



AGENDA

Regular Meeting of the Idaho Transportation Board

January 15, 2025

Idaho Chinden Campus
11331 Chinden Blvd., Building 8
Boise, Idaho

Listen:

Dial 1-415-655-0003 US Toll

- a. access code: 2865 522 0932
- b. meeting password: 1234

Video: access Webex.com using same code and password as above

KEY:

ADM = Administration COM = Communications/Highway Safety CIEO = Innovation/Experience
DIR = Director HWY = Highways

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Action Item	1. CALL MEETING TO ORDER		8:30
Info Item	2. SAFETY “CLUTCH MOMENT” SHARE: Sr. Transportation Planner Miller		
Action Item	3. BOARD MINUTES – December 11, 2024.....	4	
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	Next meeting is February 19 th in Boise, Idaho Chinden Campus		
Action Item	5. CONSENT CALENDAR	18	
HWY	___ Federal Lands Program update to the FY25 – FY31 Idaho Transportation	19	
	Investment Program (ITIP)		
HWY	___ Modify the Rail-Highway Crossing Program	21	
HWY	___ Contract to award	22	
Info Items	6. INFORMATIONAL CALENDAR		
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HWY	___ Monthly report of Federal Formula Program funding through Dec. 31, 2024..	38	
HWY	___ Biennial surplus property inventory report.....	40	
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ADM	___ Annual state-owned dwellings report.....	46	
ADM	___ State Fiscal Year 2025 Financial Statements	49	

*All listed times are local and estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for executive session. Attendance is mandatory and lunch cannot be claimed on per diem.



- 7. **DIRECTOR’S MONTHLY REPORT:** Director Stokes 8:35
- 8. **LEGISLATIVE UPDATE:** Government Affairs Manager Cameron 8:55

Information Items

ADM ___ ITD State Street Headquarters building assessment 73 **9:00**
Tolman

- 9. **BREAK** 9:30

ADM ___ FY2026 Appropriation request – Governor’s recommendation..... 74 **9:45**
Weiskircher

Action Items

DIR ___ Trucking Advisory Council appointment, District 3 75 **9:55**
McClellan (Resolution on page 76)

DIR ___ Trucking Advisory Council appointment, District 6 77 **10:05**
McClellan (Resolution on page 78)

HWY ___ Functional classification change for City of McCall..... 79 **10:15**
Luekenga (Resolution on page 89)

HWY ___ Functional classification change for Weiser Valley Highway District 90 **10:20**
Luekenga (Resolution on page 113)

Information Item

HWY ___ Safety performance targets for federal FY2024 – 2026..... 114 **10:25**
Rich

Action Items

HWY ___ Request to approve consultant agreements 115 **10:45**
Crider (Resolution on page 120)

HWY ___ Add Truck Parking Information Management System to the FY25-31 ITIP 121 **10:50**
Forrey (Resolution on page 122)

HWY ___ Advertise Transportation Expansion & Congestion Mitigation projects in 123 **11:05**
Staats advance of the 2025 bond sale
(Resolution on page 124)

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Boise, Idaho

Page # Time*

Information Item

DIR _____ Aeronautics Advisory Board and Division of Aeronautics annual updates125 **11:15**
AAB Chairman Blakley/Mahoney

- Action Item 10. EXECUTIVE SESSION (Teton Conference Room, 3rd Floor) 11:30**
PERSONNEL ISSUES [SECTION 74-206(a), (b)] and
LEGAL ISSUES [SECTION 74-206(c), (d), (f)]
- 11. ADJOURNMENT (estimated time) 12:10**

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REGULAR MEETING
IDAHO TRANSPORTATION BOARD
December 11, 2024

The Idaho Transportation Board met at 8:30 AM on Wednesday, December 11, 2024, in Boise, Idaho. The following principals were present:

James R. Thompson, Member – District 1
Gary Osborn, Member – District 2
Julie DeLorenzo, Vice Chair – District 3
Mitch Watkins, Member – District 4
John Bulger, Member – District 5
Bob Hoff, Member - District 6
Scott Stokes, Director
Dan McElhinney, Chief Deputy/Chief Operations Officer
Lorraine Dennis, Business Executive to the Board
Tim Thomas, Lead Deputy Attorney General

Vice Chair DeLorenzo presided over the meeting in Chairman Moad’s absence.

Call Meeting to Order. Member Osborn made a motion to remove the lunch scheduled with the Local Highway Technical Assistance Council from the agenda, seconded by Member Bulger, and the motion passed unopposed.

Safety Share. Government Affairs Manager Colby Cameron shared a tip on how to remove corrosion from a weak battery that entails using a can of Coke.

Board Minutes. Member Osborn made a motion to approve the minutes of November 13, 2024, seconded by Member Watkins, and the motion passed unopposed.

Board Meeting Dates. The next meeting is January 15, 2025 in Boise.

Consent Items. Member Osborn made a motion, seconded by Member Hoff, and it passed unopposed, to approve the following resolution:

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB24-86 explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves adding the Neighborhood Access and Equity Grant project for the City of Rexburg to the FY25-FY31 Idaho Transportation Investment Program (ITIP) and contract awards.

1) Add grant project for the City of Rexburg to the FY25-FY31 ITIP. On behalf of the City of Rexburg, request to add the Neighborhood Access and Equity Grant award project to the ITIP. The \$2 million project scope includes designing and planning options for reconnecting the disadvantage communities on the west side of Highway 20 with town amenities. The City is providing the local match of \$500,000. The project will be programmed in FY26.

2) Contract to award. The low bid on the following project is more than ten percent over the engineer's estimate, requiring justification. Staff recommends awarding the contract to the low bidder. Key #24248, District 2, US-95 roadway repairs in Riggins to low bidder Knife River for \$565,000. The District does not believe re-advertising the project would result in lower bid.

Informational Items.

1) Contract awards and advertisements. There were three ITD and two Local contracts awarded that did not require Board approval for the month of November 2024. From October 1, 2024 to November 30, 2024 there were eight ITD and four local contracts awarded.

The list of projects currently under advertisement was provided.

2) Professional services agreements and term agreement work tasks report. From October 27, 2024 through November 23, 2024, 21 new professional services agreements and work tasks were processed, totaling \$11,894,578. Eight supplemental agreement to existing professional services were processed during this period for \$6,224,332.

3) Monthly report of federal formula program funding through November 26. Idaho received obligation authority (OA) of \$130.7 million through December 20, 2024. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$455.6 million. Allotted program funding is \$146.1 million with \$140.5 million remaining.

4) Annual outdoor advertising report. The ITD Outdoor Advertising Program is charged with monitoring, controlling, or causing to be controlled, advertising signs in areas adjacent to the Interstate System, Primary Highways, and the NHS (National Highway System) roads within the state of Idaho. From October 1, 2023 to September 30, 2024, there was one appeal of the denied sign applications and six new sign applications processed, of which five were approved and one denied. There is a total of 1,218 signs statewide.

5) Non-construction professional services agreements. Board Policy 4001 requires reporting non-construction professional service agreements executed in the previous month. There were three agreements executed – Keller Associates for project management support, \$63,204.24; Wildlife Connectivity Institute for Phase 2 hotspot wildlife-vehicle conflict, \$48,904; and Governor's Highway Safety Association for a policy and procedure manual, \$28,470.04.

6) State Fiscal Year 25 financial statements. Revenues to the State Highway Account (SHA) from all state sources as of October 31 are ahead of forecast by 5.2% with revenues in the

Highway Distribution Account are up by 3.31%. State revenues to the State Aeronautics Fund are above forecast by 6.38% or \$80K. The Department's expenditures were within planned budgets. Personnel costs savings of \$1.18M is due to vacancies and timing. Contract construction cash expenditures in the SHA are \$262.6M, and total construction expenditures from the five different funds sources total \$492.9M.

The balance of the long-term investments was \$186.1M. These funds are obligated against construction projects and encumbrances. The cash balance is \$102.8M. Expenditures in the Strategic Initiatives Program Fund is \$41.7M. Deposits into the Transportation Expansion and Congestion Mitigation Fund were \$41.4M. For FY25, \$55.2M is committed to debt service. There were \$30K in expenditures from the Federal CARES Act fund this month. Expenditures for the TECM bond program during this period is \$165.5M and \$622K for GARVEE.

Board's Subcommittee on Policies Report. Member Osborn, Policies Subcommittee Chairman, reported on the Policies Subcommittee meeting held on November 13, 2024. The subcommittee supported staff's recommendations for revisions on two ITD policies and deletion of another that are being presented later today for Board approval.

Board's Subcommittee on Adjustments Report. On behalf of Member DeLorenzo who chairs the Adjustments Subcommittee, Planning and Development Manager Scott Luekenga reported on the Subcommittee meeting held on December 5, 2024. The subcommittee supported staff's recommendations to reclass local roads in McCall and Weiser Highway District. The reclassifications will be brought to the Board for its consideration in January 2025.

Director's Monthly Report. CD McElhinney presented an award to District 1 Engineer Damon Allen who received the American Association of State Highway Transportation Officials (AASHTO) 25 Years of Meritorious Service. The award was presented virtual to DE-1 Allen.

Director Stokes recapped activities, events and project advancement that took place throughout the year. Some highlights included recognizing ITD's 50-year anniversary and the people behind the scenes making it possible. He emphasized the importance of public service, family and staying connected in the light of two employees who recently passed away. Since its inception this year, there have been over 2,000 RISE certificates given (virtually), which are employee driven to fellow co-workers recognizing them for great work. Opportunities to support other agencies such as helping on wildfires, mitigating the Quagga mussels and the Teton Pass failure shined a light on staff and their dedication to serve the community. The statewide construction program continues to advance projects at unprecedented levels, and outreach amongst the contracting community on how to bid and advance projects also continues. Employees are crucial to keeping the people and goods safely moving through Idaho. Although technology has evolved, system demands and population growth has changed tremendously. ITD continues to focus on innovation such as auto-renewals for disabled veteran vehicle registrations, which are free, and streamlines the renewal process.

Transportation Expansion & Congestion Mitigation (TECM) Bond Drawdown Summary.

TECM Program Manager Eric Staats reported on the bond drawdown milestones and summary for each bond series. Some highlights included both the required milestones of 5% drawdown in the first six months and 85% within 36 months. The following summarizes the three existing bond series: 2022A for \$216 million closed April 12, 2022; 2023A for \$398.6 million closed April 27, 2023; and 2024A for \$372 million closed March 27, 2024. The final bond sale, 2025A, is estimated to be \$350 million after the first of the year. Through the end of November 2024, the total bond amount plus interest is \$1.006 billion. TECM PM Staats reviewed the cumulative bond payouts for each bond series highlighting the required versus actual milestones that exceeded the drawdown benchmarks. Staff is preparing for the 2025A Series bond sale anticipated to close late February to March 2025.

In response to Member Watkins question on penalties if a bond drawdown milestone is not met, Chief Administrative Officer Dave Tolman stated the worst-case scenario would be that the bond loses its tax exemption. To ensure requirements are met, staff closely monitors and makes adjustments as needed.

Employee Service Awards Recognition. Human Resource Officer Holly Bailey highlighted the employee service awards that represent a cumulative total of 5,280 years of service for the nearly 400 employees hitting milestones ranging from five to 55 years the last two years. Employees with 40 or more years of service received special recognition. Five employees reached 40 years and two, Mike Ebright and Dianne Schlund, hit 55 years of service with ITD.

Division of Human Resources (DHR) Annual Report. Human Resource Officer Holly Bailey reported on HR's staff, goals and priorities, metrics, recruitment efforts, survey data, and new trainings for supervisors. Some highlights included since the consolidation in 2023, the DHR team, comprised of 16 people, have shifted to a business partner model with the goal of providing one-stop-shop service at the district offices. The turnover rate decreased slightly from 11.6% in FY23 to 10.7% in FY24. Total turnover, includes retirements and involuntary separations, is on the rise this fiscal year going from 15.4% in FY24 to currently at 16%. About half of the employees who left ITD completed an exit survey last year. DHR plans to create a new survey to help improve response rate and capturing reasons for leaving. About 55% of voluntary separations are for higher pay. Of the 53 new positions approved, 41 have been filled, and as of this month, ITD has 60 vacancy. The recently launched College Stipend Program is an effort to hire civil engineering students part time or for summer work with the goal of full-time employment at ITD upon graduation. As shown in DHR's statewide Engagement Survey, employee compensation was one of the lowest rated categories. Efforts are underway to advance compensation proposals. In development are two new trainings for supervisors - Supervisor Essentials (1st week) and Supervisor Orientation (within first three months).

In response to Member Hoff's question about the College Stipend Program and if it guaranteed employment, HRO Bailey explained the program offers college students about \$5,000 per year for education. It is an opportunity for them to learn more about ITD; however, employment is not guaranteed.

In response to Member Bulger’s inquiry about mentors for new employees, HRO Bailey replied not specifically, but through leadership it is an area that can be cultivated.

Madame Chair inquired if ITD has a list of employee vacancies per district. HRO Bailey stated they do and will follow up on providing that list.

Director Stokes commented, since the DHR modernization, relations with DHR staff have been very good. They are working well together to address recruiting and other issues.

Director Stokes invited Assistant State Bridge Engineer Shanon Murgotio to say a few words in recognition of Mike Ebright’s 55-Year Employee Service Award.

Grant Application Strategy and Status. Highway Division Administrator Amy Schroeder reviewed the dedicated grant match set-aside that was approved by the Board and progress to-date. Included in the FY25-31 ITIP, are funding amounts of \$5 million in 2027; \$20 million in 2028 and \$25 million for 2029-2031. A statewide Grant Working Group was formed who developed a list of potential projects. A consultant was hired, HDR, to assist with writing grant applications that includes doing benefit/cost analysis. The first round of grant pursuits is a short-list of five high priority projects, of which, four are currently in the TECM program under development. The fifth is the US-95 Longbridge planning and preliminary engineering project. As an example, the Bridge Investment Program (BIP) and Multimodal Project Discretionary grant categories are two being consideration for the larger more complex projects. Administrator Schroeder also reviewed some additional federal grant application newsletters to showcase other grant program funding opportunities.

In response to Member Watkins’ question regarding availability for design work, and specifically for the third river bridge crossing in Twin Falls, Administrator Schroeder confirmed the BIP grant does allow for the planning, study and development separate from construction.

Add Sandpoint Longbridge Preliminary Engineering Project to the ITIP. District 1 Engineer Damon Allen outlined the request for the US-95 Sandpoint Longbridge. The current bridge was built in 1981 that is alongside the former, now pedestrian bridge, built in 1956. Through recent public meetings, 89 comments were for upgrading the bridge. ITD would like to pursue grant opportunities to perform preliminary engineering – planning, scoping, and engineering. An early concept design would consider four-lanes with multi-use path for pedestrians and bikes.

Member Thompson made a motion, seconded by Member Hoff, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the Idaho Transportation
ITB24-87 Department (ITD) mission of safety, mobility, and economic opportunity; and

WHEREAS, it is prudent to plan for long term maintenance and operation of one
the state’s largest structures, Sandpoint Longbridge and pedestrian structure;
and

WHEREAS, there is a pressing interest in future expansion and renewal for vehicles and pedestrians on the Sandpoint Longbridge; and

WHEREAS, grant opportunities are available that may provide the funds necessary to begin the planning and preliminary design of a replacement structure.

NOW THEREFORE BE IT RESOLVED, that the Board approves adding the US-95 Sandpoint Longbridge preliminary engineering study to FY25 of the approved FY25-FY31 ITIP with a budget of \$200,000 for state resources in Preliminary Engineering.

Request to Approve Consultant Agreements. State Design Engineer Monica Crider presented the request for consultant agreement authorization for design services. There is one project, as shown in the resolution, in District 3 for SH-55, North Fork of the Payette River, Rainbow Bridge by Delve Underground. SDE Crider reviewed the project background and justification and outlined the requested authorization for the project.

In response to Member Bulger's question if the bridge would be retained for pedestrian/bike use, CD McElhinney stated they will know more in the next year after public outreach is conducted. The new structure will be an upgraded design.

Member Osborn made a motion, seconded by Member Thompson, and it passed unopposed to approve the following resolution:

RES. NO. ITB24-88 WHEREAS, Board Policy 4001 requires the Idaho Transportation Board (Board) to authorize professional services agreements greater than \$1,000,000 and each subsequent cost increase, work task agreements greater than \$500,000, cumulative work task agreements on a project greater than \$1,500,000, and consultant two-year work task agreement total greater than \$1,500,000; and

WHEREAS, the Idaho Transportation Board has been provided details about each project requesting authorization; and

WHEREAS, funding will be committed to these agreements before they are executed.

NOW THEREFORE BE IT RESOLVED that the Board hereby grants the authority for professional service agreement(s) as noted in the following table:

KEY NUMBER/SERVICES	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AUTHORIZATION REQUEST	TOTAL AUTHORIZATION
23187 ¹ / Design	SH-55, North Fork of the Payette River, Rainbow Bridge	3	\$1,550,000	\$1,550,000	\$626,000	\$2,176,000

- 1 Professional Agreements > \$1M
- 2 Work Task Agreements > \$500K
- 3 Cumulative Work Task Agreement for project > \$1.5M
- 4 Consultant Two-year Work Task total > \$1.5M

Revision to Admin. Policy 5538 Purchase, Payment, Inventory and Disposal of State Property. Business and Support Manager Michelle Doane reported on the proposed changes for Administrative Policy 5538. The main purpose is to establish who is responsible for managing these activities and delegating specific duties for each – purchasing, payments, and accountability and disposal of personal state property. The Chief Administrative Officer is responsible who then delegates to appropriate managers within the Division of Administration. The statement on the use of state property was also clarified.

Member Osborn commented that the Board’s Policies Subcommittee reviewed the proposed changes and supported staff’s recommendations.

Member Hoff made a motion, seconded by Member Watkins, and it passed unopposed to approve the following resolution:

RES. NO. ITB24-89 WHEREAS, the Idaho Transportation Board is charged with setting policies for the Idaho Transportation Department; and

WHEREAS, Administrative Policy 5538 Purchasing, Payment, Inventory and Disposal of State Personal Property was revised to refine language regarding responsibility of the Chief Administrative Officer and identify specific delegates for the various responsibilities for purchase, payment, inventory and disposal of state personal property within the purview of Idaho State Department of Administration and the State Board of Examiners; and

WHEREAS, the Transportation Board's Subcommittee on Policies concurred with staff's recommendations, at its November 13, 2024 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board concurs with the revisions to Administrative Policy 5538 Purchasing, Payment, Inventory and Disposal of State Personal Property.

Delete Administrative Policy 5516/A-01-11 Hazardous Materials/Waste Activities. Employee Safety and Risk Manager Randy Danner stated this policy’s original intent was to

address how hazardous waste should be handled and added the department does not generate much waste. Specific roles and responsibilities, along with required hazardous materials training, have been incorporated into either the Safety Operations Manual or HazMat Coordinator Handbook. Because the policy is redundant and no longer warranted, staff recommends deleting it.

Member Osborn commented that the Board's Policies Subcommittee reviewed the proposal and supported staff's recommendation to delete the policy. Member Hoff made a motion, seconded by Member Osborn, and it passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board is charged with setting policies for
ITB24-90 the Idaho Transportation Department; and

WHEREAS, Administrative Policy 5515/A-01-11, Hazardous Materials/Waste Activities, was reviewed and recommended for deletion by Employee Safety and Risk Management, Environmental, Right of Way, Emergency Management, and the Districts, as the policy's requirements were deemed redundant with current job descriptions, roles, and responsibilities; and

WHEREAS, the Transportation Board's Subcommittee on Policies reviewed the policy and concurred with staff's recommendations to delete the policy at its November 13, 2024 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the deletion of Administrative Policy 5515/A-01-11 Hazardous Materials/Waste Activities.

Revise Administrative and Board Policies 4085/5085 Rail-Highway Crossing Program (RHCP). Rail-Highway Crossing Program Manager Blaine Schwendiman reported on the proposed revisions for 4085. Changes are mainly administrative clerical updates and includes a statement about staff providing an annual RHCP update to the Board. Previously, the annual update was only in 5085. Revisions to 5085 are similar - administrative changes, updates to the Railroad Operation and Safety Team's membership and removes the specific month when the Board receives the RHCP report update.

Member Osborn commented that the Board's Policies Subcommittee reviewed the proposed changes and supported staff's recommendations.

Member Bulger made a motion, seconded by Member Hoff, and it passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board is charged with setting policies for
ITB24-91 the Idaho Transportation Department; and

WHEREAS, Board Policy 4085, Rail-Highway Crossing Program, was revised to clarify the program funding, to remove the State match of 10% as the Federal funding is 100%; and

WHEREAS, Administrative Policy 5085, Rail-Highway Crossing Program, was revised to include wording regarding the annual RHCP status report to be presented to the Transportation Board; and

WHEREAS, Administrative Policy 5085, Rail-Highway Crossing Program, was revised to clarify the program funding, to remove the State match of 10% since the Federal funding is 100%, include wording in regard to an annual RHCP status report to be presented to the Idaho Transportation Board, and to update the reference to the current Federal Highway Administration's Highway-Rail Crossing Handbook; and

WHEREAS, the Transportation Board's Subcommittee on Policies concurred with staff's recommendations at its November 13, 2024 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the revisions to Board Policy 4085, Rail-Highway Crossing Program.

BE IT FURTHER RESOLVED, that the Board concurs with revisions to the corresponding Administrative Policy 5085, Rail-Highway Crossing Program.

Board Unallocated Funds Request for US-95 Rock Slope Monitoring Project. District 2 Engineer Doral Hoff outlined the US-95 Rock Slope monitoring mitigation project at mile post 189. Monitoring prisms will be installed in the area of concern and use of LIDAR surveying to detect movement along the hillside. Based on recommendations from the geological consultant's geotechnical report, staff will determine the best course of action.

Member Osborn made a motion, seconded by Member Hoff, and it passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board is authorized to expend funds
ITB24-92 appropriated for construction, maintenance, and improvement of state
 highways; and

WHEREAS, the Board is charged with considering the safety and convenience of the highway users; and

WHEREAS, it is the intent of the Board to effectively utilize all available federal, state, and local funding.

NOW THEREFORE BE IT RESOLVED, that the Board approves the US-95, MP 189, Rock Slope Monitoring, Idaho County, project be added to FY25 of the FY25-31 ITIP using FY25 Board Unallocated Funds at a total project cost of \$300,000.

SH-44 and Palmer Lane Intersection Project. District 3 Planning Manager Aaron Bauges presented the SH-44 and Palmer Lane Intersection project that will address interim safety and capacity needs due to rapid development by installing a signal and widening Palmer Lane to include additional lanes. The project is a partnership and cooperatively funded for construction with City of Star, Ada County Highway District and the City of Eagle.

In response to Madame Chair's inquiry if the intersection is a high accident location, D3 PM Bauges stated 13 accident occurred in the last five years. More so, over 20 developments are planned that excel meeting the 10-year high capacity projections sooner.

Member Hoff made a motion, seconded by Member Osborn, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the Idaho Transportation
ITB24-93 Department's mission of safety, mobility, and economic opportunity; and

WHEREAS, the Idaho Transportation Department has recognized a need for coordination, plans, specifications and estimate development; and

WHEREAS, having a project in the ITIP provides maximum flexibility to work with other agencies and the local communities in the area; and

WHEREAS, having a completed design and environmental clearance allows for right of way acquisition for the construction of the project.

NOW THEREFORE BE IT RESOLVED, that the Board approves the use of \$400,000 of Statewide Balancing funds in FY25 of the approved FY25-FY31 ITIP for the design and development of the SH-44 and Palmer Lane Intersection Project.

Freight Advisory Committee (FAC) Annual Report. Freight Program Manager Caleb Forrey presented on behalf of FAC Chairman Inouye who was unable to attend. He reported on the FAC's membership and various activities and meetings held for the year. Some highlights included the District 5 Member Molly Beseris joined the FAC in April 2024. She is the Executive Director of the Four County Alliance. The 2023 Idaho Strategic Freight Plan includes investments in 26 projects totaling \$43.9 million from 2024 to 2027. Adjustments are made annually based on project priorities. There are three new proposed 129,000 Pound routes on local systems all connecting to existing 129K routes. One in Malad City and Oneida County about 2.5 miles with scope of work complete and analysis funded by ITD. The other two are waiting to fund pending analysis readiness - Nampa Highway District about 20 miles and Owyhee County Road and Bridge about 3.6 miles. Marine Highway M-84, spanning from Oregon coast-Washington to Lewiston, is experiencing bottlenecks resulting in increasing truck

delays. The FAC continues to provide input on ITD's statewide Rail Plan, potential port of entry (POE) projects in Marsing and Hollister and on the truck parking study.

In response to Member Watkins' inquiry about plans for the Hollister POE, FPM Forrey stated the anticipated plan is to keep scales on the existing north bound side and to segregate traffic from the weigh in motion. He doesn't believe widening the road is the solution.

Member Thompson asked if the proposed 129K routes will need to be reviewed by the Board's Subcommittee on 129K Routes. FPM Forrey clarified the routes are on the local system so they do not need to come before the subcommittee for review or board for approval.

Public Transportation Advisory Council (PTAC) Annual Report. PTAC Chairman Ryan Luttmann reported on the PTAC's goals, successes, concerns and initiatives. Some highlights included there are no changes to PTAC's membership. The members meet with transit providers, are engaged in planning efforts and respond to information requests. In March 2025, they will revisit their 3-years goals. Some include continuation of human trafficking awareness, identify and assist with service-to-service connectivity, and explore funding sources to support sustainability in public transportation. PTAC hosted the Public Transportation Annual Summit and Regional Transportation Summit. Limited sources of funding for local match and lack of stakeholder engagement are some of the concerns expressed by transit providers. PTAC plans to focus on expanding summit participation, finding new sources of funding, and connectivity. They will also continue to provide input on funding award applications and use of CARES funds.

Public Transportation Office Annual Report. Public Transportation Program Manager Ron Duran provided an update on PT's activities, projects and successes. Some highlights included transit ridership is over three million trips this year representing nearly nine million annual miles. Electric buses and charging stations, micro transit operations, and ADA sidewalk improvements are some of the type of projects funded. Micro transit services, or on-demand, for the Greater Idaho Falls and Twin Falls Transits are performing well with efforts to expand services. A proposal to reduce the required rural operating match rate to 80/20 is being considered by the Federal Transit Administration. Five videos were funded spotlighting transits providers in Coeur d'Alene, Sandpoint, Moscow (2) and Lewiston. The video of Citylink Transit in CDA was shared with the Board.

In response to Member Hoff's question on micro transit service from Pocatello to Idaho Falls, PT PM Duran stated Salt Lake Express provides that service. PT continually looks for ways to connect cities together and noted needed contributions from local and county entities.

Aircraft Fleet Task Force Report. Aeronautics Administrator Tom Mahoney provided an overview of the Aircraft Fleet Task Force Report and recommendations. ITD has three airplanes that allow them to meet statutory obligations such as supporting emergency management, search and rescue, back country maintenance and agency travel. They have faced a number of challenges with the health of the 45-Year old King Air and cited a mechanical issue discovered during a safety check yesterday that led to grounding the aircraft and procuring a \$17,000

valve. The valve had been previously overhauled, which they discovered, parts are failing sooner than anticipated. The two engines are due for a major overhaul in three years. It would take investing \$2 to \$3 million within the next five years to extend its life; however, ITD does not own the plane – law enforcement does. ITD operates the King Air on their behalf. A fleet task force was formed to evaluate options and they recommended replacement with the same or similar King Air aircraft. ITD anticipates a three-year procurement lead time. The Aeronautics Advisory Board (AAB) endorsed the Fleet Task Force’s recommendation.

Member Watkins related his own experience regarding equipment replacement and stated refurbishment only goes so far. Ultimately, it can become more expensive.

In response to Member Bulger’s question if other agencies are contributing to fund a replacement plane, AA Mahoney stated ITD would fund it and then get reimbursed through charging those agencies for services. Member Bulger commented that although ITD is making the request, it is a service for the state.

Director Stokes added that user fees dedicated to highways can be used to fund repairs; however, there is not enough in Aeronautics’ program funds to cover the cost of a replacement plane. They will need to explore funding options such as use of general funds or a hybrid of funding sources.

Member Hoff, a member of the Fleet Task Force and who served on the AAB for 15 years, recapped the original acquisition of the “free” King Air stating funding to repair it was an issue then – one that ITD agreed to paid for. He commented the plane has more than proved itself and has served the state well. Many states do not have an aircraft pool and Idaho has made efficient use of them especially with its terrain and weather. It is time to move on to ensure the safety of flight operations.

