2024

ITD CADD Standards Guide





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Introduction

This guide does not reference any Engineering Design Standards. Refer to the ITD Roadway Design Manual, AASHTO's A Policy of Geometric Design for Highways and Street (Greenbook) and other appropriate publications for design standard guidance.

The ITD Computer Aided Drafting and Design Standards and Procedures Guide (CADD Standards Guide) is intended to outline the use of Idaho Transportation Department 's (ITD) corporate workspace and Bentley System's ProjectWise and OpenRoads software packages, as well as other tools and procedures developed internally.

Following these standards will help to unify the appearance of drawings included in plan sets and facilitate the exchange of information between ITD districts and sections as well as consultants or contractors working on ITD projects. The ITD CADD Standards Guide will address issues such as software, standards, tools, and procedures which will aid in the efficiency and consistent production of ITD plan sets. This guide and the electronic resource files contained in the ITD workspace are intended to be used by both ITD internal design sections and the consulting firms doing business with ITD utilizing ITD's ProjectWise managed workspace.

With the use of ITD's ProjectWise Managed workspace and CADD Standards guide ITD has created a complete electronic project delivery and archival system beginning with Planning and continuing through Construction and Maintenance. The combination of software, workspace, and workflows will allow all users to work together in the most efficient and productive environment possible.

ITD's deployed software Versions:

ProjectWise Explorer:	10.0.3.453
OpenRoads Designer 2023:	23.00.01.11

Useful ProjectWise Links:

ITD Knowledge Library

Standard Drawings

Borders

OpenRoads Seed Files

Plotting Resources

ITD Workspace Standards

The ITD Corporate Workspace is a custom environment designed to facilitate CADD productivity and direct the user to ITD specific standards, workflows, and procedures. The ITD Workspace is a set of ProjectWise csb/cfg files, OpenRoads Designer resource files, documentation, and customized tools, designed to work together to allow for development of a standardized project plan sets.

The ITD csb and cfg files define locations within ProjectWise where OpenRoads Designer will find ITD specific resources. Along with the csb/cfg files, custom tools, tasks, and utilities needed to perform design and drafting functions have also been created and made available to the users within the workspace. These tools have been included to save the user's time and enable them to be consistent between projects.

For all users, ITD employees and consultants, installation of the workspace is not required if the ProjectWise Managed Workspace is utilized.

All CADD software upgrades and the workspace maintenance will be maintained by HQ CADD/ProjectWise support team with guidance being provided by the Technology User Group (TUG), a group of designated power users from all pertinent groups within ITD. The use of ProjectWise and its managed workspace will ensure that all ITD and consultant users are using the same and most up to date workspace available.

If Consultants wish to download and use ITD's workspace outside of ITD's ProjectWise Environment (not recommended as updates are performed regularly) they can contact ITD CADD/ProjectWise support team and request the needed files or download the workspace folder from ProjectWise. If this is done it is to be known that from said day of download it is possible the workspace files will not be up to date and ITD will not support issues that may arise from a user's custom workspace.

Drafting Standards and Resource Files

ITD standard resource files consist of cell libraries, seed files, level libraries, text and linestyle design libraries, and other CADD information necessary to create project plan sets that conform to ITD standards. Adherence to these standards ensures consistent plan set appearance and accuracy.

Seed Files

Seed files are the basis for all ITD OpenRoads Design files. Seed files are templates in which parameters have been set for the ITD standards. The seed files define the working units, global origin of the coordinate system, resolution, and whether the file is a 2D or 3D file. Seed files for both 2D and 3D are available in the workspace and should always be used when creating a new design file. All ITD design disciplines use the ITD "Standard" seed files except for the Bridge Section. ITD's Bridge Section has its own "Bridge" 2D and 3D files.

Working Units

Working units settings are used to control units of measurement for design files. ITD requires that all design projects be completed in imperial or "English" units; therefore, ITD seed files have been

developed for imperial units only. ITD working units are based on the U.S. Survey Foot for master units and US Survey Inches for the sub-unit.

Units Resolution

The resolution for all ITD seed files, including Bridge seed files, has been set to 12000 units per US Survey Foot and this resolution setting should not be changed. This setting affects the size of the elements within an OpenRoads file and if changed will incorrectly scale all existing elements within the file.

Coordinate and Angular Readouts

The coordinate system determines the accuracy and format of the design file. ITD uses the Idaho State Plane Coordinate System on all roadway design projects and the standard seed files will accommodate this coordinate system.

The Coordinates set the format and accuracy of the design file based on the working units. The degree of accuracy is based on the number of decimal places or, for Bridge, the fraction selected. ITD Standard seed files are set to a coordinate readout of Master Units with an accuracy of four decimal places. The Bridge seed files are set to a coordinate readout of Master Units and accuracy of 1/32.

The Angle settings control the format, mode, or accuracy of the design file angular readout. ITD Standard 2D and 3D seed files are set with the angular format of Degrees/Minutes/Seconds with an accuracy of 0. The Bridge seed files set the angular format to Degrees/Minutes/Seconds with an accuracy of 0 and the mode to "Bearing".

Global Origin

The file global origin is a point within the design plane used as a base point for the placement of graphics elements. ITD's 2D and 3D files use the default OpenRoads global origin which is located in the center of the design plane.

2D or 3D Seed Files

The ITD Standards contains both 2D and 3D seed files and both are available for use when creating a new file. Both files have the same settings applied to them with the addition of the Z value in the 3D file. All design model files should be created using the 3D seed file. All other .dgn files should be created from the 2D seed file and referenced to the 3D model files.

Cell Libraries

The ITD Workspace contains many cell libraries, each of which is made up of discipline specific data and is intended to be accessed and used by designers of all sections. Cell libraries will be listed when the cell placement tool is activated within the software.

Design File Level Libraries

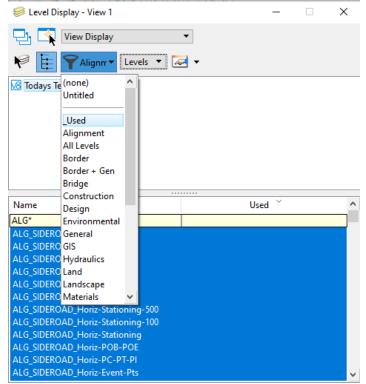
Design File Level Libraries (DGNLIB) and corresponding specialty section filters have been developed to allow users to seamlessly work across disciplines and level duplication has been avoided wherever possible. The DGNLIB files are assigned to the seed files and available when a new file is created. The creation of new levels and changes to the existing levels has been locked within the ITD Workspace in order to maintain the "ByLevel" symbology that allows data to inherit attributes for color, linestyle and weight from the level it is placed on. ByLevel symbology is the default for all level libraries and is the required ITD standard. ITD levels are named with the following format: **Type_Use_Description**, for example, DES_ROADWAY_Aggregate-for-Base.

Type or Use Designators:

ALG – Alignment **ANNO** - Annotation BRDG – Bridge CONST – Construction DES – Design ENV – Environmental GEN – General HYDR – Hydraulics LAND – Landscape MATL - Materials ROW – Right of Way STD – Standard Drawing STRC – Structure SURV – Survey TOPO – Topography TRAF – Traffic **TYP** - Typical UTIL - Utility **VISU** - Visualization

Level Filters

Filters have been created for each of the ITD discipline specific level libraries to allow users too quickly and efficiently place elements on the appropriate levels and to turn levels on or off.



Color Table

The standard color table file, ITD.tbl, is attached by default to all ITD seed files. The colors within the table correspond to the By Level color symbology specified in the level libraries. Specific colors are assigned to ensure consistency and to enable users to easily identify data. Colors are defined by a number and OpenRoads reads this color table to determine the correct color to display.

Line Weights

Line weights in OpenRoads are defined by designating the thickness of the line used when plotting an element. ITD uses line weights 0-4 on plan sets. These weights correspond to the ByLevel weight assignments within the level libraries.

Line Styles

A custom line styles library has been developed for use within ITD. The line styles are contained within the workspace in an OpenRoads resource file called ITD_Linestyles.dgnlib. These lines styles correspond to ByLevel line style assignments within the level libraries.

Annotation

ITD has developed several font resources available in the ITD workspace and they are attached to the design file by configuration variables. The standard Font for plan sheet text is "**Engineering Vert Bold**". ITD standard annotation text styles and dimension styles are contained in DGNLIB files. These libraries contain predefined text and dimension settings for several different sizes of text. These standard text styles have been defined to ensure consistent legibility on all plan sheets. When a user selects a text style, the height, width, line spacing, justification and font is set automatically so no adjustments are needed. The desired style must be picked from the drop-down menu before placing text as the default style attached to all ITD Seed files is "No Style". If Italics or Underline is desired, it can be selected through the OpenRoads Text Editor.

ITD text style names include Size_Font_Justification Position, for example **0067_Eng Vert Bold_Lt Bot**, some are followed by the word **(Masked)** which clips background elements around the text. Text sizes refer to the size of the text when plotted, not the text size in the OpenRoads file. The text size in the OpenRoads file is dependent upon the intended plot scale and the annotation scale.

Maintaining the minimum letter height and letter stroke width is very important so that information does not disappear or become illegible when plan sheets are photocopied or reduced. The standard text style to be used for general purpose annotation is **0067_Engr Vert Bold_Ctr Ctr**. There are several text styles available; however, these sizes are normally only used as titles or on presentations and exhibits.

The **ITD_Text Favorites_Text Styles_Dimension Styles.dgnlib** file contains standard dimension styles for Bridge, Traffic and Design drawings.

Annotation Scale

The annotation scale is used for defining the scale of the cells, text, custom line styles, and dimensioning in both sheet files and model files. Only custom linestyles are affected by this scale factor, native OpenRoads line codes are not. By default, the annotation scale lock is turned on. The default drawing scale setting is 1:40. If a different scaled drawing is desired, the user must edit the drawing scale in the model properties or under the "Settings" option on the main menu bar. Annotation that has been placed by OpenRoads is not affected by the model drawing scale. OpenRoads text size is controlled by the global scale factor in OpenRoads. If OpenRoads text is not displayed the right size or if a different scale is required, the annotation should be redisplayed with OpenRoads using the correct global scale factor.

Drawing Notes

Drawing notes should be a combination of uppercase and lowercase lettering. Uppercase lettering is desirable for all drawing titles.

Notes and lettering on plan sheets should be readable from either the bottom or right-hand edge of the sheet. Vertical lettering, approximately perpendicular to the bottom of the sheet, should be upright in relation to the right-hand edge of the sheet. All other lettering should be upright in relation to the bottom of the sheet.

Callouts on the plan sheets that refer to notes or further information shall use the following standards:

 Capsules Designates Pay Item callouts.

 Numbers to reflect bid items and/or special provision items. Use the pay item number.

 Cell Name: _Lbl_PIn_Pay Item

 Octogons designate property ownership. Number According to Right of Way information.

 Cell Names: #(color)

 Squares designate curve data. Start with 1 and increase by increments of 1.

 Number each sheet seperately.

 Cel Name: _Lbl_PIn_Curve Data

 Circles designate notes

 Cell Name: _Lbl_PIn_Notes

 Diamonds designate miscellaneous items to be determined by the deisgner.

 Cell Name: _Lbl_PIn_Misc

Traingles designate revisions to the plans. Start with number 1 and increase by icrements of 1. To be used only during Contract Advertising submittal by Roadway Design. Cell Name: _Lbl_Pln_Revisions

Modeling Standards and Resources Files

Workspace settings are controlled by a number of dgnlib's that apply various settings automatically. All settings are applied in Element Templates and/or Feature Definitions, below is a brief description of both.

Element Templates

Element Templates are used to apply CADD standards and <u>define</u> symbology. Element templates refer to ITD's "By Level" symbology and are set up to be the base symbology for Feature definitions.

Feature Definitions

Feature Definitions are used to <u>control</u> symbology, annotation, and various other properties that are applied to the geometric elements.

The feature definitions are used to:

Define what the geometric elements are. What is being modeled such as curb, centerline, edge of pavement, etc.

Control symbology in various views, including capability to define differing symbology in plan, profile, and 3D spaces

Define terrain modeling attributes (spot, break line, void, etc.)

Define surface display characteristics

Below are brief descriptions of the common output and input files that can be used in OpenRoads. This is a limited list of file types and just touches on the capabilities of OpenRoads input and output files.

Digital Terrain Models (*.dtm)

Digital Terrain Models are mathematical representations of the surface of the earth. OpenRoads uses DTM data to produce contours, display the existing and proposed ground lines in profile and cross section grids and in the calculation of cut and fill quantities. DTMs are created with a combination of surface points identified as spot points, break lines, contour lines or other point types used to define the surface.

Existing Ground Surface

Existing ITD Digital Terrain Models represent existing ground conditions at the time that survey data was collected. Existing DTMs may be assembled from traditional survey, LiDAR mapping, aerial ortho-photography, or a combination of those methods.

Proposed Ground Surface

Proposed ITD Digital Terrain Models represent the project design surface as generated by OpenRoads using the horizontal alignments, vertical alignments, templates, and roadway definitions created by the designer. Most projects will contain multiple DTMs that define the changes to the existing ground surface for various portions of the project, such as the mainline, ramps or detours.

Geometry Project Files (*.alg)

ITD Geometry Project files contain horizontal alignment, vertical alignment, and superelevation information. The Existing Geometry Project contains the centerline of survey as acquired by the Survey department. Proposed Geometry files contain geometry relating to proposed horizontal and vertical data. The proposed geometry file will contain all alignments for the roadway design including ramps, detours, cross streets and the associated vertical profiles.

Important note: There are a number of settings in the alignment file that must be evaluated by the design engineer. Many of the settings have been addressed in the ITD configuration; however, care must be taken to assign proper values for the modeling of the design surface as required by the project.

Template Library (*.itl)

The Template Library contains templates, template components and end conditions, transition control names, and other data used to model the proposed roadway surface. The standard ITD Template Library file contains standard templates and tables that can be copied and modified for each specific project requirement. If the .itl file is stored outside the dgn file it should be placed in the Project Development\Project_Resources\ folder. The naming convention for Template Library consists of the project key number with the .itl file extension.

XML Data File (*.xml)

This file contains the geometry project cogo points and surface data that is used to create XML reports and can be imported to a dtm. When the xml file is generated by the OpenRoads XML Report tool, the file is placed in a temporary directory. If the xml file is to be saved for later formatting, the file should be placed in the Project_Development\Civil_Data folder in the project directory.

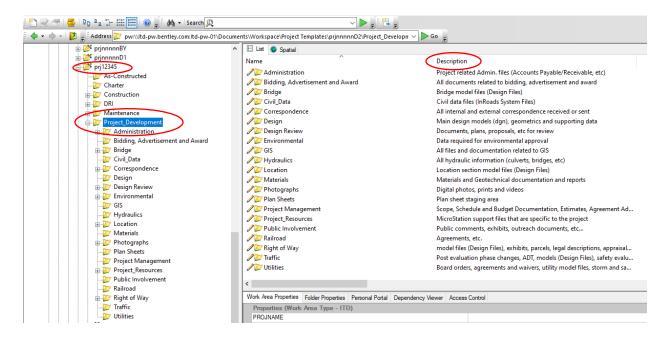
Styles Sheets (*.xsl)

OpenRoads reports are the result of xml data formatted by an .xsl or Style Sheet file. These files specify what information is used from the XML Data files that are output by OpenRoads and how the information will be formatted and displayed to create an OpenRoads report. Several ITD standard style sheets have been defined and are stored in the: Workspace\ITD OpenRoads\Organization-Civil\ITD_Standards\Reports\

Project Directory Structure

An ITD Corporate folder structure has been developed to store all project related data from planning through maintenance. This guide is concerned only with folders under the Project_Development directory and to the resource files and information related to the ITD Workspace. The Project_Development folder structure is integrated with the ProjectWise .csb and OpenRoads configuration files so that the user will not have to navigate to find files. OpenRoads will find the necessary files to ensure the ITD configuration runs correctly.

This directory structure, along with a standard CADD file naming convention, has been created to enable efficient management of all files within an ITD project. This will aid in the exchange of data between ITD sections and ensure consistent and reliable data retrieval by all members of a project team. This document will only address that portion of the file structure that pertains to the CADD design process. The ITD "Projects" Directory has been designed so that the top-level directory for each project is designated by the 5-digit project Key Number prefaced by the letters "prj". Under this directory the user will find sub-directories where all project information will be created and stored using ITD's standard file naming convention. Below the project directory you will find subdirectories for each of ITD's specialty sections. Under each specialty section directory is a sub-directory structure unique to that section. All folders have a Description of the documents that should reside within.



The project directories will be created by the Districts ProjectWise Coordinators/BASS Team or HQ support after the projects key # has been assigned. If a project directory is not created at the time work begins please contact the Districts ProjectWise Coordinator/BASS Team or HQ CADD/ProjectWise support team.

This directory structure is the foundation of a project lifecycle that includes electronic plan review, bidding, inspection, machine control and maintenance. Following this standard directory structure without revision will ensure the accurate sharing of information between sections within the department as well as with consultants and contractors.

Project Directory Security

Security and access permissions are controlled ProjectWise Access Lists that are assigned to each folder by the Project Templates within ProjectWise. Each district has determined the level of security needed by members of their design teams and arrange for them to be included in the appropriate ProjectWise access lists.

Consultants and/or Contractors will need to contact their ITD Project Manager or equivalent to request Project permissions.

These requests should then be sent to the BASS Team or HQ CADD/ProjectWise support Team from the ITD Contact.

The Request should Include: Company Name: Users Email Address: Project Key#: ProjectWise Link to Key# Folders Requested: (A standard request of Project Development Folders or Constructions Folders is sufficient, but permissions can be as granular as needed)

CADD File Naming Conventions

The ITD design process requires that CADD drawings be created in multiple design files depending on their discipline. Over the life of a design project, many of the specialty sections will create CADD data in design files that need to be referenced together to produce a final plan set. These design files need standard, unique, names that allow the CADD user to easily identify the specialty section responsible for the file and the type of design data the file contains.

When used consistently, ITD's CADD File Naming Convention will allow for easy, dependable, archiving and retrieval of data for the complete lifecycle of a project. All ITD CADD drawings should follow this standardized naming convention so that project data can easily be identified and accessed by all sections.

Design File Types and Standard Naming Convention

Four primary design file types have been adopted with the new CADD standard naming convention.

