee Compensation Plan	85	10:20
Westenskow	(Resolution on page 86)		

Information Items

COM	___ Office of Highway Safety - rural road safety partners, District 5	87	10:30
Kotowski/Benson			
COM	___ Office of Communication annual report	88	10:45
Tomlinson			

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April 18, 2024
Pocatello, Idaho

Page # Time

Action Items

HWY Forrey	_____	Freight Advisory Committee District 5 appointment..... (Resolution on page 93)	92	11:05
HWY Crider	_____	Request to approve consultant agreements..... (Resolution on page 99)	94	11:10
		13. EXECUTIVE SESSION (ISP Conference Room) PERSONNEL ISSUES [SECTION 74-206(a), (b)] LEGAL ISSUES [SECTION 74-206(c), (d), (f)]		11:25
		14. ADJOURNMENT (estimated time)		12:25

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-Attendance is mandatory and lunch cannot be claimed on per diem.

E Bonneville Street

1601 E. Bonneville Street

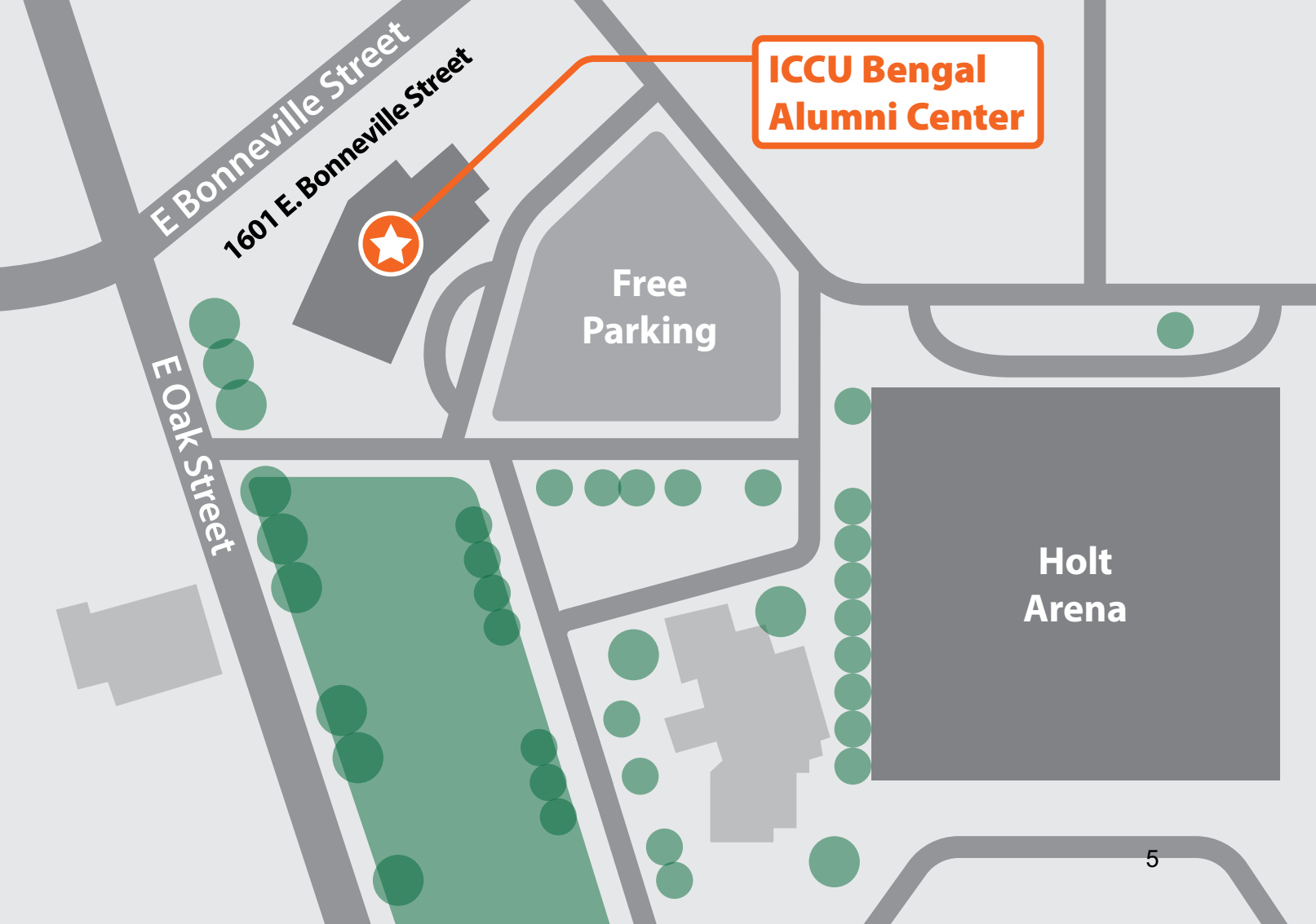
E Oak Street

**ICCU Bengal
Alumni Center**



Free
Parking

Holt
Arena



REGULAR MEETING
IDAHO TRANSPORTATION BOARD

March 30, 2024

The Idaho Transportation Board met at 8:30 AM on Wednesday, March 20, 2024, in Boise, Idaho. The following principals were present:

James R. Thompson, Member – District 1
Gary Osborn, Member - District 2
Julie DeLorenzo, Vice Chair (Presiding Chair) - District 3
Mitch Watkins, Member – District 4
John Bulger, Member – District 5
Bob Hoff, Member – District 6
Scott Stokes, Director
Chief Deputy/Chief Operations Officer Dan McElhinney
Lorraine Dennis, Business Executive to the Board
Tim Thomas, Deputy Attorney General

Chairman Moad was absent.

Safety Share. Acting Policy Manager Sara Anderson reported on the safety importance of DMV’s motor vehicle inspectors as they travel to perform their duties. Some measures taken to ensure safety include sharing schedules and reporting when out of cell phone range.

Board Minutes. Member Bulger made a motion to approve the minutes of February 21, 2024, seconded by Member Hoff, and the motion passed unanimously.

Board Meeting Dates. The next meeting is April 17 – 18, 2024, in Pocatello.

Consent Items. Member Hoff made a motion, seconded by Member Thompson, and passed unopposed, to approve the following resolution:

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB24-22 explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the Trucking Advisory Council reappointments for District 1, District 4 and Chairman, and the contracts for award.

1) Trucking Advisory Council, District 1 reappointment. Per Board Policy 4042, the DMV administrator recommends the reappointment of District 1 Member Frank Buell to the TAC for the term January 1, 2024 – December 31, 2027.

2) Trucking Advisory Council, District 4 reappointment. Per Board Policy 4042, the DMV administrator recommends the reappointment of District 4 Member Kevin Iverson to the TAC for the term January 1, 2024 – December 31, 2027.

3) Trucking Advisory Council, Chairman reappointment. Per Board Policy 4042, the DMV administrator recommends the reappointment of John Pocock as Chairman of the TAC for the term January 1, 2024 – December 31, 2027.

4) Contract awards. The low bids on the following projects are more than ten percent over the engineer's estimate, requiring justification. KN#20383, 6th Street, S. Fork CDA River Bridge, LHTAC(1): contractor: Apollo Inc. for \$3,788,755.07. KN#21843 SIA, FY24 interstate striping, District 4: contractor: Clear Zone Construction for \$999,645.00.

Informational Items.

1) Contract awards and advertisements. There were eight ITD and zero Local contracts awarded requiring no action from the Board for February 2024. Year-to-date, from October 1, 2023 to February 29, 2024, 41 ITD and 11 Local contracts were bid, of which nine ITD and five Local contracts requiring Board approval were awarded.

The list of projects currently under advertisement was provided.

2) Professional services agreements and term agreement work tasks report. From January 29, 2024 to February 25, 2024, 36 new professional services agreements and work tasks were processed, totaling \$13,991,506. Seven supplemental agreements totaling \$4,795,943 to existing professional services agreements were processed during this period.

3) Monthly report of federal formula program funding through March 6th. Idaho received \$222.4 million in obligation authority (OA) through March 1, 2024 via a continuing resolution. It includes \$35.2 million of Highway Infrastructure General Funds and \$45 million in Bridge Formula funds. FY24 OA through March 1st is 46.7% of apportionments. Allotted program funding is \$238.9 million with \$160.2 million remaining as of March 6th.

4) Non-construction contract awards. Per Board Policy 4001 that requires reporting non-construction professional service agreements executed in the previous month, there were none to report.

5) State Fiscal Year 2024 financial statement. Revenues to the State Highway Account (SHA) from all state sources as of January 31 are ahead of forecast by 4.9% and revenues in the Highway Distribution Account are up 3.9%. State revenues to the State Aeronautics Fund are below forecast by 2.9%. The Department's expenditures were within planned budgets. Personnel costs savings of \$3.3 million is due to vacancies and timing. Contract construction cash expenditures in the SHA are \$414.8M, and total construction expenditures from the five different funds sources total \$672.6M.

The balance of the long-term investments is \$181.4M as of the end of January. These funds are obligated against construction projects and encumbrances. The cash balance is \$98.1M. Expenditures in the Strategic Initiatives Program Fund is \$96.9M. Deposits into the Transportation Expansion and Congestion Mitigation Fund is \$70M. The Federal CARES Act provided \$27.3M for public transportation. FY24 expenditures are \$2.7M. Expenditures for the TECM bond program during this period is \$136.6M and \$23.5M for GARVEE.

Board's Policies Subcommittee Report. Subcommittee Chairman Gary Osborn reported the Policies Subcommittee met yesterday afternoon to discuss proposed changes to the department's Aeronautics Advisory Board policies. The subcommittee supports staff's recommendations with revisions and the policies will be brought before the full Board for consideration.

Director's Monthly Report. Director Stokes reported on ITD's 50-year old White Bird Bridge, TECM bonding history and project status, work zone awareness and the I-84, SH-16 Interchange project. Some highlights included the 811-foot White Bird Bridge was constructed in 1975 and marked a critical transportation link between northern and southern Idaho. Last year, a preservation project was completed on the iconic bridge. The third TECM bond sale occurred on March 14 at 3.96% rate and will go towards another 86 miles of reconstructed or added lane miles. Projects from bond sales 1 and 2 are well into construction with estimated completion dates ranging from 2024 to 2027. Construction payout is \$670 million, which is far ahead of last year's \$490 million. As projects advance, the traveling public will see major progress on several big projects statewide. Most projects from the latest bond sale 3 will be a continuation of work from the previous bond sales and are scheduled to be bid this spring and summer. Construction on the Burley and Heyburn interchanges are underway. The department is continuously delivering on its project commitments. Director Stokes announced National Work Zone Awareness Week begins April 15 and the department is taking a proactive approach to safety. He concluded by sharing a video clip of girders made locally that will be used for the I-84, SH-16 Interchange.

Member Bulger complemented staff on the video quality and suggested they be credited on these in-house produced videos.

Legislative Update. Government Affairs Manager Colby Cameron stated the Joint Finance Appropriation Committee (JFAC) finished its budgeting setting March 15. The legislative session is anticipated to wrap up by March 29. ITD's budget setting was March 1 and 8. Staff is tracking about 45 bills. Some highlights on those bills included HB534, electric vehicle fees - stalled in committee; HCR24, traffic corridor study highways 55, 16 and 95 - return to committee; SB1261, telework - stalled in committee; and HB638, transportation local grant program - a policy bill was written redirecting program administration to LHTAC (no new funding was designated).

In response to Member Bulger's question regarding ITD's State Street property and decisions on where the department will reside, GAM Cameron replied the legislature thought it important to hold onto the State St. property; however, final decisions are still pending.

FY2025 Appropriation Request – JFAC Recommendation. Financial Services Manager Dan Hansen reviewed the department's FY25 appropriation request highlighting changes from JFAC's actions. The District 4 (\$9.6 million) relocation was not funded and the Headquarters relocation request was reduced to \$32.5 million and redirected for the HQ State Street office bring the total capital facilities enhancements to \$48 million. Six million was also not funded for the HQ relocation (furnishing). Highway Operations enhancements for 53 new positions funding level was reduced by \$821,500. The following items were added for contract construction and right of way enhancements: \$123.6 million for road and bridge maintenance (General Fund transfer Idaho Works), \$58.08 million for transportation safety, and \$200 million for local bridge maintenance. The FY25 total appropriation is \$1.37 billion with 1,645 positions. Total FY25 program funding with bond debt service is \$1.47 billion.

In response to Madame Chair's question about how the \$32.5 million was determined for the HQ State Street rehabilitation, Chief Administrative Officer stated it was from the Department of Administration's standard based on square footage. Estimates also took into consideration similar recent bids received for the Chinden Campus Building 3 renovation.

Transportation Expansion & Congestion Mitigation (TECM) 2024A Bond Sale Update. Controller Justin Collins reported on the TECM 2024A bond sale that took place on March 14. Some highlights included the department continues to receive strong bond credit ratings. The latest bond reaffirmed an AA+, which is the second highest obtainable credit rating, at an All-In True Interest Cost (TIC) of 3.96%. Proceeds totaling \$372 million is anticipated to close March 27. In comparison to the two previous TECM bond sales, the All-in TIC continues to be under 4% - 2022A (3.55%) and 2023A (3.79%). Accumulated proceeds total \$988 million with \$62.13 million in debt service.

In response to Member Bulger's question regarding an option of splitting the bond of \$400 million into two sales, Controller Collins affirmed the Board did approved a bond sale amount up to \$400 million and there were no market indications that two bond sales would be needed or advantageous, but the department rolled back to \$372 million based on project readiness. Remaining bond capacity will be evaluated later in the year to determine when best to pursue another bond sale.

Contract Award for TECM Construction Projects. TECM Engineering Manager Shawna King presented the request for an exception to Board Policy 4001 that requires Board approval for bids more than \$2 million above the engineer's estimate (EE). Bids that exceed 110% of the EE will still be presented to the Board for approval or rejection. The projects are as noted in the resolution below.

Member Osborn made a motion, seconded by Member Thompson, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 indicates the Board shall approve the justification
ITB24-23 for award or rejection of contracts when the bid exceeds the engineer's estimate
 by more than ten percent (10%) or for bids that exceed the engineer's estimate
 by more than \$2 million; and

WHEREAS, three Transportation Expansion and Congestion Mitigation (TECM) projects will be advertised for construction, with bids opened Spring/Summer 2024; and

WHEREAS, the estimated cost of these three TECM projects are substantial, ranging between \$65 million and \$105 million; and

WHEREAS, it is in the interest of the Department to expedite award of these construction projects; and

WHEREAS, this requested exception to Board Policy 4001 allows flexibility to expedite the award process while providing adequate controls for presenting approve or reject justifications to the Board if the bids are greater than 110% of the engineer's construction estimate.

NOW THEREFORE BE IT RESOLVED, that the Board allows an exception to Board Policy 4001 to remove the \$2 million justification threshold amount for the following three TECM funded projects:

I-15, Northgate to Fort Hall, North
I-15, Northgate to Fort Hall, South
SH-16, SH-44 Interchange

CD McElhinney Introduced the New Highway Division Administrator. Highway Division Administrator of Engineering Services Michael Johnson thanked executive staff and the Board for the opportunity to serve. He will remain as the State's bridge engineering, among his other duties, and is in the process of hiring an assistant bridge engineer.

Request to Approve Consultant Agreements. CD McElhinney stated in response to the Board's request to simplify the consultant agreement approval process, staff is presenting a new consolidated approach. The board agenda item provides the standard background information that includes a table of proposed agreements footnoted with the four types of agreements, and a justification memo for each project from the representing district engineer.

State Design Engineer Monica Crider presented the request for consultant agreement authorization. The projects, as shown in the resolution, are: US-95, Thorn Creek to Moscow by HMH, LLC; SH-53, Pleasant View Interchange by HDR Engineering, I-15B, UPRR, S. Blackfoot

Interchange by David Evans and Associates; and US-93, Perrine Bridge repair by Burgess & Niple.

In response to Member Bulger’s concerns about approving multiple agreements, Madame Chair, clarified that the Board still has the prerogative to remove any project agreement from the resolution.

Member Thompson made a motion, seconded by Member Osborn, and passed unopposed to approve the following resolution:

RES. NO. ITB24-24 WHEREAS, Board Policy 4001 requires the Idaho Transportation Board to authorize professional services agreements greater than \$1,000,000 and each subsequent cost increase, work task agreements greater than \$500,000, cumulative work task agreements on a project greater than \$1,500,000, and consultant two-year work task agreements total greater than \$1,500,000; and

WHEREAS, the Idaho Transportation Board has been provided details about each project requesting authorization; and

WHEREAS, funding will be committed to this agreement before it is executed.

NOW THEREFORE BE IT RESOLVED that the Board hereby grants the authority for professional service agreement(s) as noted in the following table:

KEY NUMBER	PROJECT NAME	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AUTHORIZATION REQUEST	TOTAL AUTHORIZATION
09294 ¹	US-95, Thorn Creek Rd to Moscow, Phase 1	\$3,444,373	\$3,500,000	\$2,898,030	\$6,342,403
10005 ¹	SH-53, Pleasant View Interchange, Kootenai County	\$3,299,997	\$3,300,000	\$171,282	\$3,471,279
22241 ¹ 22242	I-15B, UPRR, S Blackfoot IC #89 SBL, Bingham County / I-15B, UPRR, S Blackfoot IC #89 NBL, Bingham County	\$0	\$0	\$4,188,000	\$4,188,000

23044 ^{1, 2}	US-93, Perrine Bridge Repair, Twin Falls County	\$899,085	\$900,000	\$385,000	\$1,284,085
-----------------------	--	-----------	-----------	-----------	-------------

- 1 Professional Agreements > \$1M
- 2 Work Task Agreements > \$500K
- 3 Cumulative Work Task Agreement for project > \$1.5M
- 4 Consultant two-year Work Task total > \$1.5M

Executive Session on Legal and Personnel Issues. Member Osborn made a motion to meet in executive session at 10:10 AM to discuss issues as authorized in Idaho Code Section 74-206 (b) and in Idaho Code Section 74-206 (f). Member Watkins seconded the motion and it passed unanimously by roll call vote.

The executive session discussion pertained to department highway operations on legal matters and adjourned at 11:00 a.m.

Administrative settlement over \$200,000. Right of Way Manager Justin Pond presented an administrative settlement for KN22715, Project No. A022(715) SH-55, Farmway Road to Middleton Road, Canyon County, Parcels 157 and 158.

Member Hoff made a motion, seconded by Member Bulger, and passed unopposed to approve the following resolution:

RES. NO. ITB24-25 WHEREAS, the Idaho Transportation Department is acquiring right-of-way along SH-55, Farmway Rd. to Middleton Rd., for Project No. A022(715); and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner of Parcels 157 and 158.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an Administrative Settlement over \$200,000 for the right-of-way acquisition along SH-55, Farmway Rd. to Middleton Rd., for Project No. A022(715), KN 22715, Parcels 157 and 158.

WHEREUPON, the Idaho Transportation Board adjourned its regular monthly meeting at 11:06 a.m.

JULIE DELORENZO, VICE CHAIR (Presiding Chair)
Idaho Transportation Board

Read and Approved
_____, 2024, Boise Idaho

BOARD MEETING DATES

2024

May 15 & 16 – Shoshone
August 21 & 22 – Rigby

June 12 & 13 – Boise
September 18 & 19 – Lewiston

July 23 & 24 – CDA

2024

JANUARY	FEBRUARY	MARCH	APRIL
S M T W T F S X 2 3 4 5-6 7-9-10-11 12 13 14 X 16 17 18 19 20 21 22 23 (24) 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 (21) 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 (20) 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 (17-18) 19 20 21 22 23 24 25 26 27 28 29 30
MAY	JUNE	JULY	AUGUST
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 (15-16) 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10-11 (12-13) 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 X 5 6 7-8-9-10 11 12 13 14 15 16 17 18 19 20 21 22 (23-24) 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 (21-22) 23 24 25 26 27 28 29 30 31
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
S M T W T F S 1 X 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 (18-19) 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 X 15 16 17 18 19 20 21 22 23 24 25 26 27 28-30-31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 X 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 X 26 27 28 29 30 31

“X” = holiday

“-----” = conflicts such as AASHTO/WASHTO/TRB conferences (or Board/Director conflicts)



IDAHO TRANSPORTATION BOARD

RESOLUTION FOR CONSENT ITEMS

Pages 15 - 31

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves amending the ITIP (Idaho Transportation Investment Program) for the COMPASS transit project, modifying the Rail-Highway Crossing Program, adding projects to the Transportation Alternatives Program, adding environment monitoring projects to the Local Rural Program, rebalancing the Freight Investment Plan, and approves the Children Pedestrian Safety application scores, State Institution Road Improvement project and contracts for award.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Shauna Miller	Presenter's Title Senior Transportation Planner
Preparer's Name Shauna Miller	Preparer's Title Senior Transportation Planner

Subject

Amend COMPASS Transit Project in the approved FY 2024 – 2030 ITIP		
Key Number 18788	District 3	Route Number

Background Information

The purpose of this consent item is to request approval to amend one transit project in FY2024, per policy 5011 Idaho Transportation Investment Program (ITIP), and at the request of the COMPASS and the sponsor Valley Regional Transit (VRT).

