

# A Guide to **UNDERSTANDING DRIVER RECORDS**



Driver Services  
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### **FOR DRIVER'S LICENSE RECORD/ILETS USERS:**

The information contained in this guide is intended for use by law enforcement officers, insurance carriers, employers and others who access and view Idaho driving records. This guide has been developed to help you request and understand Idaho driving records.

Comments or suggestions on improving this guide should be directed to Driver Services at (208) 584-4343.

**Mission:** To provide efficient, accurate customer service for drivers by testing driving skills and knowledge, providing photo identification, maintaining current records, promoting driver safety in compliance with federal and state laws, and inviting open communication and cooperation between Driver Services, other agencies and the public in support of the mission and goals of the Division of Motor Vehicles and the Idaho Transportation Department.

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## **MULTIPLE BASE RECORDS**

There is the potential that multiple records may exist at the same time for the same person. Always run a check under any AKA (Also Known As) you may be aware of. As multiple records may exist, confirm there is a good match by comparing the name, date of birth, and social security number. If the same AKA/DLN (driver license number) is listed on the record of two or more different people, the system will retrieve all records. (If you find the same person listed under two (2) DLNs in the system, please notify Driver Services).

## **NO MORE THAN ONE DRIVER'S LICENSE POLICY**

Section 49-301, Idaho Code prohibits a person from possessing multiple licenses. Exceptions:

- A person may have a driver's license (DL), a commercial driver's license (CDL) learners permit (CLP), and/or motorcycle instruction permit.
- A foreign (including Canada and Mexico) non-commercial driver's license is not surrendered when obtaining an Idaho non-commercial license. Applicants are advised that they cannot use the foreign license once they have been issued an Idaho license. Always check the Idaho system when presented with a foreign license to verify that the individual has not been issued an Idaho driver's license.

## **NAME FORMATTING**

Driver Services uses specific formatting when entering a name on the driver license (DL) system. This is done in accordance with Idaho Rules, the American Association of Motor Vehicle Administrators (AAMVA), PDPS and CDLIS standards.

The following guidelines and examples will assist in finding a name match on the driver license system.

- Only **LEGAL** names should be entered on the name line of the record.
- The maximum number of characters for the name format is 26, including spaces. When possible, names should be entered in their entirety. If the full name exceeds the allowed 26 characters, enter the last name, the first full name and then the first letter of the middle name until the entry equals or is less than the 26 characters allowed.
- Spaces are required to separate last, first and middle names. A hyphen, apostrophe and/or a space are the only punctuation marks allowed as part of a legal last name. A comma is used only to separate last and first name. Applicants (men or women) may use their pre-marriage surname as their middle name or have it hyphenated as part of the last name
- Designations such as I, II, III, JR and SR must be entered. They are entered as the middle name or after the middle name as 1st, 2nd, 3rd, etc.
- Single names are treated as a last name and must be followed by a comma.

To find a record on ILETS by using the name, you must match as much of the full name as possible as it appears in the driver license system. If possible, always confirm a record found with date of birth, DLN, social security number and address.

A partial name along with the date of birth can be used on the DQ/KQ. If a record is found, the complete name will appear. If a record is found but the OLT does not show a driver's license, re-run inquiry using OLN to get the driving record information.

## **PDPS/CDLIS**

**PDPS** – The Problem Driver Pointer System is an on-line national system operated by the National Driver Register (NDR) that directs an inquiring state to any state(s) where action has been taken on an applicant's driving privileges. PDPS immediately notifies the state where a withdrawal has occurred to send the driver's current status to the inquiring state.

In most cases, the information received from PDPS will eliminate the use of ILETS in the application process. The issuance of a new/renew/duplicate license cannot be accomplished if there is a withdrawal in any state.

**CDLIS** – The Commercial Driver's License Information System operates much like PDPS. It is an on-line "pointer system" and clearinghouse for information relating to licensing of commercial motor vehicle (CMV) drivers. Anyone applying for a CDL (new, renew, or duplicate) in Idaho is checked on-line through CDLIS before issuance occurs.

CDLIS also allows for the electronic transfer of convictions received by a CDL holder or a non-CDL holder operating a CMV to the current State of Record (SOR). If a current out of state CDL holder applies for and is issued an Idaho CDL, the current SOR will electronically forward all information to the new SOR. If part of the information received includes convictions for which the new SOR does not add to a record, they will not show on the ILETS record.

**S2S** – The State to State Verification Service System is a means for states to electronically check with all other participating states to determine if the applicant currently holds a driver license or identification card in another state.

If a current out of state CDL holder applies for and is issued an Idaho CDL, the current SOR will electronically forward all information to Idaho. If part of the information received includes convictions for which Idaho does not add to a record, they will not show on the ILETS record.

**POINT SYSTEM (Also see Table V, pg 15-17)**

**Convictions**

Moving violation convictions are assigned a point value from 1 to 4 points, depending on the violation type, and are entered onto the driver’s record. Driver Services posts convictions received from Idaho courts, out-of-state courts and Canadian courts.

**Point Accumulation**

All driving records are continuously evaluated and the department will take the following action on an individual’s driving privileges for the accumulation of points.

<u>Number of points:</u>	<u>Penalty</u>
12 to 17 in 12 months.....	30-day suspension
18 to 23 in 24 months.....	90-day suspension
24 or more in 36 months.....	180-day suspension

**Defensive Driving Course (DDC) \*\***

Once every three (3) years a driver may reduce their point accumulation total by three points if they complete an approved defensive driving course (DDC). Completion of a DDC does not remove convictions from the driving record. The completion of a DDC will have no effect on any CDL disqualifying action.

**Traffic Safety Course (TSC) \*\***

Once every three (3) years a driver may reduce their total point accumulation by completing a city sponsored Traffic Safety Education Course (TSC). This course must be offered to and accepted by the driver at roadside at the time of citation. Upon completion of the course it will remove the number of points associated with the citation (1-4 points) from the driver’s record. Not all cities will opt to have such a program and, for those that do, the course is offered at the discretion of the law enforcement officer at the time of the stop. Completion of a TSC does not remove convictions from the driving record. The completion of a TSC will have no effect on any CDL disqualifying action.

**\*\* NOTE: A DRIVER IS ONLY ALLOWED TO REDUCE THE POINT ACCUMULATION TOTAL ON THEIR RECORD ONE TIME WITHIN A 3-YEAR PERIOD REGARDLESS IF IT IS FROM A DDC OR A TSC.**

## **CDL ISSUES/DISQUALIFICATIONS**

Certain traffic violations received while operating a CMV or a non-CMV (reckless or fatal accident) are considered serious moving violations and can cause a disqualification of CMV privileges in addition to a withdrawal action for point accumulation or a suspension (reckless or fatal accident). Violations of railroad grade crossing laws will result in a disqualification of CMV privileges. Bond forfeitures and withheld judgments are treated as guilty dispositions if committed by a CDL holder. Major offenses (DUI, ALS, Refusals) committed by a CDL holder in any type of motor vehicle will result in a 1 year loss of CMV privileges for 1st offense and a lifetime loss of CMV privileges for a 2nd offense. (Refer to Chapter 1 of the CDL driving manual for more information on CDL disqualifications and for a complete list of serious violations.)

