



A G E N D A

District 1 Idaho Transportation Investment Program Outreach Workshop
and Regular Meeting of the Idaho Transportation Board

July 23 & 24, 2024

July 23, 2024

District 1, Best Western CDA Inn
506 W. Appleway Ave.
Coeur d'Alene, Idaho

District 1 Tour

- 9:30 Pick up board members at Holiday Inn Express, 2300 W. Seltice Way
- 10:00 Pick up board members and staff from airport
- 10:30 Arrive at District 1 office for briefings on the materials lab, US-95 signals, operations and equipment
- 11:30 Depart to Best Western CDA Inn
- 12:00 Board lunch

ITIP Outreach Workshop

- 1:30 Welcome
- 1:45 Review Project Display Boards
 - Interact with the Board, ITD Executives and Staff
- 2:10 ITD's District 1 Priorities
- 2:30 ITD Section Updates: DMV, Aeronautics, Public Transportation and Highway Safety
- 2:50 Policy Directive Updates for Locals
- 2:55 Local Highway Technical Assistance Council Updates
- 3:05 Q&A
 - Local Partners Update Board and Ask Questions
- 3:55 Closing Remarks
- 4:00 Adjourn (estimated time)

*All listed times are in MDT and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.

-Attendance is mandatory and lunch cannot be claimed on per diem.



July 24, 2024
 District 1 Office
 600 W. Prairie Ave.
 CDA, Idaho

Listen:

Dial 1-415-655-0003 US Toll

- a. access code: 2632 791 5769
- b. meeting password: 1234

Video: access Webex.com using same code and password as above

KEY:

ADM = Administration COM = Communications/Highway Safety CIEO = Innovation/Experience
 DIR = Director HWY = Highways

Business

		Page #	Time*
Action Item	1. CALL MEETING TO ORDER		8:00
Info Item	2. SAFETY “CLUTCH MOMENT” SHARE: Project Manager Bowen		
Action Item	3. BOARD MINUTES – June 12 & 13, 2024	5	
Info Item	4. BOARD MEETING DATES	18	
	Next meeting is August 21 & 22 in District 6		
Action Item	5. CONSENT CALENDAR	19	
HWY	___ Add FY24 Idaho Falls Corridor Charging Infrastructure Grant project to	20	
	the FY24-30 Idaho Transportation Investment Program (ITIP).		
HWY	___ Local Off-System Bridge Program additions to the FY24-30 ITIP	21	
HWY	___ Adjustments to the Local Safety Program in the FY24-30 ITIP	23	
HWY	___ Contracts to award.....	24	
HWY	___ Contracts to reject.....	29	
Info Items	6. INFORMATIONAL CALENDAR		
HWY	___ Contract award information and current advertisements	34	
HWY	___ Professional services agreements and term agreement work tasks report	39	
HWY	___ Administrative settlements in right of way acquisitions.....	48	
HWY	___ Monthly report of federal formula program funding through July 5	50	
DIR	___ ITD FY24 Performance Report.....	52	
ADM	___ Non-construction contract awards	57	
ADM	___ Board of examiners activities annual report	58	
ADM	___ State Fiscal Year 2024 financial statements.....	59	

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- 7. ADOPT-A-HIGHWAY PRESENTATION** **8:10**
Member Thompson: East Side Fire District Volunteers
- 8. DIRECTOR’S ANNUAL REPORT:** Director Stokes **8:20**
- 9. DISTRICT ENGINEER REPORT:** District 1 Engineer Allen **8:50**
- 10. BREAK** **9:05**
- 11. AGENDA ITEMS**

Information Item

COM ____ District 1 safety partnerships83 **9:20**
Middleton/Tulleners

Action Items

COM ____ 2025 ITD draft agency legislation84 **9:30**
Cameron (Resolution on page 104)

HWY ____ Request to approve consultant agreements105 **9:40**
Kuisti (Resolution on page 110)

HWY ____ Add FY24 District 2 emergency repair projects to the FY24-30 ITIP111 **9:45**
Wonacott/Hopkins (Resolution on page 112)

Information Item

HWY ____ Draft procedures for local emergency relief funds from FHWA through ITD.....112A **9:55**
Hire

Action Item

HWY ____ Add FY24 Moon Pass emergency repair project to the FY24-30 ITIP113 **10:05**
Wonacott/Kral (Resolution on page 114)

Information Items

HWY ____ TECM bond drawdown summary.....115 **10:15**
Staats

HWY ____ 2023 Idaho traffic updates and community outreach.....117 **10:30**
Pridmore

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Action Item	12. EXECUTIVE SESSION (Bison Conference Room)	11:00
	PERSONNEL ISSUES [SECTION 74-206(a), (b)]	
	LEGAL ISSUES [SECTION 74-206(c), (d), (f)]	
Action Item		
HWY _____	Administrative settlement over \$200,000119	12:00
Wittenburg	(Resolution on page 120)	
	13. ADJOURNMENT (estimated time)	12:05

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REGULAR MEETING
IDAHO TRANSPORTATION BOARD
June 12 - 13, 2024

The Idaho Transportation Board met at 10:00 AM on Wednesday, June 12, 2024, in Garden City, Idaho. The following principals were present:

William (Bill) H. Moad, Chairman
James R. Thompson – District 1
Gary Osborn - District 2
Mitch Watkins, Member – District 4
Bob Hoff, Member – District 6
Scott Stokes, Director
Dan McElhinney, Chief Deputy/Chief Operations Officer
Lorraine Dennis, Business Executive to the Board

Vice Chair Julie DeLorenzo, District 3 and Member John Bulger, District 5 were not present for the June 12 meeting.

District 3 Tour and Outreach Workshop. The Board met at the District 3 office to view new and older roadway equipment and take a virtual tour of current and future projects. Following the tour, the Board convened at the Courtyard Marriott for the Outreach Workshop with local transportation officials.

Chairman Moad welcomed participants of the Idaho Transportation Investment Program (ITIP) Outreach Workshop. Director Stokes gave opening remarks, shared a video highlighting the Idaho Transportation Department's (ITD) functions, spoke of investing with purpose and highlighted ITD's 50-year anniversary. District 3 Engineer Jason Brinkman facilitated the workshop. Participants had time to view project and program display boards and interact with executive staff, the Board and district staff. They reconvened to hear presentations from ITD staff and the Local Highway Technical Assistance Council (LHTAC). CD/COO McElhinney presented outreach efforts, statewide project delivery and construction success update and DE-3 Brinkman presented a Local Transportation Grant Program update and District 3 priority projects information. Motor Vehicle Administrator Lisa McClellan gave an update on DMV, Aeronautics Administrator Tom Mahoney presented information on aeronautics, Public Transportation Manager Ron Duran provided an overview on Public Transportation, and Grants Officer Jillian Garrigues shared information on the Office of Highway Safety. Chief Administrative Officer Dave Tolman presented an update on ITD funding and distribution to Locals, and LHTAC Administrator Laila Kral provided an overview on LHTAC's programs and funding. The Workshop included an open forum for local transportation officials to ask questions and share comments and then concluded with closing remarks from Director Stokes.

WHEREUPON, the Idaho Transportation Board's tour and workshop recessed at 3:46 PM.

June 13, 2024

The Idaho Transportation Board convened at 8:00 AM on Thursday, June 13, 2024, for budget workshop and business meeting at the District 3 Office in Garden City, Idaho. Members and principals from previous day were present. Vice Chair DeLorenzo and Lead Deputy Attorney General Tim Thomas joined and Member Bulger participated remotely.

Introduction and Overview. Chief of Administration Dave Tolman reviewed the agenda. He prefaced the challenges taken into account regarding the department's dedicated funding and needed adjustments. Priorities include operating and preserving the state's system before expansion.

Revenue Trends. Economic and Research Manager Bob Thompson reviewed the potential impacts to revenue, legislative action and revenue growth. Some highlights included slow growth is forecasted for the near future with problematic inflationary pressures (3% rate) and uncertainty in the global economy with supply chain production. FY24 revenue through April 2024 are above forecast. The annual forecast will be updated in August.

FY26 Budget Overview. Financial Manager Dan Hansen gave an overview on the department's FY26 draft appropriation request. Some data is preliminary. The total program funding amount with debt service (\$143.5M) is \$1.28 billion with 1,645 full-time positions.

Salary Equity Analysis. CD McElhinney reported on the department's efforts and challenges with recruiting and retaining employees. Many of the employees have been with ITD less than five years. He reviewed the department's Ideal Workplace strategic goal, the value of retaining experienced employees in maintenance and project delivery and recognized the challenges with addressing employee pay.

CAO Tolman presented the major challenges, continued efforts and proposed budgetary adjustments for personnel costs. Some highlights included increasing costs, turnover disruption, tough competition and workforce changes. ITD is averaging about 230 new employees each year. Turnover hard costs equate to about \$9.5 million per year. Other local public sector jobs are paying more than the state. The CPI went from 0.30% in 2020 to 21.50% in April 2024 – employee compensation is not keeping pace. Tenure for licensed professional engineers are just under 5 years. ITD is proposing a fund shift from federal to state highway funds to cover personnel cost increases for targeted classes - \$2.5 million for highways and \$250,000 for administration. This shift would be in addition to annual change in employee compensation.

Six-Year Capital Facilities Plan. Capital Facilities Manager Tony Pirc provided an update on major FY24 statewide projects, planned projects for FY25 and requests for FY26 to FY30. Some highlights included site prep for a new lab is underway at the District 1 campus. Building renovations were completed for Powell, Caldwell, New Meadows, Blackfoot, Johnson Creek and Cavanaugh Bay facilities - along with several new housing projects. FY25 operational projects total \$22.6 million that includes District 4 administration building upgrades (\$1M) and a new

Preston maintenance building (\$4.3M). The FY25 total request is \$55.1 million that includes the \$32.5M for the headquarters administrative building. FY26 operational projects request is \$22.6 million for a total of \$32.2 million with District 4 Jerome site development (\$8M) and administrative building design (\$1.6M).

New Highway Maintenance Equipment. Maintenance Services Fleet Manager Kelley Dick reviewed the fleet budget request and equipment inflationary pricing. Some highlights included the total fleet inventory (4,350 units) replacement value is \$414M – up significantly from last year. The FY26 replacement request total \$32.1 million. In comparison to 2022 pricing for a snowplow truck (\$228,899), 2024 pricing increased to \$387,761. The FY26 budget Line Item/additional request is \$8.6 million (\$2.6M equipment and \$6M in work zone safety equipment).

Maintenance Operations Manager Steve Spoor explained what the Equipment Buy Back Program is, benefits of the program and about 2-way radio communication enhancements. Some highlights included equipment is purchased by bid with a guaranteed buy back from the vendor after a specific period of time (term is one to five years). ITD has the option to sell to the vendor or retain ownership. Reduced operating cost and increased on-hand inventory are some of the benefits. After the stated term, ITD sells the equipment back to the vendor for more than the purchase price. In FY24, multiple statewide site upgrades for 2-way radio communication were made connecting 176 miles of the 651 miles of communication dead spots. The FY26 budget request will connect another 150 miles through site upgrades.

FY26 Budget Line Item Details. FM Hansen reviewed base adjustments and budget line items for the department's six major areas. Requests for each are as follows: Administration - \$420,000, Aeronautics - \$112,700, Capital Facilities - \$25.1 million, DMV – reduction of \$3.0 million, Highways - \$22.98 million, and Contract Construction - \$107.3 million. Some highlights included Administration's net zero change of shifting \$150,000 of federal to dedicated personnel costs (PC) and \$250,000 for targeted compensation increases. Capital Facilities includes \$9.6 million for District 4 projects. Base adjustments for DMV were to realign dedicated operating expenditures to contract construction, and Highway's (\$5 million) from federal to dedicated PC. Highway's also includes \$2.5 million for targeted compensation increases.

FY26 Budget Request Summary. FM Hansen provided an overview of the FY26 total program funding highlighting ITD's replacement equipment requests and appropriation summary comparing from FY25 to FY26 and history. Total program funding reflects the final year of general funds for the Local Bridge Program (\$200M). FM Hansen reviewed actions taken to balance the State Highway Fund for FY25 through the FY28 highlighting available net revenue balances for construction, the ST Program, and the funded (unfunded) balances for each year. For FY26, after operating and construction costs, \$3.2 million is available for the ST Program of \$46.5 million leaving an unfunded balance of \$43.3 million. The unfunded balance for FY25 is \$18.3 million. CAO Tolman explained the challenges with balancing the program and

emphasized it is only with the State Highway Account (SHA), which is the dedicated money coming from user fees. Inflation rates of 30% far exceed the 2.5% forecasted revenue.

Chairman Moad commented on challenges with revenues to the SHA and consideration for increasing those user fees in order to operate the State Highway System.

Draft FY25-31 ITIP. Program Control Manager Colleen Wonacott reported on the seven-year Idaho Transportation Investment Program (ITIP) reviewing funding for pavement and bridges, safety and capacity, holdbacks, reserves and set asides. Some highlights included goals for pavement were increased from \$150M to \$200M and bridges remain at \$100M per year. Program levels for safety and capacity are much lower for FY25 – 27, but assuming there is not another bonding program authorized, funding from the TECM program will be added starting in FY27. Twenty million for each in holdbacks and reserves are programmed per year. PCM Wonacott also reviewed specific projects removed and projects added to the early development program. The draft ITIP goes out for public comment for the month of July.

ITIP Public Outreach. Sr. Public Information Officer Megan Jahns presented the ITIP outreach goals, public outreach efforts and the timeline. Some highlights included last year, ITD received 461 comments compared to 178 the previous year. New this year, are radio ads and a voicemail line for oral comments. A copy of the raw comments will be provided to the Board in August with all responses complete in August and provided to the Board in September.

Safety Share. Engineering Manager Andy Linder reported on an innovation project using a hot seal technique that minimizes traffic impacts by doing pavement chip seal work at night. Crews are diligent about handling hot asphalt and safety of the traveling public and workers.

Board Minutes. Member Osborn made a motion to approve the minutes of May 15 & 16, 2024, seconded by Member Thompson, and the motion passed by roll call vote.

Board Meeting Dates. The next meeting is July 23 & 24 in Coeur d’Alene, District 1.

Consent Items. Vice Chair DeLorenzo made a motion, seconded by Member Osborn, and passed by roll call vote, to approve the following resolution:

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB24-43 explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the Safety Rest Area and Oasis Partnerships update, GARVEE Program Annual Legislative report, state highway functional classification update, FY25-28 Strategic Plan report, and contracts to award.

1) Safety Rest Area and Oasis Partnerships update. In accordance with Board Policies 4044 and 5044, the Safety Rest Area program's area map and chart, shown as Exhibit 568, which is made a part hereof with like effect, was updated. In 2024, the rest area chart was updated to reflect current (2023) Average Daily Traffic count data. Most rest area facilities currently meet requirements.

2) GARVEE program annual legislative report. As required by Senate Bill 1206, the 2024 GARVEE Annual Report is due to the legislature by June 30. The report summarizes the amounts allocated to various GARVEE approved corridors, summarizes the bond amounts, and graphically shows the location of projects included in the funding authorization. All of the 2019 Series A GARVEE Bonds have been completely drawn down. Full draw down of the 2021 Series A GARVEE Bonds is on track and will be completely drawn down by summer 2024. Projects using these two series of bonds are on schedule and tracking well against the respective budgets.

3) State highway functional classification 2024 update. Department staff reviewed the Functional Classification Map, shown as Exhibit 569, which is made a part hereof with like effect, for the State Highway System. There are no changes since last approval by FHWA in 2016.

4) FY25-28 Strategic Plan report. Idaho Code 67-1903 – 67-1904 requires all state agencies to submit an annual strategic plan covering a minimum of four years. The required elements as established in Idaho Code, and additional guidance set by DFM include a vision and mission statement, goals and objectives, performance measures and benchmarks, and key external factors. The draft plan was submitted for Board review last month.

5) Contracts to award. The low bid on the following project is more than ten percent over the engineer's estimate, requiring justification. Staff recommends awarding the contract to the low bidder. Key #24381, District 5, SH-34 guardrail replacement to low bidder H-K Contractors for \$879,790.50. Key #24399, US-20 MP 264 to 301 pavement repair, District 6 to low bidder H-K Contractors for \$2,949,969. The Districts does not believe re-advertising the projects would result in lower bids.

Informational Items.

1) Contract awards and advertisements. There were four ITD and three Local contracts awarded that did not require Board approval from May 1 - 31, 2024. From October 1, 2023 to May 31, 2024, 71 ITD and 17 Local contracts were bid.

The list of projects currently under advertisement was provided.

2) Professional services agreements and term agreement work tasks report. From April 29 – May 27, 2024, 25 new professional services agreements and work tasks were processed, totaling \$14,996,889. Eleven supplemental agreements to existing professional services agreements were processed during this period for \$8,406,246.

3) Non-construction contract awards. Per Board Policy 4001 that requires reporting non-construction professional service agreements executed in the previous month, there were two to report. Citizen Engineers was award both contacts. One for \$24,979 (ITS Deployment Plan) and \$149,950 (Statewide Systems Management and Operations Plan).

4) Monthly report of federal formula program funding through May 29. Idaho received obligation authority (OA) of \$421.6 million through September 30, 2024. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$477.6 million. FY24 OA through September 30, 2024 is 88.3% of apportionments. Allotted program funding is \$306.3 million with \$159.8 million remaining.

5) FY24 financial statements. Revenues to the State Highway Account from all state sources as of April 30 are ahead of forecast by 3.6% with revenues in the HDA are up by 2.5%. State revenues to the State Aeronautics Fund are below forecast by 0.9% or \$23.6K. The Department's expenditures were within planned budgets. Personnel costs savings of \$4.9M is due to vacancies and timing. Contract construction cash expenditures in the SHA are \$491.3M, and total construction expenditures from the five different funds sources total \$847.1M.

The balance of the long-term investments was \$182.9M. These funds are obligated against construction projects and encumbrances. The cash balance is \$97.2M. Expenditures in the Strategic Initiatives Program Fund is \$98.8M. Deposits into the Transportation Expansion and Congestion Mitigation Fund were \$80M. For FY24, \$37.3M is committed to debt service. Expenditures from the Federal CARES Act fund are \$3.3M. Expenditures for the TECM bond program during this period is \$199.7M and \$31.4M for GARVEE.

Adopt-A-Highway. Vice Chair DeLorenzo presented the AAH award to Canyon County Sheriff's Alternative Sentencing Program representative Captain Bill Patchett. Since 1994, the Sheriff's office adopted 23-miles on I-84 MP 17 to 40 in Canyon County. Capt. Patchett and his colleagues thanked ITD and the Board for the award.

Director's Monthly Report. Director Stokes reported on ITD's 50-year anniversary, Division of Human Resources (DHR) updates and awards. Some highlights included on June 19, 1974 through a special meeting, the former Board of Highway Directors adopted to form the Idaho Transportation Board per Senate Bill 1295. General Darrell Manning, then Aeronautics Administrator, was appointed the first ITD director. Director Stokes recently visited with General Manning to commemorate the anniversary. He shared the challenges and successes of his tenure. Director Stokes met with DHR staff in District 1 as an outreach effort to educate ITD's partners. DHR will be sending an engagement survey to employees this month. He introduced the new Human Resources Officer Holly Bailey. ITD received an Esto Peretua award from the Idaho State Historical Society, for the work on the historical highway marker program, and several awards from the Idaho Press Club. He played a video produced by Communications entitled "Behind the Plow" that won first place in the Public Affairs video category.

District Engineer Report. District 3 Engineer Jason Brinkman presented his annual district update highlighting his new role, staff development, district meetings, employee trainings, special projects, and operations performance. Some highlights included focus on recruitment and retention efforts and additional driver training for 15 new hires with CDLs. The “All-Hands” meeting held in May included team building and awards recognition. The entire Garrity off-ramp project was done overnight with the help of District 4 sharing their paver equipment. The District accomplished several safety initiatives, met its 100% goal of project delivery, exceeded their winter performance goal - achieving 77% (goal 72%), implemented an asphalt hot seal pilot project, and has over \$400 million in active construction contracts.

Idaho Traffic Safety Commission (ITSC) Annual Update. Highway Safety Manager Josephine Middleton provided an update on the ITSC. Some highlights included the ITSC currently has 13 members who serve four-year terms. They review traffic safety problems and recommend project funding. The ITSC meets bi-annually to review and approve the Triennial Highway Safety Plan and Annual Grant Application, receive program updates and partner with agencies. In 2023, the five-year average of fatal crashes was 275 in comparison to 215 in 2022.

District 3 Safety Partner Update. Corporal Kyle Wills reported on the Highway Safety Summit and Boise Police Department partnership activities. Survey results from the Summit show attendees value the breakout sessions more than the keynote speakers with impaired driving being the most requested topic. The Boise PD partners with the Office of Highways on 100 Deadliest Days and “Look Before You Lock” campaigns. They participated in the newly created Target Zero Task Force that evaluates fatal collisions and offers preventative solutions, and holds special events on safe driving that target underserved populations such as refugees. The City of Boise hired an interpreter to create safety literature in multiple languages.

FFY2025 Annual Grant Application (AGA) Approval. Highway Safety Manager Josephine Middleton presented the AGA for the NHTSA Section 402 grant - program administration requires 25% state match and Section 405 grant - multiple programs requires 25% state match. The 2024-2026 Triennial Highway Safety Plan was completed July 2023. It included new requirements for preventing roadside deaths, unattended passengers and EMS post-crash care. Funding for each AGA program was reviewed. The OHS had 38 applicants (up 25%) requesting 75 projects. The total NHTSA funding request is \$7.99 million and \$1.0 million for FHWA projects. HSM Middleton played an EMT hosted video encouraging motorist to slow down. It focused on curvy, single lane dirt highways along SH-21.

Member Hoff made a motion, seconded by Member Bulger, and passed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, Idaho experienced 27,679 reportable traffic crashes, 275 traffic
ITB24-44 deaths, and 1,228 people seriously injured in 2023; and

WHEREAS, the economic cost of traffic crashes in Idaho for 2023 was more than \$5.9 billion; and

WHEREAS, the Idaho Transportation Department's mission is to have zero traffic deaths; and

WHEREAS, the National Highway Traffic Safety Administration (NHTSA) may allocate nearly \$8 million in funding behavior safety programs for Idaho to help eliminate traffic deaths and serious injuries; and

WHEREAS, the Office of Highway Safety and the Idaho Traffic Safety Commission has developed the Annual Grant Application for Federal Fiscal Year 2025 to work toward the elimination of Idaho traffic deaths, serious injuries, and economic losses; and

WHEREAS, the Annual Grant Application is required by NHTSA in order to receive funding for behavioral traffic safety projects.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves the Annual Grant Application for Federal Fiscal Year 2025.

Draft FY25 – FY31 ITIP Review. Program Control Manager Colleen Wonacott provided detailed information on the draft FY25 – FY31 ITIP during the budget workshop segment. She outlined this request is not for approval but rather for authorization to proceed with the 30-day public comment period in July. The final ITIP will be presented in September for Board approval.

Member Osborn made a motion, seconded by Member Thompson, and passed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, it is in the public's interest for the Department to publish and
ITB24-45 accomplish a current, realistic, and fiscally constrained seven year Idaho
Transportation Investment Program (ITIP); and

WHEREAS, it is the intent of the Transportation Board to effectively utilize all available federal, state, local, and private capital investment funding; and

WHEREAS, the program update cycle requires cooperation with partner agencies in its calendar of activities; and

WHEREAS, the Transportation Board has reviewed the list of projects and analysis for the Draft FY 2025 - 2031 ITIP; and

WHEREAS, the next activity in the program update cycle is public review and comment per 23 CFR 450.210; and

WHEREAS, public involvement and input from stakeholders and interested citizens allows the Transportation Board to better understand Idaho's various transportation needs; and

WHEREAS, project selection and program approval is scheduled for the Transportation Board's September meeting after incorporating public comment. *NOW THEREFORE BE IT RESOLVED*, that the Idaho Transportation Board will commence public involvement in July with project and program information incorporated from the publication entitled Draft FY 2025 - 2031 ITIP, June Board Meeting.

Request to Approve Consultant Agreements. State Design Engineer Monica Crider presented the request for consultant agreement authorization. The projects, as shown in the resolution, are SH-55, SH-44 to Payette River Bridge by Jacobs Engineering Group; I-15 four pavement rehabilitation and one bridge project by Civil Science; US-20/26, I-84 to Middle Road by Keller Associates; I-90, SH-41 to 15th Street IC by David Evans & Associates (DEA); I-15, US-26 safety and mobility projects by DEA, SH-44; I-84 Junction SH-44 IC by Horrocks Engineers; and SH-55 Pear Lane to Farmway by Horrocks Engineers. SDE Crider reviewed the previous approved agreement authorization and outlined the requested authorization for each project.

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Idaho Transportation Board (Board)
ITB24-46 to authorize professional services agreements greater than \$1,000,000 and each subsequent cost increase, work task agreements greater than \$500,000, cumulative work task agreements on a project greater than \$1,500,000, and consultant two-year work task agreement total greater than \$1,500,000; and

WHEREAS, the Idaho Transportation Board has been provided details about each project requesting authorization; and

WHEREAS, funding will be committed to these agreements before they are executed.

NOW THEREFORE BE IT RESOLVED that the Board hereby grants the authority for professional service agreement(s) as noted in the following table:

KEY NUMBER	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AUTHORIZATION REQUEST	TOTAL AUTHORIZATION
20506 ¹	SH-55, SH-44 (State Street) to Payette River Bridge, Rehabilitation	3	\$805,269	-	\$895,514	\$1,700,783

20726, 22679, 22760, 23214, 24399 ¹	I-15, FY24 D6 Bridge Repair, I-15, Bingham Co Ln to MP 119, I-15, Exit 119 to Roberts, I-15, Roberts to Sage Junction, US- 20 W Corridor	6	-	-	\$1,500,000	\$1,500,000
22165 ¹	US-20/26, I- 84 to Middleton Rd, Canyon County	3	\$2,473,289	\$3,500,000	\$577,550*	\$4,077,550
22293 ¹	I-90, SH-41 to 15th Street Interchange, Kootenai County	1	\$15,945,392	\$16,000,000	\$500,000	\$16,500,000
22692 22693 ¹	US-26 IC NBL & SBL, Blackfoot and I-15, UPRR Bridge St NBL & SBL, Blackfoot	5	\$4,555,664	\$9,600,000	\$509,431**	\$10,109,431
23188 ¹	SH-44, I-84 JCT SH-44 IC (Middleton Rd), Canyon County	3	-	-	\$5,654,760	\$5,654,760
23335 ¹	SH-55, Pear Lane to Farmway, Design	3	-	-	\$6,548,000	\$6,548,000

¹ Professional Agreements > \$1M

² Work Task Agreements > \$500K

³ Cumulative Work Task Agreement for project > \$1.5M

⁴ Consultant Two-year Work Task total > \$1.5M

* Agreement Amount: \$1,604,261

** Agreement Amount: \$5,553,767

SH-55 Eagle Road Update. Transportation Program Manager Vince Trimboli reviewed the SH-55 Eagle Road traffic safety activities, the proposed improvements and recommendations. Some highlights included several meetings with city officials from Meridian, Boise, Eagle, Ada County Highway District and Idaho State Police (ISP) were held since 2022. In 2023, national traffic engineering expert consultants reviewed the signal timing and operations. The 6.5 mile stretch of SH-55

from I-84 to SH-44 has nearly 60,000 vehicles per day on Eagle Road with 1,989 total crashes from 2019 to 2023 (398 annual average crashes), of which four were fatalities. The majority are rear-end crashes and between Franklin and Chinden. Mid-block left-in/U-turn median breaks had 20 to 60+ crashes each with higher severity. A review of Eagle Road traffic determined speed limits are appropriate for current conditions.