Member Hoff made a motion, seconded by Member Osborn, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the State operates an all-weather, pressurized aircraft for critical
ITB24-94 state business including law enforcement, emergency response, and support of
constitutional office functions; and

WHEREAS, the current King Air aircraft is 45 years old and is becoming increasingly unreliable due to aging aircraft maintenance problems and requires at least \$2,500,000 to extend its life beyond 50 years; and

WHEREAS, the current aircraft was transferred to the Idaho state government as part of the Federal 1033 surplus military equipment program which requires the aircraft to be returned; and

WHEREAS, any investment in the current aircraft cannot be recouped in disposal of the aircraft when it is returned to the Federal government; and

WHEREAS, the aircraft fleet should be treated in a similar manner as other capital investment equipment through ITD’s equipment replacement program; and

WHEREAS, an independent task force recommends a newer King Air 200 series aircraft is a suitable replacement for the existing aircraft.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board accepts the recommendation of the Aircraft Replacement Study Task Force in its 2024 Report which was endorsed by the Aeronautics Advisory Board.

BE IT FURTHER RESOLVED, that the Director of the Idaho Transportation Department is authorized to advance the recommendation for acquisition of a newer King Air aircraft of a similar series to the Governor’s office for consideration.

Executive Session on Legal and Personnel Issues. Member Thompson made a motion to meet in executive session at 11:45 AM to discuss issues as authorized in Idaho Code Section 74-206 (b) and in Idaho Code Section 74-206 (f). Member Hoff seconded the motion and it passed unanimously by roll call vote. Madame Chair stated the meeting will adjourn at the conclusion of executive session.

The executive session discussion on legal matters related to highways and department operations.

The Board ended executive session at 12:40 PM.

WHEREUPON, the Idaho Transportation Board adjourned its regular monthly meeting at 12:40 PM.

Read and Approved

_____, 2024

_____, Idaho

JULIE DELORENZO, PRESIDING CHAIR

Idaho Transportation Board

2025 BOARD MEETING DATES

DATE	CITY	LOCATION	DISTRICT
January 15	Boise	11331 W. Chinden Blvd.	HQ
February 19	Boise	11331 W. Chinden Blvd.	HQ
March 20	Boise	11331 W. Chinden Blvd.	HQ
April 17 & 18	Pocatello	5255 S 5 th Ave.	5
May 14 & 15	Shoshone	216 South Date St.	4
June 11 & 12	Boise	8150 W. Chinden Blvd.	3
July 23 & 24	Coeur d'Alene	600 W. Prairie Ave.	1
August 20 & 21	Rigby	206 N. Yellowstone Hwy.	6
September 17 & 18	Lewiston	2600 Frontage Road	2
October - TBD	Boise	11331 W. Chinden Blvd.	HQ
November - TBD	Boise	11331 W. Chinden Blvd.	HQ
December - TBD	Boise	11331 W. Chinden Blvd.	HQ



IDAHO TRANSPORTATION BOARD
RESOLUTION FOR CONSENT ITEMS

Pages 19 - 26

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to
remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the Federal
Lands Program update, modifying the Rail-Highway Crossing Program and
contract award.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager - PMO
Preparer's Name Colleen Wonacott	Preparer's Title Program Control Manager - PMO

Subject

Federal Lands Program Update to the FY2025 – 2031 Idaho Transportation Investment Program		
Key Number Various	District Various	Route Number Various

Background Information

The Federal Lands Transportation Program and the Federal Lands Access Program were established under the Moving Ahead for Progress in the 21st Century Act (MAP-21) and continued under the Fixing America's Surface Transportation Act (FAST), and Infrastructure Improvement and Jobs Act (IIJA).

The Federal Lands Transportation Program (FLTP) was established to improve the transportation infrastructure owned and maintained by the following Federal Lands Management Agencies: National Park Service, US Fish and Wildlife Service, USDA Forest Service, Bureau of Land Management, US Army Corps of Engineers, Bureau of Reclamation, and independent Federal agencies with land and natural resource management responsibilities.

The Federal Lands Access Program (FLAP) makes funds available for projects that provide access to, are adjacent to, or are located within Federal Lands with priority given to projects accessing high-use Federal recreation sites or Federal economic generators, as identified by the Secretaries of the appropriate Federal land management agencies. The FLAP supplements State and local resources for public roads, transit systems, and other transportation facilities, with an emphasis on high-use recreation sites and economic generators.

The Western Federal Lands Highway Division Transportation Improvement Program was updated in November 2024 and, among others, includes these two programs. They are also included in the Idaho Transportation Investment Program (ITIP) per 23 CFR 450.218(g). Staff requests per policy 5011 *Idaho Transportation Investment Program* to modify the Federal Lands programs with the changes found on the following page.

Recommendations *(Action items require a resolution)*

Approve the changes found on the following page to the Federal Lands programs.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Federal Lands Program Adjustments

Key No.	District	Project Name	Program Year	Total Cost	\$ Change 1000s	
20776	1	TRESTLE CREEK RD, BONNER CO	2025	\$5,390,000	(2,259)	re-scheduled from FY24 to FY25
22601	1	RIVERSIDE RD IMPROVEMENTS, BOUNDARY CO	2025	\$8,000,000	4,412	cost increase
24296	2	SH 14, MT IDAHO RD TO MEADOW CR FEASIBILITY STUDY	2025	\$1,000,000		re-scheduled from FY27 to FY25
24297	5	DINGLE E SHORE RD PH 2 CORRIDOR PLANNING	2025	\$214,500		re-scheduled from FY26 road FY25
24721	5	SPORTSMAN'S PARK TRANSPORTATION IMPRV, BINGHAM CO	2025	\$1,317,000	617	cost increase
20777	2	DENT BRIDGE RD, CLEARWATER CO	2026	\$6,250,000	1,881	re-scheduled from FY24 to FY26
22600	3	WESTERN HERITAGE BYWAY (SWAN FALLS RD), ADA CO	2026	\$4,815,787	(1,937)	re-scheduled FY25 to FY26
20774	4	YANKEE FORK RD, CUSTER CO	2026	\$1,586,962	(2,156)	re-scheduled FY25 to FY26
20775	1	YELLOWSTONE TRAIL RD, KOOTENAI CO	2027	\$5,900,000	2,156	re-scheduled from FY24 to FY27
24299	1	MOON PASS RD TUNNELS AND BRIDGES	2027	\$4,396,187	(4,082)	
22606	3	PINE-FEATHERVILLE RD REHAB, MT HOME HD	2027	\$3,788,032	(605)	
23421	3	DEER FLAT PARKING AND TRAILS, ADA CO	2027	\$1,085,000	100	
24727	3	GRANDJEAN ROAD, BOISE CO	2027	\$1,500,000	327	
13592	4	REDFISH LAKE RD, CUSTER CO	2027	\$800,000	800	New Project added to program
24298	1	WESTSIDE RD, MYRTLE CR BR, BOUNDARY CO	2028	\$2,625,583	(933)	re-scheduled from FY27 to FY28
24300	3	LAKESHORE DR SURFACE AND DRAINAGE	2028	\$3,015,600	(1,367)	re-scheduled from FY27 to FY28



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Blaine Schwendiman	Presenter's Title Planner, Transportation SR
Preparer's Name Blaine Schwendiman	Preparer's Title Planner, Transportation SR

Subject

Modify the Rail-Highway Crossing Program in the Approved FY25-31 ITIP		
Key Number 20723/23971/New	District 3 / 2 / 4	Route Number Offsys / SH9 / SH46

Background Information

The purpose of this consent item is to adjust the Rail-Highway Crossing Program (RHCP). Per Administrative Policy 5011 *Idaho Transportation Investment Program* (ITIP) and Administrative Policy 5085 *Rail-Highway Crossing Program*, ITD can reprioritize RHCP funding for 1) project advancements, 2) unforeseen cost increases due to change in standards or conditions, 3) minor (or emergency) safety enhancements, or 4) experimental features at public rail highway crossings.

Delay Projects: Delay and de-obligate funding of Key Numbers KN20723, River Dock Rd, UPRR RRX 819406B, Washington County and KN23971, S. Cole Rd. RRX, UPRR 819327P, Ada County. UPRR has requested delaying these projects due to UPRR capital improvements to these lines. UPRR has not provided a construction schedule. A portion of KN23971, FY25 funding (\$580K) will be moved to KN23020, West 1ST St., INPR RRX 819917L, Fruitland for additional improvement costs.

Add New: SH9, Washington, Idaho & Montana (WIM) Railroad, RRX 859361F, Latah County and SH46, Eastern Idaho Railroad (EIRR), RRX 819221U, City of Buhl to the FY2025 RHCP. Both crossing locations are deteriorated creating an unsafe crossing condition for the traveling public. These projects are being funded by de-obligating funds from KN20723 and KN23971.

District	Key #	Project Name	Location/ Road Authority	Program Year	Previous Funding		Revised Funding	
					State Funded	Federal Funded	State Funded	Federal Funded
3	20723	River Dock Rd	Washington County	FY25		FY25 \$410K		FY31 \$0K
3	23971	S. Cole Rd	ACHD	FY25		FY25 \$695K		FY31 \$0K
3	23020	W 1 ST St. Fruitland	City of Fruitland	FY24/25		FY24/25 \$430K		FY24/25 \$1,010K
2	NEW	SH9, Latah County	ITD	FY25				FY25 \$205K
4	NEW	SH46, City of Buhl	ITD	FY25				FY25 \$320K

Recommendations (Action items require a resolution)

Staff requests the project adjustments be made to the Rail-Highway Crossing Program in the FY25-31 ITIP.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name David B. Kuisti, P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider, P.E.	Preparer's Title State Design Engineer

Subject

Board Approval for Contract to Award		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/24 to 12/31/24					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
15	9	2	0	0	0

ACTION

In accordance with board policy 4001, the construction contract on the attached report exceeded the engineer's estimate by more than ten percent (10%) but is recommended for award with board approval.

The following table summarizes the contract requiring Board approval to award since the last Board Agenda Report.

Contract requiring Board Approval to Award - Justification received 12/01/24 to 12/31/24	
ITD	Local
1	0

Recommendations *(Action items require a resolution)*

In accordance with board policy 4001, the construction contract on the attached report is recommended for award with board approval.

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD APPROVAL TO AWARD

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	23181 SIA	I-184	12/17/2024	2	\$285,445.00	\$357,551.63	\$72,106.63
I-184 FY24 D3 Signing							125%
Contractor: Northwest Landscape LLC					State		

DATE OF BID OPENING - DECEMBER 17, 2024

IDAHO PROJECT
I-184 FY24 D3 SIGNING
Ada County
Key No. 23181

DESCRIPTION: The work on this project consists of updating guide signing along I-184.

BIDDERS:

Northwest Landscape, LLC Emmett, ID	\$357,551.63
Clear Zone Construction, LLC Caldwell, ID	\$359,217.50

2 BIDS ACCEPTED

ENGINEER'S ESTIMATE - \$285,445.00

LOW BID - 125% Percent of the Engineer's Estimate

NET +/- OF EE \$72,106.63.00

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation. ***

Karen
Hanna

Digitally signed
by Karen Hanna
Date: 2024.12.20
13:17:30 -07'00'

Karen Hanna
Contracts Manager



Department Memorandum

Idaho Transportation Department

ITD 0500 (Rev. 03-16)

DATE: December 2 , 2024

Program Number(s)A023(181)

TO: Monica Crider, P.E.
State Design Engineer *MC*

Key Number(s) 23181

FROM: Jason Brinkman, P.E. *for* Shawna King
District 3 Engineer King

Digitally signed
by Shawna King
Date: 2024.12.26
10:35:51 -07'00'

Program ID, County, Etc.I-184 FY24 D3 Signing

RE: Justification for Award of Bid

Bids were opened on December 18, 2024 for the above referenced project. Two bids were received. The low bid was 25% higher than the Engineer’s Estimate, and the other bid was competitive (within 1% of the low bid).

The following items account for most of the difference between the low bid and the Engineer’s Estimate.

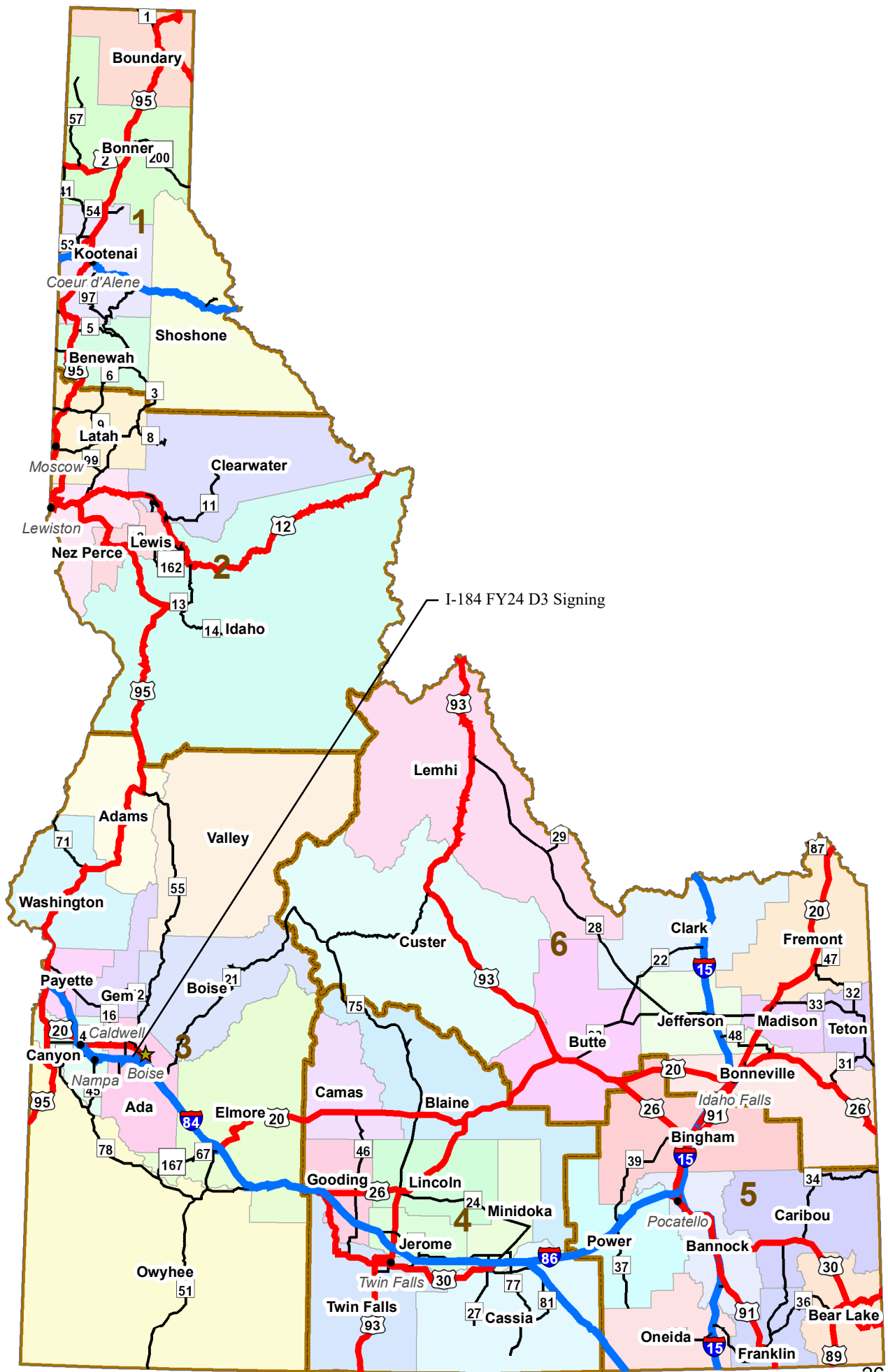
Item	Description	Quantity	Unit	Estimated Unit Price	Bid Unit Price	\$ Difference
203-125A	Removal of Miscellaneous Items	1	LS	\$5,000.00	\$28,986.77	\$23,986.77
616-090A	Special Install Sign	21	EA	\$1,000.00	\$4,769.82	\$79,166.22
Total Difference from these Items						\$103,152.99

The Engineer’s Estimate was based primarily on a similar project constructed in summer 2023 with most unit prices increased 5-15% to adjust for inflation and 616-090A Special Install Sign was increased by an additional 10% for increased material costs due to changes in the nature of the work. Although this item cost was increased for the estimate, the difference is due to including some of this item's scope in another bid item estimate and the rest of the difference is assumed due to be largely to higher-than-estimated escalation of labor and equipment costs, consistent with broader construction trends.

Although these are standard pay items, the nature of the work is largely dependent on project specific details and there is a lack of bid history of similar projects to use as a basis for estimation. This is especially true for lump sum 203-125A Removal of Miscellaneous Items, which are difficult to estimate based on bid history.

This project is needed to update the guide signing on I-184 to meet current sign standards and to replace signs that have reached the end of their useful life. Re-bidding this project is not expected to result in lower bid prices or additional bidders, and re-bid would likely result in increased costs as contractors fill their construction schedules.

The District recommends award of this contract and is requesting that the increased funds be covered by programmed funding set-aside in the SIA program.





Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name David B. Kuisti P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider P.E.	Preparer's Title State Design Engineer

Subject

Contract Awards and Advertisements		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/24 to 12/31/24					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
15	9	2	0	0	0

RECENT ACTIONS

In accordance with board policy 4001, Staff has initiated or completed action to award the contracts listed on the attached report.

The following table summarizes the Contracts awarded (requiring no Board action) since the last Board Agenda Report.

Contracts Requiring no action from the Board 12/01/24 to 12/31/24	
ITD	Local
6	5

FUTURE ACTIONS

The Current Advertisement Report is attached.

Recommendations *(Action items require a resolution)*

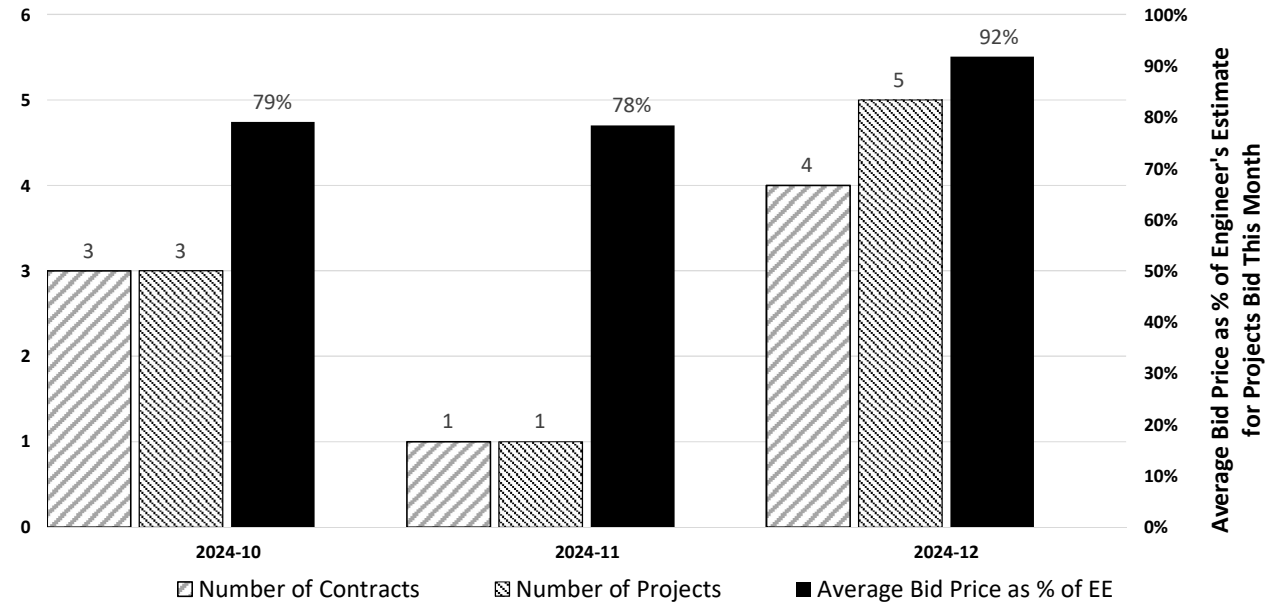
For Information Only.

FFY25 State Infrastructure Project Bid Results: YTD Summary By Cost

9 Projects YTD through December 31, 2024

YTD Total for all 9 projects:

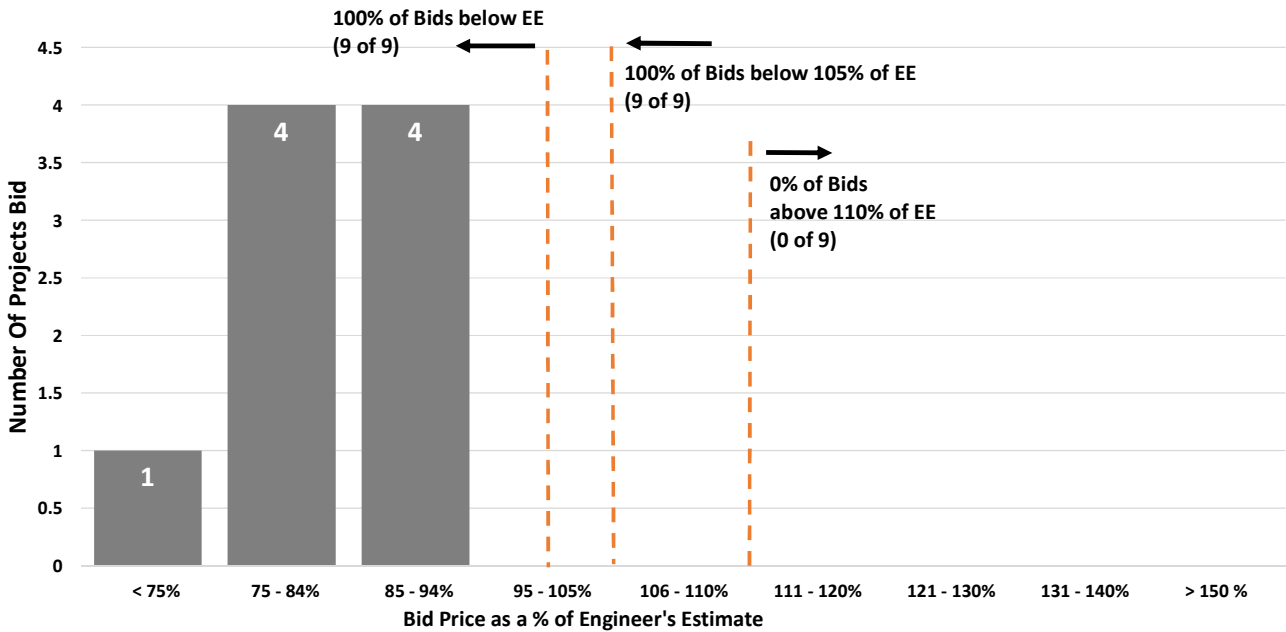
Ratio of Bid Costs / Engineer's Estimates = \$210.90M / \$250.53M = 84%



Notes: 1) Local and SIA Projects are not included 2) Contracts may have multiple Projects

FFY25 State Infrastructure Project Bid Results: YTD Summary By Project Count

9 Projects YTD through December 31, 2024



Note: Local and SIA Projects are not included

Monthly Status Report to the Board

PROJECTS BID BY STAFF SINCE LAST BOARD MEETING

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
2	20404	SH-11	12/3/2024	2	\$3,514,656.00	\$2,943,000.00	(\$571,656.00) 84%
SH-11, Quartz Creek (Jaype) Bridge					Federal		
Contractor: Knife River Corporation-Mountain West							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(1)	19292	OFF SYS	12/3/2024	4	\$1,246,238.60	\$1,240,967.73	(\$5,270.87) 100%
Main Street/Silver Valley Road Bridge					Federal		
Contractor: North Fork Enterprises							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(1)	12310	OFF SYS	12/3/2024	8	\$6,946,223.10	\$5,321,030.43	(\$1,625,192.67) 77%
Ramsey Road; Wyoming Avenue to Lancaster Road, Hayden					Federal		
Contractor: Interstate Concrete & Asphalt Company							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
6	23576 SIA	SH-33	12/3/2024	3	\$580,800.00	\$485,000.00	(\$95,800.00) 84%
FY25 Rexburg Signal Upgrade					State		
Contractor: Riverbend Electric LLC							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
5	19605	I-86	12/10/2024	4	\$3,296,152.04	\$2,975,567.60	(\$320,584.44) 90%
Intersection Pocatello Avenue					Federal		
Contractor: Sunroc Corporation							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(3)	21981/22879/ 23746 & 24280	OFF SYS	12/10/2024	4	\$10,445,999.00	\$8,096,849.00	(\$2,349,150.00) 78%
SIMCO Road Rehabilitation & Safety Improvements, Mtn. Home HD					Federal		
Contractor: Staker & Parson Companies DBA Idaho Materials Construction							

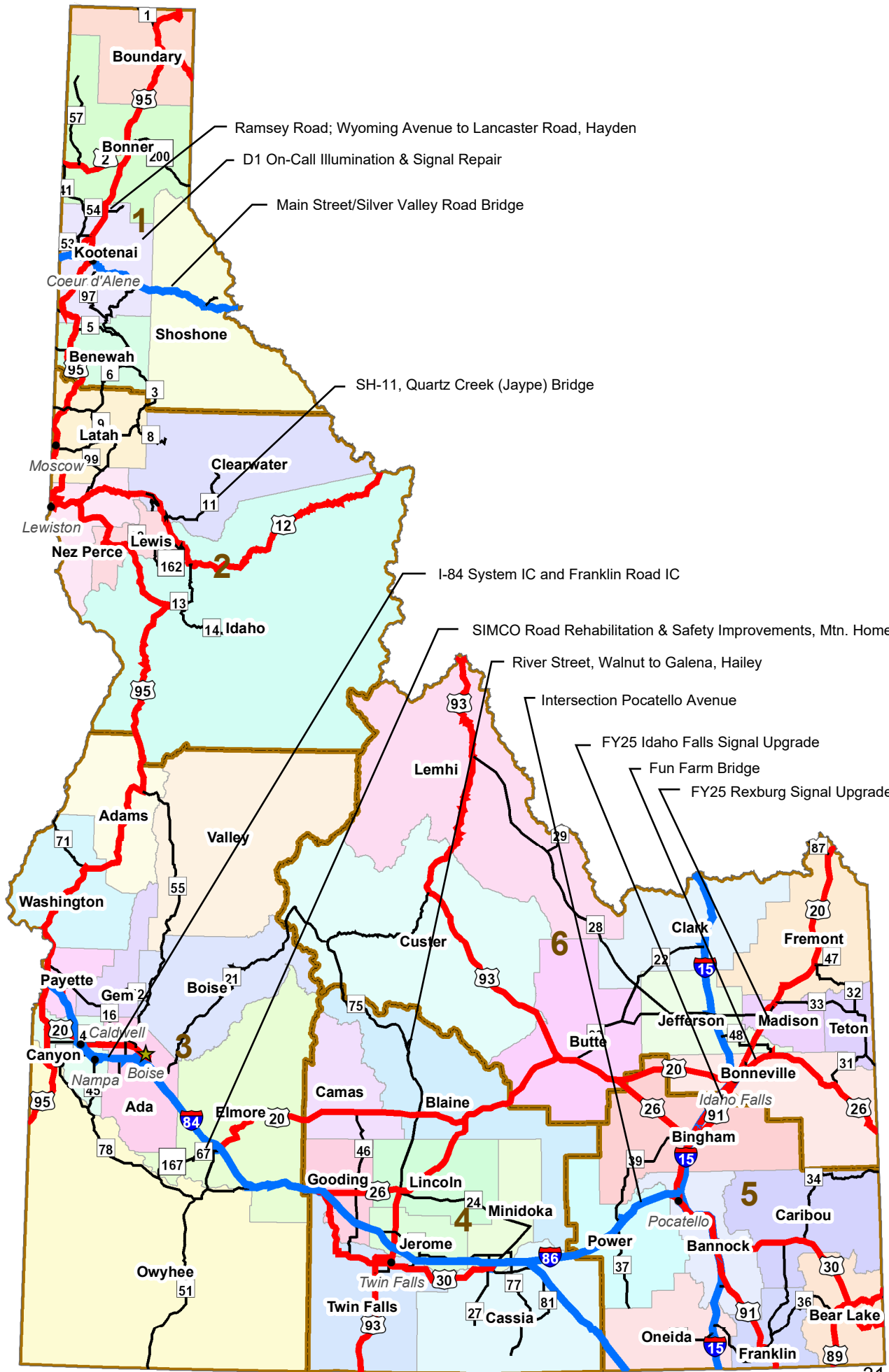
District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
6	23578 SIA	OFF SYS	12/10/2024	4	\$1,965,040.00	\$1,598,400.00	(\$366,640.00) 81%
FY25 Idaho Falls Signal Upgrade					State		
Contractor: Mountain West Electric Inc							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(6)	19566	OFF SYS	12/17/2024	5	\$5,319,122.45	\$4,570,499.21	(\$748,623.24) 86%
Fun Farm Bridge					Federal		
Contractor: Wadsworth Brothers Construction Company Inc							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	23956/20212	I-84	12/17/2024	1	\$92,753,651.75	\$85,674,165.80	(\$7,079,485.95) 92%
I-84, System IC and Franklin Road IC					Federal		
Contractor: Concrete Placing Co. Inc							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(4)	18807	OFF SYS	12/17/2024	1	\$2,493,030.27	\$2,747,643.16	\$254,612.89 110%
River Street, Walnut to Galena, Hailey					State		
Contractor: Summit Construction LLC							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
1	23719f SIA	Various	12/17/2024	1	\$494,500.00	\$437,950.00	(\$56,550.00) 89%
D1 On-Call Illumination & Signal Repair					State		
Contractor: Thorco Inc							



Monthly Contract Advertisement As of 12-31-2024

District	Key No.	Route	Bid Opening Date
5	21911	US-91	1/28/2025
US-91, Yellowstone Avenue; Breneman to Knudsen, Chubbuck			
\$100,000 to \$250,000			

District	Key No.	Route	Bid Opening Date
3	20681	SH-21	1/28/2025
SH-21, South Fork Payette BR (Lowman)			
\$10,000,000 to \$15,000,000			

District	Key No.	Route	Bid Opening Date
LHTAC(6)	20461	OFF SYS	1/28/2025
Int. 5th & Hoilmes Signal, Idaho Falls			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
3	21970	Various	1/28/2025
FY25 D3 BRIDGE REPAIRS			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
3	20416	US-95	1/28/2025
US-95, SHOPEEG RD to CAMBRIDGE NCL			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
3	23183 SIA	SH-55	1/28/2025
SH-55, Digital Message Sign SB MP 102..2			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
2	24255b	US-95, SH-8, SH-6 & SH-99	1/28/2025
US-95, SH-8, SH-6 & SH-99, Tree Clearing and Mastication			
\$100,000 to \$250,000			

District	Key No.	Route	Bid Opening Date
1	23719g	Various	2/11/2025
D1 ON-CALL GUARDRAIL			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
1	23719g SIA	Various	2/11/2025
D1 FY25-FY26 On-Call Guardrail & Barrier Repair			
\$500,000 to \$1,000,000			



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer
Preparer's Name Mohsen Amirmojahedi, PE	Preparer's Title Consultant Services Engineer

Subject

REPORT ON PROFESSIONAL SERVICES AGREEMENTS AND TERM AGREEMENT WORK TASKS		
Key Number	District	Route Number

Background Information

For all Agreements:

Consultant Services processed 12 new professional services agreements and work tasks totaling **\$2,475,322** and 2 supplemental agreement to existing professional services agreements totaling **\$22,488** from November 24, 2024 through December 28, 2024.