The Transit - Rolling Stock, Infrastructure, and Technology, Boise Area, VRT – FY2024 project funds capital replacement projects, such as rolling stock (public transportation related vehicles), infrastructure, and technology, identified in the Transit Asset Management (TAM) Plan in FY2024 in the Boise Urbanized Area. The project is funded with the annual appropriations from Surface Transportation Block Grant – Transportation Management Area (STBG-TMA) funds.

The FY2024 project cost is \$2,445,000. The federal portion of \$1,956,000 is from STBG-TMA funding and the local match of \$489,000 will be paid by Valley Regional Transit. This is an overall project increase of \$1,105,000 from what is in the approved FY24-30 ITIP. This increase is to cover software needs and cost overruns on a construction project on the Orchard Transit facility.

In order to increase these funds, they are utilizing funding that was previously unprogrammed and available funding left over from other projects.

COMPASS has updated their Transportation Improvement Program to add the funds for this project.

Staff requests approval to amend this project as detailed above in the approved FY24-30 ITIP.

Recommendations *(Action items require a resolution)*

Approve the amendment of the Transit - Rolling Stock, Infrastructure, and Technology, Boise Area, VRT – FY2024 project for a total cost of \$2,445,000.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Blaine Schwendiman	Presenter's Title Planner, Transportation SR
Preparer's Name Blaine Schwendiman	Preparer's Title Planner, Transportation SR

Subject

Modify the Rail-Highway Crossing Program in the Approved ITIP		
Key Number New	District 2	Route Number US-95/SH-6/SH-9

Background Information

The purpose of this consent item is to request approval to make adjustments to the Rail-Highway Crossing Program, per Policy 5011 Idaho Transportation Investment Program (ITIP) and Policy 5085 Rail-Highway Crossing Program by prioritizing available funding on 1) project advancements, 2) unforeseen cost increases due to change in standards or conditions and/or 3) minor (or emergency) safety enhancements or experimental features at public rail highway crossings.

Add New: Request addition of a new project Rail Signs Upgrade, Washington/Idaho/Montana (WIM) Railway, Latah County to FY2024. The rail sign upgrade is needed as WIM recently purchased from WATCO the operating rights for the old Washington & Idaho Railway. This rail line crosses or has an impact to the routes identified, US-95, SH-6 and SH-9. WIM will service Bennett Lumber in Potlach. This project will be funded by the transfer from KN 24391.

District	Key #	Project Name	Location/ Road Authority	Program Year	Previous Funding		Revised Funding	
					State Funded	Federal Funded	State Funded	Federal Funded
5	24391	SH-38, MALAD CITY	ITD	FY24	FY24 695K		FY24 685K	
2	NEW	Rail Signs Upgrade	ITD	FY24			FY24 10K	

Recommendations *(Action items require a resolution)*

Staff requests that the project modifications be made to the Rail-Highway Crossing Program in the approved FY24-30 ITIP.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC Administrator

Subject

Add Projects to the TAP Program in the FY24-30 Approved ITIP.		
Key Number Multiple	District Multiple	Route Number Multiple

Background Information

At the February 21, 2024, Idaho Transportation Board meeting, the Board approved the recommended list of projects from the most recent Transportation Alternatives Program application. LHTAC staff requests to add two projects to the FY2024-2030 Idaho Transportation Investment Program (ITIP) to begin those projects in FY2024.

The first project is to add a Safe Routes to School project for the Idaho Walk Bike Alliance. They were awarded \$60,000 (plus local match of ~\$5,000) for non-infrastructure safety activities and are able to commence activities immediately. The program also has the funds available to award in FY2024 and this allows for more flexibility on infrastructure project cost in FY2025. The second project is located in the City of Gooding. This project has a total cost of \$500,000 including local match. The funds are available from project cost decreases in FY2024 for design and in FY2026 for construction from available unprogrammed funds. This project will be companioned with a resurfacing project scheduled for construction in FY2026. Starting design in FY2024 is necessary to companion the projects.

The funding for FY2024 for both projects will be offset from a cost decrease on KN23908 Horseshoe Park Pathway, Phase 3. A chart for the program balancing is provided below.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Action	KN	District	Current Program Year	Route, Project Name	Phase	\$ in Thousands		
						FY24	FY26	
Add New Project	ORN 24593	9		Idaho Walk-Bike Alliance Safe Routes to Schools	CN	\$65		
Add New Project	ORN 24594	4		SH-26 to 10 th Ave Sidewalks; Gooding	PE, PL, CN	\$40	\$460	
Decrease Project Cost	23908	3	2024	HORSESHOE PARK PATHWAY, PH 3	PC	\$(105)		
(PE) Design Engineering by ITD; (PC) Design Services by Consultant; (PL) Design Engineering by LHTAC; (CE) Construction Engineering by Idaho Transportation Department; (CC) Construction Services by Consultant; (CN) Construction; (CL) Construction Engineering by LHTAC						Totals	\$ -	\$460

Recommendations *(Action items require a resolution)*

Approve adding the two new projects above to the Transportation Alternatives Program in the FY2024 – 2030 approved ITIP.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC Administrator

Subject

Add Environmental Monitoring Projects to the Local Rural Program in the FY24-30 Approved ITIP.		
Key Number Multiple	District Multiple	Route Number STC-1739

Background Information

The Local Highway Technical Assistance Council (LHTAC) requests to add two environmental wetland mitigation/monitoring projects to the Local Rural Program managed by LHTAC.

Construction of the KN 11244 E. Oneida Street will be completed this year. The original project planned wetland mitigation was not successful and additional wetland mitigation development and long-term monitoring is required to meet US Army Corps of Engineers 404 permit compliance.

Construction of the KN 18933 Garden Creek Road to Challis project is complete. A successful wetland mitigation plan has been constructed for this project. The US Army Corps of Engineers requires long term monitoring of the wetland mitigation site for 404 permit compliance. The new project will complete the required long-term monitoring of the wetland mitigation project.

The new projects will transfer funds from the existing projects and allow the construction key numbers to be closed out. The new key numbers will provide mitigation development and monitoring under the new key number.

Action	KN	District	Current Program Year	Route, Project Name	Phase	\$ in Thousands		
						FY24		
Add New Project	ORN 24591	6		Garden Creek Road Environmental Mitigation & Monitoring	CL, CC	\$50		
Add New Project	ORN 24592	5		E. Oneida Environmental Mitigation & Monitoring	CE, CL, CC	\$200		
Decrease	11244	5	2023	E. Oneida Street, Preston	CN	(\$200)		
Decrease	18933	6	2023	Garden Creek Road to Challis	CN	(\$50)		
(CE) Construction Engineering by Idaho Transportation Department; (CC) Construction Services by Consultant; (CN) Construction; (CL) Construction Engineering by LHTAC						Totals	\$ 0	\$ -

Recommendations *(Action items require a resolution)*

Approve adding the two new projects stated above to the Local Rural Program in the FY2024 – FY2030 approved ITIP.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Steve Spoor	Presenter's Title Maintenance Operations Manager
Preparer's Name Steve Spoor	Preparer's Title Maintenance Operations Manager

Subject

State Institution Road Improvement		
Key Number	District	Route Number

Background Information

Board Policy 4045 State Institution Road Improvement allocates \$30,000 annually for the construction, alteration, repair and maintenance of roadways in, through, and around the grounds of state institutions. The Department of Administration, Division of Public Works (DPW), will solicit projects and acquires the Governor's endorsement of projects prior to submitting the projects to the Idaho Transportation Board for consideration.

For FY25, the DPW recommended project for funding is for an Idaho Education Services for the Deaf and the Blind (IESDB) project. The project is to construct a driveway and parking area on the west side of the Administration Building for more parent and visitor parking. The total project cost is expected to be \$305,000. Permanent Building Fund Advisory Council (PBFAC) included \$275,000 for the project and \$30,000 from ITD for the total project budget.

In accordance with Idaho Code 40-310(14) this request is being made. If approved, DPW will receive the funds and administer or cause to be administered these improvement projects. The Governor has submitted the attached letter in support of this project.

Recommendations *(Action items require a resolution)*

Approval to transfer funding in the amount of \$30,000 to the DPW for the proposed project.



BRAD LITTLE
GOVERNOR

March 29, 2024

Bill Moad, Chairman
Idaho Transportation Board
P.O. box 7129
Boise, ID 83707-1129

Dear Mr. Chairman,

The Division of Public Works is recommending one project request of the Idaho Transportation Department (ITD). This request is being made per Idaho Code 40-310(14) establishing a program for the construction, alteration, repair, and maintenance of roadways in, through and around the grounds of State institutions. The Idaho Transportation Board has authorized an amount up to \$30,000 annually for this program under ITD Board Policy 4045 and 5045.

The recommended project for FY2025 funding is for an Idaho Educational Services for the Deaf and the Blind (IESDB) project. The project is to construct a driveway and parking area on the west side of the Administration Building to allow for more parent and visitor parking.

PBFAC recommendation for FY2025 A&R included \$275,000 for this project; the \$30,000 ITD grant funds will bring the total budget to \$305,000.

In accordance with Idaho Code 40-310(14), I hereby approve this request.

Very Respectfully,

Brad Little



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Caleb Forrey	Presenter's Title Freight Program Manager
Preparer's Name Caleb Forrey	Preparer's Title Freight Program Manager

Subject

Freight Investment Plan Re-balance ITIP Update		
Key Number	District	Route Number

Background Information

The purpose of this board item is to show updates to projects in the Freight Program. ITD worked with LHTAC to identify local projects that needed to be moved in order to stay on schedule and budget. One project in particular, KN 23736, is in the current program year but the design will not be finished in time to obligate construction dollars in FY24. The complete list of projects being affected are listed here:

Action	KN	District	Current Program Year	Route, Project Name	Phase	\$ in Thousands					
						FY24	FY25	FY26	FY27	FY28	
Delay Construction to FY25	23736	4	2024	100 WEST RD, BURLEY	CN	\$ (3,500)	\$ 3,500				
Delay Construction to FY27	23742	6	2025	POE RELOCATION, FREMONT CO	CN		\$ (4,000)		\$ 4,000		
Advance Design to FY24	23733	4	2027	3700 NORTH RD, TWIN FALLS CO	PE	\$ 350	\$ (350)				
Advance Design to FY24	23734	4	2027	CRESTVIEW RD, JEROME CO	PE	\$ 596		\$ (596)			
Advance Design to FY24	23735	4	2027	400 WEST RD, CASSIA CO	PE	\$ 640	\$ (640)				
Advance Design to FY24, Delay construction to 2028	23738	4	2027	1500 EAST RD, GOODING	PE, CN	\$ 576		\$ (576)	\$ (2,766)	\$ 2,766	
Advance Design to FY24	23729	2	2028	CROOKS HILL, LATAH CO	PE	\$ 260	\$ (260)				
(PE) Design Engineering (CN) Construction;						Totals	\$ (1,078)	\$ (1,750)	\$ (1,172)	\$ 1,234	\$ 2,766
						Freight Program Total	\$ 9,668	\$ 8,949	\$ 9,179	\$ 10,376	\$ 10,349
						Program Available	\$ 10,746	\$ 10,746	\$ 10,746	\$ 10,746	\$ 10,535

Recommendations (Action items require a resolution)

Approve the recommended program revisions to balance the Freight Program.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Scott Luekenga	Presenter's Title Planning and Development Mgr
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC Administrator

Subject

2024 Children Pedestrian Safety Application Scores		
Key Number	District	Route Number

Background Information

Idaho Code 40-719 established the category of investment for “Child pedestrian safety on the state and local system” as a subset of the Strategic Initiatives Program. Since the initial funding year of 2018, the Local Highway Technical Assistance Council (LHTAC) has administered this program and the Idaho Transportation Board (the Board) has exercised oversight by reviewing and approving the scores of the applications submitted to and reviewed by LHTAC.

LHTAC conducted a statewide call for applications from October 2023 to December 2023. LHTAC received 48 eligible applications totaling \$10.9 million in funding requests in the call for applications. The applications were scored by three LHTAC Council members and an LHTAC staff member. The Idaho Transportation Department (ITD) provided oversight on the application and scoring process through the Headquarters Planning and Development Services section. The LHTAC Council approved the attached list of scores at the March 14, 2024 meeting. LHTAC currently has \$1.8 million in state funds to award to projects. However, any additional funding appropriated as a result of the 2024 legislative session will be awarded to projects based on score and as applicable to the enabling legislation.

Additional background on the \$1.8 million LHTAC has to award to Local Highway Jurisdictions: Senate Bill 1189, signed into law on March 31, 2023, appropriated \$10 million to the Local Strategic Initiatives Fund for Children Pedestrian Safety (CPS) projects. On April 14, 2023 LHTAC approved a plan to fund the unfunded applications from the 2022 application cycle. The Board reviewed and approved the 2022 list of projects at the July 21, 2022 meeting. The unfunded projects totaled \$8.2 million in awards, leaving \$1.8 million to be awarded through the 2024 funding application.

Recommendations *(Action items require a resolution)*

For approval of the 2024 Children Pedestrian Safety scores.

2024 Children Pedestrian Safety Program Application Scores

District	App #	Project Name	Local Sponsor	Amount \$ Applied For	Total cost of Project	Rank	Score
5	CPS 12	E. Oak Street Child Pedestrian Safety Improvements	City of Pocatello	\$250,000	\$250,000	1	377
4	CPS 09	Parke Ave Sidewalk Connections	City of Burley	\$250,000	\$261,884	2	372
6	CPS 26	Arco Electronic Speed Signs	Butte County	\$50,000	\$50,000	3	370
2	CPS 22	Troy Child Pedestrian Safety Program	City of Troy	\$250,000	\$290,000	4	369
4	CPS 49	Declo Child Pedestrian Improvement Project	City of Declo	\$245,000	\$245,000	5	368
1	CPS 44	Main Street Sidewalk Extension	City of Clark Fork	\$250,000	\$250,000	6	363
4	CPS 33	Child/Bike Pathway Improvements	City of Hollister	\$250,000	\$250,000	8	361
5	CPS 32	Elementary School Sidewalk Improvements	City of Montpelier	\$250,000	\$273,000	7	361
1	CPS 24	Division Avenue Corridor Safety Improvement Project, Phase 2	City of Sandpoint	\$250,000	\$300,000	9	357
6	CPS 46	Elm Street Pedestrian Connectivity	City of Victor	\$108,206	\$108,206	10	356
5	CPS 36	3rd East and 4th South Sidewalk Installation	City of Soda Springs	\$250,000	\$490,000	11	355
3	CPS 08	Park Street Pathway	City of Weiser	\$250,000	\$292,000	12	353
2	CPS 16	12th Street; Warner Ave to Airway Ave	City of Lewiston	\$250,000	\$470,000	14	351
3	CPS 11	SW 7th Street, Iowa Ave. to Pennsylvania Ave.	City of Fruitland	\$234,000	\$234,000	13	351
2	CPS 47	City of Pierce Child Pedestrian Safety Improvements	City of Pierce	\$250,000	\$214,443	17	348
3	CPS 10	Davis Ave Pathway	City of McCall	\$250,000	\$348,101	15	348
3	CPS 20	Locust Grove Rd. and Heritage Park St Pedestrian Hybrid Beacon	Ada County HD	\$250,000	\$250,000	16	348
6	CPS 15	3rd South and Dalling Subdivision Sidewalk Connectivity	City of Sugar City	\$250,000	\$250,160	18	347
5	CPS 43	2024 City of Preston Child Safety Project	City of Preston	\$250,000	\$250,000	19	346
6	CPS 13	Wallace Avenue Crossing Beacon and Safe Route Connector	City of Driggs	\$199,411	\$199,411	20	344
6	CPS 42	Roberts Elementary Sidewalk Improvements	City of Roberts	\$220,000	\$250,000	21	344
6	CPS 38	North Main Street Sidewalk Installation	City of Iona	\$250,000	\$453,000	22	343
1	CPS 03	St. Maries Sidewalks Project; Phase 3	City of St. Maries	\$250,000	\$350,000	23	341
4	CPS 17	Soldier Road South Sidewalks	City of Fairfield	\$250,000	\$349,008	24	340
3	CPS 25	Children Pedestrian Safety Program	City of Caldwell	\$250,000	\$250,000	25	339
2	CPS 19	Sidewalk repair/replace/install, solar radar speed signs	City of Orofino	\$250,000	\$250,000	26	338
4	CPS 27	Fox Acres Pathway Reconstruction	City of Hailey	\$235,000	\$235,000	27	338
6	CPS 29	Connecting Sidewalk on Millhollow Road	City of Rexburg	\$250,000	\$250,000	28	338
6	CPS 37	West Main Street Sidewalk Installation	City of Teton	\$250,000	\$250,000	29	337
2	CPS 45	Ntammay High School Pedestrian Crossing	Nez Perce County	\$67,378	\$67,378	30	334
6	CPS 18	Phase 2 Rimrock Elementary School Pathway Project	City of Ammon	\$250,000	\$300,000	31	333
1	CPS 07	Osburn Child Pedestrian Route Improvements	City of Osburn	\$150,000	\$150,000	33	329
3	CPS 02	W Roseberry Pathway to School Path	City of Donnelly	\$250,000	\$270,000	32	329
5	CPS 34	Sidewalk/Pathway Improvements	City of Bloomington	\$250,000	\$270,000	34	327
5	CPS 41	East Airport Road Sidewalk Improvements	City of Blackfoot	\$250,000	\$270,000	35	327
1	CPS 04	Plummer Sidewalk Project	City of Plummer	\$250,000	\$250,000	36	325
5	CPS 31	Freemont Ave Sidewalk Improvements	City of Aberdeen	\$250,000	\$270,000	37	325
1	CPS 05	Harrison Sidewalk Project	City of Harrison	\$250,000	\$250,000	38	317
1	CPS 06	Pinehurst Child Pedestrian Safety Improvements	City of Pinehurst	\$214,443	\$250,000	39	316
5	CPS 40	Children/Pedestrian Sidewalk Improvements	City of American Falls	\$250,000	\$270,000	40	316
2	CPS 23	6th Street Sidewalk Improvements: Phase 1	City of Potlatch	\$250,000	\$250,000	43	311
3	CPS 14	South Samson Trail Pathway	Valley County	\$250,000	\$250,000	41	311
5	CPS 21	RRFB & Pathway Improvements	Bingham County	\$250,000	\$250,000	42	311
5	CPS 39	Sidewalk/Pathways Improvement	City of Paris	\$250,000	\$270,000	44	310
2	CPS 28	Elk River Child Safe Pathways and Crossings	City of Elk River	\$50,000	\$50,000	45	307
6	CPS 30	West Main Street Sidewalk Reconstruction	City of Lewisville	\$250,000	\$250,000	46	295
6	CPS 48	St. Anthony N 2nd West Elementary School Sidewalk	City of St. Anthony	\$100,000	\$100,000	47	294
4	CPS 35	Children/Pedestrian Sidewalk Improvements	City of Paul	\$250,000	\$270,000	48	279



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name David B. Kuisti P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider P.E.	Preparer's Title State Design Engineer

Subject

Board Approval for Contracts to Award		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/23 to 03/31/24					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
49	12	10	6	0	0

ACTION

In accordance with board policy 4001, the construction contracts on the attached report exceeded the engineer's estimate by more than ten percent (10%) but are recommended for award with board approval.

The following table summarizes the contracts requiring Board approval to award since the last Board Agenda Report.

Contracts requiring Board Approval to Award - Justification received 03/01/24 to 03/31/24	
ITD	Local
1	1

Recommendations *(Action items require a resolution)*

In accordance with board policy 4001, the construction contracts on the attached report are recommended for award with board approval.

