



AGENDA

Regular Meeting of the Idaho Transportation Board

March 20, 2025

Idaho Chinden Campus
11331 Chinden Blvd., Building 8
Boise, Idaho

Listen:

Dial 1-415-655-0003 US Toll

- a. access code: 2861 437 1786
- b. meeting password: 1234

Video: access Webex.com using same code and password as above

KEY:

ADM = Administration COM = Communications/Highway Safety CIEO = Innovation/Experience
DIR = Director HWY = Highways

	Page #	Time*
1. BOARD PHOTO , 1 st floor conference room		8:00
2. TOUR – DMV , 3 rd floor		8:30

Business

Action Item	3. CALL MEETING TO ORDER	9:10
Info Item	4. SAFETY “CLUTCH MOMENT” SHARE: Controller Swajkoski	
Action Item	5. BOARD MINUTES – February 19, 2025 4	
Info Item	6. BOARD MEETING DATES 16 Next meeting is April 17 & 18 in Pocatello	
Action Item	7. CONSENT CALENDAR 17	
HWY	___ Add Bridge Repair and Bundling Workshop project to FY25 of the FY25 – FY31 Idaho Transportation Investment Program (ITIP)..... 18	
CIEO	___ Civil Engineering College Educational Reimbursement Program..... 19	

*All listed times are local and estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for executive session. Attendance is mandatory and lunch cannot be claimed on per diem.



Info Items	8. INFORMATIONAL CALENDAR		
HWY	___ Contract awards and advertisements	20	
HWY	___ Professional services agreements & term agreement work tasks report	28	
ADM	___ Non-construction professional services contract.....	37	
HWY	___ Monthly report of Federal Formula Program funding through February 28.....	38	
ADM	___ State fiscal year 2025 financial statements.....	40	
	9. POLICIES SUBCOMMITTEE REPORT: Member Osborn		9:20
	10. DIRECTOR’S MONTHLY REPORT: Director Stokes		9:25
	11. LEGISLATIVE UPDATE: Government Affairs Manager Cameron		9:45
Information Items			
HWY	___ Chief Engineer Construction Program spring update.....	64	9:50
Kuisti/Heuring			
COM	___ Office of Communication annual report.....	66	10:10
Tomlinson			
	12. BREAK		10:25
Action Items			
COM	___ Administrative Policy 5534 Identification of ITD Property and Publications ...	67	10:40
Jahns	(Resolution on page 71)		
COM	___ Administrative Policy 5057 Release of Department Information to the Media .	72	10:50
Jahns	(Resolution on page 78)		
HWY	___ Board Policy 4048/Administrative Policy 5048 Freight Advisory Committee..	79	11:00
Forrey	(Resolution on page 92)		
HWY	___ Request to approve consultant agreements	93	11:05
Crider	(Resolution on page 98)		
HWY	___ Add I-15, 5 th Street Interchange Ramps project to the Early Development	99	11:10
Hubbard	Program (Resolution on page 100)		

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Boise, Idaho

Page # Time*

Action Item 13. EXECUTIVE SESSION (Canyon Creek conference room, 1st Floor) **11:30**
PERSONNEL ISSUES [SECTION 74-206(a), (b)] and
LEGAL ISSUES [SECTION 74-206(c), (d), (f)]

Action Item

HWY _____ Administrative settlement over \$200,000 101 **1:00**
Pond (Resolution on page 102)

14. ADJOURNMENT (estimated time) **1:05**

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REGULAR MEETING
IDAHO TRANSPORTATION BOARD
February 19, 2025

The Idaho Transportation Board met at 8:30 AM on Wednesday, February 19, 2025, in Boise, Idaho. The following principals were present:

William H. Moad, Chairman
Gary Osborn, Member – District 2
Julie DeLorenzo, Vice Chair – District 3
Mitch Watkins, Member – District 4
Scott Stokes, Director
Dan McElhinney, Chief Deputy/Chief Operations Officer
Lorraine Dennis, Business Executive to the Board
Tim Thomas, Lead Deputy Attorney General

District 5 Member John Bulger and District 6 Member Bob Hoff participated via video conferencing. Roll call was taken.

Revenue Summary and Idaho Transportation Investment Program (ITIP) Update Workshop. Highway Division Administrator Amy Schroeder introduced staff providing the overview of the ITIP programs and process taken for the upcoming FY26-FY32 update. She noted the ITIP update is done with high engagement and coordination with the districts and other stakeholders.

Financial Manager Kirk Weiskircher reported on ITD's fund source and distribution and reviewed the State Highway Dedicated Fund cash flow projections through January 31, 2025 for FY25 – FY29. Of note, the available cash for construction, after expenditures and additional sources, show a continual decline for the projected years - going from \$100.1 million in FY25 to a projected \$79.3 million in FY29. Available cash for the beginning of FY26 is \$31.2 million, in comparison to FY25's \$53.2 million, which includes \$29 million of the unspent appropriation for the State Street building.

Program Control Manager Colleen Wonacott reviewed the annual ITIP update cycle for FY26-FY32, available versus programmed funding by performance program, and holdbacks, reserves and set-asides in the ITIP. Some highlights included in February; the Board reviews program target levels used to develop the draft ITIP. Most of the program funding levels are recommended to remain the same, or as set by policy, and includes the creation of a new Transportation System Management and Operations (TSMO) program. Hold-back and reserve amounts are programmed at \$20 million per year. Changes in set-asides include decreases in bridge (\$3M) and roadside (\$4M) safety repairs and an increase in damage support (\$3M) in order to fund the new TSMO program.

Project Management Office Manager Brad Wolfinger reported on the new TSMO program and funding recommendations. Some highlights included projects in the TSMO are

intended to install new standalone facilities and assets or maintain existing assets. There are no changes to the pavement or bridge programs' funding levels – sustained at \$200 million and \$100 million respectively. The recommendation is that TSMO program funding starts with \$6 million in FY26 and increases to \$12 million by FY31 and beyond.

In response to several board questions regarding the TSMO program, CD McElhinney offered ITD developed the program from what they already had such as traffic signals and digital message signs. Next level is to incorporate urban congestion areas. Staff will provide more detail at the June Board Workshop.

Safety Share. Aeronautics Administrator Tom Mahoney reported on the importance of taking CPR and shared a personal experience of applying it during a roadside incident.