### **CMV Serious Violation**

1st conviction  
2nd conviction in 3 years  
  
3rd conviction in 3 years

### **CMV Railroad (RR)**

1st conviction  
2nd conviction in 3 years  
3rd conviction in 3 years

### **CMV Violating Out of Service Orders**

**(OOSO)** 1<sup>st</sup> conviction  
2<sup>nd</sup> conviction in 10 years  
3<sup>rd</sup> conviction in 10 years

### **CMV Disqualification**

No action  
60 days CMV (all)  
NONCMV (reckless or fatal accident only)  
120 days CMV  
NONCMV (reckless or fatal accident only)

60 days  
120 days  
1 year

### **OOSO**

180 days to 1 year  
2 years & up to 5  
years 3 years & up  
to 5 years

### **OOSO W/HAZ MAT**

180 days to 2 years 3  
years & up to 5 years 3  
years & up to 5 years

## **DRIVER LICENSE COMPACT (DLC)**

The **DLC** is an agreement in which many states have entered into regarding the consistent implementation of driving laws. Membership is necessary to maximize law enforcement efforts against drunk drivers and other serious traffic offenders from state to state.

The DLC allows for the:

- Member states to report convictions on out-of-state drivers to the licensing state.
- State of licensure to take the same action on any violation(s) reported to them by other member states as if the violation(s) occurred in the state of licensure.
- Authority to deny issuance of a driver's license if there is a withdrawal in another state(s).

The Driver License Agreement (DLA) is a new interstate compact written by the Joint Executive Board of the DLC and the NRVC and at some point in the future will become the primary driver license compact in North America. The purpose of the DLA is to combine and improve the provisions of the DLC and NRVC and make them more enforceable. The DLA also provides for membership and participation by the Provinces/Territories of Canada and the States/Federal District of Mexico.

## **RENEWAL BY MAIL (RBM)**

The RBM program allows for valid Class D license holders, 21 to 69 years of age, to renew their license for a 4-year period without making a trip to a county office. Eligible applicants for RBM will be sent a letter of instructions and of eligibility 60 to 90 days before the expiration of their license. An applicant renewing by mail will receive a new license via mail that is produced from the digital photo on record. The RBM option is only available every other 4 year renewal cycle.

## **NO INSURANCE CONVICTION/SUSPENSION**

A first offense for "failure to provide insurance" is an infraction and carries a one-year suspension; a 2<sup>nd</sup> offense in 5 years of this violation is a misdemeanor carrying a three-year suspension. The reinstatement fee is the same for 1<sup>st</sup>, 2<sup>nd</sup> and subsequent convictions for violation of these codes. The time required to maintain an SR-22 coincides with the length of suspension. Failure to maintain the SR-22 during the required time frame will result in the suspension being reactivated until the SR-22 and fee requirements are met.

The SR-22 is a document provided by a driver's insurance carrier. An SR-22 provides proof of financial responsibility and when an SR-22 is issued, the insurance carrier agrees to notify the department via an SR26 if the policy and coverage has been canceled or terminated.



**DRIVING RECORDS AND TELETYPE RECORDS**

All department records reflect the ordinance degree on driving records, court packet records, and teletype records. The ordinance degree will only appear if it is reported by the court on a conviction record. This will assist the officer in knowing when to cite for a misdemeanor or an infraction. It is abbreviated as follows “INFR” infraction, “MISD” misdemeanor, “FLNY” felony. A short example is shown below.

**ON DRIVER LICENSE RECORDS (DLRs):**

<u>SEG</u>	<u>DATE</u>	<u>DESCRIPTION</u>
CITN	08/01/08	CMV DUI .04% LOC: ADA PSTCIT
CONV	12/10/08	GLTP PTS: 0 CRT: BOISE CMV HAZ

**ORD: MISD**

ON ILETS:

CITN/12-10-2008C.	08-01-2008A.	CMV DUI .04% BAC.08.ISP.ADA
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**ORD DEGREE/MISD.**

**TELETYPE HELP FILE**

AM.IDOLNHELP  
TXT

	AUTOMATED	REQUIREMENTS
Inquiry On Name	YES	Last, First, Middle, Date Of Birth – Exact Match
Inquiry On OLN	YES	OLN

To obtain photos via ILETS select ‘NCIC Image Indicator’ on a DQ or ‘Image Indicator’ on a KQ message.

To obtain standard driver’s information, use ILETS (DQ) Format. This will also return a complete record.

To obtain driver’s license record information, using the ILETS (KQ) format will return a complete driver record (tickets, suspensions, etc.) along with the standard driver’s information.

To obtain additional driver’s license information, contact Driver Services, call (208) 584-4343 Monday – Friday, excluding holidays, 0700-1730 MST.

### **DMV WEBSITE**

The DMV has a home page on the Internet where you can access general information regarding Driver Services, Vehicle Services, and Motor Carrier Services. There are many application and services available on line. You can visit the main DMV website at [dmv.idaho.gov](http://dmv.idaho.gov).

### **ADDRESS CHANGES**

Please advise drivers and car owners that Idaho law requires their address be updated with the DMV, via written request, within 30 days after moving. A current address enables drivers to receive information about registration renewals, driver license actions and in the case of an accident gives law enforcement the ability to locate the next of kin.

### **DRIVER'S LICENSE RECORDS (DLR)**

A DLR is a record of convictions, points assessed, and actions incurred by a motorist while driving in any state. An Idaho driving record covers the most current three years; however, an all year record is available upon request.

A DLR is available on-line at <https://www.accessidaho.org/secure/itd/dlr/interactive/search.html> or at some county driver license offices.

A DLR can also be obtained directly from the DMV by submitting a written request via USPS or email. The request must include the full name, driver's license number, date of birth, and return mailing address. Requests must also include the Visa/Mastercard number and expiration date. If paying by check or money order, make it payable to the Idaho Transportation Department and mail the request to:

Idaho Transportation Department  
Driver Services  
PO Box 34  
Boise, ID 83731-0034

or email: [dmvhelp@itd.idaho.gov](mailto:dmvhelp@itd.idaho.gov)

The cost of a DLR is \$7.00. If purchased via the on-line process or with a credit/debit card, a service fee and any applicable bank charges will be applied to the card transaction. There is no cost if requested by an Idaho government agency.

**REINSTATEMENT PROCESS AND FEES**

A reinstatement application along with any fees and/or documentation is required whenever the court or the department has taken any withdrawal action on a driving record. If there are multiple withdrawals, the reinstatement fee owing is the highest single amount; however, if there are multiple Title 18 Idaho Code offenses, a separate reinstatement fee will be due for each withdrawal. Reinstatement fees can be paid by mailing a check or money order to the department or paid online with a credit or debit card at <https://www.dmvonline.itd.idaho.gov>. Fees can also be paid by Visa/MasterCard credit or debit card by calling Driver Services at (208) 584-4343.

**NOTE:** If fees are paid via the on-line process or by credit/debit card, in addition to the fees listed below, a service fee and any applicable bank charges will be applied to the card transaction.