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD APPROVAL

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(3)	20146	OFF SYS	3/19/2024	2	\$2,312,484.17	\$3,373,495.26	\$1,061,011.09 146%
Mission Street; SCL to Deinhard LN					Federal		
Contractor: M.A. Deatley Construction Inc							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
5	20705/ 20609	I-15, I-86 & US-39	3/19/2024	3	\$1,553,427.25	\$2,078,963.20	\$525,535.95 134%
FY24 D5 Bridge Repair					State		
Contractor: Cannon Builders Inc							

DATE OF BID OPENING - MARCH 19, 2024

IDAHO FEDERAL AID PROJECT
MISSION STREET; SCL TO DEINHARD LN
Valley County
Key No. 20146

DESCRIPTION: The work on this project consists of rehabilitate 0.59 miles of Mission St with the utilization of CRABS and pavement surfacing, includes minor widening for a new shared use pathway and bicycle lanes and minor widening for the addition of a turn bay on Deinhard Lane.

BIDDERS:

M.A. DEATLEY CONSTRUCTION, INC. CLARKSTON, WA	\$3,373,495.26
STAKER & PARSON COMPANIES dba IDAHO MATERIALS & CONSTRUCTION NAMPA, ID	\$3,558,977.00

2 BIDS ACCEPTED

ENGINEER'S ESTIMATE - \$2,312,484.17

LOW BID - 146% Percent of the Engineer's Estimate

NET +/- OF EE \$1,061,011.09

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen
Hanna

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Karen Hanna
Date: 2024.03.22
13:11:32 -06'00'

Karen Hanna
Contracts Manager

Department Memorandum

Idaho Transportation Department



DATE: April 1, 2024

Program Number(s) A020(146)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 20146

FROM: Laila Kral, PE *LK*
LHTAC Administrator

Program ID, County, Etc. Mission St, SCL to
Deinhard Lane,
McCall

RE: Justification for Award of Bid

On March 19, 2024, 2 bids were opened for the above referenced project. The low bid of \$3,373,495.26.01 was 46% higher than the Engineer’s estimate. The total difference between the lowest bid and Engineer’s estimate is \$1,061,011.09. The two received bids were within 5.5% of each other.

The following items account for most of the difference between the low bid and the Engineer’s Estimate:

Item	Description	Quantity	Estimated Unit Price	Bid Unit Price	\$ Difference
205-005A	Excavation	6,750 CY	\$25.00	\$40.00	\$101,250.00
205-040A	Granular Borrow	8,980 CY	\$40.00	\$60.00	\$179,600.00
213-010A	Topsoil	8,465 SY	\$5.00	\$14.50	\$80,417.50
301-005A	Granular Subbase	4,100 Ton	\$27.00	\$45.00	\$73,800.00
303-022A	¾” Aggregate Base Type B	5,760 Ton	\$30.00	\$47.50	\$100,800.00
405-435A	Superpave HMA Pav Incl Asph&Add CL SP-3	2,570 Ton	\$110.00	\$158.00	\$123,360.00
602-030A	15” Pipe Culvert	1,148 FT	\$95.00	\$165.00	\$80,360.00
Z629-05A	Mobilization	1 LS	\$301,628.37	\$562,185.00	\$260,556.63
Total Difference from these Items					\$ 1,000,144.13

The Engineer’s Estimate was based on the average unit price index for similar projects and on observation of past experience with similar projects, but there can be difficulty developing accurate estimates in Valley County. In the average unit price index, there are few nearby projects completed in recent years, making it difficult to estimate accurately.

In addition, cost inflation has occurred in recent years, especially related to material and labor costs. Contributing to cost increases in Valley County, the length of material haul can be difficult to predict due to uncertainty of local sources producing material that meets specifications. The final Engineer’s Estimate for bidding was updated in 2023 from final consultant PS&E construction cost estimate delivered in 2022. With the lack of available data for the area in the average unit price index, it appears we were too conservative in accounting for materials price inflation for the final Engineer’s Estimate.

We recently reviewed unit prices of a project bid locally by the City of McCall that will be constructed in summer 2024. This information was not available prior to bid of this project. The price comparison of this project to the City’s locally bid project shows similar pricing, generally within 10%.

This project is a very high priority within the community. Potholes on the surface of the roadway create a very poor ride experience. Without construction this season, the local sponsor will have to spend significant funds rehabilitating this roadway.

LHTAC has identified the additional funding needed to complete construction and the local sponsor has committed to additional local funds needed for the local match. LHTAC does not believe that re-advertisement will result in lower estimates and recommends award of this contract.



City of McCall

PUBLIC WORKS

www.mccall.id.us

216 East Park Street
McCall, Idaho 83638

Phone 208-634-5580

Main 208-634-7142

Fax 208-634-4170

March 26, 2024

Monica Crider, P.E.
State Design Engineer
Idaho Transportation Department
Boise, Idaho 83707

Re: Bid Results KN 20146 – South Mission St; SCL to Deinhard Ln, McCall

Dear Monica Crider,

The City of McCall has received the bid results for South Mission Street (KN 20146). Following our review and discussions with our LHTAC project manager, we acknowledge that the apparent low bidder is M.A. Deatley Construction, Inc. with a bid of \$3,373,495.25. It is noted that this bid exceeds the engineer's estimate by 45.9% and warrants justification.

The City of McCall is committed to moving forward with the project pending additional funding from the State can be provided to cover the difference. We are prepared to contribute the required 7.34% match for the additional funds. The City has been planning for this roadway improvement for years and has dedicated resources to patching during recent summers to maintain its usability. However, the condition of South Mission Street has continued to deteriorate significantly, requiring prompt reconstruction and repair efforts.

Thank you for your consideration.

Sincerely,

Robert S. Giles

Mayor

DATE OF BID OPENING - MARCH 19, 2024

IDAHO PROJECT
FY24, D5 BRIDGE REPAIR
Bannock, Bingham, Power County
Key No. 20705 & 20609

DESCRIPTION: The work on this project consists of FY24 D5 Bridge Repairs on I-15, I-86, and repairs on Wasteway Canal bridge on US-39

BIDDERS:

CANNON BUILDERS, INC. BLACKFOOT, ID	\$2,078,963.20
BRAUN-JENSEN, INC. Cambridge, ID	\$2,091,000.00
RALPH L. WADSWORTH CONST. CO., LLC SALT LAKE CTY, UT	\$2,965,663.00

3 BIDS ACCEPTED

ENGINEER'S ESTIMATE - \$1,553,427.25

LOW BID - 134% Percent of the Engineer's Estimate

NET +/- OF EE \$525,535.95

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

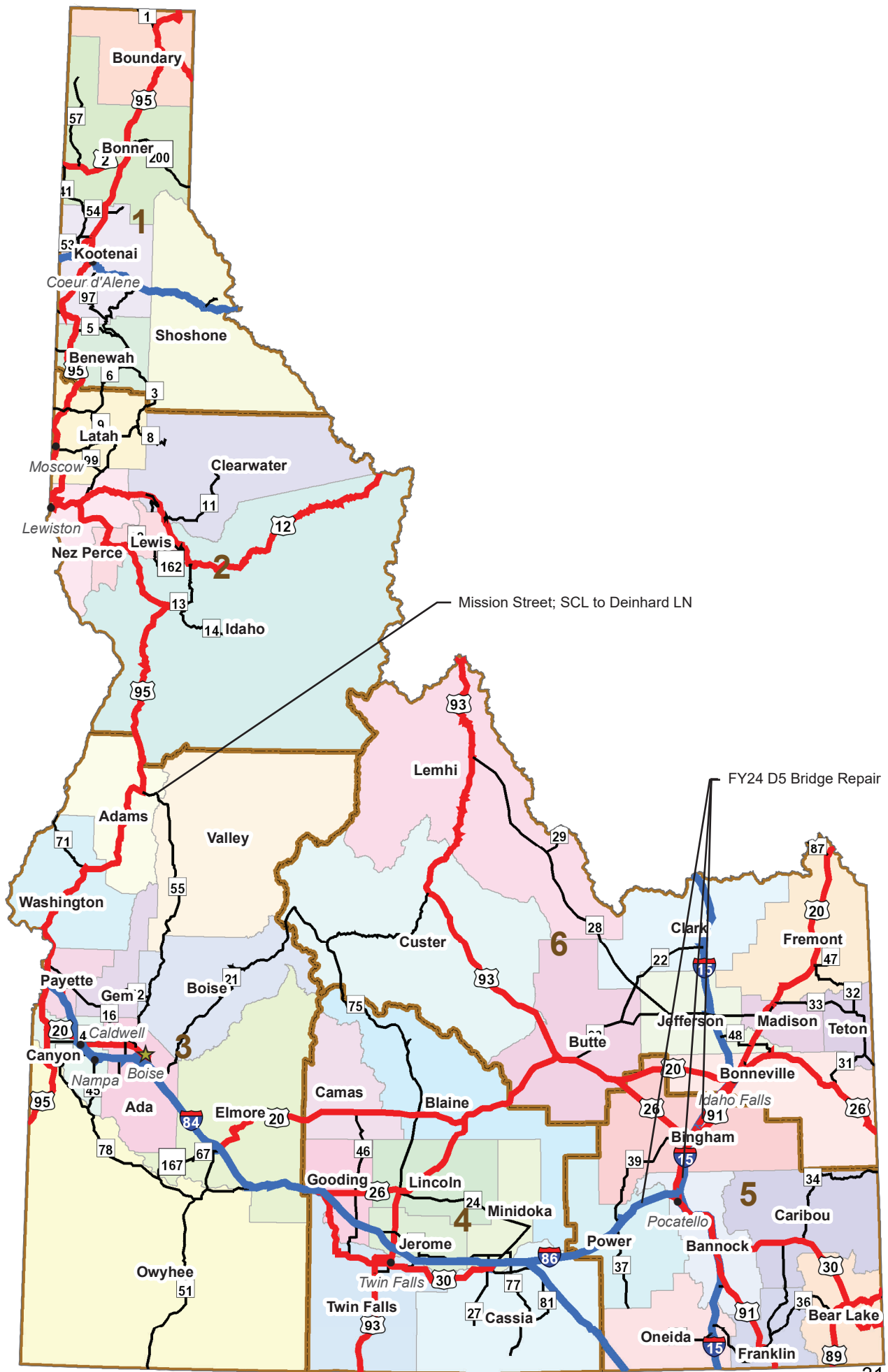
Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen
Hanna

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by Karen Hanna
Date: 2024.03.22
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Karen Hanna
Contracts Manager





Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name David B. Kuisti P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider P.E.	Preparer's Title State Design Engineer

Subject

Contract Awards and Advertisements		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/23 to 03/31/24					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
49	12	10	6	0	0

RECENT ACTIONS

In accordance with board policy 4001, Staff has initiated or completed action to award the contracts listed on the attached report.

The following table summarizes the Contracts awarded (requiring no Board action) since the last Board Agenda Report.

Contracts Requiring no action from the Board 03/01/24 to 03/31/24	
ITD	Local
7	0

FUTURE ACTIONS

The Current Advertisement Report is attached.

Recommendations *(Action items require a resolution)*

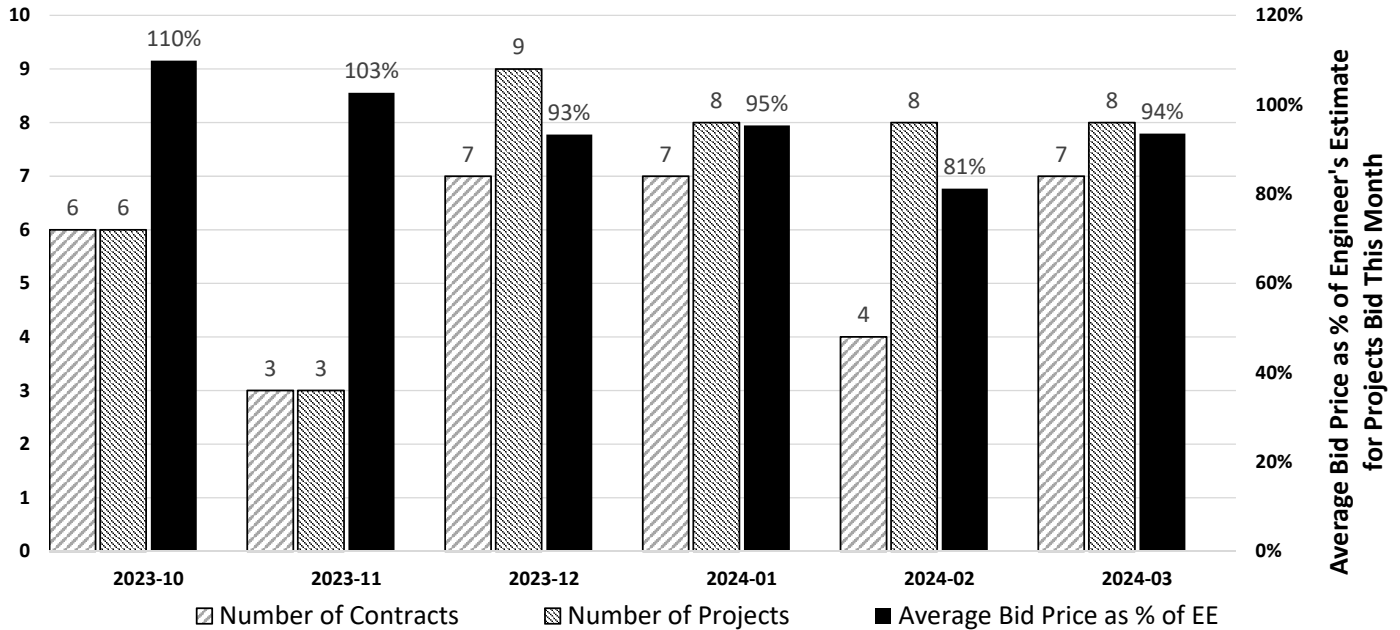
For Information Only.

FFY24 State Infrastructure Project Bid Results: YTD Summary By Cost

42 Projects YTD through March 31, 2024

YTD Total for all 42 projects:

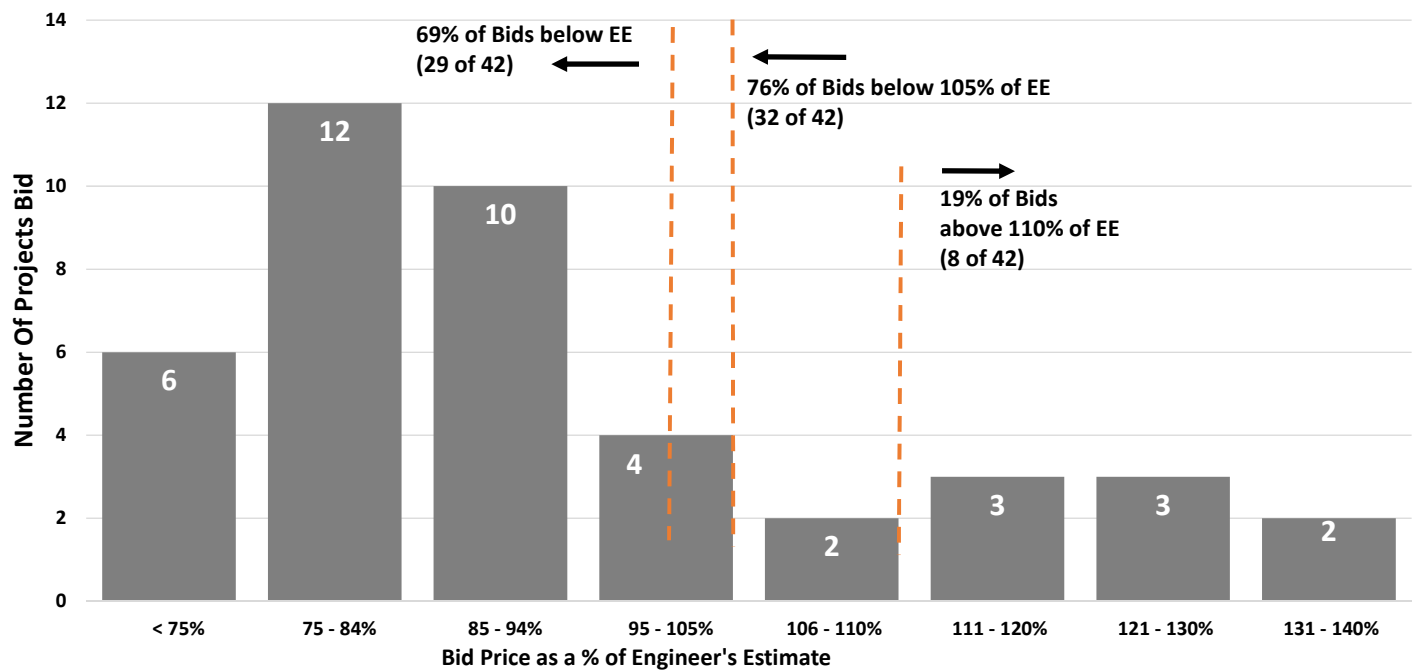
Ratio of Bid Costs / Engineer's Estimates = \$414.6 / \$421.8M = 98.3%



Notes: 1) Local and SIA Projects are not included 2) Contracts may have multiple Projects

FFY24 State Infrastructure Project Bid Results: YTD Summary By Project Count

42 Projects YTD through March 31, 2024



Note: Local and SIA Projects are not included

Monthly Status Report to the Board

PROJECTS BID BY STAFF SINCE LAST BOARD MEETING

District	Key No.	Route	Opening Date	No. of Bids Received	Estimate Quantity	Fixed Price	Quantity Bid
2	21912	US-12	3/5/2024	1	977,939.65 FT	\$3,422,788.77	701,472 SY
US-12, Syringa to Montana Seal Coat Contractor: Knife River Corporation-Mountain West State							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
6	20710	SH-33	3/12/2024	1	\$5,199,433.05	\$5,345,054.00	\$145,620.95 103%
SH-33, Teton County Intersection Improvements Contractor: Sunroc Corporation Federal							