Elect Board Vice Chair. The chairman called for nominations to elect a Transportation Board vice chair. Member Hoff made a motion to elect Member Osborn as vice chair, seconded by Member DeLorenzo, and the motion passed by roll call vote.

Board Subcommittee Assignments. The Board updated its subcommittee assignments. Notable changes included Member Hoff will chair the 129,000 Pound Truck Routes, and when a new District 1 member is appointed, they will serve on that subcommittee and Audits.

Board Minutes. Member Watkins made a motion to approve the minutes of January 15, 2025, seconded by Vice Chair Osborn, and the motion passed by roll call vote.

Board Meeting Dates. The remaining 2025 dates for October through December were scheduled.

Consent Items. Vice Chair Osborn made a motion, seconded by Member Watkins, and it passed unopposed by roll call vote, to approve the following resolution:

RES. NO. *NOW THEREFORE BE IT RESOLVED*, that the Board approves adding the Magic
ITB25-08 Valley MPO transit projects, Bannock Transportation Planning Organization
Transit Capital sidewalk project and BTPO Transit Other Capital project to the
FY25 -FY31 ITIP, amending COMPASS' transit project to the FY25-31 ITIP,
contract to reject, and contracts to award.

1) Add Magic Valley (MV) MPO transit projects to FY25 of the FY25-FY31 Idaho Transportation Investment Program (ITIP). The transit projects were previously approved with formerly funded Rural 5311 CARES funds. With the formation of the MVMPO, the projects will be funded using 5307 Small Urban formula funds, which require inclusion in the Transportation Improvement Plan (TIP). The Twin Falls City Council approved a draft of the temporary TIP that will be advanced to MVMPO for board approval that allows these project to move forward until a full TIP is developed in two years from now.

2) Add Bannock Transportation Planning Organization (BTPO) transit capital sidewalk repair to the FY25-FY31 ITIP. At the request of the BTPO and sponsor Pocatello Regional Transit (PRT), the ADA sidewalk repair project will be funded with 5307 Small Urban funds. The FY25 project cost is \$375,000 of which the PRT will pay \$75,000 local match.

3) Add BTPO transit other capital project administration to the FY25-FY31 ITIP. At the request of the BTPO and sponsor PRT, four projects for administration and indirect costs of transit operations will be added to FY25 - FY28 of the ITIP. The project cost of \$281,918 per year is funded with 5307 Small Urban funds with PRT paying \$56,384 local match for each.

4) Amend COMPASS's transit project to the FY25-FY31 ITIP. At the request of COMPASS and sponsor Valley Regional Transit (VRT), the 5307 Small Urban capital replacement project programmed for FY25, will be amended to allow for an overall project increase. The project cost is \$2,738,750 with VRT paying the \$547,750 of local match. The project increase of \$2.4 million is covered from project rebalancing.

5) Contract to reject. The lower bid on the following project is more than ten percent over the engineer's estimate, requiring justification. Staff recommends rejecting the contract that is 41% over the EE. Key #23183 SIA, District 3, SH-55, digital message sign, bidder Granite Excavation for \$787,513.51.

6) Contracts to award. The low bid on the following projects are more than ten percent over the engineer's estimate, requiring justification. Staff recommends awarding the contracts. Key #21911, US-91, Yellowstone Ave – Breneman to Knudsen, District 5 to low bidder H-K Contractors for \$294,569. Key #21970, bridge repairs, District 3 to low bidder Coldwater Group for \$3,302,685.50. The Districts do not believe re-advertising the project would result in lower bid.

Informational Items.

1) Contract awards and advertisements. There were three ITD and one Local contract awarded that did not require Board approval for the month of January 2025. From October 1, 2024 to January 31, 2025 there were 22 ITD and 10 local contracts awarded.

The list of projects currently under advertisement was provided.

2) Professional services agreements and term agreement work tasks report. From December 29, 2024 through January 25, 2025, 13 new professional services agreements and work tasks were processed, totaling \$5,196,500. Three supplemental agreements to existing professional services were processed during this period for \$529,334.

3) Idaho 48 Rigby speed zone adjustment. As a result of a traffic operations evaluation on SH-48 in Rigby, District 6 determined to add a traffic signal at N 4000 E and to extend the 45 MPH speed zone to start just before entering town limits east of N. 4100 East Road to be a beneficial traffic operational adjustment. The study

was conducted in cooperation with local law enforcement, local legislators, and Jefferson County.

4) Monthly report of federal formula program funding through January 31. Idaho received obligation authority (OA) of \$211.4 million through March 14, 2025. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$455.6 million. Allotted program funding is \$233.8 million with \$187.5 million remaining.

Director's Monthly Report. Director Stokes reported on ITD's innovations, legislative presentations, federal activity and the statewide name a snowplow campaign. Some highlights included February 16 is National Innovation Day. ITD launched a new innovation campaign called Olympics that is a point-based cash incentive for employee-driven innovations. ITD gave three annual legislative presentations. In respect to the State Street campus, legislators plan for a separate oversight hearing to discuss. At the federal level, there has been some uncertainty, but for now, funding for electric vehicle infrastructure has been put on hold along with several other discretionary grant funded projects previously awarded.

Chief External Affairs Officer Mollie McCarty reported on the American Association of State Highway Transportation Officials Briefing Conference in Washington, DC she attended that focused on policy issues. The new Secretary of Transportation Sean Duffy addressed the group conveying the president's vision. He shared emphasis on aviation safety, building more highway systems better and cheaper, streamlining paperwork, leverage private partnerships and supporting buy America. There were discussions on the federal highway funding bill, of which Idaho is a donee state, expiring next year. Overall, we can anticipate less grant funding and more focus on federal formula funding.

Director Stokes concluded his remarks reporting on the statewide snowplow campaign. In coordination with the schools, middle/high school students submitted proposed names that ITD employees voted on naming two snowplows for each district. The winning schools received an ITD snowplow visit focused on sharing safety information and winter driving.

Legislative Update. Government Affairs Manager Colby Cameron reported the Joint Finance Appropriation Committee (JFAC) is in the midst of agency hearings and anticipates maintenance budget setting to begin about three weeks out. ITD's administrative rules were approved at the committee level and the legislation is advancing. The Transportation Expansion & Congestion Mitigation (TECM) proposal is still sitting in the Tax Committee with expectations of advancing. There is proposed legislation regarding ITD conducting long range highway planning studies that staff is watching closely. GAM Cameron highlighted other legislative proposals such as abandoned vehicles, dig once, covered loads and mobile drivers licenses.