The fees are as follows:

	<b>\$25.00</b>	<b>\$45.00</b>	<b>\$85.00</b>	<b>\$245.00</b>	<b>\$285.00</b>
Medical/Visual Failure to Maintain Insurance (SR-22 cancelled) Points Based Unsatisfied Judgment Family Responsibility /Child Support Failure to Attend School		Serious CDL Violation DQ	No Insurance Leaving the scene of an accident Eluding a peace officer Reckless driving Driving without privileges, misc. court suspensions Violation of restriction	Out-of-state conviction for DUI/Refusal or ALS Refusal, Title 18 Administrative License Suspension ALS, Title 18 Administrative License Suspension	Idaho conviction for DUI (including a withheld judgment)

**Table II: DRIVER'S LICENSE CLASSES/ENDORSEMENTS**

<b>License Type:</b>	<b>DESCRIPTION</b>
<b>DL</b>	Driver's License
<b>DT</b>	Driver's Training (Must be accompanied by a certified instructor)
<b>CLP</b>	Commercial Learner's Permit (Must be accompanied by a licensed driver <u>appropriate for the class of vehicle being operated</u> )
<b>SIP</b>	Supervised Instruction Permit (Must be accompanied by a licensed driver 21 years of age or older)
<b>IP</b>	Instruction Permit. (Must be accompanied by a licensed driver <u>appropriate for the class of vehicle being operated</u> , 18 years of age or older)
<b>RDP</b>	Restricted Driving Permit (issued by ITD on administrative suspensions)
<b>CRLP</b>	Court Restricted License Permit (issued by the Courts on court ordered suspensions)
<b>Class of Licenses:</b>	
<b>A</b>	Combination vehicle with combined GVWR 26,001 lbs or more; towed unit over 10,000 lbs
<b>B</b>	Single vehicle 26,001 lbs or more GVWR; towed unit 10,000 lbs or less
<b>C</b>	Single vehicle 26,000 lbs or less GVWR used to transport 16 or more occupants, or placarded for HAZ MAT
<b>D</b>	Motorcycles & vehicles not defined as Class A, B, or C
<b>NA, NB, NC</b>	Nonresident Class A, B, or C CDL
<b>XA, XB, XC</b>	Class A, B, or C CDL/not licensed in Idaho
<b>XD</b>	Class D/not licensed in Idaho
<b>Endorsements:</b>	
<b>T</b>	Double/Triple Trailers
<b>H</b>	Hazardous Materials
<b>X</b>	Tanker + Hazmat
<b>P</b>	Passengers
<b>N</b>	Tanker Vehicles (over 1, 000 gallon capacity)
<b>S</b>	School Bus
<b>M</b>	Motorcycle (2 or 3 wheels): Required for motorcycle operation

**Table III: DRIVER'S LICENSE RESTRICTIONS**

<b>A</b>	<b>DAY/16</b>	Daylight only until 16 (Non-CDL only)
<b>B</b>	<b>LENSES</b>	Corrective glasses and/or contact lenses
<b>C</b>	<b>MECAID</b>	Mechanical aid, e.g., special brakes, hand controls or other adaptive devices
<b>D</b>	<b>PROAID</b>	Prosthetic aid
<b>E</b>	<b>AUTO T</b>	Automatic transmission
<b>F</b>	<b>MIRROR</b>	Outside mirrors
<b>G</b>	<b>DYLGHT</b>	Daylight only
<b>H</b>	<b>EMPLOY</b>	Employment only (CDL only)
<b>I</b>	<b>OLIMIT</b>	Limited-Other (Used for community work center (CWC))
<b>J</b>	<b>ATTACH</b>	Special restrictions
<b>K</b>	<b>INTRA</b>	Intrastate only (CDL only)
<b>L</b>	<b>W/OAIR</b>	No vehicle equipped with air brakes (CDL only)
<b>M</b>	<b>ABUS</b>	Except class A bus (CDL only)
<b>N</b>	<b>A/BBUS</b>	Except class A and B bus (CDL only)
<b>O</b>	<b>TRCTOR</b>	Except tractor trailer (CDL only)
<b>P</b>	<b>NOPSGR</b>	No passengers for Commercial Learners Permit (CLP) or Motorcycle Instruction Permit (IP)

**DRIVER'S LICENSE RESTRICTIONS cont...**

<b>Q</b>	<b><i>1UND17</i></b>	If under 17, for 1 <sup>st</sup> 6 month of license, restricted to 1 non relative passenger
<b>R</b>	<b><i>3WHEEL</i></b>	3 wheel motorcycle only
<b>S</b>	<b><i>SEACDL</i></b>	Seasonal CDL-Must be accompanied by a valid class D driver's license
<b>T</b>	<b><i>CBIRTH</i></b>	Certified birth certificate will be required at time of license application
<b>U</b>	<b><i>WLADLT</i></b>	Must have adult with at least same valid and current DL and endorsement(s) in the seat beside the driver
<b>V</b>	<b><i>MEDVAR</i></b>	Medical Variance (CDL only)
<b>W</b>	<b><i>INTRLK</i></b>	Ignition interlock device
<b>Y</b>	<b><i>N/FRWY</i></b>	Non freeway
<b>X</b>	<b><i>EMPTY</i></b>	No cargo in CMV tank vehicle (CDL only)
<b>Z</b>	<b><i>W/OFAB</i></b>	No full air brake equipped CMV (CDL only)

**Table IV: DRIVER LICENSE STATUS**

<b>DRIVER STATUS:</b>	<b>THE IDAHO CODES (I.C.) LISTED BELOW ARE SUGGESTIONS FOR CITING</b>
<b>CANCEL – (CAN)</b>	Department has canceled the Idaho driver’s license: <u>I.C. 49-301</u>
<b>CLCSOR</b>	Idaho CDL surrendered to another state in exchange for that state’s license
<b>CRLP</b>	Court issued restricted permit. See listed restriction on permit: <u>I.C. 18-8001</u>
<b>DECEAS</b>	Driver deceased. Contact Driver Services for confirmation
<b>DENIED (DEN)</b>	Driver was denied issuance of an Idaho License: <u>I.C. 49-301</u>
<b>DISQAL (DIS)</b>	CMV privileges only withdrawal: <u>I.C. 18-8001</u> and <u>49-335</u>
<b>DWNGRD</b>	Driver not eligible to operate a CMV
<b>EXPIRE</b>	License has expired: <u>I.C. 49-301</u>
<b>INVALID</b>	Suspension period is over but all requirements for reinstatement have not been satisfied: <u>I.C. 49-301</u> , or <u>I.C. 49-329</u>
<b>NOTLIC</b>	License has not been issued
<b>PENDNG</b>	Idaho license applied for but has not been issued (could have pending CDL and valid Class D): <u>I.C. 49-301</u>
<b>RDP</b>	ITD has issued restricted permit to drive while suspended: (See listed restriction on permit): <u>Idaho Code 49-317</u>
<b>REVOKE (REV)</b>	License revoked by the department. Reinstatement requirements are not satisfied: <u>Idaho Code 18-8001</u>
<b>SUSPND (SUS)</b>	Driving privileges suspended and reinstatement requirements are not satisfied: <u>I.C. 18-8001</u>
<b>VALID</b>	Driver has full driving privileges for class(s) specified as valid

- I.C. 49-301: Operating a Motor Vehicle Without a License
- I.C. 18-8001: Driving Without Privileges
- I.C. 49-317: Violation of Restriction
- I.C. 49-329: No Operation Under Foreign License During Suspension or Revocation in Idaho