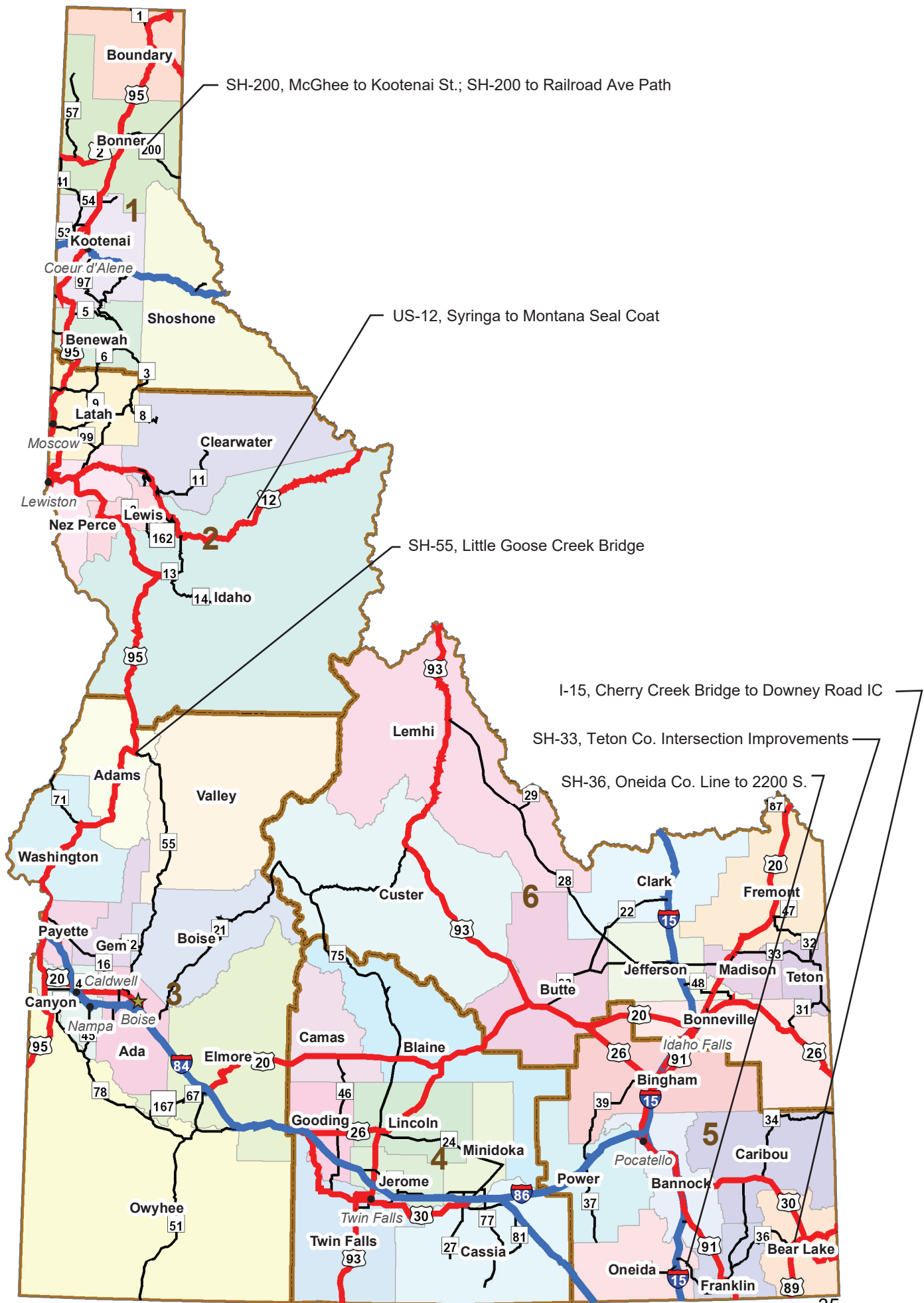
District	Key No.	Route	Opening Date	No. of Bids Received	Estimate Quantity	Fixed Price	Quantity Bid
4	23636 SIA	I-84	3/12/2024	0	1,004.85 TONS	\$260,000.00	0 SY
I-84, Juniper Road Interchange Ramp Repair Contractor: No bids received - may re-advertise at a later date State							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
1	20453/22946	SH-200	3/19/2024	5	\$4,241,702.74	\$2,373,724.38	(\$1,867,978.36) 56%
SH-200, McGhee to Kootenai Street, SH-200 to Railroad Ave. Path Contractor: Interstate Concrete & Asphalt Co Federal							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	20745	SH-55	3/19/2024	5	\$4,326,766.03	\$3,961,958.81	(\$364,807.22) 92%
SH-55, Little Goose Creek Bridge Contractor: LaRiviere Inc Federal							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
5	22673	SH-36	3/19/2024	1	\$2,143,788.05	\$2,324,669.00	\$180,880.95 108%
SH-36, Oneida County Line to 2200 S Contractor: H-K Contractors Inc State							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
5	23198	I-15	3/19/2024	1	\$4,172,175.20	\$3,856,669.00	(\$315,506.20) 92%
I-15, Cherry Creek Bridge to Downey Road IC Contractor: H-K Contractors Inc State							



Monthly Contract Advertisement As of 3-31-2024

District	Key No.	Route	Bid Opening Date
LHTAC(4)	18807	OFF SYS	4/2/2024
River Street, Walnut to Galena, Hailey			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
4	24243	Various	4/2/2024
D4 Signal Upgrades			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
6	22760/22679/ 23214	I-15	4/2/2024
I-15, Exit 119 to Roberts			
\$15,000,000 to \$25,000,000			

District	Key No.	Route	Bid Opening Date
3	24390/24389	US-20, US-26 & SH-55	4/2/2024
US-20, US-26 & SH-55 Demolition			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
2	23719a	Various	4/2/2024
D2 On-Call Guardrail Repair			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
2	23224	SH-3, SH-8 & US-95	4/2/2024
FY24a D2 High Priority Culverts			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
6	22686/23215	US-93 & SH-28	4/9/2024
SH-28 Lemhi River Bridge to Tendoy			
\$5,00,000 to \$10,000,000			

District	Key No.	Route	Bid Opening Date
1	20660	US-95	4/9/2024
Brown Creek Passing Lane to Comanche St			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
2	20090	US-95	4/9/2024
US-95, Grangeville Truck Route Bypass Road to Turnbay			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
2	24400	SH-14	4/9/2024
SH-14 Harpster to Elk City Pavement Repair			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
4	23632 SIA	SH-77	4/16/2024
SH-77 Albion Snow Fence Phase II			
\$0 to \$250,000			

District	Key No.	Route	Bid Opening Date
6	23242/22765	US-93 & SH-75	4/23/2024
US-93, Willow Creek Summit to Jct SH-75			
\$5,000,000 to \$10,000,000			

District	Key No.	Route	Bid Opening Date
6	23585/23398 SIA	US-93 & SH-75	4/23/2024
FY24 & FY25 D6 Inlay Pavement Markings			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
6	23816 SIA	Various	4/23/2024
FY25 D6 Striping			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
5	22656	I-15	4/30/2024
I-15 W BLACKFOOT IC TO RIVERSIDE CANAL NBL			
\$5,000,000 to \$10,000,000			



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer
Preparer's Name Mohsen Amirmojahedi, PE	Preparer's Title Consultant Services Engineer

Subject

REPORT ON PROFESSIONAL SERVICES AGREEMENTS AND TERM AGREEMENT WORK TASKS		
Key Number	District	Route Number

Background Information

For all Agreements:

Consultant Services processed 41 new professional services agreements and work tasks totaling **\$8,551,526** and 7 supplemental agreements to existing professional services agreements totaling **\$591,832** from February 26, 2024 to March 31, 2024.

New Professional Services Agreements and Work Tasks

Reason Consultant Needed	District									Total
	1	2	3	4	5	6	HQ	MGMT	AERO	
Resources not Available										
Construction Engineering, Inspection, Sampling & Testing	5	1	2		1					9
Materials/Geotechnical			1		4	1				6
Surveying	2									2
Public Involvement			3							3
Traffic Study			1			1				2
Environmental	2	1		1	2					6
Hydraulics	1									1
Bridge Design	1				1					2
Planning			1				1			2
Local Public Agency Projects	1	1	1	1	1	3				8
Total	12	3	9	2	9	5	1			41



Board Agenda Item

For ITD Projects:

33 new professional services agreements and work tasks were processed during this period totaling **\$6,010,970**. 5 supplemental agreements totaling **\$418,432** were processed.

District 1

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 53, INT N RAMSEY RD, KOOTENAI CO	Resources not Available Surveying	Surveying Services	RFI from Term Agreement	Meckel Engineering & Surveying	Prev: \$205,558 This: \$13,281 Agreement Total to Date: \$218,839
SH 54, SH 41 TO N GREYSTONE RD, KOOTENAI CO	Resources not Available Environmental	Environmental Services.	Direct from Term Agreement	Parametrix, Inc.	\$34,886
I 90, SH-41 TO 15TH STREET IC, KOOTENAI CO	Resources not Available Environmental	Archaeology Services.	Direct from Term Agreement	Lahren Associates	\$89,866
I 90, LOOKOUT PASS DRAINAGE REPAIR STUDY	Resources not Available Hydraulics	Hydraulics Services.	RFI from Term Agreement	HMH, LLC	\$180,305
US 95, GARWOOD RD GS & FRONTAGE RDS, KOOTENAI CO	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	HMH, LLC	Prev: \$1,467,605 This: \$30,948 Agreement Total to Date: \$1,498,553 Board Approved: \$1,500,000 On: 3/21/2019
US 2, JCT US 95 TO MONTANA ST LN, BOUNDARY CO	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	Ruen-Yeager & Associates, Inc.	\$644,951
SH 6, BENEWAH LN TO RAMSKULL CR, BENEWAH CO; SH 97, S WHISTLE RD TO ECHO PT RD, KOOTENAI CO	Resources not Available Surveying	Survey Services.	Direct from Term Agreement	Meckel Engineering & Surveying	\$29,038
I 90, OSBURN TO W WALLACE, SHOSHONE CO	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	HDR Engineering, Inc.	Prev: \$755,777 This: \$1,105,195 Agreement Total to Date: \$1,860,972 Board Approved: \$1,861,000 On: 1/24/2024



Board Agenda Item

ITD 2210 (Rev. 12-23)

US 95, MCARTHUR LAKE, BOUNDARY CO	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	David Evans and Associates, Inc.	Prev: \$739,353 This: \$257,727 Agreement Total to Date: \$997,080
I 90, DIVISION ST IC OPASS, KELLOGG	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	HDR Engineering, Inc.	Prev: \$1,704,558 This: \$248,172 Agreement Total to Date: \$1,952,730 Board Approved: \$2,000,000 On: 1/23/2023
SH 3, ST MARIES RIVER BR, SHOSHONE CO	Resources not Available Bridge Design	Bridge Design Services.	Individual Project Solicitation	David Evans and Associates, Inc.	\$605,607

District 2

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 95, GRANGEVILLE TRUCK ROUTE BYPASS RD TURNBAY	Resources not Available CE&I	CE&I Services.	Direct from Term Agreement	HMH, LLC	\$79,183
STATE, FY26 D2 BRIDGE REPAIR	Resources not Available Environmental	Environmental Services.	Direct from Term Agreement	David Evans and Associates, Inc.	\$61,161

District 3

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 55, FLEMING CR BR, BOISE CO	Resources not Available CE&I	CE&I Services.	RFI from Term Agreement	HMH, LLC	\$318,349
SH 55, BEACON LIGHT RD TO BROOKSIDE LN, BOISE	Resources not Available Materials / Geotechnical	Materials and Geotechnical Services.	Direct from Term Agreement	Schnabel Engineering	\$70,194
SH 69, KUNA TO MERIDIAN, CORRIDOR PLAN	Resources not Available Traffic Services	Traffic Study.	RFI from Term Agreement	Six Mile Engineering, PA	Prev: \$240,647 This: \$110,016 Agreement Total to Date: \$350,663



Board Agenda Item

ITD 2210 (Rev. 12-23)

SH 45, ELIJAH CULVERT REPAIR, NAMPA	Resources not Available Planning	Planning Services.	RFI from Term Agreement	Ardurra Group, Inc.	Prev: \$204,006 This: \$31,982 Agreement Total to Date: \$235,988
SH 21, MORES CREEK SUMMIT TO LOWMAN, BOISE CO	Resources not Available CE&I	CE&I Services.	RFI from Term Agreement	Jacobs Engineering Group, Inc.	Prev: \$345,305 This: \$23,152 Agreement Total to Date: \$368,457
I 184, FY24 D3 BRIDGE REPAIR	Resources not Available Public Involvement	Public Involvement Services.	Direct from Term Agreement	Rosemary Brennan Curtin, Inc.	\$56,850
US 20, FY24 SURFACE TREATMENTS: US 20/26 & SH 44	Resources not Available Public Involvement	Public Involvement Services.	Direct from Term Agreement	Rosemary Brennan Curtin, Inc.	\$72,727
SH 55, DONNELLY TO DEINHARD SEALCOAT, VALLEY CO	Resources not Available Public Involvement	Public Involvement Services.	Direct from Term Agreement	Rosemary Brennan Curtin, Inc.	\$52,479

District 4

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 75, GALENA SUMMIT SLIDE, BLAINE COUNTY	Resources not Available Environmental	Environmental and Historical Services.	Direct from Term Agreement	TAG Historical Research & Consulting	\$9,203

District 5

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 15, FORT HALL IC# 80, BANNOCK CO	Resources not Available CE&I	CE&I Services	Individual Project Solicitation	Horrocks Engineers, Inc.	Prev: \$2,277,648 This: \$211,585 Agreement Total to Date: \$2,489,233 Board Approved: \$2,500,000 On: 10/20/2022
US 26, MORELAND RD TO MP 303.5, BLACKFOOT	Resources not Available Materials / Geotechnical	Sampling and Testing Services.	RFI from Term Agreement	Forsgren Associates, Inc.	\$326,559



Board Agenda Item

ITD 2210 (Rev. 12-23)

US 26, SNAKE RV BR REPAIR, BLACKFOOT	Resources not Available Bridge Design	Bridge Design Services.	Individual Project Solicitation	HDR Engineering, Inc.	\$244,203
STATE, D5 MATERIALS RECONNAISSANCE	Resources not Available Environmental	Environmental Services.	Direct from Term Agreement	Parametrix, Inc.	\$30,779
I 15, INKOM SOUTH IC TO PORTNEUF IC, BANNOCK CO	Resources not Available Materials / Geotechnical	Materials Sampling and Testing Services.	RFI from Term Agreement	Strata, Inc.	\$316,845
I 86, I 15 SYSTEM IC, POCATELLO	Resources not Available Materials / Geotechnical	Materials and Geotechnical Services	Individual Project Solicitation	GeoEngineers, Inc.	Prev: \$937,041 This: \$54,341 Agreement Total to Date: \$991,382
US 30, ROCKY POINT WILDLIFE XING, BEAR LAKE CO	Resources not Available Environmental	Environmental Services.	Direct from Term Agreement	David Evans and Associates, Inc.	\$95,031
I 15, CHERRY CREEK BR TO DOWNEY ROAD IC	Resources not Available Materials / Geotechnical	Materials Sampling and Testing Services.	RFI from Term Agreement	Forsgren Associates, Inc.	\$162,983

District 6

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STATE, FY24 D6 PLANNING & SCOPING	Resources not Available Traffic Services	Traffic Design Services.	Direct from Term Agreement	Horrocks Engineers, Inc.	\$49,853
SH 33, JCT US 20 (IC 333), REXBURG; NHS-7726, JCT UNIVERSITY BLVD (IC 332), REXBURG	Resources not Available Materials / Geotechnical	Materials and Geotechnical Services.	Individual Project Solicitation	Strata, Inc.	\$387,076



Board Agenda Item

ITD 2210 (Rev. 12-23)

Headquarters

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STATE, FY23 CARBON REDUCTION PLANNING AND DEVELOPMENT	Resources not Available Planning	Feasibility/Planning Services.	Direct from Term Agreement	Cambridge Systematics, Inc.	Prev: \$93,532 This: \$6,443 Agreement Total to Date: \$99,975

Supplemental Agreements to Existing ITD Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
1	SH 53, HAUSER LAKE RD TO N BRUSS RD, KOOTENAI CO	Ruen-Yeager & Associates, Inc.	4/4/2023, CE&I Services	Additional inspection and testing and administrative assistance with contractor claims	Prev: \$695,870 This: \$36,163 Agreement Total to Date: \$732,033
1	SH 3, SOLDIER CR BR, BENEWAH CO	HMH, LLC	6/7/2021, Bridge Hydraulics Report	Hydraulic modeling and scour analysis for the proposed channel realignment.	Prev: \$41,090 This: \$18,409 Agreement Total to Date: \$59,499
3	SH 44, STAR RD TO SH-16, ADA CO	Ardurra Group, Inc.	3/1/2021, Project Development through PS&E.	Provide revised and additional plans.	Prev: \$660,701 This: \$268,646 Agreement Total to Date: \$929,347
4	STATE, FY25 D4 MATERIAL SOURCES	Shannon & Wilson, Inc.	10/27/2023, Feasibility/Planning, Public Involvement, Materials/Geotechnical, Survey, Environmental, and ROW Assistance Services.	Additional Testing and Environmental Services.	Prev: \$367,198 This: \$75,214 Agreement Total to Date: \$442,412
5	US 91, PARK LAWN TO SIPHON RD, CHUBBUCK	Kimley-Horn and Associates, Inc.	11/4/2022, Provide Project Development Services.	Additional Environmental Services.	Prev: \$852,403 This: \$20,000 Agreement Total to Date: \$872,403



Board Agenda Item

ITD 2210 (Rev. 12-23)

For Local Public Agency Projects:

8 new professional services agreements totaling **\$2,540,556** were processed during this period. 2 supplemental agreements totaling **\$173,400** were processed.

<i>Project</i>	<i>Sponsor</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
LOCAL, FY27 ROADWAY AND ADA IMPROVEMENTS, BOISE	ADA COUNTY HIGHWAY DISTRICT	Pavement rehabilitation Services	Individual Project Solicitation	Parametrix, Inc.	\$1,268,530 Board Approved: \$1,271,768 On: 2/21/2024
STC-8030, RIVER ST; WALNUT TO GALENA, HAILEY	CITY OF HAILEY	CE&I Services.	RFI from Term Agreement	Civil Science, Inc.	\$309,859
LOCAL, CENTERLINE RUMBLE STRIP SAFETY IMPRV, ONEIDA CO	ONEIDA COUNTY	Roadway Design Services.	RFI from Term Agreement	Keller Associates, Inc.	\$118,708
LOCAL, SIGNING & GUARDRAIL, CLEARWATER CO	CLEARWATER COUNTY	CE&I Services.	RFI from Term Agreement	J-U-B Engineers, Inc.	Prev: \$99,300 This: \$63,783 Agreement Total to Date: \$163,083
SH 31, HIGHWAY 31 MISSING LINK PATHWAY, VICTOR	CITY OF VICTOR	CE&I Services	Direct from Term Agreement	HMH, LLC	\$54,109
STC-6805, A2 HIGHWAY, CLARK CO	CLARK COUNTY	CE&I Services	RFI from Term Agreement	Civil Science, Inc.	\$340,510
STC-6748, ANNIS HWY; RIGBY TO MENAN-LORENZO HWY	JEFFERSON COUNTY	CE&I Services.	Individual Project Solicitation	Strata, Inc.	\$284,272
LOCAL, RECTANGULAR RAPID FLASHING BEACONS, CDA	CITY OF COEUR D'ALENE	CE&I Services.	RFI from Term Agreement	HMH, LLC	\$100,785



Board Agenda Item

ITD 2210 (Rev. 12-23)

Supplemental Agreements to Existing Local Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
2	LOCAL, US HWY 12 SIDEWALK PROJECT, PH 1	J-U-B Engineers, Inc.	4/4/2023, Roadway/Sidewalk Design Services	Preliminary Project overlook review, Final Design Review and PS&E review	Prev: \$122,189 This: \$70,312 Agreement Total to Date: \$192,501
3	STP-719, CENTENNIAL WAY ROUNDABOUT, CALDWELL	Six Mile Engineering, PA	10/17/2017, Roadway Design, Phase II: Preliminary Design through PS&E	The Intersection Control Evaluation (ICE) will evaluate and compare up to five different intersection alternatives.	Prev: \$242,726 This: \$103,088 Agreement Total to Date: \$345,814

Recommendations (*Action items require a resolution*)

For Information Only



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 4/18/2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Michele Doane	Presenter's Title BSM Manager
Preparer's Name Kaylee Starman	Preparer's Title BSM Contract Manager

Subject

Non-Construction Professional Service Contracts issued by Business & Support Management		
Key Number N/A	District N/A	Route Number N/A

Background Information

The purpose of this Board item is to comply with the reporting requirements established in Board Policy 4001 -'Each month the Chief Administrative Officer shall report to the Board all non-construction professional service agreements entered into by the Department during the previous month.'

The following service contracts were executed:

PSA #	Description	Contractor	Commodity Description	Service From	Service To	Contract Amount
K013503	ITD Website Design Strategy and Development Services	Aten Design Group	Service, Consultant IT	3/1/2024	11/1/2024	\$99,618.00
T003206	Review of the Manual on Uniform Traffic Control Devices 11th Edition for Idaho Adoption	Greg Laragan	Service, Consultant Not IT or Engineering	3/21/2024	8/31/2024	\$15,400.00
T003165	Off-System AADT Estimation and Validation Tools	High Street Consulting Group, LLC	Service, Consultant Not IT or Engineering	5/1/2024	4/30/2025	\$80,975.27

Recommendations *(Action items require a resolution)*

For information.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager, PMO
Preparer's Name Colleen Wonacott	Preparer's Title Program Control Manager, PMO

Subject

Monthly Reporting of Federal Formula Program Funding Through March 28, 2024		
Key Number N/A	District N/A	Route Number N/A

Background Information

Idaho has received obligation authority through 9/30/24.

Obligation authority through September 30 is \$442.9 million. This includes \$35.2 million of *Highway Infrastructure General Funds* carried over from FY21 through FY23, and \$45 million *IIJA Bridge formula (General Fund) funds*. These General Funds are also included in the apportionments detailed below.

The Infrastructure Investment and Jobs Act (IIJA) was signed on November 15, 2021. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$478.9 million. FY24 obligation authority through 9/30/24 is 88.3% of apportionments.