Border Files

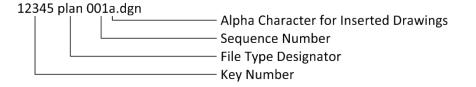
Border files are OpenRoads design files that contain a border template and annotation that is common to all pages within the plan set. This border file is referenced to the sheet files. Border files are stored with a .dgn file extension and should be copied into the project directory (prj#####\Project_Development\Project_Resources), from the following ProjectWise location:

pw:\\Itd-pw.bentley.com:Itd-pw-01/Documents/Standards/Borders/

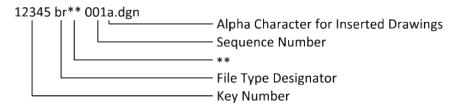
Sheet Files

Sheet files are OpenRoads design files that contain annotation and graphics that are specific to one page in a plan set. Model files and border files are referenced to the sheet file to create a plan set drawing ready for plotting. Sheet files are created by the designer or by the OpenRoads "Named Boundary Tool" and are stored in the project directory (prj12345\Project_Development\Plan Sheets) with a .dgn file extension.

Sheet files will be named using a project key number prefix, four-letter sheet designator code, a threedigit sheet number and an alpha character used only if the sheet is being inserted into an existing plan set. The three primary components will be separated by a space in the file name, as shown below:



There will be slight differences in the naming convention for Bridge files.

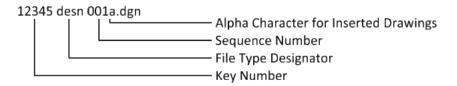


* The spaces in the naming convention for the Bridge sheets indicate where a two- character code will be inserted to denote the location of the bridge in the roadway project.

Model Files

Model files are OpenRoads design files that contain design graphics representing existing or proposed features and conditions of the project. These files are referenced to the sheet files. Models could be referenced to a single sheet file multiple times or may be referenced to multiple sheet files. Model files are created by the designer and stored in the appropriate section or discipline's directory in the (prj12345\Project_Development) directory with the standard OpenRoads .dgn file extension.

The naming conventions that are presented below are intended for model design files. Names will include a project key number prefix, a file type designator code, three-digit sequence number, and alpha character used only for design files that are inserted into the sheet sequence at a later time. The three primary components of the name will be separated by space when the design file is created, as shown in the example below:



File Types and Designators

File Type	Discipline	File Type Designator
Border	All	bord
Bridge Details	Bridge	bdtl
Bridge Materials	Bridge	brmt
Bridge Summary	Bridge	bsum
Design	Roadway	desn
Details and Diagrams	All	detl
District Traffic Signal	Traffic	dtsg
Erosion Control	Roadway	eros
Foundation Investigation	Materials	finv
HQ Signal	Traffic	hqsg
Hydraulics	Roadway	hydr
Illumination	Traffic	illm
Illumination Materials	Traffic	Ilmt
Intersection Controller Schematics	Traffic	lcsc
Landscape	Roadway	land
Minor Structures	Roadway	mstr
Pipe Culvert Summary	Roadway	pcsm
Plan	All	plan
Plan and Profile	Roadway	plpr
Profile	Roadway	prof
Project Clearance Summary	Roadway	pcsm

Record of Survey	Survey	rosv
Right-of-Way	Right-of-Way	row
Right-of-Way Plans	Right-of-Way	rowp
Roadway Details	Roadway	rdtl
Roadway Material Quantities	Roadway	rwmt
Roadway Summary	Roadway	rsum
Signal Controller Schematics	Traffic	SCSC
Signals	Traffic	sgnl
Signing	Traffic	sign
Pavement Markings	Traffic	pvmk
Soils Profile	Materials	soil
Source	Materials	plat
Special Drawings	All	spec
Special Map	All	smap
State Maintenance Group	Maintenance	smgr
Title	All	titl
Topography	Survey	topo
Total Ownership Map	All	omap
Traffic Control Plan	Traffic	trcp
Traffic Detail	Traffic	tdtl
Typical Sections	All	typi
Utility Sheets	Roadway	util
Vicinity Map	All	vmap
Work zone Traffic Control	Traffic	traf
X-Section	Roadway	xsec

Standard Drawing files

Standard drawings are design files that contain completed design standards that are used repetitively in plan sets and have their own special border sheets. These drawings are inserted, without modification, directly into the plan sets. Standard drawings are stored on the ITD web page (<u>Standard Drawings</u>) in PDF format and in OpenRoads format. Files are also located within ProjectWise at this location: pw:\\ltd-pw.bentley.com:ltd-pw-01\Documents\Standards\Standard Drawings\

OpenRoads Data File Types and Standard Naming Convention

Geometry Alignment files

The primary working geometry alignment file for a roadway project will be named using the project key number and stored in the prj12345\Project_Development\Civil_Data directory, for example:

12345.alg

This working file may contain many horizontal alignments and working variations of the project geometry. The alignment description should include the date, the route number and a brief explanation of the purpose. For example:

3/17/08 I-15 expansion

Horizontal alignments are generally used to represent geometry of the centerline of both existing and proposed routes. Horizontal alignment will be named using the route number or name. For example:

US-20 — Route Number

When alternate horizontal geometry alignments become necessary during the course of a roadway project, their names will consist of the name of the route, a space, the letters "alt" to designate that the file contains alternate geometry and a sequencing number:



For final horizontal alignments simply add the word "final" to the name to indicate that the horizontal alignment represents the final vertical geometry as shown below:

US-20 Final

Final Horizontal Alignment

Vertical alignments are children of the horizontal alignment. Each parent alignment may have several "children" and their names only need to designate the difference between versions or revisions. Vertical alignments will be named "alt" with a sequencing number to designate different alternates as shown below:

alt1 Vertical Alignment with Sequencing Number

For final vertical alignments simply use the word "final" in the name to indicate that the vertical alignment represents the final vertical geometry as shown below:

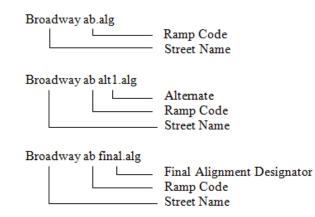
Final _____ Final Vertical Alignment

Alignments for streets or cross streets will include the street name. Alternate alignments for streets will include the "alt" designation and final alignments for streets will include "final" in their names as shown below:

broadway.alg	Street Name
Broadway alt 1.alg	Sequence Number
Broadway final.alg	- Final Alignment Designator Street Name

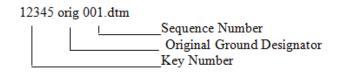
Alignments for ramps will include the name of the street to which the ramp will connect a space, and a two-letter code representing the terminal points of the ramp.

Alternate alignments for ramps will include an "alt" designation and final alignments for streets will include "final" in their names as shown below:



Surface files

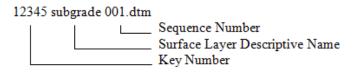
Original ground surface names will include the project key number, the descriptive name "orig" to indicate that the surface represents original ground and a 3-digit number to indicate the surface sequence. Original ground surface files will be stored in the prj12345\Project_Development\Location directory.



The description will include the date, the route number and a brief description of the surface, as shown below:

3/17/03 I-15 original ground surface

The surface files that are created during the design process will also use this convention with a descriptive name indicating the design layer the surface represents and a 3-digit number to indicate the surface sequence. These files will be stored in the prj12345\Project_Development\Civil_Data directory.

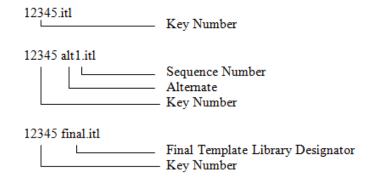


The surface description will include the date, the route number, and a brief explanation of the surface, as shown in the example below.

3/17/03 I-15 mainline subgrade surface

Template Libraries

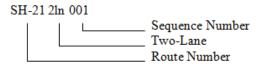
Template library names will use the project key number and will be stored in the prj12345\Project_Development\Civil_Data directory. If alternate template libraries are created, the names will consist of the project key number the letters "alt" to designate that the file contains alternate templates and a sequencing number. The final template libraries will include "_final" in their names as shown below:



The template library description will include the date, the route number, and a brief explanation of the purpose of the template library. For example:

3/17/03 I-15 typical sections

Template names will include descriptive information, such as the route number, the number of lanes that the template will model and a sequencing number to differentiate between multiple templates. For example, a two-lane template for a section of highway on Idaho State Highway 21 could be named as follows:



The template description will include the date, route number, short indication of the template's purpose and the station range in which the template will be used, as shown in the example below:

3/17/03 SH-95 centerline two-lane from 125+50 to 235+70

Corridor Definitions

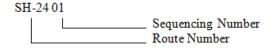
Corridors files will be named using the route number, as shown below, and stored in the prj12345\Project_Development\Design directory. If alternate Corridor files are created, the names will consist of the letter's "alt", to designate that the file contains alternate corridors, and a sequencing number. The final corridor definition will include "final" in their names as shown below:

SH-24 001.dgn	Sequencing Number Route Number
SH-24 alt1.dgn	Sequence Number Alternate Route Number
SH-24 Final.dgn	Final Corridor Designator Route Number

The corridor file description will include the date, the route number, and a brief explanation of the corridor. For example:

3/17/03 SH-24 corridor definitions

Corridor names for the roadway project will include the route number and a sequencing number. For example, a roadway definition for a section of highway on State Highway 24 will be named as follows:



The Corridor file description will include the date, route, street or location and station range of the corridor being modeled. For example:

3/17/03 SH-95 Main Line from 1500+00 to 2700+00 or 3/17/03 Broadway from 240+00 to 290+00

Project Plan Sets

This chapter is concerned with the CADD standards aspects of preparing an ITD plan set.

All plan sheets should be developed using ITD's CADD Standards and the ITD Corporate Workspace. All plan sets will have English units throughout and shall be in a format compatible with the ITD CADD system.

Final plan sheets submitted for advertisement shall be properly endorsed by the engineer. They shall be created in a pdf electronic format and/or on a durable medium such as mylar or other archivable paper to preserve the drawings for archival purposes.

Some necessary details for preparing project plan sheets may not be covered in these procedures. If questions arise on the amount of detail or appropriate format, other similar project plans should be reviewed for example or the Roadway Design section should be contacted. Variations to these instructions require approval from Roadway Design.

Appendix 1 – Example Plan Sheets

The following information explains typical plan preparations and organization for preparing project plan sheets for the Idaho Transportation Department.

Plan Sheet Size

ITD prepares plan sheets for design and construction in two sizes, Standard plan sheet which is 11" x 17"; and Maintenance Project sheet which is 8 $\frac{1}{2}$ " x 11". In addition to the plan sheets, the Bridge section requires a 22"x34" mylar sheet for their records and the Location section produces a Record of Survey which is an 18"x27" transparency. The drawing details should not be crowded on the plan sheet and the text size should conform to ITD standards.

Plan Sheet Scales

The following plan sheet scales shall be used on all drawings for the Idaho Transportation Department:

Roadway drawings 1"=10' 1"=20' 1"=40' 1"=100' 1"=200' 1"=400' Full Size 1=1 Traffic drawings

1" = 100' ----- Minimum scale for pavement markings plan sheets without transitions or special details.

1" = 40' ----- Preferred scale for pavement markings plan sheets with transitions or special details.

1'' = 40' ----- Scale for traffic signal intersection plans.

Bridge drawings 1"=1' 1"=5' 1"=10' 1"=20' 1"=30' 1"=40' 1"=50'

1″=60′

1"=100' 3/32"=1' 1/8"=1' 3/16"=1' 1/4"=1' 3/8"=1' 1/2"=1' 3/4"=1' 1/2"=1' 3"=1'

Right of Way Drawings 1"=20' Urban

1"=40' Rural

Plan Sheet Title Block

All plan sheets shall use the ITD title block designed for that specific sheet. The title block shall have all the necessary information shown in its appropriate place. Changes to the title block may be made with the approval of the Roadway Design section. The following describes the basic information in a standard title block.

Revisions

The revisions section is only for changes to the plan sheets after they have been stamped and endorsed by the engineer. Each change should be marked with a triangle and numbered successively. In the revisions box the triangle shape should be marked with the corresponding number of the plan sheet change and a date, the initials of the person making the revisions, and a description of the revision entered in the appropriate place. Each different change should be entered on a new line. Entries in this box should primarily be made by the Roadway Design section.

Preparer's Names

Enter the names of the designer, the person who checks the design, the detailer, and the person who checks the drawing, whenever appropriate.

CADD File Name

File Name: A standard electronic file naming convention is used by ITD for the naming of plan sheets to be retained and archived.

Date

Enter the date the drawing is completed, which is usually when the last corrections are made for Final Design or Contract Advertising submittal.

Section Name

The section name box is directly below the ITD name and seal and is for the area section name, or the consultant may place their business name within this box. Appropriate names would include the district and section, such as "District 6 Design" or "Headquarters Traffic Section."

Federal-Aid Project Number

On the title sheet only, for federal-aid projects it may be necessary to show two or more project numbers when right of way and construction are handled under separate project numbers. Show the construction project number only on all other sheets.

If it is a state project, show the project number in this box.

Sheet Title, Project Name, and Description Box

A sheet title consisting of the type of sheet it is should be shown for each sheet. The names should generally coincide with those shown in the index.

The large box below should generally have the project name but may include additional information such as sheet station limits, structure numbers, intersection names, and other brief identifying descriptions.

County, Key Number, Sheet Number

The top box is the system of measurement, in most cases ENGLISH. The second box should show the county or counties in which the project is located. The third box should show the project key number. The bottom box is for sheet numbering.

Engineer's Endorsement Space

The endorsement by the engineer must be on a standard size plan sheet. Full size electronic representations of the engineer's stamp shall be used on standard size plan sheets.

Order of Plan Sheets

Plan sheets shall be assembled in the following order.

Roadway Group

Title Sheet Standard Drawing Index

Vicinity Sketch

Total Ownership Map

Plan sheet index showing the area covered by each plan sheet on the Total Ownership Special Maps

Project Clearance Summary

Typical Sections Summaries Roadway Summary Bridge Summary Pipe Culvert, Pipe Siphon, Irrigation Pipe, Sewer Pipe Summaries Pipe Under Drain Summary Plan and Profile Sheets Special Drawing Group Sediment and Erosion Control Minor Structures Drawings Drainage Plans Paving, Concrete Joint, Approach Slab Details Roadside Development and Landscaping Plans Bike Lanes and Pedestrian Path Plans Source Plat and Reclamation Plans

Traffic Group

Illumination Materials List Illumination Plans Traffic Signalization Materials List Traffic Signal Plans Railroad Signal and Crossings Signing Erection Specifications Signing Plans Pavement Marking Delineation and Raised Channelization Traffic Control Plans

Utility Group

Optional separate numbering

Right of Way Group Optional separate numbering

Bridge Drawings Optional separate numbering

State Maintenance Group Optional separate numbering

Standard Drawings

Detail sheets shall be located directly after the plan sheets to which they are related.

Assembling Sheets Files

Projects plan sets consist of both planimetric sheets, which contain plan and/or profile views of a design model and informational sheets that contain text-only information.

Project plan sheet files should be made up of design model files drawn in real world coordinates and attached to the sheet files as reference files. Informational sheets need not contain design graphics, but may only contain text such as general notes, or other instructions or details. It is recommended that text-only information be placed within the sheet file. If the text is in a table format the text and linework should be placed on their appropriate levels. In the case of a typical section or detail drawing it is suggested that the linework be drawn in a model file on the appropriate drafting levels and the text and dimensioning be placed in the sheet file.

Some types of graphic information that does not reside in real world coordinates such as a scaled detail of an irrigation structure, could be placed in either a model file or a sheet file.

Right of way or Utility plans are put together in the same manner as Roadway plan sheets, according to the guidelines of the ROW or Utility section guides, by referencing a combination of existing design and plan sheet files to specific Right-of-Way or Utility files to show the necessary topo, survey and roadway details required to make up a detailed set of plans for the use of the Right of Way and Utility sections in their work.

The ITD workspace is setup to use the Named Boundary tool for creating Plan, Profile, and Cross Sections sheets in varying scales per ITD standards. This tool automates the attachment of references files and rotates and clips the file to align with the profile and sheet border.

The Place Named Boundary tool uses the designated OpenRoads horizontal alignment to determine the center of the plan view window. The clipping boundaries and match line locations are defined by the user.

Plan sheets for projects that do not contain OpenRoads alignments will need to be set up by individually attaching, rotating, and clipping the required reference files to the sheet file.

Plotting

ITD uses the standard print and print organizer tools available in the OpenRoads software. ITD has created support files within the Workspace to help streamline the printing process.

Appendix 2 – ITD Printing Guide

Design Scripts

ITD design scripts are applied during plotting to control pen widths, colors, and specially colored plots such as right-of-way plan sheets. These design scripts recognize ITD's named levels and elements placed on incorrect levels may not plot as desired. Standard design scripts have been created for black and white plotting, full color plotting, and for black and white plotting with colored right-of-way or utility details in each acceptable sheet size.

Roadway plans should be plotted using the Halfsize BW.pen design script.

Traffic plans should be plotted using the **Halfsize BW Signs.pen** design script which plots everything on levels **TRAF_SIGN_Annotation**, **TRAF_SIGN_Existing**, **TRAF_SIGN_Portable**, **TRAF_SIGN_Post**, and **TRAF_SIGN_Proposed** WITHOUT fill on the signs.

ROW plans should be plotted using the **Halfsize ROW.pen** design script which plots everything on levels **ROW_Parcel**, **ROW_Easement-Hatch**, and **ROW_Total-Ownership- Boundary** in color with a transparency of 80% and everything else black.

Utility plans should be plotted using the **Halfsize Utility.pen** design script which plots everything on levels beginning with UTIL_*, TOPO_ELEC_*,TOPO_GAS_*,TOPO_LIGHTING_*,TOPO_OIL_* TOPO_SAN_*,TOPO_STORM_*,TOPO_TELE_*, TOPO_TV_*, TOPO_WTRUTIL_* and TRAF_ILLUMINATION_* in color with a transparency of 80% and everything else black.

Print Styles

The ITD Workspace has various Print Styles setup to set the print settings in a print organizer file(pset). These print styles are named to match the type of sheets you are trying to create and allow for settings to be applied to multiple sheet files at a time. see below.

Apply Print Style	×
Select a print style to apply:	
Print: Style Name 11x17 Bridge pdf 11x17 BW pdf 11x17 Color pdf 11x17 ROW pdf 11x17 TRAFFIC pdf 11x17 TRAFFIC pdf 11x17 TRAFFIC pdf 8.5 x11 BW pdf 8.5 x11 Color pdf	File Name Custom_Menu.dgnlib Custom_Menu.dgnlib Custom_Menu.dgnlib Custom_Menu.dgnlib Custom_Menu.dgnlib Custom_Menu.dgnlib Custom_Menu.dgnlib Custom_Menu.dgnlib
	OK Cancel

Acceptable Plot Sizes

The standard ITD plot size is 11" x 17" which is the default setting. Other plot size settings are available, such as 8 $\frac{1}{2}$ "x11" for Maintenance type jobs and other varying sizes for larger size exhibits or presentations.