New Professional Services Agreements and Work Tasks

Reason Consultant Needed	District									Total
	1	2	3	4	5	6	HQ	MGMT	AERO	
Resources not Available										
CE&I		1								1
Roadway Design	1		1							2
Bridge Inspection							1			1
Materials/Geotechnical			1							1
Environmental				1						1
Public Involvement			1							1
Planning			1							1
Local Public Agency Projects		1	1		1	1				4
Total	1	2	5	1	1	1	1			12



Board Agenda Item

For ITD District Projects:

8 new professional services agreements and work tasks were processed during this period totaling **\$2,133,317**. No supplemental agreement was processed.

District 1

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 3, FOSSIL BOWL TO EMERALD CR, SHOSHONE CO	Resources not Available Roadway Design	Roadway Design Services	Individual Project Solicitation	HMH, LLC	Prev: \$49,990 This: \$622,182 Agreement Total to Date: \$672,172

District 2

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 95, ROCK FALL MITIGATION, IDAHO COUNTY	Resources not Available CE&I	CE&I Services	RFI from Term Agreement	Jacobs Associates Db a Delve Underground	Prev: \$349,190 This: \$119,160 Agreement Total to Date: \$468,350

District 3

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 84, MOBILITY IMPROVEMENT STUDY, ADA/CANYON COS	Resources not Available Roadway Design	Roadway Design	Individual Project Solicitation	HDR Engineering, Inc.	\$692,915
SH 55, N FK OF THE PAYETTE RIVER, RAINBOW BR	Resources not Available Materials / Geotechnical	Materials/ Geotechnical Services	Individual Project Solicitation	Jacobs Associates Db a Delve Underground	Prev: \$1,544,563 This: \$618,138 Agreement Total to Date: \$2,162,701 Board Approved: \$2,176,000 On: 12/11/2023
SH 55, RAINBOW BR REPAIRS, VALLEY CO	Resources not Available Public Involvement	Public Involvement Services	Direct from Term Agreement	Rosemary Brennan Curtin, Inc. (RBCI)	\$49,392
SH 45, ELIJAH CULVERT REPAIR, NAMPA	Resources not Available Planning	Planning Services	RFI from Term Agreement	Ardurra Group, Inc.	Prev: \$235,988 This: \$21,042 Agreement Total to Date: \$257,030



Board Agenda Item

ITD 2210 (Rev. 12-23)

District 4

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 84, HEYBURN IC, MINIDOKA CO	Resources not Available Environmental	Environmental Services	Direct from Term Agreement	Alta Science & Engineering, Inc.	Prev: \$40,937 This: \$7,134 Agreement Total to Date: \$48,071

Headquarters

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
LOCAL, FY24 LOCAL/OFF-SYSTEM BRIDGE INSPECTION	Resources not Available Bridge Inspection	Underwater Bridge Inspection Services	RFI from Term Agreement	CONSOR Engineers, LLC	Prev: \$202,777 This: \$3,354 Agreement Total to Date: \$206,131



Board Agenda Item

For Local Public Agency Projects:

4 new professional services agreements totaling **\$342,005** were processed during this period.
 2 supplemental agreements totaling **\$22,488** were processed.

<i>Project</i>	<i>Sponsor</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
LOCAL, 49TH STREET COMMUNITY TRAIL PROJECT	City of Ammon	Roadway Design Services	RFI from Term Agreement	Keller Associates, Inc.	\$67,876
LOCAL, PATHWAY, GREENBELT COMPLETION, BOISE STATE	Boise State University	Pathway Design Services	RFI from Term Agreement	KPFF, Inc.	\$121,920
LOCAL, SICOG SRTS COORDINATOR & ACTIVITIES	Southeast Idaho Council of Governments	Feasibility/Planning services	Direct from Term Agreement	Kimley-Horn and Associates, Inc.	\$49,988
LOCAL, BURRELL AVE SIDEWALK INFILL, THAIN RD TO 14TH ST	CITY OF LEWISTON	Roadway Design Services	RFI from Term Agreement	HMH, LLC	\$102,221

Supplemental Agreements to Existing Local Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
4	STC-2841, BIRCH CR RD SAFETY IMPRV, OAKLEY HD	Civil Science, Inc.	4/30/2024, Roadway Design Services	Provide additional cultural resources services	Prev: \$188,650 This: \$10,165 Agreement Total to Date: \$198,815
5	SMA-7551, MERIDIAN RD SAFETY IMPRV, BLACKFOOT	Harper-Leavitt Engineering, Inc. (HLE)	6/24/2024, Roadway Design Services	Provide additional design to address the unanticipated subsurface conditions encountered during the initial field exploration.	Prev: \$143,002 This: \$12,323 Agreement Total to Date: \$155,325

Recommendations *(Action items require a resolution)*

For Information Only



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager, PMO
Preparer's Name Colleen Wonacott	Preparer's Title Program Control Manager, PMO

Subject

Monthly Reporting of Federal Formula Program Funding Through December 31, 2024		
Key Number N/A	District N/A	Route Number N/A

Background Information

Idaho received obligation authority through December 20, 2024 via a continuing resolution passed on September 26, 2024. A new continuing resolution which provides funding through March 14, 2025 was passed on December 21st, but we have not yet received the additional obligation authority from that legislation.

Obligation authority through December 20th is \$130.7 million. This includes \$7.5 million of *Highway Infrastructure General Funds* carried over from FY20 through FY23, and \$45 million *IIJA Bridge formula* (General Fund) funds. These General Funds are also included in the apportionments detailed below.

The Infrastructure Investment and Jobs Act (IIJA) was signed on November 15, 2021. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$455.6 million. FY25 obligation authority through December 20, 2024 is 28.7% of apportionments.

Exhibit 1: Formula Funding for FY2025

IIJA FY2025	
Apportionments + COVID + Hwy Infra.	
Federal Aid Only	\$455,642
Including Match	\$491,735
Obligation Limits through 12/20/2024	
Federal Aid Only	\$130,713
Including Match	\$146,645

- Notes:
1. All dollars in Thousands
 2. 'Approved Program' amounts from December 2024 Highway Funding Plan.
 3. Apportionment and Obligation Authority amounts reflect available funds via federal notices received through 12/31/24.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Exhibit 2: Allotments of Available Formula Funding w/Match and Amount Remaining

Program	Allotted Program Funding through 12/20/24	Program Funding Remaining as of 12/31/24
All Other SHS Programs	\$98,187	\$76,954
GARVEE Formula Debt Service*	\$14,077	\$2,586
State Planning and Research*	\$2,094	\$146
Metropolitan Planning*	\$542	\$0
Freight	\$377	\$377
Railroad Crossings	\$1,094	\$0
Recreational Trails	\$58	\$58
STBG - Transportation Mgt. Area	\$451	\$1,063
Transportation Alternatives (TMA)*	\$271	\$336
Carbon - TMA	\$40	\$40
STBG - Local Large Urban	\$384	\$75
Carbon - Large Urban	\$1,850	\$0
STBG - Local Small Urban	\$179	\$350
STBG – Local Rural	\$671	\$2,466
Transportation Alternatives (Urban/Rural)*	\$1,676	\$1,644
Local Bridge*	\$17,551	\$18,122
Off System Bridge*	\$6,750	\$7,480
Local Safety	\$395	\$732
Total	\$146,645	\$112,429

- Notes:
1. All dollars in Thousands.
 2. Allotments based on the December 2024 Highway Funding Plan.
 3. Funding amounts include match and reflect total formula funding available.
 4. Data reflects both obligation and de-obligation activity through December 31st.
- * These programs are provided 100% Obligation Authority. Other programs are reduced accordingly.

Recommendations *(Action items require a resolution)*

For Information



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Justin Pond	Presenter's Title Right-of-Way Manager
Preparer's Name Nancy Patrick	Preparer's Title Right-of-Way Agent

Subject

Biennial Report on Inventory of Surplus Property		
Key Number NA	District All Districts	Route Number NA

Background Information

Administrative Policy 5005 implements Board Policy 4005 delegating authority to purchase, lease, acquire, dispose, sell, or exchange Department-owned surplus real property.

Administrative Policy states, "It is the policy of the Department to efficiently and economically dispose of real property, owned by the Department, which is determined to be surplus property." "The Right of Way Section Manager, on behalf of the Department, shall provide to the Board, a biennial report on the amount and location of surplus properties owned by the Department. The report will identify the current inventory of surplus properties together with information from the disposal of surplus properties which occurred during the reporting period."

During the biennial period of January 1, 2023 through December 31, 2024, the Right of Way Section (ROW) disposed of 27 surplus properties, totaling 58.862 acres with sales proceeds totaling \$334,500.03. Attached is a summary showing the information on these properties.

The current inventory of surplus properties contains a total of 42 properties. A portion of these properties are currently being leased. While the attached inventory indicates the size, in acreage, of many of the properties, a portion of the properties do not include the size and may need to be surveyed in preparation for sale or disposal. Additionally, the Department does not appraise, or have appraised, the surplus property until it has known interest from an outside party.

Pursuant to Idaho Code 58-335A, "...in no case shall a property be sold or exchanged for a value less than that established through the appraisal process; and provided further that surplus real property may be offered for sale or exchange to any tax-supported agency or political subdivision of the state of Idaho, other than the State of Idaho or its agencies, in whose jurisdiction the property is located, at a negotiated price not to exceed the appraised value."

Recommendations *(Action items require a resolution)*

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2023-2024 SURPLUS PROPERTY SALES/DONATIONS
January 1, 2023 - December 31, 2024

District	Program No./Key No./Parcel No./Parcel ID No. (PID)	Grantee	Sold or Donated by ITD	County	Recording Instrument Number	Recording Date	Acres Conveyed	Sale Price (Land Only)	Sales Fee Only	Total (Sales Price + Sales Fee)	Comments
1	Program Unknown; A0410 , Parcels 96.5, 97.5; Parcel IDs 52049, 52050	CITY OF POST FALLS , a political subdivision of the State of Idaho	Donation	Kootenai	2930539000	3/8/2023	0.171	\$0.00	\$0.00	\$0.00	Reversion Clause
1	A0532 , P0.6, Parcel ID 52549 (BW-77 Material Source)	CLINTON J. REED	Sold	Benewah	303105	10/17/2024	6.182	\$13,000.00	\$400.00	\$13,400.00	Sold at FMV
3	G063000, K9815 , P35.6, PID 52374	5B1031, LLC , an Idaho limited liability company	Sold	Ada	2023-060313	10/24/2023	0.111	\$3,767.00	\$400.00	\$4,167.00	Sold at FMV
3	Unknown Program, A0956 , P22.7, PID 51993	CITY OF MOUNTAIN HOME , a municipal corporation	Donation	Elmore	508362	12/19/2023	1.827	\$0.00	\$0.00	\$0.00	Reversion Clause
3	P013100, K8432 , P30.1, PID 51207	DAVE A. HENDERSON and STACI J. HENDERSON , husband and wife	Sold	Adams	141608	9/1/2023	0.120	\$37,700.00	\$400.00	\$38,100.00	Sold at FMV
3	P013100, K8432 , P7.5, PID 45816	REBECCA E, SOLDERS and PERRY L. SOLDERS , husband and wife	Sold	Adams	144783	7/2/2024	0.58	\$8,400.00	\$400.00	\$8,800.00	Sold at FMV
5	Program Unknown; A1529 ; P7.5; PID 51781	LAMBERT ANDRUS	Sold	Bingham	752505	2/15/2023	3.591	\$195,530.00	\$400.00	\$195,930.00	Sold at FMV
6	G063000, A0238 , P0.5, PID 52267 Material Source CL-56s	ROCKY MOUNTAIN LAND AND CATTLE, L.L.C.	*Trade	Clark	59438	11/16/2023	38.190	\$0.00	\$0.00	\$0.00	* Land trade with RML&C
6	N950250, A0027 , Parcels 1.5, 2.5, 3.5, 4.55 and 5.7; PIDs 52347, 42348, 42349, 52338 and 52345	BONNEVILLE COUNTY , a political subdivision of the State of Idaho	Donation	Bonneville	1766326	4/25/2024	2.745	\$0.00	\$0.00	\$0.00	Reversion Clause
6	P016030, K8454, P2.7, PID 51221	JLB STEWARDSHIP TRUST, U/A/D June 1, 2005 , Eric Kunz, CPA, Trustee	Sold	Madison	462493	5/22/2024	0.864	\$4,752.00	\$400.00	\$5,152.00	Sold at FMV
6	P016030, K8454, P2.6, PID 51220	BRENT L. LYMAN and KARON R. LYMAN , husband and wife	Sold	Madison	462492	5/22/2024	0.684	\$4,788.00	\$400.00	\$5,188.00	Sold at FMV

District	Program No./Key No./Parcel No./Parcel ID No. (PID)	Grantee	Sold or Donated by ITD	County	Recording Instrument Number	Recording Date	Acres Conveyed	Sale Price (Land Only)	Sales Fee Only	Total (Sales Price + Sales Fee)	Comments
6	N950250, A0027, P5.6, PID 52344	V.L. NEIBAUR FARMS, LLC, an Idaho limited liability company	Sold	Bonneville	1766335	4/25/2024	0.018	\$49.88	\$100.00	\$149.88	Sold at FMV
6	N950250, A0027, P4.57, PID 52340	V.L. NEIBAUR FARMS, LLC, an Idaho limited liability company	Sold	Bonneville	1766332	4/25/2024	0.264	\$693.00	\$100.00	\$793.00	Sold at FMV
6	N950250, A0027, P4.59, PID 52342	SPINDOC, L.L.P., an Idaho limited liability partnership	Sold	Bonneville	1766334	4/25/2024	0.046	\$120.75	\$100.00	\$220.75	Sold at FMV
6	N950250, A0027, P4.58, PID 52341	JEFF TROSPER and WHITNEY TROSPER, husband and wife	Sold	Bonneville	1766333	4/25/2024	0.355	\$931.88	\$100.00	\$1,031.88	Sold at FMV
6	N950250, A0027, P4.56, PID 52339	THE MARK & LINDA STAATS 2019 LIVING TRUST, Mark J. Staats and Linda M. Staats, Trustees	Sold	Bonneville	1766331	4/25/2024	0.141	\$370.13	\$100.00	\$470.13	Sold at FMV
6	N950250, A0027, P4.54, PID 52337 and P5.5, PID52343	ADAM RAY NEIBAUR and BROOKE NEIBAUR, husband and wife	Sold	Bonneville	1766330	4/25/2024	0.281	\$737.63	\$100.00	\$837.63	Sold at FMV
6	N950250, A0027, P4.53, PID 52336	RORY R. GOSNELL and ROBYN K. OAKDEN, husband and wife	Sold	Bonneville	1766329	4/25/2024	0.174	\$194.25	\$100.00	\$294.25	Sold at FMV
6	N950250, A0027, P4.52, PID 52335	ADAM RAY NEIBAUR and BROOKE NEIBAUR, husband and wife	Sold	Bonneville	1766328	4/25/2024	0.031	\$81.38	\$100.00	\$181.38	Sold at FMV
6	N950250, A0027, P4.51, PID 52334	SHANE PETERSON and VAL SEELEY, unmarried people	Sold	Bonneville	1766327	4/25/2024	0.013	\$34.13	\$100.00	\$134.13	Sold at FMV
6	P016020, K8132, P5.6, PID 52564	BUKU PROPERTIES LLC, an Idaho limited liability company	Sold	Jefferson	486749	8/12/2024	0.474	\$59,250.00	\$400.00	\$59,650.00	Sold at FMV
TOTAL PARCELS SOLD = 27							56.862	\$330,400.03	\$4,100.00	\$334,500.03	
							TOTAL ACRES CONVEYED	TOTAL - SALES PRICE ONLY	TOTAL - SALES FEES	TOTAL - SALES PRICE plus SALES FEE	
<p>* D6, A0238: This was a trade of lands per a Purchase and Sale Agreement between State and RML&C. State conveyed Parcel 0.5, 31.18 acres, to RML&C for \$38,190; RML&C conveyed Parcel 0.6, PID 52268, 63 acres, to ITD for \$132,300 for a net due from ITD to RML&C of \$94,110. A permanent easement was provided to RML&C as well for access. Transaction above is shown for conveyance amount for RML&C only.</p>											

Biennial Surplus Property Report								
Current Inventory of Surplus Properties (January 2025)				LEASED PROPERTIES				
District	Property Description / Type	Approximate Location (MP/Route)	Estimated Value	Lease (Y/N)	Expiration Date	Value/Month (\$)	Known Interest	Comments
1	US-95, MP 538.4 Lt	3.14 ac riverfront w/reparian rights		NO				
1	SH-3 & I-90	E. of CDA, South of I-90		NO			Y	
1	BNR-103 Keyser Slough Sand Pit	Priest River		NO			Y	
1	SH-200, Mile Post 55.09 Rt., City of Clark Fork	Lot 17, Blk 11, Nagel Addition, 0.09 acres		YES	1/1/2026	\$50.00/year		Bonner County Sheriff Search & Res.
3	Uneconomic Remainder, I-84, MP 33.58 Lt	North of Karcher Connector and Midland Blvd		NO			N	
3	Surplus Remainder, I-84, MP 33.63 Lt	NEC of Karcher IC		NO			N	
3	Splus Remainder, I-84, MP 34.12 Lt	West corner of Karcher Rd and Karcher Connector		NO			N	
3	Surplus Remainder, I-84, MP 34.16 Lt	South corner of Karcher Rd and Karcher Connector		NO			N	
3	Surplus Remainder, US-20/26, MP 25.12 Lt	Parcels 2, 3, & 4, Exit 29 NW corner		NO			N	
3	Surplus Remainder, I-84, MP 17 Rt	Parcel 22.5, Exit 95, Mt. Home, 6.37 acres		NO			N	
3	Surplus Remainder, SH-51, 91.92 Rt	Parcel 5, SEC of 3rd W Street and SH-51,		NO			N	
3	Surplus Remainder, SH-52, MP 28.23 Lt	1044 Hwy 52, 1.84 Acres		NO			N	
3	Surplus Remainder, US-95, MP 115.9 Lt	Cambridge Maint. Yard 31600		NO			N	
3	Surplus Remainder, I-84, MP 42.00 Rt	Parcel 8, Ten Mile IC		NO			N	Remainder between I-84 and Tasa Dr.
3	Surplus Remainder, I-84, MP 42.00 Rt	Parcel 9, Ten Mile IC		NO			N	Remainder between I-84 and Tasa Dr.
3	Surplus Remainder, I-84, MP 42.00 Rt	Parcel 10, Ten Mile IC		NO			N	Remainder between I-84 and Tasa Dr.
3	Surplus Remainder, I-84, MP 42.00 Rt	Parcel 11, Ten Mile IC		NO			N	Remainder between I-84 and Tasa Dr.
3	I-84, MP 49.78 Lt	7949 W Cummins Ave, Boise		NO			N	
3	I-84, MP 49.78 Lt	7939 W Cummins Ave, Boise		NO			N	
3	I-84, MP 49.78 Lt	7920 W Candlewood Dr., Boise		NO			N	
3	I-84, MP 49.79 Lt	7890 W Candlewood Dr., Boise		NO			N	
3	I-84, MP 49.80 Lt	1171 S Yucca Pl., Boise		NO			N	
3	I-84, MP 49.81 Lt	1172 S Yucca Pl., Boise		NO			N	
3	I-84, MP 49.81 Lt	1206 S Yucca Pl., Boise		NO			N	
4	CS-174	Cassia County						
4	CS-1002s	Cassia County						
4	R/W-Railroad, 39 acres	Lincoln County		YES	2/29/2028	\$1950/Yr	Y	Glanbia Foods, Gooding Id
4	R/W	3100 S & SH-46, Gooding County		YES	5/1/2041	\$100/Yr	Y	Jack Hirai, Twin Falls, ID
4	R/W, 12' strip on Blue Lakes	Twin Falls City		YES	5/23/2030	\$0	Y	Rocket Express, Joe Russell
4	R/W	W. of Blue Lakes, S. of Canyon		YES	4/1/2064	\$2900/Yr	Y	Twin Falls Chamber of Commerce
4	R/W	SH-75 past Gannett Rd. on E.		YES	4/30/2039	\$10,800/Yr	Y	Valley Wide Coop
4	R/W	South Bridge, E. & W. side		YES	6/30/2025	\$500/Yr	Y	Base Jumpers, LLC In process of renewing lease
5	SH-34, MP 70.4, BR-RS-1786	SH-34, 11 miles N. of Soda Springs		NO				
5	Woodville Pit / BG-77, 23.7 acres	I-15, MP 110.2		NO			Y	Bingham Cnty
5	Bk-154a, Bk-154b / 2 parcels	I-15, MP 31.8		NO			Y	Bannock Co - Partial
5	FK-47 Fire Pit, 23.4 acres	Off System on old D-1		NO			N	
5	BL-61 Gtown pit, 14 acres	US-30 MP 425, Bear Lake County		NO			Y	Neighbor
5	Rose Pond Parcel 1, 37.14 acres	I-15 MP 96.4		NO			Y	Bingham Cnty
5	Rose Pond Parcel 2, 4.27 acres	I-15 MP 96.4		NO			Y	Bingham Cnty
5	Maughn Rd. Par19, 2.2 acres	US-30, MP 368.3		NO			N	
5	Topaz Bridge (2 parcels) parcel 79, 10 acres	US-30 MP 364.9		NO			N	No Access
6	Thorton IC, Small piece W. of US-20, N. of W 500 S.	US-20 MP 328.5		NO			Y	
42	Total # of Properties							



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Justin Pond	Presenter's Title Right of Way Manager
Preparer's Name Justin Pond	Preparer's Title Right of Way Manager

Subject

Administrative Settlements in Right of Way Acquisitions		
Key Number	District State-wide	Route Number

Background Information

The Board has delegated to staff, in Board Policy 4005, the authority to negotiate settlements for the acquisition of real property by ITD that did not exceed \$200,000 over the fair market value as established by an ITD approved Review Appraiser. The Board asked to receive reports twice each year summarizing administrative settlements.

During the semi-annual period of July 1, 2024 through December 31, 2024, the Right of Way Section processed 113 parcels. Of the 113 parcels, 62 parcels had an Administrative Settlement. Attached is a report showing parcels with Administrative Settlements. Parcels included in projects on which right of way acquisitions are ongoing have been excluded from this report and will be provided on future reports.

Also included in this report, are Administrative Settlements which were omitted from previous reports due to ongoing acquisitions within there respective projects.

Recommendations *(Action items require a resolution)*

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**RIGHT OF WAY ACQUISITIONS
ADMINISTRATIVE SETTLEMENTS
July 1, 2024 to December 30, 2024***

Dist.	Major Program	Project Name	Admin. Settlements	Justification
		*Sum of Administrative Settlements:		

Total number of parcels processed with administrative settlements: **62**
Total number of parcels processed: **113**
Total value of all parcels processed: **\$17,843,055.95**

**Parcels included in projects on which right-of-way acquisitions are ongoing have been omitted, but will be included in future reports.*

Parcels omitted from previous reports due to ongoing acquisitions within the project				
Dist.	Major Program	Project Name	Admin. Settlements	Justification
2	P042040	US 95, THORN CR RD TO MOSCOW, PH 1	\$21,500.00	Additional value for improvements
1	T111140	SH 53, PLEASANT VIEW IC, KOOTENAI COOUNTY	\$2,500.00	Increased land valuation
		Sum of Administrative Settlements:	\$24,000.00	



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Tony Pirc	Presenter's Title Capital Facilities Program Manager
Preparer's Name Tony Pirc	Preparer's Title Capital Facilities Program Manager

Subject

Annual Report on Status of State-Owned Dwellings		
Key Number	District	Route Number

Background Information

Per Board Policy 4049 and Administrative Policy 5049, attached is the annual report on the status of state-owned dwellings.

The attached listing shows all dwellings (houses and trailer pads) provided to department employees. The department owns three stick framed houses, 32 manufactured homes, five bunkhouses, and one manufactured home at Johnson Creek and one home at Cavanaugh Bay that are used seasonally. In addition to the houses, 11 locations have employee-owned manufactured housing on ITD provided trailer pads.

The policy allows the department to provide or rent state-owned dwellings to its employees in situations where the best interests of the department are served. The department has locations where employees reside in a state-owned dwelling as a condition of their employment. Policy also allows the department to rent at a reduced amount state-owned dwellings to employees. The department withholds from the employee's earnings their monthly rent and an appropriate amount to cover taxes on the discounted rental value. The department is currently in the process of updating the fair rental value.

The department also owns seven trailer pads and four houses at rest area locations around the state. See attached list. Rest area maintenance contracts require the contractor to be available for daily conferences and on call for emergencies 24-7. Providing the state-owned dwellings is part of the consideration of the maintenance contract.

Currently, ITD is actively engaged in the construction of two new homes in District 4 Fairfield with an estimated completion of March 2025.

Recommendations *(Action items require a resolution)*

For informational purposes only.