Exhibit 1: Formula Funding for FY2024

IIJA FY2024	
Apportionments + COVID + Hwy Infra.	
Federal Aid Only	\$478,900
Including Match	\$516,835
Obligation Limits through 9/30/2024	
Federal Aid Only	\$422,918
Including Match	\$467,651

- Notes:
1. All dollars in Thousands
 2. 'Approved Program' amounts from March 2024 Highway Funding Plan.
 3. Apportionment and Obligation Authority amounts reflect available funds via federal notices received through 3/28/24.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Exhibit 2:

Allotments of Available Formula Funding w/Match and Amount Remaining

Program	Allotted Program Funding through 9/30/24	Program Funding Remaining as of 3/28/24
All Other SHS Programs	\$291,759	\$227,849
GARVEE Formula Debt Service*	\$63,316	\$50,876
State Planning and Research*	\$9,248	\$5,628
Metropolitan Planning*	\$2,408	\$1,401
Freight	\$7,271	\$7,315
Railroad Crossings	\$1,487	\$1,448
Recreational Trails	\$1,135	\$1,135
STBG - Transportation Mgt. Area	\$8,697	\$8,441
Transportation Alternatives (TMA)*	\$1,190	\$655
Carbon - TMA	\$1,904	\$1,904
STBG - Local Large Urban	\$6,962	\$6,538
Carbon - Large Urban	\$1,864	\$1,746
STBG - Local Small Urban	\$3,249	(\$220)
STBG – Local Rural	\$12,353	\$11,101
Transportation Alternatives (Urban/Rural)*	\$7,374	\$5,106
Local Bridge*	\$12,633	\$9,955
Off System Bridge*	\$6,750	\$7,881
Local Safety	\$7,599	\$7,277
NEVI (Electric Vehicles)*	\$20,453	\$20,453
Total	\$467,651	\$376,490

- Notes:
1. All dollars in Thousands.
 2. Allotments based on the March 2024 Highway Funding Plan.
 3. Funding amounts include match and reflect total formula funding available.
 4. Data reflects both obligation and de-obligation activity through Mar 28th.
- * These programs are provided 100% Obligation Authority. Other programs are reduced accordingly.

Recommendations *(Action items require a resolution)*

For Information



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Justin Collins	Presenter's Title Controller
Preparer's Name Justin Collins	Preparer's Title Controller

Subject

State Fiscal Year 2024 Financial Statements		
Key Number	District	Route Number

Background Information

July 01, 2023 thru February 29, 2024, Fiscal Year 2024 Financial Statements

The financial operations of the Department as of February 29, 2024, eight months through this fiscal year.

- Revenues to the State Highway Account from all state sources as shown on the financial statements are ahead of forecast by 4.1% (this includes Misc. Revenues and Equipment Buy Back). Revenues in the Highway Distribution Account, Fuels/Registration Direct, and Ethanol are also ahead of forecast (2.9%).
- State revenues to the State Aeronautics Fund are currently below forecast by -0.6% or \$-11.9K. The revenue for both the State Highway Account, and the State Aeronautics Fund will continue to be monitored closely.
- Expenditures are within planned budgets YTD. The differences after eight months are timing between planned and actual expenditures plus encumbrances. Personnel costs have savings of \$3.7M or 3.9% is due to vacancies and timing between a position becoming vacant and filled. Management is working diligently to keep vacancies as low as possible.
- Contract construction cash expenditures in the State Highway Account for July - February of this fiscal year are \$433.2M. Compared to the last three fiscal years through the first eight months of the year:
 - FY23= \$313.3M
 - FY22= \$279.9M
 - FY21= \$306.2M

It is important to note that contract construction projects are funded from a total of five different funds. The State Highway Account, Strategic Initiatives Program Fund, Transportation Expansion and Congestion Mitigation Fund (TECM), TECM Bond Proceeds and GARVEE Bond Proceeds. The total construction expenditures for the first eight months from these funding sources was \$715.3M or \$182.1M higher than the highest point of the previous three years.

- FY23= \$533.2M
- FY22= \$368.6M
- FY21= \$376.0M

The balance of the long-term investments as of the end of February is \$181.9M. These funds are obligated against both construction projects and encumbrances. The long-term investments plus the cash balance (\$104.7M) totals \$286.6M.

Expenditures in the Strategic Initiatives Program Fund (GF Surplus), for the first eight months, are \$90.8M. This is the fund where the Governor's "Leading Idaho" transfer of \$181.7M completed in July was deposited. There are no additional receipts other than interest earned to date of \$1.0M based on the cash balance.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Deposits into the Transportation Expansion and Congestion Mitigation Fund of \$78.0M is the first eight months of the sales tax of 4.5%. Initial receipts into this fund for FY24 of \$37.3M is committed to debt service on the TECM Bonds. Expenditures in this fund for construction expenses on projects were \$19.8M.

As part of the CARES Act in 2020, ITD received a federal grant from the Federal Transit Administration of \$27.3M. The first three years of expenditures for this was \$14.3M. The expenses during the first eight of FY24 was \$3.2M, for a total expenditure of \$17.5M since the beginning of the grant.

Expenditures from the two active bond programs were \$151.1M for the TECM Capital Projects fund and \$25.7M for the GARVEE Capital Projects fund. Both programs are very active and advancing as planned.

Recommendations *(Action items require a resolution)*

For Information.

**APRIL
ITD BOARD PACKET**

**FEBRUARY
FY24
FINANCIAL STATEMENTS**

User ID: whaszier
 Report ID: AD-FN-GL-010
 Run Date: 13 Mar 2024
 % of Time
 Remaining: 33.33

Idaho Transportation Department

SUMMARY OF RECEIPTS AND DISBURSEMENTS
STATE HIGHWAY ACCOUNT AND STATE AERONAUTICS FUND
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDING 2/29/2024
 (all amounts in '000)

Fiscal Year: 2024

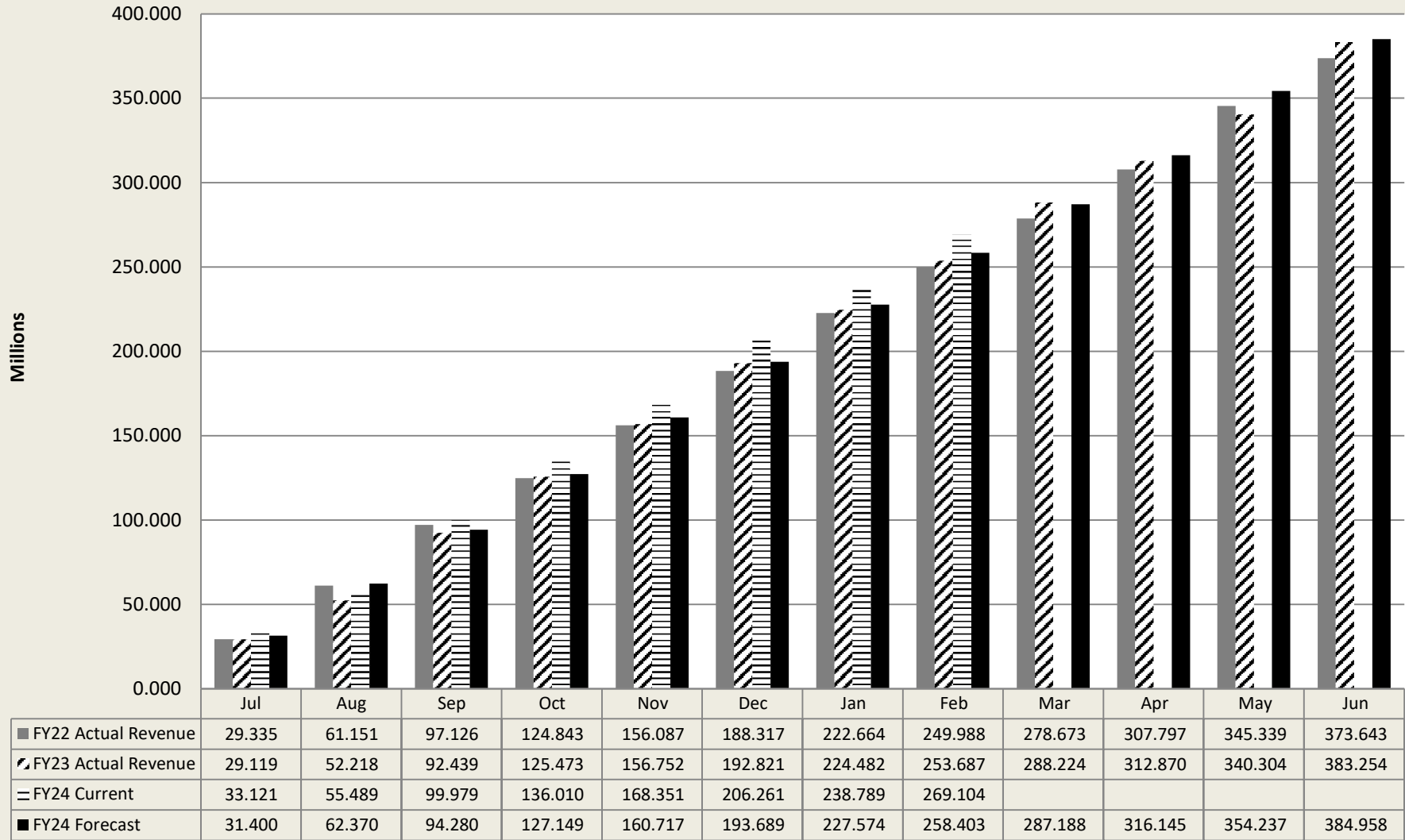
Funds Received					
	FY23 Actual YTD	FY24 Actual YTD	FY24 Forecast YTD	FY24 to FY23 Actual	FY 24 to Forecast
<u>State Highway Account</u>					
Federal Reimbursements	235,632	351,269	226,951	49.1%	54.8%
State (Inc. H.D.A.)	253,687	269,104	258,403	6.1%	4.1%
Local	3,574	7,784	5,916	117.8%	31.6%
Total State Highway Account:	492,894	628,157	491,269	27.4%	27.9%
<u>State Aeronautics Fund</u>					
Federal Reimbursements	54	194	229	257.0%	-15.4%
State	2,967	2,884	2,550	-2.8%	13.1%
Total State Aeronautics Fund:	3,021	3,078	2,779	1.9%	10.8%
Total Fund Received:	495,915	631,235	494,048	27.3%	27.8%
Disbursements (includes Encumbrances)					
	FY23 Actual YTD	FY24 Actual YTD	FY24 Budget YTD	FY24 to FY23 Actual	FY 24 to Budget
Construction Payouts	314,792	435,111	298,316	38.2%	45.9%
<u>Operations Expenses</u>					
Highways	147,235	172,561	195,282	17.2%	-11.6%
DMV	21,806	19,867	28,522	-8.9%	-30.3%
Administration	20,380	19,414	22,156	-4.7%	-12.4%
Facilities	9,217	31,074	32,158	237.1%	-3.4%
Aeronautics	7,669	5,687	4,870	-25.8%	16.8%
Total Operations Expenses:	206,307	248,603	282,987	20.5%	-12.2%
<u>Transfers</u>					
Debt Service	12,653	11,527	11,482	-8.9%	0.4%
Total Transfers:	12,653	11,527	11,482	-8.9%	0.4%
Total Disbursements:	533,752	695,241	592,786	30.3%	17.3%
	FY23 Actual YTD	FY24 Actual YTD	FY24 Budget YTD	FY24 to FY23 Actual	FY 24 to Budget
<u>Expenditures by Type</u>					
Personnel	90,085	91,379	95,071	1.4%	-3.9%
Operating	66,311	69,728	86,632	5.2%	-19.5%
Capital Outlay	34,965	65,639	82,292	87.7%	-20.2%
Sub-Grantee	14,946	21,857	18,992	46.2%	15.1%
Totals Operations Expenses:	206,307	248,603	282,987	20.5%	-12.2%
Contract Construction	314,792	435,111	298,316	38.2%	45.9%
Totals (excluding Transfers):	521,099	683,714	581,304	31.2%	17.6%

State Highway Fund 0260

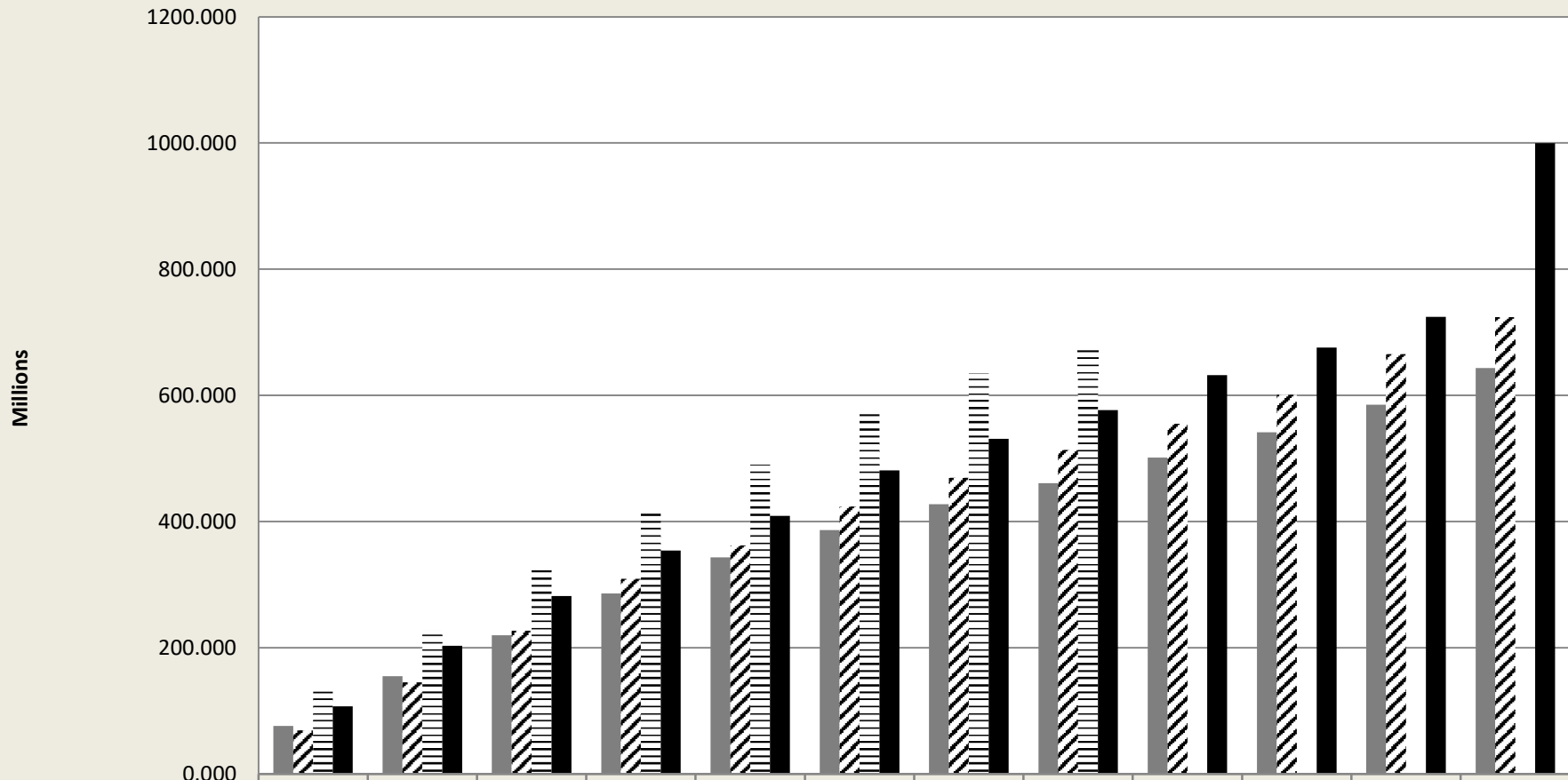
Fiscal Year 2024

State Revenue Source Forecast vs Actual

February - For Period Ending 2/29/2024



State Highway Fund 0260
Fiscal Year 2024
Expenditures
February - For Period Ending 2/29/2024



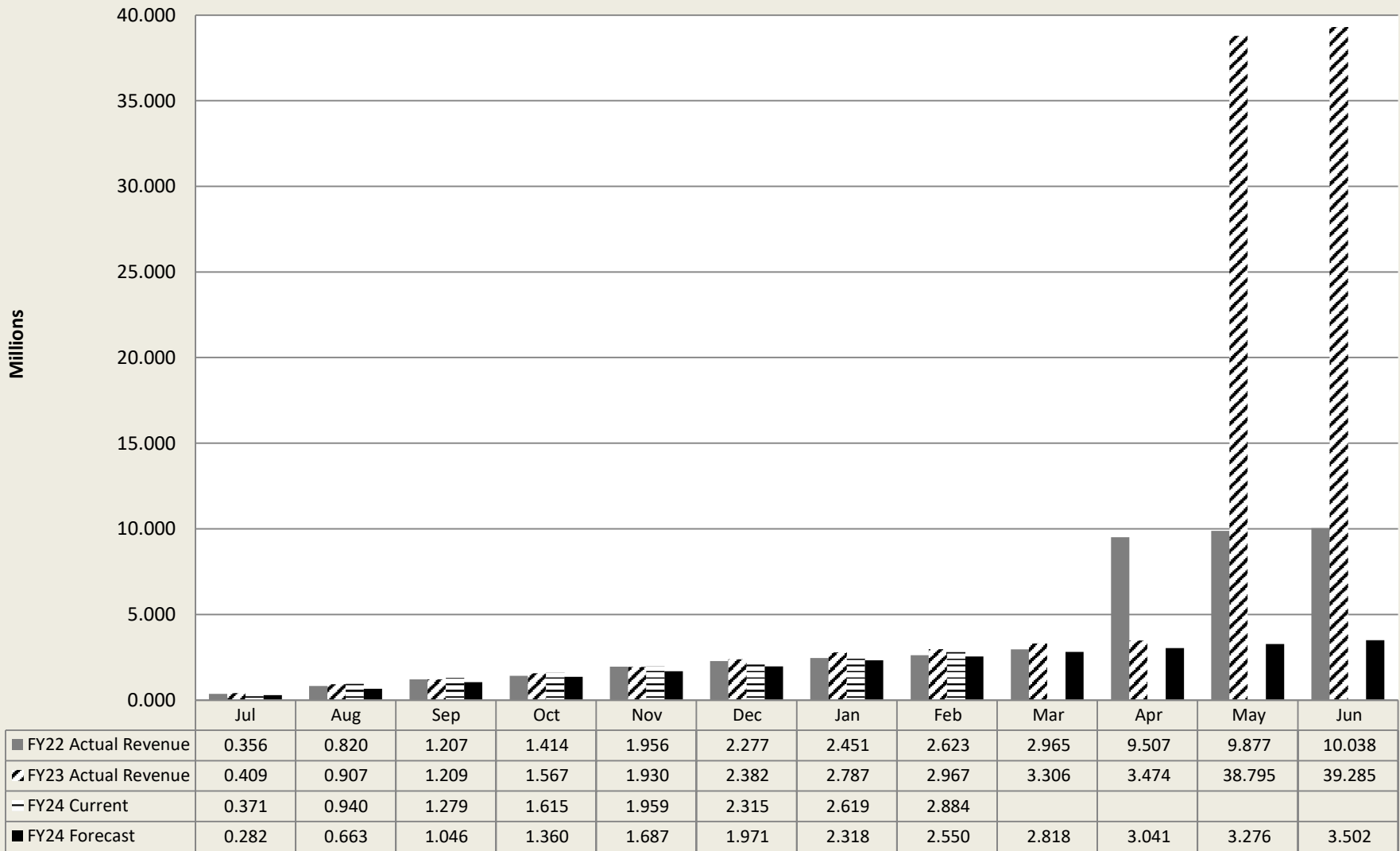
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ FY22 Actual Expenditures	75.916	154.865	219.859	286.037	343.275	386.479	427.652	460.866	501.191	541.203	584.948	643.081
▨ FY23 Actual Expenditures	69.026	145.039	226.813	308.949	362.081	423.906	469.162	513.431	555.148	601.080	665.397	723.804
— FY24 Current	130.751	227.956	323.812	417.511	490.195	577.534	635.113	678.030				
■ FY24 Forecast	107.134	202.954	281.754	353.961	408.910	481.191	530.884	576.665	632.101	675.494	724.275	999.791