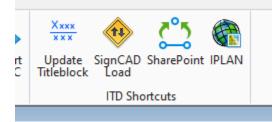
OpenRoads Designer Customized Ribbon

ITD has customized the OpenRoads toolbar and Ribbon to streamline and simplify some often-used commands and processes.

The ITD Shortcuts portion of the ORD Ribbon appears under the Home tab under all workflows available.

OpenRe	oads Modeling 💿 🔹 🚾 🖬 🔝 🏠 🔸	- 🔶 📌 🚔 🏪 = pw:\\ltd-pw.l	.bentley.com:ltd-pw-01\Documents	\Headquarters\z ITD Testin	ig\prjOpenRoads\Proj	ect_Development\Plan Sheets\Clean File [2D - V8 DGN] Search Ribbon (F4)
File H	lome Terrain Geometry Site Co	ridors Model Detailing Dra	awing Production Drawing	Utilities Collaborate	View Help		
None	▼ Default	xplorer Attach Tools * € * 1 * 0	Element Selection	Reports Civil * Analysis * H	Corridor Reports * Dynamic Plan View	Terrain Import * Geometry * Import Export	Xxxx xxx Update SignCAD SharePoint IPLAN Titleblock Load
	Attributes	Primary	Selection	Model Analysis	and Reporting	Model Import/Export	ITD Shortcuts
Explorer	Explorer / Yew 1. Default						
😝 Items			💌 🗖 • 🔕 🔅 • 🛓 ,	9 🖉 🔁 🛄 🍳 🖲			
🖯 OpenRe	oads Model		*				j
🕼 Sheet I	Index		*				

ITD Shorcuts Tools and links



Update Titleblock-Updates the ITD Titleblock Cell from the ProjectWise Attributes

Appendix 2 - Titleblock instructions are located on pages 10-12

SignCAD Load- Loads SignCAD if the software is installed on your pc

SharePoint-Is a Link to ITD's internal SharePoint Site for OpenRoads Designer (CADD)

IPLAN-Link to ITD's GIS site for the creation of Vicinity maps for Title Sheets.

Appendix 3 -ITD Vicinity Map Instructions

ITD Workflow Customization

ITD has developed some simplified workflows for Drafting and Modeling. These workflows reduce the tools on the ribbon and focuses the tools to common commands most often used.

ITD Drafting Tools workflow

ITD Drafting Tools	🔹 🐼 ד 🚔 🔚 🔂 🕼 <	k - → 📌 🚔 🏪 = pw:\\k	itd-pw.bentley.com:itd-pw-01\Doc	ume	nts\Headquarters\	₂ ITD Testing∖prj	OpenRoads\Project	_Development\	Plan	Sheets\Clean Fi	le [2D - V8 DG	N] Search Ribbo
	 ▼ ● Models □ Fence Tools ▼ ■ References ● ▼ 	~ [Default ▼ 2 0 ▼ △ 0 ▼		🗆 • < •	-7 Å 🖮	◪♯⇒°° ⊑≻≝ ×┭▫∿	5 🔊 -		0 2 × • 0 2	* *	₩ @ ♦ ₩
	ITD Primary	Att	ributes		Placement	Manipulate	Modify	Groups	5	Patterns	Undo/Redo	ITD Shortcuts
kxplorer + 4 × = View 1, Default												
😝 Items				1	,e 🔎 🛄	🔄 🕄 🕞	89,9					

ITD Modeling and Drafting

👔 ITD Modeling & Drafting 🔹 🔞 😁 🔚 🌄 🎼 🐟 🔹 🖈 🏓	🗎 🏪 🔻 pw:\\ltd-pw.bentley.com	:Itd-pw-01\Documents\Headquarters\z	ITD Testing\prjOpenRoads	\Project_Development\Plan S	heets\Clean File [2D - V8 DGN]
File Terrain and Model Setup Horizontal Geometry Vertical	Geometry Design Modeling	Surfaces ORD Drawing Tools	Drawing Annotation		
Element Analyze Models References Fence Tools *	Attach Attach Paste Update Reference Raster Special Links	Terrain Set From File Active	Coordinate System	1"=40' * ACS Plane Lock Annotation Scale Lock	Xxxx XXX Update SignCAD SharePoint IPLAN Titleblock
ITD Primary	Attachments	Import Terrain Model & Topo	Geographic	Drawing Scales	ITD Shortcuts
Explorer	- 4 × ■	View 1, Default			

Worksets and the Managed Workspace

ITD's ProjectWise Managed Workspace is configured for the use of Worksets. Worksets are project level standards that may be added to ITD's workspace if desired. The operation of the Workset is controlled by the prj(projkey#).cfg found at the root of the Workset folder, the name of this cfg can NOT be changed and remain functional, it is also not recommended to modify the content of this cfg file. Modification can be done in more advanced setups but is not recommended. Also, at the root of the Workset folder is the projects dgnws file, this file is created automatically and can NOT be renamed.

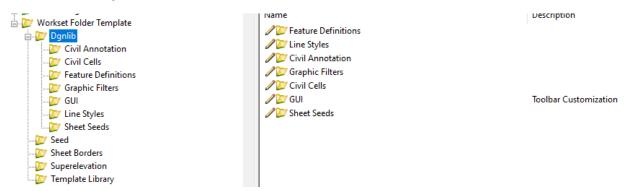
These dgnlibs, .itl files, etc. can be added under the Workset folder of the Project, prj12345\Project_Deveopment\Project_Resources\Workset\. By default, only three folders are created here as they are the most common project related files.

Name	Description
🖉 🗁 Dgnlib	Project Specific dgnlibs
Nov Seed	Project Seed Files
P Sheet Borders	Project Specific Sheet Borders

Notice the description of the folder for proper file placement. See Workset template folders here: pw://ltd-pw.bentley.com:<a href="mailto:ltd-pw-01/lt



The Dgnlib folder requires additional sub folders to function correctly and all files placed in the sub folders must be dgnlibs to be loaded.



Copy the required folders from the Workset Template and paste them within the Workset folder in the project.

Attention should be given to the folder Descriptions as explanation of use is spelled out there. One important note about Template libraries is that the project .itl file has to be named prj(projkey#).itl to load automatically. It can be loaded manually if more than one is used but will default to the correctly named .itl file.

ITD-Title-8/2019

	SHEET NO.
/	1 TIT
	2 PRO
	3 TYF
	4-5 RO
	6 BRI
	7 PIP
	8-24 PLA
	25 SO
	26-28 ILL
	29-32 SIG
	33-40 DE
	41-45 PAV
	46-52 SIG
	53-58 TR/
	59-62 R/V
	1-13 UTI
	1-5 STF
	1-15 BRI
	1-13 BRI

IDAHO Text for Index: tx=0.0067, TO ANSPORTATION DEPARTMENT

PLAN AND PROFILE OF PROPOSED

MAY 2018



Erase a small area within the margin of any text relating to the project placed on the map. Replace any pertinent text cut away or destroyed during the cutting process such as township and range, north arrow, etc. County maps in raster file format may be obtained from ITD Mapping.

REVISIONS

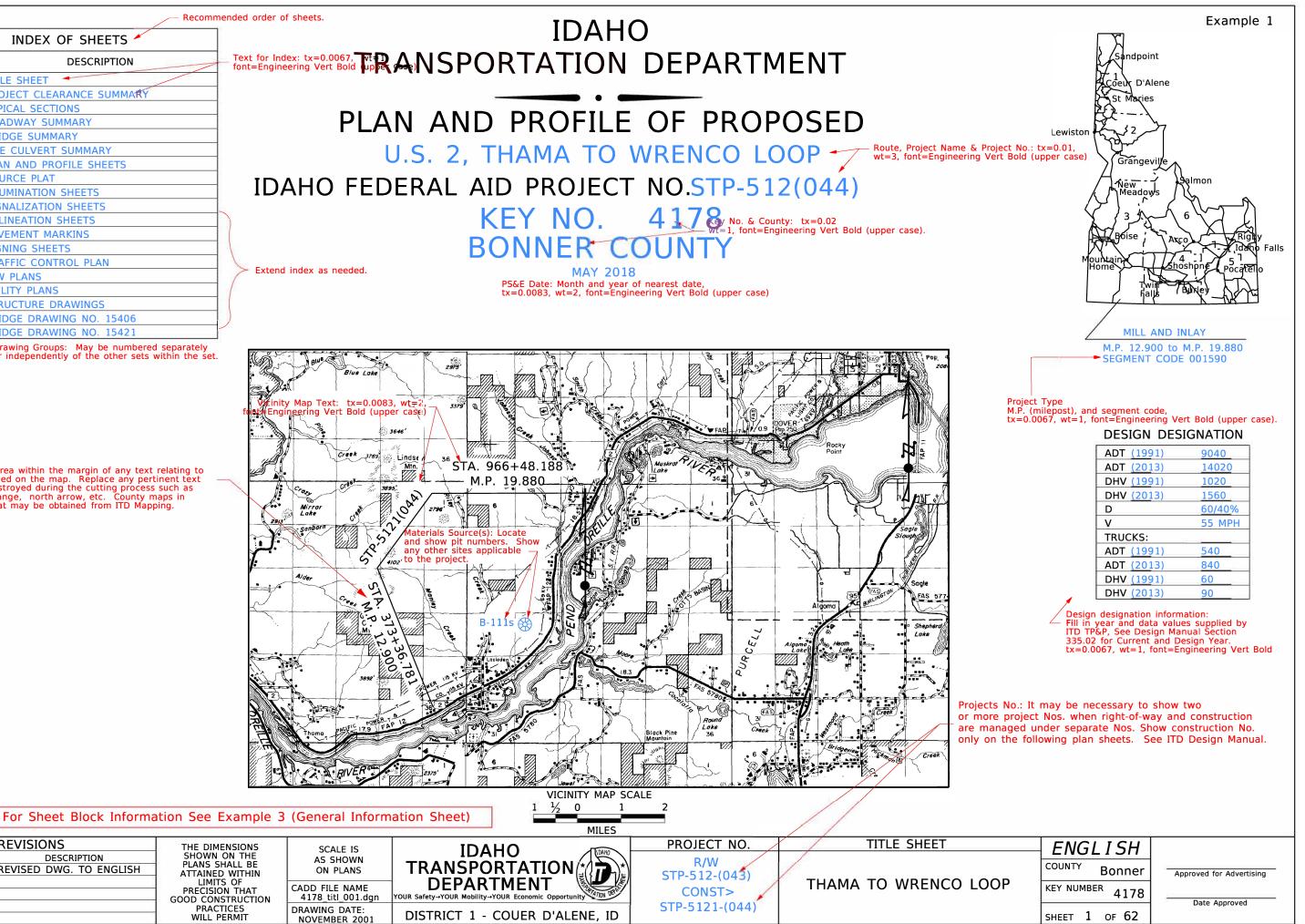
DESCRIPTION

REVISED DWG. TO ENGLISH

NO DATE BY

MSM

7-04



CLEARANCES		+ CLEARED UNDER PROJECT NO.	+ APPROVAL		Example 2
		DATE	_		
CHARTER APPROVAL 📕 AASHTO 🗌 3R 🗌 1R 🗌			1-20-15		
PM OTHER			-	All Fill In Text: tx=0.08, wt=1, font=Engineering Vert Bold (upper and lower case).	
DESIGN EXCEPTIONS: AASHTO roadway width Of 43.0 ft ITD Polic	y A-14-02,	N/A		_	
recommends 33.5 ft.		N/A	7.0.15		ESTIMATING BASIS
PUBLIC HEARING WAIVERPlaced Text: tx=0.0067 wt=1, font=Engineering			7-9-15	_	
PUBLIC HEARING DATE (Latest hearing date held or scheduled for opportunity	1012(000)	7-9-15	_	The text sizes given in red	
DESIGN APPROVAL		NI CA	7-9-15	_	highlight are for a 11" x 17" sheet.
RECLAMATION PLAN APPROVAL NO(S)				_	
AIRPORT Fill one Block			6-29-15	_	
Land Survey Monument Search and Documentation (I.C.55-1613)			++ 9-22-15	_	
R/W CERTIFICATE: Issued by HQ DISTRICT			N/A	_	
TRIBAL LANDS: AGREEMENT REQUIRED SPECIAL PROVISIONS FOR CON Fill one Block BRIDGE PS & E	ITRACT PROPOSAL		N/A	_	Tack and Prime: CSS-1 for Tack at 0.06 gal./yd.`
BRIDGE PS & E			6-29-15	 All shall be li	MC 250 for Drives at 020 and (rd)
ENVIRONMENTAL DECISION: TYPE CAT-EX 🗌 FONSI			0-29-15		Blotter Material at 1.02 lbs./ft.`
ENVIRONMENTAL RE-EVALUATION		<u>N/A</u>		+EXPIRATION	Paving:
PERMITS				DATE	AC-10 for Plant Mix at 6.0% by Weight of Aggregate
IDAHO DEPARTMENT OF WATER RESOURCES PERMIT NO(S)		N/A			and 0.5% Anti-Strip Additive by Weight of Asphalt. Class II Plant Mix Pavement, Lab No. 87-A0612.
US ARMY CORPS OF ENGINEERS 404 PERMIT NO(S) NWW-2015-356-		A013(006)	9-2-15	3-18-17	Aggregate:
OTHER		N/A			Size, Est. Aggregate Compacted Mass per cubic foot.
DEQ SECTION 401 WATER QUALITY CERTIFICATION					⁶¹ / ₄ " Aggregate at 141 lbs./ft. for Base Including 7.0% Water, Lab No. 217186.
NPDES GENERAL PERMIT/SWPPP REQUIRED	YES 🗌 NO				⁶ ¹ / ₄ " Aggregate for Class II Plant Mix
POLLUTION PREVENTION PLAN REQUIRED					Pavement at 144 lbs./ft. Including Asphalt
					and Additive, Lab No. 219650.
					Cover Coat Material, Class 4 at 100 lbs./ft. Seal:
AGREEMENTS (List Appropri	ate Name)			_	CRS-2R Emulsified Asphalt at 0.25 gal./yd.`
LOCAL: CITY		<u>N/A</u>		_	Cover Coat Material, Class 4 at 2.43 gal./yd.`
COUNTY	N/A		_	Rejects for Maintenance at 0.07 gal./yd.` Blotter and Rejects at 1.10 gal./yd.`	
HIGHWAY DISTRICT	N/A		_		
ROAD CLOSURE AND MAINTENANCE		N/A		_	
STATE/LOCAL CONSTRUCTION		<u>N/A</u>	++	_	NOTEC
IRRIGATION DISTRICT(S): Crossing Agreement Required (Signatures Required on either Structure Drawing or Bridge Sheet)	YES NO	+APPROVAL E			NOTES
	RETAIN &	UTILITY HEARING WAIVER		⁺ AGREEMENT NO,	Class A and C Compaction are Specified. Stations
UTILITIES: List all Utilities shown on plans	PROTECT		AGREEMENT		of Class C Compaction are 55+10 to 69+50.
Co. <u>CENTURY LINK</u>		7-15-15			All items must be addressed,
Co		N/A →			enter Wavier Date or N/A (but not both)
Co		<u>N/A</u>			
Co		<u>N/A</u>			
Co		<u>N/A</u> N/A			
Co					
Co		N/A	+AGR	EEMENT	
RAILROAD List all Railroads encroached upon				NO.	For Sheet Block Information See Figure C-25 (General Information Sheet)
		⁺ AGREEMENT FOR	+AGREEMENT FOR EFFECTIVE DATE		
		N/A			+ ENTER "N/A" WHEN NOT APPLICABLE Storage & Location
Co		N/A			the projects - date entered by ROADWAY DESIGN WHEN PROJECT SENT TO PS&E. To Accompany
					Disclaimer /
	CALES SHOWN	IDAHO	(DAHO)	PROJECT NO.	ENGLISH STAMP
	PRINTS ONLY	ANSPORTATION			COUNTY Elmore V Or /
	DD FILE NAME	DEPARTMENT		A013(006	MT. HOME TO SIMCO RD.
DRAWING CHECKED DRAWING CHECKED		ty→YOUR Mobility→YOUR Economic Opportun			
	W	ORLD CLASS ENGINEER	ING		SHEET 2 OF 47

ITD Current Sheet information: Make sure Plans use most current sheets (remove text if desired, not necessary for Plan reproduction).

ITD-Plan-08/2019

Original Storage & Location Block: leave block blank and take care to keep block clear of drawing details and text.

NOTES

1. The information in red highlight is intended to be generic for plan construction and the information in the sheet blocks should remain the same througout the plans. The text sizes given are for a 11" x 17" sheet.

2. Text underlines should extend the length of the text underlined and be placed a minimum of one half the text height below the text at the same line weight.

CADD File Name: See CADD Standards Guide, tx=0.0067, min. tx=0.0058 wt=1, font=Engineering Vert Bold (lower case).

Drawing Date: Month Spelt out and 4 Digit Year. Date of last change to the sheet. tx=0.0067, min. tx=0.0058 wt=1, font=Engineering Vert Bold (upper case).

> Designed Design Checked Detailed Drawing Checked Name: First Initial. Last Name tx=0.0067, min. tx=0.0058 wt=1, font=Engineering Vert Bold (upper case).