In response to Member DeLorenzo's question about concerns with the TECM proposal bonding capacity that is split over three-years, Director Stokes stated it would not impact ITD's ability to maintain the roads. TECM funding are new funds from the sales tax that would be programmed in stages like last year.

At the request of the director, GAM Cameron concluded his remarks by providing background on the proposed legislation that directs ITD to study five specific corridors. Similar to last year, there was a legislative proposal directing ITD staff to conduct a corridor study for Indian Valley that did not advance.

In response to Chairman Moad's question about ITD performing studies, GAM Cameron affirmed ITD does and it has been a major focus with those long-range planning efforts.

State FY25 Financial Statements Quarterly Report. Financial Manager Kirk Weiskircher presented the department's FY25 financial statement activity from July 1, 2024 through December 31, 2024. Some highlights included actual revenue to the State Highway Fund (SHF) are slightly above forecast, and revenue to the Highway Distribution Account is about \$4 million over forecast. Expenditures for the SHF are slightly over forecast, which does not include \$29 million of unspent funds for the State Street building. Revenue to the Aeronautics Fund are above forecast with expenditures above forecast (just under \$3,000) due to timing on grant funded and facility projects. Revenue for the TECM Fund are slightly over due to interest with expenditures of \$87.6 million. The Strategic Initiatives Program Fund balance is \$355.2 million. Bond proceed expenses for GARVEE and TECM are \$616,000 and \$227.4 million respectively. Expenditures of CARES Act Funding for public transit is \$1.35 million.

Local Rural Highway Investment Program (LRHIP) Annual Report. State Design Engineer Monica Crider introduced Local Highway Technical Assistance Council (LHTAC) Construction Engineer Megan Kautz.

LHTAC CE Kautz provided an overview of the LRHIP program background, scoring criteria, application process, fund eligibility, FY24 project highlights and a look ahead for FY25. Some highlights included in FY24, LHTAC exchanged \$5 million of federal funds for \$4 million in state through the Surface Transportation Block Grant Rural Exchange Program. Eligible use of funds are up to \$100,000 for construction funds, up to \$30,000 for signs, up to \$50,000 for new transportation plans and up to \$30,000 for updated plans, and up to \$100,000 for emergency projects. In FY24, LHTAC funded 54 grant projects totaling \$3.6 million. For FY25, they received 82 applications and funded 57 projects.

Contract Award for SH-75, Elkhorn Road to River Street, Ketchum. District 4 Engineer Jesse Barrus reviewed the contract to award for the SH-75, Elkhorn Road to River Street widening reconstruction project. The project was 18% or \$4.3 million over the engineer's estimate and had three bidders. Because some of the items are not commonly used and sourcing a waste sight along with the hauling distance, made it more challenging to bid.

Member Watkins made a motion, seconded by Member DeLorenzo, and passed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Idaho Transportation Board to

ITB25-09 approve awarding contracts that exceed the engineers estimate by more than 110%; and

WHEREAS, District 4 will administer this project; and
WHEREAS, the contract will not be awarded until the funding has been scheduled and obligated.

NOW THEREFORE BE IT RESOLVED, that the Board approves Key No. 20033, SH-75, Elkhorn to Ketchum to be awarded to the responsive low bidder in the amount of \$28,502,334.00.

Board Unallocated Funds Request for a Traffic Signal at US-93 and SH-25. District 4 Engineer Jesse Barrus reported the request for a traffic signal in Jerome County at US-93 and SH-25 adds to an existing Board Unallocated funded project in FY23 for traffic signal upgrades. The intersection gets heavy commercial vehicle traffic. In coordination with a previous highway expansion project, the infrastructure needed for a traffic signal was built. The intersection now meets the warrant criteria for a signal and would be ready to build this spring.

Member Watkins made a motion, seconded by Member Osborn, and passed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the ITD mission of safety,
ITB25-10 mobility, and economic opportunity; and

WHEREAS, it is in the public interest for ITD to build a traffic signal at the intersection US-93 and SH-25 in Jerome County; and

WHEREAS, ITD and the contractor are prepared to incorporate this traffic signal into the Key No. 24243 District 4 Signal Upgrades project.

NOW THEREFORE BE IT RESOLVED, that the Board approves a traffic signal at the intersection of US-93 and SH-25 be constructed using FY25 Board Unallocated Funds at an estimated cost of \$900,000.

Board Unallocated Funds Request for a Traffic Signal at SH-48 and N 4000 E. Engineering Manager Mark Hayes gave an overview of the request to purchase and install a traffic signal in Jefferson County at the intersection of SH-48 and N 4000 E. There are safety and mobility concerns due to increased congestion, and over the last five years, there have been 11 vehicle crashes. Jefferson County will pay for half the cost and take lead on design and install the signal. ITD will pay for half the cost up to \$500,000.

CD McElhinney added this request ties into the previous board item (extending a lower speed limit from 55 MPH to 45 MPH on SH-48 in Rigby) where staff is working with local law enforcement to address speed zone needs.

Member Hoff made a motion, seconded by Member DeLorenzo, and passed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the Idaho Transportation
ITB25-11 Department mission of safety, mobility, and economic opportunity; and
WHEREAS, it is in the public interest for ITD to assist Jefferson County in the purchase and installation of a traffic signal; and

WHEREAS, ITD is prepared to incorporate this project into the approved Idaho Transportation Investment Program (ITIP).

NOW THEREFORE BE IT RESOLVED, that Board approves adding the SH-48 N 4000 E Traffic Signal project to FY25 of the FY25-FY31 ITIP at a cost of approximately \$500,000 using FY25 Board Unallocated Funds.

Board Unallocated Funds Request to Add Four District 3 Planning Studies to the ITIP.

District 3 Engineer Jason Brinkman reviewed the proposed southwest Idaho study areas experiencing significant growth, impacted by new or future developments and/or limited highway passing opportunities. They are SH-55, Round Valley to McCall corridor study, Valley County - 60 miles; US-95, Payette to Weiser continuous passing lanes, Washington and Payette Counties – 10 miles; I-84, Gowen Road (Boise) to Mountain Home widening, Ada and Elmore Counties – 40 miles; and SH-69, southern extension, to I-84 at Blacks Creek Rd. Interchange, Ada County – 4 miles (+14 miles). The latter study area also ties into an ongoing study, Kuna-Mora Road, as a candidate for a beltway. The 2-lane roadway is under ACHD.