Aeronautics Fund 0221

Fiscal Year 2024

State and Interagency Revenue Sources Forecast vs Actual

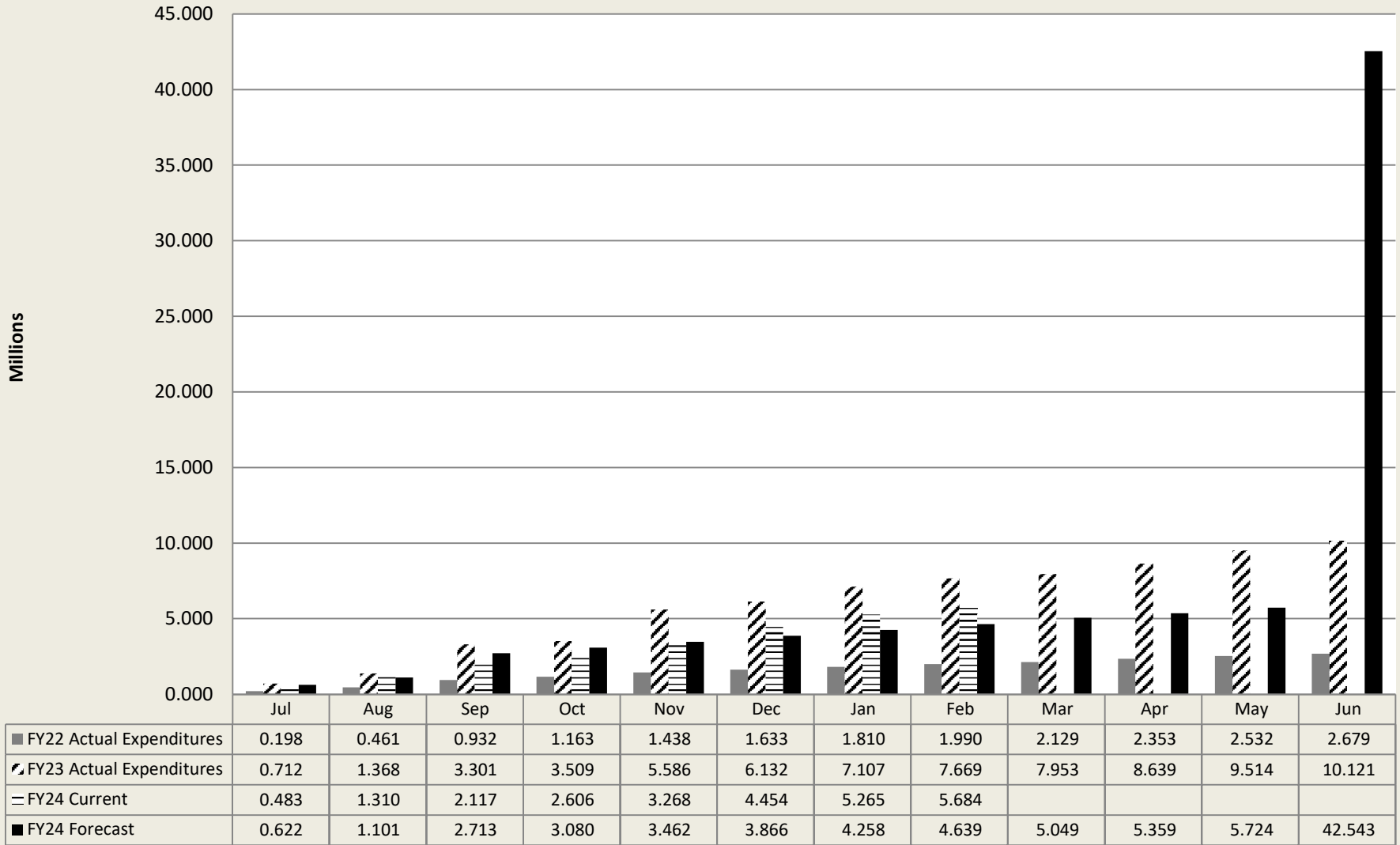
February - For Period Ending 2/29/2024



Aeronautics Fund 0221

Fiscal Year 2024 Expenditures

February - For Period Ending 2/29/2024



UserID: whaszier
 Report ID: AD-FN-GL-002
 Run Date: 13 Mar 2024

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 2/29/2024

	State Aeronautics Fund		State Highway Fund		Transportation Expansion and Congestion Mitigation Fund	
	0221		0260		0269	
	Jan-24	Feb-24	Jan-24	Feb-24	Jan-24	Feb-24
ASSETS						
Cash on Hand (Change Fund)	0	0	4,850	4,850	0	0
Cash in Bank (Daily Operations)	40,035,105	39,896,160	98,093,933	104,708,842	214,900,571	218,882,291
Investments (Long Term: STO - Diversified Bond Fund)	1,971,461	1,976,886	181,388,851	181,890,811	0	0
Total Cash & Investments	42,006,566	41,873,046	279,487,634	286,604,504	214,900,571	218,882,292
Receivables - Other	0	0	1,031,168	1,027,963	0	0
- Due From Locals (Project Overruns)	5,988	0	2,980,123	657,889	0	0
- Inter Agency	113,759	136,137	20,156	26,240	0	0
Total Receivables	119,746	136,137	4,031,448	1,712,092	0	0
Inventory on Hand	0	0	23,961,654	24,084,086	0	0
Total Assets:	42,126,312	42,009,183	307,480,736	312,400,683	214,900,571	218,882,292
LIABILITIES						
Vouchers Payable	0	0	(781)	(735)	0	0
Sales Tax Payable	0	0	13,152	12,226	0	0
Deferred Revenue (Local Projects Match)	0	0	31,305,894	30,428,133	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	111,872	111,872	0	0
Total Liabilities:	0	0	31,430,138	30,551,495	0	0
FUND BALANCE						
Reserve for Encumbrance	365,337	355,131	66,165,867	66,509,538	0	0
Fund Balance	41,760,975	41,654,052	209,884,731	215,339,650	214,900,571	218,882,291
Total Fund Balance:	42,126,312	42,009,183	276,050,598	281,849,187	214,900,571	218,882,291
Total Liabilities and Fund Balance	42,126,312	42,009,183	307,480,736	312,400,683	214,900,571	218,882,291

UserID: whaszier
 Report ID: AD-FN-GL-002
 Run Date: 13 Mar 2024

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 2/29/2024

	Strategic Initiatives Fund (State Share) 0270.02		Strategic Initiatives Fund (Local Share) 0270.05		Strategic Initiatives Fund (Grant Share) 0270.06		Total Strategic Initiatives Fund 0270		
	Jan-24	Feb-24	Jan-24	Feb-24	Jan-24	Feb-24	Jan-24	Feb-24	
	ASSETS								
Cash on Hand (Change Fund)	0	0	0	0	0	0	0	0	0
Cash in Bank (Daily Operations)	237,295,744	233,339,449	268,394,314	268,394,314	100,066,180	65,437,299	605,756,238	567,171,062	
Investments (Long Term: STO - Diversified Bond Fund)	0	0	0	0	0	0	0	0	0
Total Cash & Investments	237,295,744	233,339,449	268,394,314	268,394,314	100,066,180	65,437,299	605,756,238	567,171,062	
Receivables - Other	0	0	0	0	0	0	0	0	0
- Due From Locals (Project Overruns)	0	0	0	0	0	0	0	0	0
- Inter Agency	0	0	0	0	0	0	0	0	0
Total Receivables	0	0	0	0	0	0	0	0	0
Inventory on Hand	0	0	0	0	0	0	0	0	0
Total Assets:	237,295,744	233,339,449	268,394,314	268,394,314	100,066,180	65,437,299	605,756,238	567,171,062	
LIABILITIES									
Vouchers Payable	0	0	0	0	0	0	0	0	0
Sales Tax Payable	0	0	0	0	0	0	0	0	0
Deferred Revenue (Local Projects Match)	0	0	0	0	0	0	0	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	0	0	0	0	0	0	0
Total Liabilities:	0	0	0	0	0	0	0	0	0
FUND BALANCE									
Reserve for Encumbrance	0	0	0	0	0	0	0	0	0
Fund Balance	237,295,744	233,339,449	268,394,314	268,394,314	100,066,180	65,437,299	605,756,238	567,171,062	
Total Fund Balance:	237,295,744	233,339,449	268,394,314	268,394,314	100,066,180	65,437,299	605,756,238	567,171,062	
Total Liabilities and Fund Balance	237,295,744	233,339,449	268,394,314	268,394,314	100,066,180	65,437,299	605,756,238	567,171,062	

UserID: whaszier
 Report ID: AD-FN-GL-002
 Run Date: 13 Mar 2024

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 2/29/2024

	CARES Act Covid-19 0345	
	Jan-24	Feb-24
ASSETS		
Cash on Hand (Change Fund)	0	0
Cash in Bank (Daily Operations)	(74,893)	(95,351)
Investments (Long Term: STO - Diversified Bond Fund)	0	0
Total Cash & Investments	(74,893)	(95,351)
Receivables - Other	0	0
- Due From Locals (Project Overruns)	0	0
- Inter Agency	0	0
Total Receivables	0	0
Inventory on Hand	0	0
Total Assets:	(74,893)	(95,351)
LIABILITIES		
Vouchers Payable	0	0
Sales Tax Payable	0	0
Deferred Revenue (Local Projects Match)	0	0
Accounts Receivable Overpayment	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0
Total Liabilities:	0	0
FUND BALANCE		
Reserve for Encumbrance	0	0
Fund Balance	(74,893)	(95,351)
Total Fund Balance:	(74,893)	(95,351)
Total Liabilities and Fund Balance	(74,893)	(95,351)

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0260 State Highway Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Fiscal Year: 2024								
Budget Fiscal Year: 2024								
REVENUES								
Federal Sources								
FHWA - Highway	214,347,200	322,321,333	16,512,470	107,974,133	50.37 %	453,716,900	131,395,567	28.96 %
FHWA - COVID Relief	0	11,592,459	62,780	11,592,459	0.00 %	0	(11,592,459)	0.00 %
FHWA - Indirect Cost	0	(22,184)	(12)	(22,184)	0.00 %	0	22,184	0.00 %
Federal Transit Authority	7,600,000	12,588,579	535,685	4,988,579	65.64 %	19,208,500	6,619,921	34.46 %
NHTSA - Highway Safety	2,850,000	4,320,615	84,648	1,470,615	51.60 %	6,430,400	2,109,785	32.81 %
Other Federal Aid	2,153,400	468,030	33,198	(1,685,370)	-78.27%	6,102,600	5,634,570	92.33 %
Total Federal Sources:	226,950,600	351,268,832	17,228,770	124,318,232	54.78 %	485,458,400	134,189,568	27.64 %
State Sources								
Equipment Buy Back	2,987,100	2,987,025	396,500	(75)	0.00%	12,406,000	9,418,975	75.92 %
Miscellaneous Revenues	23,904,933	27,829,122	3,667,474	3,924,189	16.42 %	36,415,419	8,586,297	23.58 %
Total State Sources:	26,892,033	30,816,148	4,063,974	3,924,114	14.59 %	48,821,419	18,005,272	36.88 %
Local Sources								
Match For Local Projects	5,916,062	7,776,761	655,777	1,860,699	31.45 %	8,276,000	499,239	6.03 %
Other Local Sources	0	7,500	0	7,500	0.00 %	0	(7,500)	0.00 %
Total Local Sources:	5,916,062	7,784,261	655,777	1,868,199	31.58 %	8,276,000	491,739	5.94 %
TOTAL REVENUES:	259,758,695	389,869,241	21,948,520	130,110,545	50.09 %	542,555,819	152,686,579	28.14 %
TRANSFERS-IN								
Highway Distribution	166,959,100	171,695,271	18,865,688	4,736,171	2.84 %	243,302,000	71,606,729	29.43 %
Fuel/Registration Direct	51,027,597	52,368,143	5,918,623	1,340,546	2.63 %	73,634,700	21,266,557	28.88 %
Ethanol Fuels Tax	13,524,000	14,224,781	1,466,577	700,781	5.18 %	19,200,000	4,975,219	25.91 %
TOTAL TRANSFERS-IN:	231,510,697	238,288,195	26,250,888	6,777,498	2.93 %	336,136,700	97,848,505	29.11 %
TOTAL REV AND TRANSFERS-IN:	491,269,392	628,157,436	48,199,408	136,888,043	27.86 %	878,692,519	250,535,084	28.51 %

User ID: whaszier
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 Run Date: 13 Mar 2024
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0260 State Highway Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
EXPENDITURES									
Operations Expense									
Permanent Staff Salaries	64,107,153	60,860,524	7,208,597	0	3,246,629	5.06 %	102,070,917	41,210,393	40.37 %
Board, Hourly, OT, Shift Diff	1,017,065	1,028,828	229,971	0	(11,763)	-1.16%	3,945,393	2,916,565	73.92 %
Fringe Benefits	29,055,833	28,603,560	3,515,580	0	452,272	1.56 %	44,116,790	15,513,230	35.16 %
Travel Expense	1,747,660	1,285,790	109,820	0	461,870	26.43 %	2,865,924	1,580,134	55.14 %
Operating Expense	84,113,663	54,748,045	7,613,460	12,996,487	16,369,131	19.46 %	120,914,395	53,169,864	43.97 %
Capital Equipment Expense	50,082,874	12,069,432	696,604	22,582,600	15,430,842	30.81 %	55,409,419	20,757,387	37.46 %
Capital Facilities Expense	31,991,844	20,720,902	2,241,139	10,131,164	1,139,778	3.56 %	44,188,093	13,336,027	30.18 %
Trustee & Benefit Payments	16,232,276	17,401,678	1,156,083	490,356	(1,659,758)	-10.23%	26,725,600	8,833,566	33.05 %
Total Operations Expense:	278,348,368	196,718,759	22,771,255	46,200,607	35,429,001	12.73 %	400,236,532	157,317,166	39.31 %
Contract Construction									
Operating Expense	4,408,168	4,781,635	574,221	898,885	(1,272,352)	-28.86%	10,600,000	4,919,480	46.41 %
Capital Projects	293,239,663	427,931,802	17,751,675	1,039,414	(135,731,554)	-46.29%	586,853,979	157,882,762	26.90 %
Trustee & Benefit Payments	668,503	458,862	29,732	0	209,641	31.36 %	2,100,000	1,641,138	78.15 %
Total Contract Construction:	298,316,334	433,172,300	18,355,628	1,938,299	(136,794,265)	-45.86%	599,553,979	164,443,380	27.43 %
TOTAL EXPENDITURES:	576,664,702	629,891,059	41,126,883	48,138,906	(101,365,264)	-17.58%	999,790,510	321,760,546	32.18 %
TRANSFERS OUT									
Operating	11,482,431	11,526,794	0	0	(44,363)	-0.39%	58,423,782	46,896,988	80.27 %
TOTAL TRANSFERS OUT:	11,482,431	11,526,794	0	0	(44,363)	-0.39%	58,423,782	46,896,988	80.27 %
TOTAL EXPD AND TRANSFERS OUT:	588,147,133	641,417,853	41,126,883	48,138,907	(101,409,627)	-17.24%	1,058,214,292	368,657,534	34.84 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0260 State Highway Fund

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year:	2024									
Budget Fiscal Year:	2024									
Contract Construction										
Operating Expenditures										
Operating Expenditures	Dedicated	490,663	1,698,480	235,546	751,865	(1,959,682)	-399.39%	2,500,000	49,655	1.99 %
Operating Expenditures	Federal	3,878,049	3,082,452	338,615	147,020	648,577	16.72 %	8,000,000	4,770,528	59.63 %
Operating Expenditures	Local	39,456	703	60	0	38,753	98.22 %	100,000	99,297	99.30 %
Total Operating Expenditures		4,408,168	4,781,635	574,221	898,885	(1,272,352)	-28.86%	10,600,000	4,919,480	46.41 %
Capital Outlay										
Capital Outlay	Dedicated	96,651,007	106,169,793	2,598,159	1,037,754	(10,556,541)	-10.92%	190,950,279	83,742,731	43.86 %
Capital Outlay	Federal	193,768,133	294,733,260	14,083,139	1,660	(100,966,787)	-52.11%	388,907,500	94,172,580	24.21 %
Capital Outlay	FICR	0	6,971,159	0	0	(6,971,159)	0.00 %	0	(6,971,159)	0.00 %
Capital Outlay	Local	2,820,523	8,409,078	951,543	0	(5,588,555)	-198.14%	6,996,200	(1,412,878)	-20.19%
Capital Outlay	COVID Relief	0	11,648,512	118,833	0	(11,648,512)	0.00 %	0	(11,648,512)	0.00 %
Total Capital Outlay		293,239,663	427,931,802	17,751,675	1,039,414	(135,731,554)	-46.29%	586,853,979	157,882,762	26.90 %
Trustee & Benefit Payments										
Trustee & Benefit Payments	Dedicated	120,382	25,000	0	0	95,382	79.23 %	500,000	475,000	95.00 %
Trustee & Benefit Payments	Federal	534,465	433,862	29,732	0	100,603	18.82 %	1,500,000	1,066,138	71.08 %
Trustee & Benefit Payments	Local	13,656	0	0	0	13,656	100.00 %	100,000	100,000	100.00 %
Total Trustee & Benefit Payments		668,503	458,862	29,732	0	209,641	31.36 %	2,100,000	1,641,138	78.15 %
Total Contract Construction:		298,316,334	433,172,300	18,355,628	1,938,299	(136,794,265)	-45.86%	599,553,979	164,443,380	27.43 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0269 Transportation Expansion and Congestion Mitigation Fund

Fiscal Year:	2024	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2024	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
REVENUES									
Miscellaneous Revenues		2,333,336	1,154,216	0	(1,179,120)	-50.53%	3,500,000	2,345,784	67.02 %
TOTAL REVENUES:		2,333,336	1,154,216	0	(1,179,120)	-50.53%	3,500,000	2,345,784	67.02 %
TRANSFERS-IN									
Cigarette Tax		0	301,434	301,434	301,434	0.00 %	0	(301,434)	0.00 %
Sales Tax		80,000,000	77,984,944	7,992,686	(2,015,056)	-2.52%	80,000,000	2,015,056	2.52 %
TOTAL TRANSFERS-IN:		80,000,000	78,286,378	8,294,120	(1,713,622)	-2.14%	80,000,000	1,713,622	2.14 %
TOTAL REV AND TRANSFERS-IN:		82,333,336	79,440,594	8,294,120	(2,892,742)	-3.51%	83,500,000	4,059,406	4.86 %

Fiscal Year:	2024	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Contract Construction - Capital Projects		127,344,544	19,763,076	4,312,400	0	107,581,468	84.48 %	252,216,821	232,453,745	92.16 %
TOTAL EXPENDITURES:		127,344,544	19,763,076	4,312,400	0	107,581,468	84.48 %	252,216,821	232,453,745	92.16 %
TRANSFERS OUT										
Operating		37,346,048	37,346,048	0	0	0	0.00 %	37,346,048	0	0.00 %
TOTAL TRANSFERS OUT:		37,346,048	37,346,048	0	0	0	0.00 %	37,346,048	0	0.00 %
TOTAL EXPD AND TRANSFERS OUT:		164,690,592	57,109,124	4,312,400	0	107,581,468	65.32 %	289,562,869	232,453,745	80.28 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0270 Strategic Initiatives Program Fund (State 60%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Budget Fiscal Year: 2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
REVENUES									
State Sources - Miscellaneous Revenues	2,400,000	964,125	0		(1,435,875)	-59.83%	3,600,000	2,635,875	73.22 %
TOTAL REVENUES:	2,400,000	964,125	0		(1,435,875)	-59.83%	3,600,000	2,635,875	73.22 %
TRANSFERS-IN									
Statutory	181,680,000	181,680,000	0		0	0.00 %	181,680,000	0	0.00 %
TOTAL TRANSFERS-IN:	181,680,000	181,680,000	0		0	0.00 %	181,680,000	0	0.00 %
TOTAL REV AND TRANSFERS-IN:	184,080,000	182,644,125	0		(1,435,875)	-0.78%	185,280,000	2,635,875	1.42 %