Project No.: tx=0.0083, wt=2, font=Engineering Vert Bold (upper case)

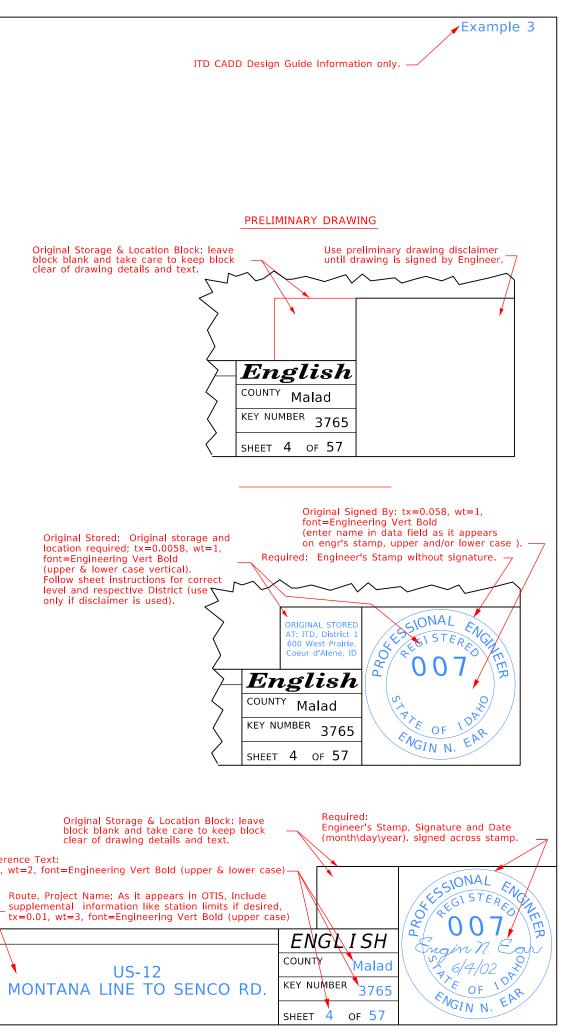
Sheet Reference Text: tx=0.0083, wt=2, font=Engineering Vert Bold (upper & lower case)-

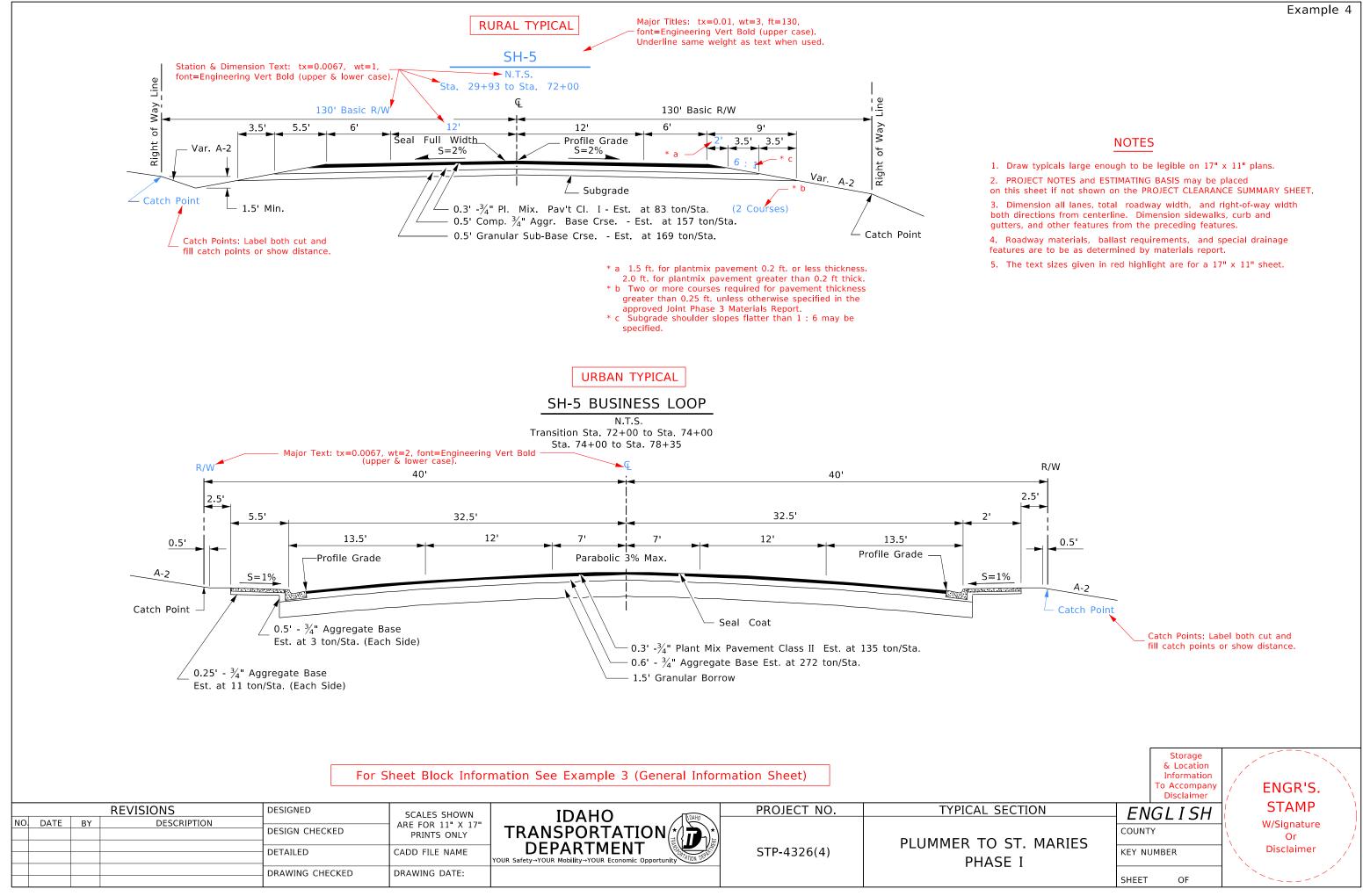
Who to be contacted if there are questions on the plans. Consultant Name, District Number - D/C Group, or ITD Hdqs. (Boise, Idaho), tx=0.0083, wt=2, font=Engineering Vert Bold (upper case)

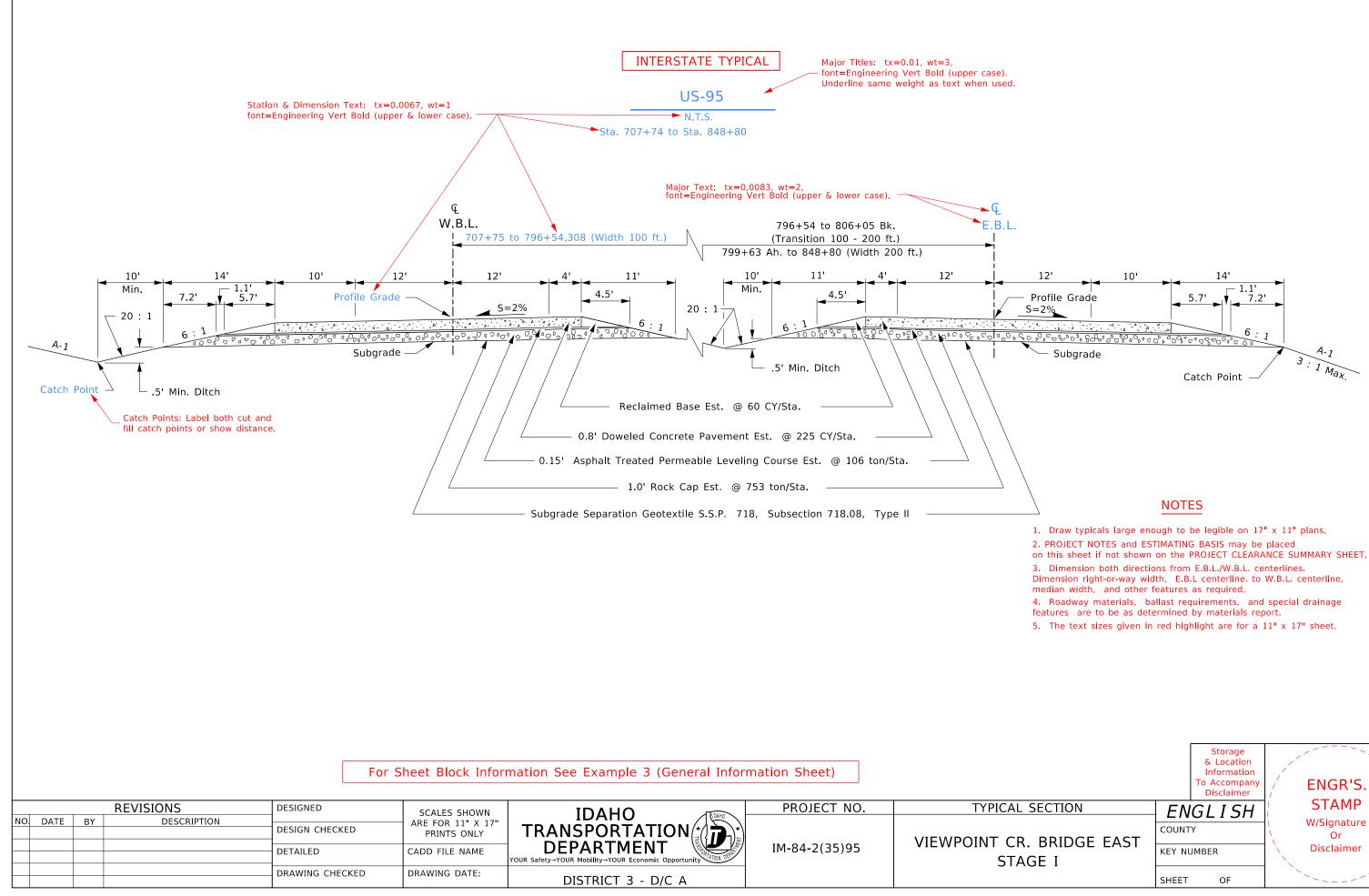
Drawing Revision filled in by C.A.	

			REVISIONS	DESIGNED	SCALES SHOWN		PROJECT NO.	
NO.	DATE	BY	DESCRIPTION	D. ESIGNED				
1	12-04	MSM	Modfied Sheet Format	DESIGN CHECKED	PRINTS ONLY		•	US-1
				DETAILED			IM-IR-F-3115(38)	MONTANA LINE T
				_ D. ESIGNED		YOUR Safety→YOUR Mobility→YOUR Economic Opportunity		MONTANA LINE I
				DRAWING CHECKED	DRAWING DATE:			
				D. ESIGNED		S & W ENGINEERING		