Member DeLorenzo made a motion, seconded by Member Watkins, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the Idaho Transportation
ITB25-12 Department mission of safety, mobility, and economic opportunity; and

WHEREAS, the Board is charged with considering the current condition and future needs of the highway system; and

WHEREAS, it is in the public interest for ITD to begin studying the needs of additional routes in the Treasure Valley.

NOW THEREFORE BE IT RESOLVED, that the Board approves the addition of four District 3 corridor studies to FY25 of the approved FY25-31 Idaho Transportation Investment Program using FY25 Board Unallocated Funds at an estimated cost of \$1,800,000 for the following projects:

PROJECT	PC
SH-55, Round Valley to McCall Corridor Study	\$600,000
US-95, Payette to Weiser Continuous Passing Lanes	\$400,000
I-84, Gowen Road to Mountain Home	\$400,000

SH-69, Southern Ext to I-84 at Blacks Creek Road IC \$400,000

PC – Preliminary Engineering by Consultant
Ext. – Extension
IC – Interchange

SH-69, Potential STARs Agreement for Widening Between Victory and Columbia. District 3 Engineer Jason Brinkman provided an overview on the Sales Tax Anticipation Revenue (STAR) Program, the corridor project from SH-69, Overland Rd. (Meridian) to Orchard Ave (Kuna), and a partnership opportunity with Brighton. Some highlights included per statute, the STAR program allows developers of a new retail complex to receive a rebate of 60% of the sales tax collections up to the total of the transportation improvements – minimum of \$6 million and cap of \$35 million. The 7-mile corridor project addresses the future connectivity to the southern beltway studying 12 major intersections and upgrading from 4 lanes to 6 lanes. Brighton’s Apex Zenith Development on SH-69 is a STAR Program candidate. DE-3 Brinkman reported they are currently work on a draft agreement.

Brighton Developer John Wordle reported on their 450 square foot Apex Zenith development, Pinnacle, that is eligible for the STAR Program. Phase 1 makes improvements on SH-69 between Lake Hazel and Columbia. They are working on Phase 2 from Victory to Lake Hazel. The project is an investment on ITD and ACHD routes.

In response to Member DeLorenzo’s inquiring about Phase 2 improvements, DE-3 Brinkman stated this request is to setup a project key number adding it to the ITIP – a criteria making it eligible for the STAR Program. Staff will bring a draft agreement to the Board when done. Member DeLorenzo commented on the STAR Program cap of \$35 million and the need for a legislative fix to increase it and expand to other non-retail establishments.

Member DeLorenzo made a motion, seconded by Member Osborn, and passed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the Idaho Transportation
ITB25-13 Department’s mission of safety, mobility, and economic opportunity; and

WHEREAS, the Idaho Transportation Department has recognized a need for roadway improvements and expansion on State Highway 69; and

WHEREAS, the Idaho Transportation Department has completed a corridor study identifying proposed improvements and expansion for State Highway 69; and

WHEREAS, having a project in the Idaho Transportation Improvement Program (ITIP) provides maximum flexibility to work with other agencies, private partners, and the local communities in the area; and

WHEREAS, there is developer interest in engaging in the Sales Tax Anticipation Revenue (STAR) Program to facilitate components of the improvements and expansion on State Highway 69.

NOW THEREFORE BE IT RESOLVED, that the Board approves adding the SH-69 Corridor project between Victory and Columbia and the surrounding highway segments to FY25 of the approved FY25-FY31 ITIP.

BE IT FURTHER RESOLVED, that the Board approves staff to pursue partnership options leveraging the STAR program and to facilitate draft agreements as necessary.

Request to Approve Consultant Agreements. State Design Engineer Monica Crider presented the request for consultant agreement authorization for design and construction engineering and inspection (CE&I) services. The six projects, as shown in the resolution, are District 3, Old Hwy. 30, W. Plymouth Street Bridge, Canyon County by Forsgren Associates; SH-44, Star Rd. to SH-16, Ada County by Ardurra Group; US-26/Jct. Hitt Rd., Bonneville County by Horrocks Engineers; I-90 Coeur d’Alene River Bridges east and westbound lanes, Kootenai County by HDR Engineering; SH-28 (MP 101 to 125) and US-93 (MP 100 – 160) Custer County by HMM; and SH-16/Jct. SH-44 to Jct. SH-52 Ada and Gem Counties by Horrocks. SDE Crider reviewed the project background and justification and outlined the requested authorization for each project.

Vice Chair DeLorenzo made a motion, seconded by Member Osborn, and it passed unopposed by roll call vote to approve the following resolution:

RES. NO. ITB25-14 WHEREAS, Board Policy 4001 requires the Idaho Transportation Board (Board) to authorize professional services agreements greater than \$1,000,000 and each subsequent cost increase, work task agreements greater than \$500,000, cumulative work task agreements on a project greater than \$1,500,000, and consultant two-year work task agreement total greater than \$1,500,000; and

WHEREAS, the Idaho Transportation Board has been provided details about each project requesting authorization; and

WHEREAS, funding will be committed to these agreements before they are executed.

NOW THEREFORE BE IT RESOLVED, that the Board hereby grants the authority for professional service agreement(s) as noted in the following table:

KEY NUMBER/SERVICES	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AGREEMENT	TOTAL AUTHORIZATION
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PREVIEW

13494 ¹ / Design	STC-7787, Old Hwy 30, W Plymouth St Br, Canyon County	3	\$2,766,468	\$2,900,000	\$251,000	\$3,017,468
20574 ¹ / Design	SH-44, Star Rd to SH-16, Ada County	3	\$1,331,994	\$1,482,348	\$279,000	\$1,610,994
21923 ¹ / Design	US-26, JCT HITT ROAD (25TH E), BONNEVILLE CO	6	\$928,908	-	\$190,810	\$1,119,718
21935 ¹ / CE&I	I-90, Coeur d'Alene River Bridges Eastbound Lane & Westbound Lane, Kootenai County	1	\$397,586	-	\$1,600,000	\$1,997,586
22686, 23215, 22765, 23242 ¹ / CE&I	SH-28 Lemhi River Bridge to Tendoy; SH-28, Tendoy to Baker & US-93 Salmon North; US-93, Mackay to Mackay Reservoir, Custer County; US-93, Willow Creek Summit to Junction SH-75, Custer County	6	\$955,160	-	\$219,025	\$1,174,185
231751 / Design	SH-16, Junction SH-44 to Junction SH-52, Ada/Gem Counties	3	\$2,941,412	\$2,950,000	\$118,000	\$3,059,412