STATUS OF STATE OWNED DWELLINGS
JANUARY 2025

District	Location	Building No.	Fair Rental	Monthly Rental Fee	Status
1	None				
2	Benson House	2461	\$700.00	\$0.00	Vacant
2	Benson House	2462	\$500.00	\$0.00	Vacant
2	Bovill Trailer Pad	2272	\$100.00	\$0.00	Vacant
2	Fleming House	2602	\$200.00	\$0.00	Rented to ISP \$3250 per year, MOU dated 3/1/24
2	Fleming Trailer Pad	2601	\$50.00	\$30.00	Occupied by ITD Employee
2	Lucile Trailer Pad	2922	\$100.00	\$45.00	Vacant
2	Lucile Trailer Pad	2923	\$100.00	\$45.00	Occupied by ITD Employee
2	Lucile Trailer Pad	2925	\$100.00	\$45.00	Occupied by ITD Employee
2	Powell House	2642	\$50.00	\$0.00	Occupied by ITD Employee
2	Powell House	2645	\$50.00	\$0.00	Occupied by ITD Employee
2	Powell N Bunkhouse	2651	-	n/a	Used as a bunkhouse
2	Powell S Bunkhouse	2652	-	n/a	Used as a bunkhouse
2	Reeds Bar Bunkhouse	2933	-	n/a	Used as a bunkhouse in winter
3	Bruneau Trailer Pad	3070	\$150.00	\$0.00	Vacant
3	Bruneau Trailer Pad	3071	\$150.00	\$0.00	Vacant
3	Bruneau Trailer Pad	3072	\$150.00	\$0.00	Vacant
3	Lowman House	3052	\$550.00	\$0.00	Occupied by ITD Employee
3	Lowman House	3053	\$550.00	\$0.00	Occupied by ITD Employee
3	Lowman House	3195	\$550.00	\$0.00	Occupied by ITD Employee
3	Lowman House	3198	\$550.00	\$145.00	Occupied by ITD Employee
3	Lowman House	3199	\$550.00	\$125.00	Occupied by ITD Employee
3	Lowman House with Trailer Pad & Cover	3196	\$550.00	\$0.00	Occupied by ITD Employee
3	Lowman House with Trailer Pad & Cover	3197	\$550.00	\$90.00	Occupied by ITD Employee
3	Lowman House with Trailer Pad & Cover	3044	\$550.00	\$105.00	Occupied by ITD Employee
3	Riddle House	3084	\$550.00	\$0.00	Vacant as of 5/18/2023
4	Carey House	4506	\$500.00	\$0.00	Occupied by ITD Employee
4	Carey House	4507	\$500.00	\$0.00	Occupied by ITD Employee
4	Carey House	4511	\$250.00	\$0.00	Occupied by ITD Employee
4	Fairfield House	4670	\$750.00	\$0.00	under construction
4	Fairfield House	4672	\$700.00	\$0.00	under construction
4	Hailey House	4808	\$750.00	\$0.00	Occupied by ITD Employee
4	Hailey House	4809	\$700.00	\$0.00	Occupied by ITD Employee
4	Hailey House	4810	\$700.00	\$0.00	Occupied by ITD Employee
4	Hailey House	4813	\$700.00	\$0.00	Occupied by ITD Employee
4	Hailey House	4814	\$700.00	\$0.00	Occupied by ITD Employee
4	Hailey House	4843	\$700.00	\$0.00	Occupied by ITD Employee
4	Stanley House with Trailer Pad & Cover	4847	\$700.00	\$0.00	Occupied by ITD Employee
4	Stanley House with Trailer Pad & Cover	4849	\$700.00	\$0.00	Occupied by ITD Employee
4	Stanley House with Trailer Pad & Cover	4850	\$700.00	\$0.00	Occupied by ITD Employee
4	Stanley House	4838	\$700.00	\$0.00	Occupied by ITD Employee
4	Stanley Trailer Pad & Cover	4828	\$400.00	\$0.00	Occupied by ITD Employee
4	Sublett Trailer Pad	4323	\$250.00	\$0.00	Occupied by ITD Employee
4	Sublett Trailer Pad	4324	\$250.00	\$0.00	Vacant 1/13/2022
4	Sublett Trailer Pad	4325	\$250.00	\$0.00	Vacant 1/13/2022
5	None				
6	Gibbonsville Trailer Pad	6113	\$230.00	\$0.00	Occupied by ITD Employee
6	Gibbonsville House	6115	undetermined	\$0.00	Occupied by ITD Employee
6	Driggs House	6124	undetermined	\$0.00	Occupied by ITD Employee
6	Driggs House	6125	undetermined	\$0.00	Occupied by ITD Employee
6	Irwin House	6236	undetermined	\$0.00	Vacant
6	Island Park Bunkhouse w/Trailer Pad&Cover	6222	-	n/a	Used as Bunkhouse
6	Island Park Bunkhouse w/Trailer Pad&Cover	6226	undetermined	\$0.00	Occupied by ITD Employee
6	Island Park House	6223	undetermined	\$0.00	Occupied by ITD Employee
6	Island Park House	6227	undetermined	\$0.00	Occupied by ITD Employee
8	Cavanaugh Bay Airport House	8020	undetermined		Occupied 4/24/2016
8	Johnson Creek Airport Bunkhouse	8006	undetermined	n/a	Vacant/Seasonal
8	Johnson Creek Airport House	8011	undetermined		Occupied 5/22/2016
	TOTAL MONTHLY AMOUNT		\$18,480.00	\$630.00	

**Rest Area Dwelling Summary
January 2025**

West Bound Huetter	Trailer pad	No rent
Mineral Mountain	Trailer pad	No rent
Sheep Creek	Residence	No rent
Lenore	Trailer pad	No rent
Midvale Hill	Trailer pad	No rent
Snake River View	Residence	No rent
Blacks Creek (2 ea.)	Trailer Pad	No rent
Juniper West Bound	Trailer pad	No rent
Cherry Creek	Residence	No rent
North Blackfoot (Lava)	Residence	No rent
Clark Hill (Seasonal)	Trailer pad	No rent



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15th, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: N/A

Presenter's Name Robbie Swajkoski	Presenter's Title Controller
Preparer's Name Robbie Swajkoski	Preparer's Title Controller

Subject

State Fiscal Year 2025 Financial Statements		
Key Number	District	Route Number

Background Information

July 01st, 2024 thru November 30th, 2024 Fiscal Year 2025 Financial Statements

The financial operations of the Department as of November 30th, 2024, five months through this fiscal year.

- Revenues to the State Highway Account from all state sources as shown on the financial statements are ahead of forecast at 3.9%, (this includes Misc. Revenues and Equipment Buy Back). Revenues in the Highway Distribution Account, Fuels/Registration Direct, and Ethanol are above forecast at 0.8%.
- State fuel tax revenues to the State Aeronautics Fund are above forecast at 6.26% or 95K. The revenue for both the State Highway Account, and the State Aeronautics Fund will continue to be monitored closely.
- Expenditures are within planned budgets YTD. The differences after the first five months are timing between planned and actual expenditures plus encumbrances. Personnel costs have savings of \$1.45M or 2.39% is due to vacancies and timing between a position becoming vacant and filled. Management is working diligently to keep vacancies as low as possible and focused on filling the newly approved 53 FTP's for Highways.
- Contract construction cash expenditures in the State Highway Account through November of this fiscal year are \$316.5M. Compared to the last three fiscal years through the fifth month of the year:
 - FY24= \$319.7M
 - FY23= \$230.9M
 - FY22= \$216.1M

It is important to note that contract construction projects are funded from a total of five different funds. The State Highway Account, Strategic Initiatives Program Fund, Transportation Expansion and Congestion Mitigation Fund (TECM), TECM Bond Proceeds and GARVEE Bond Proceeds. The total construction expenditures for the first five months from these funding sources was \$603.2M or \$91.6M higher than the highest point of the previous three years.

- FY24= \$511.6M
- FY23= \$406.1M
- FY22= \$273.6M

The balance of the long-term investments in the State Highway Fund as of the end of November is \$186.6M. These funds are obligated against both construction projects and encumbrances. The long-term investments plus the cash balance of \$97.7M totals \$281.3M for the State Highway Fund.

Expenditures in the Strategic Initiatives Program Fund (GF Surplus), for the first five months, are \$49.7M. This is the fund where the Governor's "Leading Idaho" transfer of \$181.7M completed in July was deposited. There are no additional receipts other than interest earned to date of \$6.2M based on the cash balance.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Deposits into the Transportation Expansion and Congestion Mitigation Fund is \$51.4M for the first five months of the sales tax of 4.5%. Initial receipts into this fund for FY25 of \$69.1M is committed to debt service on the TECM Bonds. Expenditures in this fund for construction expenses on projects were \$34.4M.

As part of the CARES Act in 2020, ITD received a federal grant from the Federal Transit Administration of \$27.3M. The expenditures for this grant are \$22.5M since awarded. The budget for FY25 is \$5M, with expenditures of \$813K through the end of November of FY25.

Expenditures from the two active bond programs were \$202.1M for the TECM Capital Projects fund and \$622k for the GARVEE Capital Projects fund. Both programs are very active and advancing as planned.

Recommendations *(Action items require a resolution)*

For Information.

**JANUARY
ITD BOARD PACKET**

**NOVEMBER
FY25
FINANCIAL STATEMENTS**

User ID: mmcbride
 Report ID: AD-FN-GL-010
 Run Date: 9 Dec 2024
 % of Time
 Remaining: 58.3

Idaho Transportation Department

SUMMARY OF RECEIPTS AND DISBURSEMENTS
STATE HIGHWAY ACCOUNT AND STATE AERONAUTICS FUND
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDING 11/30/2024
 (all amounts in '000)

Fiscal Year: 2025

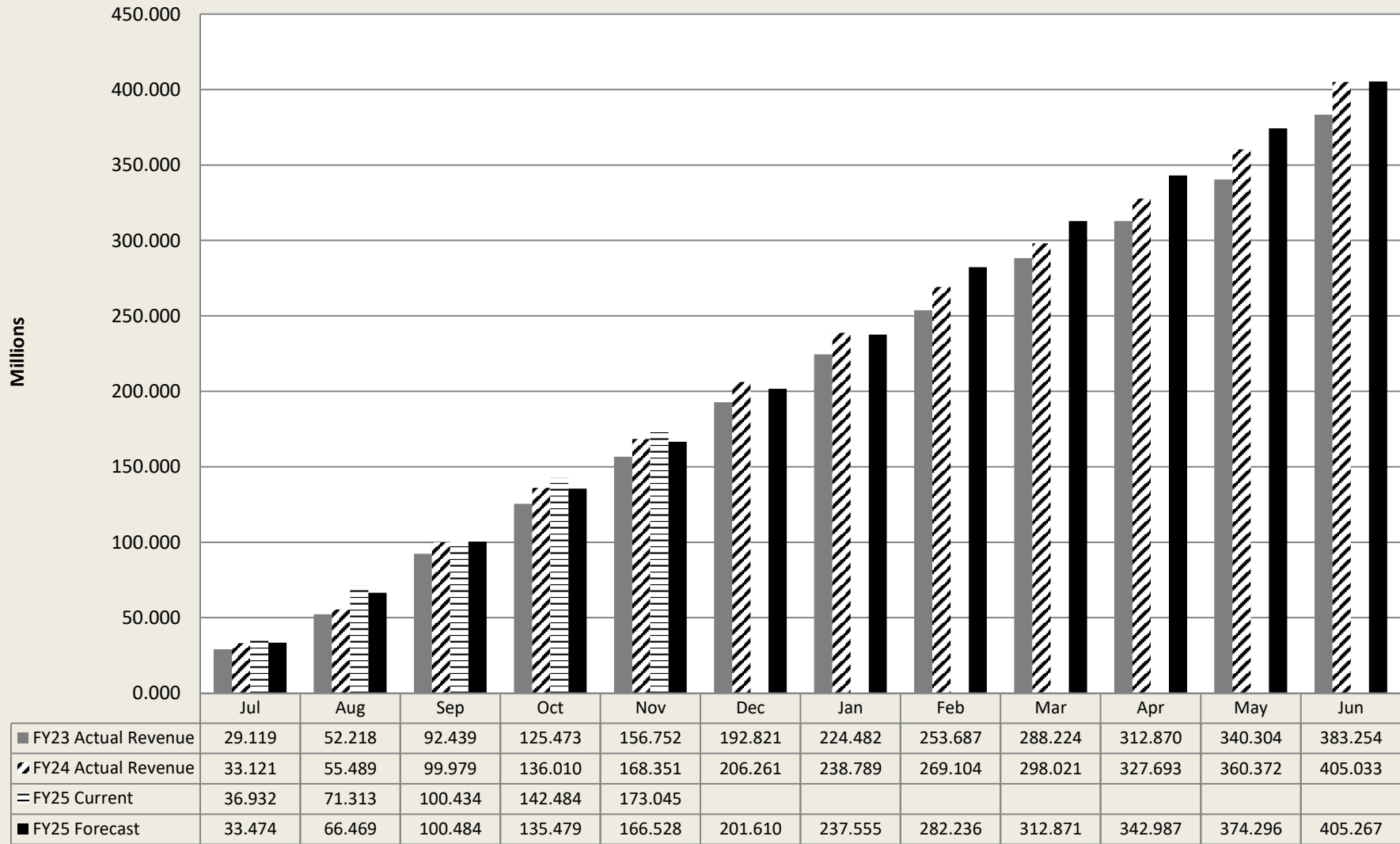
Funds Received					
	FY24 Actual YTD	FY25 Actual YTD	FY25 Forecast YTD	FY25 to FY24 Actual	FY 25 to Forecast
<u>State Highway Account</u>					
Federal Reimbursements	250,035	238,100	224,651	-4.8%	6.0%
State (Inc. H.D.A.)	168,351	173,045	166,528	2.8%	3.9%
Local	5,274	8,542	4,152	62.0%	105.7%
Total State Highway Account:	423,660	419,686	395,331	-0.9%	6.2%
<u>State Aeronautics Fund</u>					
Federal Reimbursements	77	77	172	-0.7%	-55.4%
State	1,959	2,755	2,257	40.6%	22.0%
Total State Aeronautics Fund:	2,037	2,831	2,429	39.0%	16.5%
Total Fund Received:	425,696	422,518	397,761	-0.7%	6.2%
Disbursements (includes Encumbrances)					
	FY24 Actual YTD	FY25 Actual YTD	FY25 Budget YTD	FY25 to FY24 Actual	FY 25 to Budget
Construction Payouts	321,670	316,410	290,769	-1.6%	8.8%
<u>Operations Expenses</u>					
Highways	110,174	113,502	115,805	3.0%	-2.0%
DMV	14,072	14,678	17,919	4.3%	-18.1%
Administration	14,220	13,250	17,192	-6.8%	-22.9%
Facilities	30,060	15,064	15,589	-49.9%	-3.4%
Aeronautics	3,268	6,554	3,659	100.5%	79.1%
Total Operations Expenses:	171,794	163,047	170,164	-5.1%	-4.2%
<u>Transfers</u>					
Debt Service	0	0	0	0.0%	0.0%
Total Transfers:	0	0	0	0.0%	0.0%
Total Disbursements:	493,464	479,457	460,933	-2.8%	4.0%
<u>Expenditures by Type</u>					
	FY24 Actual YTD	FY25 Actual YTD	FY25 Budget YTD	FY25 to FY24 Actual	FY 25 to Budget
Personnel	58,238	59,561	61,017	2.3%	-2.4%
Operating	49,796	44,747	52,977	-10.1%	-15.5%
Capital Outlay	47,983	40,485	42,268	-15.6%	-4.2%
Sub-Grantee	15,777	18,254	13,902	15.7%	31.3%
Totals Operations Expenses:	171,794	163,047	170,164	-5.1%	-4.2%
Contract Construction	321,670	316,410	290,769	-1.6%	8.8%
Totals (excluding Transfers):	493,464	479,457	460,933	-2.8%	4.0%

State Highway Fund 0260

Fiscal Year 2025

State Revenue Source Forecast vs Actual

November - For Period Ending 11/30/2024

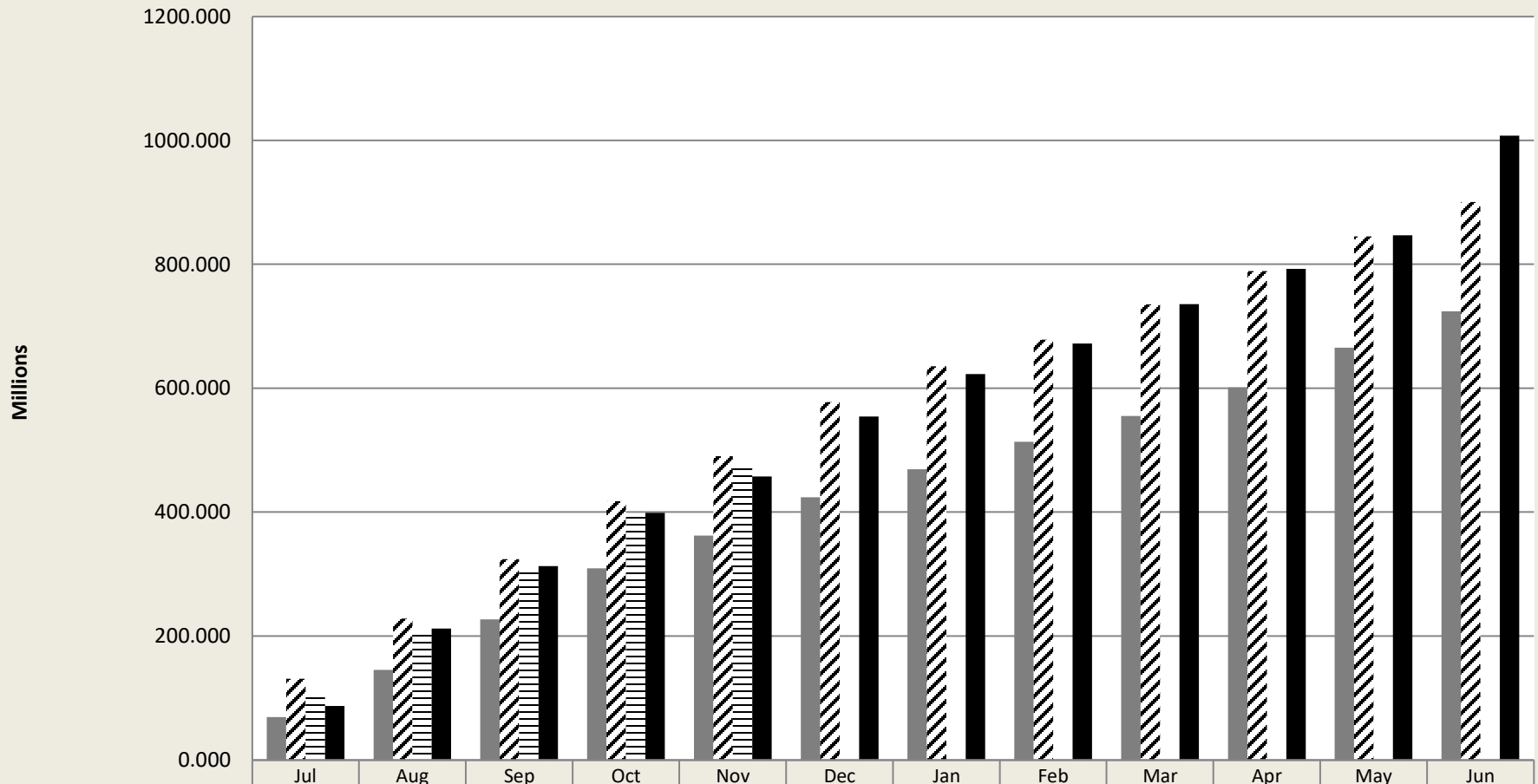


State Highway Fund 0260

Fiscal Year 2025

Expenditures

November - For Period Ending 11/30/2024



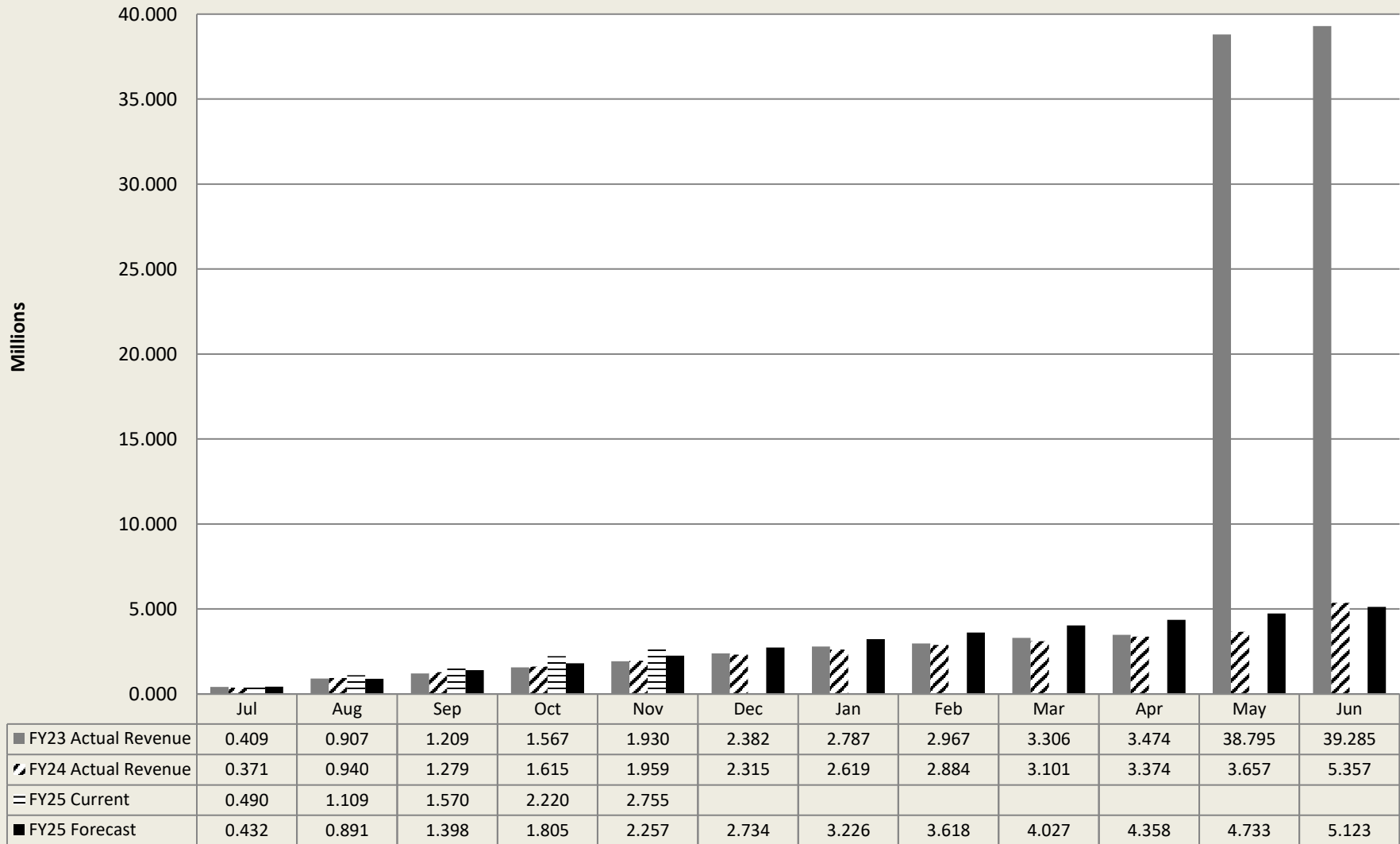
■ FY23 Actual Expenditures	69.026	145.039	226.813	308.949	362.081	423.906	469.162	513.431	555.148	601.080	665.397	723.804
▨ FY24 Actual Expenditures	130.751	227.956	323.812	417.511	490.195	577.534	635.113	678.030	734.952	788.966	844.993	900.385
= FY25 Current	109.042	204.564	304.785	396.888	472.908							
■ FY25 Forecast	87.157	212.128	312.534	398.804	457.245	554.048	622.691	671.767	735.313	792.199	846.720	1,007.475

Aeronautics Fund 0221

Fiscal Year 2025

State and Interagency Revenue Sources Forecast vs Actual

November - For Period Ending 11/30/2024

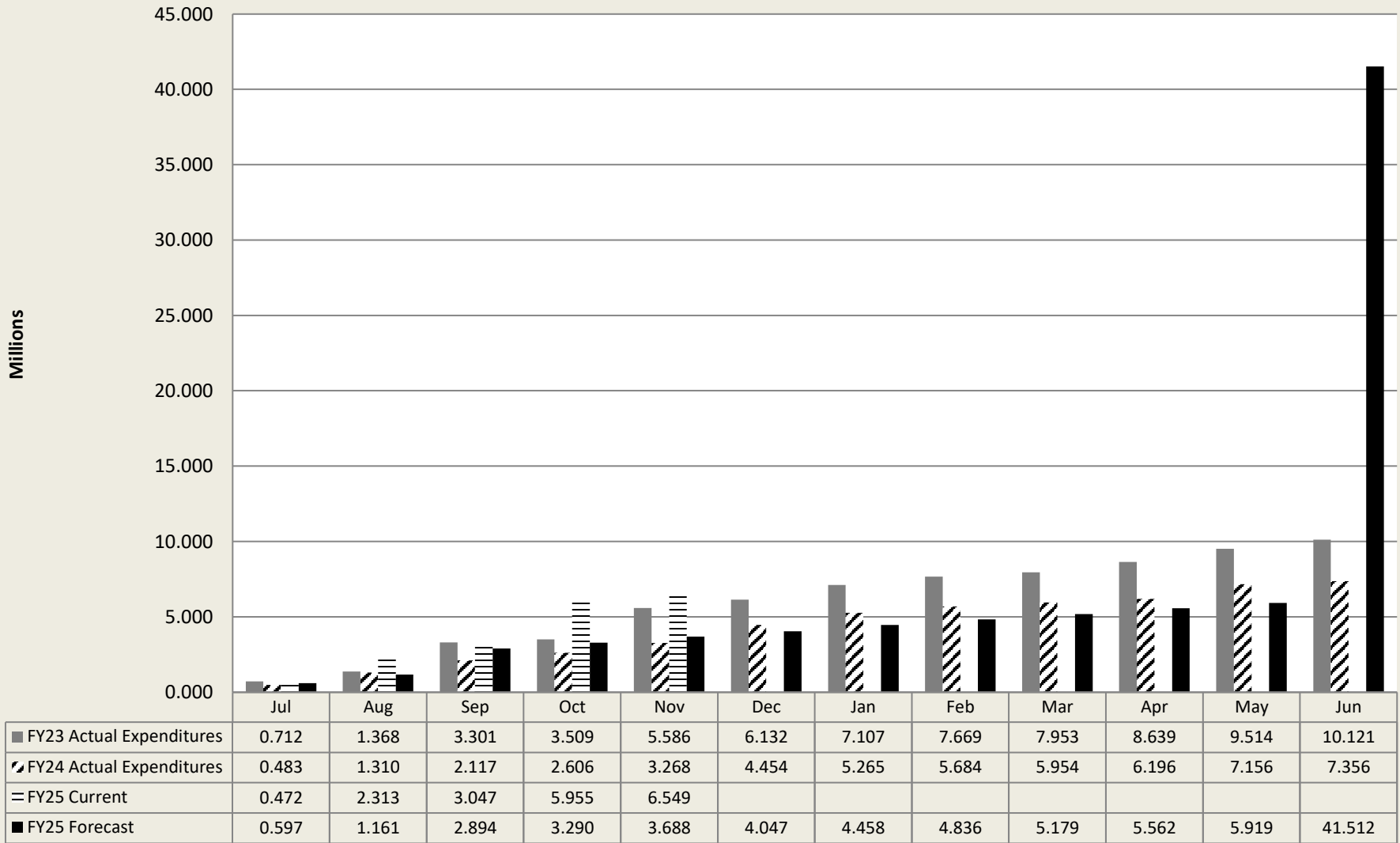


Aeronautics Fund 0221

Fiscal Year 2025

Expenditures

November - For Period Ending 11/30/2024



UserID: mmcbride
 Report ID: AD-FN-GL-002
 Run Date: 09 Dec 2024

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 11/30/2024

	State Aeronautics Fund		State Highway Fund		Transportation Expansion and Congestion Mitigation Fund	
	0221		0260		0269	
	Oct-24	Nov-24	Oct-24	Nov-24	Oct-24	Nov-24
ASSETS						
Cash on Hand (Change Fund)	0	0	4,500	4,500	0	0
Cash in Bank (Daily Operations)	37,331,253	37,248,325	102,799,925	94,704,914	204,255,611	193,194,456
Investments (Long Term: STO - Diversified Bond Fund)	2,022,122	2,027,942	186,075,944	186,614,441	0	0
Total Cash & Investments	39,353,374	39,276,267	288,880,370	281,323,854	204,255,611	193,194,456
Receivables - Other	0	0	1,161,626	1,021,652	0	0
- Due From Locals (Project Overruns)	0	0	509,708	504,211	0	0
- Inter Agency	22,778	26,172	4,290	6,545	0	0
Total Receivables	22,778	26,172	1,675,624	1,532,408	0	0
Inventory on Hand	0	0	26,418,949	25,994,021	0	0
Total Assets:	39,376,152	39,302,439	316,974,943	308,850,283	204,255,611	193,194,456
LIABILITIES						
Vouchers Payable	0	20,315	(0)	22,249	0	0
Sales Tax Payable	0	0	24,558	24,923	0	0
Deferred Revenue (Local Projects Match)	0	0	36,529,560	34,831,837	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	187,627	201,326	0	0
Total Liabilities:	0	20,315	36,741,745	35,080,335	0	0
FUND BALANCE						
Reserve for Encumbrance	516,949	503,041	101,850,153	100,849,879	0	0
Fund Balance	38,859,203	38,779,082	178,383,045	172,920,069	204,255,611	193,194,456
Total Fund Balance:	39,376,152	39,282,123	280,233,197	273,769,948	204,255,611	193,194,456
Total Liabilities and Fund Balance	39,376,152	39,302,439	316,974,943	308,850,283	204,255,611	193,194,456