Organization Responsible for Project Development,



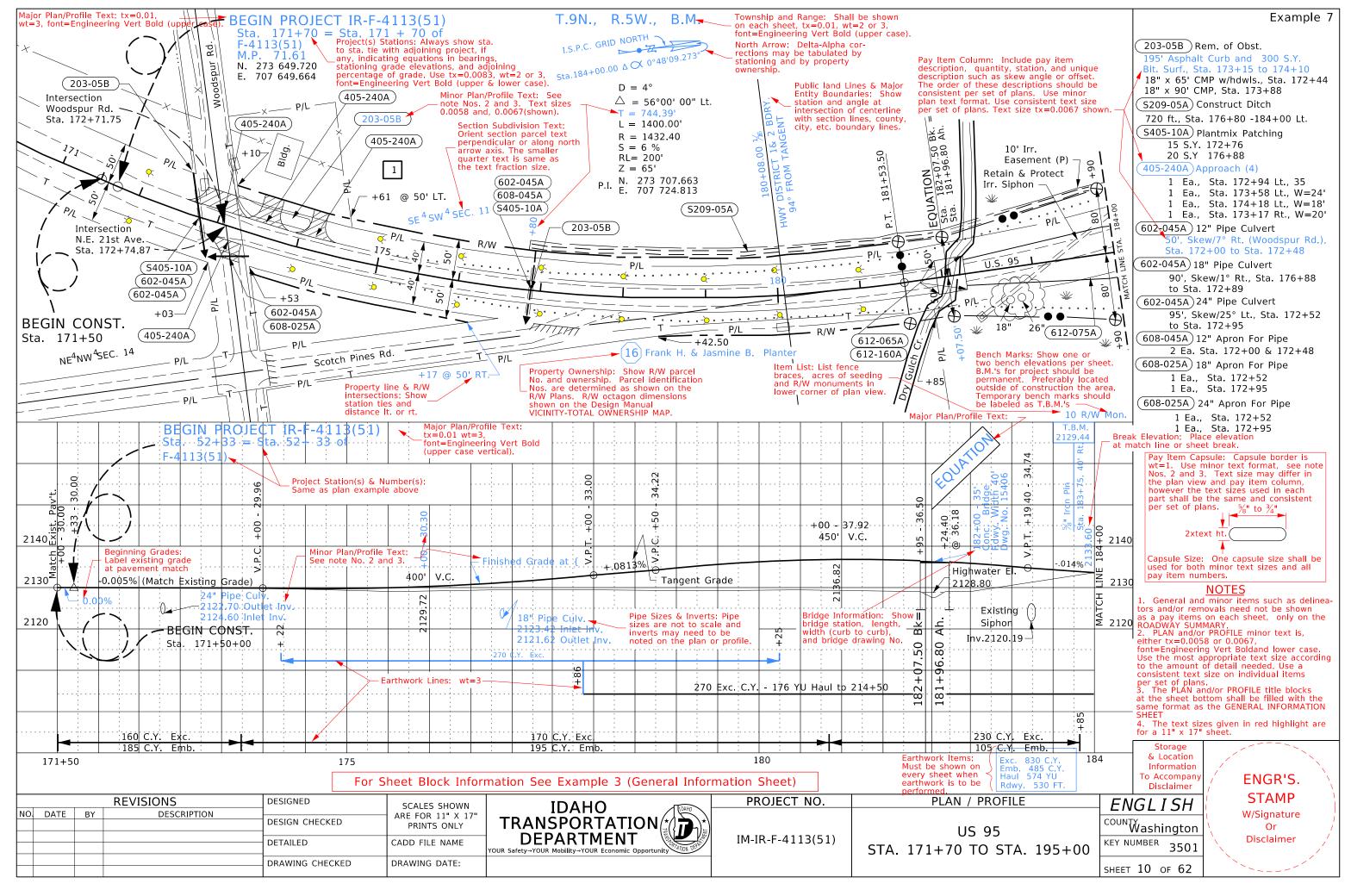




ENGR'S. **STAMP** W/Signature Disclaimer

		SHEET NUMBER	Roadway Name & Stat and ending stationing s	ioning: Begin signifying the	ning e av items	16	17	18	19	20 Ramp_B-C	21 Ramp D-A	22 Ramp 0+
		STATION - STATION	construction limits per contained. The roadwa	ay name is c	optional.	Still Rd. 13+70 - 18+30	IS. 382+00- 390+00	IS. 390+00- 396+60		Ramp B-C 0+00- 2+45	Ramp D-A 1+25- 3+74.785	0+
ITEM NO.	ITEM			UNIT	TOTAL		800	660 🔫	Construc list the l	tion Length: U ength of constr	Jse this row to ruction per she	et.
202-005A	SELECTIVE REMOVAL OF TRE	EES		Each	4							
203-005A	REMOVAL OF OBSTRUCTION	c		LS	1							
	REMOVAL OF BITUMINOUS S			-	1	204	2722	2530	59	55	57	6
203-015A 203-075A	REMOVAL OF GUARDRAIL	ORFACE		SY LF	5689 1053	352	2722	450	59	55	- 57	
203-075A 203-080A	REMOVAL OF GUARDRAIL	<u>_</u>		LF	3549	345	1370	1286	154	288	106	
205-080A			ace: Leave	CY	2380	832	1370	1200	125	110	176	12
205-010A 205-015A	EXCAVATION SCHEDULE NO.	nav iter	m additions.	CY	18423	5587			4458	4553	,1135	26
205-015A 205-040A	GRANULAR BORROW			CY	9641	5567			4458	4555		20
205-040A	WATER FOR DUST ABATEME			MG	3						+/	
205-065A	DUST OIL			gal.	1710			Fill-in Text	t Part #2: tx=	=0.0067	₩	
203-00JA				gui.	1/10				t=Engineering	Vert Bold	4	
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403-045A	CRS-2R EMULSIFIED ASPHAL	T FOR SEAL COAT		ton	20							directo
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403-075A	BROOMING			mi.	5.39						L	3. Th
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602-020A	10" PIPE CULVERT			LF	15						+	
610-030A	FENCE TYPE 3 B 32" MESH				137						+	
610-035A	FENCE TYPE 4 96" MESH			LF	2908	38	1350	1254		262	3	
610-250A	BRACES			Each	28	50	10	8	2	202	8	
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612-005A	METAL GUARDRAIL			LF	385		162	223				
612-065A	METAL TERMINAL SECTION	TYPE 3		Each	12	4	3	5				
612-075A	METAL TERMINAL SECTION 1			Each	12	4	3	5				
615-400A	COMBINATION CURB AND G	UTTER TYPE A 2		LF	116	24	45	47				
616-010A	SIGN TYPE B			SF	241							
616-015A	SIGN TYPE C			SF	493							
616-035A	SIGN BRACKET AND BRACE	ANGLE		lb.	97							
617-005A	DELINEATOR TYPE 1	Fill-in Text Part #1	: tx=0.0067,	Each	60							
617-010A	DELINEATOR TYPE 2	wt=1, font=Engine	ering Vert Bold.	Each	18							
617-020A	DELINEATOR TYPE 4	Use left bottom tex	t justification.	Each	9							
618-010A	RIGHT-OF-WAY MARKER			Each	18	4	4	4	3		3	
621-005A	SEED BED PREPARATION			Ac	5.4						L	
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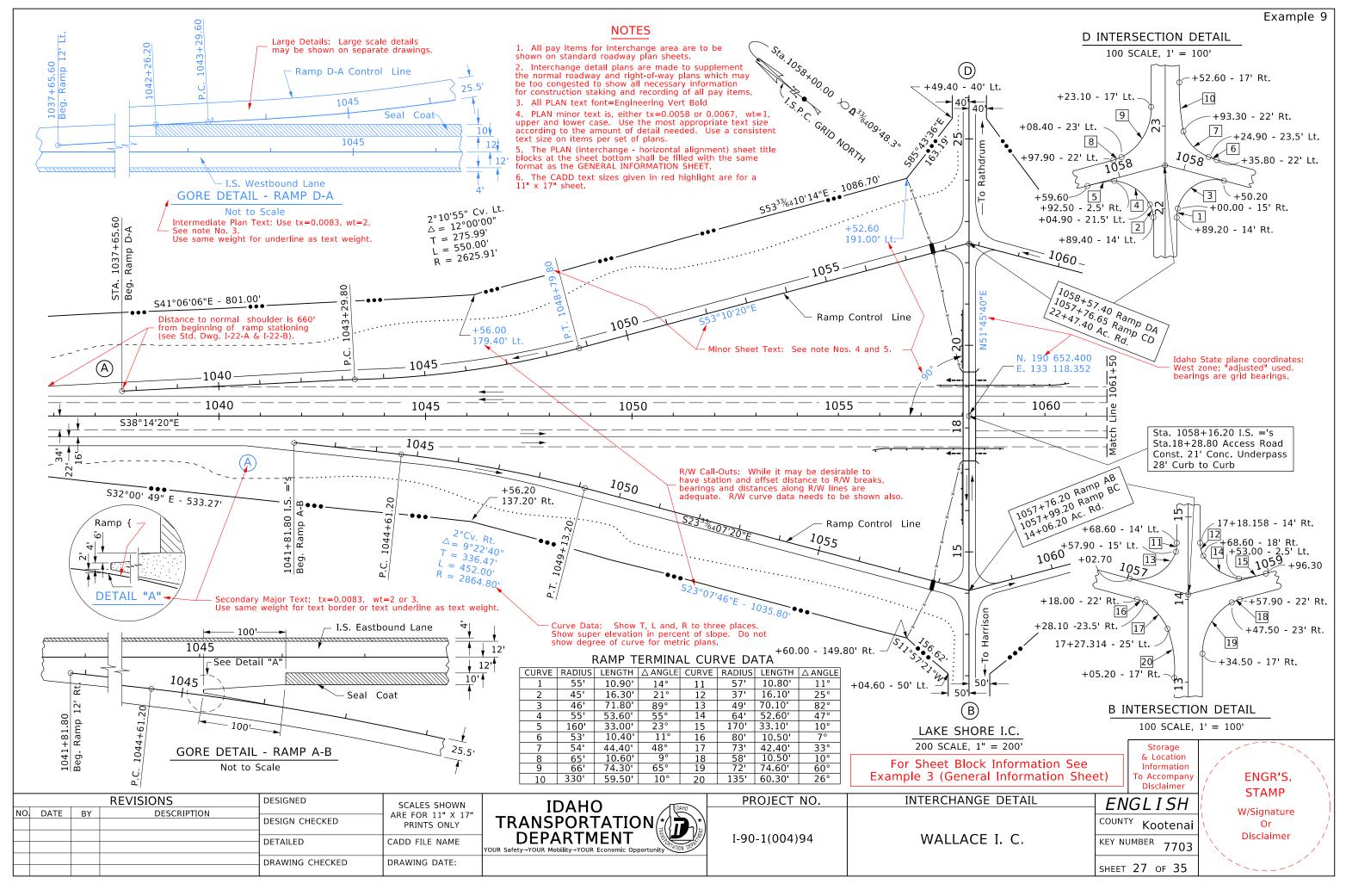
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Control Pt. 22 m Lt. 317+97.630
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I.C. +49, 60 - 330 - 27 + 1.2 million St. Interplate Stole St. V. I.C. +49, 60 - 330 - 27 + 1.2 million Control IP, 22 million St. V. I.C. +49, 60 - 330 - 27 + 1.2 million Control IP, 22 million St. V. I.C. +49, 60 - 330 - 27 + 1.2 million Control IP, 22 million St. V. I.C. +49, 60 - 330 - 27 + 1.2 million Control IP, 22 million St. V. I.C. +49, 60 - 330 - 27 + 1.2 million Control IP, 22 million St. V. I.C. +49, 60 - 330 - 27 + 1.2 million Control IP, 22 million St. V. I.C. +49, 60 - 330 - 27 + 1.2 million Control IP, 22 million St. V. I.C. +49, 60 - 30</td><td>Control B, 27 Max PCC, 458.00 St. 17 Tables Begin Barry DA St. 17,97560 St. 17,97560 St. 17,97560 St. 17,97560 Begin Barry DA St. 50, 1030.00 St. 20, 1030.00 St. 20, 1030.00 St. 21, 10,906 St. 21, 10,906</td><td>Control PC 22 million Control PC 22 million</td></td></td<> | Cornel P: 22 m. 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	2250		NOTES
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ta ≶		ion refer to the	Design Manual.
- <u>34 R/W</u>		2. All PROFILE font=Engineerin	ng Vert Bold. Avoid placing
		text on a solid or with arrow to	profile line, place text to side o control point.
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			CULV GTH IN F							STE	EL PIP	Ξ		ALUMINUM	PIPE	_	AGE						STRUCT	URE	S	APR	INL	CA1 BAS	
STATION						E (PE)	E (PE)	/INYL VC)	STEEL	NOIL	ATION	čR.	~	U DEPTH	"R.	CLASS	r drainage	DNIC	(ET RED	HT	-	BKFILL	Drawing Number:	numl	ber or				REMARKS
	Р	IPE S	IZE (II	NCHES	5)	RIBBED POLYETHYLENE (PE)	RUGATED	ED POLY	GALVANIZED		CORRUGATION DEPTH	COATED ANNULAR CORR.	CAL CORR	½" TO ½" CORRUGATION I CORRUGATION I COATED	ANNULAR CORR.	CED	IRRIGATION OR	OF BEDDING	RUBBER GASKET JOINTS REQUIRED	L HEIGHT	R. EXC	COMP. BK	RE LETE	ER	TES				(INDICATE ELONGATION) (WHEN REQUIRED) Remarks Column: Indicate side drain (rt./lt.) or cross drain (w/skew angle), use of safety apron, if minor structure
	120" × 78"	12"	18"	24"	36"	X RIBB	× CORI		X GALV	1, 1,2	= :K. (")	× COATED × ANNULA		THICK. (") X	_			∃d ↓⊥ 1,2,3		TTITE E.	C.Y.	О С.Ү.	EA. C.Y. TRUCT METAL	MER MEB	-	EA.	EA.	EA.	use of safety apron, if minor structure is required, and unique features of pipe culvert. Use abbreviations as needed, tx=0.0067, wt=1, font=Engineering Vert (upper and lower case). Use lower left bottom Justification.
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144+38	10-	$ \rightarrow $	font=Ei	ill In Text ngineering ver case v	Vert Bol	d (upp	er		X	2.8		X X		X	X					0.5	14	93							Cross Drain Ext. Lt.
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196+97					20				X	1.6			X	1.5	×	IV		1	2. Ar	n increa	sed th		s of pipe may be specified	in pla	ace	2			X.D., Safety Apron
201+54		16							x	1.6			Х	1.5	×	IV		1	3. If		- nan on		CULVERT SUMMARY sheet show a sheet total on eacl		et				Req'd Lt. & Rt.
205+67			21			X	Х	X	x	1.6			X	1.5	×	III		1					ow a project total. are required indicate in the	2					Cross Drain
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	MINC		_		Example 12
Nu		List sta	> ndard dr ng numb		Metal Reinforcement: Round to the nearest pound.
ļ	Ë	EINF.			REMARKS
)	CONCRETE	METAL REINF	TIMBER	GRATES	Remarks Column: Indicate pipe skew angle, use of minor str(s)., sheet No. (optional), and unique features of irrigation pipe. Use abbreviations as needed, tx=0.0067, wt=1, font=Engineering Vert Bold
۹.	CY	lb	MFBM	EA.	(upper and lower case). Use lower left bottom justification.
) - -					1 Apron Appr. Lt., 1 Apron
					Appr. Lt. 1-45° Elbow
 					1 Apron 45° Skew Lt.
<u>}</u>					Appr. Lt., 1 Apron
L					Pressurized
2					
					45° Skew Lt.
}					Connect To Exist., Irr. Pipe Connect To Conc., Lined Ditch 1-120° Elbow Connect to Siphon
					Connect To Conc. Lined Ditch Ends
				35	Storage
					& Location Information To Accompany Disclaimer
Έ	SUMM	IARY			
				KEY NU	
				SHEET	OF

			ÇE	WER I	DIDE				STIC	1	+ CO4	SIPHON METAL ATING IS REQUIP	PIPE	ECKED	со	NCR PIPE		MA HC	AN- DLES		AT ASI
STATION TO				NGTH IN			(PE)	IYL	()		ST	EEL A	LUM.	+ 9		Q	U Z				
STATION			PIPE S	SIZE (I	NCHES)		CORRUGATED POLYETHYLENE (RIBBED POLYVINYL CHLORIDE (PVC)	SOLID WALL POLYVINYL CHLORIDE (PVC)	COMPOSITE	½ IN CORR. DEPTH	CORR. DEPTH X IN TO X IN COOR.	ORR.	BITUMINOUS OR + POLYMER COATING	REINFORCED CLASS	NON-REINFORCED CLASS	OF BEDDING	TYPE A	TYPEB	ТҮРЕ	ТҮРЕ
	12"	15"	18"	36"			X CORR POLYE	X RIBBE CHLOI	X CHLOI	X ABS C		CORR. DEPTH 24 IN TO 25 IN COOF		X BITUM	 REINF CLASS 	× CLASS	H H H H H H H H H H H H H H H H H H H	EA.	EA.	EA.	EA
172+19	14										1.6	1.5			IV		1,2,5	<u> </u>			
172+50	3			125						X	1.6 1.6	1.5 1.5			IV		1				
29+28				125	Sheet Fill Ir	n Text: tx=0.006	57, wt=	1,			1.6	1.5			III		2	1			
25+99 24+61				75 9	font=Engine Use center	Text: tx=0.006 eering Vert Bold text justification	(Upper 1.	and low	ver case	X	1.6 1.6	1.5 1.5			III	X	1 1				
173+47										X	1.6	1.5			III		1				
174+77								Х			1.6	1.5			IV		1				
175+00	8										1.6	1.5			IV		1				
175+06	17										1.6	1.5			IV		1	<u> </u>	<u> </u>		
176+60		97						x		x	1.6	1.5			III		1				
		97									1.6	1.5			III		2	1			
83+85											1.6	1.5			IV		1		1		
182+45	9							X		X	1.6	1.5			III		1		1		
181+94	14										1.6	1.5					_				
182+30	11										1.0	1.5			IV		1	<u> </u>			
85+81	<u> </u>				NOTES						1.6 1.6	1.5			IV IV		1		1		
			1. An i	ncreased t	hickness of pipe	e may be specif	ied in														
87+04 87+65	18			the coatin ore than S		IMARY sheet is	require	4			1.6	1.5			IV		1		1		
87+05	21		to list p	ipes, sho	w a sheet total project total	on each sheet a	and on	the													
			3. The	sewer pipe	e station reflect	s perpendicular Ipoint of the pip	line fro	m										<u> </u>			
			4 The	SEW/ER PIE	E SUMMARY tit	le blocks at the ormat as the the	sheet											<u> </u>			
			GENERA	L INFORMA	TION SHEET.																
					_	olymer coatings Manual.															
			6. The sheet.	text sizes	given in red hi	ghlight are for a	11" x	17"										<u> </u>			
	— no	eet & Proje te <u>N</u> o 2,	tx=0.0083	3, wt=2,														<u> </u>			
SHEET TOTAL	217	194	94	Bold(upper 209	case).													2	4		
PROJECT TOTAL	1255	398	94	443														5	9		
INOLET TOTAL	1255	550	51		Fill In Te	kt: Same as the	e rest o	of the sl	heet.												
					For S	iheet Block	Infor	matic	on See	e Exa	mple 3	3 (General Inf	ormatio	on Shee	et)]					
	VISIONS	IDTIO	D	ESIGNED		SCALES SHO				IDA	НО	TIDAHO		PROJE	CT NO	Э.			SEWE	r pip	E S
DATE BY	DESCR	IPTION		ESIGN CHE	ECKED	ARE FOR 11" PRINTS ON		TF		SPC	RTA		t (sur								
			D	ETAILED		CADD FILE NA	ME	YOUR Sa	UEI afety→YOUF		IIVIE ſ →YOUR Econo	mic Opportunity	S/								
				RAWING C	HECKED	DRAWING DAT	Έ·	1													

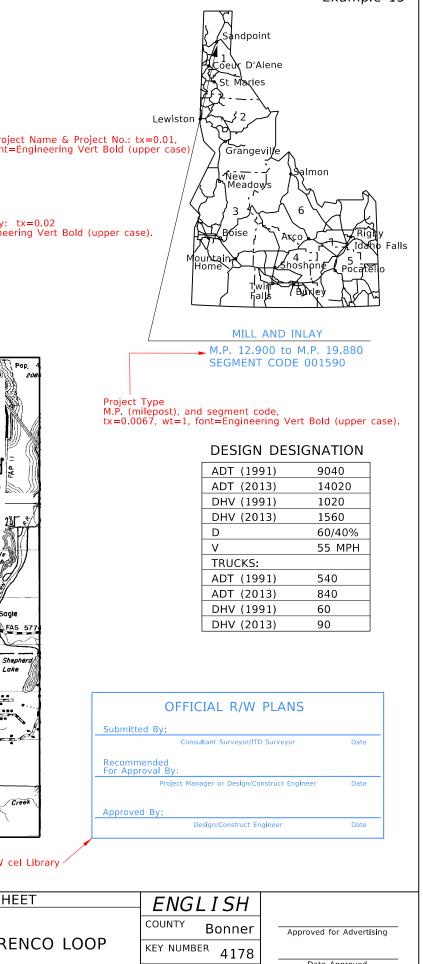
Example 1	S	NLET	II		TC
Remarks Column: Indicate manhole(s required, and unique features of sewe pipe. Use abbreviations as needed, tx=0.0067, wt=1, font=Engineering Vert Bold (upper and lower case) Use lower left bottom justification. Inlet Req'd. Lt. Inlet Req'd. Rt. Manhole Req'd. Rt.	S EA.	EA.	г ВА. 1 1		
Inlet Req'd. Rt. Manhole Req'd. Rt. Inlet Req'd. Lt. Inlet Req'd. Lt. Manhole Req'd. Rt. Manhole Req'd. Lt. Inlet Req'd. Rt.			1 1 1 		
Inlet Req'd. Rt. Manhole Req'd. Rt. Inlet Req'd. Rt. Manhole Req'd. Lt. Inlet Req'd. Lt. Inlet Req'd. Rt.			1 1 1 1		
			10		
NUMBER Or Disclaimer	COUNT		Y	MMAR	SUN

								GAS	KETED	JOINTS	5 REQ	UIRED						
					PIPE SIP (length in				SIPHO TYPE ETAL	Ξ		CRETE PE	ш	3ACKFILL	Dra num	wing Nu	MIN FRUC mber: structure	TURE
STATION								S	TEEL	ALUM.			STRUCTUR	1P. B		URE	ETE	REINF.
				PIPI	e size (INCHES)		½ IN CORR. DEPTH	1 IN CORR. DEPTH	1/4 IN TO 1/2 IN CORR. DEPTH	REINFORCED CLASS	TYPE OF BEDDING	STR	COM	DRAWING NO.	STRUCTURE	CONCRETE	MET. RI
	12"	15"	24"						KNESS (1		CLAS		СҮ	CY	DRAV	EA.	CY	lb
108+10			80					1.6		1.5	v	1	182	156	D-10	3.4	50	
115+05			80					1.6		1.5	V	1	182	156	D-10	3.4	50	
				Sheet	Fill In Text: t	x=0.0067, wt=1, ert Bold(Upper and lower	(ase)											
155+30			54	Use ce	enter text just	ert Bold(Upper and lower ification.		1.6		1.5	V	1	126	108	D-10	1.7	25	
155+85			68					1.6		1.5	V	1	154	132	D-10	1.7	25	
156+15		[68					1.6		1.5	v	1	154	132	D-10	1.7	25	
170+15			60					1.6		1.5	V	1	137	117				
172+95 237+25			52 68					1.6		1.5 1.5	V V	1	119 154	102 132	D-10	1.7	25	
237723			00					1.0		1.5	V	1	154	152	D-10	1./	23	
243+50			128								v	1	294	252				
276+90			70								V	1	161	138	D-10	1.7	25	
200.120								1.0		1 -			100	150	D 10	1 7	25	
280+20 304+50			80 76			NOTES		1.6		1.5 1.5	V V	1	182 175	156 150	D-10 D-10	1.7 3.4	25 50	
504+50			/0	1 0.0	increased this	INOTES		1.0		1.5	V	1	175	150	D-10	5.4	50	
333+80			70	of the	coating.						V	1	161	138				
347+60			68	2. For related	details on bit details refer	tuminous or polymer coat to ITD Design Manual	ings and other	1.6		1.5	V	1	158	135				
25.6 + 0.0				3. If m	nore than one	PIPE SIPHON SUMMARY	sheet is						10.1	0.6				
356+80 357+20	80	86		on the	last sheet sh	s, show a sheet total on ow a project total.						1	104 140	96 122				
557120		00		4. The	e pipe siphon roadway cent	station reflects the midpo erline. The skew angle s	pint of the pipe should be				V	1	140	122				
364+45			76			erline. The skew angle ['] s narks" column.		1.6		1.5	V	1	193	165				
385+40			134	bottom	shall be fille	SUMMARY title blocks at d with the same format a	the sheet Is the the	1.6		1.5	V	1	308	264				
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410+20			66 100					1.6		1.5	V	1	151 231	129 198	D-10	1.7	25	
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				-														
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	font=En	gineering	Vert Bol	d(upper ca	ise).													
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PROJECT TOTAL	380	560	6090	42									264252	4354		45.2	574	
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O. DATE BY	DESCRIPT	TION		ESIGN CHE	CKED	ARE FOR 11" X 17" PRINTS ONLY CADD FILE NAME	TRANSF	ORT PORT RTM	ATIO ENT									
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				RAWING CI	HECKED	DRAWING DATE:												

			Example 14
	- 6		
	ES ndard di	rawing	
w i	ng numt	per.	Metal Reinforcement: Round to the nearest pound.
			REMARKS
	ER	ES	
	TIMBER	GRATES	Remarks Column: Indicate pipe skew angle, use of headwall(s), sheet No. (optional), and
		0	unique features of pipe siphon. Use abbre- / viations as needed, $tx=0.0067$, $wt=1$,
	MFBM	EA.	font=Engineering Vert Bold(upper and lower case). Use lower left bottom justification.
		2	30° Skew, 2 Hdwls. Req'd.
		2	63° Skew, 2 Hdwls. Req'd.
		-	51 Classe 1 Halad Decid Chr. Dure NO 14.2
		1	5° Skew, 1 Hdwl. Req'd., Str. Dwg. NO. 14-3 1 Hdwl. Req'd., Str. Dwg. NO. 21-1
		1	Connect To Exist. Str., 1 Hdwl. Req'd.
			15° Skew, Str. Dwgs. NO. 22-1 & NO. 22-2
		1	Str. Dwgs. NO. 25-1 & NO. 26-1
		1	1 Hdwl. Req'd., Str. Dwg. NO. 37-3 55° Skew, Str. Dwg. NO. 39-1, Conn.To Exist. siphon,
			1 Reducer
		1	1 Hdwl. Req'd., Str. Dwg. NO. 43-3
		1	35° Skew, 1 Hdwl. Req'd., Str. Dwg. NO. 44-1
		2	2 Hdwls. Req'd.
			20° Skew, Str. Dwg. NO. 47-1, Conn. To Exist. Siphon, 1 Reducer
			10° Skew, Str. Dwg. NO. 49-1, Conn. To Exist. Siphon,
			1 Reducer 30° Skew, Connect To Exist. Siphon
			35° Skew, Connect To Exist. Siphon
			60° Skow Str. Dwgs NO 62.1 S NO 52.1
		1	60° Skew, Str. Dwgs. NO. 63-1 & NO. 53-1 60° Skew, Str. Dwgs. NO. 65-1 & NO. 53-3
		1	Str. Dwgs. NO. 65-1& NO. 54-115° Skew,Connect To Exist. Siphon,
			1 Hdwl. & 1 Reducer Req'd. 65° Skew, Str. Dwgs. NO. 72-2 & NO. 75-2
_			05 SKCW, St. Dwys. NO. 72-2 & NO. 75-2
		-	
		14	
		35	Character
			Storage & Location
			Information To Accompany
	SUMM	ARY	
			COUNTY COUNTY
			Or /
			KEY NUMBER Disclaimer
			SHEET OF