A multi-agency task force grouped several potential recommendations into three categories – safety (C1), speed and congestion (C2) and signal operations (C3). C1 proposes to close the four pairs of unsignalized mid-block breaks left-in turn pockets, where two of the four fatalities occurred, at Meadowdale St., Baldcypress St., U-turns near Ustick and Lanark St. Three alternatives for C2 were developed to address congested periods – 2A, advisory speed plan (yellow advisory signs with flashing beacons), 2B, daily congestion zone (yellow signs with speed indicators) and 2C variable speed limit, VSL (white enforceable signs with differential speeds based on travel time). C3 signal operations for the 18 signals are undergoing analysis with results anticipated by August. Recommendations are for a three-phased two-year pilot project adding signage this fall and installing VSL from Fairview to Ustick spring 2025 and VSL from McMillan to Chinden (at a future date). Some reasoning for the pilot included it is the first in the nation, needing time to coordinate with law enforcement and allowing public feedback and review starting with public information meetings this summer.

In response to Chairman Moad's question to stagger implementation – do signage now then mid-block closures later, CD McElhinney stated they will consider and the mid-block areas had significant crashes plus fatalities so the team was prioritizing that recommendation. They intend to get feedback from businesses as well. Chairman Moad commented on the viability of enforcement. CD McElhinney agreed and stated the importance of buy in through education, engineering and enforcement. There is support from the City of Meridian, law enforcement and EMS, along with ISP to do enhanced enforcement.

Vice Chair DeLorenzo commented the data supports the recommendation to make those mid-block closures. The closures can affect the most change and stated the pilot is important and allows us to use the data to impact safety. Although City of Meridian desired lower speeds throughout the corridor, this pilot is a start to make it better.

Public Transportation Congressional Application Funding Recommendations. Sr. Transportation Planner Shauna Miller revisited the 5310 Elderly and Individuals with Disabilities Program that was presented last month. She reviewed the seven-tiered evaluation criteria, award recommendation criteria and revised allocations. Some highlights included most points on applications are for demonstration of need, project planning, and project benefit. The scoring process is done independently and takes public comment into consideration. After re-evaluating the existing distribution priority goals, when funding requests exceed available funding, ITD-PT will seek to fund existing subrecipients at least 80% of previous award and new subrecipients at least 50% of request. Using this methodology, six of the nine applicants are recommended to receive increased funding – including the Parma Senior Center who went

from no funding to \$25,000. Total funding recommendations increased from \$1.35 million to \$1.42 million. Additional funding was redistributed from other one-time funding sources.

Vice Chair DeLorenzo made a motion, seconded by Member Hoff, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Public Transportation Office is charged with soliciting, reviewing,
ITB24-47 and programming public transportation projects in the rural areas of Idaho; and

WHEREAS, the Idaho Transportation Board serves as the final approver of Federal Transit Administration (FTA) funded projects in Idaho before being submitted to FTA; and

WHEREAS, the funding sources include the Federal Transit Administration grant for the 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program; and

WHEREAS, the Public Transportation Office has solicited, reviewed, provided for public comment, presented and received unanimous concurrence from the Public Transportation Advisory Council on the proposed projects.

NOW THEREFORE BE IT RESOLVED, that the Board acknowledges the projects proposed as submitted, and approves the rural funding amount of \$1,415,326 for submittal to the Federal Transit Administration for final approval.

BE IT FURTHER RESOLVED, that these projects are submitted for inclusion in the FY24 – 30 Idaho Transportation Investment Program and programmed in FY25.

SH-55 Farmway Road to Middleton Road bid award. Division Administrator Amy Schroeder reviewed the irrigation materials pre-procurement items needed for the SH-55 Farmway Road to Middleton Road construction project being advertised later this summer. The mobilization accounts for most of the difference between the low bid and engineer's estimate. The mobilization was higher because the bid includes not only procurement, but storage and delivery of the culvert materials when needed. Readvertising the project would result in a delay of the SH-55 mainline project.

Vice Chair DeLorenzo made a motion, seconded by Member Thompson, and passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Transportation Board to approve
ITB24-48 awarding contracts more than 110% of the Engineers Estimate; and

WHEREAS, pre-procurement of these items is critical to beginning irrigation work later this year and reduces the potential for a one-year delay in overall project completion; and

WHEREAS, the additional funds are available within the TECM program.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves the award of SH-55, Farmway Road to Middleton Road Materials Procurement project (Key No. 22715A) to the apparent low bidder in the amount of \$6,557,492.00.

Executive Session on Legal and Personnel Issues. Vice Chair DeLorenzo made a motion to meet in executive session at 12:42 PM to discuss issues as authorized in Idaho Code Section 74-206 (b) and in Idaho Code Section 74-206 (f). Member Thompson seconded the motion and it passed unanimously by roll call vote.

The executive session discussion on legal matters related to highways and department operations and personnel matters.

The Board ended executive session at 1:18 PM.

WHEREUPON, the Idaho Transportation Board adjourned its regular monthly meeting at 1:18 PM.

WILLIAM H. MOAD, CHAIRMAN
Idaho Transportation Board

Read and Approved
_____, 2024
_____, Idaho

BOARD MEETING DATES

2024

August 21 & 22 – Rigby
November 13 – Boise

September 18 & 19 – Lewiston
December 11 - Boise

October 16 – Boise

2024

JANUARY	FEBRUARY	MARCH	APRIL
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6	1 2 3	1 2	1 2 3 4 5 6
7 8 9 10 11 12 13	4 5 6 7 8 9 10	3 4 5 6 7 8 9	7 8 9 10 11 12 13
14 15 16 17 18 19 20	11 12 13 14 15 16 17	10 11 12 13 14 15 16	14 15 16 17 18 19 20
21 22 23 24 25 26 27	18 19 20 21 22 23 24	17 18 19 20 21 22 23	21 22 23 24 25 26 27
28 29 30 31	25 26 27 28 29	24 25 26 27 28 29 30	28 29 30
		31	
MAY	JUNE	JULY	AUGUST
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4	1	1 2 3 4 5 6	1 2 3
5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13	4 5 6 7 8 9 10
12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20	11 12 13 14 15 16 17
19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27	18 19 20 21 22 23 24
26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31	25 26 27 28 29 30 31
	30		
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7	1 2 3 4 5	1 2	1 2 3 4 5 6 7
8 9 10 11 12 13 14	6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14
15 16 17 18 19 20 21	13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21
22 23 24 25 26 27 28	20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28
29 30	27 28 29 30 31	24 25 26 27 28 29 30	29 30 31

“X” = holiday

“-----” = conflicts such as AASHTO/WASHTO/TRB conferences (or Board/Director conflicts)



IDAHO TRANSPORTATION BOARD

RESOLUTION FOR CONSENT ITEMS

Pages 20 - 33

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to
remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the following
changes to the FY24 - FY30 ITIP - adding the FY24 Idaho Falls Corridor
Charging Infrastructure Grant project, Local Off-System Bridge Program
additions, and adjustments to the Local Safety Program. And approves the
contracts to award and reject.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☒ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager
Preparer's Name Noah Ipaye	Preparer's Title Research Analyst, Sr

Subject

Add FY24 Idaho Falls Corridor Charging Infrastructure Grant Project to Approved FY24-30 ITIP.

Key Number 24715	District 6	Route Number LOCAL
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Background Information

On January 11, 2024, the U.S. Department of Transportation (USDOT) announced the recipients of competitive grants for electric vehicle and alternative fuel charging and fueling infrastructure. The City of Idaho Falls received a grant for the following project:

FY24 IDAHO FALLS CORRIDOR CHARGING INFRASTRUCTURE (KN 24715)

The City of Idaho Falls received \$3 million to construct four electric vehicle charging sites to fill a connection gap on the I-15 /US Highway 20 Alternative Fuel Corridor. These four sites are located at the Idaho Falls Power parking lot (140 South Capital), the Idaho Falls River Walk parking lot (Memorial & D Street), the Yellowstone Hwy (US 26) / A Street public parking lot, and the Freeman Park parking lot (Latah Ave & Presto Street). The sites will be in disadvantaged communities and will feature electric vehicle charging, ADA accessibility, public transportation bus stops, and be sized to have future use for fleets in mind.

Total Project Cost: \$3,003,000.

Idaho Falls will be a direct recipient of this grant and will manage billing reimbursement. Per the USDOT, this project is required to be listed in the Bonneville Metropolitan Planning Organization's Transportation Improvement Program (TIP), and in ITD's ITIP before funds can be awarded.

Staff recommends this project as detailed above for addition to the approved FY24-FY30 ITIP.

Recommendations *(Action items require a resolution)*

The FY24 Idaho Falls Corridor Charging Infrastructure Grant project is recommended for addition to the approved FY24-FY30 ITIP with Board approval.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☒ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC Administrator

Subject

Local Off-System Bridge Program Additions to the Approved FY24-30 ITIP.		
Key Number TBD	District Multiple	Route Number N/A

Background Information

The purpose of this Board Item is to add projects to the FY24-30 Idaho Transportation Investment Program (ITIP) from the most recent project application results for the Local Off-System Bridge Program conducted by the Local Highway Technical Assistance Council (LHTAC).

The Off-System Bridge Program formerly was a subset of the Local Bridge Program; however, the program underwent regulatory changes from the Infrastructure Investment and Jobs Act (IIJA) which had final program guidance released by the Federal Highway Administration on January 14, 2022. The impacting regulatory change was the requirement for states to set aside 15% of Federal bridge funds for the purpose of off-system needs and allowing off-system projects to have 100% Federal share. This release was after LHTAC's previous application cycle for eligible bridge projects and was incorporated in an application cycle that was open from October 2023 – January 2024. The projects were presented to the LHTAC Council on March 14, 2024 at a regularly scheduled public meeting as an action item. LHTAC staff presented details on the applications, top scoring projects and the project scoring was approved unanimously by the LHTAC Council.

LHTAC is seeking Board approval to add three projects that have completed the application and scoring process for the Local Off-System Bridge Program administered by LHTAC. Adding the projects to the program will allow LHTAC to coordinate with the local sponsors and have the projects ready for scheduled delivery. There are no funding offsets with this request. These projects will be funded with available obligation authority for FY24.

The projects LHTAC is seeking approval for are:

Clover Creek Bridge (S 100 E), Bliss HD: For the work to replace the S 100 E Bridge over Clover Creek to create a safer, wider bridge for motorists. The current bridge has load restrictions requiring heavier loads to detour 15 miles. A new two-lane bridge is proposed to replace the existing bridge. The super structure is in poor condition, and the substructure and bridge deck are in fair condition. The bridge does not currently have guardrail and is considered a single lane bridge.

30 S Road Bridge over Milner Gooding Canal, Shoshone HD: For the work to replace the 30 South Road Bridge which is structurally deficient and traveler safety is a concern. The bridge substructure is in poor condition and steel columns have loss of section. Column flanges exhibit up to 50% loss and column web up to 33% loss of section. Re-analysis confirmed section loss between 16%-40% on column flanges with some areas having up to 47% loss. Column webs of 11%-40%, some isolated locations have up to 62%, and one is of 100% section loss. The section loss is more severe below canal high water line.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Squaw Creek Road over Creek Bridge Rehab, Custer County: For the work to rehabilitate the existing bridge to address minor erosion behind wingwalls, installation of hazard markers at bridge corners, cleaning the deck, sealing the entire deck surface with high molecular weight methacrylate to protect girders from further salt damage and add rip rap along the south abutment. The bridge is in fair condition with a load rating due to extensive cracking and spalling of the deck and a girder. Improvements at the approaches to the bridge such as potholes and erosion need to be addressed.

Recommendations *(Action items require a resolution)*

Approve adding the following projects to the approved FY2024-FY2030 ITIP.

KN	Route, Project Name	Local Sponsor	District	\$ in Thousands
				FY24 PC
NEW	Clover Creek Bridge (S 100 E)	Bliss HD	4	\$600
NEW	30 S Road over Milner Gooding Canal	Shoshone HD	4	\$600
NEW	Squaw Creek Road over Creek Bridge	Custer County	6	\$600



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☒ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC Administrator

Subject

Adjustments to the Local Safety Program in the FY24 –30 approved ITIP

Key Number Various	District 1 & 6	Route Number LOCAL
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Background Information

The Local Highway Technical Assistance Council (LHTAC) manages federal funds for safety improvements on local roads on behalf of local sponsors throughout the state. This consent item adjusts projects in the Local Highway Safety Improvement Program (LHSIP) at the request of LHTAC and Benewah County, per policy 5011 Idaho Transportation Investment Program (ITIP).

The construction delay of KN 23282 is necessary to accommodate delays in environmental clearances. This delay will be offset by advancing design of KN 24285, INT 15TH E AND 49TH S SAFETY IMPRV, IDAHO FALLS and reducing FY25 contingency funds. A summary of the requested adjustments is below:

Local Highway Safety Improvement Program							
Action	KN	District	Current Program Year	Route, Project Name	Phase	\$ in Thousands	
						FY24	FY25
Delay Construction to FY25	23282	1	2024	CURVE & RDWY SAFETY IMPRV, BENEWAH CO	CE, CC, CN, CL	\$ (564)	\$ 564
Advance Design To FY24	24285	6	2025	INT 15TH E AND 49TH S SAFETY IMPRV, IDAHO FALLS	PE, PC, PL	\$ 276	\$ (276)
Reduce Contingency	15001	9	2025	LOCAL COST INCREASE SET-ASIDE	CN		\$ (288)
(PE) Design Engineering by ITD; (PC) Design Services by Consultant; (PL) Design Engineering by LHTAC; (CE) Construction Engineering by Idaho Transportation Department; (CC) Construction Services by Consultant; (CN) Construction; (CL) Construction Engineering by LHTAC					Totals	\$ (288)	\$ -

Recommendations *(Action items require a resolution)*

Staff recommends the following adjustments in the Local Safety Program in the approved FY24-30 ITIP:

- KN 23282 – delay construction (all phases) of \$564,000 from FY2024 to FY2025; and
- KN 24285 – advance design of \$276,000 in FY2024; and
- KN 15001 – decrease contingency \$288,000 in FY2025.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☒ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name David B. Kuisti P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider P.E.	Preparer's Title State Design Engineer

Subject

Board Approval for Contract to Award

Key Number	District	Route Number
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Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/23 to 06/30/24					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
78	17	14	7	2	1

ACTION

In accordance with board policy 4001, the construction contract on the attached report exceeded the engineer's estimate by more than ten percent (10%) but are recommended for award with board approval.

The following table summarizes the contract requiring Board approval to award since the last Board Agenda Report.

Contract requiring Board Approval to Award - Justification received 06/01/24 to 06/30/24	
ITD	Local
1	0

Recommendations *(Action items require a resolution)*

In accordance with board policy 4001, the construction contract on the attached report are recommended for award with board approval.

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD APPROVAL TO AWARD

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
6	23586 SIA	Various	6/4/2024	2	\$465,750.00	\$748,965.00	\$283,215.00 161%
FY24 D6 Mill and Overlay					State		
Contractor: Sunroc Corporation							

DATE OF BID OPENING – JUNE 4, 2024

IDAHO STATE PROJECT
FY24 D6 MILL AND OVERLAY
Fremont & Madison County
Key No. 23586

DESCRIPTION: The work on this project consists of removing the road base (which is crack and seat concrete) and repairing HMA surface at the same locations.

BIDDERS: Sunroc Corporation \$748,965.00
Idaho Falls, ID

1 BIDS ACCEPTED (1 Irregular – Anti-Boycott)

Engineer's Estimate - \$465,750.00

NET +/- OF EE \$283,215.00

LOW BID -161 %

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen
Hanna

Digitally signed
by Karen Hanna
Date: 2024.06.10
09:21:22 -06'00'

Karen Hanna
Contracts Manager



DATE: 06-18-2024

Program Number(s) A023(586)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 23586

FROM: Jason Minzghor, PE
District Engineer D6

Karent Hall for
Program ID, County, Etc. FY24 MILL AND
OVERLAY

RE: Justification For Award of Bid

This project is on US-20 north of Rexburg. This project addresses a significant deficiency on US-20 from MP 337 - 348 and needs to be awarded in the 2024 construction season. There are major bumps in US-20 and they are continuing to degrade. This project will repair small sections of the highway increasing safety and pavement smoothness.

On June 4, 2024, bids were opened for the above referenced project. Two bids, were received. The low responsive bid was 61% higher than the Engineer's estimate.

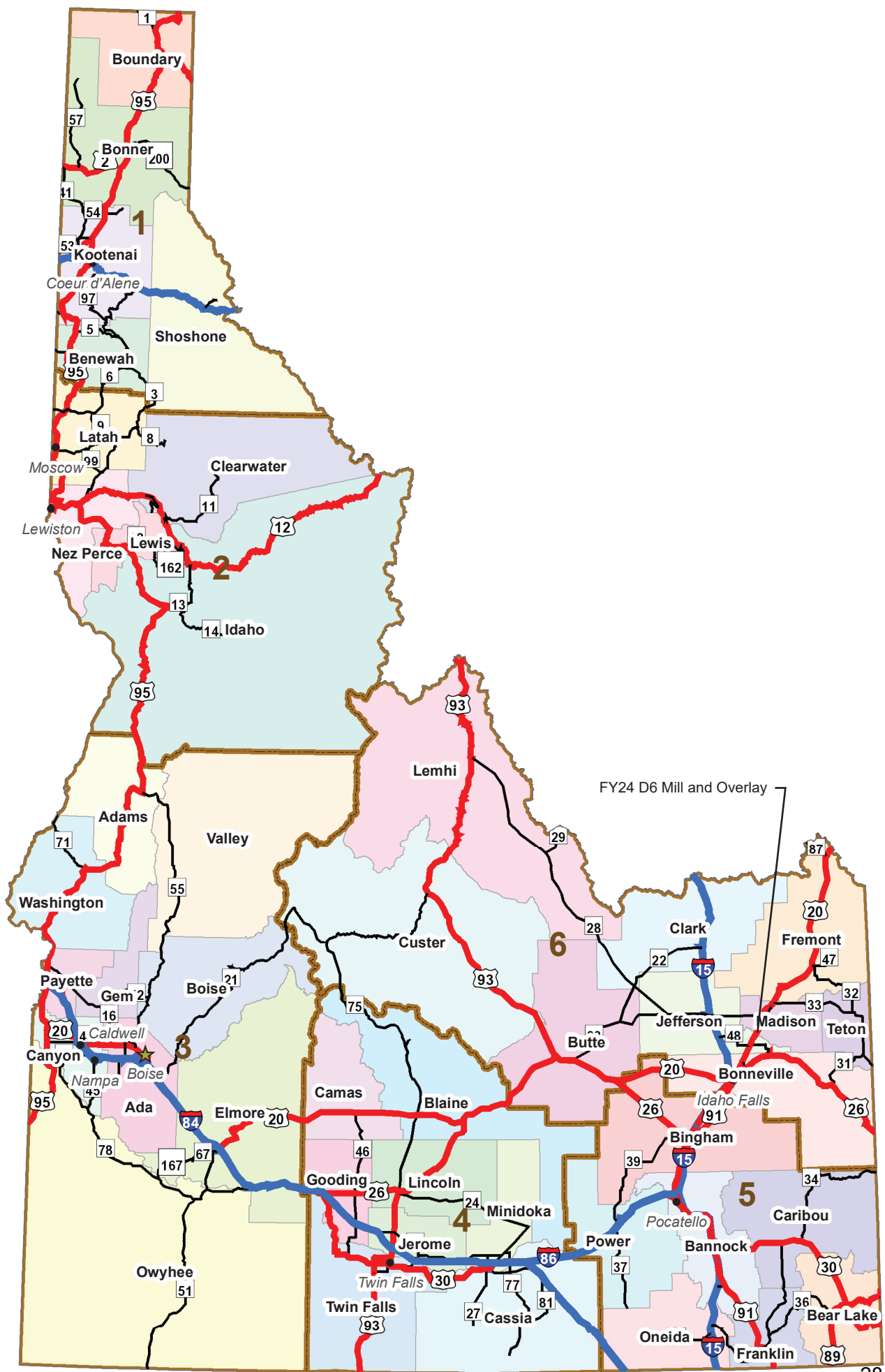
The following items account for the most difference between the low bid and the Engineer's Estimate:

Item	Description	Quantity	Unit	Estimated Unit Price	Bid Unit Price	Cost Difference
1	Bump Repair	20	EA	\$16,500.00	\$24,630.00	\$162,600.00
3	Temporary Traffic Control	1	LS	\$60,000.00	\$98,765.00	\$38,765.00
5	Mobilization	1	EA	\$60,750.00	\$148,000.00	\$87,250.00

Total Difference from these items: \$ 288,615.00

The Engineer's Estimate was obtained by adding all the items needed for bump repair bid item. The values were based on the average unit price index with consideration for the small quantities. This project is a small quantity in a tight, high traffic location repairing small sections of US-20 by excavating the existing concrete chunks under the asphalt and replacing it with road base. District 6 believes that a difference of \$8,130.00 per bump repair is a reasonable price difference.

The district is obtaining additional funds through the SIA program. The district does not believe that re-advertisement will result in lower estimates. The district recommends award of this contract





Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☒ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name David B. Kuisti P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider P.E.	Preparer's Title State Design Engineer

Subject

Board Approval for Contract to Reject

Key Number	District	Route Number
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Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/23 to 06/30/24					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
78	17	14	6	2	1

ACTION

In accordance with board policy 4001, the construction contract on the attached report exceeded the engineer's estimate by more than ten percent (10%) but are recommended for rejection with board approval.

The following table summarizes the contract requiring Board approval to reject since the last Board Agenda Report.

Contract requiring Board Approval to Reject - Justification received 06/01/24 to 06/30/24	
ITD	Local
1	0

Recommendations *(Action items require a resolution)*

In accordance with board policy 4001, the construction contract on the attached report are recommended for rejection with board approval.

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD APPROVAL TO REJECT

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
6	23578 SIA	OFF SYS	6/4/2024	2	\$1,091,115.00	\$1,933,900.00	\$842,785.00 177%
FY25 Idaho Falls Signal Upgrade					State		
Contractor: Angle & Associates							

DATE OF BID OPENING - JUNE 4, 2024

IDAHO PROJECT
FY25 IDAHO FALLS SIGNAL UPGRADE
Bonneville County
Key No. 23578

DESCRIPTION: The work on this project consists of upgrading existing signals through Idaho Falls. They are located on Holmes, Yellowstone Highway and Broadway. The upgrades include video detection, pedestrian buttons, and service pedestals

BIDDERS:

ANGLE & ASSOCIATES POCATELLO, ID	\$1,933,900.00
ARCO ELECTRIC IDAHO FALLS, ID	\$2,133,762.00

2 BIDS ACCEPTED

ENGINEER'S ESTIMATE - \$1,091,115.00

LOW BID - 177% Percent of the Engineer's Estimate

NET +/- OF EE \$842,785.00

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

***Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation. ***

Karen Hanna
Digitally signed
by Karen Hanna
Date:
2024.06.05
11:30:51 -06'00'

Karen Hanna
Contracts Manager

Department Memorandum

Idaho Transportation Department

**DATE:** 6/10/2024**Program Number(s)** A023(578)
TO: Monica Crider, PE *MC*
 State Design Engineer
Key Number(s) 23578
FROM: Jason Minzghor
 District 6 Engineer *By Bryan Young*

 Digitally signed
 by Bryan Young
 Date:
 2024.07.05
 11:26:48-06'00'

Program ID, County, Etc. FY25 Idaho Falls
 Signal Upgrades
RE: Justification for Rejection of Bid

Bids were opened on June 4, 2024 for the above referenced project. Two regular bids were received. The low responsive bid was 77.24% higher than the Engineer's estimate.

The following items account for most of the difference (EE - Low Bid) between the low bid and the Engineer's Estimate:

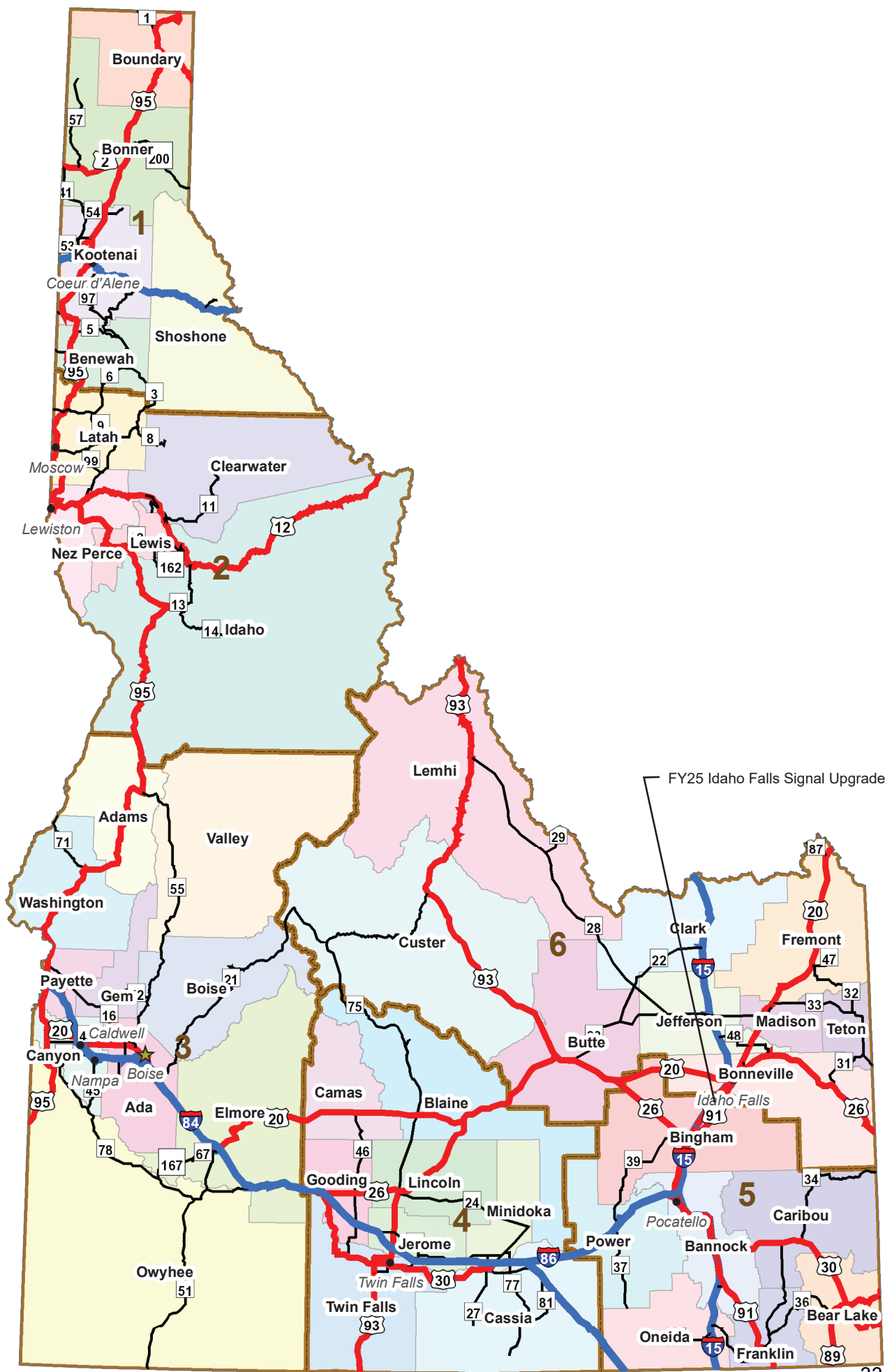
Item	Description	Quantity	Unit	Est. Unit Price	Bid Unit Price	\$ Difference
656-005A	Traffic Signal Installation	1	EA	\$ 40,750.00	\$ 86,975.00	\$ 46,225.00
656-005B	Traffic Signal Installation	1	EA	\$ 66,500.00	\$ 161,100.00	\$ 94,600.00
656-005C	Traffic Signal Installation	1	EA	\$ 40,750.00	\$ 86,975.00	\$ 46,225.00
656-005D	Traffic Signal Installation	1	EA	\$ 47,625.00	\$ 86,975.00	\$ 39,350.00
656-005E	Traffic Signal Installation	1	EA	\$ 47,625.00	\$ 98,462.00	\$ 50,837.00
656-005F	Traffic Signal Installation	1	EA	\$ 40,750.00	\$ 86,975.00	\$ 46,225.00
656-005G	Traffic Signal Installation	1	EA	\$ 51,625.00	\$ 86,975.00	\$ 35,350.00
656-005H	Traffic Signal Installation	1	EA	\$ 47,625.00	\$ 97,462.50	\$ 49,837.50
656-005I	Traffic Signal Installation	1	EA	\$ 47,625.00	\$ 97,762.50	\$ 50,137.50
656-005J	Traffic Signal Installation	1	EA	\$ 40,750.00	\$ 86,975.00	\$ 46,225.00
656-005K	Traffic Signal Installation	1	EA	\$ 40,750.00	\$ 86,975.00	\$ 46,225.00
656-00N	Traffic Signal Installation	1	EA	\$ 47,625.00	\$ 96,762.50	\$ 49,137.50
S904-05A	Temp Traffic Control	1	EA	\$ 30,000.00	\$ 185,575.00	\$ 155,575.00
Z629-05A	Mobilization	1	EA	\$ 34,615.00	\$ 185,000.00	\$ 150,385.00
Total Difference from these items:						\$ 906,334.50

The Engineer's Estimate was based off similar projects and some research into the costs of some of the systems provided by the Consultant that assisted with the design of the project. The average bid price from the other projects was used when available, however, there is little past information on signal components and systems. Temporary Traffic Control was higher than expected being \$155,575 higher than the Engineers estimate. Mobilization was also higher than expected. This was a surprise since the project has multiple locations that are in close proximity.