UserID: mmcbride
 Report ID: AD-FN-GL-002
 Run Date: 09 Dec 2024

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 11/30/2024

	Strategic Initiatives Fund (Dedicated) 0270.02		Strategic Initiatives Fund (Local) 0270.05		Strategic Initiatives Fund (Local Grant) 0270.06		Total Strategic Initiatives Fund 0270	
	Oct-24	Nov-24	Oct-24	Nov-24	Oct-24	Nov-24	Oct-24	Nov-24
	ASSETS							
Cash on Hand (Change Fund)	0	0	0	0	0	0	0	0
Cash in Bank (Daily Operations)	367,754,015	361,139,374	435,089,270	436,698,582	24,194,453	21,166,042	827,037,737	819,003,998
Investments (Long Term: STO - Diversified Bond Fund)	0	0	0	0	0	0	0	0
Total Cash & Investments	367,754,015	361,139,374	435,089,270	436,698,582	24,194,453	21,166,042	827,037,737	819,003,998
Receivables - Other	0	0	0	0	0	0	0	0
- Due From Locals (Project Overruns)	0	0	0	0	0	0	0	0
- Inter Agency	0	0	0	0	0	0	0	0
Total Receivables	0	0	0	0	0	0	0	0
Inventory on Hand	0	0	0	0	0	0	0	0
Total Assets:	367,754,015	361,139,374	435,089,270	436,698,582	24,194,453	21,166,042	827,037,737	819,003,998
LIABILITIES								
Vouchers Payable	(0)	(0)	0	0	0	0	(0)	(0)
Sales Tax Payable	0	0	0	0	0	0	0	0
Deferred Revenue (Local Projects Match)	0	0	0	0	0	0	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	0	0	0	0	0	0
Total Liabilities:	(0)	(0)	0	0	0	0	(0)	(0)
FUND BALANCE								
Reserve for Encumbrance	307,191	307,191	0	0	0	0	307,191	307,191
Fund Balance	367,446,824	360,832,183	435,089,270	436,698,582	24,194,453	21,166,042	826,730,546	818,696,806
Total Fund Balance:	367,754,015	360,832,183	435,089,270	436,698,582	24,194,453	21,166,042	827,037,737	818,696,806
Total Liabilities and Fund Balance	367,754,015	361,139,374	435,089,270	436,698,582	24,194,453	21,166,042	827,037,737	819,003,998

UserID: mmcbride
 Report ID: AD-FN-GL-002
 Run Date: 09 Dec 2024

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 11/30/2024

	CARES Act Covid-19 0345	
	Oct-24	Nov-24
ASSETS		
Cash on Hand (Change Fund)	0	0
Cash in Bank (Daily Operations)	(74,893)	(882,535)
Investments (Long Term: STO - Diversified Bond Fund)	0	0
Total Cash & Investments	(74,893)	(882,535)
Receivables - Other	0	0
- Due From Locals (Project Overruns)	0	0
- Inter Agency	0	0
Total Receivables	0	0
Inventory on Hand	0	0
Total Assets:	(74,893)	(882,535)
LIABILITIES		
Vouchers Payable	0	0
Sales Tax Payable	0	0
Deferred Revenue (Local Projects Match)	0	0
Accounts Receivable Overpayment	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0
Total Liabilities:	0	0
FUND BALANCE		
Reserve for Encumbrance	3,269,939	3,246,140
Fund Balance	(3,344,832)	(4,128,675)
Total Fund Balance:	(74,893)	(882,535)
Total Liabilities and Fund Balance	(74,893)	(882,535)

User ID: mmebride
 Report ID: AD-FN-GL-003
 Run Date: 09 Dec 2024
 % of Time
 Remaining: 58.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0260 State Highway Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
Fiscal Year:	2025					
Budget Fiscal Year:	2025					
REVENUES						
Federal Sources						
FHWA - Highway	208,551,300	225,360,697	34,792,097	16,809,397	8.06 %	452,886,900
FHWA - COVID Relief	5,000,000	2,098,989	208,954	(2,901,011)	-58.02%	5,000,000
FHWA - Indirect Cost	0	(5,558)	0	(5,558)	0.00 %	0
Federal Transit Authority	7,700,000	7,417,802	2,299,616	(282,198)	-3.66%	20,000,000
NHTSA - Highway Safety	3,250,000	3,136,722	0	(113,278)	-3.49%	6,430,400
Other Federal Aid	150,000	90,944	0	(59,056)	-39.37%	830,000
Total Federal Sources:	224,651,300	238,099,596	37,300,667	13,448,296	5.99 %	485,147,300
State Sources						
Equipment Buy Back	0	1,933,254	1,933,254	1,933,254	0.00 %	12,406,000
Miscellaneous	16,601,143	19,994,890	3,631,058	3,393,747	20.44 %	39,931,000
Total State Sources:	16,601,143	21,928,144	5,564,312	5,327,001	32.09 %	52,337,000
Local Sources						
Match For Local Projects	4,151,556	8,534,216	2,871,021	4,382,660	105.57 %	10,500,000
Other Local Sources	0	7,500	0	7,500	0.00 %	0
Total Local Sources:	4,151,556	8,541,716	2,871,021	4,390,160	105.75 %	10,500,000
TOTAL REVENUES:	245,403,999	268,569,455	45,735,999	23,165,457	9.44 %	547,984,300
TRANSFERS-IN						
Highway Distribution	106,071,900	107,174,568	17,957,111	1,102,668	1.04 %	255,934,000
Fuel/Registration Direct	34,690,989	34,807,041	5,688,830	116,052	0.33 %	76,696,200
Ethanol Fuels Tax	9,164,200	9,135,389	1,350,462	(28,811)	-0.31%	20,300,000
TOTAL TRANSFERS-IN:	149,927,089	151,116,998	24,996,403	1,189,909	0.79 %	352,930,200
TOTAL REV AND TRANSFERS-IN:	395,331,088	419,686,453	70,732,403	24,355,366	6.16 %	900,914,500

User ID: mmebride
 Report ID: AD-FN-GL-003
 Run Date: 09 Dec 2024
 % of Time
 Remaining: 58.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0260 State Highway Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES									
Operations Expense									
Permanent Staff Salaries	40,698,962	40,430,035	7,339,196	0	268,928	0.66 %	99,325,273	58,895,239	59.30 %
Board, Hourly, OT, Shift	532,614	555,509	93,534	0	(22,894)	-4.30%	11,905,410	11,349,902	95.33 %
Fringe Benefits	19,120,959	18,040,624	3,428,840	0	1,080,335	5.65 %	45,196,816	27,156,193	60.08 %
Travel Expense	1,254,857	1,060,519	201,363	0	194,338	15.49 %	2,661,539	1,601,020	60.15 %
Operating Expense	51,102,604	29,991,726	3,879,050	13,350,334	7,760,543	15.19 %	144,346,603	101,004,543	69.97 %
Capital Equipment Expense	26,531,470	1,157,370	112,246	23,777,012	1,597,087	6.02 %	56,289,790	31,355,407	55.70 %
Capital Facilities Expense	15,472,750	14,117,886	2,786,442	930,074	424,790	2.75 %	44,930,499	29,882,540	66.51 %
Trustee & Benefit Payments	11,761,944	12,682,171	2,139,089	405,000	(1,325,227)	-11.27%	26,730,600	13,643,429	51.04 %
Total Operations Expense:	166,476,160	118,035,839	19,979,760	38,462,420	9,977,900		431,386,531	274,888,273	63.72 %
Contract Construction									
Operating Expense	3,697,210	2,155,557	(90,296)	537,697	1,003,956	27.15 %	11,625,205	8,931,951	76.83 %
Capital Projects	286,612,499	313,834,892	53,803,284	(618,960)	(26,603,433)	-9.28%	562,362,824	249,146,892	44.30 %
Trustee & Benefit Payments	459,118	500,527	194,753	0	(41,409)	-9.02%	2,100,000	1,599,473	76.17 %
Total Contract	290,768,827	316,490,975	53,907,742	(81,263)	(25,640,886)	-8.82%	576,088,029	259,678,316	45.08 %
TOTAL EXPENDITURES:	457,244,986	434,526,815	73,887,502	38,381,157	(15,662,986)	-3.43%	1,007,474,560	534,566,589	53.06 %
TRANSFERS OUT									
Operating	0	0	0	0	0	0.00 %	58,528,901	58,528,901	100.00 %
TOTAL TRANSFERS OUT:	0	0	0	0	0	0.00 %	58,528,901	58,528,901	100.00 %
TOTAL EXPD AND TRANSFERS OUT:	457,244,986	434,526,815	73,887,502	38,381,157	(15,662,986)	-3.43%	1,066,003,461	593,095,490	55.64 %

User ID: mmcbride
 Report ID: AD-FN-GL-003
 Run Date: 09 Dec 2024
 % of Time Remaining: 58.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0260 State Highway Fund

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year:	2025									
Budget Fiscal Year:	2025									
Contract Construction										
Operating Expenditures										
Operating Expenditures	Dedicated	835,800	254,985	(456,707)	199,174	381,641	45.66 %	2,500,000	2,045,841	81.83 %
Operating Expenditures	Federal	2,838,100	1,900,509	366,411	338,523	599,067	21.11 %	9,025,205	6,786,172	75.19 %
Operating Expenditures	Local	23,310	62	0	0	23,248	99.73 %	100,000	99,938	99.94 %
Total Operating Expenditures		3,697,210	2,155,557	(90,296)	537,697	1,003,956	27.15 %	11,625,205	8,931,951	76.83 %
Capital Outlay										
Capital Outlay	Dedicated	69,403,900	77,831,198	14,399,904	(618,960)	(7,808,339)	-11.25%	172,276,957	95,064,718	55.18 %
Capital Outlay	Federal	208,551,300	227,334,561	38,500,079	0	(18,783,261)	-9.01%	382,562,668	155,228,107	40.58 %
Capital Outlay	Local	8,657,300	8,669,133	903,301	0	(11,833)	-0.14%	7,523,200	(1,145,933)	-15.23%
Total Capital Outlay		286,612,499	313,834,892	53,803,284	(618,960)	(26,603,433)	-9.28%	562,362,824	249,146,892	44.30 %
Trustee & Benefit Payments										
Trustee & Benefit Payments	Dedicated	70,172	7,466	4,949	0	62,706	89.36 %	500,000	492,534	98.51 %
Trustee & Benefit Payments	Federal	379,367	493,062	189,804	0	(113,695)	-29.97%	1,500,000	1,006,939	67.13 %
Trustee & Benefit Payments	Local	9,579	0	0	0	9,579	100.00 %	100,000	100,000	100.00 %
Total Trustee & Benefit Payments		459,118	500,527	194,753	0	(41,409)	-9.02%	2,100,000	1,599,473	76.17 %
Total Contract Construction:		290,768,827	316,490,975	53,907,742	(81,263)	(25,640,886)	-8.82%	576,088,029	259,678,316	45.08 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0269 Transportation Expansion and Congestion Mitigation Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		1,600,000	3,840,151	745,888	2,240,151	140.01 %	7,500,000
TOTAL REVENUES:		1,600,000	3,840,151	745,888	2,240,151	140.01 %	7,500,000
TRANSFERS-IN							
Cigarette Tax		0	0	0	0	0.00 %	10,090,100
Sales Tax		51,100,000	51,432,487	10,070,997	332,487	0.65 %	80,000,000
TOTAL TRANSFERS-IN:		51,100,000	51,432,487	10,070,997	332,487	0.65 %	90,090,100
TOTAL REV AND TRANSFERS-IN:		52,700,000	55,272,639	10,816,885	2,572,638	4.88 %	97,590,100

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Contract Construction - Capital Projects		69,106,695	34,372,623	11,816,879	0	34,734,072	50.26 %	165,856,077	131,483,454	79.28 %
TOTAL EXPENDITURES:		69,106,695	34,372,623	11,816,879	0	34,734,072	50.26 %	165,856,077	131,483,454	79.28 %
TRANSFERS OUT										
Operating		0	41,361,491	10,061,161	0	(41,361,491)	0.00 %	60,180,733	18,819,242	31.27 %
TOTAL TRANSFERS OUT:		0	41,361,491	10,061,161	0	(41,361,491)	0.00 %	60,180,733	18,819,242	31.27 %
TOTAL EXPD AND TRANSFERS OUT:		69,106,695	75,734,113	21,878,040	0	(6,627,419)	-9.59%	226,036,810	150,302,696	66.49 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0270 Strategic Initiatives Program Fund

Sub Fund: 0270 02 Dedicated (60%)

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		3,500,000	6,184,259	1,380,530	2,684,259	76.69 %	8,000,000
TOTAL REVENUES:		3,500,000	6,184,259	1,380,530	2,684,259	76.69 %	8,000,000
TRANSFERS-IN							
Statutory		181,680,000	181,680,000	0	0	0.00 %	181,680,000
TOTAL TRANSFERS-IN:		181,680,000	181,680,000	0	0	0.00 %	181,680,000
TOTAL REV AND TRANSFERS-IN:		185,180,000	187,864,259	1,380,530	2,684,259	1.45 %	189,680,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Capital Projects		105,899,955	49,682,435	7,995,170	(18,301)	56,235,821	53.10 %	254,159,894	204,495,760	80.46 %
TOTAL EXPENDITURES:		105,899,955	49,682,435	7,995,170	(18,301)	56,235,821	53.10 %	254,159,894	204,495,760	80.46 %
TOTAL EXPD AND TRANSFERS OUT:		105,899,955	49,682,435	7,995,170	(18,301)	56,235,821	53.10 %	254,159,894	204,495,760	80.46 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0270 Strategic Initiatives Program Fund

Sub Fund: 0270 05 Local (40%)

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		4,300,000	6,842,867	1,609,312	2,542,867	59.14 %	10,000,000
TOTAL REVENUES:		4,300,000	6,842,867	1,609,312	2,542,867	59.14 %	10,000,000
TRANSFERS-IN							
Statutory		200,000,000	200,000,000	0	0	0.00 %	200,000,000
TOTAL TRANSFERS-IN:		200,000,000	200,000,000	0	0	0.00 %	200,000,000
TOTAL REV AND TRANSFERS-IN:		204,300,000	206,842,867	1,609,312	2,542,867	1.24 %	210,000,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Trustee & Benefit Payments		83,333,330	0	0	0	83,333,330	100.00 %	200,000,000	200,000,000	100.00 %
TOTAL EXPENDITURES:		83,333,330	0	0	0	83,333,330	100.00 %	200,000,000	200,000,000	100.00 %
TOTAL EXPD AND TRANSFERS OUT:		83,333,330	0	0	0	83,333,330	100.00 %	200,000,000	200,000,000	100.00 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0270 Strategic Initiatives Program Fund

Sub Fund: 0270 06 Local Grant

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		0	518,260	93,249	518,260	0.00 %	0
TOTAL REVENUES:		0	518,260	93,249	518,260	0.00 %	0
TOTAL REV AND TRANSFERS-IN:		0	518,260	93,249	518,260	0.00 %	0

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Trustee & Benefit Payments		22,541,247	9,447,660	3,121,660	0	13,093,587	58.09 %	27,162,907	17,715,247	65.22 %
TOTAL EXPENDITURES:		22,541,247	9,447,660	3,121,660	0	13,093,587	58.09 %	27,162,907	17,715,247	65.22 %
TOTAL EXPD AND TRANSFERS OUT:		22,541,247	9,447,660	3,121,660	0	13,093,587	58.09 %	27,162,907	17,715,247	65.22 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0345 CARES Act Covid-19

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
Federal Sources - Federal Transit Authority		3,550,000	591,646	0	(2,958,354)	-83.33%	8,500,000
TOTAL REVENUES:		3,550,000	591,646	0	(2,958,354)	-83.33%	8,500,000
TOTAL REV AND TRANSFERS-IN:		3,550,000	591,646	0	(2,958,354)	-83.33%	8,500,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Trustee & Benefit Payments		2,083,330	812,993	783,843	0	1,270,337	60.98 %	5,000,000	4,187,007	83.74 %
TOTAL EXPENDITURES:		2,083,330	812,993	783,843	0	1,270,337	60.98 %	5,000,000	4,187,007	83.74 %
TOTAL EXPD AND TRANSFERS OUT:		2,083,330	812,993	783,843	0	1,270,337	60.98 %	5,000,000	4,187,007	83.74 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0372 TECM Debt Service Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		0	174,639	61,315	174,639	0.00 %	0
TOTAL REVENUES:		0	174,639	61,315	174,639	0.00 %	0
TRANSFERS-IN							
State Sources - Operating		0	41,361,491	10,061,161	41,361,491	0.00 %	0
TOTAL TRANSFERS-IN:		0	41,361,491	10,061,161	41,361,491	0.00 %	0
TOTAL REV AND TRANSFERS-IN:		0	41,536,130	10,122,476	41,536,130	0.00 %	0

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Bond Principal / Interest		23,812,808	23,812,807	5,000,268	0	1	0.00 %	58,933,028	35,120,221	59.59 %
TOTAL EXPENDITURES:		23,812,808	23,812,807	5,000,268	0	1	0.00 %	58,933,028	35,120,221	59.59 %
TOTAL EXPD AND TRANSFERS OUT:		23,812,808	23,812,807	5,000,268	0	1	0.00 %	58,933,028	35,120,221	59.59 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

User ID: mmcbride
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 % of Time Remaining: 58.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0373 TECM Capital Project Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		125,000,000	201,947,563	36,639,804	76,947,563	61.56 %	230,000,000
TOTAL REVENUES:		125,000,000	201,947,563	36,639,804	76,947,563	61.56 %	230,000,000
TOTAL REV AND TRANSFERS-IN:		125,000,000	201,947,563	36,639,804	76,947,563	61.56 %	230,000,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Capital Projects		170,214,202	202,072,413	36,622,571	0	(31,858,211)	-18.72%	268,768,121	66,695,708	24.82 %
TOTAL EXPENDITURES:		170,214,202	202,072,413	36,622,571	0	(31,858,211)	-18.72%	268,768,121	66,695,708	24.82 %
TOTAL EXPD AND TRANSFERS OUT:		170,214,202	202,072,413	36,622,571	0	(31,858,211)	-18.72%	268,768,121	66,695,708	24.82 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0374 GARVEE Capital Project Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		5,000,000	600,493	324	(4,399,507)	-87.99%	7,000,000
TOTAL REVENUES:		5,000,000	600,493	324	(4,399,507)	-87.99%	7,000,000
TOTAL REV AND TRANSFERS-IN:		5,000,000	600,493	324	(4,399,507)	-87.99%	7,000,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Capital Projects		5,000,000	616,217	0	0	4,383,783	87.68 %	7,000,000	6,383,783	91.20 %
TOTAL EXPENDITURES:		5,000,000	616,217	0	0	4,383,783	87.68 %	7,000,000	6,383,783	91.20 %
TRANSFERS OUT										
Operating		0	6,470	342	0	(6,470)	0.00 %		(6,470)	0.00 %
TOTAL TRANSFERS OUT:		0	6,470	342	0	(6,470)	0.00 %		(6,470)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:		5,000,000	622,687	342	0	4,377,313	87.55 %	7,000,000	6,377,313	91.10 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

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 % of Time Remaining: 58.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0375 GARVEE Debt Service Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		0	86,490	18,008	86,490	0.00 %	0
TOTAL REVENUES:		0	86,490	18,008	86,490	0.00 %	0
TRANSFERS-IN							
Operating		0	4,700,000	64,650	4,700,000	0.00 %	0
State Sources - Operating		3,000,000	6,470	342	(2,993,530)	-99.78%	58,528,901
TOTAL TRANSFERS-IN:		3,000,000	4,706,470	64,992	1,706,470	56.88 %	58,528,901
TOTAL REV AND TRANSFERS-IN:		3,000,000	4,792,960	83,000	1,792,960	59.77 %	58,528,901

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Bond Principal / Interest		48,983,786	48,983,786	407,965	0	0	0.00 %	62,448,832	13,465,046	21.56 %
TOTAL EXPENDITURES:		48,983,786	48,983,786	407,965	0	0	0.00 %	62,448,832	13,465,046	21.56 %
TOTAL EXPD AND TRANSFERS OUT:		48,983,786	48,983,786	407,965	0	0	0.00 %	62,448,832	13,465,046	21.56 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

User ID: mmcbride
 Report ID: AD-FN-GL-003
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 % of Time Remaining: 58.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 11/30/2024

Fund: 0221 State Aeronautics Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
Federal Sources - FAA		172,000	76,718	0	(95,282)	-55.40%	668,500
State Sources - Misc		553,003	990,946	220,345	437,943	79.19 %	1,823,500
Interagency Sources - Misc		178,500	142,113	27,151	(36,387)	-20.38%	300,000
TOTAL REVENUES:		903,503	1,209,777	247,497	306,274	33.90 %	2,792,000
TRANSFERS-IN							
Operating		1,525,917	1,621,470	287,145	95,553	6.26 %	2,999,999
TOTAL TRANSFERS-IN:		1,525,917	1,621,470	287,145	95,553	6.26 %	2,999,999
TOTAL REV AND TRANSFERS-IN:		2,429,420	2,831,247	534,642	401,827	16.54 %	5,791,999

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Permanent Staff Salaries		428,120	336,182	58,874	0	91,938	21.47 %	1,011,920	675,738	66.78 %
Board, Hourly, OT, Shift Diff		55,016	57,709	3,228	0	(2,693)	-4.89%	154,841	97,133	62.73 %
Fringe Benefits		181,532	140,985	25,365	0	40,547	22.34 %	420,639	279,654	66.48 %
Travel Expense		41,165	40,480	5,582	0	685	1.66 %	74,175	33,695	45.43 %
Operating Expenditures		577,902	298,328	41,676	5,175	274,399	47.48 %	2,244,225	1,940,722	86.48 %
Capital Equipment Expense		133,300	9,391	0	1,516	122,393	91.82 %	133,300	122,393	91.82 %
Capital Facilities Expense		130,505	23,085	11,774	469,153	(361,733)	-277.18%	1,785,005	1,292,767	72.42 %
Trustee & Benefit Payments		2,140,000	5,166,960	458,857	0	(3,026,960)	-141.45%	35,688,143	30,521,183	85.52 %
TOTAL EXPENDITURES:		3,687,540	6,073,120	605,355	475,844	(2,861,424)	-77.60%	41,512,248	34,963,285	84.22 %
TOTAL EXPD AND TRANSFERS OUT:		3,687,540	6,073,120	605,355	475,844	(2,861,424)	-77.60%	41,512,248	34,963,285	84.22 %



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 30 min

Presenter's Name David Tolman/Katie Butler	Presenter's Title CAO/CSHQA
Preparer's Name David Tolman	Preparer's Title Chief Administrative Officer

Subject

ITD State Street HQ Building Assessment		
Key Number	District	Route Number

Background Information

ITD, in conjunction with the Division of Public Works (DPW), worked to get an assessment of the State Street HQ. CSHQA was selected through a competitive process as the firm, along with their team of sub-consultants to complete this requested assessment.

The three-part objective of the assessment was to document the current condition of the building and identify the necessary repairs, upgrades, and modifications to address Level 1 and Level 2 assessments goals and provide a cost estimate as follows:

- Level 1: Allow occupants to move back into a safe, secure, and comfortable building which meets the standards of a typical State of Idaho office building.
- Level 2: Includes all Level 1 upgrades plus recommendations for further floor plan or systems modifications to create an open floor plan design to allow for future adaptability and long-term building occupancy.
- Determine the rough order of magnitude costs for Level 1 and Level 2 repairs necessary to rehabilitate the building

A presentation will be provided by CSHQA. DPW project manager, Kelly Berard, will also be in attendance.

Recommendations *(Action items require a resolution)*

Information only.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 Min

Presenter's Name Kirk Weiskircher	Presenter's Title Financial Manager
Preparer's Name Kirk Weiskircher	Preparer's Title Financial Manager

Subject

FY2026 Appropriation Request - Governor's Recommendation		
Key Number	District	Route Number

Background Information

The Governor's recommendation for the Department's FY26 Appropriation was announced on Monday January 6, 2025.

The presentation will highlight the changes between the Revision #1 request, submitted in November 2024, and the Governor's Recommendation.

Summary values carried in the FY26 Appropriation Request – Revision #1

\$ 784,045,700	FY26 Base
<u>66,706,600</u>	Base Adjustments
\$ 850,752,300	Adjusted FY26 Base
<u>353,228,900</u>	Line Items
<u>\$ 1,203,981,200</u>	Total FY26 Spending Authority
143,540,900	Debt Service
<u>\$ 1,347,522,000</u>	FY26 Total Program Funding

Recommendations *(Action items require a resolution)*

Information Item.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10

Presenter's Name Lisa McClellan	Presenter's Title DMV Administrator
Preparer's Name Heather Fleck	Preparer's Title Stakeholder Engagement Specialist

Subject

Trucking Advisory Council (TAC) - Membership Appointment		
Key Number	District	Route Number

Background Information

Idaho Transportation Department Board Policy 4042 establishes a Trucking Advisory Council. This policy requires the DMV Administrator to recommend Trucking Advisory Council members to the Idaho Transportation Board. There is a new District 3 appointment in the Trucking Advisory Council.

Idaho Transportation Department DMV Administrator, in consultation with the trucking industry, recommends the appointment of District 3 Trucking Advisory Council member to the following term as a member of the Trucking Advisory Council.

District 3 Member Ben Espey, with WinCo Foods, January 1, 2025 through December 31, 2027.

The Trucking Advisory Council is an important council which is entrusted to advise the department on issues as it relates to the efficient and safe movement of commerce on Idaho highways.

The Trucking Advisory Council currently has high attendance and functions in a collaborative manner, which has been a benefit to the department.

Recommendations *(Action items require a resolution)*

It is requested that the Board approve the appointment of District 3 Member, Ben Espey to the term of January 1, 2025 to December 31, 2027. Resolution on page 76.

WHEREAS, Idaho Transportation Department Board Policy 4042 establishes the Trucking Advisory Council (TAC); and

WHEREAS, the TAC shall be comprised of seven (7) members representing the six (6) Idaho Transportation Department Districts, plus one (1) member to serve as Chair to be appointed by the Idaho Transportation Board; and

WHEREAS, the term of each member shall be three (3) years.

NOW THEREFORE BE IT RESOLVED, that the Transportation Board approves the appointment of Ben Espey to the District 3 TAC position for the term of January 1, 2025 through December 31, 2027.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10

Presenter's Name Lisa McClellan	Presenter's Title DMV Administrator
Preparer's Name Heather Fleck	Preparer's Title DMV Stakeholder Engagement Program Specialist

Subject

Trucking Advisory Council (TAC) - Membership Appointment		
Key Number	District	Route Number

Background Information

Idaho Transportation Department Board Policy 4042 establishes a Trucking Advisory Council. This policy requires the DMV Administrator to recommend Trucking Advisory Council members to the Idaho Transportation Board. There is a new District 6 appointment in the Trucking Advisory Council.