- 1 Professional Agreements > \$1M
- 2 Work Task Agreements > \$500K
- 3 Cumulative Work Task Agreement for project > \$1.5M
- 4 Consultant Two-year Work Task total > \$1.5M

In response to Member Bulger’s question about why it has taken so long to move forward with the Old Highway 30, Plymouth Street Bridge project that began in 2015, LHTAC Administrator Laila Kral stated the project design changed a few times due to requirements and

input from the Shoshone-Bannock tribes. Member Bulger noted an Ethnographic Study was done and inquired about the historic designation. LHTAC Administrator Kral replied the tribal impact depends on where the tribe traveled to – the pathway of their tribe. In response to Member Bulger’s request to review the Study, LHTAC Administrator Kral shared they were not privy to the results. The results went directly to the tribe.

Executive Session on Legal and Personnel Issues. Member DeLorenzo made a motion to meet in executive session at 11:54 AM to discuss issues as authorized in Idaho Code Section 74-206 (b) and in Idaho Code Section 74-206 (f). Member Osborn seconded the motion and it passed unanimously by roll call vote.

The executive session discussion on legal matters related to highways, department operations and personnel.

The Board ended executive session at 1:03 PM.

Administrative Settlements Over \$200,000. Right of Way Manager Justin Pond presented an administrative settlement for KN23337, Project No. A023(337) US 20/26 Middleton Road to Star Road, Ada and Canyon Counties for Parcel 23.

Member DeLorenzo made a motion, seconded by Member Watkins, and it passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right-of-way along
ITB25-15 US 20/26, Middleton Rd. to Star Rd., for Project No. A023(337); and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner of Parcel 23.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an Administrative Settlement over \$200,000.00 for the right-of-way acquisition along US 20/26, Middleton Rd. to Star Rd., for Project No. A023(337), KN 23337, Parcel 23.

Administrative Settlements Over \$200,000. Right of Way Manager Justin Pond presented an administrative settlement for KN22715, Project No. A022(715) SH-55, Farmway Road to Middleton Road, Canyon County for Parcel 30.

Member DeLorenzo made a motion, seconded by Member Watkins, and it passed unopposed by roll call vote to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right- of-way along

ITB25-16 SH-55, Farmway Rd to Middleton Rd, for Project No. A022(715); and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner of Parcel 30.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an Administrative Settlement over \$200,000.00 for the right-of-way acquisition along SH-55, Farmway Rd to Middleton Rd, for Project No. A022(715), KN 22715, Parcel 30.

WHEREUPON, the Idaho Transportation Board adjourned its regular monthly meeting at 1:10 PM.

Read and Approved

_____, 2025
_____, Idaho

WILLIAM H. MOAD, CHAIRMAN
Idaho Transportation Board

2025 BOARD MEETING DATES

DATE	CITY	LOCATION	DISTRICT
January 15	Boise	11331 W. Chinden Blvd.	HQ
February 19	Boise	11331 W. Chinden Blvd.	HQ
March 20	Boise	11331 W. Chinden Blvd.	HQ
April 17 & 18	Pocatello	5255 S 5 th Ave.	5
May 14 & 15	Shoshone	216 South Date St.	4
June 11 & 12	Boise	8150 W. Chinden Blvd.	3
July 23 & 24	Coeur d'Alene	600 W. Prairie Ave.	1
August 20 & 21	Rigby	206 N. Yellowstone Hwy.	6
September 17 & 18	Lewiston	2600 Frontage Road	2
October 15	Boise	11331 W. Chinden Blvd.	HQ
November 13	Boise	11331 W. Chinden Blvd.	HQ
December 10	Boise	11331 W. Chinden Blvd.	HQ



IDAHO TRANSPORTATION BOARD
RESOLUTION FOR CONSENT ITEMS

Pages 18 - 19

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves adding the Bridge Repair and Bundling Workshop project to the FY25-FY31 Idaho Transportation Investment Program and reallocation of the Civil Engineering College Educational Reimbursement Program.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date March 20, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager
Preparer's Name Laila Kral, PE	Preparer's Title LHTAC Administrator

Subject

Bridge Repair and Bundling Workshop Project Addition		
Key Number 22616, NEW	District Multiple	Route Number N/A

Background Information

The Local Highway Technical Assistance Council (LHTAC) held a Bridge Repair and Bundling Workshop (KN 22616) beginning in FY2020. The workshop consisted of a full day of presentations focusing on topics like timber bridge maintenance, concrete water repellents, scour, environmental permitting, and bridge maintenance funding. Day two of the workshop included demonstrations on silane water repellent, a mock bridge inspection, epoxy overlay, and deck patching. Over 50 engineers and public works staff from across the state participated in the two-day Workshop. The workshop was completed by the agreement deadline, but had funds that were left unexpended. The agreement end date for KN 22616 has since expired and FHWA has requested that LHTAC open a new project with a new agreement so that these funds can be utilized to provide future workshops.

LHTAC requests addition of a new project to FY25 in the approved FY25 – FY31 Idaho Transportation Investment Program so LHTAC can conduct additional one-day workshops in 2025.

Other Federal Non-Formula						
Action	KN	District	Current Program Year	Route, Project Name	Phase	\$ in Thousands
						FY25
Deobligate Funds	22616	9	2020	BRIDGE REPAIR AND BUNDLING WORKSHOPS	PL	\$ (38)
Add New Project	NEW	9	2025	FY25 BRIDGE REPAIR AND BUNDLING WORKSHOPS	PL	\$ 38
(PL) Design Engineering by LHTAC					Totals	\$ -

Recommendations *(Action items require a resolution)*

For the Board to approve adding the new project above to FY25 of the approved FY25 – FY31 ITIP.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date March 20, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Brenda Williams	Presenter's Title Chief Innovation Experience Officer
Preparer's Name Brenda Williams	Preparer's Title Chief Innovation Experience Officer

Subject

Civil Engineering College Educational Reimbursement Program		
Key Number	District	Route Number

Background Information

On October 18, 2023, and again on September 19, 2024, the Board approved \$63,000 annually for the Civil Engineering College Educational Reimbursement program. The funding was provided by the federal Infrastructure Investment and Jobs Act (IIJA) workforce development activities. The program was intended to provide financial assistance to 12 civil engineering students, each receiving \$5,250 annually to help cover college educational expenses.