	INDEX OF SHEETS	Text for Index: tx=0.00 font=Engineering Vert	Bold(upper case).		4 - N 1 -
	DESCRIPTION TITLE SHEET		TRANSPORTATION	I DEPARIM	1EN I
3	PROJECT CLEARANCE SUMMARY TYPICAL SECTIONS ROADWAY SUMMARY		GHT OF WAY PLA	NS OF PRO)POSED
	BRIDGE SUMMARY PIPE CULVERT SUMMARY		U.S. 2, THAMA TO		
		FE	DERAL AID PROJECT N		× × × × × × × × × × × × × × × × × × ×
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			MAY 20 PS&E Date: Month and year tx=0.0083, wt=2, font=Eng	18 r of nearest date, ineering Vert Bold (upper case)	
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		Vicinity Map Te ft= المجود (upper	ext: tx=0.10, wt=2, 3379		
			790K 3789 Lindse 36		Rocky Point
			Greek Min STA. 966+48.188		
		Mirror Loke 2913 + sanborn	Start Tree & G		FA 1
					Slower States
		Alder Alder		ent second	Sagte
					Algong Dout
					Algome Loke
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			WVER ************************************		
Γ	For Sheet Block Informat	on See Example 3 (Genera	VICINITY MAP	SCALE 1 2	Found in ITD's R/W ce
DATE BY	REVISIONS			PROJECT NO.	TITLE SHE
7-04 MSM		SHOWN ON THE SCAL PLANS SHALL BE AS SH ATTAINED WITHIN LIMITS OF CADD FILE		* R/W STP-512-(043) CONST>	THAMA TO WRE
		GOOD CONSTRUCTION PRACTICES WILL PERMIT NOVEMBE		STP-5121-(044)	

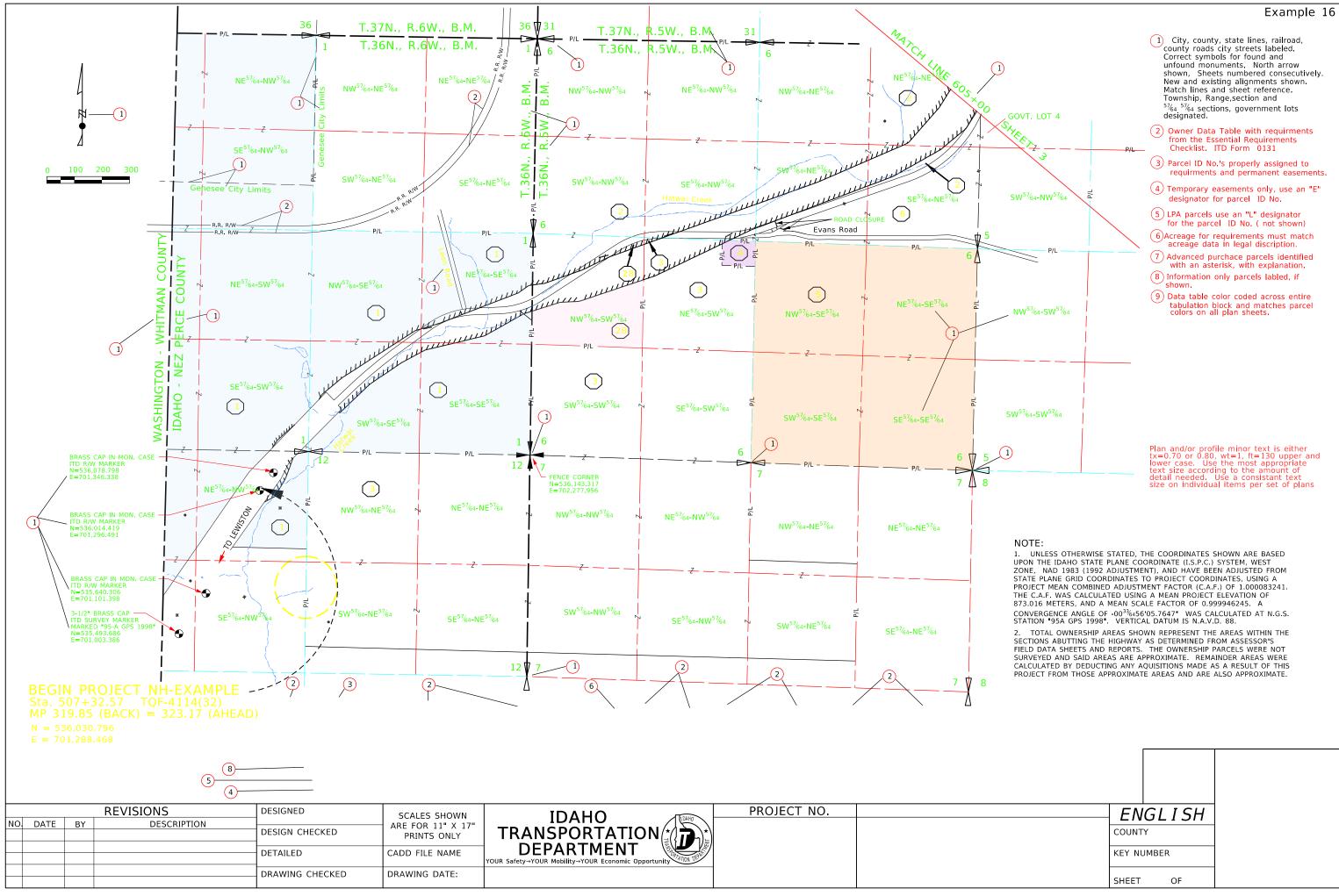
Example 15



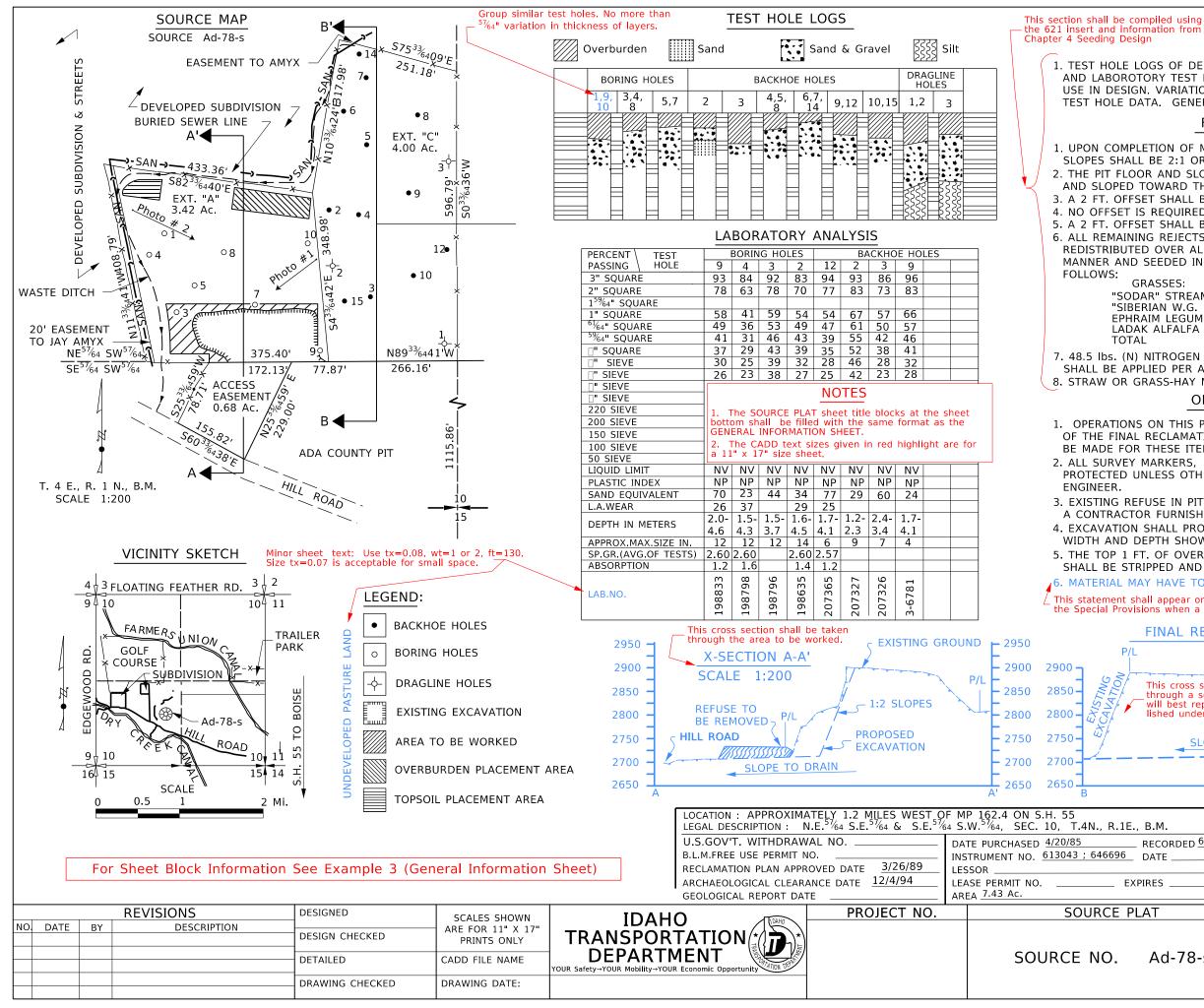
SHEET 1 OF 62

Date Approved

ITD-Plan-08/2019



	1
	_
ENGLISH	_
COUNTY	_
KEY NUMBER	_
SHEET OF	



Example 17

GENERAL NOTES

1. TEST HOLE LOGS OF DEPTHS AND TYPES OF MATERIAL ENCOUNTERED AND LABOROTORY TEST RESULTS WERE OBTAINED FOR DEPARTMENTAL USE IN DESIGN. VARIATIONS ARE TO BE EXPECTED FROM INDIVIDUAL TEST HOLE DATA. GENERAL REQUIREMENTS APPILCABLE TO THIS SOURCE.

FINAL RECLAMATION PLAN

1. UPON COMPLETION OF MATERIAL REMOVAL FROM THIS SOURCE, ALL PIT SLOPES SHALL BE 2:1 OR FLATTER.

2. THE PIT FLOOR AND SLOPES SHALL BE LEFT REASONABLY SMOOTH AND SLOPED TOWARD THE SOUTH FOR DRAINAGE.

3. A 2 FT. OFFSET SHALL BE RETAINED TO MAINTAIN WASTE DITCH.

4. NO OFFSET IS REQUIRED ALONG SOUTHERN BOUNDARY.

5. A 2 FT. OFFSET SHALL BE RETAINED ALONG REMAINING BOUNDARIES. 6. ALL REMAINING REJECTS AND STOCKPILED OVERBURDEN SHALL BE REDISTRIBUTED OVER ALL DISTURBED AREAS IN A REASONABLY UNIFORM MANNER AND SEEDED IN ACCORDANCE WITH SECTION 621 SEEDING, AS

> GRASSES: BULK SEED RATE (Ibs./Ac.)

SODAR' STREAMBANK W.G.	15 16 -
SIBERIAN W.G.	15 lbs.
	15 lbs.
PHRAIM LEGUME W.G.	15 lbs.
ADAK ALFALFA	5 lbs.
OTAL	
01112	50 lbs.

7. 48.5 lbs. (N) NITROGEN AND 37.5 LBS (P) PHOSPHOROUS FERTILIZER SHALL BE APPLIED PER ACRE.

8. STRAW OR GRASS-HAY MULCH SHALL BE APPLIED AT 2 tons/Ac.

OPERATION OF SOURCE

1. OPERATIONS ON THIS PROJECT SHALL COMPLY WITH ITEMS 1 & 2 OF THE FINAL RECLAMATION PLAN. NO SEPARATE PAYMENT WILL BE MADE FOR THESE ITEMS.

2. ALL SURVEY MARKERS, CORNER PINS, POSTS, AND FENCES WILL BE PROTECTED UNLESS OTHERWISE DIRECTED BY THE DISTRICT MATERIALS

3. EXISTING REFUSE IN PIT AREA SHALL BE REMOVED AND WASTED AT A CONTRACTOR FURNISHED SITE PRIOR TO CRUSHING OPERATIONS. 4. EXCAVATION SHALL PROCEED FROM SOUTH TO NORTH FOR THE FULL WIDTH AND DEPTH SHOWN IN PLAN VEIW AN X-SECTION A-A'. 5. THE TOP 1 FT. OF OVERBURDEN SHALL BE CONSIDERED TOPSOIL AND SHALL BE STRIPPED AND STOCKED SEPARATELY FROM OVERBURDEN.

6. MATERIAL MAY HAVE TO BE REMOVED FROM BELOW WATER

This statement shall appear on the source plat and in the Special Provisions when a water table is present

FINAL RECLAMATION PLAN X-SECTION B-B'								
P/L SC/	EXISTING GROUND							
This cross section sha through a section of will best represent wi lished under final rec	the sourd hat is to lamatrior	ce that	SLOPES	2850 2800 2750				
SLOPE TO	DRAIN		/	-				
	Ž,	UTURE EXCAN	ATION LIMITS	- 2700 2650				
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EXPIRES	EXPIRES Information To Accompany Disclaimer ENGR'S.							
PLAT	EN	GLISH	STAN	1P				
Ad-78-s	COUNTY							
AG-78-S KEY NUMBER								

Print Organizer

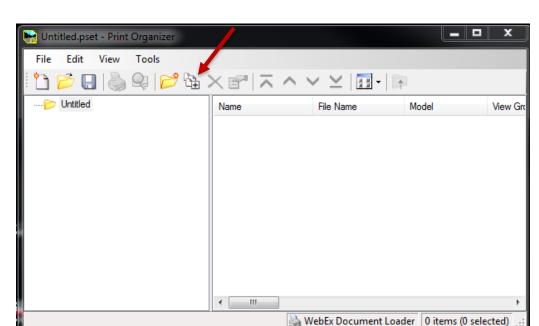
Contents

1. Creating a "Plot Set"	2
2. Creating a Print	6
3. Creating a set that will Auto-Number and Name each sheet	10
4. Utilizing Custom Printing Styles	
5. Creating a 3D pdf	
6. Tips Tricks and Trouble Shooting	20
7. Default Properties	23

1. Creating a "Plot Set"

A "Plot Set" is a group of drawings put together that you will eventually print, one or all. You may want to create a paper copy or a pdf. This will only cover drawings with an ITD Border attached.

Open any drawing in MicroStation in ITD Workspace. (If you are opening a drawing from ProjectWise you will be in ITD Workspace.)



Go to "File" then down to "Print Organizer". You will get a tool box pop up like below.

You are ready to add files. You can either select "File>Add Files to Set". Or select the tool at the top.



(When hovering over it says "Add Files to Set")

The next box pops up. Select Add

Input files	
	Add
	Remove
Driet definition excetion estimat	
	Q
Print style name:	Q
Print definition creation options Print style name: Manually Specified Options	

In the next window, select any or all the plan sheets you would like to print. Order does not matter. You can always add more later. When done, select "OK".

Depending on your selection it may take a minute or two. I picked 10 drawings, they all show below.

Create Print Definitions	23	
Input files pw:\\tdhq1app57.td.state.id.us:PWITD\Documents\District 5\Projects\prj pw:\\tdhq1app57.td.state.id.us:PWITD\Documents\District 5\Projects\prj	Add Remove	
Print definition creation options Print style name:	9	"Spy Glass"
Manually Specified Options OK	Cancel	L

Now we will select a Print Style name: Select the spy glass. The next window pops up. Depending on what you are wanting to do, you will select the Print Style that you want. I want to create a 11x17 plan set. So I selected 11x17 BW.pdf. Select and then OK.

Mark Apply Print Style	×	
Apply Print Style Select a print style to apply: Print Style Name I1x17 BW pdf 11x17 Color pdf 11x17 ROW pdf 11x17 TRAFFIC pdf 11x17 UTILITY pdf 8.5 x11 BW pdf 8.5 x11 Color pdf	File Name ITD_Printstyles.dgnlib ITD_Printstyles.dgnlib ITD_Printstyles.dgnlib ITD_Printstyles.dgnlib ITD_Printstyles.dgnlib ITD_Printstyles.dgnlib ITD_Printstyles.dgnlib	This is with window that comes up. These are the Print Styles set up and are ready to use. (You can find more explanation on the Styles; ROW, TRAFFIC, and UTILITY in Section 4 of this guide.)
	OK Cancel	

Then Select OK again on the original window. Give it a few minutes to create your plot set.

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File Edit View Tool	s						
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Untitled	Name	File Name	Model	View Group	View	Print Area	Units
	@ 09225_indx_001	09225_indx_001	ITD Default	ITD Default Views	View 1	Fence	in
	09225_indx_002	09225_indx_002	ITD Default	ITD Default Views	View 1	Fence	in
	09225_pcsm_001	09225_pcsm_001	ITD Default	ITD Default Views	View 1	Fence	in
		09225_plpr_001	ITD Default	ITD Default Views	View 1	Fence	in
		09225_plpr_002	ITD Default	ITD Default Views	View 1	Fence	in
	09225_rssm_001	09225_rssm_001	ITD Default	ITD Default Views	View 1	Fence	in
	09225_snpm_001	09225_snpm_001	ITD Default	ITD Default Views	View 1	Fence	in
	(09225_titl_001	09225_titl_001	ITD Default	ITD Default Views	View 1	Fence	in
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					20	눩 pdf.pltcfg 🛛 10 ກ	celected)

Now you can put your sheets in order. The order of your drawings are especially important if you are using the cell and attributes that will number your pages automatically. (See that section 3 for further directions.)

On the Right select a drawing. Then use the tools



to either move it up one or move it to the top or bottom. (Hover over tools to help to know what they do.) You can also remove a drawing from your plan set if needed. Looks like I have 2 title sheets selected. In the Right Box, Select any that

does not belong and then select the red x to remove it. \mathbf{x}

NOTE: when creating a plan set and one of your pages to be included is already a pdf you will need to add a "Placeholder" page. Any misc. page drawing will work, I use a blank border. It is important to put it in the order where the pdf will be. For example; if you have a signed Monument Sheet that is a pdf; add to your plot set any random drawing for a "Placeholder" page in the spot you want it accounted for. After you have created your plan set, you will have to use your Blue Beam to take out the "Placeholder" page and insert your signed monument page.