Idaho Transportation Department DMV Administrator, in consultation with the trucking industry, recommends the appointment of District 6 Trucking Advisory Council member to the following term as a member of the Trucking Advisory Council.

District 6 Member Todd Killpack, with Killpack Trucking, January 1, 2025 through December 31, 2027.

The Trucking Advisory Council is an important council which is entrusted to advise the department on issues as it relates to the efficient and safe movement of commerce on Idaho highways.

The Trucking Advisory Council currently has high attendance and functions in a collaborative manner, which has been a benefit to the department.

Recommendations *(Action items require a resolution)*

It is requested that the Board approve the appointment of District 6 Member Todd Killpack to the term of January 1, 2025 to December 31, 2027. Resolution on page 78.

WHEREAS, Idaho Transportation Department Board Policy 4042 establishes the Trucking Advisory Council (TAC); and

WHEREAS, the TAC shall be comprised of seven (7) members representing the six (6) Idaho Transportation Department Districts, plus one (1) member to serve as Chair to be appointed by the Idaho Transportation Board; and

WHEREAS, the term of each member shall be three (3) years.

NOW THEREFORE BE IT RESOLVED, that the Transportation Board approves the appointment of Todd Killpack to the District 6 TAC position for the term of January 1, 2025 through December 31, 2027.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 5 min

Presenter's Name Scott Luekenga	Presenter's Title Planning Manager
Preparer's Name Scott Luekenga	Preparer's Title Planning Manager

Subject

Functional Classification Change - City of McCall, ID		
Key Number N/A	District D3	Route Number N/A

Background Information

In accordance with Board Policy 4060 and Administrative Policy 5060, ITD is responsible for maintaining official functional classification designation of all roads (state and local) within the State of Idaho. Functional classifications for street systems and county highways shall be reviewed and updated in cooperation with local jurisdictions.

ITD received functional classification change applications from the City of McCall. ITD District 3 and HQs staff have reviewed and concur with the applications. The Idaho Transportation Board's Subcommittee on State Highway Adjustments met on December 5, 2024 to review these applications and recommends approval of the reclassifications.

The city of McCall, ID is requesting a functional classification change of North Mission Street from a local road to a major collector designation. This request will correct administrative errors that omitted North Mission Road from previous functional classification applications in 2017 and 2023.

Since 2010, North Mission Street was designated as a major collector by the city of McCall. In 2017, and in 2023 the City's Transportation Master Plans retained North Mission Street as a major collector as stipulated in City ordinances and codes. During both the 2017 and 2023 Transportation Master Plan updates the public had the opportunity to comment on existing functional classification and no objections were raised.

McCall's recommended proposed functional classification change was approved by the Mayor and City Council of McCall on November 30, 2017.

Recommendations *(Action items require a resolution)*

Board approve McCall, ID Functional Classification applications. Resolution on page 89.



IDAHO FUNCTIONAL CLASSIFICATION CHANGE REQUEST FORM

PLEASE INDICATE: ITD District Request Local Agency Request

This form has been developed for use in all change/modification requests for Idaho’s Functional Classification. One form must be completed and submitted for each change.

AGENCY CONTACT INFORMATION	
Agency Name: City of McCall	Application Date: 11/7/2024
Contact Person and E-mail Address: Morgan Stroud, mstroud@mccall.id.us	Telephone Number: 208-634-3458
Agency Address: 216 E Park St, McCall, ID 83638	
Is this functional classification request/change completely within or partially within an Urbanized Area? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – If yes, concurrence from the MPO is required. Please complete the following information. Please indicate the name of the metropolitan planning organization (MPO): N/A	
MPO Contact Person and E-mail Address: N/A	Telephone Number: N/A
MPO Address: N/A	
Does requested Functional Class change extend into another jurisdiction? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – If yes, a concurrence letter or resolution is required from the other jurisdiction. Please indicate the name of the other jurisdiction:	

ROUTE DESCRIPTION	
Local Name of Route: North Mission Street	Route Number: N/A
Route Description: North Mission Street exists north of E. Deinhard Lane and south of W. Lake St. (SH-55) in McCall, ID. North Mission St is a two-lane two-way roadway. There is an ITD owned and operated traffic light at the intersection of N. Mission Street and W. Lake St. (SH-55).	
Termini of Route (Milepost (MP) – if available) From MP: To MP: N/A N/A	Length (miles): 0.8
Existing Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input checked="" type="checkbox"/> Local Road	Proposed Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input checked="" type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input type="checkbox"/> Local Road



IDAHO FUNCTIONAL CLASSIFICATION CHANGE REQUEST FORM

REMARKS

Written Description of FC route *(general characteristics including alignment, speed limit and how it relates to the surrounding area in terms of importance):*
North Mission Street runs predominantly north to south in a mostly straight alignment, with some vertical curves and cut banks shaped by the natural topography.

Throughout the City of McCall, the speed limit is set by Ordinance to 25 MPH unless otherwise posted. Near school property, the speed limit is reduced to 20 MPH.

North Mission Street provides an alternative route for residents and visitors to access 3rd Street (SH-55) without passing through the downtown corridor. This corridor serves several key locations, including the US Forest Service, the high school, a camp, a cemetery, and medium-to-high-density residential areas. It also connects multiple neighborhoods to other collector and arterial roads. North Mission Street continues to support a substantial volume of traffic due to the variety of land uses situated along and adjacent to it.

A brief description why the proposed change is requested and justification for the change:

North Mission Street has been formally designated as a Major Collector within the City’s codes and requirements since at least 2010. Since that time, the City has convened several additional meetings to revise and update the Functional Classification Map; the 2017 Transportation Master Plan, and the 2023 Transportation Master Plan and Functional Classification update. None of these revisions have altered the classification of North Mission Street, which remains a Major Collector as stipulated in City ordinances and codes. Each of these updates was presented in public meetings and officially adopted by the City Council through resolutions. To note, the public had the opportunity to comment on these changes and existing functional classification and no objections were raised regarding North Mission Street as a Major Collector roadway.

Additional remarks to fully explain the change request:

The City has held public meetings to create and adopt the Transportation Master Plan and the 2023 Update to the Transportation Master Plan and Functional Classification Map. With the support of our community and council, the City of McCall has classified N. Mission Street as a major collector roadway consistently. This is the formal request for ITD and FHWA to also classify this segment of roadway as it has been classified by the City since at least 2010 or earlier.

In our search for the previously adopted functional classification map, we discovered that North Mission Street is associated with the abbreviation STC number 3934. Although we could not locate a formal definition for "STC," we speculated that it may stand for "State Transportation Classification," though this interpretation may be incorrect.

Transportation Master Plan (TMP) References:

Resolution and Transportation Master Plan: <https://portal.lasercache.com/Portal/DocView.aspx?id=56077&repo=r-d76fb24e>
City Council Minutes (11/30/2017), begins page 6: <https://portal.lasercache.com/Portal/DocView.aspx?id=67536&repo=r-d76fb24e>

2023 Transportation Master Plan and Functional Classification Update References:

Resolution and Updated Functional Classification Map - <https://www.mccall.id.us/media/PWORKS/Engineering/Resolution%2023-29%20Updates%20to%20Transportation%20Master%20Plan.pdf>
City Council Minutes (12/29/23), begins page 3: <https://portal.lasercache.com/Portal/DocView.aspx?id=287020&repo=r-d76fb24e>

IDAHO CHANGE REQUEST SUBMITTAL CHECKLIST *(include with this request form):*

- Change Request Form
- Vicinity Map showing the proposed changes and existing
- Original letter of recommended approval from Mayor, Chairman of the Board or other official responsible for the agency or a City/County Resolution adopted. If the request crosses jurisdictional boundaries, a letter of recommendation or City/County Resolution is required from all agencies which have authority over the road.
- Proof of Public Hearing *(if one was held)* [City Council Minutes and Resolution, links above](#)
- ~~MPO concurrence letter~~ *(if within an Urbanized Area)* N/A
- Traffic Data *(This includes collection methodology, number of hours counted, days of weeks, and AADT by direction, and raw data [when available])*
- Facility Type *(1-way or 2-way road)*
- Number of Through Lanes *(by direction)*

Submit all of the above to the Idaho Transportation Department District in your area. If you have questions or need additional information, you may e-mail FunctionClass@itd.idaho.gov.



IDAHO FUNCTIONAL CLASSIFICATION CHANGE REQUEST FORM

For ITD District Use Only:

ITD District <input type="checkbox"/> D1 <input type="checkbox"/> D2 <input checked="" type="checkbox"/> D3 <input type="checkbox"/> D4 <input type="checkbox"/> D5 <input type="checkbox"/> D6		Application Received: Vincent Trimboli
District Contact Person and E-mail Address: vincent.trimboli@itd.idaho.gov		Telephone Number: 208.334.8817
District Application Recommendation to Planning Service: <input checked="" type="checkbox"/> Approval Request because: This request, approved by McCall City Council and presented before the public, is congruent with City master planning efforts and makes good business sense from a local transportation perspective. <input type="checkbox"/> Deny Request because:		

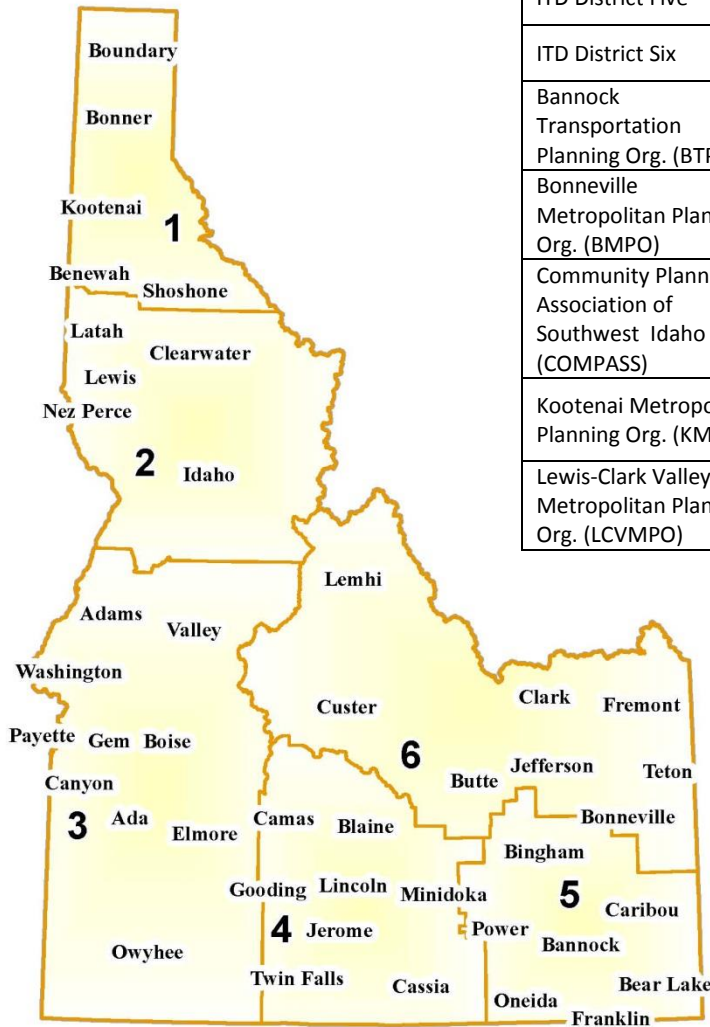
For ITD Planning Services Use Only:

ITD Recommendation to FHWA: <input type="checkbox"/> Approval Request because: <input type="checkbox"/> Deny Request because:
--



IDAHO FUNCTIONAL CLASSIFICATION CHANGE REQUEST FORM

IMPORTANT CONTACT INFORMATION		
CONTACT	OFFICE NUMBER	FAX NUMBER
Local Highway Technical Assistance Council (LHTAC)	(208) 344-0565	(208) 344-0789
ITD HQ Planning Services	(208) 334-8483	(208) 334-4432
ITD District One	(208) 772-1200	(208) 772-1203
ITD District Two	(208) 799-5090	(208) 799-4301
ITD District Three	(208) 334-8300	(208) 334-8917
ITD District Four	(208) 886-7800	(208) 886-7895
ITD District Five	(208) 239-3300	(208) 239-3367
ITD District Six	(208) 745-7781	(208) 745-8735
Bannock Transportation Planning Org. (BTPO)	(208) 233-9322	(866) 230-4709
Bonneville Metropolitan Planning Org. (BMPO)	(208) 612-8530	N/A
Community Planning Association of Southwest Idaho (COMPASS)	(208) 855-2558	(208) 855-2559
Kootenai Metropolitan Planning Org. (KMPO)	(208) 930-4164	N/A
Lewis-Clark Valley Metropolitan Planning Org. (LCVMPO)	(208) 298-1345	(208) 298-1339





City of McCall
RESOLUTION 17-27

A RESOLUTION OF THE CITY OF MCCALL, IDAHO, ADOPTING THE 2017 TRANSPORTATION MASTER PLAN, PROVIDING FOR RELATED MATTERS, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the McCall McCall Transportation Master Plan was prepared by Logan Simpson and sub-consultants Kittleson Associates, and is the first transportation master plan for the City of McCall; and

WHEREAS, the City of McCall conducted an extensive planning process involving members of the McCall community which examined the vision, data, recommendations, and a capital improvement plan; and

WHEREAS, the results of the planning process with technical expertise were used to develop the Plan; and

WHEREAS, a duly noticed public hearing regarding adoption of the McCall Transportation Master Plan was held by the McCall Planning and Zoning Commission on November 7, 2017; and

WHEREAS, the McCall Planning and Zoning Commission unanimously recommended approval of the proposed McCall Transportation Master Plan; and

WHEREAS, a duly noticed public hearing regarding adopting the McCall Area Transportation Master Plan to incorporate the recommendation from the McCall Planning and Zoning Commission was held by the McCall City Council November 30, 2017.

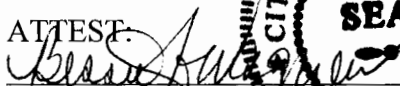
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of McCall, Valley County, Idaho that:

The McCall Transportation Master Update is adopted and a copy of the Plan is attached hereto as Exhibit 1, and by this reference incorporated herein.

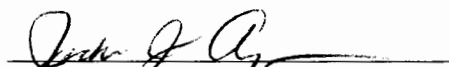
This resolution shall be in full force and effect upon its passage and approval.

Adopted this 30th day of November, 2017.

ATTEST:


BessieJo Wagner, Clerk




Jackie Aymon, Mayor

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
November 30, 2017**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Work Session
Public Comment
Public Hearing
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:31 p.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and Council Member Witte all answered roll call.

City staff members present were Bill Gigray, City Attorney; BessieJo Wagner, Interim City Manager/City Clerk; Shay Tyler, Deputy Clerk; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Michelle Groenevelt, Community & Economic Development Director; Delta James, Economic Development Planner; Kurt Wolf, Parks and Recreation Director; Jay Scherer, Airport Manager; Eric McCormick, Golf Course Superintendent; Justin Williams, Police Chief; Nathan Stewart, Public Works Director; Garrett Map, GIS; Julia Berheim, LOT Administrator; John Powell, Building Inspector

Also in attendance was Lisa Wood and Phillip Roth, Local Option Tax Commission members; Bruce Meighen and Krissy Gilmore of Logan Simpson via skype; and Kip Davidson, Horrocks Engineering via phone

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Holmes moved to approve the agenda as submitted. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion carried.

changes will require another public hearing to be posted. If only editorial changes are made, the public hearing could be continued until a later date. From what he could discern from the discussion tonight, continuing the hearing seems the most likely option. He recommended they have a motion to recess and reconvene the public hearing to a future date.

Council Member Nielsen expressed concern that the plan was too downtown centric and with the City campus in the downtown core, it directs a lot of traffic into the area. Mr. Meighen responded stating that the current downtown focus is being driven by the public comments, previous comprehensive plans, economic return, and the public emotional attachment to vibrant downtowns.

Council Member Holmes moved to recess the public hearing and reconvene on December 28, 2017 at the Council Meeting at 6:00 or as soon thereafter it may be heard. Council Member Giles seconded the motion. In a roll call vote Council Member Holmes, Council Member Giles, Mayor Aymon, Council Member Nielsen, and Council Member Witte all voted aye and the motion carried.

AB 17-266 Request to Approve Resolution 17-27 to Adopt the McCall Area Transportation Master Plan

Mayor Aymon opened the public hearing at 8:12 p.m.

Kip Davidson of Horrocks Engineering joined via phone.

Public Works Director Nathan Stewart presented the McCall Area Transportation Master Plan (TMP). McCall In Motion (MnM), the name and process for the McCall Area Comprehensive Plan Update and Transportation Master Plan, has had an extensive public involvement process over the last 20 months. The McCall Area Planning and Zoning held a public hearing on November 7, 2017 and unanimously recommended the McCall Area Transportation Master Plan for adoption.

Krissy Gilmore of Logan Simpson led the presentation by giving a brief overview of the different parts of the TMP and sharing the vision and purpose. Next, she discussed the transit service routes, parking demand, and pedestrian network gaps. Public Works Director Stewart clarified the street examples were given a large amount of room for flexibility for all the different roadways within the City. Kip Davidson of Horrocks Engineering discussed the condition of paved roads and explained the remaining service life rating grid for both the east and west side of the city. In 2011, the City did an evaluation of the average service life of its roads which averaged 12.8 years of life. Another evaluation was done in 2013 and 2016 where in the last evaluation the roads had degraded to 10.0 years of life. The most cost effective range for roadways for maintenance is between 8-14 years.

Ms. Gilmore covered recommended project and implementation. She also covered policies, typical street section examples, streetscape infrastructure maintenance and funding for snow removal and landscaping. Also presented was the parking management plan, the transit service plan, and Public Works facility capacity and needs analysis, and infrastructure improvements along 3rd Street between Colorado St and Deinhard Lane analysis (money not slated at this time because it is owned by the State). She covered several road projects and proposed an updated pathways plan.

Mr. Davidson summarized the highlights of the 10-year Capital Improvement Plan (CIP) & Maintenance Improvement (MIP) Plan, and gave a brief budgetary overview of the Street Local Option Tax. He touched on some of the CIP 2017-2026 projects and future projected timeline. Director Stewart felt it is important to be transparent about the projects and related costs, and explained the annual improvement spending summary which is effected by grants and outside influences. The presentation was wrapped up by discussing the CIP & MIP future project goals for the coming year.

Council Member Nielsen expressed concern about the downtown parking and congestion, and wanted to know the flexibility of the timeline for project implementation. Staff explained the plan covers a satellite parking network and is built to be flexible to what is needed so, even though project(s) are priced out with all amenities, it leaves it open to choose which amenities to implement. But if an issue arises in an area that is farther down the list, the City has responsibility to examine cost efficiency of doing the project sooner and to follow the rules laid out by the City's ordinances.

Council Member Holmes wanted to know why snow removal is better during Winter Carnival than over the rest of the season, and if there has been discussions with Midas Gold about using Deinhard and Boydston as a bypass for trucks. Public Works Director Stewart explained during the Carnival event, the streets are being widened and snow being delivered for sculptures. During the rest of the season, it depends on everything going on at the time a storm hits. When it is snowing, the main focus is to clear the roads and come back later to widen them. The Council can give direction if they would like to see this change or if some new policies need to be implemented. There has been some discussion with Midas Gold about making improvements to the intersections and some of the difficulties their trucks will have navigating the corners. The goal is to continue those discussions with Midas Gold because it will be important for them to mitigate those costs.

Another issue is the City does not have the staff or the equipment to provide 24/7 snow removal for those roads if it becomes a major thoroughfare. There has been some discussion with the Idaho Transportation Department (ITD) about swapping roads to let the City take care of the highway through town and ITD take care of Deinhard and Boydston.

A written correspondence from Dan Krahn was received. No public comments were given so Mayor Aymon closed the public hearing at 9:18 p.m.

Council Member Witte moved to approve Resolution 17-27 to adopt the McCall Area Transportation Plan and authorize the Mayor to sign all necessary agreements. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Mayor Aymon, Council Member Holmes, and Council Member Nielsen all voted aye and the motion carried.

BUSINESS AGENDA

AB 17-261 Historic Preservation Commission Annual Report for 2017

Gary Thompson, Chairman of the Historical Preservation Commission (HPC) presented the annual report for 2017. The HPC is responsible for conducting a survey of local historic properties and

Thomas Sowers

Elected

Upon canvass, it was found that the results for the two year term for one open City Council seat is:

Colby Nielsen

Elected

Council Member Witte moved to adopt Resolution 17-22 ratifying the Valley County Commissioners canvass of the November 7, 2017 General Election, authorize the issuance of Certificates of Election at the first meeting in January, and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Witte, Council Member Holmes, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

Upcoming Meetings Schedule Discussion

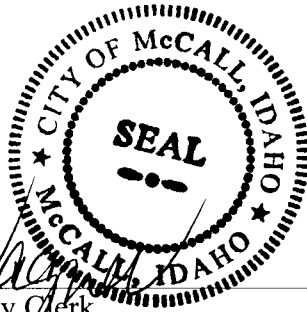
Council discussed upcoming meetings.

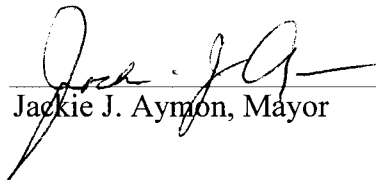
ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 11:01 p.m.

ATTEST:


BessieJo Wagner, City Clerk




Jackie J. Aymon, Mayor

RESOLUTION

WHEREAS, the Idaho Transportation Board supports the ITD mission of safety, mobility, and economic opportunity; and

WHEREAS, Department staff has reviewed the Functional Classification application from McCall, ID to have North Mission Road placed on the Federal Functional Classification System as a Major Collector; and

WHEREAS, there is stakeholder and public support for these changes in road functional classification, and

WHEREAS, ITD District 3 has studied the regional traffic impacts and feasibility of updating the functional classification of North Mission Street in McCall, ID; and

WHEREAS, the Idaho Transportation Board's Subcommittee on System Adjustments has reviewed and recommends approval of these adjustments to the Idaho Transportation Board.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves the changes to functional classification from local road to major collector of North Mission Road in McCall, ID.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 5 min

Presenter's Name Scott Luekenga	Presenter's Title Planning Manager
Preparer's Name Scott Luekenga	Preparer's Title Planning Manager

Subject

Functional Classification Change - Weiser Valley Highway District		
Key Number N/A	District D3	Route Number N/A

Background Information

In accordance with Board Policy 4060 and Administrative Policy 5060, ITD is responsible for maintaining official functional classification designation of all roads (state and local) within the State of Idaho. Functional classifications for street systems and county highways shall be reviewed and updated in cooperation with local jurisdictions.

ITD received functional classification change applications from Weiser Valley HD. ITD District 3 and HQs staff have reviewed and concur with the applications. The Idaho Transportation Board's Subcommittee on State Highway Adjustments met on December 5, 2024 to review these applications and recommends approval of the reclassifications.

Weiser Valley Highway District is requesting a functional classification change of Indianhead Road, Jonathan Road, Island Road, Pioneer Road, and Haas Road west of Weiser, Idaho from local roads to major collector designation.

The City of Weiser has grown 5% from 2010 to 2020 according to the 2020 U.S. Census Bureau Decennial Census. Extending the major collector classification of these routes is in response to this growth and future of growth in agricultural production and future land use planning.

The Weiser Valley HD held a public meeting on February 12, 2024, of which the functional classification applications were a discussion item. No input from the public was received regarding the applications. Weiser Valley HD's functional classification changes were approved the Weiser Valley HD Board on February 12, 2024.

Recommendations *(Action items require a resolution)*

Board approve Weiser Valley HD Functional Classification applications. Resolution on page 113.



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

PLEASE INDICATE: ITD District Request Local Agency Request

This form has been developed for use in all requests for Idaho’s Functional Classification and/or Urban Boundary changes/modifications. One form must be completed and submitted for each change.

AGENCY CONTACT INFORMATION	
Agency Name: <div style="font-size: 1.2em; font-weight: bold;">Weiser Valley Highway District</div>	Application Date: <div style="font-size: 1.2em; font-weight: bold;">3/5/2024</div>
Contact Person and E-mail Address: Kiel Malone weiservalleyhwydist@gmail.com	Telephone Number: <div style="font-size: 1.2em; font-weight: bold;">(208) 549-1761</div>
Agency Address: <div style="font-size: 1.2em; font-weight: bold;">998 Olds Ferry Rd. Weiser, ID 83672</div>	
Is this functional classification request/change completely within or partially within an Urbanized Area? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – If yes, concurrence from the MPO is required. Please complete the following information. Please indicate the name of the metropolitan planning organization (MPO):	
MPO Contact Person and E-mail Address:	Telephone Number:
MPO Address:	
Does requested Functional Class change extend into another jurisdiction? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – If yes, a concurrence letter or resolution is required from the other jurisdiction. Please indicate the name of the other jurisdiction:	

ROUTE DESCRIPTION	
Local Name of Route: <div style="font-size: 1.2em; font-weight: bold;">Haas Rd</div>	Route Number:
Route Description: East/West road that starts at County Rd 70 and goes west until Island Rd.	
Termini of Route (Milepost (MP) – if available) From MP: To MP:	Length (miles): <div style="font-size: 1.5em; font-weight: bold;">3</div>
Existing Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input checked="" type="checkbox"/> Local Road	Proposed Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input checked="" type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input type="checkbox"/> Local Road



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

URBAN BOUNDARY DESCRIPTION

Population (Census):

2022 - 5,912 U.S. Census Quick Facts

Brief explanation for proposed changes:

Weiser Valley Highway District requests to change Haas Rd to Major Collector from Local Road status. The location is just outside the city limits of Weiser, ID.

Census Boundary Square Foot: N/A

Proposed Boundary Square Foot: N/A

Existing Urban Boundary Classification (choose only one):

- Rural Areas 0 – 4,999
 Small Urban Areas 5,000 - 49,000
 Urbanized Areas 50,000+
 Metropolitan Statistical Areas 250,000+

Proposed Urban Boundary Classification (choose only one):

- Rural Areas 0 – 4,999
 Small Urban Areas 5,000 - 49,000
 Urbanized Areas 50,000+
 Metropolitan Statistical Areas 250,000+

REMARKS

Written Description of FC route *(general characteristics including alignment, speed limit and how it relates to the surrounding area in terms of importance):*

Haas Road is currently classified as a local road. It serves the southern end of the district as the main route to get to County Rd 70. The road has a posted speed limit of 45 MPH and services both residential and agricultural use heading into the City of Weiser.

A brief description why the proposed change is requested and justification for the change:

The City of Weiser has grown 5% from 2020 to 2022 according to the U.S. Census Bureau. Extending the major collector classification of this route would be in response to the growth in Weiser. While this route is currently in a rural area, it functions more of a suburban area for the City of Weiser. Changing the classification in anticipation of growth to the area will allow the Weiser River Highway District to plan appropriately for continued growth in the area.

Additional remarks to fully explain the change request:



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

IDAHO CHANGE REQUEST SUBMITTAL CHECKLIST *(include with this request form):*

- Change Request Form
- Vicinity Map showing the proposed changes and existing
- Original letter of recommended approval from Mayor, Chairman of the Board or other official responsible for the agency or a City/County Resolution adopted. If the request crosses jurisdictional boundaries, a letter of recommendation or City/County Resolution is required from all agencies which have authority over the road.
- Proof of Public Hearing *(if one was held)*
- MPO concurrence letter *(if within an Urbanized Area)*
- Traffic Data *(This includes collection methodology, number of hours counted, days of weeks, and AADT by direction, and raw data [when available])*
- Facility Type *(1-way or 2-way road)*
- Number of Through Lanes *(by direction)*

Submit all of the above to the Idaho Transportation Department District in your area. If you have questions or need additional information, you may e-mail FunctionClass@itd.idaho.gov.