This project addresses and replaces multiple components of signals on ITD's system in Idaho Falls that need to be replaced.

The district feels that due to the work window of the project and bidding the project in the spring the bid influenced the cost of project.

District 6 recommends rejecting the bid to review the plans, specification, and estimate and to make necessary changes for rebid at a later date.





Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name David B. Kuisti P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider P.E.	Preparer's Title State Design Engineer

Subject

Contract Awards and Advertisements		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/23 to 06/30/24					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
78	17	14	7	2	1

RECENT ACTIONS

In accordance with board policy 4001, Staff has initiated or completed action to award the contracts listed on the attached report.

The following table summarizes the Contracts awarded (requiring no Board action) since the last Board Agenda Report.

Contracts Requiring no action from the Board 06/01/24 to 06/30/24	
ITD	Local
4	0

FUTURE ACTIONS

The Current Advertisement Report is attached.

Recommendations (Action items require a resolution)

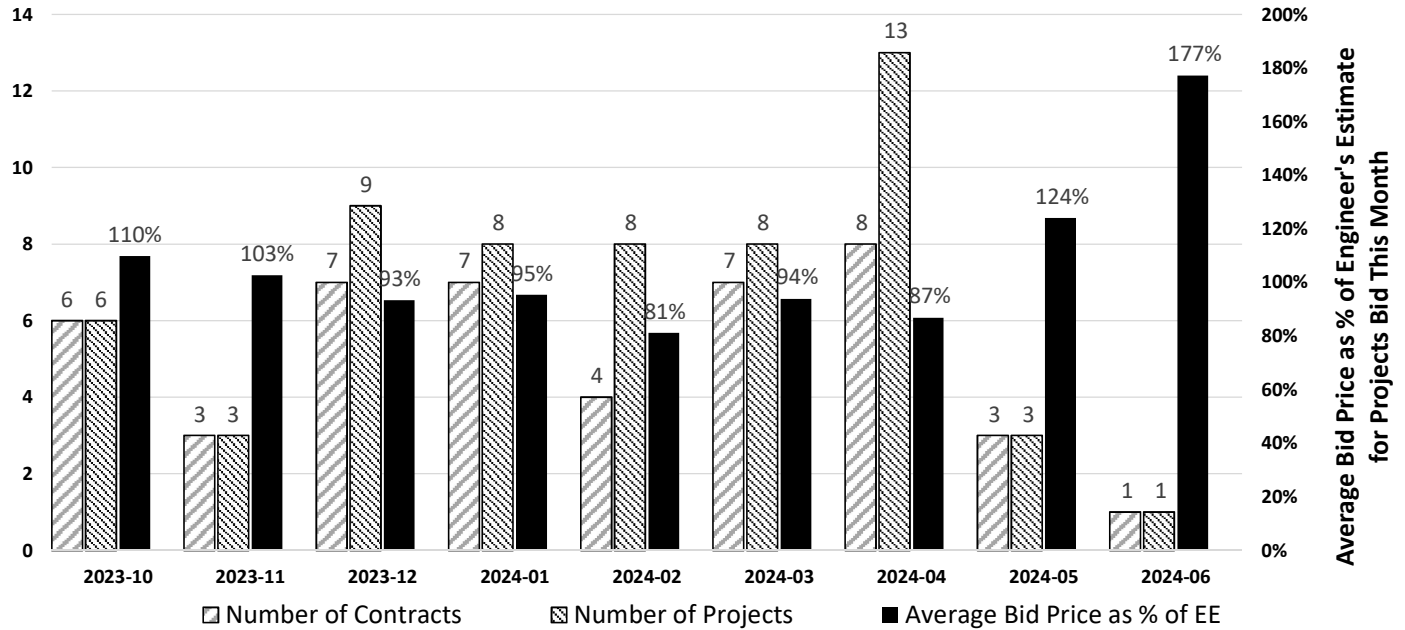
For Information Only.

FFY24 State Infrastructure Project Bid Results: YTD Summary By Cost

59 Projects YTD through June 30, 2024

YTD Total for all 59 projects:

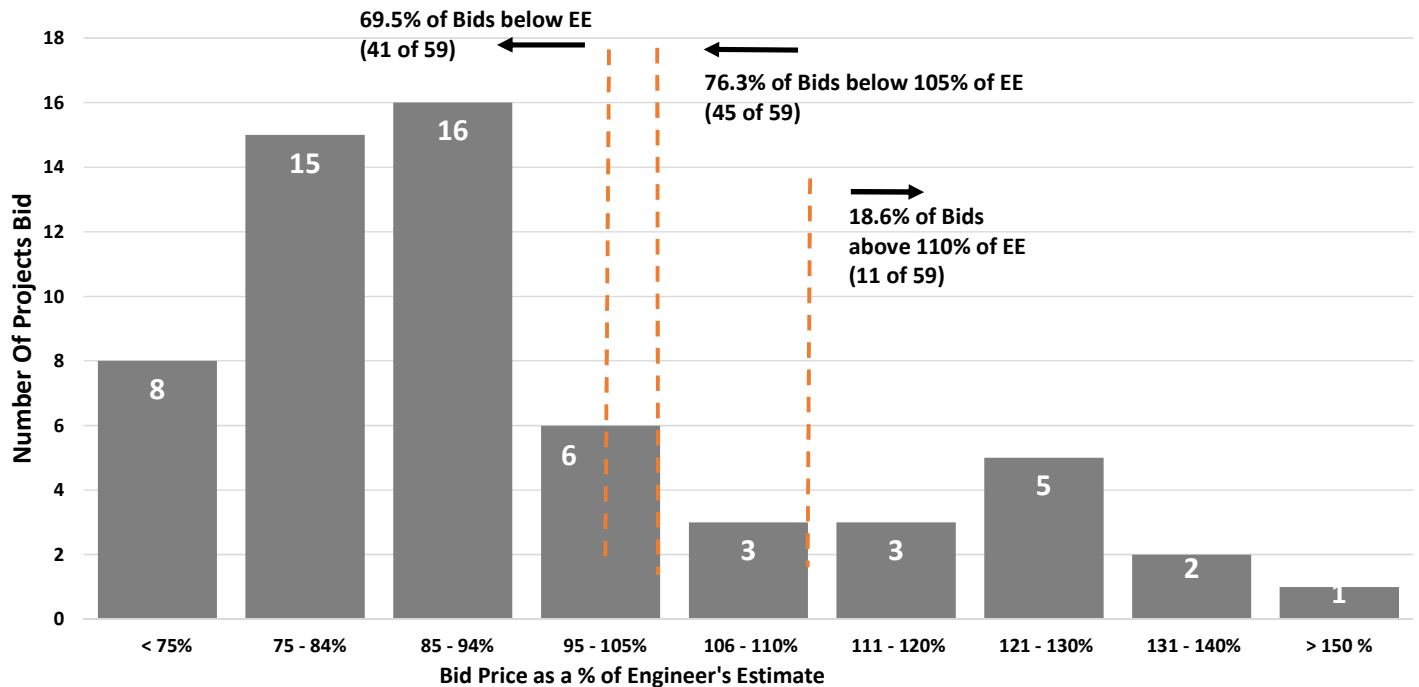
Ratio of Bid Costs / Engineer's Estimates = \$472.7 / \$485.7M = 97.3%



Notes: 1) Local and SIA Projects are not included 2) Contracts may have multiple Projects

FFY24 State Infrastructure Project Bid Results: YTD Summary By Project Count

59 Projects YTD through June 30, 2024



Note: Local and SIA Projects are not included

Monthly Status Report to the Board

PROJECTS BID BY STAFF SINCE LAST BOARD MEETING

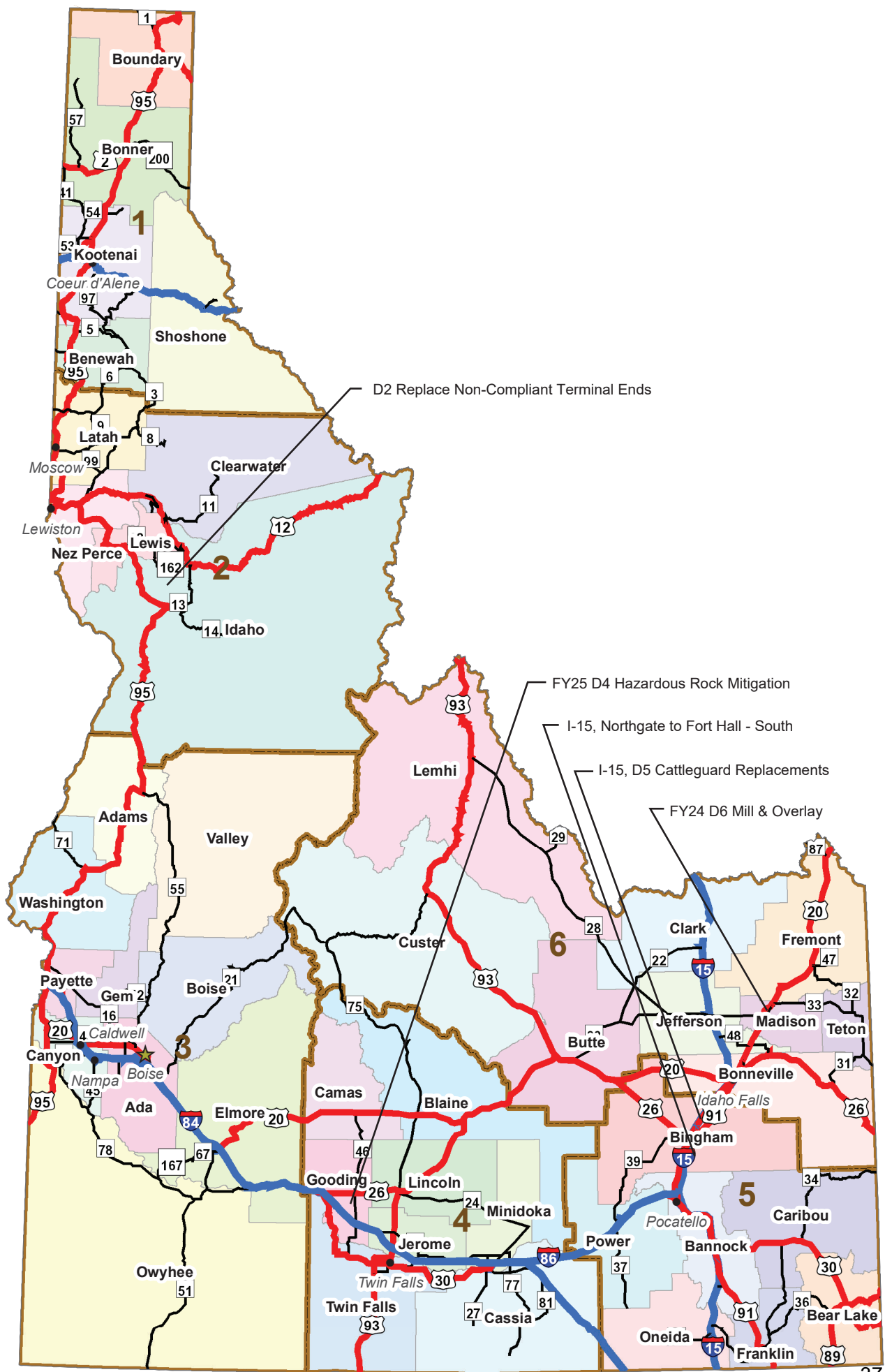
District	Key No.	Route	Opening Date	No. of Bids Received	Estimate Quantity	Fixed Price	Quantity Bid
4	23635 SIA	SH-46	6/4/2024	2	1624.50 CY	\$135,000.00	2166.0 CY
SH-46, FY25 D4 Hazardous Rock Mitigation Contractor: Triple J Excavation LLC							
State							

District	Key No.	Route	Opening Date	No. of Bids Received	Estimate Quantity	Fixed Price	Quantity Bid
2	24657 SIA	US-95, US-12 & SH-3	6/11/2024	2	102.04 EA	\$500,000.00	70 EA
D2 Replace Non-Compliant Terminal Ends Contractor: All Rail Construction LLC							
State							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
5	24307	I-15	6/18/2024	1	\$98,383,979.28	\$96,427,157.43	98%
I-15, Northgate to Fort Hall- South Contractor: Sundt Construction Inc							
State							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
5	24255d SIA	I-15	6/18/2024	0	\$498,000.00	\$0.00	0%
I-15, D5 Cattleguard Replacements Contractor: NO BIDS RECEIVED							
State							

District	Key No.	Route	Opening Date	No. of Bids Received	Estimate Quantity	Fixed Price	Quantity Bid
6	23248	US-20, US-26 & US-93	6/18/2024	1	124067 SF	\$372,201.00	140000 SF
FY24 D6 Mill & Inlay Contractor: Sunroc Corporation							
State							



Monthly Contract Advertisement As of 6-30-2024

District	Key No.	Route	Bid Opening Date
5	24308	I-15	7/2/2024
I-15, Northgate to fort Hall - North			
\$25,000,000 or Greater			

District	Key No.	Route	Bid Opening Date
1	10005	SH-53	7/2/2024
SH-53, Pleasant View IC			
\$25,000,000 or Greater			

District	Key No.	Route	Bid Opening Date
LHTAC(4)	20699	OFF SYS	7/2/2024
Crestview Road Rehabilitation Phase 1, Hillsdale HD			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
4	24243	Various	7/2/2024
D4 Signal Upgrades			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
1	23243	I-90	7/9/2024
I-90, Wolf Lodge to Cedars MTC site			
\$25,000,000 or Greater			

District	Key No.	Route	Bid Opening Date
3	23180 SIA	I-84	7/9/2024
FY24 D3 Fencing			
\$250,000 to \$500,000			

District	Key No.	Route	Bid Opening Date
2	23567	US-95	7/30/2024
US-95, Rock Fall Mitigation			
\$1,000,000 to \$2,500,000			



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer
Preparer's Name Mohsen Amirmojahedi, PE	Preparer's Title Consultant Services Engineer

Subject

REPORT ON PROFESSIONAL SERVICES AGREEMENTS AND TERM AGREEMENT WORK TASKS

Key Number	District	Route Number
------------	----------	--------------

Background Information

For all Agreements:

Consultant Services processed 39 new professional services agreements and work tasks totaling **\$29,373,524** and 9 supplemental agreements to existing professional services agreements totaling **\$3,632,540** from May 28, 2024 through June 30, 2024.

New Professional Services Agreements and Work Tasks

<i>Reason Consultant Needed</i>		<i>District</i>								<i>Total</i>
	1	2	3	4	5	6	HQ	MGMT	AERO	
Resources not Available										
Construction Engineering, Inspection, Sampling & Testing	2		3		2	1				8
Roadway Design	2	4	2		1					9
Materials/Geotechnical			2	1		1				4
Bridge Design	1									1
Bridge Inspection							2			2
Public Involvement	1									1
Planning						1	2			3
Environmental				1						1
Engineer of Record			2							2
Local Public Agency Projects	2	1	2	1	1	1				8
Total	8	5	11	3	4	4	4			39



Board Agenda Item

ITD 2210 (Rev. 12-23)

For ITD District Projects:

31 new professional services agreements and work tasks were processed during this period totaling **\$22,798,603**. 7 supplemental agreements totaling **\$3,608,193** were processed.

District 1

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 90, GREENSFERRY RD GS, I 90 REPAIR; SH 41, SH 41, BNRR, BR REPAIR	Resources not Available Bridge Design	Traffic Design, Bridge Design, and Survey Services.	Individual Project Solicitation	KPFF, Inc.	\$270,265
I 90, CD'A RV BR EBL & WBL, KOOTENAI CO	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	HDR Engineering, Inc.	Prev: \$24,733 This: \$372,853 Agreement Total to Date: \$397,586
STATE, FY24 D1 BRIDGE REPAIR	Resources not Available CE&I	CE&I Services.	RFI from Term Agreement	Ruen- Yeager & Associates, Inc.	Prev: \$174,062 This: \$148,404 Agreement Total to Date: \$322,466
SH 53, N LATAH ST TO MP 9.3, RATHDRUM	Resources not Available Public Involvement	Public Involvement Services.	Direct from Term Agreement	Horrocks Engineers, Inc.	\$31,866
US 2, PEND OREILLE RV BR TO PRIEST RV BR, BONNER CO	Resources not Available Roadway Design	Roadway Design, Traffic Control, Materials/Geotechnical, Survey, Hydraulics, and Environmental Services.	Individual Project Solicitation	HDR Engineering, Inc.	\$589,518
SH 3, FOSSIL BOWL TO EMERALD CR, SHOSHONE CO	Resources not Available Roadway Design	Roadway Design, Survey, Hydraulics, Environmental, and ROW Assistance Services.	Individual Project Solicitation	HMH, LLC	\$49,990



Board Agenda Item

ITD 2210 (Rev. 12-23)

District 2

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 95, MOSCOW PAVEMENT REPAIRS	Resources not Available Roadway Design	Roadway Design and Survey Services.	Direct from Term Agreement	Keller Associates, Inc.	\$95,753
US 12, GREER TO KAMIAH, LEWIS CO	Resources not Available Roadway Design	Designer Training and Project Development.	Direct from Term Agreement	HMH, LLC	Prev: \$75,264 This: \$24,682 Agreement Total to Date: \$99,946

District 3

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 55, LITTLE GOOSE CR BR, ADAMS CO	Resources not Available Engineer of Record Services	Engineer of Record Services.	Individual Project Solicitation	Horrocks Engineers, Inc.	\$233,841
SH 55, LITTLE GOOSE CR BR, ADAMS CO	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	HMH, LLC	\$329,453
SH 55, SH 44 (STATE ST) TO PAYETTE RV BR, REHABILITATION	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	Jacobs Engineering Group, Inc.	Prev: \$805,269 This: \$895,514 Agreement Total to Date: \$1,700,783 Board Approved: \$1,700,783 On: 6/13/2024
SH 55, PEAR LANE TO FARMWAY, CALDWELL	Resources not Available Roadway Design	Roadway Design Services.	Individual Project Solicitation	Horrocks Engineers, Inc.	\$6,547,892 Board Approved: \$6,548,000 On: 6/13/2024
US 95, FRUITLAND TO PAYETTE NCL	Resources not Available Materials / Geotechnical	Reconstruction rehabilitation services.	Individual Project Solicitation	Jacobs Engineering Group, Inc.	\$783,500
US 95, NEW MEADOWS TO SMOKEY BOULDER	Resources not Available	Sampling and Testing Services	RFI from Term Agreement	Atlas Technical	Prev: \$327,263 This: \$117,333



Board Agenda Item

ITD 2210 (Rev. 12-23)

	Materials / Geotechnical			Consultants LLC	Agreement Total to Date: \$444,596
SH 44, I 84 JCT SH 44 IC (MIDDLETON RD), CANYON CO	Resources not Available Roadway Design	Roadway Design Services.	Individual Project Solicitation	Horrocks Engineers, Inc.	\$5,654,760 Board Approved: \$5,654,760 On: 6/5/2024
SH 55, FLEMING CR BR, BOISE CO	Resources not Available Engineer of Record Services	EOR Services.	Individual Project Solicitation	Keller Associates, Inc.	\$41,880
US 20/26, I 84 TO MIDDLETON RD, CANYON CO	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	Keller Associates, Inc.	Prev: \$2,473,289 This: \$1,587,923 Agreement Total to Date: \$4,061,212 Board Approved: \$4,077,550 On: 6/5/2024

District 4

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 30, BICKELL RR OPASS, TWIN FALLS CO	Resources not Available Materials / Geotechnical	Geotechnical and Materials Engineering Services	Direct from Term Agreement	GeoEngineers, Inc.	Prev: \$92,660 This: \$7,304 Agreement Total to Date: \$99,964
SH 75, GALENA SUMMIT SLIDE, BLAINE COUNTY	Resources not Available Environmental	Environmental Evaluation and Additional Botanical Surveys.	Direct from Term Agreement	Power Engineers, Inc.	Prev: \$82,500 This: \$8,000 Agreement Total to Date: \$90,500

District 5

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STATE, FY24 D5 BRIDGE REPAIR	Resources not Available CE&I	CE&I Bridge Repair Services.	Direct from Term Agreement	WSP USA, INC.	\$99,971



Board Agenda Item

ITD 2210 (Rev. 12-23)

I 15, NORTHGATE TO FORT HALL - NORTH, BANNOCK CO; I 15, NORTHGATE TO FORT HALL - SOUTH, BANNOCK CO	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	Atlas Technical Consultants LLC	\$983,307
US 30, YELLOWSTONE TO GARRETT CORRIDOR, POCA TELLO	Resources not Available Roadway Design	Roadway Design, Phase 2.	Individual Project Solicitation	JUB Engineers, Inc.	Prev: \$638,150 This: \$712,703 Agreement Total to Date: \$1,350,853 Board Approved: \$1,400,000 On: 2/23/2024

District 6

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 26, SLOPE MONITORS MP 373 TO 402	Resources not Available Materials / Geotechnical	Continue to Monitor, Maintain and Host Data for Geotechnical Slope Monitoring Sites	RFI from Term Agreement	Landslide Technology	Prev: \$290,758 This: \$49,946 Agreement Total to Date: \$340,704
US 20, ARCO TO IDAHO FALLS, DESIGN	Resources not Available Planning	Development and Value Planning Phase Services	Individual Project Solicitation	Horrocks Engineers, Inc.	\$956,940
SH 28, SH 28, TENDOY TO BAKER & US 93 SALMON NORTH; US 93, MACKAY TO MACKAY RESERVOIR, CUSTER CO; SH 28, LEMHI RV BR TO TENDOY, LEMHI CO; US 93, WILLOW CR SUMMIT TO JCT SH 75, CUSTER CO	Resources not Available CE&I	CE&I Services.	Individual Project Solicitation	HMH, LLC	\$955,160



Board Agenda Item

ITD 2210 (Rev. 12-23)

Headquarters

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
NP108635	Resources not Available Planning	AASHTOWare Materials Module Implementation Services.	RFI from Term Agreement	Atlas Technical Consultants LLC	\$497,180
NP108635	Resources not Available Planning	AASHTOWare Materials Module Implementation Services.	RFI from Term Agreement	Jacobs Engineering Group, Inc.	\$493,753
STATE, FY23 SHS BRIDGE INSPECTION	Resources not Available Bridge Inspection	Bridge Inspection Services.	Direct from Term Agreement	HMH, LLC	Prev: \$29,987 This: \$49,857 Agreement Total to Date: \$79,844
STATE, FY23 SHS BRIDGE INSPECTION	Resources not Available Bridge Inspection	Bridge Inspection Services.	Direct from Term Agreement	Engineering Operations, LLC	\$98,907



Board Agenda Item

ITD 2210 (Rev. 12-23)

Supplemental Agreements to Existing ITD Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
1	I 90, WASHINGTON STATE LN TO COEUR D'ALENE, KOOTENAI CO	David Evans and Associates, Inc.	10/18/2021, Roadway Design Services, Phase 1: Planning Study, Conceptual Design and Environmental Evaluation	Continue Corridor Environmental Services.	Prev: \$15,945,392 This: \$453,053 Agreement Total to Date: \$16,398,445 Board Approved: \$16,500,000 On: 6/13/2024
1	US 95, MCARTHUR LAKE, BOUNDARY CO	David Evans and Associates, Inc.	3/28/2024, CE&I Services.	Continue of CE&I Services.	Prev: \$257,727 This: \$618,882 Agreement Total to Date: \$876,609 Board Approved: \$1,615,962 On: 5/16/2024
3	SH 55, FARMWAY RD TO MIDDLETON RD, CANYON CO	Horrocks Engineers, Inc.	3/30/2023, Right-of-Way Services	Additional ROW Services.	Prev: \$1,649,958 This: \$94,759 Agreement Total to Date: \$1,744,717 Board Approved: \$2,000,000 On: 2/23/2023
3	SH 16, I 84 TO FRANKLIN RD, ADA & CANYON COS; SH 16, USTICK RD TO US 20/26, ADA & CANYON COS	Rosemary Brennan Curtin, Inc.	4/4/2023, Public Involvement Services during Construction	Additional Public Involvement	Prev: \$827,588 This: \$216,201 Agreement Total to Date: \$1,043,789 Board Approved: \$1,200,000 On: 5/18/2023
3	US 20, MIDDLETON RD TO STAR RD, ADA/CANYON COS	Jacobs Engineering Group, Inc.	11/18/2021, Widen US20/26, Middleton Rd. to Star Rd.	Widen US20/26, Middleton Rd. to Star Rd.	Prev: \$10,109,021 This: \$1,886,489 Agreement Total to Date: \$11,995,510 Board Approved: \$12,000,000 On: 7/1/2021
3	SH 16, I 84 TO US 20/26 & SH44 IC, ADA & CANYON COS	Parametrix, Inc.	10/4/2021, Preliminary and Final Design of Bridges on the Corridor	Re-design phase 3 system interchange ramp 1 and J Pier foundations from driven pile to drilled shaft	Prev: \$18,237,014 This: \$338,809 Agreement Total to Date: \$18,575,823 Board Approved: \$19,000,000 On: 4/30/2022



Board Agenda Item

ITD 2210 (Rev. 12-23)

For Local Public Agency Projects:

8 new professional services agreements totaling **\$6,574,921** were processed during this period. 2 supplemental agreement totaling **\$24,347** was processed.