**Table V: POINT VIOLATION**

<b>Code</b>	<b>VIOLATION DESCRIPTION</b>	<b>POINTS</b>	<b>CMV</b>
49-603	Starting parked vehicle – unsafe movement of vehicle	2	
49-604	Limitation on backing	1	
49-605	Driving Upon Sidewalk	3	
49-606	Coasting Prohibited	2	
49-612	Obstruction to Driver’s View or Driving Mechanism	3	
49-614	Stopping when Traffic Obstructed	1	
49-615	Drivers to exercise due care	3	
49-616	Driving through safety zone prohibited	2	
49-619	Slow Moving Vehicles	2	
49-623(4)	Authorized Emergency or Police Vehicles	3	
49-624	Duty upon approaching stationary police vehicle or emergency vehicle displaying flashing lights	3	
49-625	Operation of vehicles on approach of authorized emergency police vehicle	3	
49-626	Following Fire Apparatus Prohibited	3	
49-627	Crossing Fire Hose	1	
49-630	Drive on right side of roadway – exceptions	3	
49-631	Passing vehicles proceeding in opposite direction	2	
49-632	Overtaking a vehicle on left	3	
49-633	When passing on right is permitted	2	
49-634	Limitations on overtaking on the left	3	
49-635	Further limitation on driving on left of center of highway	3	



49-636	One-way highways	1	
49-637	Driving on highways laned for traffic	1	**
49-638	Following too closely	3	**
49-639	Turning Out of Slow Moving Vehicles	2	
49-640	Vehicle approaching or entering unmarked or uncontrolled intersection	3	
49-641	Vehicle turning left	3	
49-642	Vehicle entering highway	3	
49-643	Highway Construction and Maintenance	3	
49-644	Required position and method of turning	3	
49-645	Limitation on turning around	3	
49-648	Obedience to signal indicating approach of train	4	***
49-649	Compliance with stopping requirements at all railroad grade crossings	4	***
49-650	Moving heavy equipment at railroad grade crossings	3	***
49-651	Emerging from alley, driveway, or building	3	
49-652	School Safety Patrols- Failure to Obey Unlawful	3	
49-654	Basic rule and maximum speed limits/ CMV failure to slow down at railroad grade crossing	3-4	**/**
49-655	Minimum speed regulations	3	
49-656	Special speed limitations	3-4	**
49-657	Work zone speed	4	
49-658	School zone speed limit	3	
49-663	Restricted Use of Neighborhood Electric Vehicles on Highway	2	

49-702	Pedestrian's right-of-way in crosswalk	3	
49-706	Blind and/or Hearing Impaired Pedestrian has Right-of-Way	3	
49-707	Pedestrians' Right-of-Way on Sidewalks	3	
49-801	Obedience to and required traffic control devices	3	
49-802	Traffic control signal legend	3	
49-804	Flashing signals	3	
49-806	Lane Use Control Signals	3	
49-807(2)	Stop signs	3	
49-807(3)	Failure to yield – signed intersections	3	
49-808	Turning movement and required signals	3	
49-1302	Duty to give information in accident involving damage to a vehicle	4	
49-1303	Duty upon striking unattended vehicle	4	
49-1304	Duty upon striking fixtures upon or adjacent to a highway	4	
49-1401(3)	Inattentive driving	3	
49-1401A	Distracted Driving (second and subsequent offenses)	3	**
46-1419	Obedience to traffic direction	2	
49-1421(1)	Driving on divided highways	1	
49-1421(2)	Restricted access	1	
49-1422	Overtaking and passing school bus	4	
49-1424	Racing on public highways	4	

\*\* CMV Serious Moving Violations (See page 6)

\*\*\* CMV Railroad Crossing Violations (See page 7)

**Table VI: Non-Commercial License Withdrawal Guide**

Abbreviations:

**C = Cancellation D = Denial**

**R = Revocation**

**S = Suspension**

**DQ= Disqualification: CMV Privileges only**

**Column Titles:**

**1 = Offense**

**2 = Class of License A, B, C, D**

**3 = Restricted Driving Permit Allowed (NON-CMV ONLY)**

**4 = Agency Taking Action**

**5 = Requirements to Reinstate Driving Privileges**

**6 = Idaho Code Authorizing Withdrawal of Driving Privileges**

**7 = Idaho Code Authorizing Citation to be Written**

	1 Offense	2 License Class: A,B,C,D	3 Class D RDP/ CRLP	4 Agency/ Action	5 Required to Reinstate			6 Citation Code	7 Withdrawal Code
					\$\$	Interlock	SR22		
<b>NON CMV ALCOHOL RELATED</b>	<b>ALS (BAC .08 +)</b>								
	1st	90 days	Yes	ITD	245	Yes	No	18-8002A	18-8002A(4)
	2nd in 5 yrs	1 yr	No	ITD	245	Yes	No		
	<b>ALS &lt; 21 (BAC.02 - &gt;.079)</b>								
	1st	90 days	Yes	ITD	245	Yes	No	18-8002A	18-8002A(4)
	2nd	1 yr	No	ITD	245	Yes	No		
	<b>Driving Under The Influence</b>								
	1st .08 +	90-180 day	Yes	Court	285	Yes	Yes	18-8004(1)(a)(c)	18-8005(1)(d)
	2nd in 10 yrs	1 yr	No	Court	285	Yes	Yes	18-8004(1)(a)(c)	18-8005(4)(e)
	3 + in 15 yrs (Fel)	1-5 yrs	No	Court	285	Yes	Yes	18-8004(1)(a)	18-8005(6)(d)

	1 Offense	2 License Class: D	3 Class D RDP/ CRLP	4 Agency/ Action	5 Required to Reinstate			6 Citation Code	7 Withdrawal Code
					SS	Interlock	SR-22		
					<b>NON CMV ALCOHOL RELATED</b>				
<b>DUI Under 21</b>									
	1 <sup>st</sup> .02 - > .08	1 yr	Yes	Court	285	Yes	Yes	18-8004(1)(d)	18-8004A(1)(b), (2)(c), (3)(d)
	2 <sup>nd</sup> .02 - > .08	1-2 yrs	No	Court	285	Yes	Yes		
	3 + in 5 years	1 yr +	No	Court	285	Yes	Yes		
<b>Excessive Alcohol Concentration .20 Bac+</b>									
	1 <sup>st</sup>	1 yr	No	Court	285	Yes	Yes	18-8004C(1)	18-8004C(1)(e)
	2 <sup>nd</sup> in 5 years	1 - 5 yrs	No	Court	285	Yes	Yes	18-8004C(2)	18-8004C(2)(d)
<b>Refusal to Submit</b>									
	1 <sup>st</sup> time	1 yr	No	Court	245	Yes	No	18-8002	18-8002(3)(c)
	2 <sup>nd</sup> in 10 yrs	2 yr	No	Court	245	Yes	No		
<b>Aggravated DUI (Felony)</b>									
	1 <sup>st</sup> time (Felony)	1-5 yrs	No	Court	285	Yes	Yes	18-8006	18-8006(1)(d)
<b>Alcohol Age Violation</b>									
	1 <sup>st</sup> time	0 > 1 yr	Yes	Court	85	Yes	No	18-1502	18-1502(d)(1)
	2 <sup>nd</sup> time	0 > 2yrs	Yes	Court	85	Yes	No		