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES									
Contract Construction - Capital Projects	121,614,664	90,810,925	3,956,295	0	30,803,739	25.33 %	182,422,000	91,611,075	50.22 %
TOTAL EXPENDITURES:	121,614,664	90,810,925	3,956,295	0	30,803,739	25.33 %	182,422,000	91,611,075	50.22 %
TOTAL EXPD AND TRANSFERS OUT:	121,614,664	90,810,925	3,956,295	0	30,803,739	25.33 %	182,422,000	91,611,075	50.22 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0270 Strategic Initiatives Program Fund (LHTAC-Local 40%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year:	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Budget Fiscal Year:	2024	2024	2024						
REVENUES									
State Sources - Miscellaneous Revenues	1,600,000	2,154,151	0		554,151	34.63 %	2,400,000	245,849	10.24 %
TOTAL REVENUES:	1,600,000	2,154,151	0		554,151	34.63 %	2,400,000	245,849	10.24 %
TOTAL REV AND TRANSFERS-IN:	1,600,000	2,154,151	0		554,151	34.63 %	2,400,000	245,849	10.24 %

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year:	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year:	2024	2024	2024	2024					
EXPENDITURES									
Contract Construction - Trustee & Benefit Payments	64,500,000	64,500,000	0	0	0	0.00 %	108,500,000	44,000,000	40.55 %
TOTAL EXPENDITURES:	64,500,000	64,500,000	0	0	0	0.00 %	108,500,000	44,000,000	40.55 %
TRANSFERS OUT									
Contract Construction - Statutory	36,000,000	36,000,000	0	0	0	0.00 %	36,000,000	0	0.00 %
TOTAL TRANSFERS OUT:	36,000,000	36,000,000	0	0	0	0.00 %	36,000,000	0	0.00 %
TOTAL EXPD AND TRANSFERS OUT:	100,500,000	100,500,000	0	0	0	0.00 %	144,500,000	44,000,000	30.45 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0270 Strategic Initiatives Grant Program

	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Budget Fiscal Year: 2024	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
REVENUES									
State Sources - Miscellaneous Revenues	0	66,180	0		66,180	0.00 %	0	(66,180)	0.00 %
TOTAL REVENUES:	0	66,180	0		66,180	0.00 %	0	(66,180)	0.00 %
TRANSFERS-IN									
Statutory	136,000,000	136,000,000	0		0	0.00 %	136,000,000	0	0.00 %
TOTAL TRANSFERS-IN:	136,000,000	136,000,000	0		0	0.00 %	136,000,000	0	0.00 %
TOTAL REV AND TRANSFERS-IN:	136,000,000	136,066,180	0		66,180	0.05 %	136,000,000	(66,180)	-0.05 %

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES									
Contract Construction - Trustee & Benefit Payments	90,666,664	70,628,881	34,628,881	0	20,037,783	22.10 %	136,000,000	65,371,119	48.07 %
TOTAL EXPENDITURES:	90,666,664	70,628,881	34,628,881	0	20,037,783	22.10 %	136,000,000	65,371,119	48.07 %
TOTAL EXPD AND TRANSFERS OUT:	90,666,664	70,628,881	34,628,881	0	20,037,783	22.10 %	136,000,000	65,371,119	48.07 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0345 CARES Act Covid-19

Fiscal Year: 2024	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year: 2024	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
REVENUES									
Federal Sources - Federal Transit	120,000	3,161,797	416,777		3,041,797	2534.83 %	7,857,300	4,695,503	59.76 %
TOTAL REVENUES:	120,000	3,161,797	416,777		3,041,797	2534.83 %	7,857,300	4,695,503	59.76 %
TOTAL REV AND TRANSFERS-IN:	120,000	3,161,797	416,777		3,041,797	2534.83 %	7,857,300	4,695,503	59.76 %

Fiscal Year: 2024	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year: 2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES									
Trustee & Benefit Payments	5,238,184	3,176,772	437,235	0	2,061,412	39.35 %	7,857,300	4,680,528	59.57 %
TOTAL EXPENDITURES:	5,238,184	3,176,772	437,235	0	2,061,412	39.35 %	7,857,300	4,680,528	59.57 %
TOTAL EXPD AND TRANSFERS OUT:	5,238,184	3,176,772	437,235	0	2,061,412	39.35 %	7,857,300	4,680,528	59.57 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0372 TECM Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
REVENUES									
State Sources - Miscellaneous Revenues	0	10,868	0		10,868	0.00 %	0	(10,868)	0.00 %
TOTAL REVENUES:	0	10,868	0		10,868	0.00 %	0	(10,868)	0.00 %
TRANSFERS-IN									
Operating	37,346,048	37,346,048	0		0	0.00 %	37,346,048	0	0.00 %
TOTAL TRANSFERS-IN:	37,346,048	37,346,048	0		0	0.00 %	37,346,048	0	0.00 %
TOTAL REV AND TRANSFERS-IN:	37,346,048	37,356,917	0		10,868	0.03 %	37,346,048	(10,868)	-0.03 %

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
EXPENDITURES									
Bond Principal / Interest	16,719,905	18,719,905	3,119,984	0	(2,000,000)	-11.96%	29,199,841	10,479,936	35.89 %
TOTAL EXPENDITURES:	16,719,905	18,719,905	3,119,984	0	(2,000,000)	-11.96%	29,199,841	10,479,936	35.89 %
TOTAL EXPD AND TRANSFERS OUT:	16,719,905	18,719,905	3,119,984	0	(2,000,000)	-11.96%	29,199,841	10,479,936	35.89 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0373 **TECM Capital Project Fund**

	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Budget Fiscal Year: 2024									
REVENUES									
State Sources - Miscellaneous Revenues	151,042,178	151,042,178	7,880,971		0	0.00 %	231,042,178	80,000,000	34.63 %
TOTAL REVENUES:	151,042,178	151,042,178	7,880,971		0	0.00 %	231,042,178	80,000,000	34.63 %
TOTAL REV AND TRANSFERS-IN:	151,042,178	151,042,178	7,880,971		0	0.00 %	231,042,178	80,000,000	34.63 %

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2024									
EXPENDITURES									
Capital Projects	151,060,863	0	0	0	151,060,863	100.00 %	231,060,863	231,060,863	100.00 %
Capital Projects	0	151,060,863	14,478,451	0	(151,060,863)	0.00 %	0	(151,060,863)	0.00 %
TOTAL EXPENDITURES:	151,060,863	151,060,863	14,478,451	0	0	0.00 %	231,060,863	80,000,000	34.62 %
TOTAL EXPD AND TRANSFERS OUT:	151,060,863	151,060,863	14,478,451	0	0	0.00 %	231,060,863	80,000,000	34.62 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0374 GARVEE Capital Project Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
REVENUES									
State Sources - Miscellaneous Revenues	25,699,869	25,699,869	2,153,001		0	0.00 %	37,699,869	12,000,000	31.83 %
TOTAL REVENUES:	25,699,869	25,699,869	2,153,001		0	0.00 %	37,699,869	12,000,000	31.83 %
TOTAL REV AND TRANSFERS-IN:	25,699,869	25,699,869	2,153,001		0	0.00 %	37,699,869	12,000,000	31.83 %

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
EXPENDITURES									
Capital Projects	25,700,440	25,700,440	2,159,456	0	0	0.00 %	37,700,440	12,000,000	31.83 %
TOTAL EXPENDITURES:	25,700,440	25,700,440	2,159,456	0	0	0.00 %	37,700,440	12,000,000	31.83 %
TOTAL EXPD AND TRANSFERS OUT:	25,700,440	25,700,440	2,159,456	0	0	0.00 %	37,700,440	12,000,000	31.83 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0375 GARVEE Debt Service Fund

Fiscal Year:	2024	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2024	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
REVENUES									
State Sources - Miscellaneous Revenues		0	48,889	0	48,889	0.00 %	0	(48,889)	0.00 %
TOTAL REVENUES:		0	48,889	0	48,889	0.00 %	0	(48,889)	0.00 %
TRANSFERS-IN									
Operating		16,182,431	16,226,794	0	44,363	0.27 %	63,123,782	46,896,988	74.29 %
TOTAL TRANSFERS-IN:		16,182,431	16,226,794	0	44,363	0.27 %	63,123,782	46,896,988	74.29 %
TOTAL REV AND TRANSFERS-IN:		16,182,431	16,275,683	0	93,252	0.58 %	63,123,782	46,848,099	74.22 %

Fiscal Year:	2024	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Bond Principal / Interest		14,329,881	14,329,880	408,545	0	1	0.00 %	59,100,390	44,770,510	75.75 %
TOTAL EXPENDITURES:		14,329,881	14,329,880	408,545	0	1	0.00 %	59,100,390	44,770,510	75.75 %
TOTAL EXPD AND TRANSFERS OUT:		14,329,881	14,329,880	408,545	0	1	0.00 %	59,100,390	44,770,510	75.75 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 13 Mar 2024
 % of Time Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/29/2024

Fund: 0221 State Aeronautics Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
REVENUES									
Federal Sources - FAA	229,000	193,634	46,381		(35,366)	-15.44%	668,500	474,866	71.03 %
State Sources - Miscellaneous	292,939	610,133	22,159		317,194	108.28 %	347,000	(263,133)	-75.83%
Interagency Sources -	190,000	219,030	29,025		29,030	15.28 %	254,900	35,870	14.07 %
TOTAL REVENUES:	711,939	1,022,797	97,565		310,858	43.66 %	1,270,400	247,603	19.49 %
TRANSFERS-IN									
Operating	2,066,750	2,054,857	214,138		(11,893)	-0.58%	2,900,000	845,143	29.14 %
TOTAL TRANSFERS-IN:	2,066,750	2,054,857	214,138		(11,893)	-0.58%	2,900,000	845,143	29.14 %
TOTAL REV AND TRANSFERS-IN:	2,778,689	3,077,654	311,702		298,965	10.76 %	4,170,400	1,092,746	26.20 %

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
EXPENDITURES									
Permanent Staff Salaries	606,778	578,108	65,028	0	28,669	4.72 %	928,013	349,905	37.70 %
Board, Hourly, OT, Shift Diff	33,652	57,237	409	0	(23,585)	-70.08%	161,780	104,542	64.62 %
Fringe Benefits	250,432	250,926	28,068	0	(494)	-0.20%	379,508	128,581	33.88 %
Travel Expense	47,892	49,709	4,353	0	(1,817)	-3.79%	69,042	19,333	28.00 %
Operating Expense	722,502	556,194	52,675	91,886	74,422	10.30 %	1,349,258	701,178	51.97 %
Capital Equipment Expense	107,000	11,764	0	61,543	33,693	31.49 %	107,000	33,693	31.49 %
Capital Facilities Expense	110,556	38,342	0	22,956	49,258	44.55 %	160,556	99,258	61.82 %
Trustee & Benefit Payments	2,760,000	3,965,414	277,625	0	(1,205,414)	-43.67%	39,388,338	35,422,924	89.93 %
TOTAL EXPENDITURES:	4,638,812	5,507,695	428,158	176,385	(1,045,268)	-22.53%	42,543,495	36,859,414	86.64 %
TOTAL EXPD AND TRANSFERS OUT:	4,638,812	5,507,695	428,158	176,385	(1,045,268)	-22.53%	42,543,495	36,859,414	86.64 %



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 min

Presenter's Name Dan McElhinney, PE/ Chad Clawson, PE	Presenter's Title Chief Deputy Director/ State Construction Engineer
Preparer's Name Dave Kuisti, PE/ Monica Crider, PE	Preparer's Title Chief Engineer/ State Design Engineer

Subject

ITD/AGC/ISP Work Zone Safety Task Force Update		
Key Number	District	Route Number

Background Information

National Work Zone Awareness Week is April 15 - 19 to encourage safe driving through highway work zones. The Department established a Construction and Maintenance Work Zone Safety Task Force in early 2021. This task force includes members from Idaho State Police (ISP), Associated General Contractors and the Idaho Transportation Department (ITD). The purpose of the task force is to increase work zone safety by collaboratively identifying and addressing safety concerns and needed improvements. The task force strives to better our work zones through innovative specifications, employee training and effective construction oversight.

The task force focuses on maintenance and construction work zone practices, review projects and specifications, discuss ideas and suggestions, hear industry trends for work zone safety practices/equipment as well as reviewing an enhanced Idaho public outreach with Public Affairs and Office of Highway Safety.

Today's presentation will highlight work zone efforts utilizing variable speed zone sign packages, ISP enhanced patrols, work zone safety road equipment, traffic queue detection warnings, positive separation barriers and reduced speed zones that are being implemented around the state as well as construction work zone public outreach efforts on current and near future projects.

Recommendations *(Action items require a resolution)*

For information only.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 m.

Presenter's Name Mollie McCarty	Presenter's Title Chief External Affairs Officer
Preparer's Name Mollie McCarty	Preparer's Title Chief External Affairs Officer

Subject

Advisory Groups Update		
Key Number	District	Route Number

Background Information

One of ITD's five focus areas is External Outreach, and this high priority can be seen in the department's work with its advisory groups. The department formed an Advisory Groups Team approximately two years ago which has been working to strengthen the important relationships we have with advisory group members who offer their time and expertise to enhance quality of life through transportation. This presentation will provide a briefing on this work.

ITD's currently active advisory groups include:

- Aeronautics Advisory Board
- Public Transportation Advisory Council
- Interagency Working Group
- Traffic Safety Commission
- Freight Advisory Committee
- Trucking Advisory Council
- Dealer Advisory Board
- Idaho Consumer Asset Recovery Board

Recommendations *(Action items require a resolution)*

For information.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 15 min

Presenter's Name Mollie McCarty	Presenter's Title Chief External Affairs Officer
Preparer's Name Tom Mahoney	Preparer's Title Aeronautics Division Administrator

Subject

Revisions to Board Policy 4035 and Administrative Policy 5035, Aeronautics Advisory Board		
Key Number	District	Route Number

Background Information

The department's advisory groups team has worked to revise board and administrative policies for advisory groups that assist the department in efforts to improve transportation services throughout the state, beginning with the Aeronautics Advisory Board (AAB).

The recommended changes to the Board Policy 4035 include:

- adding a brief explanation of the advisory board's role and purpose;
- including guidance on coordination needs related to policy issues; and
- moving detailed activities from the board policy to the administrative policy.

The recommended changes to the Administrative Policy 5035 include:

- condensing language about the primary tasks the advisory board is asked to provide in its recommendations on matters concerning aeronautics in Idaho; and
- adding language regarding statutory requirements related to membership of the advisory board.

The Transportation Board's Subcommittee on Policies has recommended the revised Aeronautics Advisory Board policies be advanced to the full Board for consideration.

Recommendations *(Action items require a resolution)*

Approve resolution on page 84.



COORDINATION WITH AERONAUTICS ADVISORY BOARD

Purpose

The purpose of this policy is to form and establish the duties of the Aeronautics Advisory Board.

To make the best possible decisions that enhance quality of life through transportation, the Idaho Transportation Department values the expertise and guidance of advisory boards and councils.

The purpose of the Aeronautics Advisory Board is to provide the Idaho Transportation Department with current industry knowledge, analysis, and insights to consider in the department's decision-making processes.

Legal Authority

Idaho Code 21-134 – Idaho aeronautics advisory board creation and duties, including duty to advise Board on aeronautic matters

Idaho Code 21-135 - Composition, appointment and number of board members

Idaho Code 21-136 – Appointment and terms of advisory board members

Idaho Code 21-137 – Each member to be certified and take oath

Idaho Code 21-138 – Members serve at the pleasure of the Governor

~~In order to give proper consideration to items concerning the Division of Aeronautics, the Idaho Transportation Board requests the Advisory Board to function in the following manner:~~

- ~~● Review Department policies and regulations affecting the Division and make recommendations to consider in adoption of Board and/or Administrative Policies and regulations.~~
- ~~● Concur in levels and priorities of funding for State airport aid projects.~~
- ~~● Inform the Department Director and the Division Administrator of each District's needs and problems.~~
- ~~● May represent the Department in public meetings.~~
- ~~● Review proposed legislation which may affect the Department and make recommendations to the Transportation Board concerning such proposals.~~
- ~~● Review the quality of the state airport system periodically and make recommendations to the~~

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- ~~• Division Administrator or the Transportation Board.~~
- ~~• The Aeronautics Advisory Board travel budget shall be included in the Division budget. Individual travel requests for out of state travel shall be submitted to, and approved by, the Director. Reimbursement shall be made according to the current ITD procedures.~~

Idaho statute authorizes the Idaho Transportation Department to request the advice and assistance of the Aeronautics Advisory Board in the administration of matters concerning aeronautics. This advice may take the form of candid and robust conversations or specific recommendations.

Recommendations or ideas about policy changes requiring legislative action may be made to the department. The department will consider the recommendations internally and determine if further review is warranted. If approved by the Idaho Transportation Board, the idea will be advanced to the executive branch process for further consideration.

The Governor’s Office and the Division of Financial Management, working with department staff, act as clearinghouses to ensure a cohesive executive branch position on all legislative issues. While advisory board members are free to share their opinions on various topics, they shall not individually represent the advisory board to external stakeholders or legislators about a potential legislative issue until the department confirms alignment with the Governor’s Office.

The Aeronautics Advisory Board, ~~the Transportation Board, the Director, or the Division Administrator~~ may schedule meetings as necessary will meet regularly and as necessary as determined by the Aeronautics Division Administrator. The Aeronautics Advisory Board Chairman, or his designee, will present annually to the Idaho Transportation Board a summary of its activities.

Approved by the Board on:

Date 9/19/13

Jerry Whitehead Bill Moad
Board Chairman



AERONAUTICS ADVISORY BOARD

Purpose

To make the best possible decisions that enhance quality of life through transportation, the Idaho Transportation Department values the expertise and guidance of advisory boards and councils.

The purpose of the Aeronautics Advisory Board is to provide the Idaho Transportation Department with current industry knowledge, analysis, and insights to consider in the department's decision-making processes.

Legal Authority

Idaho Code 21-134 – Idaho aeronautics advisory board creation and duties, including duty to advise Board on aeronautic matters

Idaho Code 21-135 - Composition, appointment and number of board members

Idaho Code 21-136 – Appointment and terms of advisory board members

Idaho Code 21-137 – Each member to be certified and take oath

Idaho Code 21-138 – Members serve at the pleasure of the Governor

Idaho statute authorizes the Idaho Transportation Department to request the advice and assistance of the Aeronautics Advisory Board in the administration of matters concerning aeronautics. This advice may take the form of candid and robust conversations or specific recommendations.

Recommendations or ideas about policy changes requiring legislative action may be made to the department. The department will consider the recommendations internally and determine if further review is warranted. If approved by the Idaho Transportation Board, the idea will be advanced to the executive branch process for further consideration.

The Governor's Office and the Division of Financial Management, working with department staff, act as clearinghouses to ensure a cohesive executive branch position on all legislative issues. While members are free to share their opinions on various topics, they shall not individually represent the advisory board to external stakeholders or legislators about a potential legislative issue until the department confirms alignment with the Governor's Office.

The Aeronautics Advisory Board will meet regularly and as necessary as determined by the Aeronautics Division Administrator. The Aeronautics Advisory Board Chairman, or his designee, will present annually to the Idaho Transportation Board a summary of its activities.

Approved by the Board on:

Date _____

Bill Moad
Board Chairman



ADMINISTRATIVE POLICY 5035

Page 1 of 2

~~COORDINATION WITH AERONAUTICS ADVISORY BOARD~~

Purpose

This policy implements Board Policy 4035 concerning the activities of the Aeronautics Advisory Board.

Legal Authority

Idaho Code 21-134 – Idaho aeronautics advisory board creation and duties, including duty to advise Board on aeronautic matters

Idaho Code 21-135 - Composition, appointment and number of board members

Idaho Code 21-136 – Appointment and terms of advisory board members

Idaho Code 21-137 – Each member to be certified and take oath

Idaho Code 21-138 – Members serve at the pleasure of the Governor

~~The Administrator of the Division of Aeronautics shall coordinate with the Aeronautics Advisory Board to implement the provisions of Board Policy 4035, COORDINATION WITH AERONAUTICS ADVISORY BOARD. In addition to planning and administering resources to meet the Division's objectives, the Aeronautics Administrator shall provide timely scheduling and support to enable the Advisory Board to:~~

- ~~● Review Department policies and regulations affecting the Division and make recommendations on Board and/or Administrative Policies and regulations.~~
- ~~● Concur in levels and priorities of funding for State airport aid projects.~~
- ~~● Inform the Department Director and Division Administrator of aviation needs and issues in each District.~~
- ~~● Represent the Division in public meetings.~~
- ~~● Review the quality of the state airport system periodically and make recommendations to the Division Administrator or the Transportation Board.~~
- ~~● Review proposed legislation which may affect aviation or the Division and make recommendations to the Transportation Board concerning such proposals.~~

~~Meetings shall be scheduled quarterly; however, the Aeronautics Advisory Board, the Transportation Board, the Director, or the Division Administrator may request additional meetings as necessary.~~

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~~The Aeronautics Advisory Board travel budget shall be included in the Division budget. Individual travel requests for out-of-state travel shall be submitted to and approved by the Director.~~

All Idaho Transportation Department activities concerning the Aeronautics Advisory Board shall be the responsibility of the Aeronautics Administrator or a designee.