<i>Project</i>	<i>Sponsor</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STC-5731, MOON PASS RD TUNNELS AND BRIDGES	SHOSHONE COUNTY	Bridge Design and Roadway Design Services.	Individual Project Solicitation	GeoEngineers, Inc.	\$482,388
LOCAL, RDWY & GUARDRAIL IMPRV, LAKES HD	LAKES HIGHWAY DISTRICT	CE&I Services.	RFI from Term Agreement	HMH, LLC	Prev: \$118,950 This: \$87,553 Agreement Total to Date: \$206,503
LOCAL, NORTH MOUNTAIN VIEW PEDESTRIAN IMPROVEMENTS	CITY OF MOSCOW	Roadway Design Services.	RFI from Term Agreement	HMH, LLC	\$159,815
LOCAL, RECONNECT, ACCESS, & IMPRV SAFTY & EQUITY, NAMPA	CITY OF NAMPA	Roadway Design, Traffic Design, and Pathway Services.	Individual Project Solicitation	HDR Engineering, Inc.	\$4,799,721 Board Approved: \$4,800,000 On: 1/24/2024
STC-4700, 100 WEST RD, BURLEY	BURLEY HIGHWAY DISTRICT	Roadway Design and Pathways Services.	Individual Project Solicitation	Civil Science, Inc.	\$550,343
LOCAL, 9TH ST SIDEWALK, CHALLIS	CITY OF CHALLIS	Roadway Design, Survey, and Environmental Services.	Direct from Term Agreement	Keller Associates, Inc.	\$61,308
SMA-7551, MERIDIAN RD SAFETY IMPRV, BLACKFOOT	CITY OF BLACKFOOT	Roadway Design Services.	RFI from Term Agreement	Harper-Leavitt Engineering, Inc. (HLE)	\$143,002
STC-8223, FRANKLIN BLVD & KARCHER RD INT, NAMPA	CITY OF NAMPA	CE&I Services.	Individual Project Solicitation	Jacobs Engineering Group, Inc.	\$290,791



Board Agenda Item

ITD 2210 (Rev. 12-23)

Supplemental Agreements to Existing Local Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
2	SMA-7014, SNAKE RV AVE; SOUTHWAY BR TO 11TH AVE, LEWISTON	Horrocks Engineers, Inc.	4/17/2024, Roadway Design Services.	Addendum to the "Archaeological and Historic Survey Report (AHSR)"	Prev: \$44,673 This: \$15,572 Agreement Total to Date: \$60,245
6	OFFSYS, FUN FARM BRIDGE, FREMONT CO	Forsgren Associates, Inc.	12/5/2017, Bridge Design through PS&E	Develop and submit the Submerged Land Easement Application to Idaho Department of Lands (IDL)	Prev: \$671,538 This: \$8,775 Agreement Total to Date: \$680,313

Recommendations (Action items require a resolution)

For Information Only



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Justin Pond	Presenter's Title Right of Way Manager
Preparer's Name Justin Pond	Preparer's Title Right of Way Manager

Subject

Administrative Settlements in Right of Way Acquisitions		
Key Number	District State-wide	Route Number

Background Information

The Board has delegated to staff, in Board Policy 4005, the authority to negotiate settlements for the acquisition of real property by ITD that did not exceed \$200,000 over the fair market value as established by an ITD approved Review Appraiser. The Board asked to receive reports twice each year summarizing administrative settlements.

During the semi-annual period of January 1, 2024 through June 30, 2024, the Right of Way Section processed 88 parcels. Of the 88 parcels, 41 parcels had an Administrative Settlement. Attached is a report showing parcels with Administrative Settlements. Parcels included in projects on which right-of-way acquisitions are ongoing have been excluded from this report and will be provided on future reports.

Also included on this report are Administrative Settlements which were omitted from previous reports due to ongoing acquisitions within their respective projects.

Recommendations *(Action items require a resolution)*

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**RIGHT OF WAY ACQUISITIONS
ADMINISTRATIVE SETTLEMENTS**
January 1, 2024 to June 30, 2024*

Dist.	Major Program	Project Name	Admin. Settlements	Justification
3	22165	US 20/26, CHINDEN; I-84 TO MIDDLETON RD	\$272,262.60	Increased land values
5	20186	I-15, UPRR INKOM OPASS, BANNOCK CO.	\$24,500.00	Increased land values
		*Sum of Administrative Settlements:	\$296,762.60	

Total number of parcels processed with administrative settlements: **41**
Total number of parcels processed: **88**
Total value of all parcels processed: **\$19,081,492.02**

**Parcels included in projects on which right-of-way acquisitions are ongoing have been omitted, but will be included in future reports.*

Parcels omitted from previous reports due to ongoing acquisitions within the project

Dist.	Major Program	Project Name	Admin. Settlements	Justification
1	20575	SH 53, HAUSER LAKE RD to N BRUSS RD, Kootenai County	\$2,500.00	Property Owner processing fee
1	20695	SH 53, N Latah St to MP 9.3, Rathdrum Turn Lanes, Kootenai Co	\$2,500.00	Property Owner processing fee
6	21798	SH 33, JCT US 20 (IC 333), REXBURG	\$2,578.00	Miscellaneous expenses of grantor
4	20583	US 93, HOLLISTER NCL TO 3250 N.	\$11,196.15	Increased land values
3	22165	US 20/26, CHINDEN; I-84 TO MIDDLETON RD	\$55,245.00	Increased land value, damages to remainder, and owner incurred costs
3	22165	US 20/26, CHINDEN; I-84 TO MIDDLETON RD	\$50,600.50	Increased land value, damages to remainder, and owner incurred costs.
3	22165	SH 55, FARMWAY RD TO MIDDLETON RD, CANYON COUNTY	\$199,006.80	Increased land value
1	21935	I-90, CDA RV BR EBL & WBL, #30	\$6,000.00	Cost to cure to rebuild RV parking and storage area.
		Sum of Administrative Settlements:	\$329,626.45	



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager, PMO
Preparer's Name Colleen Wonacott	Preparer's Title Program Control Manager, PMO

Subject

Monthly Reporting of Federal Formula Program Funding Through July 5, 2024.		
Key Number N/A	District N/A	Route Number N/A

Background Information

Idaho has received obligation authority through 9/30/24.

Obligation authority through September 30 is \$421.6 million. This includes \$33.6 million of *Highway Infrastructure General Funds* carried over from FY21 through FY23, and \$45 million *IIJA Bridge formula (General Fund) funds*. These General Funds are also included in the apportionments detailed below.

The Infrastructure Investment and Jobs Act (IIJA) was signed on November 15, 2021. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$477.6 million. FY24 obligation authority through 9/30/24 is 88.3% of apportionments.

Exhibit 1: Formula Funding for FY2024

IIJA FY2024	
Apportionments + COVID + Hwy Infra.	
Federal Aid Only	\$477,567
Including Match	\$515,397
Obligation Limits through 9/30/2024	
Federal Aid Only	\$421,586
Including Match	\$454,981

- Notes:
1. All dollars in Thousands
 2. 'Approved Program' amounts from March 2024 Highway Funding Plan.
 3. Apportionment and Obligation Authority amounts reflect available funds via federal notices received through 7/5/24.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Exhibit 2:

Allotments of Available Formula Funding w/Match and Amount Remaining

Program	Allotted Program Funding through 9/30/24	Program Funding Remaining as of 7/5/24
All Other SHS Programs	\$284,276	\$17,392
GARVEE Formula Debt Service*	\$63,316	\$0
State Planning and Research*	\$9,248	\$615
Metropolitan Planning*	\$2,498	\$0
Freight	\$7,269	\$5,039
Railroad Crossings	\$1,486	(\$22)
Recreational Trails	\$1,134	\$1,134
STBG - Transportation Mgt. Area	\$11,190	\$1,562
Transportation Alternatives (TMA)*	\$1,190	\$395
Carbon - TMA	\$2,478	(\$1)
STBG - Local Large Urban	\$8,298	\$7,777
Carbon - Large Urban	\$1,864	\$1,665
STBG - Local Small Urban	\$3,468	(\$1,028)
STBG – Local Rural	\$12,349	\$909
Transportation Alternatives (Urban/Rural)*	\$7,374	\$4,596
Local Bridge*	\$11,194	\$6,622
Off System Bridge*	\$6,750	\$7,484
Local Safety	\$7,597	\$5,173
Total	\$442,979	\$59,313

- Notes:
1. All dollars in Thousands.
 2. Allotments based on the March 2024 Highway Funding Plan.
 3. Funding amounts include match and reflect total formula funding available.
 4. Data reflects both obligation and de-obligation activity through July 5th.
- * These programs are provided 100% Obligation Authority. Other programs are reduced accordingly.

Recommendations *(Action items require a resolution)*

For Information



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name L. Scott Stokes	Presenter's Title Director
Preparer's Name Lorraine Dennis	Preparer's Title Business Executive to the Board

Subject

FY24 Performance Report for the Division of Financial Management		
Key Number	District	Route Number

Background Information

Idaho Code 67-1904 requires all state agencies to submit an annual performance report to the Division of Financial Management by August 30 to include the fiscal year results and FY25 performance targets identified in ITD's Strategic Plan.

The report includes the following elements:

- Agency Overview
- Core Functions of the Department
- Revenues and Expenditures
- Key Services Provided
- Vehicle Licensing Data
- Performance Measures

As FY24 just ended, and the final numbers are still a few weeks away, some data is footnoted as "pending" status in the draft report and will be updated next month.

Notable changes this year, as implemented in the Strategic Plan, revised the goal for the voluntary turnover rate to total turnover rate, and aligning the target goals for Innovation and DMV's Skip the Trip from calendar year data to fiscal year. ITD's core function section was also updated replacing "human resources" with a new "employee experience" core function.

Recommendations *(Action items require a resolution)*

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Part I – Agency Profile

Agency Overview

Every hour of every day – the work of the Idaho Transportation Department (ITD) touches the lives of Idahoans.

Idaho's state transportation system connects people to jobs, education, healthcare, cultural and sporting events, recreational opportunities, and family gatherings.

Modernized transportation is safer for everyone and drives economic opportunity. ITD is committed to listening to the public and working with statewide partners to deliver on timely and meaningful transportation projects.

ITD has a vision of enhancing quality of life through transportation. We are committed to improving the quality of life for people in the communities we serve by delivering on our mission of Your Safety. Your Mobility. Your Economic Opportunity.

ITD is responsible for operating and maintaining an integrated network of 12,300 lane miles of highways and roads, 1,841 bridges, 2,523 miles of Idaho Byways, and 32 state backcountry airstrips. The state highway system includes 34 rest areas and 12 fixed ports of entry. The Division of Motor Vehicles registers more than two million vehicles and trailers and is responsible for the credentials of more than a million drivers.

The department is funded through several sources, including user fees (fuel tax and vehicle registration), dedicated state sales tax, general fund revenues, and federal funds. The department's headquarters is in Boise. District offices are in Coeur d'Alene, Lewiston, Boise, Shoshone, Pocatello, and Rigby. The department was authorized for 1,592 full-time positions for FY24.

BOARD MEMBERS	EXECUTIVE MANAGEMENT
Bill Moad, Chairman	L. Scott Stokes, Director
Jim Thompson, District 1	Dan McElhinney, Chief Deputy/Chief Operations Officer
Gary Osborn, District 2	Brenda Williams, Chief Innovation Experience Officer
Julie DeLorenzo, Vice Chair, District 3	Mollie McCarty, Chief External Affairs Officer
Mitch Watkins, District 4	Dave Tolman, Chief Administrative Officer
John Bulger, District 5	
Robert (Bob) Hoff, District 6	

Core Functions/Idaho Code

- **Administration** – provides department-wide management of financial systems and controls, information technology, business support and procurement. Title 40, Idaho Code.
- **Highways and Bridges** – plan for, construct, operate and maintain a reliable State transportation system. Also plan, develop and implement a safe, efficient, integrated multimodal transportation system including the administration and oversight of federal programs for public transportation, freight, railways, bicycles and pedestrians while managing the department's air quality, environmental, data collection and performance measurement processes. Title 40, Idaho Code.
- **Motor Vehicles** – manages drivers' licenses, weigh-station operations and Ports of Entry, vehicle registrations and titles, over-legal permits, vehicle-dealer licensing. Title 49 and sections of Titles 40, 61, and 63, Idaho Code.
- **Aeronautics** – helps Idaho cities and counties develop aeronautics and local airports into a safe, coordinated aviation system. Manages state-owned airstrips and coordinates searches for missing aircraft. Title 21, Idaho Code.

- **Employee Experience** – core function focused on enhancing the overall experience of employees at ITD through innovative practices, employee engagement, continuous improvement, employee safety, workforce development and other ideal workplace efforts. Additional, this core function oversees federal programs for Title VI, Equal Employment Opportunity and the Disadvantaged Business Enterprises.

Revenues and Expenditures

Revenues ^{1,4,5-8}	FY 2021	FY 2022	FY 2023	FY 2024
Aeronautics Fund				
State ⁷	\$6,588,053	\$10,038,005	\$39,285,272	\$5,135,996
Federal	\$616,830	\$212,780	\$206,808	\$256,216
State Highway Account Fund				
State	\$372,589,659	\$373,642,502	\$383,253,599	\$390,820,424
Federal	\$398,455,281	\$369,789,459	\$386,473,094	\$455,986,768
Local	\$8,531,271	\$8,829,584	\$7,467,054	\$11,912,218
Strategic Initiatives Program ^{4,7}				
State	\$75,064,550	\$228,527,875	\$338,354,238	\$203,308,959
Trans. Expansion & Congestion Mitigation ^{5,8} State	\$24,368,633	\$180,569,645	\$90,225,025	\$91,206,657
CARES Act Covid-10 Fund ⁶	\$5,877,687	\$4,304,351	\$4,187,831	\$3,389,573
Total	\$892,091,964	\$1,175,914,201	\$1,249,452,921	\$1,162,016,811
Expenditures ¹⁻⁶	FY 2021	FY 2022	FY 2023	FY 2024
Personnel Costs	\$125,836,563	\$134,288,402	\$141,132,213	\$143,384,302
Operating Expenditures	\$98,214,764	\$97,279,147	\$106,004,538	\$115,568,205
Capital Outlay ³	\$543,275,278	\$515,224,454	\$710,791,426	\$798,108,318
Trustee/Benefit Payments	\$26,483,507	\$24,151,973	\$95,659,199	\$153,234,863
Total	\$793,810,112	\$770,943,976	\$1,053,587,376	\$1,210,295,688

*Figures may change slightly as end-of-year numbers become available.

¹Revenues and Expenditures do not include GARVEE & TECM bond proceeds or project costs.

²Expenditures include cash expenditures and encumbrances.

³Capital Outlay includes GARVEE & TECM debt-service payments.

⁴Strategic Initiatives Program Fund as established in Idaho Code 40-719.

⁵TECM as established in Idaho Code 40-720.

⁶CARES Act COVID-19 Fund established to track Federal expenditures and reimbursements.

⁷\$6.4 million was transferred into the State Aeronautics (AERO) Fund and \$228 million was transferred into the Strategic Initiatives Program (SIP) Fund for FY22 from the Governor's "Leading Idaho." \$35 million was transferred into the State AERO Fund and \$330 million was transferred into the SIP Fund for FY23 from the Governor's "Idaho First." \$182.4 million was appropriated to the SIP Fund for FY24 for the Contract Construction and Right-of-Way Acquisition Program.

⁸\$100 million was transferred into the TECM Fund for FY22 to finance a portion of the up to \$325 million 2022A bond series for road projects.

Caseload and/or Key Services Provided

	FY 2021	FY 2022	FY 2023	FY 2024
Idaho Population	1.82 million	1.84 million	1.86 million	1.99 million
Licensed Drivers	1.29 million	1.38 million	1.40 million	1.42 million*
Vehicle Registrations	1.82 million	1.83 million	2.26 million ¹	2.5 million*
Annual Miles Driven ² - on State Highway System	9.72 billion	10.92 billion	10.80 billion	11.08 billion

*FY24 Estimates. Data will be updated as end-year data becomes available.

¹Beginning in FY23, ITD started providing actual number of vehicle registrations, which can represent multiple vehicles, instead of transaction counts.

²Data is published annually after the end of the calendar year and reported as fiscal year metric.

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders. Additionally, ITD tracks complaints against the department for each license type described below. We track dates, license type, nature of the complaint (cost, requirements, timeliness, etc.), customer contact info, and applicable additional details. We rarely receive complaints regarding the restrictiveness of licensing. In accordance with the principles of the Licensing Freedom Act, we strive to assist and support Idaho business owners to promote economic opportunity.

Notes: Classes of Licenses are described in Idaho Code 49-1606. The following classes in this chart do not contain separate counts because they are classified under a broader license class.

1. Distributor Branch and Factory Branch are accounted for under Distributor.
2. Distributor Branch Representative and Factory Branch Representative are accounted for under Distributor Representative.

	FY 2021	FY 2022	FY 2023	FY 2024
VEHICLE – DEALER				
Total Number of Licenses	1,201	1132	1109	1140
Number of New Applicants Denied Licensure	2	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	213	135	129	108
Number of Final Disciplinary Actions Against Licensees	12	245	527	790 ¹
VEHICLE – DISTRIBUTOR				
Total Number of Licenses	157	150	141	143
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – DISTRIBUTOR REPRESENTATIVE				
Total Number of Licenses	500	576	588	494
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – MANUFACTURER				
Total Number of Licenses	75	90	93	126
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – MANUFACTURER REPRESENTATIVE				
Total Number of Licenses	190	142	182	115
Number of New Applicants Denied Licensure	0	0	0	0
VEHICLE – SALESMAN				
Total Number of Licenses	6,273	4794 ²	4,802	4423
Number of New Applicants Denied Licensure	0	1	0	0
VEHICLE – WHOLESALE DEALER				
Total Number of Licenses	33	32	47	82
Number of New Applicants Denied Licensure	0	0	0	0

¹New tool since FY22, Notice of Deficiency Suspension Notice (NODS), created increase. In FY24, only 6 NODS resulted in suspension.

²The drop results from a system change on how records are maintained, which removes inactive and multiple licenses.

Part II – Performance Measures

Committed to Provide the Safest Transportation System and Work Environment							
Performance Measure			CY16-20	CY17-21	CY 18-22	CY 19-23	CY 20-24
1. Five-Year Annual Fatality Rate Per 100 Million Miles Traveled	actual		1.33	1.33	1.27	1.28*	---
	target		1.41	1.35	1.36	1.35	1.33
• *Estimate only – final not available until Feb/March 2025							
2. Five-Year Aircraft Fatality Rate Per 100,000 Flight Hours	actual			2.38	2.82	2.96**	---
	target			-	2.30	2.20	2.10
• **Estimate only – final not available until early 2025							
Committed to Provide a Mobility-Focused Transportation System that Drives Economic Opportunity							
Performance Measure			FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
3. % Pavement in Good or Fair Condition ^{1,2}	actual		90%	89%	88%	86%	---
	target		80%	80%	80%	80%	80%
4. % Bridges in Good or Fair Condition ²	actual		77%	79%	80%	81%	---
	target		80%	80%	80%	80%	80%
5. % of Time Mobility Unimpeded during Winter Storms (winter season; Dec. - March)	actual		80%	82%	80%	88%	---
	target		73%	73%	73%	73%	73%
Committed to Continually Improve the Employee Experience							
Performance Measure			FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
6. Hold employee turnover rate (revised from voluntary to total turnover rate starting in FY23)	actual			11.3%	17%	12.58%*	---
	target			5%	10%	10%	10.8%
Committed to Continually Innovate Business Practices							
Performance Measure			FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
7. Save taxpayer's money through employee-driven innovation	actual			\$6,662,819	\$12,400,000	\$8,600,000	---
	target			\$1,400,000	\$1,400,000	\$2,400,000	\$3,400,000
8. DMV online transactions – Skip the Trip	actual				1,535,200	1,510,000	
	target				1,560,000	1,769,000	1,615,000

*FY24 Estimate. Will update data when year-end data becomes available.

¹Inspections for performance measures #3 & #4 are done during summer months of the calendar year and reported as fiscal year metrics.

²Pavement condition methodology was updated based on FHWA asset management guidelines beginning in FY2021.

For More Information, Contact

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Idaho Transportation Department
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Boise, ID 83714
Phone: (208) 334-8808 E-mail: Lorraine.Dennis@itd.idaho.gov



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 07/24/2024

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed:

Presenter's Name Robbie Swajkoski	Presenter's Title Controller
Preparer's Name Robbie Swajkoski	Preparer's Title Controller

Subject

Board of Examiners Activities Annual Report		
Key Number	District	Route Number

Background Information

ITD did not submit any requests to the Board of Examiners for Fiscal Year 2024.

Recommendations (Action items require a resolution)



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Robbie Swajkoski	Presenter's Title Controller
Preparer's Name Robbie Swajkoski	Preparer's Title Controller

Subject

State Fiscal Year 2024 Financial Statements		
Key Number	District	Route Number

Background Information

July 01, 2023 thru May 31, 2024, Fiscal Year 2024 Financial Statements

The financial operations of the Department as of May 31, 2024, Eleven months through this fiscal year.

- Revenues to the State Highway Account from all state sources as shown on the financial statements are ahead of forecast by 1.7% (this includes Misc. Revenues and Equipment Buy Back). Revenues in the Highway Distribution Account, Fuels/Registration Direct, and Ethanol are also ahead of forecast 3.2%.
- State fuel tax revenues to the State Aeronautics Fund are currently below forecast by -0.12% or \$-3.2K. The revenue for both the State Highway Account, and the State Aeronautics Fund will continue to be monitored closely.
- Expenditures are with in planned budgets YTD. The differences after eleven months are timing between planned and actual expenditures plus encumbrances. Personnel costs have savings of \$5.5M or 4.1% is due to vacancies and timing between a position becoming vacant and filled. Management is working diligently to keep vacancies as low as possible.
- Contract construction cash expenditures in the State Highway Account for July - May of this fiscal year are \$519.4M. Compared to the last three fiscal years through the first eleven months of the year:
 - FY23= \$385.5M
 - FY22= \$339.1M
 - FY21= \$366.9M

It is important to note that contract construction projects are funded from a total of five different funds. The State Highway Account, Strategic Initiatives Program Fund, Transportation Expansion and Congestion Mitigation Fund (TECM), TECM Bond Proceeds and GARVEE Bond Proceeds. The total construction expenditures for the first eleven months from these funding sources was \$911.7M or \$342.4M higher than the highest point of the previous three years.

- FY23= \$569.3M
- FY22= \$397.9M
- FY21= \$397.8M

The balance of the long-term investments as of the end of May is \$183.4M. These funds are obligated against both construction projects and encumbrances. The long-term investments plus the cash balance (\$109.8M) totals \$293.2M.

Expenditures in the Strategic Initiatives Program Fund (GF Surplus), for the first eleven months, are \$102.9M. This is the fund where the Governor's "Leading Idaho" transfer of \$181.7M completed in July was deposited. There are no additional receipts other than interest earned to date of \$1.0M based on the cash balance.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Deposits into the Transportation Expansion and Congestion Mitigation Fund of \$80.0M is the first eleven months of the sales tax of 4.5%. Additionally, we have started to receive Cigarette Tax revenue into this fund. Currently ITD has received \$2M from this unanticipated revenue. Initial receipts into this fund for FY24 of \$37.3M is committed to debt service on the TECM Bonds. Expenditures in this fund for construction expenses on projects were \$29.2M.

As part of the CARES Act in 2020, ITD received a federal grant from the Federal Transit Administration of \$27.3M. The first three years of expenditures for this was \$14.3M. The expenses during the first eleven of FY24 was \$3.3M, for a total expenditure of \$17.3M since the beginning of the grant.

Expenditures from the two active bond programs were \$227.3M for the TECM Capital Projects fund and \$32.9M for the GARVEE Capital Projects fund. Both programs are very active and advancing as planned.

Recommendations *(Action items require a resolution)*

For Information.