For ITD District Use Only:

ITD District <input type="checkbox"/> D1 <input type="checkbox"/> D2 <input checked="" type="checkbox"/> D3 <input type="checkbox"/> D4 <input type="checkbox"/> D5 <input type="checkbox"/> D6	Application Received: <div style="font-size: 1.2em; font-weight: bold;">11/18/2024</div>
District Contact Person and E-mail Address: <div style="font-size: 1.2em; font-weight: bold;">Vincent.Trimboli@itd.idaho.gov</div>	Telephone Number: <div style="font-size: 1.2em; font-weight: bold;">208-334-8817</div>
District Application Recommendation to Planning Services: <input checked="" type="checkbox"/> Approval Request because: <input type="checkbox"/> Deny Request because:	

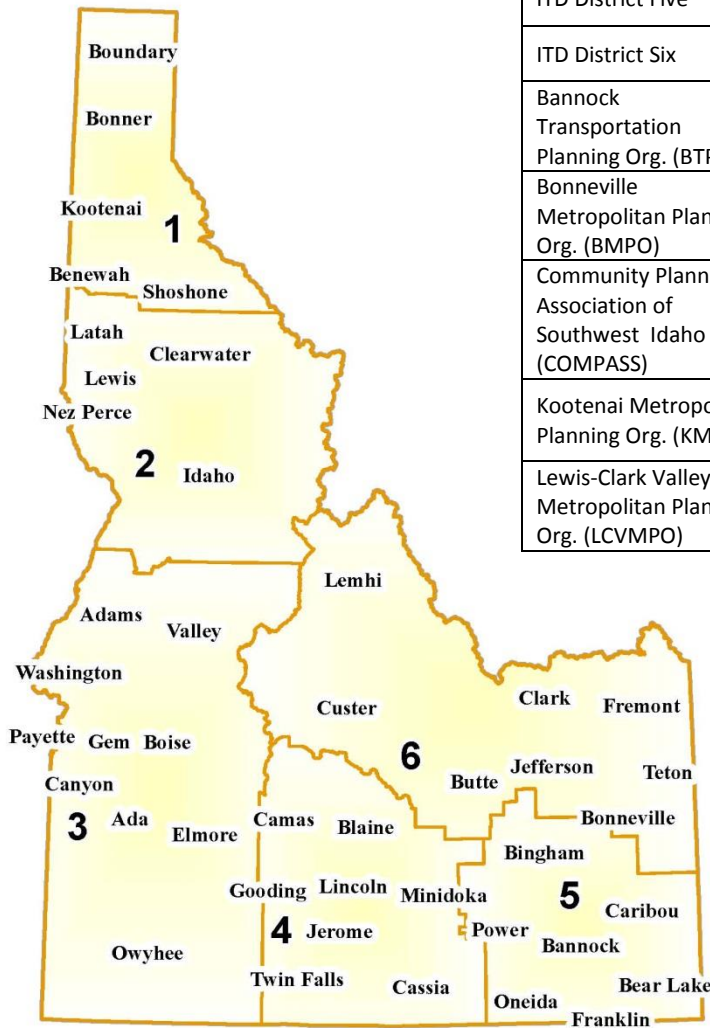
For ITD Planning Services Use Only:

ITD Recommendation to FHWA: <input checked="" type="checkbox"/> Approval Request because: The update to Haas Road from a local road to a major collector is warranted for future land use based on population and economic growth.
<input type="checkbox"/> Deny Request because:



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

IMPORTANT CONTACT INFORMATION		
CONTACT	OFFICE NUMBER	FAX NUMBER
Local Highway Technical Assistance Council (LHTAC)	(208) 344-0565	(208) 344-0789
ITD HQ Planning Services	(208) 334-8483	(208) 334-4432
ITD District One	(208) 772-1200	(208) 772-1203
ITD District Two	(208) 799-5090	(208) 799-4301
ITD District Three	(208) 334-8300	(208) 334-8917
ITD District Four	(208) 886-7800	(208) 886-7895
ITD District Five	(208) 239-3300	(208) 239-3367
ITD District Six	(208) 745-7781	(208) 745-8735
Bannock Transportation Planning Org. (BTPO)	(208) 233-9322	(866) 230-4709
Bonneville Metropolitan Planning Org. (BMPO)	(208) 612-8530	N/A
Community Planning Association of Southwest Idaho (COMPASS)	(208) 855-2558	(208) 855-2559
Kootenai Metropolitan Planning Org. (KMPO)	(208) 930-4164	N/A
Lewis-Clark Valley Metropolitan Planning Org. (LCVMPO)	(208) 298-1345	(208) 298-1339



Weiser Valley Highway District Resolution 2024-4
Haas Road Classification

The following Resolution 2024-4 was introduced by the Clerk of the Board, Leslie Eisenbarth, read in full, considered and adopted:

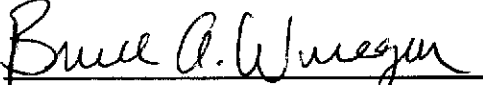
Resolution No. 2024-4 of the Weiser Valley Highway District, Weiser, Idaho, supporting the adoption “Haas Road Classification” of the Weiser Valley Highway District.

WHEREAS, the Commissioners of Weiser Valley Highway District will adopt the “Haas Road Classification” of the district’s roadway system, rights-of-way and roadway assets.

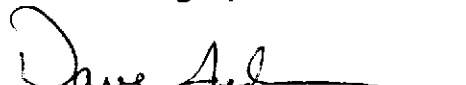
NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Weiser Valley Highway District, accept the “Haas Road Classification” dated February 2024 with the current hand-written changes into policy and in effect from this day forward.

The foregoing RESOLUTION WAS ADOPTED this 12th day of February, 2024, a vote of three to zero.

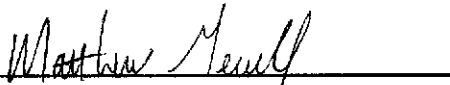
BOARD OF WEISER VALLEY HIGHWAY DISTRICT COMMISSIONERS



Bruce Winegar, Chairman




Dave Jenkins, Board Member



Matt Gerulf, Board Member

ATTEST:

I, Leslie Eisenbarth, Clerk, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 2024-4 adopted at a regular Board meeting of the Board held on the 12th day of February 2024, and that the same is now in full force and effect.



Leslie Eisenbarth, Clerk of the Board



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

PLEASE INDICATE: ITD District Request Local Agency Request

This form has been developed for use in all requests for Idaho's Functional Classification and/or Urban Boundary changes/modifications. One form must be completed and submitted for each change.

AGENCY CONTACT INFORMATION	
Agency Name: Weiser Valley Highway District	Application Date: 6/17/24
Contact Person and E-mail Address: Kiel Malone weiservalleyhwydist@gmail.com	Telephone Number: (208) 549-1761
Agency Address: 	
Is this functional classification request/change completely within or partially within an Urbanized Area? <input type="checkbox"/> No <input type="checkbox"/> Yes – If yes, concurrence from the MPO is required. Please complete the following information. Please indicate the name of the metropolitan planning organization (MPO): 	
MPO Contact Person and E-mail Address: 	Telephone Number:
MPO Address: 	
Does requested Functional Class change extend into another jurisdiction? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – If yes, a concurrence letter or resolution is required from the other jurisdiction. Please indicate the name of the other jurisdiction: 	

ROUTE DESCRIPTION	
Local Name of Route: Indianhead Rd. & Jonathan Rd	Route Number:
Route Description: East/west route that starts at the city of Weiser and goes west to Jonathan RD and the segment of Jonathan Road that connects Indianhead Road to Old Hwy. 70.	
Termini of Route (Milepost (MP) – if available) From MP: To MP:	Length (miles): 3
Existing Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input checked="" type="checkbox"/> Local Road	Proposed Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input checked="" type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input type="checkbox"/> Local Road



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

URBAN BOUNDARY DESCRIPTION

Population (Census):

2022 - 5,912 U.S. Census Quick Facts

Brief explanation for proposed changes:

Weiser River Highway District requests to extend the Major Collector Classification for Indianhead Rd. and Jonathan Rd by 3 miles. The location is just outside the city limits of Weiser, ID.

Census Boundary Square Foot: N/A

Proposed Boundary Square Foot: N/A

Existing Urban Boundary Classification (choose only one):

- Rural Areas 0 – 4,999
 Small Urban Areas 5,000 - 49,000
 Urbanized Areas 50,000+
 Metropolitan Statistical Areas 250,000+

Proposed Urban Boundary Classification (choose only one):

- Rural Areas 0 – 4,999
 Small Urban Areas 5,000 - 49,000
 Urbanized Areas 50,000+
 Metropolitan Statistical Areas 250,000+

REMARKS

Written Description of FC route *(general characteristics including alignment, speed limit and how it relates to the surrounding area in terms of importance):*

Indianhead Road is currently classified as a rural major collector from 9th Street to Jenkins Creek Rd. The section under review is from Jenkins Creek Rd. west to Jonathan Rd. The road has a posted speed limit of 55MPH and services both residential and agricultural use heading into the City of Weiser.

A brief description why the proposed change is requested and justification for the change:

The City of Weiser has grown 5% from 2020 to 2022 according to the U.S. Census Bureau. Extending the major collector classification of this route would be in response to the growth in Weiser. While this route is currently in a rural area, it functions more of a suburban area for the City of Weiser. Changing the classification in anticipation of growth to the area will allow the Weiser River Highway District to plan appropriately for continued growth in the area.

Using the FHWA provided definitions, the labels of local road or minor collector are not applicable to this segment of Indianhead Road. Indianhead Road provides access to the County Seat, and serves important intra-county connections for agricultural purposes.

Adjusting this segment to a Major Collector fills a gap in the current functional classifications in the road. This road does not primarily provide access to adjacent land (local road function) and because it is also collecting traffic from other minor collectors and local roads, it is justified to functionally classify this as a major collector.

Additional remarks to fully explain the change request:



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

IDAHO CHANGE REQUEST SUBMITTAL CHECKLIST *(include with this request form):*

- Change Request Form
- Vicinity Map showing the proposed changes and existing
- Original letter of recommended approval from Mayor, Chairman of the Board or other official responsible for the agency or a City/County Resolution adopted. If the request crosses jurisdictional boundaries, a letter of recommendation or City/County Resolution is required from all agencies which have authority over the road.
- Proof of Public Hearing *(if one was held)*
- MPO concurrence letter *(if within an Urbanized Area)*
- Traffic Data *(This includes collection methodology, number of hours counted, days of weeks, and AADT by direction, and raw data [when available])*
- Facility Type *(1-way or 2-way road)*
- Number of Through Lanes *(by direction)*

Submit all of the above to the Idaho Transportation Department District in your area. If you have questions or need additional information, you may e-mail FunctionClass@itd.idaho.gov.

For ITD District Use Only:

ITD District <input type="checkbox"/> D1 <input type="checkbox"/> D2 <input checked="" type="checkbox"/> D3 <input type="checkbox"/> D4 <input type="checkbox"/> D5 <input type="checkbox"/> D6	Application Received: 11-18-2024
District Contact Person and E-mail Address: Vincent.Trimboli@itd.idaho.gov	Telephone Number: 208-334-8817
District Application Recommendation to Planning Services: <input checked="" type="checkbox"/> Approval Request because: This request, approved by Weiser Valley Highway District Commissioners and presented before the public, is needed due to the growth in the area and makes good business sense from a local transportation perspective.	
<input type="checkbox"/> Deny Request because:	

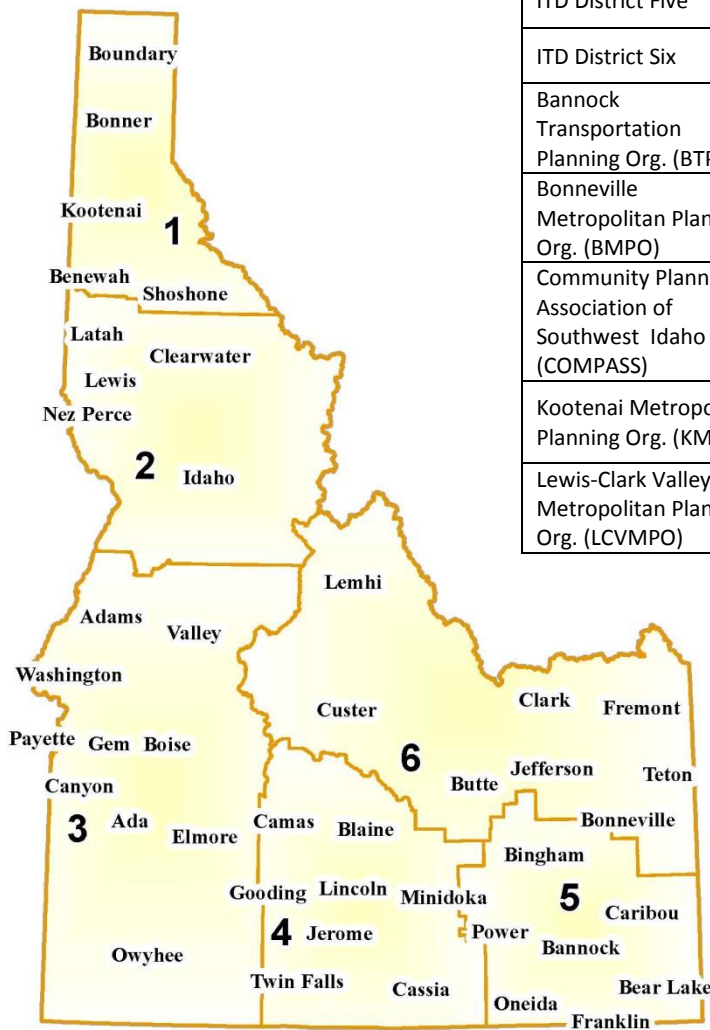
For ITD Planning Services Use Only:

ITD Recommendation to FHWA: <input checked="" type="checkbox"/> Approval Request because: The update to Indianhead Road and Jonathan Road from a local road to a major collector is warranted for future land use based on population and economic growth.
<input type="checkbox"/> Deny Request because:



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

IMPORTANT CONTACT INFORMATION		
CONTACT	OFFICE NUMBER	FAX NUMBER
Local Highway Technical Assistance Council (LHTAC)	(208) 344-0565	(208) 344-0789
ITD HQ Planning Services	(208) 334-8483	(208) 334-4432
ITD District One	(208) 772-1200	(208) 772-1203
ITD District Two	(208) 799-5090	(208) 799-4301
ITD District Three	(208) 334-8300	(208) 334-8917
ITD District Four	(208) 886-7800	(208) 886-7895
ITD District Five	(208) 239-3300	(208) 239-3367
ITD District Six	(208) 745-7781	(208) 745-8735
Bannock Transportation Planning Org. (BTPO)	(208) 233-9322	(866) 230-4709
Bonneville Metropolitan Planning Org. (BMPO)	(208) 612-8530	N/A
Community Planning Association of Southwest Idaho (COMPASS)	(208) 855-2558	(208) 855-2559
Kootenai Metropolitan Planning Org. (KMPO)	(208) 930-4164	N/A
Lewis-Clark Valley Metropolitan Planning Org. (LCVMPO)	(208) 298-1345	(208) 298-1339



Weiser Valley Highway District Resolution 2024-2
Jonathan and Indianhead Road Classification

The following Resolution 2024-2 was introduced by the Clerk of the Board, Leslie Eisenbarth, read in full, considered and adopted:

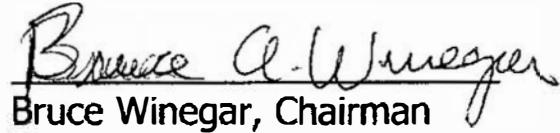
Resolution No. 2024-2 of the Weiser Valley Highway District, Weiser, Idaho, supporting the adoption “Jonathan Road“ and “Indianhead Road Classification” of the Weiser Valley Highway District.

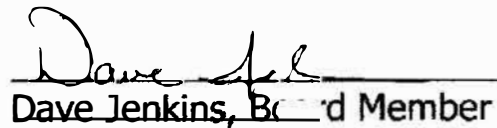
WHEREAS, the Commissioners of Weiser Valley Highway District will adopt the “Jonathan Rodad“ and “Indianhead Road Classification” of the district’s roadway system, rights-of-way and roadway assets.

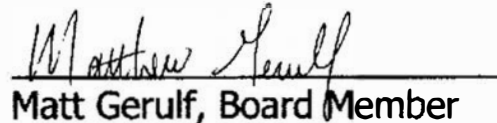
NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Weiser Valley Highway District, accept the “Jonathan Road” and “Indianhead Road Classification” dated February 2024 with the current hand-written changes into policy and in effect from this day forward.

The foregoing RESOLUTION WAS ADOPTED this 12th day of February, 2024, a vote of three to zero.

BOARD OF WEISER VALLEY HIGHWAY DISTRICT COMMISSIONERS

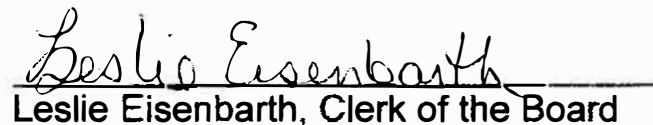

Bruce Winegar, Chairman


Dave Jenkins, Board Member


Matt Gerulf, Board Member

ATTEST:

I, Leslie Eisenbarth, Clerk, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 2024-2 adopted at a regular Board meeting of the Board held on the 12th day of February 2024, and that the same is now in full force and effect.


Leslie Eisenbarth, Clerk of the Board



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

PLEASE INDICATE: ITD District Request Local Agency Request

This form has been developed for use in all requests for Idaho's Functional Classification and/or Urban Boundary changes/modifications. One form must be completed and submitted for each change.

AGENCY CONTACT INFORMATION	
Agency Name: Weiser Valley Highway District	Application Date: 3/5/2024
Contact Person and E-mail Address: Kiel Malone weiservalleyhwydist@gmail.com	Telephone Number: (208) 549-1761
Agency Address: 998 Olds Ferry Rd. Weiser, ID 83672	
Is this functional classification request/change completely within or partially within an Urbanized Area? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – If yes, concurrence from the MPO is required. Please complete the following information. Please indicate the name of the metropolitan planning organization (MPO):	
MPO Contact Person and E-mail Address:	Telephone Number:
MPO Address:	
Does requested Functional Class change extend into another jurisdiction? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – If yes, a concurrence letter or resolution is required from the other jurisdiction. Please indicate the name of the other jurisdiction:	

ROUTE DESCRIPTION	
Local Name of Route: Island Rd	Route Number:
Route Description: A north/south route that connect Haas Rd to County Rd 70. It creates a collector loop with Haas and County Rd 70.	
Termini of Route (Milepost (MP) – if available) From MP: To MP:	Length (miles): 1
Existing Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input checked="" type="checkbox"/> Local Road	Proposed Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input checked="" type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input type="checkbox"/> Local Road



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

URBAN BOUNDARY DESCRIPTION

Population (Census):

2022 - 5,912 U.S. Census Quick Facts

Brief explanation for proposed changes:

Weiser River Highway District requests to extend the Major Collector Classification for Island Rd. by 1 mile. The location is just outside the city limits of Weiser, ID.

Census Boundary Square Foot: N/A

Proposed Boundary Square Foot: N/A

Existing Urban Boundary Classification (choose only one):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Rural Areas
0 – 4,999 | <input type="checkbox"/> Small Urban Areas
5,000 - 49,000 | <input type="checkbox"/> Urbanized Areas
50,000+ |
| <input type="checkbox"/> Metropolitan Statistical Areas
250,000+ | | |

Proposed Urban Boundary Classification (choose only one):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Rural Areas
0 – 4,999 | <input type="checkbox"/> Small Urban Areas
5,000 - 49,000 | <input type="checkbox"/> Urbanized Areas
50,000+ |
| <input type="checkbox"/> Metropolitan Statistical Areas
250,000+ | | |

REMARKS

Written Description of FC route *(general characteristics including alignment, speed limit and how it relates to the surrounding area in terms of importance):*

Island Road is currently classified as a local road. This road will allow a collector loop with Haas Rd and County Rd 70. The road has a posted speed limit of 45 MPH and services both residential and agricultural use heading into the City of Weiser.

A brief description why the proposed change is requested and justification for the change:

The City of Weiser has grown 5% from 2020 to 2022 according to the U.S. Census Bureau. Extending the major collector classification of this route would be in response to the growth in Weiser. While this route is currently in a rural area, it functions more of a suburban area for the City of Weiser. Changing the classification in anticipation of growth to the area will allow the Weiser River Highway District to plan appropriately for continued growth in the area.

Additional remarks to fully explain the change request:



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

IDAHO CHANGE REQUEST SUBMITTAL CHECKLIST *(include with this request form):*

- Change Request Form
- Vicinity Map showing the proposed changes and existing
- Original letter of recommended approval from Mayor, Chairman of the Board or other official responsible for the agency or a City/County Resolution adopted. If the request crosses jurisdictional boundaries, a letter of recommendation or City/County Resolution is required from all agencies which have authority over the road.
- Proof of Public Hearing *(if one was held)*
- MPO concurrence letter *(if within an Urbanized Area)*
- Traffic Data *(This includes collection methodology, number of hours counted, days of weeks, and AADT by direction, and raw data [when available])*
- Facility Type *(1-way or 2-way road)*
- Number of Through Lanes *(by direction)*

Submit all of the above to the Idaho Transportation Department District in your area. If you have questions or need additional information, you may e-mail FunctionClass@itd.idaho.gov.

For ITD District Use Only:

ITD District <input type="checkbox"/> D1 <input type="checkbox"/> D2 <input checked="" type="checkbox"/> D3 <input type="checkbox"/> D4 <input type="checkbox"/> D5 <input type="checkbox"/> D6	Application Received: <div style="font-size: 1.2em; font-weight: bold;">11-18-2024</div>
District Contact Person and E-mail Address: <div style="font-size: 1.2em; font-weight: bold;">Vincent.Trimboli@itd.idaho.gov</div>	Telephone Number: <div style="font-size: 1.2em; font-weight: bold;">208-334-8817</div>
District Application Recommendation to Planning Services: <input checked="" type="checkbox"/> Approval Request because: This request, approved by Weiser Valley Highway District Commissioners and presented before the public, is needed due to the growth in the area and makes good business sense from a local transportation perspective.	
<input type="checkbox"/> Deny Request because:	

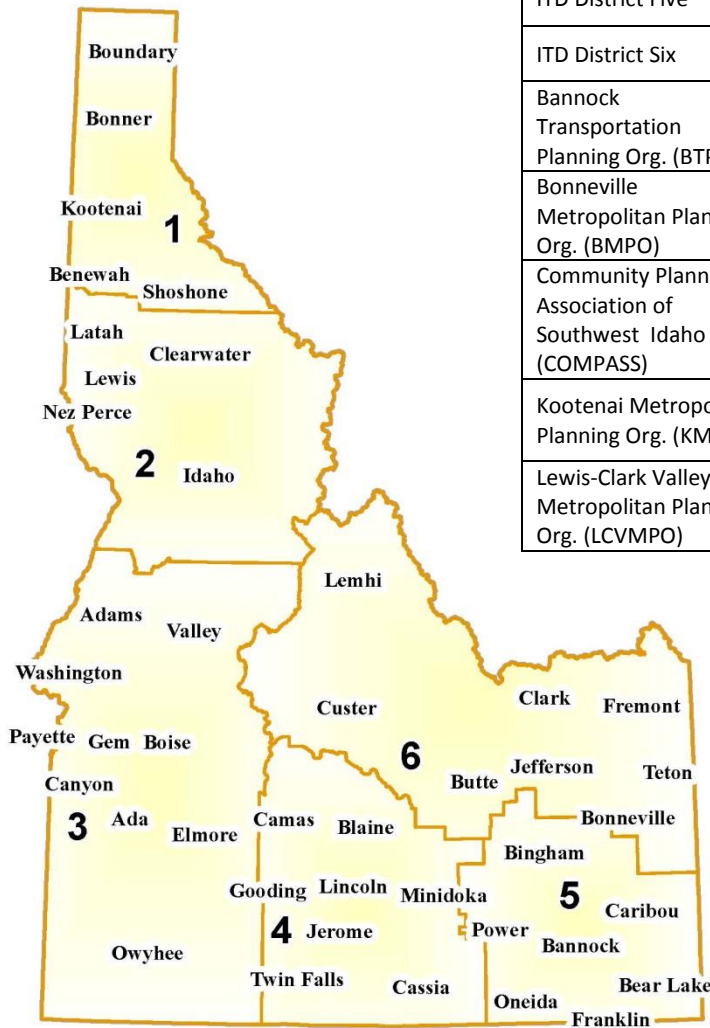
For ITD Planning Services Use Only:

ITD Recommendation to FHWA: <input checked="" type="checkbox"/> Approval Request because: The update to Island Road from a local road to a major collector is warranted for future land use based on population and economic growth.
<input type="checkbox"/> Deny Request because:



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

IMPORTANT CONTACT INFORMATION		
CONTACT	OFFICE NUMBER	FAX NUMBER
Local Highway Technical Assistance Council (LHTAC)	(208) 344-0565	(208) 344-0789
ITD HQ Planning Services	(208) 334-8483	(208) 334-4432
ITD District One	(208) 772-1200	(208) 772-1203
ITD District Two	(208) 799-5090	(208) 799-4301
ITD District Three	(208) 334-8300	(208) 334-8917
ITD District Four	(208) 886-7800	(208) 886-7895
ITD District Five	(208) 239-3300	(208) 239-3367
ITD District Six	(208) 745-7781	(208) 745-8735
Bannock Transportation Planning Org. (BTPO)	(208) 233-9322	(866) 230-4709
Bonneville Metropolitan Planning Org. (BMPO)	(208) 612-8530	N/A
Community Planning Association of Southwest Idaho (COMPASS)	(208) 855-2558	(208) 855-2559
Kootenai Metropolitan Planning Org. (KMPO)	(208) 930-4164	N/A
Lewis-Clark Valley Metropolitan Planning Org. (LCVMPO)	(208) 298-1345	(208) 298-1339



Weiser Valley Highway District Resolution 2024-5
Island Road Classification

The following Resolution 2024-5 was introduced by the Clerk of the Board, Leslie Eisenbarth, read in full, considered and adopted:


Resolution No. 2024-5 of the Weiser Valley Highway District, Weiser, Idaho, supporting the adoption "Island Road Classification" of the Weiser Valley Highway District.


WHEREAS, the Commissioners of Weiser Valley Highway District will adopt the "Island Road Classification" of the district's roadway system, rights-of-way and roadway assets.


NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Weiser Valley Highway District, accept the "Island Road Classification" dated February 2024 with the current hand-written changes into policy and in effect from this day forward.

The foregoing RESOLUTION WAS ADOPTED this 12th day of February, 2024, a vote of three to zero.

BOARD OF WEISER VALLEY HIGHWAY DISTRICT COMMISSIONERS

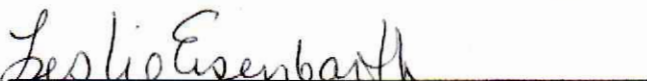

Bruce Winegar, Chairman


Dave Jenkins, Board Member


Matt Gerulf, Board Member

ATTEST:

I, Leslie Eisenbarth, Clerk, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 2024-4 adopted at a regular Board meeting of the Board held on the 12th day of February 2024, and that the same is now in full force and effect.


Leslie Eisenbarth, Clerk of the Board



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

PLEASE INDICATE: ITD District Request Local Agency Request

This form has been developed for use in all requests for Idaho’s Functional Classification and/or Urban Boundary changes/modifications. One form must be completed and submitted for each change.

AGENCY CONTACT INFORMATION	
Agency Name: Weiser Valley Highway District	Application Date: 3/5/2024
Contact Person and E-mail Address: Kiel Malone weiservalleyhwydist@gmail.com	Telephone Number: (208) 549-1761
Agency Address: 998 Olds Ferry Rd. Weiser, ID 83672	
Is this functional classification request/change completely within or partially within an Urbanized Area? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – If yes, concurrence from the MPO is required. Please complete the following information. Please indicate the name of the metropolitan planning organization (MPO):	
MPO Contact Person and E-mail Address:	Telephone Number:
MPO Address:	
Does requested Functional Class change extend into another jurisdiction? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – If yes, a concurrence letter or resolution is required from the other jurisdiction. Please indicate the name of the other jurisdiction:	

ROUTE DESCRIPTION	
Local Name of Route: Pioneer Rd	Route Number:
Route Description: An east/west route that will connect major connector County Rd 70 to the City of Weiser and major connector Jenkins Cr. Rd.	
Termini of Route (Milepost (MP) – if available) From MP: To MP:	Length (miles): 0.5
Existing Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input checked="" type="checkbox"/> Local Road	Proposed Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input checked="" type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input type="checkbox"/> Local Road



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

URBAN BOUNDARY DESCRIPTION

Population (Census):

2022 - 5,912 U.S. Census Quick Facts

Brief explanation for proposed changes:

Weiser Valley Highway District requests to extend the Major Collector Classification for Pioneer Rd. by 0.5 miles. The location is just outside the city limits of Weiser, ID.