After careful consideration, it was determined that no mechanism currently exists to provide educational reimbursement for temporary state employees (civil engineering students). As a result, the funding will be reallocated to support workforce development technical training for ITD employees.

Although the educational reimbursement is not available, the 12 civil engineering college students will be hired for internships working in the districts this summer.

Recommendations *(Action items require a resolution)*

Approve reallocation of funds for the Civil Engineering College Educational Reimbursement Program to support technical training for ITD employees.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date March 20, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name David B. Kuisti P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider P.E.	Preparer's Title State Design Engineer

Subject

Contract Awards and Advertisements		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/24 to 02/28/25					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
35	12	5	0	1	0

RECENT ACTIONS

In accordance with board policy 4001, Staff has initiated or completed action to award the contracts listed on the attached report.

The following table summarizes the Contracts awarded (requiring no Board action) since the last Board Agenda Report.

Contracts Requiring no action from the Board 02/01/25 to 02/28/25	
ITD	Local
13	1

FUTURE ACTIONS

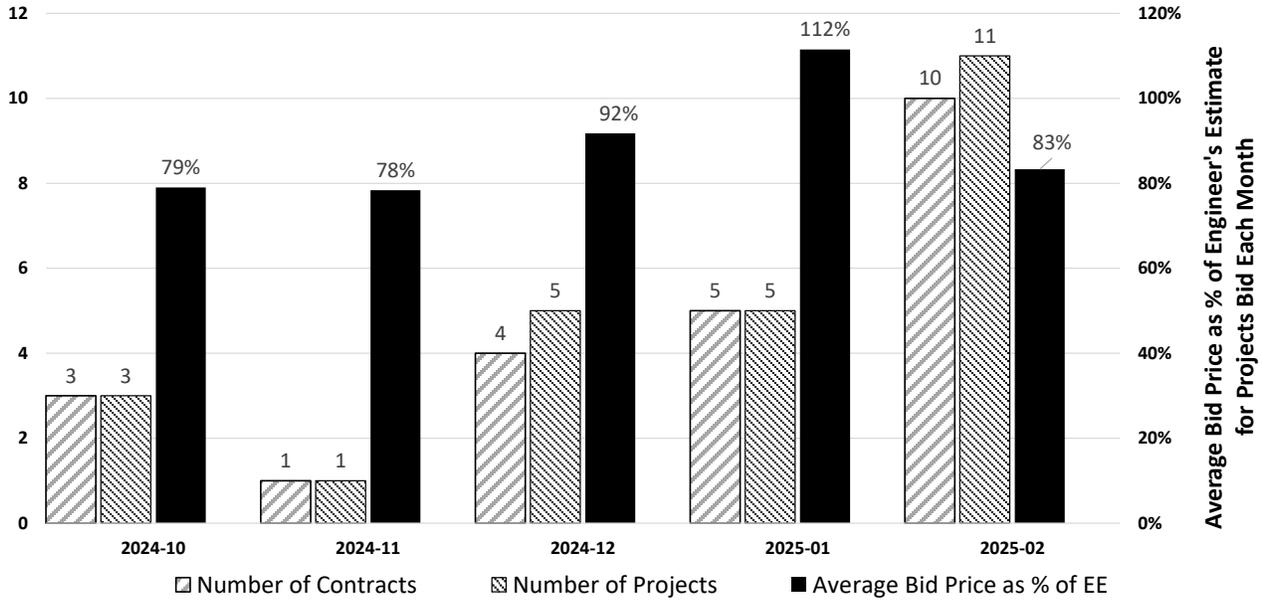
The Current Advertisement Report is attached.

Recommendations *(Action items require a resolution)*

For Information Only.

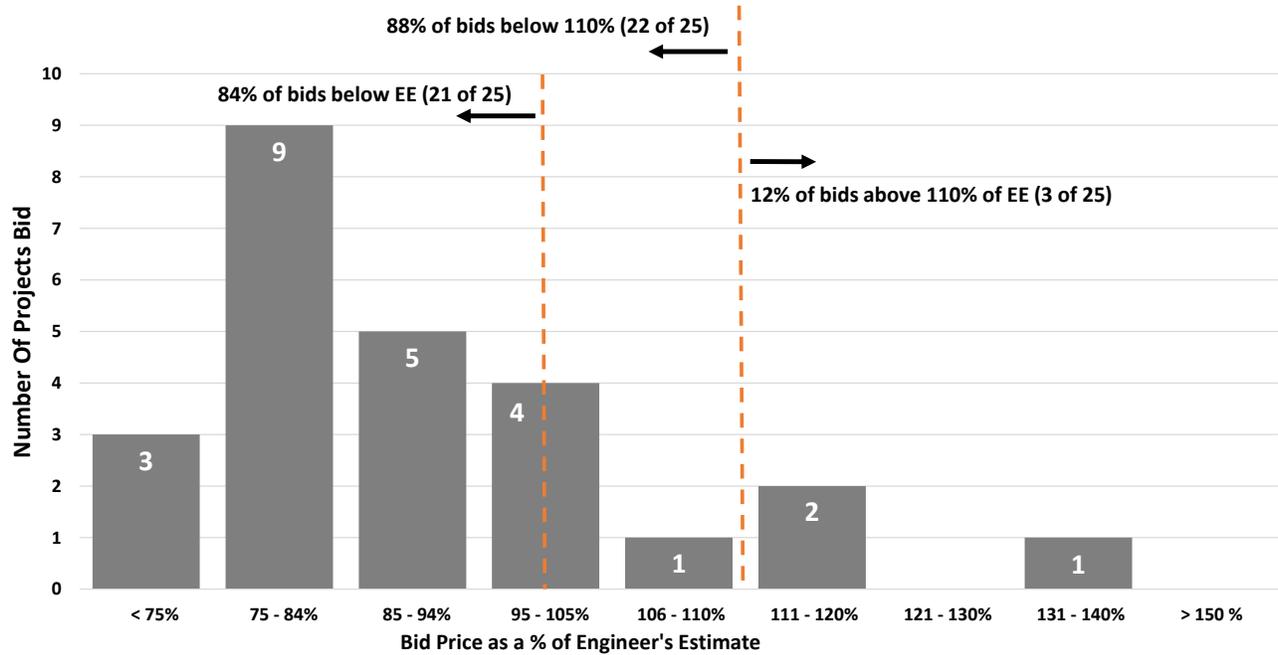
FFY25 State Infrastructure Project Bid Results: YTD Summary By Cost 25 Projects YTD through February 28, 2025