JULY
ITD BOARD PACKET

MAY
FY24
FINANCIAL STATEMENTS

User ID: whaszier
 Report ID: AD-FN-GL-010
 Run Date: 7 Jun 2024
 % of Time
 Remaining: 8.33

Idaho Transportation Department

SUMMARY OF RECEIPTS AND DISBURSEMENTS
 STATE HIGHWAY ACCOUNT AND STATE AERONAUTICS FUND
 BUDGET TO ACTUAL
 FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDING 5/31/2024
 (all amounts in '000)

Fiscal Year: 2024

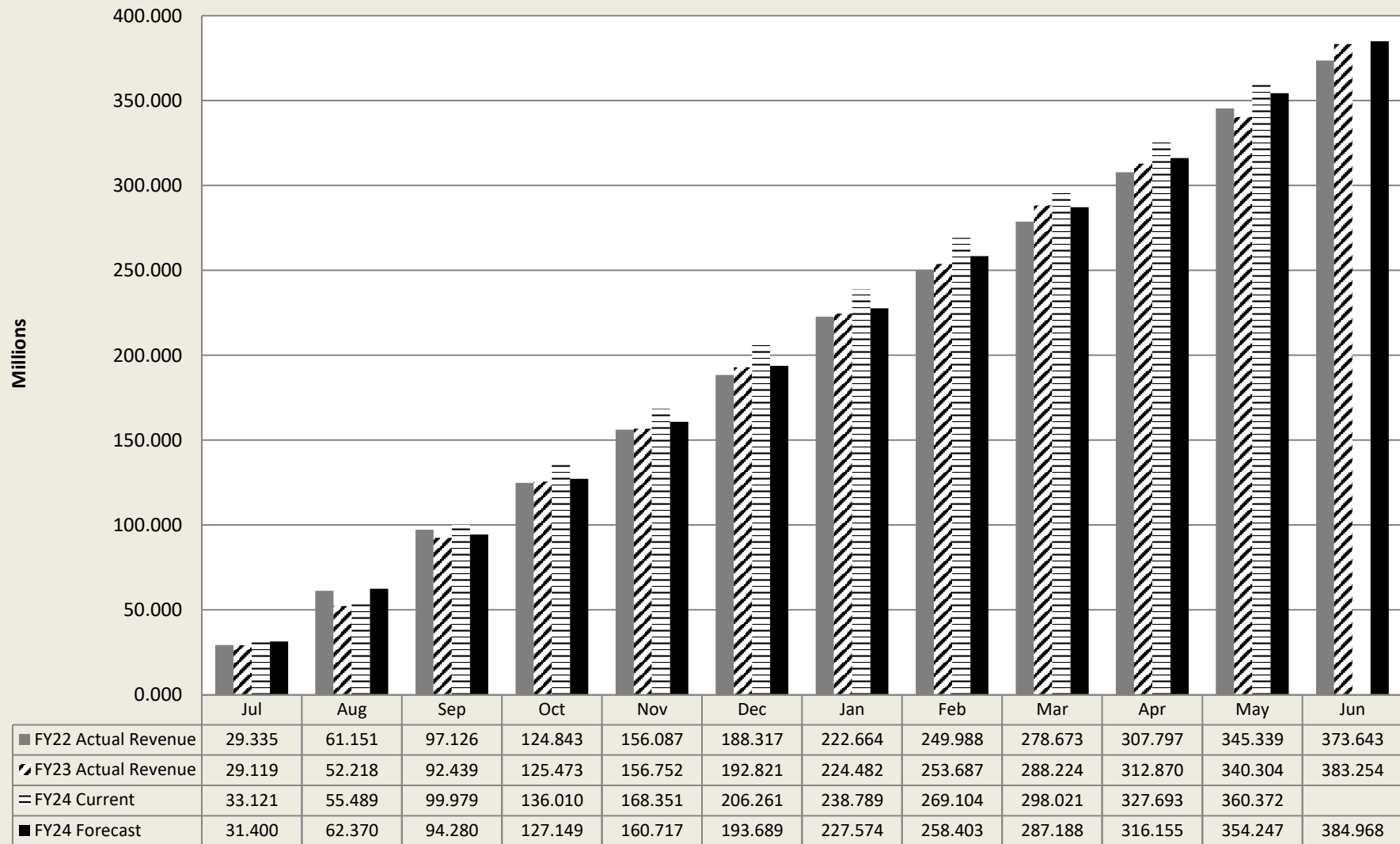
Funds Received					
	FY23 Actual YTD	FY24 Actual YTD	FY24 Forecast YTD	FY24 to FY23 Actual	FY 24 to Forecast
<u>State Highway Account</u>					
Federal Reimbursements	297,917	431,376	275,468	44.8%	56.6%
State (Inc. H.D.A.)	340,304	360,372	354,247	5.9%	1.7%
Local	5,756	11,018	7,493	91.4%	47.1%
Total State Highway Account:	643,977	802,766	637,208	24.7%	26.0%
<u>State Aeronautics Fund</u>					
Federal Reimbursements	187	256	264	37.0%	-2.9%
State	38,795	3,657	3,276	-90.6%	11.6%
Total State Aeronautics Fund:	38,982	3,913	3,540	-90.0%	10.5%
Total Fund Received:	682,959	806,679	640,748	18.1%	25.9%
Disbursements (includes Encumbrances)					
	FY23 Actual YTD	FY24 Actual YTD	FY24 Budget YTD	FY24 to FY23 Actual	FY 24 to Budget
Construction Payouts	387,231	521,999	375,985	34.8%	38.8%
<u>Operations Expenses</u>					
Highways	199,045	231,896	249,192	16.5%	-6.9%
DMV	28,296	27,721	33,702	-2.0%	-17.7%
Administration	25,585	27,614	26,809	7.9%	3.0%
Facilities	25,231	35,585	38,898	41.0%	-8.5%
Aeronautics	9,523	7,334	5,954	-23.0%	23.2%
Total Operations Expenses:	287,680	330,150	354,555	14.8%	-6.9%
<u>Transfers</u>					
Debt Service	12,653	11,527	11,482	-8.9%	0.4%
Total Transfers:	12,653	11,527	11,482	-8.9%	0.4%
Total Disbursements:	687,564	863,676	742,023	25.6%	16.4%
	FY23 Actual YTD	FY24 Actual YTD	FY24 Budget YTD	FY24 to FY23 Actual	FY 24 to Budget
<u>Expenditures by Type</u>					
Personnel	127,026	128,433	133,967	1.1%	-4.1%
Operating	85,344	94,522	103,741	10.8%	-8.9%
Capital Outlay	54,704	76,070	90,112	39.1%	-15.6%
Sub-Grantee	20,606	31,125	26,736	51.0%	16.4%
Totals Operations Expenses:	287,680	330,150	354,555	14.8%	-6.9%
Contract Construction	387,231	521,999	375,985	34.8%	38.8%
Totals (excluding Transfers):	674,911	852,149	730,541	26.3%	16.6%

State Highway Fund 0260

Fiscal Year 2024

State Revenue Source Forecast vs Actual

May - For Period Ending 5/31/2024

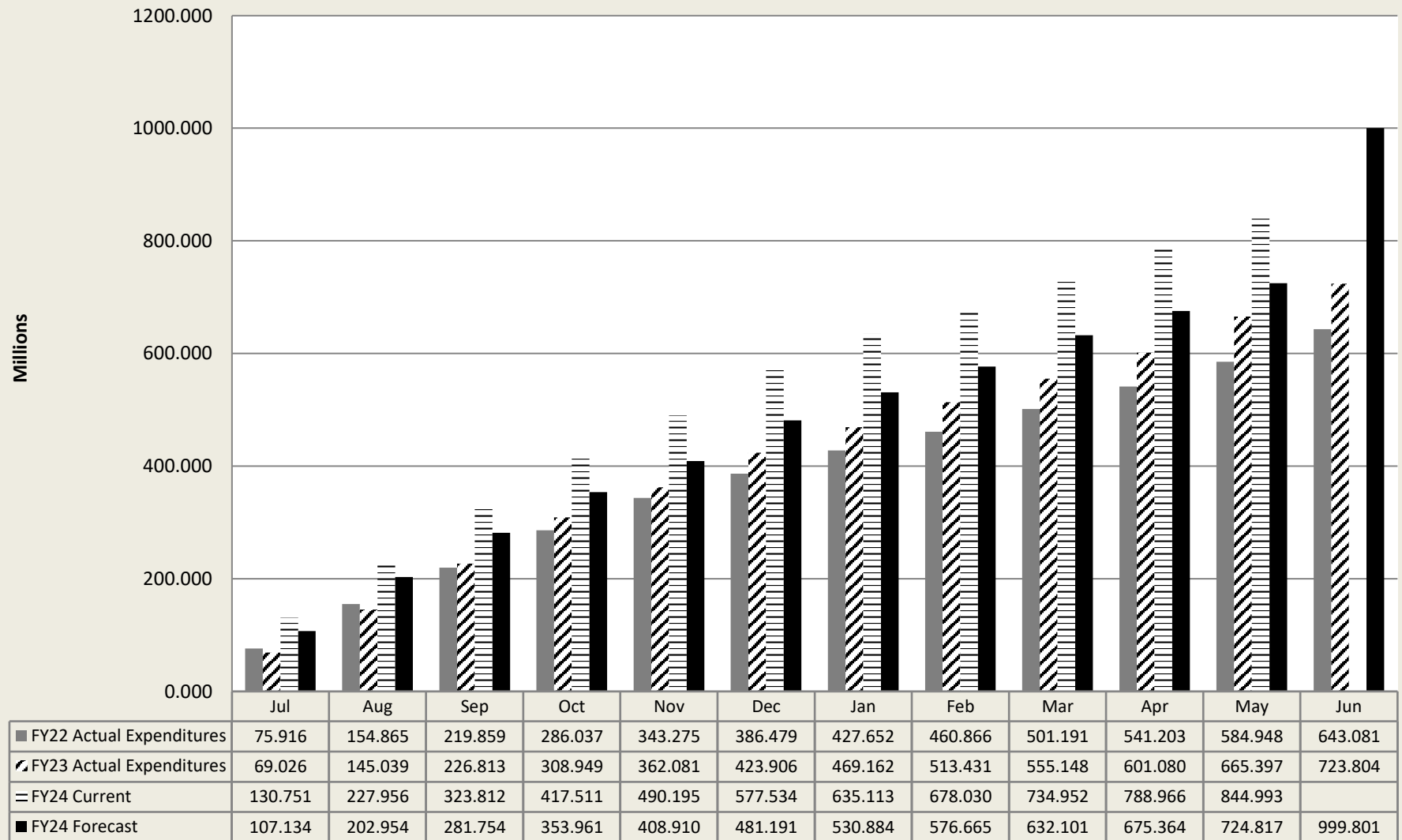


State Highway Fund 0260

Fiscal Year 2024

Expenditures

May - For Period Ending 5/31/2024

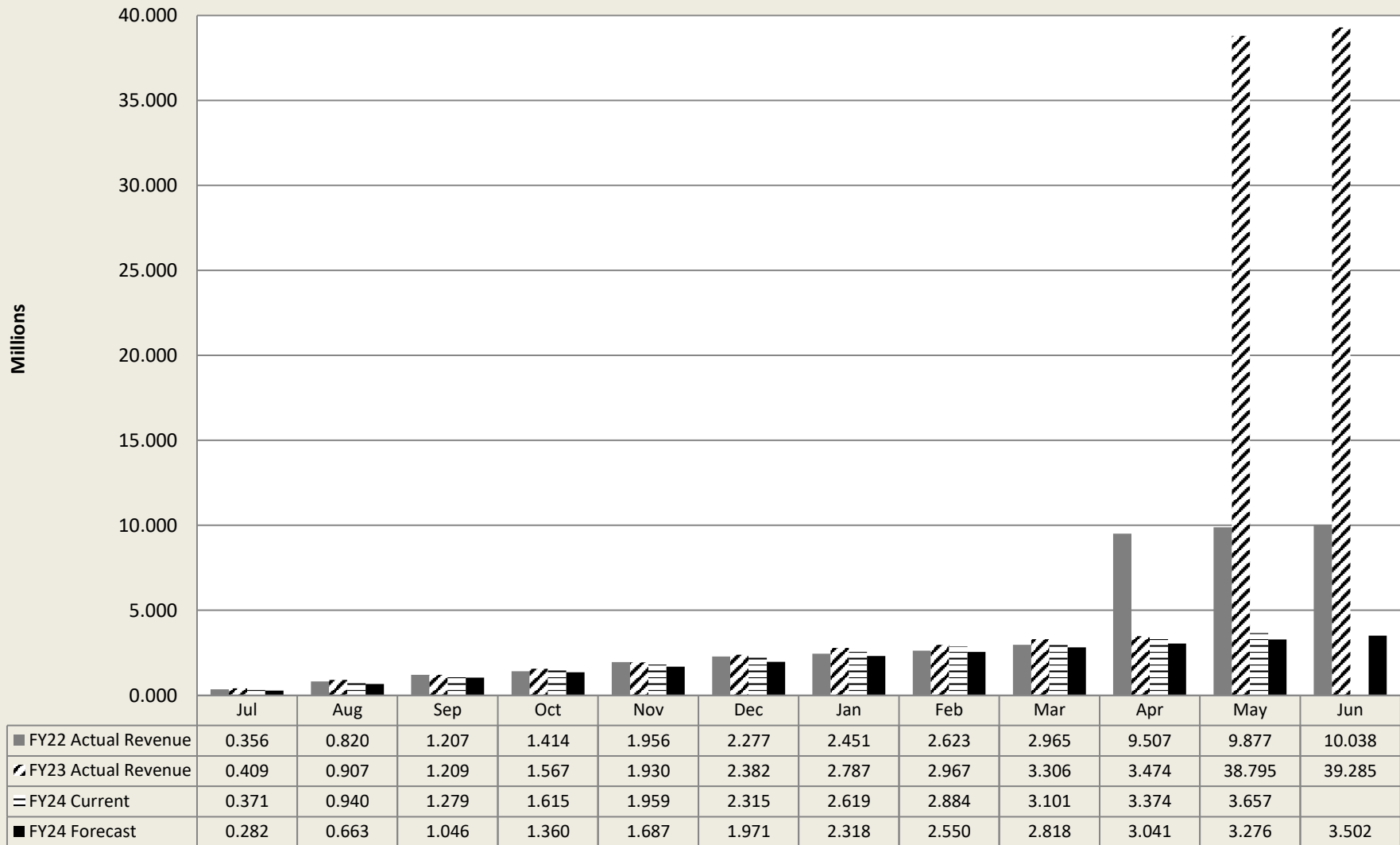


Aeronautics Fund 0221

Fiscal Year 2024

State and Interagency Revenue Sources Forecast vs Actual

May - For Period Ending 5/31/2024

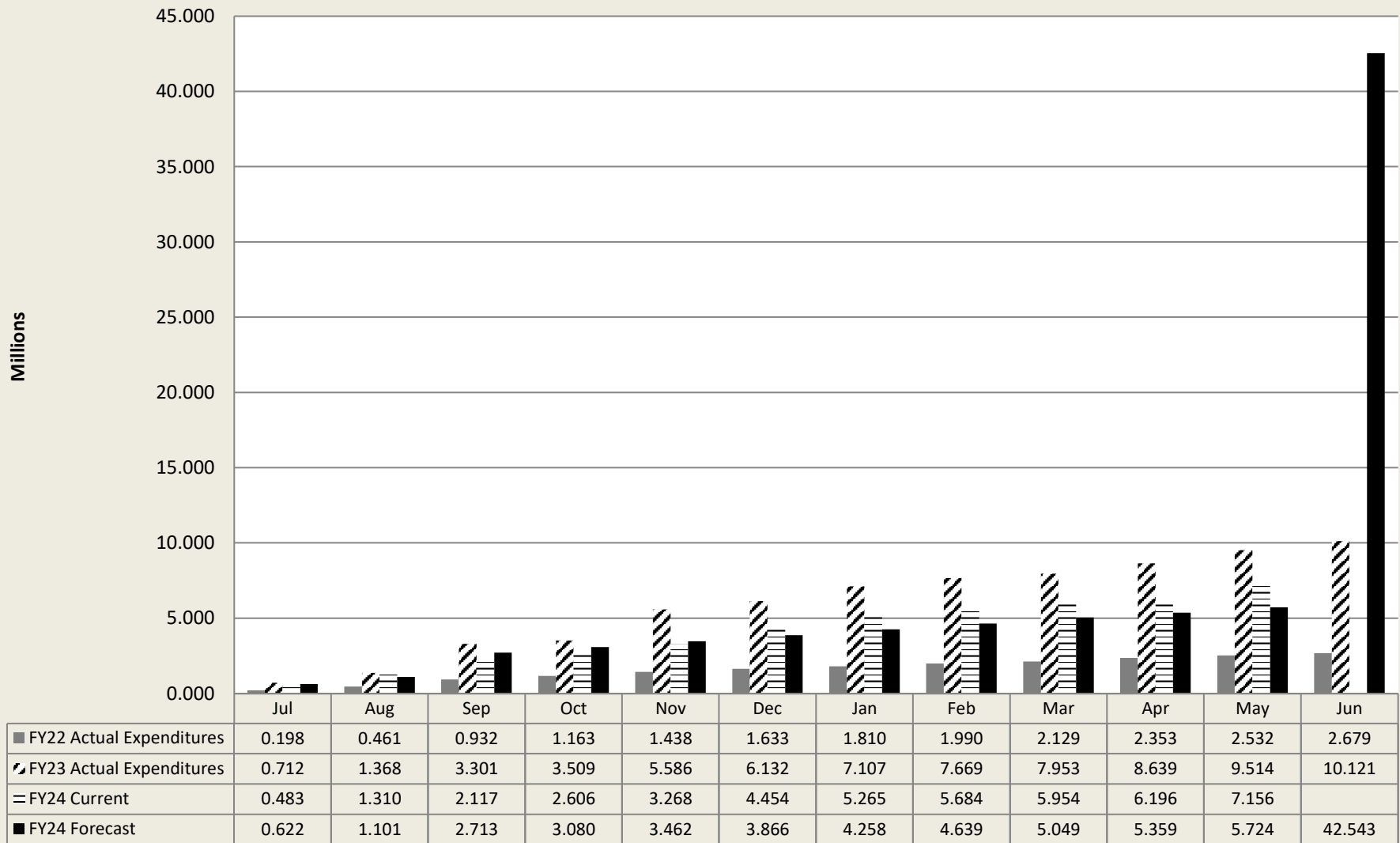


Aeronautics Fund 0221

Fiscal Year 2024

Expenditures

May - For Period Ending 5/31/2024



UserID: whaszier
Report ID: AD-FN-GL-002
Run Date: 07 Jun 2024

Idaho Transportation Department

OPERATING FUND BALANCE SHEET
FOR THE PERIOD ENDED 5/31/2024

	State Aeronautics Fund		State Highway Fund		Transportation Expansion and Congestion Mitigation Fund	
	0221		0260		0269	
	Apr-24	May-24	Apr-24	May-24	Apr-24	May-24
ASSETS						
Cash on Hand (Change Fund)	0	0	4,500	4,500	0	0
Cash in Bank (Daily Operations)	39,775,269	39,084,920	97,185,359	109,768,507	210,097,849	207,957,894
Investments (Long Term: STO - Diversified Bond Fund)	1,987,759	1,993,293	182,896,747	183,408,785	0	0
Total Cash & Investments	41,763,028	41,078,214	280,086,606	293,181,792	210,097,849	207,957,894
Receivables - Other	647	647	1,027,232	1,017,070	0	0
- Due From Locals (Project Overruns)	0	0	406,715	958,811	0	0
- Inter Agency	63,954	49,906	210	5,744	0	0
Total Receivables	64,601	50,553	1,434,157	1,981,625	0	0
Inventory on Hand	0	0	22,250,993	22,435,399	0	0
Total Assets:	41,827,629	41,128,767	303,771,755	317,598,816	210,097,849	207,957,894
LIABILITIES						
Vouchers Payable	0	0	145	(311)	0	0
Sales Tax Payable	0	0	14,540	7,572	0	0
Deferred Revenue (Local Projects Match)	0	0	30,310,408	29,097,997	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	119,271	134,936	0	0
Total Liabilities:	0	0	30,444,364	29,240,194	0	0
FUND BALANCE						
Reserve for Encumbrance	179,127	111,467	62,110,795	66,796,127	0	0
Fund Balance	41,648,502	41,017,300	211,216,597	221,562,495	210,097,849	207,957,894
Total Fund Balance:	41,827,629	41,128,767	273,327,392	288,358,623	210,097,849	207,957,894
Total Liabilities and Fund Balance	41,827,629	41,128,767	303,771,755	317,598,816	210,097,849	207,957,894

UserID: whaszier
Report ID: AD-FN-GL-002
Run Date: 07 Jun 2024

Idaho Transportation Department

OPERATING FUND BALANCE SHEET
FOR THE PERIOD ENDED 5/31/2024

	Strategic Initiatives Fund (State Share) 0270.02		Strategic Initiatives Fund (Local Share) 0270.05		Strategic Initiatives Fund (Grant Share) 0270.06		Total Strategic Initiatives Fund 0270	
	Apr-24	May-24	Apr-24	May-24	Apr-24	May-24	Apr-24	May-24
ASSETS								
Cash on Hand (Change Fund)	0	0	0	0	0	0	0	0
Cash in Bank (Daily Operations)	225,287,449	221,207,892	220,894,314	220,094,314	40,686,088	30,586,088	486,867,851	471,888,295
Investments (Long Term: STO - Diversified Bond Fund)	0	0	0	0	0	0	0	0
Total Cash & Investments	225,287,449	221,207,892	220,894,314	220,094,314	40,686,088	30,586,088	486,867,851	471,888,295
Receivables - Other	0	0	0	0	0	0	0	0
- Due From Locals (Project Overruns)	0	0	0	0	0	0	0	0
- Inter Agency	0	0	0	0	0	0	0	0
Total Receivables	0	0	0	0	0	0	0	0
Inventory on Hand	0	0	0	0	0	0	0	0
Total Assets:	225,287,449	221,207,892	220,894,314	220,094,314	40,686,088	30,586,088	486,867,851	471,888,295
LIABILITIES								
Vouchers Payable	0	0	0	0	0	0	0	0
Sales Tax Payable	0	0	0	0	0	0	0	0
Deferred Revenue (Local Projects Match)	0	0	0	0	0	0	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	0	0	0	0	0	0
Total Liabilities:	0	0	0	0	0	0	0	0
FUND BALANCE								
Reserve for Encumbrance	175,492	175,492	0	0	0	0	175,492	175,492
Fund Balance	225,111,956	221,032,400	220,894,314	220,094,314	40,686,088	30,586,088	486,692,359	471,712,802
Total Fund Balance:	225,287,449	221,032,400	220,894,314	220,094,314	40,686,088	30,586,088	486,867,851	471,712,802
Total Liabilities and Fund Balance	225,287,449	221,207,892	220,894,314	220,094,314	40,686,088	30,586,088	486,867,851	471,888,295

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Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 5/31/2024

	CARES Act Covid-19 0345	
	Apr-24	May-24
ASSETS		
Cash on Hand (Change Fund)	0	0
Cash in Bank (Daily Operations)	(193,116)	(100,835)
Investments (Long Term: STO - Diversified Bond Fund)	0	0
Total Cash & Investments	(193,116)	(100,835)
Receivables - Other	0	0
- Due From Locals (Project Overruns)	0	25,942
- Inter Agency	0	0
Total Receivables	0	25,942
Inventory on Hand	0	0
Total Assets:	(193,116)	(74,893)
LIABILITIES		
Vouchers Payable	0	0
Sales Tax Payable	0	0
Deferred Revenue (Local Projects Match)	0	0
Accounts Receivable Overpayment	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0
Total Liabilities:	0	0
FUND BALANCE		
Reserve for Encumbrance	3,858,377	3,832,435
Fund Balance	(4,051,493)	(3,907,328)
Total Fund Balance:	(193,116)	(74,893)
Total Liabilities and Fund Balance	(193,116)	(74,893)

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Idaho Transportation Department
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0260 State Highway Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Fiscal Year: 2024								
Budget Fiscal Year: 2024								
REVENUES								
Federal Sources								
FHWA - Highway	259,122,600	392,097,082	25,997,080	132,974,482	51.32 %	453,716,900	61,619,818	13.58 %
FHWA - COVID Relief	0	14,434,816	26,430	14,434,816	0.00 %	0	(14,434,816)	0.00 %
FHWA - Indirect Cost	0	(22,215)	0	(22,215)	0.00 %	0	22,215	0.00 %
Federal Transit Authority	10,100,000	18,756,877	4,727,288	8,656,877	85.71 %	19,208,500	451,623	2.35 %
NHTSA - Highway Safety	3,450,000	5,528,869	849,748	2,078,869	60.26 %	6,430,400	901,531	14.02 %
Other Federal Aid	2,795,300	580,445	29,996	(2,214,855)	-79.23%	6,102,600	5,522,155	90.49 %
Total Federal Sources:	275,467,900	431,375,875	31,630,541	155,907,974	56.60 %	485,458,400	54,082,526	11.14 %
State Sources								
Equipment Buy Back	12,406,000	3,677,025	0	(8,728,975)	-70.36%	12,406,000	8,728,975	70.36 %
Miscellaneous Revenues	32,750,087	37,634,311	3,408,311	4,884,224	14.91 %	36,425,444	(1,208,867)	-3.32%
Total State Sources:	45,156,087	41,311,336	3,408,311	(3,844,751)	-8.51%	48,831,444	7,520,108	15.40 %
Local Sources								
Match For Local Projects	7,492,533	11,010,886	1,851,119	3,518,353	46.96 %	8,276,000	(2,734,886)	-33.05%
Other Local Sources	0	7,500	0	7,500	0.00 %	0	(7,500)	0.00 %
Total Local Sources:	7,492,533	11,018,386	1,851,119	3,525,853	47.06 %	8,276,000	(2,742,386)	-33.14%
TOTAL REVENUES:	328,116,520	483,705,597	36,889,972	155,589,076	47.42 %	542,565,844	58,860,248	10.85 %
TRANSFERS-IN								
Highway Distribution	223,462,100	230,298,539	20,937,753	6,836,439	3.06 %	243,302,000	13,003,461	5.34 %
Fuel/Registration Direct	67,731,867	69,995,710	6,613,857	2,263,843	3.34 %	73,634,700	3,638,990	4.94 %
Ethanol Fuels Tax	17,897,200	18,766,295	1,718,754	869,095	4.86 %	19,200,000	433,705	2.26 %
TOTAL TRANSFERS-IN:	309,091,167	319,060,544	29,270,364	9,969,377	3.23 %	336,136,700	17,076,156	5.08 %
TOTAL REV AND TRANSFERS-IN:	637,207,687	802,766,141	66,160,336	165,558,453	25.98 %	878,702,544	75,936,404	8.64 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0260 State Highway Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2024									
EXPENDITURES									
Operations Expense									
Permanent Staff Salaries	90,605,232	85,958,779	7,152,647	0	4,646,453	5.13 %	99,769,717	13,810,938	13.84 %
Board, Hourly, OT, Shift Diff	1,541,482	1,471,101	67,342	0	70,381	4.57 %	6,244,393	4,773,293	76.44 %
Fringe Benefits	40,580,344	39,807,971	3,441,320	0	772,373	1.90 %	44,118,990	4,311,019	9.77 %
Travel Expense	2,566,863	1,970,979	259,083	0	595,884	23.21 %	2,827,924	856,945	30.30 %
Operating Expense	100,277,064	77,398,234	6,894,631	14,276,547	8,602,283	8.58 %	118,352,395	26,677,614	22.54 %
Capital Equipment Expense	51,254,124	19,044,941	1,261,675	21,576,953	10,632,230	20.74 %	54,866,444	14,244,550	25.96 %
Capital Facilities Expense	38,640,768	24,151,721	590,870	11,140,105	3,348,942	8.67 %	44,741,093	9,449,267	21.12 %
Trustee & Benefit Payments	23,365,817	25,635,279	3,285,121	560,885	(2,830,348)	-12.11%	27,803,600	1,607,435	5.78 %
Total Operations Expense:	348,831,694	275,439,005	22,952,689	47,554,490	25,838,198	7.41 %	398,724,557	75,731,061	18.99 %
Contract Construction									
Operating Expense	5,650,472	6,912,759	551,943	1,587,385	(2,849,672)	-50.43%	10,600,000	2,099,856	19.81 %
Capital Projects	369,581,620	511,866,688	27,576,835	1,028,357	(143,313,425)	-38.78%	588,453,979	75,558,934	12.84 %
Trustee & Benefit Payments	753,143	603,987	(15,581)	0	149,156	19.80 %	2,022,000	1,418,013	70.13 %
Total Contract Construction:	375,985,235	519,383,434	28,113,197	2,615,742	(146,013,941)	-38.84%	601,075,979	79,076,803	13.16 %
TOTAL EXPENDITURES:	724,816,929	794,822,439	51,065,885	50,170,232	(120,175,743)	-16.58%	999,800,535	154,807,864	15.48 %
TRANSFERS OUT									
Operating	11,482,431	11,526,794	0	0	(44,363)	-0.39%	58,423,782	46,896,988	80.27 %
TOTAL TRANSFERS OUT:	11,482,431	11,526,794	0	0	(44,363)	-0.39%	58,423,782	46,896,988	80.27 %
TOTAL EXPD AND TRANSFERS OUT:	736,299,360	806,349,233	51,065,885	50,170,232	(120,220,106)	-16.33%	1,058,224,317	201,704,852	19.06 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0260 State Highway Fund