Census Boundary Square Foot: N/A

Proposed Boundary Square Foot: N/A

Existing Urban Boundary Classification (choose only one):

Rural Areas Small Urban Areas Urbanized Areas
 0 – 4,999 5,000 - 49,000 50,000+

Metropolitan Statistical Areas
250,000+

Proposed Urban Boundary Classification (choose only one):

Rural Areas Small Urban Areas Urbanized Areas
 0 – 4,999 5,000 - 49,000 50,000+

Metropolitan Statistical Areas
250,000+

REMARKS

Written Description of FC route *(general characteristics including alignment, speed limit and how it relates to the surrounding area in terms of importance):*

Pioneer Road is currently classified as a major collector from Jenkins Creek Rd into town. The section under review is from Jenkins Creek Rd. west to County Rd 70. The road has a posted speed limit of 35MPH and services both residential and agricultural use heading into the City of Weiser.

A brief description why the proposed change is requested and justification for the change:

The City of Weiser has grown 5% from 2020 to 2022 according to the U.S. Census Bureau. Extending the major collector classification of this route would be in response to the growth in Weiser. While this route is currently in a rural area, it functions more of a suburban area for the City of Weiser. Changing the classification in anticipation of growth to the area will allow the Weiser River Highway District to plan appropriately for continued growth in the area.

Using the FHWA provided definitions, the labels of local road or minor collector are not applicable to this segment of Pioneer Road. Pioneer Road provides access to the County Seat through connections, circulation, and serves important intra-county connections for agricultural purposes.

Adjusting this segment to a Major Collector fills a gap in the current functional classifications in the road. This road does not primarily provide access to adjacent land (local road function) and because it is also collecting traffic from other minor collectors and local roads, it is justified to functionally classify this as a major collector.

Additional remarks to fully explain the change request:



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

IDAHO CHANGE REQUEST SUBMITTAL CHECKLIST *(include with this request form):*

- Change Request Form
- Vicinity Map showing the proposed changes and existing
- Original letter of recommended approval from Mayor, Chairman of the Board or other official responsible for the agency or a City/County Resolution adopted. If the request crosses jurisdictional boundaries, a letter of recommendation or City/County Resolution is required from all agencies which have authority over the road.
- Proof of Public Hearing *(if one was held)*
- MPO concurrence letter *(if within an Urbanized Area)*
- Traffic Data *(This includes collection methodology, number of hours counted, days of weeks, and AADT by direction, and raw data [when available])*
- Facility Type *(1-way or 2-way road)*
- Number of Through Lanes *(by direction)*

Submit all of the above to the Idaho Transportation Department District in your area. If you have questions or need additional information, you may e-mail FunctionClass@itd.idaho.gov.

For ITD District Use Only:

ITD District <input type="checkbox"/> D1 <input type="checkbox"/> D2 <input checked="" type="checkbox"/> D3 <input type="checkbox"/> D4 <input type="checkbox"/> D5 <input type="checkbox"/> D6	Application Received: <div style="font-size: 1.2em; font-weight: bold;">11-18-2024</div>
District Contact Person and E-mail Address: <div style="font-size: 1.2em; font-weight: bold;">Vincent.Trimboli@itd.idaho.gov</div>	Telephone Number: <div style="font-size: 1.2em; font-weight: bold;">208-334-8817</div>
District Application Recommendation to Planning Services: <input checked="" type="checkbox"/> Approval Request because: <input type="checkbox"/> Deny Request because:	

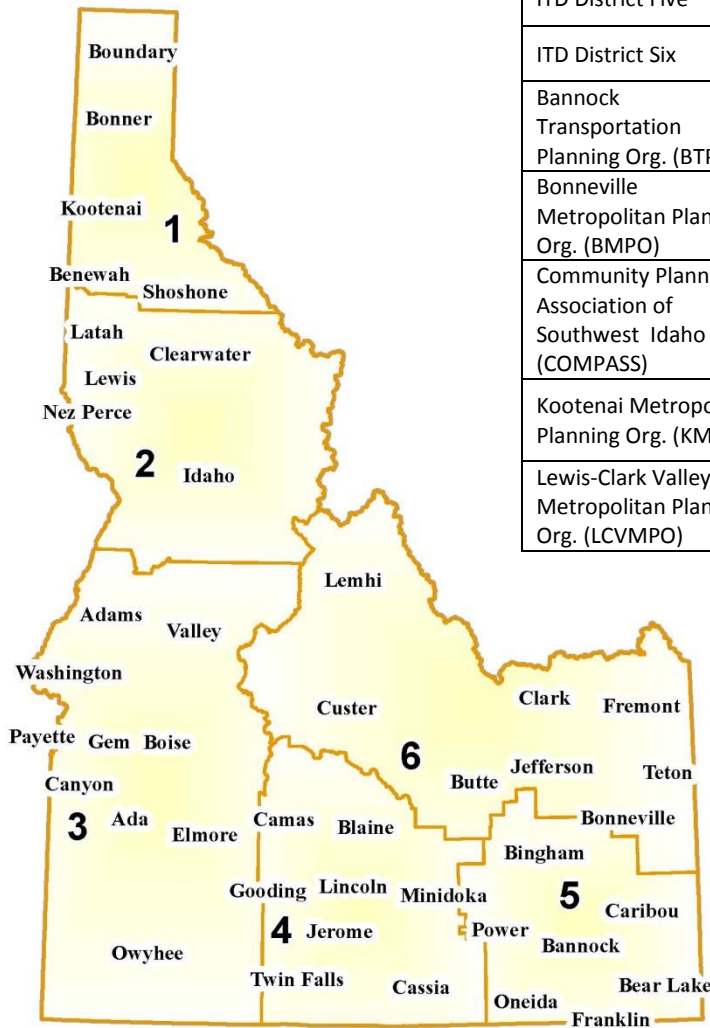
For ITD Planning Services Use Only:

ITD Recommendation to FHWA: <input checked="" type="checkbox"/> Approval Request because: The update to Pioneer Road from a local road to a major collector is warranted for future land use based on population and economic growth.
<input type="checkbox"/> Deny Request because:



IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

IMPORTANT CONTACT INFORMATION		
CONTACT	OFFICE NUMBER	FAX NUMBER
Local Highway Technical Assistance Council (LHTAC)	(208) 344-0565	(208) 344-0789
ITD HQ Planning Services	(208) 334-8483	(208) 334-4432
ITD District One	(208) 772-1200	(208) 772-1203
ITD District Two	(208) 799-5090	(208) 799-4301
ITD District Three	(208) 334-8300	(208) 334-8917
ITD District Four	(208) 886-7800	(208) 886-7895
ITD District Five	(208) 239-3300	(208) 239-3367
ITD District Six	(208) 745-7781	(208) 745-8735
Bannock Transportation Planning Org. (BTPO)	(208) 233-9322	(866) 230-4709
Bonneville Metropolitan Planning Org. (BMPO)	(208) 612-8530	N/A
Community Planning Association of Southwest Idaho (COMPASS)	(208) 855-2558	(208) 855-2559
Kootenai Metropolitan Planning Org. (KMPO)	(208) 930-4164	N/A
Lewis-Clark Valley Metropolitan Planning Org. (LCVMPO)	(208) 298-1345	(208) 298-1339



Weiser Valley Highway District Resolution 2024-3
Pioneer Road Classification

The following Resolution 2024-3 was introduced by the Clerk of the Board, Leslie Eisenbarth, read in full, considered and adopted:

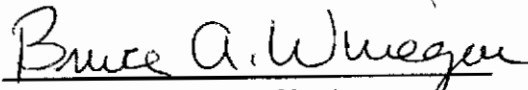
Resolution No. 2024-3 of the Weiser Valley Highway District, Weiser, Idaho, supporting the adoption "Pioneer Road Classification" of the Weiser Valley Highway District.

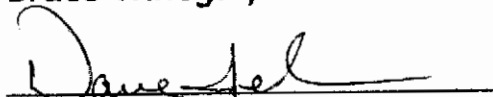
WHEREAS, the Commissioners of Weiser Valley Highway District will adopt the "Pioneer Road Classification" of the district's roadway system, rights-of-way and roadway assets.

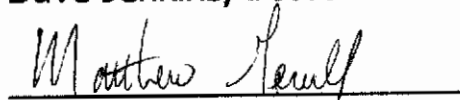
NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Weiser Valley Highway District, accept the "Pioneer Road Classification" dated February 2024 with the current hand-written changes into policy and in effect from this day forward.

The foregoing RESOLUTION WAS ADOPTED this 12th day of February, 2024, a vote of three to zero.

BOARD OF WEISER VALLEY HIGHWAY DISTRICT COMMISSIONERS

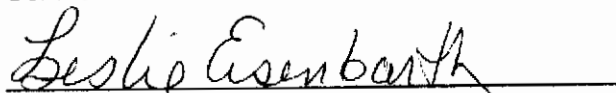

Bruce Winegar, Chairman


Dave Jenkins, Board Member


Matt Gerulf, Board Member

ATTEST:

I, Leslie Eisenbarth, Clerk, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 2024-3 adopted at a regular Board meeting of the Board held on the 12th day of February 2024, and that the same is now in full force and effect.


Leslie Eisenbarth, Clerk of the Board

WEISER VALLEY HIGHWAY DISTRICT

998 Olds Ferry Road

Weiser, ID 83672

Agenda for
February 12, 2024, meeting
7:00 p.m.

Call to Order by Bruce Winegar called to order at 7:00 p.m.

Present: Bruce Winegar, Matt Gerulf, Dave Jenkins, Kiel Melone, John Nebeker, Tim Smedly, Roland Mollinix, and Leslie Eisenbarth

New Business

Official Map- Kiel (Action) Kiel reviewed with the board the map signed in 2019, Bruce moved to updates with the new road signs 2nd by Matt Gerulf Motion carried. The district will sign the updated map on March 10th meeting.

Road Re-Classification- Indianhead, Jonathan, Pioneer, Island, and Haas- Kiel (Action) No one from the public showed to give any input. Bruce moved to approve the resolution to upgrade Indianhead, Haas, Pioneer, and Island Rd to collector roads. Matt 2nd, motion carried.

Old pneumatic roller- Dave Jenkins moved to that we change the pneumatic roller and the broom as surplus property and have Leslie put an ad in the newspaper putting them it out for bids. Matt Gerulf 2nd motion carried.

Spray quotes/plan (informative) Kiel reviewed with the board two bids one for Mountain Lawn \$12,225 Moonlight \$10,500 and \$150 hour for coming back to respray areas of concern. Board ask Kiel to reach out to LDY Ag and get a quote from them.

Flashing Beacon (informative) Kiel review with the board quotes for flashing beacons.

Wash on Olds Ferry Road (informative) Kiel will rent a dozer to fix the wash this summer.

Grind Jonathon Rd North of Olds Ferry- Kiel (Action) the board will look at the area and see if it needs to be to be grinded.

New Business

Roland Mullix requested that we raise the crown of the road on Jenkins creek.

Road Report-Kiel

The board would like to Crack seals all roads again and chips seal areas that have need.

Idaho power would like to put a new power pole at Eaton.

Price and This road need new culverts Bruce Winegar moved to fix the culverts on Price and This road Matt 2nd motion carried.

Kiel reported that all street signs that are faded have been replaced.

Leslie -Correspondence

ICRIP Liability data request-Informative

2024 Budget and Levy Workshop

Bank Account Balances as of 2-12-24.

Umpqua Checking Account: \$14,564.22

LGIP Account: \$797,643.16

Total: \$812,207.38

Approve minutes of the January meeting – (action item)

Any old business

Next meeting – March 11, 2024, at 7:00 pm

RESOLUTION

WHEREAS, the Idaho Transportation Board supports the ITD mission of safety, mobility, and economic opportunity; and

WHEREAS, Department staff has reviewed the Functional Classification applications from Weiser Valley Highway District, to have Haas Road, Island, Road, Jonathan Road, Indianhead Road, and Pioneer Road updated from local roads to major collections on the Federal Functional Classification System; and

WHEREAS, there is stakeholder and public support for these changes in road functional classification, and

WHEREAS, ITD District 3 has studied the regional traffic impacts and feasibility of updating the functional classification of Haas Road, Island, Road, Jonathan Road, Indianhead Road, and Pioneer Road in Weiser Valley Highway District; and

WHEREAS, the Idaho Transportation Board's Subcommittee on System Adjustments has reviewed and recommends approval of these adjustments to the Idaho Transportation Board.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves the changes to functional classification from local road to major collector of Haas Road, Island Road, Jonathan Road, Indianhead Road, and Pioneer Road in Weiser Valley Highway District.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 1/15/25

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 20 min

Presenter's Name Steve Rich	Presenter's Title Research Analyst Principal
Preparer's Name Josephine Middleton	Preparer's Title Highway Safety Manager

Subject

Safety Performance Targets for Federal Fiscal Years 2024 - 2026		
Key Number	District	Route Number

Background Information

The Office of Highway Safety will present to the Idaho Transportation Board the safety performance measures and goals for Federal Fiscal Years 2024-2026, which were originally presented to the Traffic Safety Commission at their bi-annual meeting in November 2024. The presentation provides an overview of traffic crash fatalities and serious injuries and the main crash characteristics influencing them.

The statewide safety targets have been established by the Idaho Transportation Department's Office of Highway Safety in the following categories (using 5-year averages and 5-year rates for 2020-2024):

1. 5-Year Average Number of Fatalities: 238
2. 5-Year Fatality Rate per 100 million *VMT: 1.32
3. 5-Year Average Number of Serious Injuries: 1,224
4. 5-Year Serious Injury Rate per 100 million VMT: 6.82
5. 5-Year Average Number of Non-motorized Fatalities and Serious Injuries: 116

*Vehicle Miles Traveled

Recommendations *(Action items require a resolution)*

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Board Agenda Item

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 minutes

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer
Preparer's Name Mohsen Amirmojahedi, PE	Preparer's Title Consultant Services Engineer

Subject

REQUEST TO APPROVE CONSULTANT AGREEMENTS		
Key Number See table below	District	Route Number

Background Information

Board Policy 4001 delegates authority to the Director or another designee to approve routine engineering professional services agreements of up to \$1,000,000, work task agreements for professional services up to \$500,000, cumulative work task agreements (one or more consultants) on a project up to \$1,500,000 and consultant two-year work task agreement total up to \$1,500,000. Any agreements greater than these thresholds must be authorized by the Board.

Professional service agreements, procured through ITD HQ Design Section, Consultant Services, follow three different processes based on the size of agreement. In all cases, professional services agreements are secured using a qualification-based system rather than a competitive low bid basis used for typical construction contracts.

- Work task agreements less than \$150,000 are procured through a Direct Select process.
- Work task agreements between \$150,000 and \$500,000 are procured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list.
- Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal (RFP).

The scale of these agreements is often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant services in phases allowing for greater flexibility for the Department, limited liability, and updating when a more refined scope of work is obtained. In other cases, such as for Construction Engineering and Inspection (CE&I) services one single agreement may be issued allowing for continuity of the inspector during the construction phase.

Project specific memorandums are attached and listed in the table below, for each project agreement seeking approval.



Board Agenda Item

ITD 2210 (Rev. 12-23)

KEY NUMBER/ SERVICES	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AUTHORIZATION REQUEST	TOTAL AUTHORIZATION
21969 ² / EOR	SH-55, Rainbow Bridge Repairs, Valley County	3	\$407,367	-	\$515,520*	\$515,520
21969 ⁴ / EOR	SH-55, Rainbow Bridge Repairs, Valley County	3	\$1,495,078	-	\$1,604,131*	\$1,604,131
23540 ¹ / Design	I-84, Westbound Exit 90 to Exit 95, Mountain Home	3	\$964,000	-	\$1,678,000**	\$1,678,000
23616 ¹ / Design	US-2, Priest River Bridge, Bonner County	1	\$377,000	-	\$2,318,000***	\$2,318,000

- 1 Professional Agreements > \$1M
- 2 Work Task Agreements > \$500K
- 3 Cumulative Work Task Agreement for project > \$1.5M
- 4 Consultant Two-year Work Task total > \$1.5M

* Work Task Agreement Amount: \$108,153
 ** Agreement Amount: \$714,000
 *** Agreement Amount: \$1,941,000

Recommendations *(Action items require a resolution)*

Approval of resolution on page 120.



DATE: January 3, 2025

Program Number(s) A021(969)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 21969

FROM: Jason Brinkman, PE
District 3 Engineer

Program ID, County, Etc. SH-55, RAINBOW
BRIDGE REPAIRS, VALLEY COUNTY

RE: Request to approve professional services agreement authorization on work task agreement to greater than \$500,000 AND consultant two-year term agreement limit total to greater than \$1,500,000 by Forsgren Associates, Inc. for the SH-55, Rainbow Bridge Repairs, Valley County

The purpose of this project is to make necessary repairs to the Rainbow Bridge on SH-55 by restoring deteriorated concrete at stringer ends and cross beams, repairing deck spalls and joint headers, and installing new deck joint seals.

In February 2020, Forsgren Associates, Inc. was initially selected from the term agreement list with a Request for Information (RFI) to provide engineering services to prepare Preliminary Design of bridge repair plans through Plans, Specifications and Estimate (PS&E) for \$264,207, with Supplement #1 for \$81,073 added in April 2021, and Supplement #2 for \$62,087 added in October 2022 to bring the total to \$407,367.

Forsgren Associates, Inc. is being retained for Engineer of Record (EOR) services during construction under this agreement. The EOR services have been negotiated at \$108,153 bringing the total agreement amount to \$515,520 exceeding the work task agreement limit by \$15,520. Also, these additional services result in Forsgren Associates, Inc exceeding their Term Agreement limit by \$104,131.

Currently, there is \$500,830 obligated for construction services (CC) by consultants.



DATE: December 17, 2024

Program Number(s) A023(540)

TO: Monica Crider, PE
State Design Engineer

Key Number(s) 23540

FROM: Jason Brinkman, PE
District 3 Engineer

Program ID, County, Etc. I-84, WESTBOUND
EXIT 90 TO EXIT 95, MOUNTAIN HOME

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the Horrocks Engineers, Inc. professional services agreement for the I-84, Westbound Exit 90 to Exit 95, Mountain Home

The purpose of this project is to restore/rehabilitate the roadway pavement by reconstructing the existing concrete pavement on I-84 through Elmore County.

In July 2024, through Request for Proposals (RFP), Horrocks Engineering was selected to provide full Design services. The project design services were split into two phases:

- Phase 1a was for Design Services to select project alternatives and conceptual overview of the design.
- Phase 1b is for Preliminary Design through Intermediate Design including environmental and design approval.
- Phase 2 is to complete final roadway design through PSE.

Phase 1a Design began in July of 2024 and will continue through February 2025. This agreement was written for \$964,000. Phase 1b has been negotiated at a cost of \$714,000. This brings the total cost for Phase 1 design services to approximately \$1,678,000. This is approximately 5% of the programmed construction funding.

Currently, there is \$1,714,000 obligated for design services by consultants.



DATE: December 20, 2024

Program Number(s) A023(616)

TO: Monica Crider, PE
State Design Engineer

Key Number(s) 23616

FROM: Damon Allen, PE
District 1 Engineer

Program ID, County, Etc. US-2, PRIEST RIVER
BRIDGE, BONNER COUNTY

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the HDR Engineering, Inc. professional services agreement for the US-2, Priest River Bridge, Bonner County

The purpose of this project is to replace the current bridge over the Priest River that has reached the end of its design and service life.

In August 2024, through a Request for Proposal (RFP), HDR Engineering, Inc. was selected to provide design services. The project design includes two phases:

- Phase 1, including Phase 1a- Survey and Phase 1b- Preliminary design through environmental and design approval
- Phase 2, Final design through PS&E

Phase 1a Design began in November 2024 and will continue through June 2025. This agreement was written for the amount of \$377,000. Phase 1b has been negotiated at a cost of \$1,941,000. This brings the total cost for Phase 1 design services to approximately \$2,318,000. This is approximately 14% of the programmed construction funding.

Currently, there is \$4,500,000 obligated for design services by consultants.



Board Agenda Item

RESOLUTION

WHEREAS, Board Policy 4001 requires the Idaho Transportation Board (Board) to authorize professional services agreements greater than \$1,000,000 and each subsequent cost increase, work task agreements greater than \$500,000, cumulative work task agreements on a project greater than \$1,500,000, and consultant two-year work task agreement total greater than \$1,500,000; and

WHEREAS, the Idaho Transportation Board has been provided details about each project requesting authorization; and

WHEREAS, funding will be committed to these agreements before they are executed.

NOW THEREFORE BE IT RESOLVED that the Board hereby grants the authority for professional service agreement(s) as noted in the following table:

KEY NUMBER/ SERVICES	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AUTHORIZATION REQUEST	TOTAL AUTHORIZATION
21969 ² / EOR	SH-55, Rainbow Bridge Repairs, Valley County	3	\$407,367	-	\$515,520*	\$515,520
21969 ⁴ / EOR	SH-55, Rainbow Bridge Repairs, Valley County	3	\$1,495,078	-	\$1,604,131*	\$1,604,131
23540 ¹ / Design	I-84, Westbound Exit 90 to Exit 95, Mountain Home	3	\$964,000	-	\$1,678,000**	\$1,678,000
23616 ¹ / Design	US-2, Priest River Bridge, Bonner County	1	\$377,000	-	\$2,318,000***	\$2,318,000

- 1 Professional Agreements > \$1M
- 2 Work Task Agreements > \$500K
- 3 Cumulative Work Task Agreement for project > \$1.5M
- 4 Consultant Two-year Work Task total > \$1.5M

* Work Task Agreement Amount: \$108,153
 ** Agreement Amount: \$714,000
 *** Agreement Amount: \$1,941,000



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 Min

Presenter's Name Caleb Forrey	Presenter's Title Freight Program Manager
Preparer's Name Caleb Forrey	Preparer's Title Freight Program Manager

Subject

Add Truck Parking Information Management System (TPIMS) to FY25 of the FY25-31 ITIP		
Key Number 24776	District HQ	Route Number Statewide

Background Information

Jason's Law was incorporated into national legislation in 2012. Since then, there has been a growing awareness for driver safety, commercial truck parking availability, and commercial vehicle efficiencies.

Part of ITD's State Planning & Research program funded the Idaho Truck Parking Research Project in 2023. The study included a truck parking analysis, capacity needs, and recommendations for projects, programs, and policies. One of the recommended projects is to pursue the implementation of a Truck Parking Information Management System (TPIMS). TPIMS provides drivers with real-time estimates of available parking spaces in specific locations, communicates capacity using mobile driver applications, and optimizes the use of truck parking availability.

HQ Planning and Development is requesting a project be added to the FY25-31 ITIP to develop an implementation plan and identify specific locations to invest in occupancy detection and parking availability to optimize truck parking capacity. Furthermore, the project will evaluate the applications currently available, identify potential solutions for outreach and engagement with private sector parking availability to be incorporated into a single system, and identify data sources to be used for future capacity needs and/or investments.

Funding Source for this implementation plan would be from the Carbon Reduction Program with an offset of \$200,000 from Statewide Balancing.

Recommendations *(Action items require a resolution)*

Resolution on page 122.

RESOLUTION

WHEREAS, the Idaho Transportation Board is charged with determining the timeframe and scope of improvements for the State Transportation System; and

WHEREAS, Idaho Code § 40-310 directs the Idaho Transportation Board to plan, design and develop statewide transportation systems when determined to be in the public interest; and

WHEREAS, ITD desires to take the next step in outlining an implementation strategy for a Truck Parking Information Management System (TPIMS) as recommended in the Truck Parking Research Project shared with the Idaho Transportation Board in May 2024; and

WHEREAS, the TPIMS implementation strategy would identify specific locations to invest in occupancy detection within the state's right-of-way, evaluate the applications currently available to host the information, identify outreach opportunities with private sector parking providers, and identify data sources to be used for future capacity needs and/or investments; and

WHEREAS, Carbon Reduction Program funds are available for planning studies to support priority projects; and

WHEREAS, truck parking and related infrastructure such as TPIMS are the top priority for the use of Carbon Reduction Program fund; and

WHEREAS, this plan will develop a strategic approach to implementing TPIMS.

NOW THEREFORE BE IT RESOLVED, that the Board approves adding a project to FY25 of the FY25-31 Idaho Transportation Investment Program (ITIP) funded at \$200,000 in the Carbon Reduction Program with an offset from Statewide Balancing to develop an implementation strategy for Truck Parking Information Management System (TPIMS).



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date January 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 min

Presenter's Name Eric Staats	Presenter's Title Bonding Program Manager
Preparer's Name Eric Staats	Preparer's Title Bonding Program Manager

Subject

Request to Advertise TECM Projects in Advance of 2025 Bond Sale		
Key Number Multiple	District 1 & 3	Route Number I-90 & SH-16

Background Information

Design of the final three Transportation Expansion and Congestion Mitigation (TECM) projects funded with the 2021 legislation dedicating \$80 million annually for debt service is nearing completion (Plans, Specifications, and Estimate (PS&E)) and are anticipated to advertise for contractor bidding in early 2025. The projects are:

- KN24305 I-90, SH-41 to US-95 West
- KN24306 I-90, SH-41 to US-95 East
- KN23958 SH-16, SH-44 Interchange

Each of these three projects are anticipated to utilize funds from the TECM 2025 Series A (T25A) bond anticipated in February 2025. Additionally, these projects will utilize federal aid and potentially other state fund sources.

A potential timeline of how these projects relate to the 2025 bond sale is as follows:

February 2025	Advertise all three projects
February 2025	Bond Pricing / Signed Bond Purchase Agreement
March 2025	Closing of Bond Purchase
March 2025	Open contractor bids for I-90 East project and SH-16, SH-44 IC project
April 2025	Open contractor bids for I-90 West project
April 2025	Award all three projects
May/June 2025	Begin construction on all three projects

The attached resolution proposes to advertise these TECM projects in advance of the final TECM bond sale.

Recommendations *(Action items require a resolution)*

Approval of the resolution on page 124.

WHEREAS, the Idaho Transportation Board is charged with determining the timeframe and scope of improvements for the State Transportation System; and

WHEREAS, Idaho Code § 40-310 directs the Idaho Transportation Board to plan, design and develop statewide transportation systems when determined to be in the public interest; and

WHEREAS, the I-90, SH-41 to US-95 – West; I-90, SH-41 to US-95 – East; and SH-16, SH-44 Interchange projects will soon be ready to advertise for construction; and

WHEREAS, advertisement of the I-90, SH-41 to US-95 – West; I-90, SH-41 to US-95 – East; and SH-16, SH-44 Interchange projects in February and March 2025, prior to the next anticipated bond sale, is advantageous for optimizing construction initiation and duration; and

WHEREAS, a 2025 TECM bond sale is anticipated to provide funding for construction of the I-90, SH-41 to US-95 – West; I-90, SH-41 to US-95 – East; and SH-16, SH-44 Interchange projects; and

WHEREAS, the I-90, SH-41 to US-95 – West; I-90, SH-41 to US-95 – East; and SH-16, SH-44 Interchange projects may begin advertisement for contractor bidding prior to the closing of the 2025 bond sale; however, will not be awarded until after the closing of the 2025 bond sale.

NOW THEREFORE BE IT RESOLVED, that the Board approves advertising the I-90, SH-41 to US-95 – West; I-90, SH-41 to US-95 – East; and SH-16, SH-44 Interchange projects in advance of the 2025 bond sale.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date Jan. 15, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 15

Presenter's Name John Blakley and Tom Mahoney	Presenter's Title Chair of Aero Board / Division Administrator
Preparer's Name Tom Mahoney	Preparer's Title Aeronautics Division Administrator

Subject

Aeronautics Advisory Board and Division of Aeronautics Annual Updates		
Key Number	District Statewide	Route Number Statewide

Background Information

The Idaho Aeronautics Advisory Board is tasked through Idaho Code Title 21, Chapter 1 and Idaho Transportation Department Board Policy 4035, with consulting and advising ITD on matters concerning aeronautics. Representatives from the Advisory Board will present to the Transportation Board the status of aviation in Idaho to include concerns and recommendations for the Transportation Board's consideration.

In addition, in accordance with Administrative Policy 5037, the Aeronautics Administrator will provide the annual Division of Aeronautics update on matters affecting the division and aviation in Idaho.

Recommendations *(Action items require a resolution)*

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