YTD Total for all 25 projects:
Ratio of Bid Costs / Engineer's Estimates = \$279.8M / \$319.0M = 88%



Notes: 1) Local and SIA Projects are not included 2) Contracts may have multiple Projects

FFY25 State Infrastructure Project Bid Results: YTD Summary By Project Count 25 Projects YTD through February 28, 2025



Note: Local and SIA Projects are not included

Monthly Status Report to the Board

PROJECTS BID BY STAFF SINCE LAST BOARD MEETING

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	22685	US-95	2/4/2025	5	\$2,380,586.56	\$1,845,670.04	(\$534,916.52) 78%
US-95, Payette NCL to N. of Weiser Contractor: Doolittle Construction LLC					Federal		

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
4	20456	SH-27	2/4/2025	5	\$3,106,348.04	\$2,869,902.65	(\$236,445.39) 92%
SH-27, G Canal Contractor: Staker & Parson Companies DBA Idaho Materials & Construction					Federal		

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	21851	SH-55	2/4/2025	5	\$3,461,220.00	\$2,694,074.50	(\$767,145.50) 78%
SH-55, Horseshoe Bend SCL to Boise NF Boundary Contractor: Doolittle Construction LLC					Federal		

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
1	21933	I-90 & US-95	2/4/2025	4	\$2,452,170.05	\$2,394,969.90	(\$57,200.15) 98%
FY25 D1 I-90 & US-95 Bridge Repairs Contractor: Hamilton Construction Company					Federal		

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	22717	SH-45	2/4/2025	4	\$2,092,873.97	\$1,615,579.20	(\$477,294.77) 77%
SH-45, Locust Lane Intersection, Nampa Contractor: Idaho Site Works LLC					Federal		

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	20503	SH-67	2/11/2025	5	\$3,498,410.50	\$2,645,083.60	(\$853,326.90) 76%
SH-67, Emlore County Sealcoats Contractor: Boswell Asphalt Paving Solutions, Inc					Federal		

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(4)	19672/20518	OFF SYS	2/11/2025	3	\$8,258,319.21	\$5,973,181.03	(\$2,285,138.18) 72%
4100 N; 2100 E to 2400 E Contractor: Western Construction Inc					Federal		

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	23163	SH-55	2/11/2025	5	\$1,260,110.95	\$849,849.00	(\$410,261.95) 67%
SH-55, ION Junction to Hoskins Contractor: Knife River Corporation- Mountan West					Federal		

District	Key No.	Route	Opening Date	No. of Bids Received	Estimate Quantity	Fixed Price	Quantity Bid
2	22229/24508	US-12, US-95 & SH-66	2/11/2025	2	557,081.37 SY	\$2,658,000.00	468,010 SY
FY25/26 US-12, US-95 & SH-66 Sealcoats Contractor: Knife River Corporation-Mountain West State							

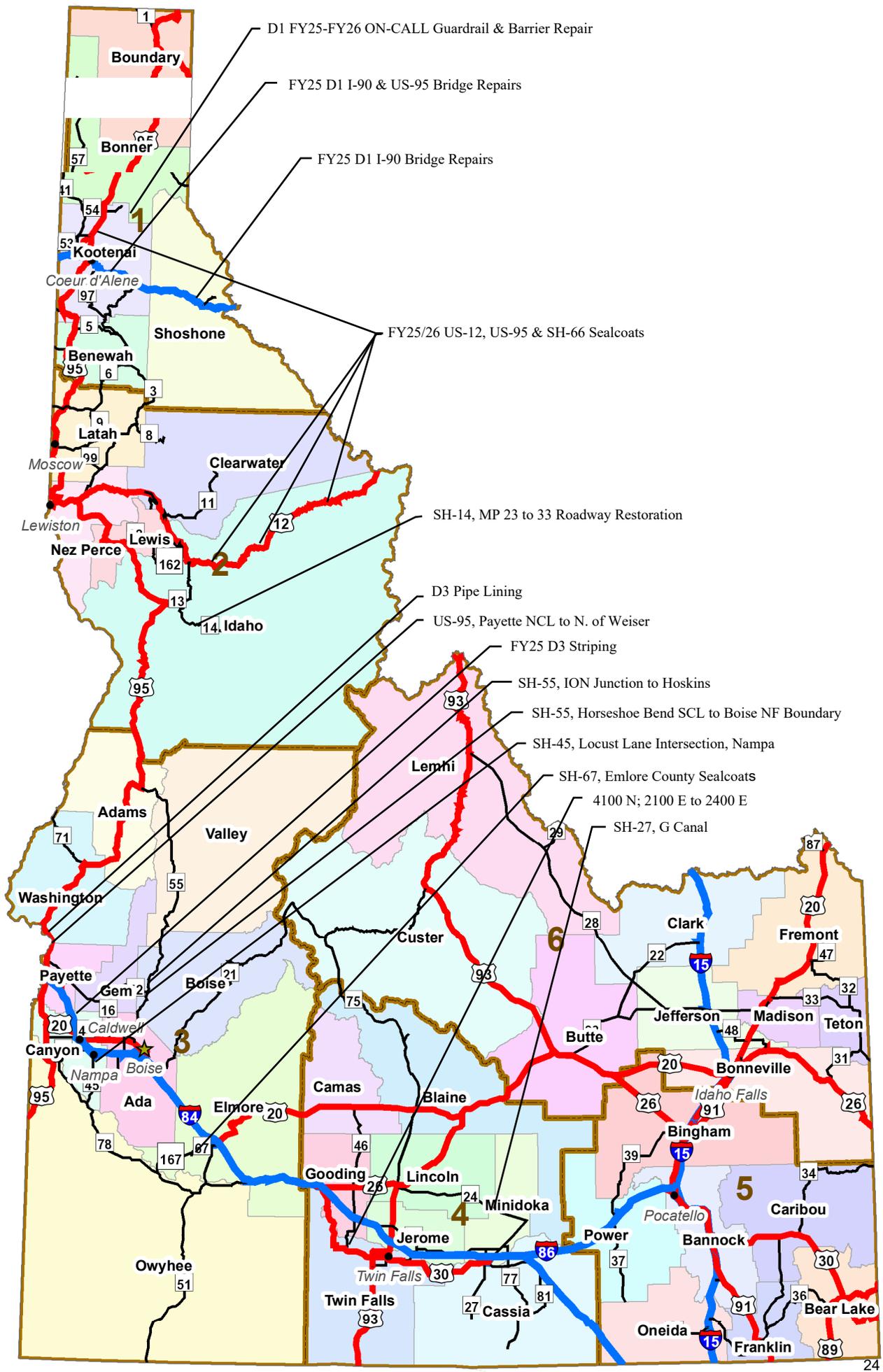
District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
1	23719g	Various	2/11/2025	2	\$3,000,000.00	\$2,999,460.00	(\$540.00) 100%
D1 FY25-FY26 ON-CALL Guardrail & Barrier Repair Contractor: Frank Gurney Inc State							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
1	21980	I-90	2/25/2025	5	\$3,260,535.90	\$2,197,625.69	(\$1,062,910.21) 67%
FY25 D1 I-90 Bridge Repairs Contractor: L & J Construction Group LLC Federal							