Table VI

<b>NON CMV MANDATORY WITHDRAWALS</b>	<b>Reckless Driving</b>							
	1 in 1 yr	30 days	Yes	ITD	85	Yes	49-1401	49-326(1)(f)
	2 in 2 yrs	90 days	Yes	ITD	85	Yes		
	3 + in 3 yrs	1 yr	Yes	ITD	85	Yes		
	<b>Eluding Police</b>							
	1 in 1 yr	30	Yes	ITD	85	Yes	49-1404	49-326(1)(f)
	2 in 2 yrs	90	Yes	ITD	85	Yes		
	3 + in 3 yrs	1 yr	Yes	ITD	85	Yes		
	Felony	1-3 yrs	No	Court	85	Yes	49-1404(2)(a)(b)(c)(d)	49-1404(3)
	<b>Leaving The Scene Of Accident Resulting In Injury Or Death</b>							
	1 <sup>st</sup> Offense	1 yr	No	ITD	85	Yes	18-8007	18-8007(3) 49-326(m)
	<b>Leaving The Scene Of Accident Resulting In Property Damage or Vehicle Damage</b>							
	1 <sup>st</sup> Offense	1 yr	Yes	ITD	85	Yes	49-1304 or 49-1301	49-326(1)(l) 49-1301(4)
	<b>Manslaughter In A MV</b>							
	1 <sup>st</sup> Offense	0 to life 1 yr	No	S- Court R-ITD	85	Yes	18-4006(3) 49-325(1)(a)	49-325(1)(a)
	<b>DWP (Driving Without Privileges)</b>							
	1 <sup>st</sup> Offense	0-180 days	Yes	Court	85	Yes	18-8001	18-8001(3)(c)
	2 <sup>nd</sup> in 5 yrs	0-1 yr	Yes	Court	85	Yes		18-8001(4)(c)
3 + in 5 yrs	0-2 yrs	Yes	Court	85	Yes	18-8001(5)(C)		

	1 Offense	2 License Class: D	3 Class D RDP/CRLP	4 Agency/ Action	5 Required to Reinstate		6 Citation Code	7 Withdrawal Code
					\$	SR22		
<b>NON CDL MANDATORY WITHDRAWALS</b>	<b>Using A Motor Vehicle To Commit A Felony</b>							
	1 <sup>st</sup> time	1 yr	Yes	ITD	85	Yes	N/A	49-325(1)(b) 49-325(5)
	2 <sup>nd</sup> time	1 yr	Yes	ITD	85	Yes	N/A	
	<b>Points</b>							
	12-17 in 12 mo	30 days	Yes	ITD	25	N/A	N/A	49-326(1)(i)
	18-23 in 24 mo	90 days	Yes	ITD	25	N/A	N/A	39.02.71
	24+ in 36 mo	180 days	Yes	ITD	25	N/A		49-326(1)(j)
	<b>NRVC (Non-Resident Violator Compact) NOT PAYING TRAFFIC TICKET FINES FROM OUT OF STATE</b>							
	All	Indef	No	ITD	25	N/A	N/A	49-2501 Art.IV
	<b>DLC (Driver License Compact ) Offenses Committed In An Other State</b>							
	Conviction is treated as if happened in Idaho			ITD			N/A	49-326(1), 49-324
	<b>Infractions (Failure to pay Idaho court imposed fines)</b>							
	All	3 yrs	No	Court	85	N/A	N/A	49-1505
	<b>Possession Of Marijuana Or Drug Paraphernalia By A Minor (driver's license suspension)</b>							
	1 <sup>st</sup> Offense	0-1 yr	Yes	Court	85	N/A	18-1502C	18-1502C(3)(a)
2 <sup>nd</sup> Offense	0-2 yrs	Yes	Court	85	N/A	18-1502C(3)(b)		

Table VI

<b>NON CDL MANDATORY WITHDRAWALS</b>	<b>Uninsured Motorist (Suspension Ends When Reinstatement Requirements Are Met)</b>							
	1 <sup>st</sup> Offense	1 yr	No	ITD	85	Yes	49-1229, 49-1232 49-1428	49-326(1)(h)
	2 <sup>nd</sup> Offense	3 yrs	No	ITD	85	Yes		49-326(1)(h)
	<b>Failure to Maintain Required SR22(Proof of continued insurance)</b>							
	All	0 to 3 yr	No	ITD	25	Yes	N/A	49-326(1)(h)
	<b>Medicals (Standards Must Be Met Before Reinstatement) Re-Testing MayBe Required</b>							
	Vision	1 yr	No	ITD	25	N/A	N/A	49-326(1)(c)2
	Physical/Mental	1 yr	No	ITD	25	N/A	N/A	49-326(1)(c)1
	Fail to Submit Exams	1 yr	No	ITD	25	N/A	N/A	49-303(8)
	Harmful to Public Safety	1 yr to indef	No	ITD	Medical 25	N/A	N/A	49-303(10)
	<b>Violation Of Restriction</b>							
	1 <sup>st</sup> +	30 days	Yes	ITD	85	N/A	49-317	49-317(3)
	<b>Failure To Attend School (driver's license suspension)</b>							
	Failure to Comply	18 or attends	No	ITD	25	N/A	49-326(n)	49-303A(5)
	<b>Violation Of Child Support Payment Or Visitation Or Subpoena For Paternity</b>							
Child Support	Indef	No	H&W	25	N/A	N/A	7-1403	
Child Visitation/Suboena	180 days	No	H&W	25	N/A	N/A	7-1412	

	1	2	3	4	5		6	7
	Offense	License Class: D	Class D RDP/ CRLP	Agency/ Action	Required to Reinstatement \$\$	SR-22	Citation Code	Withdrawal Code
<b>MISC WITHDRAWALS</b>	<b>Misc Withdrawals Of Driving Privileges</b>							
	Withdrawal of Liability Signer	Cancel Until 18	No	ITD	New Issuance		N/A	49-311
	Insufficient Funds	Indef	No	ITD	Pay Funds/New DL		N/A	49-202(15)
	Unlawful Use of Driver's License	0-90 days	No	ITD	85	N/A	49-331	49-331(1 thru 7)
	Unsatisfied Judgment	Indef	No	ITD	25	Yes	N/A	49-326(1)(g) Only violations of 49 chapter 12
	<b>Special Under Age 17 Actions (Moving Traffic Violation Conviction)</b>							
	1 <sup>st</sup>	Warning	N/A	ITD	N/A	N/A	N/A	49-326 (1)(o)
	2 <sup>nd</sup>	30days	No	ITD	25	N/A	N/A	49-326 (1)(o)
	3 <sup>rd</sup>	60 days	No	ITD	25	N/A	N/A	49-326 (1)(o)