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2024										
Budget Fiscal Year: 2024										
Contract Construction										
Operating Expenditures										
Operating Expenditures	Dedicated	642,093	2,445,057	256,610	459,815	(2,262,779)	-352.41%	2,500,000	(404,872)	-16.19%
Operating Expenditures	Federal	4,952,691	4,466,360	295,300	1,127,570	(641,240)	-12.95%	8,000,000	2,406,069	30.08 %
Operating Expenditures	Local	55,688	1,342	33	0	54,346	97.59 %	100,000	98,658	98.66 %
Total Operating Expenditures		5,650,472	6,912,759	551,943	1,587,385	(2,849,672)	-50.43%	10,600,000	2,099,856	19.81 %
Capital Outlay										
Capital Outlay	Dedicated	122,397,517	122,482,677	7,535,332	1,022,965	(1,108,125)	-0.91%	190,950,279	67,444,637	35.32 %
Capital Outlay	Federal	243,849,816	356,702,330	19,113,147	5,392	(112,857,905)	-46.28%	390,507,500	33,799,779	8.66 %
Capital Outlay	FICR	0	7,051,937	0	0	(7,051,937)	0.00 %	0	(7,051,937)	0.00 %
Capital Outlay	Local	3,334,287	11,194,928	901,570	0	(7,860,641)	-235.75%	6,996,200	(4,198,728)	-60.01%
Capital Outlay	COVID Relief	0	14,434,816	26,785	0	(14,434,816)	0.00 %	0	(14,434,816)	0.00 %
Total Capital Outlay		369,581,620	511,866,688	27,576,835	1,028,357	(143,313,425)	-38.78%	588,453,979	75,558,934	12.84 %
Trustee & Benefit Payments										
Trustee & Benefit Payments	Dedicated	69,505	0	0	0	69,505	100.00 %	422,000	422,000	100.00 %
Trustee & Benefit Payments	Federal	667,582	603,987	(15,581)	0	63,595	9.53 %	1,500,000	896,013	59.73 %
Trustee & Benefit Payments	Local	16,056	0	0	0	16,056	100.00 %	100,000	100,000	100.00 %
Total Trustee & Benefit Payments		753,143	603,987	(15,581)	0	149,156	19.80 %	2,022,000	1,418,013	70.13 %
Total Contract Construction:		375,985,235	519,383,434	28,113,197	2,615,742	(146,013,941)	-38.84%	601,075,979	79,076,803	13.16 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0269 Transportation Expansion and Congestion Mitigation Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Budget Fiscal Year: 2024									
REVENUES									
Miscellaneous Revenues	3,208,337	1,154,216	0		(2,054,121)	-64.02%	3,500,000	2,345,784	67.02 %
TOTAL REVENUES:	3,208,337	1,154,216	0		(2,054,121)	-64.02%	3,500,000	2,345,784	67.02 %
TRANSFERS-IN									
Cigarette Tax	0	3,148,786	1,157,588		3,148,786	0.00 %	0	(3,148,786)	0.00 %
Sales Tax	80,000,000	80,000,000	0		0	0.00 %	80,000,000	0	0.00 %
TOTAL TRANSFERS-IN:	80,000,000	83,148,786	1,157,588		3,148,786	3.94 %	80,000,000	(3,148,786)	-3.94%
TOTAL REV AND TRANSFERS-IN:	83,208,337	84,303,002	1,157,588		1,094,665	1.32 %	83,500,000	(803,002)	-0.96%
	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2024									
EXPENDITURES									
Contract Construction - Capital Projects	175,098,748	29,195,577	3,297,543	0	145,903,171	83.33 %	252,216,821	223,021,243	88.42 %
TOTAL EXPENDITURES:	175,098,748	29,195,577	3,297,543	0	145,903,171	83.33 %	252,216,821	223,021,243	88.42 %
TRANSFERS OUT									
Operating	37,346,048	43,700,352	0	0	(6,354,304)	-17.01%	37,346,048	(6,354,304)	-17.01%
TOTAL TRANSFERS OUT:	37,346,048	43,700,352	0	0	(6,354,304)	-17.01%	37,346,048	(6,354,304)	-17.01%
TOTAL EXPD AND TRANSFERS OUT:	212,444,796	72,895,929	3,297,543	0	139,548,867	65.69 %	289,562,869	216,666,939	74.83 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0270 Strategic Initiatives Program Fund (State 60%)

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining	
Fiscal Year:	2024	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)	
REVENUES										
State Sources - Miscellaneous Revenues		3,300,000	964,125	0	(2,335,875)	-70.78%	3,600,000	2,635,875	73.22 %	
TOTAL REVENUES:		3,300,000	964,125	0	(2,335,875)	-70.78%	3,600,000	2,635,875	73.22 %	
TRANSFERS-IN										
Statutory		181,680,000	181,680,000	0	0	0.00 %	181,680,000	0	0.00 %	
TOTAL TRANSFERS-IN:		181,680,000	181,680,000	0	0	0.00 %	181,680,000	0	0.00 %	
TOTAL REV AND TRANSFERS-IN:		184,980,000	182,644,125	0	(2,335,875)	-1.26%	185,280,000	2,635,875	1.42 %	
		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year:	2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year:	2024									
EXPENDITURES										
Capital Projects		167,220,163	102,942,481	4,079,556	175,492	64,102,189	38.33 %	182,422,000	79,304,026	43.47 %
TOTAL EXPENDITURES:		167,220,163	102,942,481	4,079,556	175,492	64,102,189	38.33 %	182,422,000	79,304,026	43.47 %
TOTAL EXPD AND TRANSFERS OUT:		167,220,163	102,942,481	4,079,556	175,492	64,102,189	38.33 %	182,422,000	79,304,026	43.47 %

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Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0270 Strategic Initiatives Program Fund (LHTAC-Local 40%)

		Year to Date Allotment	Year to Date Actual	Current Month Activity			Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining	
Fiscal Year:	2024	(A)	(B)	(C)			(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)	
REVENUES												
State Sources - Miscellaneous Revenues		2,200,000	2,154,151	0			(45,849)	-2.08%	2,400,000	245,849	10.24 %	
TOTAL REVENUES:		2,200,000	2,154,151	0			(45,849)	-2.08%	2,400,000	245,849	10.24 %	
TOTAL REV AND TRANSFERS-IN:		2,200,000	2,154,151	0			(45,849)	-2.08%	2,400,000	245,849	10.24 %	
		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance			Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year:	2024	(A)	(B)	(C)	(D)			(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year:	2024	(A)	(B)	(C)	(D)			(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES												
Trustee & Benefit Payments		97,500,000	112,800,000	800,000	0			(15,300,000)	-15.69%	108,500,000	(4,300,000)	-3.96%
TOTAL EXPENDITURES:		97,500,000	112,800,000	800,000	0			(15,300,000)	-15.69%	108,500,000	(4,300,000)	-3.96%
TRANSFERS OUT												
Statutory		36,000,000	36,000,000	0	0			0	0.00 %	36,000,000	0	0.00 %
TOTAL TRANSFERS OUT:		36,000,000	36,000,000	0	0			0	0.00 %	36,000,000	0	0.00 %
TOTAL EXPD AND TRANSFERS OUT:		133,500,000	148,800,000	800,000	0			(15,300,000)	-11.46%	144,500,000	(4,300,000)	-2.98%

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Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0270 Strategic Initiatives Grant Program

		Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024		(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Budget Fiscal Year: 2024		(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
REVENUES										
State Sources - Miscellaneous Revenues		0	66,180	0		66,180	0.00 %	0	(66,180)	0.00 %
TOTAL REVENUES:		0	66,180	0		66,180	0.00 %	0	(66,180)	0.00 %
TRANSFERS-IN										
Statutory		136,000,000	136,000,000	0		0	0.00 %	136,000,000	0	0.00 %
TOTAL TRANSFERS-IN:		136,000,000	136,000,000	0		0	0.00 %	136,000,000	0	0.00 %
TOTAL REV AND TRANSFERS-IN:		136,000,000	136,066,180	0		66,180	0.05 %	136,000,000	(66,180)	-0.05 %
		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2024		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Trustee & Benefit Payments		124,666,663	105,480,092	10,100,000	0	19,186,571	15.39 %	136,000,000	30,519,908	22.44 %
TOTAL EXPENDITURES:		124,666,663	105,480,092	10,100,000	0	19,186,571	15.39 %	136,000,000	30,519,908	22.44 %
TOTAL EXPD AND TRANSFERS OUT:		124,666,663	105,480,092	10,100,000	0	19,186,571	15.39 %	136,000,000	30,519,908	22.44 %

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Remaining: 8.3
Fund: 0345 CARES Act Covid-19

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining	
Fiscal Year:	2024	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)	
Budget Fiscal Year:		2024								
REVENUES										
Federal Sources - Federal Transit		165,000	3,389,573	144,165	3,224,573	1954.29 %	7,857,300	4,467,727	56.86 %	
TOTAL REVENUES:		165,000	3,389,573	144,165	3,224,573	1954.29 %	7,857,300	4,467,727	56.86 %	
TOTAL REV AND TRANSFERS- IN:		165,000	3,389,573	144,165	3,224,573	1954.29 %	7,857,300	4,467,727	56.86 %	
		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year:	2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year:		2024								
EXPENDITURES										
Trustee & Benefit Payments		7,202,503	3,384,090	25,942	3,832,435	(14,022)	-0.19%	7,857,300	640,775	8.16 %
TOTAL EXPENDITURES:		7,202,503	3,384,090	25,942	3,832,435	(14,022)	-0.19%	7,857,300	640,775	8.16 %
TOTAL EXPD AND TRANSFERS OUT:		7,202,503	3,384,090	25,942	3,832,435	(14,022)	-0.19%	7,857,300	640,775	8.16 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0372 TECM Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
REVENUES									
State Sources - Miscellaneous Revenues	0	10,868	0		10,868	0.00 %	0	(10,868)	0.00 %
TOTAL REVENUES:	0	10,868	0		10,868	0.00 %	0	(10,868)	0.00 %
TRANSFERS-IN									
State Sources - Operating	37,346,048	43,700,352	0		6,354,304	17.01 %	37,346,048	(6,354,304)	-17.01%
TOTAL TRANSFERS-IN:	37,346,048	43,700,352	0		6,354,304	17.01 %	37,346,048	(6,354,304)	-17.01%
TOTAL REV AND TRANSFERS-IN:	37,346,048	43,711,220	0		6,365,172	17.04 %	37,346,048	(6,365,172)	-17.04%
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
EXPENDITURES									
Bond Principal / Interest	26,079,857	30,667,048	4,406,001	0	(4,587,191)	-17.59%	29,199,841	(1,467,207)	-5.02%
TOTAL EXPENDITURES:	26,079,857	30,667,048	4,406,001	0	(4,587,191)	-17.59%	29,199,841	(1,467,207)	-5.02%
TOTAL EXPD AND TRANSFERS OUT:	26,079,857	30,667,048	4,406,001	0	(4,587,191)	-17.59%	29,199,841	(1,467,207)	-5.02%

User ID: whaszier
Report ID: AD-FN-GL-003
Run Date: 07 Jun 2024
% of Time
Remaining: 8.3

Idaho Transportation Department
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0373 TECM Capital Project Fund

		Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024		(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Budget Fiscal Year: 2024		(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
REVENUES										
State Sources - Miscellaneous Revenues		211,042,178	216,415,834	27,563,239		5,373,656	2.55 %	231,042,178	14,626,344	6.33 %
TOTAL REVENUES:		211,042,178	216,415,834	27,563,239		5,373,656	2.55 %	231,042,178	14,626,344	6.33 %
TOTAL REV AND TRANSFERS-IN:		211,042,178	216,415,834	27,563,239		5,373,656	2.55 %	231,042,178	14,626,344	6.33 %
		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2024		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Capital Projects		211,060,863	227,295,460	27,563,239	0	(16,234,597)	-7.69%	231,060,863	3,765,403	1.63 %
TOTAL EXPENDITURES:		211,060,863	227,295,460	27,563,239	0	(16,234,597)	-7.69%	231,060,863	3,765,403	1.63 %
TOTAL EXPD AND TRANSFERS OUT:		211,060,863	227,295,460	27,563,239	0	(16,234,597)	-7.69%	231,060,863	3,765,403	1.63 %

User ID: whaszier
Report ID: AD-FN-GL-003
Run Date: 07 Jun 2024
% of Time
Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0374 GARVEE Capital Project Fund

		Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024		(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Budget Fiscal Year: 2024		(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
REVENUES										
State Sources - Miscellaneous Revenues		34,699,869	32,937,214	1,574,113		(1,762,655)	-5.08%	37,699,869	4,762,655	12.63 %
TOTAL REVENUES:		34,699,869	32,937,214	1,574,113		(1,762,655)	-5.08%	37,699,869	4,762,655	12.63 %
TOTAL REV AND TRANSFERS-IN:		34,699,869	32,937,214	1,574,113		(1,762,655)	-5.08%	37,699,869	4,762,655	12.63 %
		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2024		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2024		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Capital Projects		34,700,440	32,937,785	1,574,113	0	1,762,655	5.08 %	37,700,440	4,762,655	12.63 %
TOTAL EXPENDITURES:		34,700,440	32,937,785	1,574,113	0	1,762,655	5.08 %	37,700,440	4,762,655	12.63 %
TOTAL EXPD AND TRANSFERS OUT:		34,700,440	32,937,785	1,574,113	0	1,762,655	5.08 %	37,700,440	4,762,655	12.63 %

User ID: whaszier
Report ID: AD-FN-GL-003
Run Date: 07 Jun 2024
% of Time
Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0375 GARVEE Debt Service Fund

		Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year:	2024	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Budget Fiscal Year:		2024								
REVENUES										
State Sources - Miscellaneous Revenues		0	48,889	0		48,889	0.00 %	0	(48,889)	0.00 %
TOTAL REVENUES:		0	48,889	0		48,889	0.00 %	0	(48,889)	0.00 %
TRANSFERS-IN										
Operating		4,700,000	4,700,000	0		0	0.00 %	4,700,000	0	0.00 %
State Sources - Operating		11,482,431	11,526,794	0		44,363	0.39 %	58,423,782	46,896,988	80.27 %
TOTAL TRANSFERS-IN:		16,182,431	16,226,794	0		44,363	0.27 %	63,123,782	46,896,988	74.29 %
TOTAL REV AND TRANSFERS-IN:		16,182,431	16,275,683	0		93,252	0.58 %	63,123,782	46,848,099	74.22 %
		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year:	2024	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year:		2024								
EXPENDITURES										
Bond Principal / Interest		15,555,519	15,555,515	408,545	0	4	0.00 %	59,100,390	43,544,875	73.68 %
TOTAL EXPENDITURES:		15,555,519	15,555,515	408,545	0	4	0.00 %	59,100,390	43,544,875	73.68 %
TOTAL EXPD AND TRANSFERS OUT:		15,555,519	15,555,515	408,545	0	4	0.00 %	59,100,390	43,544,875	73.68 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 07 Jun 2024
 % of Time
 Remaining: 8.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 5/31/2024

Fund: 0221 State Aeronautics Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity		Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)		(D = B - A)	(E = D / A)	(F)	(G = F - B)	(H = G / F)
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
REVENUES									
Federal Sources - FAA	264,000	256,216	45,958		(7,784)	-2.95%	668,500	412,284	61.67 %
State Sources - Miscellaneous	336,256	653,662	15,777		317,406	94.39 %	347,000	(306,662)	-88.38%
Interagency Sources -	230,000	296,283	42,467		66,283	28.82 %	254,900	(41,383)	-16.23%
TOTAL REVENUES:	830,256	1,206,162	104,202		375,905	45.28 %	1,270,400	64,239	5.06 %
TRANSFERS-IN									
Operating	2,710,189	2,706,998	224,598		(3,191)	-0.12%	2,900,000	193,002	6.66 %
TOTAL TRANSFERS-IN:	2,710,189	2,706,998	224,598		(3,191)	-0.12%	2,900,000	193,002	6.66 %
TOTAL REV AND TRANSFERS-IN:	3,540,445	3,913,159	328,800		372,714	10.53 %	4,170,400	257,241	6.17 %
Fiscal Year: 2024									
Budget Fiscal Year: 2024									
EXPENDITURES									
Permanent Staff Salaries	856,627	793,418	60,041	0	63,209	7.38 %	928,013	134,595	14.50 %
Board, Hourly, OT, Shift Diff	33,652	62,253	4,716	0	(28,601)	-84.99%	161,780	99,526	61.52 %
Fringe Benefits	349,199	339,162	27,166	0	10,037	2.87 %	379,508	40,346	10.63 %
Travel Expense	66,167	65,880	9,438	0	287	0.43 %	69,042	3,162	4.58 %
Operating Expense	830,480	751,413	76,915	59,368	19,700	2.37 %	1,349,258	538,478	39.91 %
Capital Equipment Expense	107,000	70,540	(2,768)	4,011	32,449	30.33 %	107,000	32,449	30.33 %
Capital Facilities Expense	110,556	61,551	5,635	19,875	29,130	26.35 %	160,556	79,130	49.28 %
Trustee & Benefit Payments	3,370,000	4,928,869	846,350	0	(1,558,869)	-46.26%	39,388,338	34,459,470	87.49 %
TOTAL EXPENDITURES:	5,723,681	7,073,085	1,027,494	83,254	(1,432,658)	-25.03%	42,543,495	35,387,156	83.18 %
TOTAL EXPD AND TRANSFERS OUT:	5,723,681	7,073,085	1,027,494	83,254	(1,432,658)	-25.03%	42,543,495	35,387,156	83.18 %



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 7/24/2024

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☒ Action with Resolution ☐ Time Needed: 10 min

Presenter's Name Josephine Middleton/Troy Tulleners	Presenter's Title Highway Safety Manager/ISP Trooper
Preparer's Name Josephine Middleton	Preparer's Title HSM

Subject

District 1 Safety Partnerships		
Key Number	District	Route Number

Background Information

The North Idaho DUI Task Force is in its fourth year as a team, and the number of crashes involving impaired drivers has steadily decreased in recent years. In 2023, Kootenai County's impaired driving crashes decreased by 5.3% (from 170 to 161) over 2022.

Trooper Troy Tulleners with Idaho State Police, District 1, will talk about the efforts of the North Idaho DUI Task Force. He will talk about the new funding they have received from the Governors Highway Safety Association, events they've participated in, the statistics, and those involved in the Task Force. He will also talk about their efforts to grow the law enforcement phlebotomy program, as he is a certified phlebotomist.

Recommendations *(Action items require a resolution)*

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Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 7/24/24

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 10 Min

Presenter's Name Colby Cameron	Presenter's Title Governmental Affairs Manager
Preparer's Name Colby Cameron	Preparer's Title Governmental Affairs Manager

Subject

2025 ITD Draft Agency Legislation		
Key Number	District	Route Number

Background Information

Staff is recommending three draft legislative proposals. The first two drafts correspond with legislative ideas presented to the Board in May. The third draft was developed in late June and is needed to promote protection of citizen information.

The goal of these drafts is to benefit the citizens of Idaho by saving costs, time, protecting citizen information, and contributing to customer efficiency.

The potential 2025 legislative proposals are:

1. **Commercial Motor Vehicle temporary permits; Exempt agency trailer plates**

Reason: Clean up and alignment of statutes.

- Require temporary permits to be purchased before entering the state in all situations, not just in some circumstances. Current statute is not consistent.
- Allow exempt government agencies to get large/regular size trailer plates like everyone else. Agencies are currently restricted to only small trailer plates.

Customer Service: Will benefit operations and create efficiencies for public agency customers.

2. **One-year learner's permits; Prior Idaho Driver License holder's knowledge testing**

Reason: Red tape reduction to the customer's benefit.

- Make class D instruction permits and motorcycle endorsement permits valid for one year to align with 1-year Commercial Learner Permit's. Saves time and money for the permit holders.
- Remove the requirement to take the Idaho knowledge test if a person has previously held an Idaho Driver's License and has a valid current out of state license.

Savings to Citizens: Extends learner's permit length for the same permit cost. No knowledge test saves time and shortens the process.

3. **Background checks required for DMV system access**

Reason: Provides protection of citizen personal information.

- A fingerprint level background check will be required before an agent can access the DMV system.

Stewardship: Enhances ITD's stewardship for safeguarding citizen personal information.

ITD agency legislation will follow the Executive Agency Legislative Process as outlined by the Governor's office. Staff will submit this draft legislation on behalf of the Board for further consideration by the Governor's Office and DFM. The proposed drafts are due to DFM in mid-August.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Recommendations (*Action items require a resolution*)

Staff recommends approval of the attached resolution on page 104.

Commercial Motor Vehicle temporary permits; Exempt agency trailer plates

Section 1: Amending section 49-432

49-432. TEMPORARY REGISTRATION FOR RESIDENTS AND NONRESIDENTS — FEES.

(1)(a) When a vehicle or combination of vehicles subject to registration is to be moved on the public highways in the state of Idaho, the department may issue a permit in lieu of registration for any vehicle or combination of vehicles upon the payment of a fee as set forth in the following schedule:

(i) One-hundred-twenty (120) hour permit

Single vehicle.....\$60.00

Combination of vehicles, where such combination of vehicles includes more than one

(1) unregistered vehicle\$120.00

(ii) Fuel permit\$60.00

(iii) Thirty (30) day unladen weight permit\$60.00

(b) If an annual registration is purchased within thirty (30) calendar days of issuance of a permit under paragraph (a) (i) or (iii) of this subsection, the amount of the permit fee shall be applied to the registration fee. No portion of a permit fee is subject to refund.

(2)(a) Permits to operate a vehicle or combination of vehicles in excess of the registered maximum gross vehicle weight up to a maximum of one hundred twenty-nine thousand (129,000) pounds gross vehicle weight shall be:

(i) One hundred twenty (120) hour permit to increase gross weight\$50.00

(ii) Thirty (30) day permit to increase gross vehicle weight:

Maximum Registered	Temporary Permitted					
Gross Weight of Vehicle	Maximum Gross Weight					
(Pounds)	(Pounds)					
	80,000	86,000	96,000	106,000	116,000	129,000
50,001-60,000	\$225	\$250	\$275	\$300	\$325	\$350

(b) The permit issued pursuant to this subsection shall be specific to the motor vehicle to which it is issued. No permit or fee shall be transferable or apportionable to any other vehicle, nor shall any such fee be refundable. At the time of purchasing a permit, the applicant may purchase additional permits in any combination that does not exceed a maximum of ninety (90) days.

(3) Permits issued pursuant to subsection (1) or (2) of this section shall be limited to three (3) per vehicle in a calendar year, except for those permits provided for in subsection (1)(a)(ii) and (iii) of this section. The provisions of this subsection with respect to limiting the number of permits issued shall not apply to transporters and wreckers as defined in sections 49-

121 and 49-124, Idaho Code, or to laden dealer and manufacturer plates as provided for in sections 49-411(4) and 49-1627(5), Idaho Code.

(4) A temporary permit shall be readily available in a form required by the rules of the board at all times while the vehicle is being operated.

(5) Any permit issued pursuant to subsection (1) or (2) of this section shall be purchased prior to movement of the vehicle on a highway, and such permit shall be in addition to and available only to a vehicle that is currently and validly registered in Idaho pursuant to section 49-432(1), 49-434(1), 49-434(8)(c) or 49-435, Idaho Code.

(6) The department may select vendors to serve as agents on state highways for the purpose of selling permits where fixed ports of entry do not adequately serve a respective highway entering the state. The vendor shall be remunerated at the rate of three dollars (\$3.00) per permit sold, and he shall collect the fees specified in this section and pay the fees to the department. The vendor shall guarantee payment by giving a bond to the state in a sum as shall be fixed by the board, the premium on the bond to be paid by the department.

Section 2: Amending section 49-443B

49-443B. LICENSE PLATES FOR STATE VEHICLES AND VEHICLES BELONGING TO TAXING DISTRICTS. (1) License plates for state vehicles and vehicles belonging to taxing districts shall be valid for a period of ten (10) years pursuant to section 49-443(2), Idaho Code, and shall remain on the vehicle to which it is issued until transferred to another vehicle or until it is canceled by the department. The department shall be reimbursed by state agencies and the taxing districts for the cost of providing license plates. The department may develop rules to administer this license plate program.

(2) Each license plate issued pursuant to this section shall bear a designator to identify the agency, entity or office to which a vehicle belongs ~~or, for trailers or motorcycles, to specify the plate type. Any vehicle with a license plate issued pursuant to this section that does not comply with the provisions of this subsection as of the effective date of this act shall be reregistered, subject to a reregistration fee of twelve dollars and fifty cents (\$12.50), within sixty (60) days of the effective date of this act.~~ The designators shall be as follows:

Designator	Agency, entity, office, or plate type
A	Trailer (all weights); small plate
C	School district or miscellaneous city or county agencies, entities or offices
D	Highway district
F	Fire district
G	Fish and game
H	Department of health and welfare

ISP	Idaho state police
J	Department of commerce or department of labor
L	Law enforcement
M	Motorcycle; small plate
P	City police
R	Department of parks and recreation
SO	Sheriff's office
T	Department of transportation
X	Miscellaneous state agencies, entities or offices
Y	Irrigation district
Z	Department of lands

(3) Personalized or specialty license plates are exempt from the provisions of subsection (2) of this section.

One-year learner's permits; Prior Idaho Driver License holder's knowledge testing

Section 1: Amending section 49-305

49-305. INSTRUCTION PERMITS — COMMERCIAL LEARNER'S PERMIT — ~~TEMPORARY~~CONDITIONAL LICENSES — MOTORCYCLE ENDORSEMENT INSTRUCTION PERMIT. (1) Upon passage of the required knowledge tests appropriate for the vehicle being operated, the department may issue a commercial learner's permit for the type of vehicle(s) the person will be operating or a class D instruction permit for a class D motor vehicle. Applicants, while in immediate possession of a commercial learner's permit, may drive a motor vehicle upon the highways for a period of up to one (1) year, and applicants with a class D instruction permit may drive a motor vehicle upon the highways for a period of up to ~~one hundred eighty (180) days~~one (1) year or as provided in paragraph (b) of this subsection for certain class D instruction permits. That person must be accompanied by an adult driver eighteen (18) years of age or older who holds a valid driver's license appropriate for the vehicle being operated and who is actually occupying a seat beside the driver. ~~Unless otherwise provided, a class D instruction permit will be valid for one hundred eighty (180) days and may be renewed one (1) time without requiring the permit holder to retake and pass the required knowledge tests for that class of permit, provided the knowledge tests are less than one (1) year old.~~

(a) Any person under the age of seventeen (17) years who has successfully completed an approved driver's training course and has satisfied the requirements of a class D supervised instruction permit, or any person who has reached the age of seventeen (17) years, may apply for a class D instruction permit. Any person applying for any class D instruction permit or driving privileges who is under the age of eighteen (18) years shall be in compliance with school attendance requirements of section , Idaho Code.

(b) If a person reaches the age of seventeen (17) years while operating a class D vehicle with a class D supervised instruction permit, and such class D supervised instruction permit becomes a class D instruction permit as provided in section 49-307, Idaho Code, then such class D instruction permit shall expire five (5) days after the permittee's eighteenth birthday.

(c) Any person who has reached the age of eighteen (18) years, holds a valid Idaho class D driver's license, and has at least one (1) year of driving experience may apply for a commercial learner's permit.

(d) The department shall not issue a hazardous material endorsement on any commercial learner's permit.

(2) The department may, at its discretion, issue a ~~temporary~~conditional class D driver's license to an applicant for a class D driver's license permitting him to operate a motor vehicle while the department is completing its investigation and determination of all facts relative to the applicant's right to receive a driver's license. The ~~temporary~~conditional license may be canceled at the department's discretion at any time after issuance. The ~~temporary~~conditional license must be in the applicant's immediate possession while operating a motor vehicle, and it shall be invalid when the applicant's driver's license has been issued or for good cause has been refused.

(3) A certified copy of an applicant's birth certificate shall be required before a class D driver's license or class D instruction permit will be issued.

(4) The department may issue a motorcycle endorsement instruction permit to an applicant who has a valid driver's license and who has successfully completed the motorcycle rider's knowledge test and paid the appropriate fees. The permit entitles the applicant, while having the permit in his immediate possession, to operate a motorcycle upon the highways for a period ~~not to exceed one hundred eighty (180) days~~ up to one (1) year. ~~The motorcycle endorsement instruction permit may be renewed one (1) time without the requirement to retake and pass the motorcycle rider's knowledge test if the test is less than one (1) year old.~~ If the permittee passes the skills test for a motorcycle endorsement within ~~one hundred eighty (180) days of issuance~~ the validity period of the motorcycle endorsement instruction permit, he shall not be required to pay the motorcycle endorsement fee. A person holding a motorcycle instruction permit shall not carry any passenger while operating a motorcycle, shall not operate a motorcycle except during the hours of daylight only, and shall not operate a motorcycle upon any interstate highway system. A violation of the conditions of a motorcycle endorsement instruction permit is an infraction. The department shall cancel the permit whether or not such violation results in conviction of the infraction.

49-306. APPLICATION FOR DRIVER'S LICENSE, INSTRUCTION PERMIT, COMMERCIAL LEARNER'S PERMIT OR RESTRICTED SCHOOL ATTENDANCE DRIVING PERMIT. (1) Every application for any instruction permit, restricted school attendance driving permit, or for a driver's license shall be made upon on a form furnished by the department and shall be verified by the applicant before a person authorized to administer oaths. Officers and employees of the department, agents authorized by the department, and sheriffs and their deputies are authorized to administer the oaths without charge.