Before moving too far along it is a good idea to save the plot set. Once the plot set is saved, next time you are ready for printing, you will only need to open the plot set from any drawing and you will be ready to add more drawings or simply print.

Right now your Plot Set is named "Untitled". See by the red arrow on the above screen print. Save by selecting the "Save" tool or File> Save As. You should recognize the next several windows that are common to the save process in ProjectWise. I will be saving this plot set under my project key number and plan sheet folder. If you want to double check to see if it saved, the extension is .pset. You will want to remember this as it will be easy to open in the future for printing.

File Edit View Tools	ᄚᅆ× ☞ ;	⊼ ^ ≻ ⊻	.	
□····································	Name	File Name 09225_titl_001 09225_indx_001 09225_indx_002 09225_pcsm_001 09225_typ_001 09225_plpr_001 09225_plpr_002 09225_snpm_001	Model ITD Default ITD Default ITD Default ITD Default ITD Default ITD Default ITD Default ITD Default ITD Default	View Group ITD Default Views ITD Default Views

Now my Plot Set is saved and named Preliminary Plan set.

2. Creating a Print

In any drawing you can open any Plot Set: File> Print Organizer, then select "Open" in the Print Organizer window. (Remember the file extension is .pset)

You can print one or more or all documents in your set. If you want the entire set, you can select the folder on the top Left.

🙀 Preliminary Plan set.pset - Print Organ	izer			_		×
<u>F</u> ile <u>E</u> dit <u>V</u> iew <u>T</u> ools						
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	Name	File Name	Model	View Group	View	
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	09225_indx_001	09225_indx_001	ITD Default	ITD Default Views	View 1	
	(09225_indx_002	09225_indx_002	ITD Default	ITD Default Views	View 1	
	09225_pcsm_001	09225_pcsm_001	ITD Default	ITD Default Views	View 1	
	<pre>(09225_typ_001</pre>	09225_typ_001	ITD Default	ITD Default Views	View 1	
((09225_rssm_001	09225_rssm_001	09225_rssm_001	ITD Default	ITD Default Views	View 1	
	09225_plpr_001 0925_plpr_001 0955_plpr_001 0955_pl	09225_plpr_001	ITD Default	ITD Default Views	View 1	
	09225_plpr_002 0925_plpr_002 0955_plpr_002 0955_pl	09225_plpr_002	ITD Default	ITD Default Views	View 1	
09225_snpm_001	09225_snpm_001	09225_snpm_001	ITD Default	ITD Default Views	View 1	
	<					>
	`					
				🔄 pdf.pltcfg 9 ite	ems (0 select	ted) .::

Or you can make a selection and only print the selection. Make the selection on the Right side shown below.

🙀 Preliminary Plan set.pset - Print Orgar	nizer			_		\times	
<u>File</u> Edit <u>V</u> iew <u>T</u> ools	V 🕬 🔽 🔺 V						
Preliminary Plan set	Name	▼ ≚ 💷 ▼ 🛤	Model	View Group	View		
	<pre>((09225_titl_001 ((09225_indx_001</pre>	09225_titl_001 09225_indx_001	ITD Default ITD Default	ITD Default Views ITD Default Views	View 1 View 1	5	2 are
	(09225_indx_002 (09225_pcsm_001 (09225_typ_001	09225_indx_002 09225_pcsm_001 09225_typ_001	ITD Default ITD Default ITD Default	ITD Default Views ITD Default Views ITD Default Views	View 1 View 1 View 1		selected
	09225_rssm_001 09225_plpr_001	09225_rssm_001 09225_plpr_001	ITD Default ITD Default	ITD Default Views ITD Default Views	View 1 View 1		
09225_plpr_002	(09225_plpr_002 (09225_snpm_001	09225_plpr_002 09225_snpm_001	ITD Default ITD Default	ITD Default Views ITD Default Views	View 1 View 1		
	<			bdf.pltcfg 9 ite	ems (2 sele	> ected)	

Select the "Print" Tool Icon.

Producing a PDF

As a default ITD Workspace is set up to create a pdf from your Plot Set as your first option. This is really the easiest and best option. The pdf configuration file uses Bentley Drivers that read all the settings we have as standards. After the pdf is created, you can use your pdf reader (Blue Beam) to print to any printer for a paper copy, or send the pdf for others to view/print. Choosing a printer here *IS* an option but does have more steps and may not print exactly as desired.

Print 🖌		×	
Printer Driver (Configuration		
File name:	pdf.pltcfg		
Туре:	Bentley PDF printer driver	Printer Setup	Select Here: for a Paper Copy –
Print Range		Copies	See next page for directions.
		Number of copies: 1	for directions.
 Selection 			
Submit			
	Create print file $\qquad \qquad \lor$		
Submit as:	Single print job \checkmark		
Destination:	rlnRoads V8i (SELECTSeries 4)	\PowerInRoads\Preliminary Plan set.pdf 🤤	
	Open print file after creation	1	
		OK Cancel	

Above is the window that will pop up. The blue arrow shows you are set up to create a pdf. Select the spy glass by the red arrow. Then toggle your way to the location you would like to save the pdf. (Typically in your plan sheet folder.) If you would like to have the pdf open after it is created, select the box by the orange arrow. * See Tips and Tricks in Section 6 of this guide for File Naming Issues*

To get a pdf and not several separate pdf's, you NEED to make sure the Submit as is set as "Single print job" (Black Arrow)

Producing a Paper Copy

Printer Setup	×
Printer Driver Configuration File	
File name:	
Bentley\PowerInRoads V8i (SELECTseries 4)\V	Vork Space \System \pltcfg \pdf.pltcfg \ 🧳
Type: Bentley PDF printer driver	Reload File
.,,,	
	OK Cancel

Above is the box that pops up after you select the button "Printer Setup". Select the spy glass by the green arrow. Then "Cancel" out of the Projectwise box. Your computer selection box opens.

Look in:	pltcfg		🎯 🤌 🛄 🔻			8 🛾
1	Name	^	Date modified	Туре	Size	
	💯 cals.pltcfg		1/13/2009 6:10 PM	MicroStation Plot	20 KB	
Quick access	💯 hpgl2.pltcfg)	5/20/2009 11:26 AM	MicroStation Plot	20 KB	
	💯 hpglrtl.pltcf	fg	5/20/2009 11:26 AM	MicroStation Plot	20 KB	
	💯 jpeg.pltcfg		1/13/2009 6:10 PM	MicroStation Plot	33 KB	
Desktop	💯 markup_pd	f.pltcfg	6/17/2011 3:17 PM	MicroStation Plot	23 KB	
	💯 pdf.pltcfg		10/26/2011 11:25	MicroStation Plot	22 KB	
1	💯 png.pltcfg		1/13/2009 6:10 PM	MicroStation Plot	33 KB	
Libraria	🕅 printer.pltcf	fg	1/13/2009 6:10 PM	MicroStation Plot	16 KB	
	💯 pscript.pltc	fg	1/13/2009 6:10 PM	MicroStation Plot	17 KB	
	💯 tiff.pltcfg		1/13/2009 6:10 PM	MicroStation Plot	22 KB	
This PC						
٢						
Network						
	File name:	cals.pltcfg			~	Open

(At the top of the above screen print, it shows the location where the default Bentley printer config files are set up just in case your box does not open to this location, toggle through your c: drive and find this location.)

Select the "printer. pltcfg" near the green arrow. Select "Open"

The box will change and give the option on the bottom to select any printer you have mapped to your computer. Use the down arrow to make your selection.

Printer Setup	>
Printer Driver Configuration File	
File name:	
ntley\PowerInRoads V8i (SELECTseries 4)\WorkSp	ace\System\pltcfg\printer.pltcfg 🍳 🧪
Type: Bentley Windows printer driver	Reload File
Options	
Windows printer name:	
\\itdd05fsp01\SHARP MX-5070N PCL6	Configure
	OK Cancel

Select OK. Then Ok on the Original Print window. The below screen shot shows the printer name and that it will be sent to the printer.

🎽 Print			\times
File name: Type:	Configuration printer.pltcfg Bentley Windows printer o e: \\itdd05fsp01\SHARP MX-		Printer Setup
Print Range O All Selection	1	Copies Number of copies:	1
Submit Submit as:	Send to printer Separate print jobs	 ✓ 	
		C	OK Cancel

3. Creating a set that will Auto-Number and Name each sheet

It is common practice to copy border sheets you will need for your project from the ITD Standards folder <u>Borders</u>. Copy these borders to your Project Resources folder under your Project >Project Development. You will use these borders to reference in to your plan sheets, therefore all the information can be filled out in the border, making this step a onetime step. If modifications are needed, you will only need to fix one border and all your plan sheets will be updated. In fact most of the information resides in the ProjectWise Attributes.

Find your border drawing in ProjectWise. Right Mouse Click and go down to properties. This will open the document attributes. (SHORT CUT: select the document/drawing, push the space bar. This too will open the document attributes.)

Fill out all information. Overwrite/Delete the XXXXXX. The SHEET TYPE is where the name of the sheet is. This border is for Utility Plan Sheets. The TITLE 1, 2 & 3 is where the name of your project goes. When the 3 lines are not needed, put the information in TITLE 2 so the words will be centered in the title block.

Ge	ospatial		Workspace			Compone	nts
General	Security	Attributes	More Attribut	tes	File Proper	ties	Audit Tr
KEY NUM	BER	P	ROJECT NAME				
19376			US-91, Shelley to Yo	ork Phase	2		
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A019(376)	\ \	Widening				
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COUNTY							
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K. Buffat DESIGNEI J. Omer DETAILEE K. Buffat	D CHECKED BY	T	UTILITY PLAN SHE ITLE 1 US-91, SHELLEY N ITLE 2 TO YORK RD, PH2	ICL			
	CHECKED BY		ITLE 3				
D. Wright							
CADD FILI	E NAME						
\$FILES\$							
DRAWING	DATE	s	HEET NO.	SHEET	NO. OF		
Jan 2019			SPS .	\$PG\$		WBS	
		1		1			

To have your drawing name and your sheet no's auto fill it is important to fill in the following:

CADD FILE NAME type \$FILES\$ (Blue Arrow)

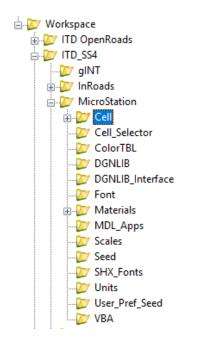
SHEET NO. Type **\$P\$** (Red Arrow)

SHEETE NO. OF type \$PG\$ (Green Arrow)

Close when completed. Then open up your border drawing. You will now place a title block cell. In MicroStation, on the top menu select Element>Cells

🔆 Cell Library: [NONE]				_	
<u>Fi</u> le					
Use Shared Cells	Display All Cells	s In Path		Display: Win	eframe 🔻
Name Desc	ription	Туре <u>А</u>	Wh		
<		_	>		
Active Cells			_		
Placement NONE	Point	Element		Edit	Delete
		Liomont		_	
Terminator NONE	P <u>at</u> tern	NONE		<u>C</u> reate	S <u>h</u> are

In this window that pops up, go to File>Attach File. Toggle through the Projectwise window to Workspace>ITD SS4>Microstation>Cell



In the "Cell" folder find the "ITD_TitileBlock.cel". Select it and "Open".

File			Once this is open, you will
Use Shared Cells	Display All Cells In Path	Display: Wireframe	see many cell choices in th
Name	Description Type	<u>A.</u> ^	Cell Library window. Doub
TD_Titleblock_BridgeSheet1 TD_Titleblock_BridgeSum TD_Titleblock_BridgeSum TD_Titleblock_ImgationPip TD_Titleblock_ImgationPip TD_Titleblock_PipeCulvert TD_Titleblock_PipeSiphon TD_Titleblock_PipeUnderd TD_Titleblock_Profile TD_Titleblock_Profile TD_Titleblock_Profile TD_Titleblock_Profile TD_Titleblock_RoadwayS C Active Cells Placement NONE Ieminator NONE	Tags for Bridge Sheet1 Tit Grph Tags for Bridge Sheet2 Tit Grph Tags for Bridge Sheet2 Tit Grph Tags for Imigation Pipe Su Grph Tags for Imigation Pipe Su Grph Tags for Pipe Culvert Su Grph Tags for Pipe Siphon Su Grph Tags for Pipe Underdrain Grph Tags for Pipe Underdrain Grph Tags for Pipe Underdrain Grph Tags for Pipe Inderdrain Grph Tags for Pipe Inderdrain Grph Tags for Pipe Inderdrain Grph Tags for Poroject Clearance Grph Tags for Roadway Summa Grph	Edt Delete Create Share	click on the cell you would like to place. That cell is no attached to your pointer in MicroStation. You may see that the text is SUPER big. Find the window that popp up called "Place Active cell Turn OFF the Annotation Lock.
Place Activ –	- 🗆 X	If it is colored, it is "on".	
Active <u>C</u> ell: <u>TD_Titlel</u> Active <u>Angle</u> : <u>00°00'00</u> <u>X</u> Scale: <u>1.000000</u> Y Scale: <u>1.000000</u>		Select to turn it off.	

Now your text should be the correct size and ready to be placed. You will need to "SNAP" to the bottom of the left hand corner of the plan sheet (not the cut border).

|--|

Your Cell is now attached. Next you must update to view the attribute you filled out in ProjectWise. Select "Utilities" from the top MicroStation menu. Then "Key-in".

In the Key-in type "titleblock updatenow" and Enter

titleblock updatenow	\checkmark
DOT OF NUMBER OF STREETS	

4. Utilizing Custom Printing Styles

Print Style Name	File Name
11x17 BW pdf	ITD_Printstyles.dgnlib
11x17 Color pdf	ITD_Printstyles.dgnlib
11x17 ROW pdf	ITD_Printstyles.dgnlib
4 11x17 TRAFFIC pdf	ITD_Printstyles.dgnlib
🗸 11x17 UTILITY pdf	ITD_Printstyles.dgnlib
🐇 8.5 x 11 BW pdf	ITD_Printstyles.dgnlib
8.5 x 11 Color pdf	ITD_Printstyles.dgnlib

This is with window that comes up when you are ready to select Print Styles.

These Print Styles are custom and set up for particular use.

- **11x17 BW and 11x17 Color**. These Styles are self-explanatory. These are the Styles that will be used the most.
- **11x17 ROW**. Use this Style when you are needing to print Right of Way drawings. Everything will be Black/White except anything on the following levels:
 - ROW_PARCEL
 - ROW_Total-Ownership-Boundary
 - ROW_Easement-Hatch
- **11x17 TRAFFIC**. Use this Style when you are needing to print plans with traffic signs. This will print WITHOUT the fill on the signs. This will included Signs created from Cells or imported from Sign CADD. These signs must be placed on the following levels.
 - TRAF_SIGN_Annotation
 - TRAF_SIGN_Existing
 - TRAF_SIGN_Portable
 - TRAF_SIGN_Post
 - TRAF_SIGN_Proposed

- **11x17 UTILITY**. Use this Style when you are needing to print Utility plans. All referenced files will be gray, then everything in the drawing will be Black/White except anything on the following levels:
 - o TOPO_ELEC_*
 - TOPO_GAS_*
 - o TOPO_LIGHTING_*
 - o TOPO_OIL_*
 - TOPO_SAN_*
 - TOPO_STORM_*
 - TOPO_TELE_*
 - TOPO_TV_*
 - o TOPO_WTRUTIL_*
 - TRAF_ILLUMINATION_*
 - All levels that begin with UTIL_* (attributes will also be a weight 2)
- **8.5x11 BW and 8.5 11 Color**. These Styles will print like the 11x17 Styles except it is set up for the 8.5 x11 sheet size.

5. Creating a 3D pdf

A 3D pdf is a great way to show others your Terrain Model or Corridor.

In any Drawing open Print Organizer. Select the tool to "Add File"	¢.
Create Brint Definitions	~

		<u>A</u> dd	-
		Add	
		<u>R</u> emove	
rint definition creation options			
Print definition creation options Print style name:			
		Q	
		۹	
	DTS	٩	
Print style name:	DIIS	Q	

Select "Add" then toggle through the ProjectWise menu to find the drawing you need. You can select your design drawing even though it is a 2D drawing. If you created a Corridor in your design file, the Print Organizer will select all models and your 3D model will be show up.

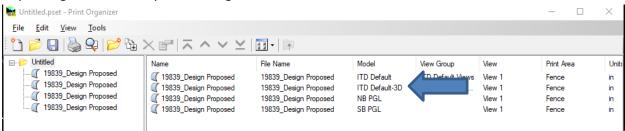
pw:\\itdhq1a	pp57.itd.state.id.us:PW	IID \Documents \Dis	[<u>A</u> dd <u>R</u> emove
<			>	
	creation options			
Print style na	me.			

After you have selected your drawing, Select "Manually Specified Options".

Print Definition Creation Options	×
Main Advanced Fence Display Levels References	
Create Print Defarence Sm Models	
Fence creation methods:	
None	
Define from shape	
Define from cell	
Fit to master model	
Fit to master model and all reference files	
Fit to element range	
Enter fence points	
	C
OK	Cancel

Go to your "Fence" tab at the top of the new window, then select "Fit to mater model and all reference files". Then select "OK". Then "OK" again in the "Create Print Definitions" window.

Depending on the size of your drawing this will take a few minutes.



The above screen shot is what the print organizer loaded. This is every model you have in your drawing. Select the ITD Default 3D. This model is the one created when you created your corridor. Select and Right Mouse click then go to "Properties".

rea)istrict 5\Projects\prj19839\Projec	_Development\Design\19839_ Paper	Design Proposed 🤇
rint area:	Fence ~	Paper size: ANSI B	~
Model:	ITD Default-3D $$	Limits: 17.000 x 11.0	000 in
View group:	ITD Default-3D Views \sim	Orientation: Landscape	~
View:	View 1 🗸		
	Rasterized Print to 3D		
Origin: 0.	7.000 8.149 ++ 000 1.426 ✓ Center 000		
More. Resymbolizati		🛓 Refresh 🖂 Sho	ow design in overview
Pen table:	lapp57.itd.state.id.us:PWITD\Docu	ments\Workspace\Plotting\Colo kspace\Plotting\Design Scripts\	- ,

On the main tab select "Print to 3D. Now select "OK" Now you can create your 3D pdf. Select your 3D Model, then select Print.