Table VII: Commercial Driver License Disqualification Guide

	1 Offense	2 License Class: A,B,C	3 Class D RDP/ CRLP	4 Agency/ Action	5 Required to Reinstate		6 Citation Code	7 Withdrawal Code	
					\$\$	SR22			
<b>DISQUALIFICATIONS</b> <b>CDL</b>	<b>DUI While Operating A Commercial Motor Vehicle (BAC .04 to .079 &amp; .08 + )</b>								
	1 <sup>st</sup>	DQ = 1 yr	Yes	ITD	85	Yes	18-8004(1)(b)	49-335 (1)	
	1 <sup>st</sup> W/Hazmat	DQ = 3 yr	Yes	ITD	85	Yes		49-335 (3)	
	2 <sup>nd</sup>	DQ = Life	No	ITD	85	Yes		49-335 (4)	
	<b>DUI &gt; CDL Holder While Operating Non Commercial Motor Vehicle (BAC .08 + )</b>								
	1 <sup>st</sup>	DQ = 1 yr	Yes	ITD	85	Yes	18-8004(1)	49-335 (1)	
	1 <sup>st</sup> W/Hazmat	DQ = 3 yr	Yes	ITD	85	Yes		49-335 (3)	
	2 <sup>nd</sup>	DQ = Life	No	ITD	85	Yes		49-335 (4)	
	<b>ALS While Operating A Commercial Motor Vehicle (BAC .04 to .079 &amp; .08 + )</b>								
	1 <sup>st</sup>	DQ = 1 yr	Yes	ITD	45	No	18-8002(A) 18-8004(1)	49-335 (1)	
	1 <sup>st</sup> W/Hazmat	DQ = 3 yr	Yes	ITD	45	No		49-335 (3)	
	2 <sup>nd</sup>	DQ = Life	No	ITD	45	No		49-335 (4)	
	<b>ALS While Operating Non Commercial Motor Vehicle (BAC .08 + )</b>								
	1 <sup>st</sup>	DQ = 1 yr	Yes	ITD	45	No	18-8002(A) 18-8004(1)	49-335 (1)	
	1 <sup>st</sup> W/Hazmat	DQ = 3 yr	Yes	ITD	45	No		49-335 (3)	
2 <sup>nd</sup>	DQ = Life	No	ITD	45	No	49-335 (4)			

	1 Offense	2 License Class: A,B,C	3 Class D RDP/ CRLP	4 Agency/ Action	5 Required to Reinstate		6 Citation Code	7 Withdrawal Code
					\$\$	SR-22		
<b>DISQUALIFICATIONS</b> <b>CDL</b>	<b>Refusal To Submit: CDL Holder While Operating Commercial or Non Commercial Motor Vehicle</b>							
	1 <sup>st</sup>	DQ = 1 yr	No	ITD	45	No	18-8002	49-335(2)
	1 <sup>st</sup> W/Hazmat	DQ = 3 yr	No	ITD	45	No		49-335(3)
	2 <sup>nd</sup>	DQ = Life	No	ITD	45	No		49-335(4)
	<b>Aggravated DUI In CMV</b>							
	1 <sup>ST</sup>	DQ = 1 yr	No	ITD	85	Yes	18-8006 (1)	18-8006(1)(d)
	1 <sup>st</sup> W/Hazmat	DQ = 3 yr	No	ITD	85	Yes		49-335 (3)
	2 <sup>ND</sup>	DQ = Life	No	ITD	85	Yes		49-335(4)
	<b>Leaving The Scene Of An Accident Resulting In Injury, Death In CMV</b>							
	1 <sup>ST</sup>	DQ = 1 yr	No	ITD	85	Yes	18-8007(1) 49-1301	49-335 (1)
	1 <sup>st</sup> W/Hazmat	DQ = 3 yr	No	ITD	85	Yes		49-335(3)
	2 <sup>ND</sup>	DQ = Life	No	ITD	85	Yes		49-335(4)
	<b>Using CMV Or Non CMV To Commit A Felony</b>							
	1 <sup>ST</sup>	DQ = 1 yr	No	ITD	85	Yes	Various	49-335 (1)
	1 <sup>st</sup> W/Hazmat	DQ = 3 yr	No	ITD	85	Yes		49-335(3)
	2 <sup>ND</sup>	DQ = Life	No	ITD	85	Yes		49-335(4)

<b>DISQUALIFICATIONS</b> <b>CDL</b>	<b>CMV Manslaughter</b>							
	1 <sup>ST</sup>	DQ = 1 yr	N/A	ITD	85	Yes	Various	49-335(1)
	1 <sup>st</sup> W/Hazmat	DQ = 3 yr	N/A	ITD	85	Yes		49-335(3)
	2 <sup>ND</sup>	DQ = Life	N/A	ITD	85	Yes		49-335(4)
	<b>Serious Violations While Operating A CMV</b>							
	1 <sup>st</sup> Violation	Letter						
	2 in 3 yrs	DQ = 60 d	N/A	ITD	25	No	Various	49-335 (6)
	3 + in 3 yrs	DQ =120 d	N/A	ITD	25	No		
	<b>Railroad Crossing Violations While Operating A CMV</b>							
	1 <sup>st</sup>	DQ = 60 d	N/A	ITD	85	No	49-335 (10)(a)(b)(c)	
	2 in 3 yrs	DQ =120 d	N/A	ITD	85	No		
	3 + in 3 yrs	DQ = 1 yr	N/A	ITD	85	No		
	<b>Out Of Service Violations While Operating A CMV</b>							
	1 <sup>ST</sup>	DQ= 180 d- 1 yr	N/A	ITD	85	No		49-335 (8)(a)
	1 <sup>st</sup> W/Hazmat	DQ= 180 d- 2 yrs	N/A	ITD	85	No		49-335 (9)(a)
	2 <sup>nd</sup> in 10 yrs	DQ= 2 – 5 yrs	N/A	ITD	85	No		49-335 (8)(b)
	2 <sup>nd</sup> W/Hazmat	DQ = 3 – 5 yrs	N/A	ITD	85	No		49-335 (9)(b)
	3 <sup>rd</sup> in 10 yrs	DQ= 3 - 5 yrs	N/A	ITD	85	No		49-335 (8)(c)
3 <sup>rd</sup> W/Hazmat	DQ= 3 - 5 yrs	N/A	ITD	85	No		49-335 (9)(b)	

Table VII

***The issuance of a Restricted Driving Permit (RDP) or a Court Restricted Driving Permit (CRLP), except those required by code and as indicated on the table, are at the discretion of the court.  
An RDP/CRLP will not be issued or accepted for commercial vehicle operation.***

## ***GLOSSARY OF TERMS***

<b>AAMVA (American Association of Motor Vehicle Administrators)</b>	Organization made up of States and Countries that strives to develop model programs related to motor vehicle administration, police traffic services and highway safety. Serves and acts as an information clearinghouse and international spokesman for these interests.
<b>AAMVA net</b>	Subsidiary of (AAMVA). Provides AAMVA members with cost-effective data communications network and the development of information technology programs.
<b>ACD Code</b>	A uniform code used to electronically transfer convictions and withdrawal actions between states.
<b>Action pending</b>	Withdrawal of privileges effective at a future date.
<b>Administrative Hearing</b>	Hearing before an objective hearing officer at the request of a driver concerning a license issue. Hearing officer determines if the department took appropriate action.
<b>Administrative License Suspension (ALS)</b>	Suspension for failure of an evidentiary test. ALS is a civil action administered by the department. Penalties, fines and actions are separate from the DUI criminal penalties. (Also known as an admin per se action).
<b>AKA</b>	ALSO KNOWN AS. Records that may reference a different/previous name, a date of birth (DOB), social security number, or a driver license number ( <b>DLN</b> ) from another state.
<b>ALS</b>	See Administrative License Suspension.
<b>BAC</b>	Blood alcohol concentration/content.
<b>Base</b>	Data-base record created allowing for a driving history to exist when no license issuance has occurred.
<b>Bond forfeiture</b>	Disposition on a conviction. Points are not assessed and conviction does not appear on a DLR. Exception: Bond forfeiture for a CDL holder or CMV operator is treated as a guilty plea and is reflected on a DLR.
<b>Cancelation (CANC)</b>	Driver's license, permit or ID card termination by the Department. May be due to error or defect in the driver's license or licensee is not entitled to the license.