In order to give proper consideration to matters concerning aeronautics in the state of Idaho, the department requests the Aeronautics Advisory Board to function in the following manner:

- Provide industry perspective and advice to the Division of Aeronautics regarding matters concerning aeronautics in Idaho.
- Advise the Division of Aeronautics on funding priorities for the state Airport Aid Program.
- Advise the Division of Aeronautics regarding proposed rules and legislation concerning aeronautics in Idaho.

Aeronautics Advisory Board Membership

Selection and appointment shall be made solely with regard to the best interests of the various functions of the advisory board. Each member at the time of his appointment shall be a citizen and resident taxpayer of the state of Idaho, and of the members appointed to represent districts, such member shall be a resident of the district from which he is appointed for at least three years.

The advisory board shall be composed of five members. All members shall be knowledgeable and have experience in aviation. One member shall have particular knowledge of commercial aviation; one member shall have knowledge of general aviation; one member shall have particular knowledge of back-country aviation; and one member shall have particular knowledge of air freight transportation. Not more than three members thereof shall at any time belong to the same political party and two members of the advisory board shall be licensed pilots.

The Governor shall appoint, subject to confirmation by the Senate, the board members for terms of five years. The initial terms of the members may be less than five years and shall be staggered so that not more than one term of any member of the board shall expire in any one year. The term of each member shall begin immediately upon his appointment and qualification.

Date: 10/16/2013

Brian W. Ness L. Scott Stokes
Director



AERONAUTICS ADVISORY BOARD

Purpose

This policy implements Board Policy 4035 concerning the activities of the Aeronautics Advisory Board.

Legal Authority

Idaho Code 21-134 – Idaho aeronautics advisory board creation and duties, including duty to advise Board on aeronautic matters

Idaho Code 21-135 - Composition, appointment and number of board members

Idaho Code 21-136 – Appointment and terms of advisory board members

Idaho Code 21-137 – Each member to be certified and take oath

Idaho Code 21-138 – Members serve at the pleasure of the Governor

All Idaho Transportation Department activities concerning the Aeronautics Advisory Board shall be the responsibility of the Aeronautics Administrator or a designee.

In order to give proper consideration to matters concerning aeronautics in the state of Idaho, the department requests the Aeronautics Advisory Board to function in the following manner:

- Provide industry perspective and advice to the Division of Aeronautics regarding matters concerning aeronautics in Idaho.
- Advise the Division of Aeronautics on funding priorities for the state airport aid program.
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one member shall have particular knowledge of back-country aviation; and one member shall have particular knowledge of air freight transportation. Not more than three members thereof shall at any time belong to the same political party and two members of the advisory board shall be licensed pilots.

The Governor shall appoint, subject to confirmation by the Senate, the board members for terms of five years. The initial terms of the members may be less than five years and shall be staggered so that not more than one term of any member of the board shall expire in any one year. The term of each member shall begin immediately upon his appointment and qualification.

L. Scott Stokes
Director

Date: _____

RES. NO. WHEREAS, the Idaho Transportation Board is charged with setting policies for the Idaho Transportation Department; and

WHEREAS, Board Policy 4035 Aeronautics Advisory Board was revised to include a brief explanation of the advisory board's role and purpose; and

WHEREAS, Board Policy 4035 was revised to include guidance on coordination needs related to policy issues, and eliminate detailed activities that will instead be included in the correlated administrative policy; and

WHEREAS, Administrative Policy 5035 Aeronautics Advisory Board was revised to clarify how the advisory board functions in coordination with the department; and

WHEREAS, Administrative Policy 5035 Aeronautics Advisory Board was revised to clarify the primary tasks the advisory board is asked to provide in its recommendations on matters concerning aeronautics in Idaho; and

WHEREAS, the Transportation Board's Subcommittee on Policies concurred with staff's recommendations, with additional subcommittee amendments, at its March 19, 2024 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the revisions to Board Policy 4035 Aeronautics Advisory Board.

BE IT FURTHER RESOLVED, that the Board concurs with revisions to the corresponding Administrative Policy 5035 Aeronautics Advisory Board.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 min

Presenter's Name Haley Westenskow	Presenter's Title Interim Human Resource Officer
Preparer's Name Haley Westenskow	Preparer's Title Interim Human Resource Officer

Subject

ITD's FY25 Change in Employee Compensation Plan		
Key Number	District	Route Number

Background Information

Background: The Idaho Transportation Department (ITD) is committed to becoming the best organization by investing in our employees. In line with ITD's Compensation Policy and commitments to the employees, ITD proposes to implement payroll actions for the following components:

- Component 1: 1% Increases for Permanent Employees**
 All permanent employees hired before the pay period beginning on April 14, 2024. Merit is not a consideration with this increase. To be implemented effective June 9, 2024.
- Component 2: Merit Increases**
 Permanent employees with a performance evaluation on file (within the last 12 months) of an "Achieves" or better performance rating will be eligible for an increase based on their performance rating and compa-ratio. Full-time employees who are hired before the pay period beginning on April 14, 2024, will be eligible for a salary increase upon successful completion of probation. To be implemented June 9, 2024.

Recommendations *(Action items require a resolution)*

Approve and implement the FY25 employee compensation components.
Resolution on page 86.

WHEREAS, the Idaho Transportation Department's FY25 CEC plan has been developed in accordance with ITD's compensation policy, Legislature, Division of Human Resources, and Division of Financial Management; and

WHEREAS, Department staff presented the components of the plan for the proposed CEC plan, including eligibility requirements, to the Idaho Transportation Board at its April 18, 2024 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the Department's FY25 CEC Plan with the basic components as follows:

- All permanent employees hired before the pay period beginning on April 14, 2024, will be eligible for a 1% increase. Merit is not a consideration for this increase.
- Permanent employees with a performance evaluation on file (within the last 12 months) of an "Achieves" or better performance rating will be eligible for an increase based on their performance rating and compa-ratio. Full-time employees who are hired before the pay period beginning on April 14, 2024, will be eligible for a salary increase upon successful completion of probation.

BE IT FURTHER RESOLVED, that the Board approves the Department to implement the CEC plan with a targeted effective date June 9, 2024.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 15 min

Presenter's Name Bill Kotowski/Joel Benson	Presenter's Title Grants Officer/ Vice President Idaho Farm Bureau Assoc.
Preparer's Name Josephine Middleton	Preparer's Title Highway Safety Manager

Subject

Office of Highway Safety - Rural Road Safety Partners, District 5		
Key Number	District	Route Number

Background Information

Each year, the majority of traffic fatalities in Idaho happen on rural roads. In 2023, preliminary data indicates 200 people were killed in crashes on rural roads – this represents 72% of all people killed in crashes. To improve roadway safety in rural areas, the Office of Highway Safety (OHS) and its partners are collaborating on projects to reach people in rural areas.

One of these new partners in 2024 is the Idaho Farm Bureau Association (IFBA). IFBA is a voluntary organization comprised of farm and ranch families across Idaho. Its goal is to improve the education, economic opportunity, and social advancement of its more than 82,000 members.

Late last year, OHS and IFBA began discussions about a partnership. During this presentation, Bill Kotowski from OHS and Joel Benson, Vice President at IFBA, will highlight the work that has been done through this partnership so far this year and look forward to future partnering opportunities.

Recommendations *(Action items require a resolution)*

For information.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 15 min

Presenter's Name John Tomlinson	Presenter's Title Communication Manager
Preparer's Name John Tomlinson	Preparer's Title Communication Manager

Subject

Office of Communication Annual Report		
Key Number	District	Route Number

Background Information

A lot has happened this past year in the Office of Communication. We will highlight our office vision and the vital views that will help us with our vision. We will also highlight new employees that have joined us this year. Next, we will highlight some of the 2023 successes, and end with the 2024 look ahead to exciting initiatives and campaigns.

Recommendations *(Action items require a resolution)*

For information.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 5 Min

Presenter's Name Caleb Forrey	Presenter's Title Freight Program Manager
Preparer's Name Caleb Forrey	Preparer's Title Freight Program Manager

Subject

Freight Advisory Committee (FAC) Appointment, District 5		
Key Number	District	Route Number

Background Information

In April 2021, the Transportation Board updated Board policy 4048 to reorganize the FAC to six members and a FAC Chair. The FAC consists of six District stakeholders who bring a statewide freight perspective from diverse stakeholder groups chartered with information sharing and working with ITD to incorporate freight interests into transportation planning and infrastructure improvement.

The FAC is an important committee, which is entrusted to advise the Department on issues as it relates to the efficient and safe movement of multimodal freight transportation supporting Idaho's diverse economic interests. There is currently one vacancy.

The FAC has been openly looking for candidates to serve on the committee from District 5 for several years through public engagement and outreach. Molly Beseris reached out to the Department to inquire about the rules and regulations regarding the 129,000 route approval process. During that conversation, an opportunity to serve on the FAC was mentioned.

Ms. Beseris is the current Executive Director of the Four County Alliance of Southeast Idaho: Bear Lake, Caribou, Franklin, and Oneida Counties (4 - CASI). She brings a wealth of banking, economic development, and public service experience that will benefit the FAC as we look for more opportunities to serve the citizens of Idaho.

At the February 27, 2024 FAC meeting, the FAC unanimously voted to recommend Ms. Beseris' nomination as she would be a strong advocate and representative to serve District 5 for the term April 1, 2024 to December 31, 2027.

Recommendations *(Action items require a resolution)*

It is requested that the Idaho Transportation Board approve the District 5 FAC appointment. Resolution on page 93.

WHEREAS, it is in the public's interest for the Transportation Department to facilitate the efficient and effective movement of freight; and

WHEREAS, it is the intent of the Idaho Transportation Board to encourage partnerships between various transportation stakeholders that further safety, mobility and economic opportunity; and

WHEREAS, the Idaho Transportation Board has authority to establish internal structures deemed necessary for its duties; and

WHEREAS, the Freight Advisory Committee recognizes that key stakeholder interests will be represented on the committee; and

WHEREAS, the Freight Advisory Committee reviewed Ms. Beseris' credentials and recommended her for the District 5 nomination at its February 27, 2024 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the appointment of Molly Beseris, District 5 to the Freight Advisory Committee for the term April 1, 2024 – December 31, 2027.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2024

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 minutes

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer
Preparer's Name Mohsen Amirmojahedi, PE	Preparer's Title Consultant Services Engineer

Subject

REQUEST TO APPROVE CONSULTANT AGREEMENTS		
Key Number See table below	District	Route Number

Background Information

Board Policy 4001 delegates authority to the Director or another designee to: approve routine engineering professional services agreements up to \$1,000,000, work task agreements for professional services up to \$500,000, cumulative work task agreements (one or more consultants) on a project up to \$1,500,000 and consultant two-year work task agreement total up to \$1,500,000. Any agreements greater than these thresholds must be authorized by the Board.

Professional service agreements, procured through ITD HQ Design Section, Consultant Services Group, follow three different processes based on the size of agreement. In all cases, professional services agreements are secured using a qualification based system rather than a competitive low bid basis used for typical construction contracts.

- Work task agreements less than \$100,000 are procured through a Direct Select process.
- Work task agreements between \$100,000 and \$500,000 are procured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list.
- Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal (RFP).

The scale of these agreements are often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant service in phases allowing for greater flexibility for the Department, limited liability, and updating when a more refined scope of work is obtained. In other cases, such as for Construction Engineering and Inspection (CE&I) services one single agreement may be issued allowing for continuity of the inspector during the construction phase.

Project specific memorandums are attached and listed in the table below, for each project agreement seeking approval.



Board Agenda Item

ITD 2210 (Rev. 12-23)

KEY NUMBER	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AUTHORIZATION REQUEST	TOTAL AUTHORIZATION
23349 ¹	US-95, Alternative Route Huetter Bypass, NEPA study, Kootenai County	1	\$830,401	-	\$1,446,583	\$2,276,984
20442 ¹	I-90, SH-41 Interchange, Kootenai County	1	\$2,575,165	\$4,000,000	\$1,555,749*	\$5,555,749
21798 ¹ 21799	SH-33, JCT US 20 (IC 333), Rexburg; NHS-7726, JCT University Blvd (IC 332), Rexburg	6	\$990,683	-	\$90,711	\$1,081,394

- 1 Professional Agreements > \$1M
- 2 Work Task Agreements > \$500K
- 3 Cumulative Work Task Agreement for project > \$1.5M
- 4 Consultant Two-year Work Task total > \$1.5M

*Agreement Amount: \$2,980,584

Recommendations *(Action items require a resolution)*

Approval of resolution on page 99.



DATE: April 17, 2024

Program Number(s) A23(349)

TO: Monica Crider, PE
State Design Engineer

Key Number(s) 23349

FROM: Damon Allen, PE
District 1 Engineer

Program ID, County, Etc. US-95, ALT
ROUTE HUETTER BYPASS, NEPA
STUDY, KOOTENAI CO

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the HDR Engineering, Inc. professional services agreement for the US-95, Alternative Route Huetter Bypass, NEPA study, Kootenai County

The purpose of this project is to take a closer look at the Huetter Bypass and explore more alternatives in the area through the PEL process to fulfill NEPA requirements. The Planning and Environmental Linkages (PEL) study will review and enhance previous study findings and document a determination of priority projects that can be efficiently vetted via subsequent National Environmental Policy Act (NEPA) processes. The study area is defined by its west border as the Washington/Idaho state line, SH-53 is the north boundary, Government Way is the east boundary and I-90 is the south boundary.

In December 2021, through Request for Proposal (RFP), HDR Engineering, Inc. was selected to provide project development services. The district took a phased approach and issued agreements in phases based on the project development and department needs. The Phase 1 agreement was for gathering and evaluating past studies and totaled \$153,720. The Phase 2 agreement of \$117,061 included obtaining existing traffic data (counts, speeds, vehicle classifications, crash data, and origin/destination data). Phase 3 analyzed existing conditions, developed future No-Build travel demand forecasts, and analyzed future No-Build operational conditions to identify weaknesses and failing connections. This agreement of \$559,620 brought the total agreements written for the project to \$830,401.

In Phase 4, the consultant will develop alternatives, model and analyze them, screen out those that do not meet purpose and priority criteria, develop benefit/cost analyses for top alternatives that pass screening, engage the public as appropriate and respond to comments and questions, and document the actions as a PEL.

The Phase 4 agreement has been negotiated at \$1,446,583. These services will bring the total cost of services to be \$2,276,984.

Currently, there is \$3,000,000 scheduled for design services by consultants.



DATE: April 17, 2024

Program Number(s) A020(442)

TO: Monica Crider, PE
State Design Engineer

Key Number(s) 20442

FROM: Damon Allen, PE
District 1 Engineer

Program ID, County, Etc. I-90, SH-41
INTERCHANGE, KOOTENAI CO

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the David Evans and Associates, Inc. professional services agreement for the I-90, SH-41 Interchange, Kootenai County

The purpose of this project is to upgrade and replace the existing substandard freeway interchange and ramps at the I-90/SH-41 Interchange to increase safety, capacity and promote economic opportunity. The partial clover-leaf interchange will be replaced with a single point urban interchange (SPUI) that will be safer, more efficient, and compatible with future expansion. Other major scope items include expansion of SH-41, reconstruction of the adjacent SH-41 and Mullan Intersection, and bike and pedestrian improvements.

In October 2017, through Request for Proposals (RFP), David Evans and Associates, Inc. was selected to perform design services. In April 2022, the board authorized the agreement amount for design and Engineer of Record services by David Evans and Associates, Inc. to \$9,500,000. The design and EOR agreements were negotiated at \$8,024,684 and \$1,481,540, respectively.

In May 2022, through Request for Proposals (RFP), David Evans and Associates, Inc. was selected to provide construction, engineering, and testing (CE&I) staff augmentation services to supplement the district staff that will be assigned to the project in construction. This project began in July 2022 and is expected to continue until spring 2026.

In June 2022, the board authorized the agreement amount for CE&I services by David Evans and Associates, Inc. to \$4,000,000, bringing the total authorized agreements to \$13,500,000. Since then, CE&I agreements have been written for 2022 and 2023 seasons with David Evans and Associates, Inc. in the amount of \$2,575,165, bringing the total agreements to \$12,081,389.

The negotiated cost of the CE&I agreement for 2024 season is \$2,980,584. This agreement will bring the total cost of CE&I services to be \$5,555,749 which is about 7% of the programmed construction funding. Total service agreements provided by David Evans and Associates, Inc. on this project equal \$15,061,973. This is approximately 18% of the programmed construction funding.

Currently, there is \$8,031,000 and \$5,500,000 scheduled for design and construction services by consultants, respectively. An additional \$1,600,000 will be obligated for the 2024 CE&I services from TECM program funds. No agreement will be written without enough obligated funding.



DATE: April 17, 2024

Program Number(s) A21(798)
A21(799)

TO: Monica Crider, PE
State Design Engineer

Key Number(s) 21798
21799

FROM: Jason Minzghor, PE
District 6 Engineer

Program ID, County, Etc. SH-33, JCT
US 20 (IC 333), REXBURG;
NHS-7726, JCT UNIVERSITY BLVD
(IC 332), REXBURG

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the Horrocks Engineers, Inc. professional services agreement for the SH-33, JCT US 20 (IC 333), Rexburg, and NHS-7726, JCT University Blvd (IC 332), Rexburg

The purpose of this project is to improve safety and mobility on US-20 and through the Rexburg Interchanges (Exits 332, 333, and 337) by modifying the interchange to address safety, operations, geometrics, and capacity limitations. The updated interchanges at Exits 332 and 333 will replace the existing configurations on US-20 at University Blvd and SH-33 with Diverging Diamond Interchanges. These changes will help accommodate current and future transportation needs at these interchanges.

In August 2020, through Request for Proposal (RFP), Horrocks Engineers, Inc. was selected to provide design services for these interchange improvements. The project design services original total agreement amount was \$421,681.

In July 2021, additional services were negotiated and a supplemental agreement totaling \$257,485 was added to the total agreement amount. An additional supplemental for \$311,517 was added in November 2022. These supplementals brought the total agreement amount to \$990,683.

Engineer of Record services to include traffic and drainage construction support are necessary to support the completion of the project through construction. The negotiated cost of these services is \$90,711. These services will bring the total cost of services to approximately \$1,081,394. This is approximately 4% of the programmed construction funding.

Currently, there is \$1,295,000 scheduled for design services by consultants.



Board Agenda Item

WHEREAS, Board Policy 4001 requires the Idaho Transportation Board (Board) to authorize professional services agreements greater than \$1,000,000 and each subsequent cost increase, work task agreements greater than \$500,000, cumulative work task agreements on a project greater than \$1,500,000, and consultant two-year work task agreement total greater than \$1,500,000; and

WHEREAS, the Idaho Transportation Board has been provided details about each project requesting authorization; and

WHEREAS, funding will be committed to these agreements before they are executed.

NOW THEREFORE BE IT RESOLVED that the Board hereby grants the authority for professional service agreement(s) as noted in the following table:

KEY NUMBER	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AUTHORIZATION REQUEST	TOTAL AUTHORIZATION
23349 ¹	US-95, Alternative Route Huetter Bypass, NEPA study, Kootenai County	1	\$830,401	-	\$1,446,583	\$2,276,984
20442 ¹	I-90, SH-41 Interchange, Kootenai County	1	\$2,575,165	\$4,000,000	\$1,555,749*	\$5,555,749
21798 ¹ 21799	SH-33, JCT US 20 (IC 333), Rexburg; NHS-7726, JCT University Blvd (IC 332), Rexburg	6	\$990,683	-	\$90,711	\$1,081,394

- 1 Professional Agreements > \$1M
- 2 Work Task Agreements > \$500K
- 3 Cumulative Work Task Agreement for project > \$1.5M
- 4 Consultant Two-year Work Task total > \$1.5M

*Agreement Amount: \$2,980,584