(2) Every application for a permit, extension, driver's license, or knowledge test shall be accompanied by a nonrefundable fee pursuant to this subsection. Fee portions identified as going to the current expense fund shall be retained by the issuing entity. If the issuing entity is the department or an agent authorized by the department, other than the county, such fee portion shall be deposited in the state highway account. All other remaining fee portions shall be remitted to the state treasurer. If the fee is collected by a county, all remaining fee portions shall be paid over to the county treasurer and the county treasurer shall remit such fees to the state treasurer not less than monthly. The state treasurer shall immediately allocate such fees in accordance with the schedule identified following each fee:

(a) Class A, B, C (4-year) license with endorsements -- age 21 years and older

.....\$40.00

- (i) \$5.00 to the current expense fund;
- (ii) \$2.00 to emergency medical services fund II;
- (iii) \$4.00 to emergency medical services fund III;
- (iv) \$28.00 to the state highway account; and

- (v) \$1.00 to the motorcycle safety program fund;
- (b) Class A, B, C (8-year) license with endorsements -- age 21 ~~years and older~~ to 63 years
.....\$60.00
 - (i) \$5.00 to the current expense fund;
 - (ii) \$4.00 to emergency medical services fund II;
 - (iii) \$8.00 to emergency medical services fund III;
 - (iv) \$41.00 to the state highway account; and
 - (v) \$2.00 to the motorcycle safety program fund;
- (c) Class A, B, C (3-year) license with endorsements -- age 18 to 21 years
.....\$30.00
 - (i) \$5.00 to the current expense fund;
 - (ii) \$1.50 to emergency medical services fund II;
 - (iii) \$3.00 to emergency medical services fund III;
 - (iv) \$19.50 to the state highway account; and
 - (v) \$1.00 to the motorcycle safety program fund;
- (d) Class A, B, C (1-year) license with endorsements -- age 20 years
.....\$15.00
 - (i) \$5.00 to the current expense fund;
 - (ii) \$0.50 to emergency medical services fund II;
 - (iii) \$1.00 to emergency medical services fund III;
 - (iv) \$8.16 to the state highway account; and
 - (v) \$0.34 to the motorcycle safety program fund;
- (e) Class D (3-year) license -- age 15 to 18 years or age 18 to 21 years\$30.00
 - (i) \$10.00 to the current expense fund;
 - (ii) \$1.50 to emergency medical services fund II;
 - (iii) \$3.00 to emergency medical services fund III;
 - (iv) \$4.00 to the driver training fund;
 - (v) \$10.50 to the highway distribution account; and
 - (vi) \$1.00 to the motorcycle safety program fund;
- (f) Class D (1-year) license -- age 17 ~~to~~ or 20 years\$20.00
 - (i) \$10.00 to the current expense fund;
 - (ii) \$0.50 to emergency medical services fund II;
 - (iii) \$1.00 to emergency medical services fund III;
 - (iv) \$1.33 to the driver training fund;
 - (v) \$6.83 to the highway distribution account; and
 - (vi) \$0.34 to the motorcycle safety program fund;
- (g) Class D (4-year) license -- age 21 years and older
.....\$35.00

- (i) \$10.00 to the current expense fund;
- (ii) \$2.00 to emergency medical services fund II;
- (iii) \$4.00 to emergency medical services fund III;
- (iv) \$5.30 to the driver training fund;
- (v) \$12.70 to the highway distribution account; and
- (vi) \$1.00 to the motorcycle safety program fund;
- (h) Class D (8-year) or class A, B, C license with endorsements -- age 21 to 63 years
.....\$60.00
 - (i) \$15.00 to the current expense fund;
 - (ii) \$4.00 to emergency medical services fund II;
 - (iii) \$8.00 to emergency medical services fund III;
 - (iv) \$10.60 to the driver training fund;
 - (v) \$20.40 to the highway distribution account; and
 - (vi) \$2.00 to the motorcycle safety program fund;
- (i) Commercial learner's permit\$29.00
 - (i) \$5.00 to the current expense fund;
 - (ii) \$4.00 to emergency medical services fund III; and
 - (iii) \$20.00 to the state highway account;
- (j) Class D instruction permit ~~and supervised instruction permit~~
.....\$20.00
 - (i) \$10.00 to the current expense fund;
 - (ii) \$2.60 to the driver training fund; and
 - (iii) \$7.40 to the highway distribution account;
- (k) Duplicate driver's license or permit\$20.00
 - (i) \$10.00 to the current expense fund;
 - (ii) \$2.60 to the driver training fund; and
 - (iii) \$7.40 to the highway distribution account;
- (l) Driver's license extension\$10.00
 - (i) \$2.60 to the driver training account; and
 - (ii) \$7.40 to the state highway account;
- (m) License classification change (upgrade)\$30.00
 - (i) \$10.00 to the current expense fund; and
 - (ii) \$20.00 to the state highway account;
- (n) Endorsement addition\$20.00
 - (i) \$10.00 to the current expense fund; and
 - (ii) \$10.00 to the state highway account;
- (o) Class A, B, C skills tests not more than \$200.00
 - (i) \$10.00 to the state highway account; and

- (ii) Remainder retained by entity administering the test;
- (p) Class D skills test not more than \$35.00
 - (i) \$6.50 to the state highway account; and
 - (ii) Remainder retained by entity administering the test;
- (q) Motorcycle endorsement skills test (amount charged retained by entity administering the test) not more than \$25.00;
- (r) Knowledge test (fee retained by the entity administering the test)\$5.00;
- (s) Seasonal driver's license\$44.00
 - (i) \$10.00 to the current expense fund;
 - (ii) \$2.00 to emergency medical services fund II;
 - (iii) \$4.00 to emergency medical services fund III; and
 - (iv) \$28.00 to the state highway account;
- (t) Onetime motorcycle "M" endorsement\$15.00
 - (i) \$2.50 to the current expense fund; and
 - (ii) \$12.50 to the state highway account;
- (u) Motorcycle endorsement instruction permit\$15.00
 - (i) \$2.50 to the current expense fund; and
 - (ii) \$12.50 to the state highway account;
- (v) Restricted driving permit or restricted school attendance driving permit (fee to the state highway account)\$60.00.

(3) The fee for any electronic driver's license renewal allowed pursuant to section 49-319(10), Idaho Code, shall be five dollars (\$5.00) less than the applicable application fee prescribed in subsection (2) of this section. This fee reduction shall be accounted for by subtracting five dollars (\$5.00) from the portion of fees retained by the department.

(4) A person who applies for a driver's license or a driver's license renewal may designate a voluntary contribution of two dollars (\$2.00) for the purpose of promoting and supporting organ donation. Such a contribution shall be treated as a voluntary contribution to the organ donation contribution fund created in section 49-2447, Idaho Code, and not as a driver's license fee. Each voluntary contribution shall be deposited into the organ donation contribution fund created in section 49-2447, Idaho Code.

(5) Every application shall state the applicant's true and full name, date of birth, sex, declaration of Idaho residency, Idaho residence address and mailing address if different, height, weight, hair color, eye color, and social security number as verified by the social security administration. If an applicant has submitted an application pursuant to the provisions of chapter 58, title 19, Idaho Code, then the applicant may state, in his or her application pursuant to this section, the applicant's alternative Idaho mailing address in place of his or her Idaho residence address and mailing address. Notwithstanding the provisions of section 49-303(13),

Idaho Code, an applicant for a nondomiciled class A, B or C driver's license or nondomiciled commercial learner's permit having residency in a state that is prohibited from issuing class A, B or C driver's licenses or commercial learner's permits, as provided in 49 CFR 384, is excepted from providing proof of Idaho residency and an Idaho mailing address.

(a) The requirement that an applicant provide a social security number as verified by the social security administration shall apply only to applicants who have been assigned a social security number.

(b) An applicant who has not been assigned a social security number shall:

- (i) Present written verification from the social security administration that the applicant has not been assigned a social security number; and
- (ii) Submit a birth certificate, passport or other documentary evidence issued by an entity other than a state or the United States; and
- (iii) Submit such proof as the department may require that the applicant is lawfully present in the United States.

A driver's license, commercial learner's permit or any instruction permit issued on and after January 1, 1993, shall not contain an applicant's social security number. Applications on file shall be exempt from disclosure except as provided in sections 49-202, 49-203, 49-203A and 49-204, Idaho Code.

(c) Every application for a class A, B or C license shall state where the applicant has been licensed for the preceding ten (10) years and under which of the following driving categories the applicant will operate:

- (i) Non-excepted interstate. The applicant operates or expects to operate in interstate commerce, and is required to provide a medical examiner's certificate;
- (ii) Excepted interstate. The applicant operates or expects to operate in interstate commerce, but engages exclusively in transportation or operations excepted by the federal motor carrier safety administration from all or parts of the qualification requirements of federal motor carrier safety regulation 49, part 391, and is therefore not required to provide a medical examiner's certificate;
- (iii) Non-excepted intrastate. The applicant operates only in intrastate commerce and is subject to and meets all Idaho driver qualification requirements and the applicable parts of federal motor carrier safety regulation 49, part 391, and is required to provide a medical examiner's certificate; or
- (iv) Excepted intrastate. The applicant operates in intrastate commerce, but engages exclusively in exempted transportation or operations as listed in section 67-2901B(2), Idaho Code, and the applicable parts of federal motor carrier safety regulation 49, part 391, and is therefore not required to provide a medical examiner's certificate.

All applications shall also state whether the applicant has previously been licensed as a driver, and if so, when and by what state or country, and whether a driver's license or privileges have ever been suspended, revoked, denied, disqualified, canceled or refused and, if so, the date of and reason for the suspension, revocation, denial, disqualification, cancellation or refusal and the applicant's oath that all information is correct as signified by the applicant's signature.

(d) The applicant must submit proof of identity and citizenship status acceptable to the examiner or the department and date of birth as set forth in a certified copy of his birth certificate. When a certified copy of his birth certificate or a delayed birth certificate is impossible to obtain from a vital statistics agency, another government-issued document may be submitted that provides satisfactory evidence of a person's full legal name and date of birth acceptable to the examiner or the department.

(e) Every applicant for a class A, B or C driver's license or commercial learner's permit shall provide proof of United States citizenship or lawful permanent residency in the United States upon application for issuance, transfer, upgrade or renewal, unless the applicant's driving record already contains documentation confirming United States citizenship or lawful permanent residency. Every applicant for a nondomiciled class A, B or C driver's license or commercial learner's permit domiciled in a foreign country must provide an unexpired employment authorization document issued by the department of homeland security or an unexpired foreign passport accompanied by an approved I-94 form documenting the applicant's most recent admittance into the United States.

(f) Individuals required to register in compliance with section 3 of the federal military selective service act, 50 U.S.C. App. 451 et seq., as amended, shall be provided an opportunity to fulfill such registration requirements in conjunction with an application for a driver's license, commercial learner's permit or instruction permit. Any registration information so supplied shall be transmitted by the department to the selective service system.

(6) Whenever an application is received from a person previously licensed in another jurisdiction, the department shall request a copy of the driver's record from the other jurisdiction and shall contact the national driver register. When received, the driver's record from the previous jurisdiction shall become a part of the driver's record in this state with the same force and effect as though entered on the driver's record in this state in the original instance.

(7) Whenever the department receives a request for a driver's record from another licensing jurisdiction, the record shall be forwarded without charge.

(8) The department shall contact and notify the commercial driver license information system of the proposed application for a class A, B or C driver's license or commercial learner's permit to ensure identification of the person and to obtain clearance to issue the license.

(9) The department shall request information from the drug and alcohol clearinghouse to determine whether an applicant for any class A, B, or C driver's license or commercial learner's permit is eligible for the credential.

(10) A contractor administering a class A, B, or C skills test may collect an additional fee for the use of the contractor's vehicle for the skills test.

(11) The department may issue seasonal class B or C driver's licenses to drivers who are employees of agri-chemical businesses, custom harvesters, farm retail outlets and suppliers, and livestock feeders that:

(a) Will be valid only for driving commercial vehicles that normally require class B or C commercial driver's licenses;

- (b) Will be valid for seasonal periods that begin on the date of issuance and that are not to exceed one hundred eighty (180) days in a twelve (12) month period;
 - (c) May be obtained only twice in a driver's lifetime;
 - (d) Are valid only within a one-hundred-fifty (150) mile radius of the place of business or farm being serviced; and
 - (e) Will be valid only in conjunction with valid Idaho class D driver's licenses.
- (12) The department may issue seasonal class B or C driver's licenses to drivers who:
- (a) Have not violated the single license provisions of applicable federal regulations;
 - (b) Have not had any license suspensions, revocations or cancellations;
 - (c) Have not had any convictions in any vehicle for any offense listed in section 49-335(1) or (2), Idaho Code, or any one (1) serious traffic offense;
 - (d) Have at least one (1) year of driving experience with a class D or equivalent license in any type of motor vehicle; and
 - (e) Are at least sixteen (16) years old.

Section 2: Amending section 49-319

49-319. EXPIRATION AND RENEWAL OF DRIVER'S LICENSE. (1) Every noncommercial Idaho driver's license issued to a driver shall expire and be renewable as follows:

- (a) For drivers twenty-one (21) years of age or older, the driver's license shall expire on the licensee's birthday in the fourth year following the issuance of the driver's license.
- (b) At the option of the applicant, for drivers twenty-one (21) years of age through sixty-two (62) years of age, the driver's license shall expire on the licensee's birthday in either the fourth year or the eighth year following the issuance of the driver's license.
- (c) Except for the provisions found in subsections (1)(e) and (3) of this section, every driver's license issued to a driver under eighteen (18) years of age shall expire five (5) days after the licensee's eighteenth birthday.
- (d) Except for the provisions found in subsections (1)(e) and (3) of this section, every driver's license issued to a driver eighteen (18) years of age but under twenty-one (21) years of age shall expire five (5) days after the licensee's twenty-first birthday.
- (e) Every driver's license that is not, as provided by law, suspended, revoked or disqualified in this state or any other jurisdiction shall be renewable on or before its expiration, but not more than twenty-five (25) months before, upon application, payment of the required fee, and satisfactory completion of the required vision screening. Notwithstanding the provisions of this section, a person who has had his noncommercial Idaho driver's license suspended may renew his driver's license as provided in this section, which renewal shall be subject to the suspension.

(2) Except for the provisions found in subsection (3) of this section, every commercial driver's license issued to a person twenty-one (21) years of age or older shall expire on the licensee's birthday in the fourth year following issuance of the license, and any class A, B or C license issued to a person eighteen (18), nineteen (19) or twenty (20) years of age shall expire five (5) days after the licensee's twenty-first birthday. There shall be no option for an eight (8) year class A, B or C license.

(3) Every driver's license issued to a person who is not a citizen or permanent legal resident of the United States shall have an expiration date that is the same date as the end of lawful stay in the United States, as indicated on documents issued and verified by the department of homeland security; however, the expiration date shall not extend beyond the expiration date for the same category of license issued to citizens. Persons whose department of homeland security documents do not state an expiration date shall be issued a driver's license with an expiration date of one (1) year from the date of issuance. Fees shall be in accordance with the expiration periods and classes listed in section 49-306(1), Idaho Code.

(4) An applicant who is issued a driver's license in another jurisdiction after an Idaho driver's license has been issued is not eligible for renewal or a duplicate of the Idaho driver's license. The applicant may apply for a new Idaho driver's license as provided in section 49-306, Idaho Code.

(5) No knowledge test shall be required for renewal of a driver's license, ~~except for renewal of a hazardous material endorsement.~~ No knowledge test shall be required if an applicant for a new class D Idaho driver's license has previously held an Idaho driver's license. Appropriate knowledge and skills tests shall be required for an upgrade in a driver's license class, renewal of a hazardous material endorsement, or an endorsement addition. In the case of a name change, the applicant shall provide legal documentation to verify the change in accordance with department rules.

(6) Applicants for a hazardous material endorsement shall provide either proof of United States citizenship or proof of lawful, permanent United States residence and a valid federal bureau of citizenship and immigration services alien registration number. A security background records check and federal transportation security administration clearance shall be required for issuance, renewal or transfer of a hazardous material endorsement in accordance with 49 CFR 383, subject to procedures established by the federal transportation security administration.

(7) When a driver's license has been expired for fewer than twenty-five (25) months, the renewal of the driver's license shall start from the original date of expiration, regardless of the year in which the application for renewal is made. If the driver's license is expired for twenty-five (25) months or more, the applicant shall be required to take the appropriate knowledge test(s) and skills test(s) for the class of license or endorsement being applied for and undergo vision screening. The license shall expire on the licensee's birthday in the fourth year following issuance of the driver's license for drivers twenty-one (21) years of age or older, except as otherwise provided in subsections (1)(e) and (3) of this section. At the option of the applicant, for drivers twenty-one (21) years of age through sixty-two (62) years of age, the renewed license shall expire on the licensee's birthday in either the fourth year or the eighth year following issuance, except as otherwise provided in subsections (1)(e) and (3) of this section.

(8)(a) If a driver's license has expired or will expire and the licensee is temporarily out of state, except on active military duty, and the driver's license has not, as provided by law, been suspended, revoked, canceled, denied, refused or disqualified, the licensee may request in writing on a form prescribed by the department an extension of the driver's license. The request shall be accompanied by the fee fixed in section 49-306, Idaho Code, and the extension shall be no more than a twelve (12) month period. If the department determines

that an extension of the driver's license is necessary, it may issue a license showing the date to which the expired driver's license is extended. License extensions are limited to two (2) consecutive extensions per licensee.

(b) Upon returning to the state of Idaho, the licensee shall, within ten (10) days, apply for a renewal of the expired driver's license and surrender the extended license and the expired driver's license.

(c) A hazardous material endorsement cannot be extended.

(9) An Idaho driver's license issued to any person prior to serving on active duty in the armed forces of the United States, or a member of the immediate family accompanying such a person, if valid and in full force and effect upon entering active duty, shall remain in full force and effect and shall, upon application, be extended for a period of four (4) years as long as active duty continues or shall be renewed upon application in person without the requirement to take a knowledge or skills test if the Idaho driver's license expired while on active duty, if the driver's license is not suspended, denied, disqualified, canceled or revoked, as provided by law, during the active duty, and the driver's license shall remain in full force and effect sixty (60) days following the date the holder is released from active duty.

(10) The department may use a mail or electronic renewal process for class D and commercial driver's licenses based on criteria established by rule.

(11) A seasonal driver's license is valid only for a one-hundred-eighty (180) day period from the date of issuance. Only one (1) seasonal driver's license may be obtained in any twelve (12) month period and may be obtained only twice in a driver's lifetime.

(12) A person who applies for renewal of a license may request that the notation "permanently disabled" be imprinted on the license, and the department shall imprint "permanently disabled" on the license if:

(a) The person has a permanent disability; and

(b) The person presents written certification from a licensed physician, licensed physician assistant, or licensed advanced practice professional nurse verifying that the person's stated impairment qualifies as a permanent disability as provided in section 49-117, Idaho Code; and

(c) The department determines that the person meets the requirements for issuance of a license as specified in section 49-313, Idaho Code.

Background checks required for DMV system access

Section 1: Amending section 49-202

49-202. DUTIES OF DEPARTMENT. (1) All registration and driver's license records in the office of the department shall be public records and open to inspection by the public during normal business hours, except for those records declared by law to be for the confidential use of the department, or those records containing personal information subject to restrictions or conditions regarding disclosure. If the department has contracted for a service to be provided by another entity, an additional fee shall be charged by that contractor whether the service is rendered during normal business hours, other than normal business hours or on weekends.

(2) In addition to other fees required by law to be collected by the department, the department shall collect the following:

- (a) For certifying a copy of any record pertaining to any vehicle license, any certificate of title, or any driver's license \$14.00
- (b) For issuing every Idaho certificate of title \$14.00
- (c) For furnishing a duplicate copy of any Idaho certificate of title \$14.00
- (d) For issuance or transfer of every certificate of title on a new or used vehicle or other titled vehicle in an expedited manner (rush titles), in addition to any other fee required by this section \$26.00
- (e) For recording a transitional ownership document, in addition to any other fee required by this section \$26.00
- (f) For furnishing a replacement of any receipt of registration \$5.00
- (g) For furnishing copies of registration or ownership of motor vehicles or driver's license records, per vehicle registration, accident report records, title or per driver's license record \$7.00
- Additional contractor fee, not to exceed \$4.00
- (h) For services in searching files of vehicle or other registrations, vehicle titles, or driver's licenses per hour \$18.00
- (i) Placing "stop" cards in vehicle registration or title files, each \$21.00
- (j) For issuance of an assigned or replacement vehicle identification number (VIN) \$18.00
- (k) For a vehicle identification number (VIN) inspection whether conducted by a city or county peace officer or any other peace officer or designated agent of the state of Idaho, per inspection \$5.00
- (l) For all replacement registration stickers, each \$2.00
- (m) For issuing letters of temporary vehicle clearance to Idaho-based motor carriers \$18.00
- (n) For all sample license plates, each \$21.00

- (o) For filing release of liability statements \$3.50
- (p) For safety and insurance programs for each vehicle operated
by a motor carrier \$3.00

A lesser amount may be set by rule of the board.

(3) The fees required in this section shall not apply when the service is furnished to any federal, state, county or city peace officer when such service is required in the performance of their duties as peace officers.

(4) The department may enter into agreements with private companies or public entities to provide the services for which a fee is collected in subsection (2)(g) of this section. Such private contractor shall collect the fee prescribed and remit the fee to the department. The contractor shall also collect and retain the additional fee charged for his services.

(5)(a) The department shall pay three dollars (\$3.00) of the fee collected by a county assessor or other authorized agent of the department as provided in subsection (2)(a) through (f) of this section, and four dollars (\$4.00) as provided in subsection (2)(g) of this section, to the county assessor or sheriff of the county or authorized agent of the department collecting such fee, which shall be deposited with the county treasurer and credited to the county current expense fund when collected by the county. When fees are collected by the department or an authorized agent of the department, such fees shall be deposited with the issuing entity. The remainder of the fees collected as provided in that subsection shall be paid by the department to the state treasurer and placed in the state highway account.

(b) The fee collected under subsection (2)(k) of this section for a VIN inspection shall be placed in the city general fund if conducted by a city peace officer, in the county current expense fund if conducted by a county peace officer, shall be retained by the special agent authorized to perform the inspection, or paid to the state treasurer and placed to the credit of the Idaho state police if conducted by the Idaho state police or in the state highway account if conducted by the department.

(c) The fee collected under subsection (2)(o) of this section for filing release of liability statements shall be retained by the county assessor of the county collecting such fee and shall be deposited with the county treasurer and credited to the county current expense fund. Any fees collected by the department for filing release of liability statements shall be retained by the department. However, the fees provided for in subsection (2)(o) of this section shall not apply when a transaction is filed electronically with the department.

(d) The fee in subsection (2)(m) of this section shall not apply when the Idaho-based motor carrier or its representative obtains and prints the document using internet access.

(e) The fee collected under subsection (2)(p) of this section for motor carriers shall be paid by the department to the state treasurer and placed in the state highway account. The director and the director of the Idaho state police shall jointly determine the amount to be transferred from the state highway account to the law enforcement fund for motor carrier safety programs conducted by the Idaho state police pursuant to the provisions of section 67-2901A, Idaho Code.

(6) The department as often as practicable may provide to law enforcement agencies the record of suspensions and revocations of driver licenses via the public safety and security information system (ILETS).

(7) The department shall provide the forms prescribed in chapter 5 of this title, shall receive and file in its office in Ada county all instruments required in chapter 5 of this title to be filed with the department, shall prescribe a uniform method of numbering certificates of title, and shall maintain in the department indices for such certificates of title. All indices shall be by motor or identification number and alphabetical by name of the owner.

(8) The department shall file each registration received under a distinctive registration number assigned to the vehicle and to the owner thereof.

(9) The department shall not renew a driver's license or identification card when fees required by law have not been paid or where fees for past periods are due, owing and unpaid including insufficient fund checks, until those fees have been paid.

(10) The department shall not grant the registration of a vehicle when:

- (a) The applicant is not entitled to registration under the provisions of this title; or
- (b) The applicant has neglected or refused to furnish the department with the information required in the appropriate form or reasonable additional information required by the department; or
- (c) The fees required by law have not been paid, or where fees for past registration periods are due, owing and unpaid including insufficient fund checks.

(11) The department or its authorized agents have the authority to request any person to submit to medical, vision, highway, or written examinations, to protect the safety of the public upon the highways. The department or its authorized agents may exercise such authority based upon evidence which may include, but is not limited to, observations made.

(12) The department shall revoke the registration of any vehicle:

- (a) Which the department shall determine is unsafe or unfit to be operated or is not equipped as required by law;
- (b) Whenever the person to whom the registration card or registration plate has been issued shall make or permit to be made any unlawful use of the same or permit their use by a person not entitled thereto;
- (c) For any violation of vehicle registration requirements by the owner or operator in the current or past registration periods;
- (d) Whenever a motor carrier requests revocation, or whenever an interstate carrier's federal operating authority has been revoked;
- (e) For failure of the owner or operator to file the reports required or nonpayment of audit assessments or fees assessed against the owner by the department or the state tax commission pursuant to audit under the provisions of section 49-439, Idaho Code;
- (f) Identified by any city or county administering a program established by ordinance for the inspection and readjustment of motor vehicles (which program is part of an approved state implementation plan adopted by both the state and federal governments under 42 U.S.C. 7410) as having failed to comply with an ordinance requiring motor vehicle emission inspection and readjustment; provided that no vehicle shall be identified to the department under this subsection unless:
 - (i) The city or county certifies to the department that the owner of the motor vehicle has been given notice and had the opportunity for a hearing concerning compliance with the ordinance and has exhausted all remedies and appeals from any determination made at such hearing; and

(ii) The city or county reimburses the department for all direct costs associated with the registration revocation procedure.

(13) The department shall not reregister or permit a vehicle to operate on a special trip permit until all fees, penalties and interest have been paid.

(14) The department shall institute educational programs, demonstrations, exhibits and displays.

(15) The department shall cancel a driver's license or identification card when fees required by law have not been paid or where fees are due, owing and unpaid including insufficient fund checks, until those fees have been paid.

(16) The department shall examine persons and vehicles by written, oral, vision and skills tests without compulsion except as provided by law.

(17) The department shall employ expert and special help as needed in the department.

(18) The department shall compile accident statistics and disseminate information relating to those statistics.

(19) The department shall cooperate with the United States in the elimination of road hazards, whether of a physical, visual or mental character.

(20) The department shall place and maintain traffic-control devices, conforming to the board's manual and specifications, upon all state highways as it shall deem necessary to indicate and to carry out the provisions of this title or to regulate, warn, or guide traffic. No local authority shall place or maintain any traffic-control device upon any highway under the jurisdiction of the department except by the latter's permission. The placement and maintenance of such a traffic-control device by a local authority shall be made according to the board's manual and specifications for a uniform system of traffic-control devices.

(21) The department may conduct an investigation of any bridge or other elevated structure constituting a part of a highway, and, if it shall find that the structure cannot with safety to itself withstand vehicles traveling at a speed otherwise permissible under this title, shall determine and declare the maximum speed of vehicles which the structure can safely withstand, and shall cause or permit suitable signs stating the maximum speed to be erected and maintained before each end of the structure.

(22) Whenever the department shall determine on the basis of an engineering and traffic investigation that slow speeds on any highway or part of a highway impede the normal and reasonable movement of traffic, the department may determine and declare a minimum speed limit below which no person shall drive a vehicle except when necessary for safe operation or in compliance with law, and that limit shall be effective when posted upon appropriate fixed or variable signs.

(23) The department shall regulate or prohibit the use of any controlled-access highway by any class or kind of traffic which is found to be incompatible with the normal and safe movement of traffic.