<b>CDLIS</b>	Commercial Driver License Information System. An on-line “pointer system” and clearinghouse for information relating to the licensing of commercial motor vehicle drivers.
<b>Certified</b>	Process to verify as a true and correct document or copy of a document.
<b>Certified driving record</b>	Process to verify as a true and correct document of a driving record.
<b>Certified mail</b>	Mailings requiring signature of receipt by recipient.
<b>Citation (CITN)</b>	Summons, ticket or other official document issued by a law enforcement officer for a traffic violation containing an order which requires the motorist to respond.
<b>Clearance letter</b>	See: Verification Letter.
<b>CNTY</b>	County.
<b>Commercial Driver License (CDL)</b>	Special license required to operate a commercial motor vehicle. Types or classes of CDL include Class A, B, or C. Also see: Endorsements.
<b>Commercial Learners Permit (CLP)</b>	A limited and restrictive permit to operate a commercial motor vehicle.
<b>Commercial Motor Vehicle (CMV)</b>	A vehicle or combination of vehicles designed or used to transport passengers or property in commerce.
<b>Conviction (CONV)</b>	The person has pled guilty or has been found guilty, notwithstanding the form of the judgment or withheld judgment.
<b>Conviction report</b>	Reports received from courts listing Idaho convictions for drivers not licensed in this state.
<b>Court packet</b>	A certified copy of a driver’s file/record including microfilm documents and Department letters generally requested by prosecuting attorneys.
<b>Court Restricted License Permit (CRLP)</b>	Permit issued by the suspending court allowing suspended driver to operate a non-commercial motor vehicle with certain restriction, i.e., to and from work only.
<b>Court Suspension (CSUS)</b>	Court ordered suspension.
<b>Date of incident</b>	Date in question of a driver’s driving status when requesting a court packet. (Date citation issued).

## ***GLOSSARY OF TERMS (cont)***

<b>Department suspension</b>	Withdrawal of driving privileges by Department.
<b>Dismissal</b>	Conviction that has been dismissed by the court and removed from the driving record.
<b>Disposition code (DISP )</b>	Code use to identify final adjudication of a court action, i.e.: guilty, innocent, dismissed.
<b>Disqualification (DQ)</b>	Withdrawal of commercial vehicle driving privileges.
<b>DLR</b>	Driver's license record. (Also see: MVR).
<b>DOB</b>	Date of birth.
<b>Downgrade (DWNGRD)</b>	Driver not eligible to operate a CMV
<b>Driver's license (DL) (LIC)</b>	License or permit allowing licensee to operate a motor vehicle.
<b>Driver License Compact (DLC)</b>	Agreement between member states to promote compliance with laws, ordinances, and administrative actions regarding the operation of motor vehicles in member states. Allows for the treatment of drivers uniformly between member states, members to report convictions of out of state drivers to home states for action, and the authority to deny issuance of a driver license if the driver is suspended in another jurisdiction.
<b>Driver license number (DLN) (DLNO)</b>	Number assigned to a driver license and/or driver license base record.
<b>Driver Privacy Protection Act (DPPA)</b>	Federal act that allows for the release of information contained in a driver record and sets the level of information that can be disclosed based on requestor.
<b>Driving Record (DLR)</b>	Database record containing an individual's driving history, i.e.: license issuance, driving privileges, citations, withdrawal actions, applications, types or classes and current and past statuses.
<b>DUI</b>	Driving under the influence of alcohol and/or drugs in violation of I.C. 18-8004.
<b>DWP</b>	Driving without privileges in violation of I.C. 18-8001.

<b>Endorsements (ENDOR)</b>	Authorization required to operate certain types of commercial vehicles or commercial vehicles hauling certain types of cargo, or to operate a motorcycle. Authorized endorsements must be displayed on DL.
<b>Evidentiary testing</b>	Process to test for alcohol level (BAC) or presence of drugs. Test can be a blood, breath, or urine test.
<b>Excessive alcohol concentration</b>	BAC level which carries enhanced penalties. BAC is considered excessive if greater than .20 in violation of I.C. 18-8004 (c).
<b>Expiration date (EXP)</b>	The date when the privileges associated with a license, ID or permit will expire.
<b>Fail to meet standards</b>	A driver who does not meet medical, visual and/or road test standards.
<b>Fail to submit (FTS)</b>	Failure to submit to evidentiary testing as requested by a peace officer.
<b>Failure to appear (FTA)</b>	A notice of failure to appear for a traffic citation.
<b>Failure to maintain insurance (FTM)</b>	Failure to maintain proof of financial responsibility when required by Idaho Code.
<b>Family responsibility suspension</b>	An indefinite suspension for failure to pay child support, fail to comply with a subpoena for paternity determination, or for violating visitation order, as requested by Health and Welfare or by the courts.
<b>Felony (FLNY)</b>	Offense under State or Federal Law that is punishable by death or imprisonment for 1 year or more.
<b>GDL</b>	Graduated Driver's License Program.
<b>Gross vehicle weight rating (GVWR)</b>	Value of vehicle weight specified by the manufacturer of the vehicle.
<b>Habitual violator</b>	Person who has accumulates 18 or more points in 24 months or 24 or more points in 36 months.
<b>Hair (HAI)</b>	Color of hair.
<b>Height (HGT)</b>	Height in feet and inches.
<b>Identification card (ID)</b>	Photo card issued by ITD requiring the same identity verification as issuance of a driver license.
<b>Imperfection letter</b>	Letter sent requesting that a person return to the county where their license or identification card was issued for reissue due to an error.



## ***GLOSSARY OF TERMS (cont)***

<b>Infraction (INFR)</b>	A civil public offense which is not punishable by incarceration or imprisonment and a fine not exceeding \$100.00 and for which there is no right to a trial by jury or right to court-appointed counsel.
<b>Infraction suspension</b>	A withdrawal action for failure to pay a traffic infraction.
<b>In-house driving record</b>	Driving record that includes all entries made to the driving record. This type of record is not released to the general public, insurance companies, employers, etc.
<b>Inquiry (INQ)</b>	A search for information on the DL system.
<b>Instruction permit (IP, CT, DT, SIP)</b>	A limited and restrictive permit to operate a motor vehicle. CT (commercial school) and DT (public school) are permits specific to driver training.
<b>ISS</b>	Issue date of DL, IP or ID.
<b>ISTARS</b>	Idaho Statewide Trial Court Automated Reporting System: The system used to electronically transmit and post convictions to a driving record directly from Idaho courts to Driver Services.
<b>License class/type</b>	Authority to operate a vehicle based on the size, weight or type of vehicle. Class A,B,C, relates to commercial vehicle operation and Class D relates to non-commercial vehicle operation.
<b>LIF</b>	License in Driver Services file.
<b>Mandatory suspension</b>	The mandatory loss of driving privileges resulting from a conviction of certain offenses defined by Idaho Code.
<b>Medical exam</b>	Evaluation completed by a physician.
<b>Medical review</b>	Review process required for drivers with medical problems. Review may consist one or all of the following: medical exam, vision exam, written test and/or skills test.
<b>Microfilm (MFLM)</b>	A system of storing on film the images of documents submitted to DMV.