🞽 Print			×
Printer Driver (File name: Type:	Configuration pdf.pltcfg Bentley PDF printer driver		Printer Setup
Print Range O All Selection		Copies Number of copies: 1	A V
Submit	Create print file \sim		
Submit as: Destination:	Single print job S\Projects\prj09225\Project_Dev	relopment\Plan Sheets\Pl	DFs\Class 3D Q
	Open print file after creation		
		ОК	Cancel

Select the "Spy Glass" to give it a destination. This is also where you give it a name. You need to toggle through the ProjectWise menus. Also, if you want the pdf to open after it is created, check mark in the box. The Print Organizer will show you it is processing.



There are several tools in BlueBeam and Adobe that can change your view. For example from Solid to Wireframe. You can also rotate the view by clicking in the window holding down your left mouse key.

If you have "Saved Views" in your model they come through to your pdf. This is a good idea so the user can view particular areas you may have concerns with. (Plus it takes a good coordinated mouse hand to rotate the view to where you want.)

If you created multiple views in MicroStation you can easily go through those views by selecting the pull down arrow at the top. (Near the Blue Arrow above)

6. Tips Tricks and Trouble Shooting

How to manage a very large plot set: If you have a very large plot set it does take a great amount of time to prepare for printing. Sometimes it will not finish the entire set or will have an error. Try producing it in sections or half at a time. You can split it and put the final pdf together using Blue Beam. Also try working on large plot sets in the morning when there is less workload on the system. The system seems to slow as the day goes on.

FILE NAMING ISSUES: Print Organizer **does not override/replace the previous pdf**. You must delete the previous pdf or RENAME the pdf. The process will error out. If you are saving to ProjectWise; just deleting the pdf and renaming it the same will also error out because of the copy that is created on your local drive. As an alternative consider saving/creating the pdf on your desk top. You will still need to delete the pdf with the same name, but until you get exactly what you want, this is quicker with the lower possibility of error. After you are happy with your results, drag and drop into ProjectWise.

If the Plot Organizer seems to be **hanging or getting stuck** on a particular drawing. You can see what drawing it is stuck on during the process. Try Un-attaching it and re-attaching will usually fix it.

If you need to **change properties to multiple drawings** in "Print Organizer". Select all that need the change. Right Click, Select Properties. Make the changes, then select "OK". All selected drawings have been updated to with your change.

If you have made changes in the drawing you are in and want those changes to be included in your new plot set, you will need to **"update server copy".** You will find this in MicroStation under "File". (If your change is very small it may not recognize the change, be sure to check)

If you are having problems getting your **title sheet** to print correctly; in your Print Organizer right mouse click in your title sheet, go to properties, then in the main tab check the "Rasterized" box.

If you have **renamed a drawing** Print Organizer may not recognize the change. For example pl_001 to pl_001a. Try Un-attaching it and re-attaching will usually fix it. It will attempt to use the re-named .dgn in the list but it will not be able to update the "name" column in print organizer. If you change a file name, be sure you are looking at the "file name" column when checking if it grabbed the right file. Below is a screen shot of the error and an example of the file name vs name.

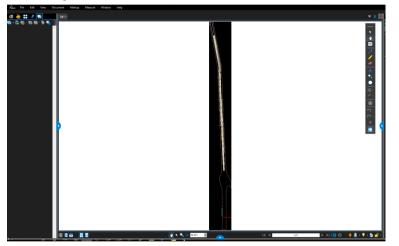
If you notice your **line styles change** to a solid line in your prints then you will need to select your drawing in your plot set, Right Mouse click, pick the Display tab and un-check "Level overrides". This has been fixed and will work correctly with any new drawings created.

🎽 ProjectWise Files Changed		_		×				
The following ProjectWise docum	The following ProjectWise document names have changed							
Print Set Document Name	ProjectW	ProjectWise Document Name						
pw:\\itdhq1app57.itd.state.id.us:.	. pw:\\itdh	q 1app 57.it	d.state.id	.us:				
pw:\\itdhq1app57.itd.state.id.us:.	. pw:\\itdh	pw:\\itdhq1app57.itd.state.id.us:						
pw:\\itdhq1app57.itd.state.id.us:.	. pw:\\itdh	pw:\\itdhq1app57.itd.state.id.us:						
The first column lists the document names as they appear within the plot set. The second column lists the document names as they would appear if the files were to be copied out from ProjectWise.								
The plot set will be updated to re	flect the new	/ documer	t names					
	ОК							

Note that when this happens, it looks like it grabbed the right dgn's but it did not update the "Name" in the print organizer list. This can cause confusion. The "File Name" field is what it is based on the .dgn but the "Name" field is editable by the user so it doesn't update the user defined name when the cad name changes. See below:

🙀 19605 Preliminary Design.pset - Print	Organizer			– 🗆 X
File Edit View Tools				
1 📂 🕒 🌭 🍳 📂 😘	× ☞ ≍ ^ ∨	🞽 📰 - 📭		
 19605 Preliminary Design 19605 typi_001 19605_typi_002 19605_Plan_001 19605_Plan_002 19605_Plan_002 19605_prof_003 19605_Plan_004 19605_Plan_005 19605_prof_005a 19605_Plan_006 19605_Plan_007 	Name 19605_typi_001 19605_typi_002 19605_Plan_001 19605_prof_001 19605_Plan_002 19605_prof_002 19605_Plan_003 19605_Plan_004 19605_prof_004 19605_prof_005 19605_prof_005 19605_prof_005 19605_prof_005 19605_prof_005 19605_Plan_006 19605_Plan_007	File Name 19605_typi_001 19605_typi_002.DGN 19605_Plan_001.DGN 19605_prof_001 19605_prof_002.DGN 19605_prof_003.DGN 19605_Plan_003.DGN 19605_Plan_004.DGN 19605_prof_004.DGN 19605_prof_004.DGN 19605_prof_004.DGN 19605_prof_004.DGN 19605_Plan_005.DGN 19605_Plan_007.DGN	Model ITD Default ITD Default	View Group \\ ITD Default Views \\
	<			>
	-		🍓 pdf.pltcfg	15 items (1 selected)

In a **3D pdf**, if your view is long and skinny, you may need to go back to the properties in Print Organizer and change the Print area. (This is on the Main tab.) Below is an example of what you DO NOT want.



If an update to this guide needs done, Contact Kathy Buffat District 5

Manual Date 3/2019

7. Default Properties

The following are screen shots of the Print Styles Properties.

Inname: Ints\District 5\Projects\prj19376\Project_Development\Plan Sheets\19376 util 001 Area Print area: Fence Model: ITD Default View group: ITD Default Views View: Niew 1 Rasterized Layout Units: in Scale: 99.9998:1.0000 Size: 17.000 11.000 Image: Paper size: ANSI B Image: Paper size: ANSI B Image: Ito Default Views View: Niew 1 Image: Paper size: Image: Paper size: ANSI B Image: Ito Default Views View: New 1 Image: Paper size: Image: Paper size: <th></th>	
Print area: Fence Paper size: ANSI B Paper size: ANSI B Limits: 17.000 x 11.000 in Orientation: Landscape View: View 1 Rasterized Layout Units: in Scale: 99.9998:1.0000 Size: 17.000 11.000 $+$ Center Rotation: 0.000 Origin: 0.000 Center]
Model: ITD Default View group: ITD Default Views View: View 1 Rasterized Layout Units: in Scale: 99.9998:1.0000 Size: 17.000 11.000 Image: the station: 0.000 Origin: 0.000 O.000]
View group: ITD Default Views View 1 Crientation: Landscape View: View 1 Crientation: Landscape View: No. 11.000 Crientation: Discrete 17.000 Discrete 17.000 Discrete 17.000 Center Rotation: 0.000 Center Ro]
View: View 1 ☐ Rasterized Layout Units: in Scale: 99.9998:1.0000 Size: 17.000 11.000 Center Rotation: 0.000]
□ Rasterized Layout Units: in Scale: 99.9998:1.0000 Size: 17.000 Origin: 0.000 Ocenter Rotation: 0.000	
Layout Units: in Scale: 99.9998:1.0000 Size: 17.000 11.000 Origin: 0.000 0.000 Rotation: 0.000	
Units: in ✓ Scale: 99.9998:1.0000 Size: 17.000 0.000 0.000 ✓ ✓ Rotation: 0.000	
More	
Resymbolization Pen table: app57.itd.state.id.us:PWITD\Documents\Workspace\Plotting\Color_Tables\ITD.tbl G	
Design script: ate.id.us:PWITD\Documents\Workspace\Plotting\Design_Scripts\Halfsize BW.pen	

This Main tab is really the only place you will find a difference in the default set ups. The pen table will always be the "ITD.tbl" But the Design script will show the style that is selected for that drawing. This one is the "Halfsize BW.pen". If you decided you want this color, select the spyglass to change it.

🚔 19376 util 001 Properties	×
Main Advanced Fence Display Levels F Workspaces User workspace:	
Update from design file Update print definition name	OK Cancel

Fence creation methor	nds:	
Define from shape.		
	-	
* Define from cell		
Fit to master model		
Fit to master model		
Fit to element range	<u>e</u>	
Enter fence points	<u>-</u>	
ence points:		
x	Y	Z
669947:11:821	627491:8:126	0:0:0
670777:5:353	628975:7:21	0:0:0
669817:3:244	629512:3:542	0:0:0
	628028:4:647	0:0:0
668987:9:712		0.0.0
668987:9:712 669947:11:821	627491:8:126	0:0:0
		0:0:0
		0:0:0
		0:0:0

ain Advanced Fence Display Levels Clip back		
Clip back	References	
	Level overrides	
Clip front	✓ Line styles	
Clip volume	✓ Line weights	
Constructions	Patterns	
Dimensions	Points	
Data fields	✓ Tags	
Fast cells	Text	
Fast curves	Text nodes	
🗹 Fill	Transparency	
Print border		
Print fence		
Print broken associations with different	symbology	
Apply print color mode to raster		
Use view background color when rende	ring	
Border comment:		
		OK Cance
19376 util 001 Properties		
lain Advanced Fence Display Levels	References	
Print Levels		
	an entry, double-click the value.	
To create a new entry, click New. To edit		
To create a new entry, click New. To edit A Level may contain a level name, a level	number, a level filter or a regular ex	pression.
	number, a level filter or a regular ex	pression.
A Level may contain a level name, a level $2 \times \overline{\wedge} \wedge \sim \times$	number, a level filter or a regular ex File/Reference	pression. On/Off
A Level may contain a level name, a level $2 \times \overline{\wedge} \wedge \sim \times$	-	
A Level may contain a level name, a level $2 \simeq 2 \times \overline{2} \times 2$	-	
A Level may contain a level name, a level $2 \simeq 2 \times \overline{2} \times 2$	-	
A Level may contain a level name, a level $2 \simeq 2 \times \overline{2} \times 2$	-	
A Level may contain a level name, a level $2 \simeq 2 \times \overline{2} \times 2$	-	
A Level may contain a level name, a level $2 \simeq 2 \times \overline{2} \times 2$	-	
A Level may contain a level name, a level $2 \simeq 2 \times \overline{2} \times 2$	-	
A Level may contain a level name, a level $2 \simeq 2 \times \overline{2} \times 2$	-	
A Level may contain a level name, a level $2 \simeq 2 \times \overline{2} \times 2$	-	
A Level may contain a level name, a level $2 \times \overline{\wedge} \wedge \sim \times$	-	
A Level may contain a level name, a level $2 \times \overline{\wedge} \wedge \sim \times$	-	

1937	76 util 001 Pr	operties							×
Main	Advanced	Fence	Display	Levels	Refere	nces			
Prin	t References								
	reate a new e le/Reference	-			-			ion.	
E	א ו× ו⊼	~ ~	\geq						
File	e/Reference						On/Off		
								ОК	Cancel

Below is the default window if you right click and select "print"

Print 🖌		>
Printer Driver (Configuration	
File name:	pdf.pltcfg	
Type:	Bentley PDF printer drive	Printer Setup
Print Range		Copies
		Number of copies: 1
 Selection 		
Submit		
	Create print file	\sim
Submit as:	Single print job	~
Destination:	ntley∖PowerInRoads V8i ((SELECTSeries 4)\PowerInRoads\Untitled.pdf
	Open print file after cr	eation
	Publish PDF to Persor	nal Share
		OK Cancel

ITD VICINITY MAP

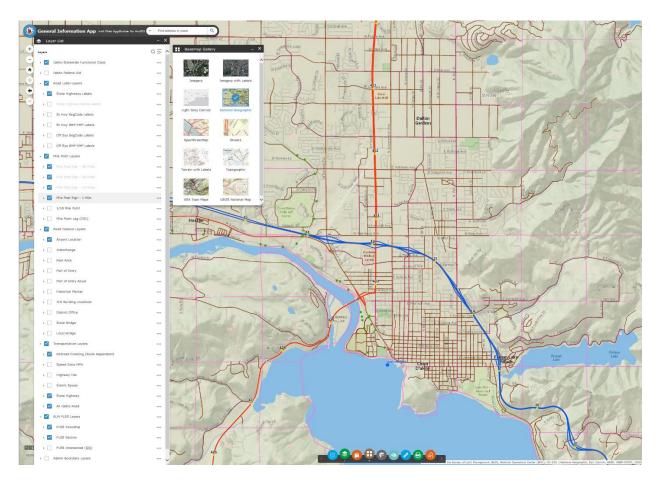


Check out **ITD's OpenData Portal** to discover and download or access data directly as GeoJSON or GeoServices through the API.

Watch our videos to get started: o IPLAN Training Videos and Manual

Go to the IPLAN app on the ITD website. http://iplan.maps.arcgis.com/home/index.html

• Use the General ITD Information app for the maps.

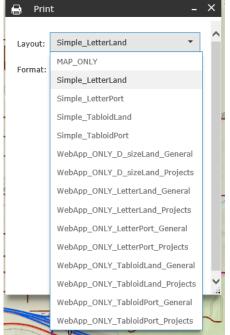


Setting up the vicinity map

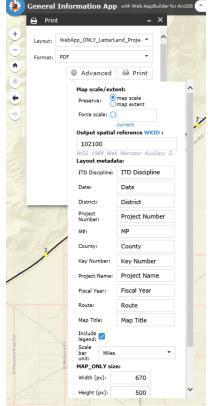
Set up the layers you would like to see on the map (i.e. Mile Point Layers, BLM PLSS • Layers (township/range)).

×

- Basemap gallery, use "National Geographic" •
- Pick print •



If you pick one of the layouts that have the word Project on the end, you will get this layout from the Advanced button.
 General Information App with Web AppBuilder for Arctile



This would be great for the environmental maps. This information will be placed in the lower right corner of the PDF.

Printing to a pdf (color)

- Pick the print icon at the bottom then pick Advanced and setup the print options shown in the screen shot. Lots of options that we will need to look into.
- Set the print quality higher than 330 it may crash.
- After setting the print options Pick Print.

🔒 Prin	t		- ×
Layout:	Simpl	e_LetterLand	•
Format:	PDF		•
		Advanced	🖨 Print
1. 📐	ArcGI	S Web Map	
🔈 Cle	ear pr	ints	

- After it creates a PDF pick the file.
- After the PDF opens make sure you like what you see
- Then pick File then Save as in the upper left corner and put it on your Desktop.
- Then drag it into your ProjectWise folder.
- You can print it if you like

ç		Print	×	Search tools
9		Printer: Microsoft Print to PDF v Properties	Advanced Help ①	📮 Comment
3	4N 3W 4N 2W		le (black and white)	🔏 Fill & Sign
		Pages to Print	Comments & Forms Document and Stamps Summarize Comments Document: 17.0 x 11.0in 17. x 11.linches 48	Ko More Tools
4	22 70 29 30 20 10 10 10 10 10 10 10 10 10 10 10 10 10	O Fit ● Actual size Oshink oversized pages Ocutom Scale: 100 % Conse paper source by PDF page size Orientation: O Auto portrait/landscape O Portrait	17x11Inches 4	Þ
	53 30 36 mm 37 1 take fame: Benefak Benefak Benefak 3 2 Desefak Benefak 3 2 2N 2W 2N 2W 10 10 12 7) Landscape	< Page 1 of 1 Print Cancel	

Printing to a pdf (black/white)

- To get a black and white use the settings shown in the screen shot.
- 1. Create a CADD file to reference in the PDF
- 2. Open the CADD file
- 3. Open the Raster Manager
- 4. Pick File, then Attach, then Raster
- 5. Navigate to the folder you copied the map too.
- 6. Pick it then pick OK

Action		^	General	
Place Interactively	No		Level	Default
			Color	ByLevel
			Line Style	ByLevel
			Weight	ByLevel
			Class	Primary
			Priority	0
Image		*	Geometry	
Logical Name			Geo Priority	Attachment
Description				
Color		•	Display Print	
Tint	[255,255,255]		Views	1-2-3-4-5-6-7-8
Contrast	0		Plane	Background
Brightness	0		Print	Printable
Invert	Do Not Invert Display		Print Gamma	1.00000
Transparency	Hide		Display Gamma	1.00000
			Clip	Show
Extended		^		
Snappable	Snappable			
Locked	Unlocked			

- 8. Under Place Interactively leave it at No
- 9. Open the Reference box and pick Tools then Attach
- 10. Navigate to the folder you copied the border too.
- 11. Pick it then pick OK

	ment Settings for\8.5x11 Plan.DGN				
_	_WORKDIR:d0692773\8.5x11 Plan.DGN				
	ow_work\pwitd\dbudd\d0692773\8.5x11 Plan.DGN				
Model: Def	ault 👻				
Logical Name: Top	p-1				
Description: Ma	ster Model				
Orientation:					
View	Description				
Coincident Coincident - World	Aligned with Master File Global Origin aligned with Master File				
Top					
Saved Views (non Named Fences (n					
	BR 1"=40'-0"				
Scale (Master:Ref): 1.000000 : 1.000000				
Named Group					
Revision					
Leve					
Nested Attachments					
Display Overrides	: Allow				
Global LineStyle Scale					
Synchronize View					
Toggles					
Drawing Title					
Create Name	: Top-1				
	QK Cancel				

- 13. Now place it over the Map
- 14. Now place a fence around the map you want to keep
- 15. Pick the raster in the Raster Manager
- 16. Then pick Edit and then Clip
- 17. In the tool setting box make sure the Method is set to Fence and the Mode is set to Clip Boundary
- 18. Then do a Data Button (Left Button) in the screen
- 19. Then hold down the Reset Button (Right Button) until a menu pops up then pick Turn Level Off By element.
- 20. Then pick the line along the right side.
- 21. Now place your project note
- 22. If you need to place a fence around your note 15, 16, and 17 but under Mode set it to Clip Mask