(24) The department shall erect and maintain traffic-control devices on controlled-access highways on which any prohibitions are applicable.

(25) The department and local authorities are authorized to determine those portions of any highway under their respective jurisdictions where overtaking and passing or driving on the left side of the roadway would be especially hazardous and may by appropriate signs

or markings on the roadway indicate the beginning and end of those zones and when signs or markings are in place and clearly visible to an ordinarily observant person, every driver of a vehicle shall obey those directions.

(26) The department and local authorities in their respective jurisdictions may in their discretion issue special permits authorizing the operation upon a highway of traction engines or tractors having movable tracks with transverse corrugations upon the periphery of the movable tracks or farm tractors or other farm machinery, the operation of which upon a highway would otherwise be prohibited under this title or title 40, Idaho Code.

(27) The department and local highway authorities within their respective jurisdictions may place official traffic-control devices prohibiting, limiting or restricting the stopping, standing or parking of vehicles on any highway where such stopping, standing or parking is dangerous to those using the highway or where the stopping, standing or parking of vehicles unduly interferes with the free movement of traffic thereon.

(28) On any informational material printed after July 1, 1995, by or at the order of the department and distributed to counties, school districts or individuals for the purpose of assisting a person to successfully pass a driver's license test, the department shall include material about the state's open range law and responsibilities, liabilities and obligations of drivers driving in the open range.

(29) The department shall administer access to DMV Source Systems. This includes requiring cybersecurity compliance and passing an FBI criminal fingerprint background check for employees, agents, and contractors who have access to the systems.

RESOLUTION

WHEREAS, the Idaho Governor's Office has directed that state agencies submit proposed 2025 legislation to the Division of Financial Management (DFM) for review and approval; and

WHEREAS, Idaho Transportation Department (ITD) staff presented three (3) draft legislative proposals at the July 2024 Board meeting for consideration during the 2025 legislative session; and

WHEREAS, DFM will review the following legislative ideas, also authorizing the development of draft legislation to be submitted for its review and approval:

1. Commercial Motor Vehicle temporary permits; exempt agency trailer plates
2. One-year learner's permits; prior Idaho driver license holder's knowledge testing
3. Background checks required for DMV system access

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves submittal of proposed draft legislation for corresponding DFM/Governor's Office approved legislative ideas, for further consideration.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 10 minutes

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer
Preparer's Name Mohsen Amirmojahedi, PE	Preparer's Title Consultant Services Engineer

Subject

REQUEST TO APPROVE CONSULTANT AGREEMENTS		
Key Number See table below	District	Route Number

Background Information

Board Policy 4001 delegates authority to the Director or another designee to approve routine engineering professional services agreements of up to \$1,000,000, work task agreements for professional services up to \$500,000, cumulative work task agreements (one or more consultants) on a project up to \$1,500,000 and consultant two-year work task agreement total up to \$1,500,000. Any agreements greater than these thresholds must be authorized by the Board.

Professional service agreements, procured through ITD HQ Design Section, Consultant Services, follow three different processes based on the size of agreement. In all cases, professional services agreements are secured using a qualification-based system rather than a competitive low bid basis used for typical construction contracts.

- Work task agreements less than \$100,000 are procured through a Direct Select process.
- Work task agreements between \$100,000 and \$500,000 are procured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list.
- Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal (RFP).

The scale of these agreements is often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant services in phases allowing for greater flexibility for the Department, limited liability, and updating when a more refined scope of work is obtained. In other cases, such as for Construction Engineering and Inspection (CE&I) services one single agreement may be issued allowing for continuity of the inspector during the construction phase.

Project specific memorandums are attached and listed in the table below, for each project agreement seeking approval.



Board Agenda Item

ITD 2210 (Rev. 12-23)

KEY NUMBER	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AUTHORIZATION REQUEST	TOTAL AUTHORIZATION
19377 and et al ¹	District 2 Laboratory Staff Augmentation 2022	2	\$953,247	-	\$293,052	\$1,246,299
20570 ¹	US-95, MP 210 slide to White Bird Bridge, Idaho County	2	\$897,804	-	\$401,000	\$1,298,804
24395 ¹	I-90, US-95 IC, Emma Lane to Cherry Lane, Kootenai County	1	-	-	\$10,803,571	\$10,803,571

1 Professional Agreements > \$1M

2 Work Task Agreements > \$500K

3 Cumulative Work Task Agreement for project > \$1.5M

4 Consultant Two-year Work Task total > \$1.5M

Recommendations (*Action items require a resolution*)

Approval of resolution on page



Department Memorandum

Idaho Transportation Department

DATE: June 11, 2024

Program Number(s) A019(377) et al

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 19377 et al

FROM: Doral J. Hoff *Doral J. Hoff*
District 2 Engineer

Program ID, County, Etc. *DISTRICT 2*
LABORATORY STAFF AUGMENTATION
2022

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the HMH, LLC professional services agreement for the *District 2 Laboratory Staff Augmentation 2022*

The purpose of this professional services agreement is to provide laboratory staff augmentation and field materials sampling and testing in the ITD District 2 laboratory for various projects.

In November 2021, through a Request for Proposals (RFP), HMH, LLC was selected to provide materials sampling and testing on numerous projects. The original agreement was made on April 15, 2022. There have been three (3) supplemental agreements for continued materials sampling and testing. The current agreement amount, including all approved supplemental agreements is \$953,247.

Construction project Key Number 19377; US-12, Lochsa Ranger Station to Holly Creek Turnout, Idaho Co has the remainder of construction to complete (Year 2 of 2), which includes materials sampling and testing for reinforced soil slope backfill, concrete headwall, subgrade compaction, ¾-inch aggregate base, and hot mix asphalt. Negotiated cost of services for continued materials sampling and testing on this project is approximately \$293,052, bringing the total agreement amount to \$1,246,299.

Currently, there is enough funding available for construction services on by consultants (\$543,093 obligated on Key Number 19377).



DATE: July 10, 2024

Program Number(s)A020(570)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s)20570

FROM: Doral J. Hoff, PE
District 2 Engineer



Program ID, County, Etc. US-95, MP 210 SLIDE
TO WHITEBIRD BR, IDAHO CO

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the HMM, LLC professional services agreement for the US-95, MP 210 slide to White Bird Bridge, Idaho County

The purpose of this project is to improve safety and mobility on US-95 between MP 210 landslide and White Bird Creek Bridge by full depth reclamation of the subgrade utilizing the CRABS process and overlaying 0.4' of SP-5 Hot Mix Asphalt (HMA) for the 13.7 miles of US-95. Upgrading six miles of guardrail, terminal ends and bridge parapet ends to meet current safety standards.

In April 2024, through Request for Proposal (RFP), HMM, LLC was selected to provide Construction Engineering and Inspection (CE&I) services. The initial CE&I agreements has been written with HMM, LLC in the amount of \$ \$897,804.

The original scope of the project did not include testing of hot mix asphalt (HMA). This scope of work also supplements the first scope for work that required more time than originally estimated. The negotiated cost of this supplemental agreement is \$401,000, bringing the total authorized agreements to \$1,298,804. This is approximately 6% of the programmed construction funding.

Currently, there is \$1,542,000 obligated for construction services by consultants.



DATE: June 16, 2024

Program Number(s) A024(395)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 24395

FROM: Eric Staats, PE *ES*
TECM Program Manager

Program ID, County, Etc. I-90, US-95
IC, EMMA AVE TO CHERRY LANE,
KOOTENAI COUNTY

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the David Evans and Associates, Inc. professional services agreement for the I-90, US-95 IC, Emma Lane to Cherry Lane, Kootenai Co

The purpose of this project is to improve safety and mobility on the I-90 corridor by reconfiguring the existing US-95 diamond interchange to a single point urban interchange (SPUI). Approximately one-mile of roadway improvements are needed on US-95 (half mile north and south of the interchange) and include widening US-95 to three lanes in both directions, a potential grade separation at the US-95 / Appleway Ave intersection and bicycle/pedestrian facilities across the interchange.

In August 2021, through Request for Proposals (RFP), David Evans & Associates, Inc. (DEA) was selected to provide environmental and design services for the corridor. This corridor is being developed in phases in order to define the scope and overall approach to developing the projects within the corridor.

The initial agreements focused on Phase I and II of the design, which is being completed under project Key Number 22293.

This request relates to the design of the next-highest priority improvement needed within the corridor, the replacement of the I-90, US-95 Interchange. This design services agreement includes intermediate design services to include traffic analysis, roadway design, bridge design, utility coordination, public outreach, environmental re-evaluation, right-of-way plans and acquisition support. A future agreement will be needed to complete final design and PS&E to be ready for advertisement.

Negotiated cost of design services to complete intermediate roadway design and right-of-way plans is \$10,803,571. This is approximately 14% of the estimated construction costs.

Currently, there is \$10,000,000 obligated for design services of this section of corridor by consultant. The additional money needed to fully fund this agreement will be offset from within the TECM program from KN 22715 issue 16 TECM funds. No agreement will be written without enough obligated funding.

RESOLUTION

WHEREAS, Board Policy 4001 requires the Idaho Transportation Board (Board) to authorize professional services agreements greater than \$1,000,000 and each subsequent cost increase, work task agreements greater than \$500,000, cumulative work task agreements on a project greater than \$1,500,000, and consultant two-year work task agreement total greater than \$1,500,000; and

WHEREAS, the Idaho Transportation Board has been provided details about each project requesting authorization; and

WHEREAS, funding will be committed to these agreements before they are executed.

NOW THEREFORE BE IT RESOLVED that the Board hereby grants the authority for professional service agreement(s) as noted in the following table:

KEY NUMBER	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AUTHORIZATION REQUEST	TOTAL AUTHORIZATION
19377 and et al ¹	District 2 Laboratory Staff Augmentation 2022	2	\$953,247	-	\$293,052	\$1,246,299
20570 ¹	US-95, MP 210 slide to White Bird Bridge, Idaho County	2	\$897,804	-	\$401,000	\$1,298,804
24395 ¹	I-90, US-95 IC, Emma Lane to Cherry Lane, Kootenai County	1	-	-	\$10,803,571	\$10,803,571

¹ Professional Agreements > \$1M

² Work Task Agreements > \$500K

³ Cumulative Work Task Agreement for project > \$1.5M

⁴ Consultant Two-year Work Task total > \$1.5M



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 10 min

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager
Preparer's Name Noah Ipaye	Preparer's Title Research Analyst, Sr

Subject

Add District 2 Emergency Repair Projects to FY24 of the Approved FY24-30 ITIP.		
Key Number 24708 & 24709	District 2	Route Number SH 162, SH 64

Background Information

The purpose of this board Item is to add KN 24708 District 2 FLOOD REPAIR, IDAHO CO & KN 24709 District 2 FLOOD REPAIR, LEWIS CO to FY2024 in the approved Idaho Transportation Investment Program (ITIP) per policy 5011 Idaho Transportation Investment Program.

A State Declaration of Emergency in support of Idaho and Lewis Counties was issued by Governor Little on May 15, 2024. Excessive temperature fluctuations, rainfall, and runoff during the period of April 14, 2024 through April 15, 2024 created flooding, landslides, mudslides, and rockslides throughout North Central and Northern regions of the state of Idaho.

On June 12, 2024, President Biden approved the State of Idaho's Major Disaster Declaration to help Idaho and Lewis Counties.

Emergency repairs in Idaho and Lewis Counties will include culvert replacements and roadway/shoulder repairs and pavings.

District 2 estimates emergency repair costs around \$850,000 for KN 24708 and \$5,545,000 for KN 24709.

Staff recommends the addition of the two District 2 Emergency Repair projects listed above to the approved FY24-30 ITIP using Advanced Construction to later be reimbursed in FY25 when federal funds are available.

Recommendations *(Action items require a resolution)*

For the Idaho Transportation Board to approve the request to add the two D2 Emergency Repair projects detailed above to the approved FY24-30 ITIP. Resolution on page 112.

Resolution

WHEREAS, the Idaho Transportation Board supports the Idaho Transportation Department (ITD) mission of safety, mobility, and economic opportunity; and

WHEREAS, on May 15, 2024 Governor Brad Little issued a Declaration of Emergency in Idaho and Lewis Counties; and

WHEREAS, on June 12, 2024 President Biden approved Idaho's declaration in Shoshone County; and

WHEREAS, ITD is prepared to incorporate this project into the approved Idaho Transportation Investment Program (ITIP).

NOW THEREFORE BE IT RESOLVED, that the Board approves adding emergency projects KN 24708 District 2 Flood Repair, Idaho County and KN 24709 District 2 Flood Repair, Lewis County to the FY24-30 ITIP.

BE IT FURTHER RESOLVED, that ITD provides the FY24 project funds in the amounts of \$850,000 for KN 24708 and \$5,545,000 for KN 24709 through Advanced Construction to be reimbursed in FY25 when Federal funds are available.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☒ Action with Resolution ☐ Time Needed: 10 min

Presenter's Name Travis Hire	Presenter's Title Emergency Risk Manager
Preparer's Name Amy Schroeder	Preparer's Title Division Administrator - Planning & TECM

Subject

Draft Procedures for Local Emergency Relief Funds that Flow from FHWA through ITD		
Key Number	District	Route Number

Background Information

Idaho experiences natural disasters and/or weather events that can affect various infrastructure. When damage to infrastructure on a federal-aid route occurs and a state or federal declaration is signed, the Federal Highway Administration (FHWA) may be involved in providing emergency relief funds. If funds are approved or being provided through FHWA, the Idaho Transportation Department (ITD) will be involved in the reimbursement request. If Federal Emergency Management Agency (FEMA) funding is being utilized, ITD has no direct involvement in the process.

ITD and the Idaho Office of Emergency Management (IOEM) have collaborated regarding the flow of funds and how to utilize the State's Disaster Emergency Account to reimburse contractors for completing these repairs.

When FHWA funding is being utilized, ITD will need to review the anticipated cost and duration of the repairs and determine if adequate funds are available to assist with paying invoices and requesting reimbursement until the Federal-aid reimbursement is available. The following draft financial process outlined below could be used.

A) Emergency repairs on Local Federal-Aid Routes that have approved FHWA assistance:

- When FHWA has approved federal emergency relief (ER) funding and federal and state emergency declarations have been approved, ITD will do the following:
 - Proceed in accordance with the federal Emergency Relief Manual.
 - Establish a project in the Idaho Transportation Investment Program (ITIP) and accounting system to track all expenditures, subject to approval by the Idaho Transportation Board.
 - Work with the Local Highway Technical Assistance Council (LHTAC) on any contract needed for the emergency repair. LHTAC will administer the contract. Note: FHWA funding for the emergency repairs and within the first 270 days after the event is 100% eligible for reimbursement, contingent on FHWA approval and availability of funds.
 - Reimburse either the contractor or LHTAC for the eligible expenditures against the approved contract with state highway funds.
 - Submit a monthly billing along with appropriate supporting documentation to IOEM for reimbursement from the State Disaster Emergency Account until the project is complete.
 - Submit a reimbursement request to FHWA when the funds are available.
- Note: This could be upward of a year or more after the federal approval.



Board Agenda Item

ITD 2210 (Rev. 12-23)

- Reimburse IOEM's State Disaster Emergency Account for the amount received after ITD has been reimbursed by FHWA for the project cost.

B) Emergency repairs on local roads/bridges that have not received FHWA assistance:

- IOEM will work to coordinate any approved funding from FEMA or other sources to assist the local entity. Any FEMA-approved debris removal will be completed by the local entity in coordination with the IOEM.
- ITD will assist in the initial emergency response through "Mission Assignments" initiated by IOEM.
- ITD will not provide any reimbursement for repairs needed.
- ITD will work with IOEM for any eligible reimbursable costs associated with "Mission Assignments" ITD completed.

Recommendations *(Action items require a resolution)*

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Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 10 mins

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC Administrator

Subject

Add FY24 Moon Pass Road Emergency Repair Project to the Approved FY24-30 ITIP.

Key Number 24731	District 1	Route Number STC-5711
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Background Information

The purpose of this Board Item is to add MOON PASS RD EMERGENCY REPAIR to FY2024 in the program per policy 5011 Idaho Transportation Investment Program.

A State Declaration of Emergency in support of Shoshone County was issued by Governor Little on May 15, 2024. Excessive temperature fluctuations, rainfall, and runoff during the period of April 14, 2024 through April 15, 2024 created flooding, landslides, mudslides, and rockslides throughout North Central and Northern regions of the State of Idaho. Moon Pass Road experienced a rockslide halfway between the cities of Wallace, Idaho and Avery, Idaho which completely blocked the road to traffic with 17,000 cubic yards of debris.

On June 12, 2024 President Biden approved the State of Idaho's Major Disaster declaration to help Idaho, Lewis, and Shoshone Counties. Upon approval of the Federal declaration, FEMA will cover debris removal costs in the amount of \$240,000.

The Local Highway Technical Assistance Council (LHTAC) estimates emergency repair costs around \$1,200,000. Repair work will consist of stabilization of the rock slope above the roadway, rock scaling and blasting, crushing and blading of downed material, and roadway repair.

Staff recommends the addition of the Moon Pass Road Emergency Repair project listed above to the approved FY24-30 ITIP.

Recommendations (Action items require a resolution): For the Idaho Transportation Board to approve the request to add project KN 24731 MOON PASS RD EMERGENCY REPAIR to the 2024-2030 Idaho Transportation Investment Program. Resolution on page 114.

Resolution

WHEREAS, the Idaho Transportation Board supports the Idaho Transportation Department (ITD) mission of safety, mobility, and economic opportunity; and

WHEREAS, on May 14, 2024, Governor Brad Little issued a Declaration of Emergency in Shoshone County; and

WHEREAS, on June 12, 2024, President Biden approved Idaho's declaration in Shoshone County; and

WHEREAS ITD is prepared to incorporate this project into the approved FY2024 – 2030 Statewide Transportation Investment Program (ITIP).

NOW THEREFORE BE IT RESOLVED, that the Board approves adding emergency project KN 24731 Moon Pass Road Emergency Repair (Shoshone County) with costs estimated at \$1,200,000 to the FY24-30 ITIP.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☒ Action with Resolution ☐ Time Needed: 15 Min

Presenter's Name Eric Staats	Presenter's Title TECM Program Manager
Preparer's Name Eric Staats	Preparer's Title TECM Program Manager

Subject

TECM Bond Drawdown Summary		
Key Number	District	Route Number

Background Information

In January 2024 a bond drawdown summary was presented to the Transportation Board. Staff committed to present the status on bond drawdowns in December of each year and also within six months of a bond sale.

There are two bond drawdown requirements established by the IRS that must be met in order to maintain our tax exempt status on each bond sale: 1) five percent within the first six months and 2) 85% within 36 months.

ITD closed on the 2024 Series A TECM Bonds (T24A) on March 27, 2024, for a total of \$338,780,000. The interest rate is 3.96%.

The table on the subsequent page includes the TECM 2022A, 2023A, and 2024A Bond Series, the amount allocated to each corridor and project, and a summary of the drawdown as of the end of June.

Recommendations *(Action items require a resolution)*

For Information Only

TECM Drawdown Report by Corridor (\$M)

Current through: 2024 06 30

District	Key Number	Location	Category	2022A Bonds	Drawdown (6/30/24)	Percent Used	Balance	2023A Bonds	Drawdown (6/30/24)	Percent Used	Balance	2024A Bonds	Drawdown (6/30/24)	Percent Used	Balance	Total
I-90, Washington State Line to Coeur d'Alene Corridor				68.9				22.5				55.6				147.0
1	20442	I-90, SH-41 Interchange	Construction	65.8	39.4	60%	26.4	7.0	0.0	0%	7.0	-	-	-	-	72.8
1	22293	I-90, Washington State Line to Coeur d'Alene	Environmental	3.1	3.1	100%	0.0	6.5	6.5	100%	0.0	-	-	-	-	9.6
1	23607	I-90, SH-41 to NW Blvd	Development	-	-	-	-	9.0	9.0	100%	0.0	2.0	0.5	25%	1.5	11.0
1	24306	I-90, SH-41 to US-95 - East	Construction	-	-	-	-	-	-	-	-	53.6	0.0	0%	53.6	53.6
US-95 Spalding Bridge & US-12 Arrow Bridge Corridor				0.0				4.0				4.0				8.0
2	23333/4	US-95, Spalding & US-12 Arrow Bridges	Development	-	-	-	-	4.0	3.5	88%	0.5	4.0	0.1	3%	3.9	8.0
I-84, Ada and Canyon Counties Corridor				4.0				65.7				-				69.7
3	23437	I-84, Centennial IC to Franklin IC	Construction	-	-	-	-	64.7	4.4	7%	60.3	-	-	-	-	64.7
3	23437	I-84, Centennial IC to Franklin IC	Development	4.0	4.0	100%	0.0	1.0	0.8	80%	0.2	-	-	-	-	5.0
SH-55, Sunnyslope to Nampa Corridor				4.2				28.0				4.0				36.2
3	22715	SH-55, Farmway to Middleton	Development	4.2	4.2	100%	0.0	3.0	3.0	100%	0.0	-	-	-	-	7.2
3	22715	SH-55, Farmway to Middleton	Right-of-Way	-	-	-	-	25.0	19.6	78%	5.4	4.0	0.0	0%	4.0	29.0
SH-16, I-84 to SH-44 Corridor				5.5				88.7				46.0				140.2
3	23409	SH-16, Franklin Road to Ustick Road	Construction	-	-	-	-	55.1	18.3	33%	36.8	-	-	-	-	55.1
3	23410	SH-16, I84 to Franklin Road	Construction	5.5	5.5	100%	0.0	33.6	22.3	66%	11.3	-	-	-	-	39.1
3	23958	SH-16, SH-44 Interchange	Construction	-	-	-	-	-	-	-	-	46.0	0.1	0%	45.9	46.0
US-20/26, I-84 to SH-16 Corridor				36.2				34.5				0.0				70.7
3	22165	US-20/26, I-84 to Middleton Rd	Construction	31.2	27.6	88%	3.6	5.0	0.0	0%	5.0	-	-	-	-	36.2
3	23337	US-20/26, Middleton Rd to Star Rd	Development	5.0	5.0	100%	0.0	4.5	4.5	100%	0.0	-	-	-	-	9.5
3	23337	US-20/26, Middleton Rd to Star Rd	Right-of-Way	-	-	-	-	25.0	6.7	27%	18.3	-	-	-	-	25.0
SH-75, Timmerman Jct to Ketchum Corridor				0.0				15.0				0.0				15.0
4	23342	SH-75, Bellevue North to Timber Way	Development	-	-	-	-	5.0	5.0	100%	0.0	-	-	-	-	5.0
4	23342	SH-75, Bellevue North to Timber Way	Right-of-Way	-	-	-	-	10.0	0.0	0%	10.0	-	-	-	-	10.0
I-84, Jerome to Twin Falls Interchanges Corridor				0.0				91.2				0.0				91.2
4	23343	I-84, Jerome to Twin Falls	Construction	-	-	-	-	91.2	47.6	52%	43.6	-	-	-	-	91.2
I-84, Burley & Heyburn Interchanges Corridor				5.5				3.0				130.0				138.5
4	23344/5	I-84, Burley & Heyburn Interchanges	Development	5.5	5.5	100%	0.0	3.0	3.0	100%	0.0	-	-	-	-	8.5
4	23344	I-84, Burley Interchange	Construction	-	-	-	-	-	-	-	-	63.0	10.0	16%	53.0	63.0
4	23345	I-84, Heyburn Interchange	Construction	-	-	-	-	-	-	-	-	67.0	16.1	24%	50.9	67.0
I-15, Pocatello to Blackfoot Corridor				91.7				23.0				132.4				247.1
5	20589	I-86, I-15 Interchange	Construction	89.2	72.5	81%	16.7	11.0	0.0	0%	11.0	-	-	-	-	100.2
5	23346	I-15, Pocatello to Blackfoot	Environmental	2.5	2.5	100%	0.0	4.0	3.7	93%	0.3	-	-	-	-	6.5
5	23579	I-15, Northgate to Fort Hall	Development	-	-	-	-	8.0	8.0	100%	0.0	-	-	-	-	8.0
5	24307	I-15, Northgate to Fort Hall - South	Construction	-	-	-	-	-	-	-	-	67.4	0.0	0%	67.4	67.4
5	24308	I-15, Northgate to Fort Hall - North	Construction	-	-	-	-	-	-	-	-	65.0	0.0	0%	65.0	65.0
US-20, Idaho Falls to Montana State Line Corridor				0.0				23.0				0.0				23.0
6	23474	US-20, South St. Anthony	Construction	-	-	-	-	23.0	7.7	33%	15.3	-	-	-	-	23.0
Total				216.0	169.3	78%	46.7	398.6	173.6	44%	225.0	372.0	26.8	7%	345.2	986.6

Bond Series:	TECM 2022A	TECM 2023A	TECM 2024A
Closing date:	April 12, 2022	April 27, 2023	March 27, 2024
5% in first 6 months:	\$42.7M (20%)*	\$81.2M (20%)*	\$18.6m (7%)
85% in 36 months:	\$183.6M April 2025	\$338.8M April 2026	\$316.2M March 2027
<i>* actual amount drawn down in first 6 months</i>			



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☒ Action with Resolution ☐ Time Needed: 20 min

Presenter's Name Margaret Pridmore	Presenter's Title Roadway Data Manager
Preparer's Name Margaret Pridmore	Preparer's Title Roadway Data Manager

Subject

2023 Idaho Traffic Updates and Community Outreach		
Key Number	District	Route Number

Background Information

Annual update on the state of Idaho traffic in 2023, and what we are seeing in 2024. We are on the path for the consistent growth we were seeing prior to 2020. COVID introduced a lot of variance year over year when it comes to traffic volumes. We saw it drop in 2020, increase hugely in 2021 in a reactionary way. Then in 2022, the traffic volumes dropped due to several factors including gas prices, and the increase in air travel. What we saw in 2023 was a steady but reasonable increase in volumes. In 2024, we are seeing a similar increase.

Will present some standard statistics and a review working with the city of Victor to track vehicles moving in and around the region (with Wyoming providing traffic information to supplement) after the catastrophic collapse of the Teton pass.

In June, ITD hosted the National Travel Monitoring Exposition and Conference (NaTMEC) where people from around the country came to Idaho to share innovations, best practices, and research on travel monitoring. Highlights from that conference will also be presented.

Recommendations *(Action items require a resolution)*

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Page 118 intentionally left blank



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date July 24, 2024

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 5 min

Presenter's Name Greg Wittenburg	Presenter's Title Right of Way Agent, Sr.
Preparer's Name Justin Pond	Preparer's Title Right of Way Manager

Subject

Administrative Settlement over \$200,000.00		
Key Number 22715	District 3	Route Number SH-55

Background Information

As per Board Policy 4005, the Director or a delegate may authorize an administrative settlement for up to \$200,000 over the reviewed fair market value of properties appraised up to \$1,000,000. Proposed settlements exceeding \$200,000 shall come before the Board for approval.

An administrative settlement is a settlement, authorized by the responsible official, in excess of the approved just compensation. Under appropriate circumstances, an administrative settlement may be made to motivate amicable settlement with an owner and thus avoid recourse to legal proceedings.

Recommendations *(Action items require a resolution)*

Approve:

KN 22715, Project No. A022(715) SH-55, Farmway Rd to Middleton Rd., Canyon County, Parcels 163 and 164, an administrative settlement over \$200,000.00

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right-
ITB _____ of-way along SH-55, Farmway Rd. to Middleton Rd., for Project No. A022(715);
and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner of Parcels 163 and 164.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an Administrative Settlement over \$200,000.00 for the right-of-way acquisition along SH-55, Farmway Rd. to Middleton Rd., for Project No. A022(715), KN 22715, Parcels 163 and 164.