<b>Minimum liability requirements</b>	The minimum liability insurance coverage established by Idaho Code required to be carried by an operator of a motor vehicle. The current minimum is \$25,000.00, \$50,000.00 and \$15,000.00, Idaho Code 49-117(17).
<b>MISD</b>	Misdemeanor.
<b>Modified sentence</b>	A sentence that has been changed or amended by the court.
<b>Motorcycle Rider Safety Course (MSC)</b>	A rider education course that is required to be completed before an applicant under 21 can obtain a motorcycle endorsement.
<b>MVR</b>	Motor Vehicle Record. A database record that pertains to a motor vehicle registration, motor vehicle title or identification. (See: DLR).
<b>NAM</b>	Name.
<b>NDR</b>	National Driver Register.
<b>Nonresident's operating privileges</b>	The privilege granted to a nonresident by the laws of this state pertaining to the operation by that person of a motor vehicle, or the use of a vehicle owned by that person, in this state.
<b>Notice of adjudication</b>	A notice from the court showing final conviction or judgment.
<b>Notice of Compliance/ Receipt</b>	A notice showing obedience to the laws, ordinances and administrative rules and regulations relating to the operation of a motor vehicle. The types of notice of compliance are: compliance with payment of a citation in another state, compliance with payment of child support order and compliance with school attendance laws.
<b>Notice of non-compliance or payment</b>	A notice of disobedience to the laws, ordinances and administrative rules and regulations relating to the operation of a motor vehicle from an authorized agency, school or court. A notice of noncompliance may be for non-payment of a citation, failure to attend school, or for non-payment of child support.
<b>Non-Resident Violator Compact (NRVC)</b>	An agreement among member states to suspend the driving privileges indefinitely in the state of license for failure to comply with the terms of a citation issued in another member state.
<b>OLN</b>	Operator License Number. (See: DLN).

## ***GLOSSARY OF TERMS (cont)***

<b>OLT</b>	Operator License Type. (See: License class).
<b>Operator (OP) (OPER) (OPR)</b>	Person in actual physical control of a motor vehicle.
<b>ORD degree</b>	Ordinance degree. There are 3 that will display on ILETs: infraction, misdemeanor, and felony.
<b>PDPS</b>	Problem Driver Pointer System. An on-line national system operated by the National Driver Register (NDR) that directs an inquiring state to any state(s) where action has been taken against an individual's driving privileges.
<b>PICN</b>	Pic name.
<b>Points (PTS)</b>	Points assigned to a conviction of a moving violation when posted to a driving record.
<b>Point suspension</b>	An administrative suspension for an accumulation of excessive points. (See Habitual Violator).
<b>Privacy flag</b>	Flag on a driving record that determines the amount of personal information that may or may not be disclosed.
<b>Proof of financial responsibility</b>	Proof of liability coverage resulting out of ownership, maintenance or use of a motor vehicle (See: SR22).
<b>PRU</b>	Proof of financial responsibility required until set date.
<b>REC</b>	Receipt number.
<b>Re-evaluation</b>	Are-evaluation of driving abilities required by ITD at the request of a family member, medical practitioner or law enforcement officer. Evaluation requirements may include one or all of the following: medical exam, visual exam, road test and/or written test.
<b>Reinstate (REIN)</b>	The process to restore previously withdrawn driving privileges.
<b>Reinstatement fee</b>	The fee required to be collected by ITD to reinstate driving privileges.
<b>Reinstatement fee billing notice</b>	A billing notice providing a driver with specific amounts required to restore previously withdrawn driving privileges.

<b>Requirement letter</b>	A letter providing a driver of requirements needed for reinstatement.
<b>RES</b>	Resident/residence.
<b>Rescind</b>	The removal of a withdrawal action from a driving record.
<b>RESP</b>	Responsibility.
<b>Restricted driving permit (RDP) (RLP)</b>	A permit issued under certain conditions by ITD to a driver providing for non-commercial restricted driving privileges whose driving privileges are otherwise withdrawn.
<b>Return envelopes</b>	Mail sent and returned as undeliverable.
<b>Revocation (RVOK)</b>	The termination of the driver's license or the privilege to operate a motor vehicle on the highways.
<b>Road test / Skills test</b>	A test to determine an applicant's level of driving skill.
<b>School drop-out suspension</b>	A suspension for non-compliance of school attendance laws.
<b>Serious violation</b>	A conviction for certain offenses while operating a commercial motor vehicle.
<b>SIP</b>	Supervised Instruction Permit.
<b>SR-22</b>	A document issued by an insurance company verifying a valid policy of liability coverage and agreeing to notify the ITD if the insurance coverage is canceled or terminated.
<b>SR-26</b>	A document issued by an insurance company verifying cancelation of a policy or coverage of liability.
<b>SSA</b>	Social Security Administration.
<b>SSN/SOC</b>	Social Security Number.
<b>STKR</b>	Refers to the sticker number that is issued and should be attached to the back of a driver's license when the renewal-by-mail process has been used to renew a driver's license.
<b>Surrendered (SURRE)</b>	The surrendering of one driver's license for medical reasons or issuance of a license in another jurisdiction.
<b>Suspension (SUSP)</b>	The temporary withdrawal by formal action by the department or court of a person's driving privileges.

## ***GLOSSARY OF TERMS (cont)***

<b>Suspension letter</b>	A notice sent to a driver when ITD takes suspension action.
<b>TRAN</b>	Transaction.
<b>Unsatisfied judgment</b>	A suspension of driving privileges as the result of a judgment awarded for damages arising out of ownership, maintenance or use of motor vehicle.
<b>UPD</b>	Update.
<b>VER</b>	Verified.
<b>Verification letter</b>	A letter verifying the status and validity of a driver's driving privileges.
<b>Violation</b>	A conviction for a misdemeanor charge involving a moving traffic violation.
<b>Visual acuity</b>	A measure of vision.
<b>Visual exam</b>	The form that is completed by a driver's visual specialist.
<b>VOC</b>	Verification of compliance of school attendance laws.
<b>Voluntary surrender</b>	The voluntary surrender of one's driver license.
<b>Warning letter</b>	A letter sent to a driver when the driver is at risk of a withdrawal of privileges due to point accumulation.
<b>Withdrawal of privileges</b>	The withdrawal of a person's privilege to operate a motor vehicle on the public highways.
<b>Withheld Judgment</b>	A condition associated with a conviction which, upon satisfactory completion of terms of probation and application and dismissal by the court, will suppress the disclosure of a conviction/withdrawal on a driving record. Until dismissal is issued by the court, requirements for reinstatement, including SR22, will remain in force. Dismissal of a withheld judgment on CDL holder or CMV operator will not suppress the disclosure of a conviction/withdrawal on a driving record.

ASSISTANCE FOR DRIVER'S LICENSE OR DRIVER RECORD INFORMATION:

MONDAY - FRIDAY 8 am – 5 pm (MST)

PHONE: (208) 584-4343

STATE CONTACT:

DRIVER SERVICES

IDAHO DEPT OF TRANSPORTATION

PO BOX 7129

BOISE, ID 83707-1129