District	Key No.	Route	Opening Date	No. of Bids Received	Estimate Quantity	Fixed Price	Quantity Bid
2	24768	SH-14	2/25/2025	3	109,281.05 SY	\$2,173,600.00	117,850 SY
SH-14, MP 23 to 33 Roadway Restoration Contractor: Knife River Corporation-Mountain West State							

District	Key No.	Route	Opening Date	No. of Bids Received	Estimate Quantity	Fixed Price	Quantity Bid
3	24659 SIA	Various	2/25/2025	1	923.08 FT	\$300,000.00	1055 FT
D3 Pipe Lining Contractor: Barnes Companies Inc State							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	23804 SIA	Various	2/25/2025	2	\$716,196.50	\$528,167.85	(\$188,028.65) 74%
FY25 D3 Striping Contractor: Curtis Clean Sweep Inc State							



Monthly Contract Advertisement As of 2-28-2025

District	Key No.	Route	Bid Opening Date
LHTAC(6)	21983	OFF SYS	3/4/2025
N 500 W Reconstruction			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
2	24658 SIA	US-95	3/4/2025
D2, US-95 MP 316 Rock Barrier Repair			
\$100,000 to \$250,000			

District	Key No.	Route	Bid Opening Date
3	22699	SH-69	3/11/2025
SH-69, Kuna to Meridian			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
4	21979	OFF SYS	3/11/2025
FY25 D4 Bridge Repair			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
2	23799 SIA	Various	3/11/2025
FY26 D2 Striping			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
5	21874	I-86 & I-15	3/18/2025
FY25 D5 Bridge Repairs			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
3	23626	SH-45	3/18/2025
SH-45, Jct. SH-78 to Deer Flat Road Sealcoat			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
3	23626	SH-45	3/18/2025
SH-45, Jct. SH-78 to Deer Flat Road Sealcoat			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
5	23811 SIA	I-86 & I-15	3/18/2025
FY26 D5 Striping			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
3	23542	SH-55, I-84 & SH-44	3/25/2025
SH-55, Eagle Road, I-84 to SH-44			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
4	21914	US-20 & SH-75	3/25/2025
Jct. US-20, SH-75 Rural Conflict Warning System			
\$100,000 to \$250,000			

District	Key No.	Route	Bid Opening Date
4	22195	US-93	3/25/2025
US-93, Carey to Hotsprings			
\$10,00,000 to \$15,000,000			

District	Key No.	Route	Bid Opening Date
2	24697/23657	US-95	4/1/2025
US-95, Moscow pavement Repairs			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
3	23183 SIA	SH-55	4/1/2025
SH-55, Digital Message Sign SB MP 102.2			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
4	24668 SIA	SH-75	4/1/2025
SH-75, Bellevue City Pavement Repair			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
2	24254b SIA	Various	4/1/2025
D2 Miscellaneous Bridge Repairs			
\$250,000 to \$500,000			

District	Key No.	Route	Bid Opening Date
6	23585/23398 SIA	Various	4/1/2025
FY24 & FY25 D6 Inlay Pavement Markings			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
1	21934	SH-3	4/8/2025
SH-3, Soldier Creek Bridge			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
4	23640	US-20	4/8/2025
US-20, Willow Cr to Moonstone			
\$5,000,000 to \$10,000,000			

District	Key No.	Route	Bid Opening Date
5	23568 SIA	SH-36	4/8/2025
SH-36, FY25 D5 Guardrail			
\$0 to \$250,000			



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date March 20, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer
Preparer's Name Mohsen Amirmojahedi, PE	Preparer's Title Consultant Services Engineer

Subject

REPORT ON PROFESSIONAL SERVICES AGREEMENTS AND TERM AGREEMENT WORK TASKS		
Key Number	District	Route Number

Background Information

For all Agreements:

Consultant Services processed 33 new professional services agreements and work tasks totaling **\$9,389,395** and 5 supplemental agreements to existing professional services agreements totaling **\$1,128,401** from January 26, 2025 through February 28, 2025.

New Professional Services Agreements and Work Tasks

Reason Consultant Needed	District									Total
	1	2	3	4	5	6	HQ	MGMT	AERO	
Resources not Available										
Construction Engineering, Inspection, Sampling & Testing		1	3							4
Roadway Design						1				1
Materials/Geotechnical		1	1	1						3
Environmental				1						1
Surveying	2	1								3
Hydraulics		1			1					2
Bridge Design	1									1
Bridge Inspection							3			3
Planning			1				1			2
Engineer of Record				1						1
Local Public Agency Projects	6	2				4				12
Total	9	6	5	3	1	5	4			33



Board Agenda Item

For ITD District Projects:

21 new professional services agreements and work tasks were processed during this period totaling **\$7,784,128**. 2 supplemental agreements totaling **\$751,753** was processed.

District 1

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 95, MEADOWLARK LN TO COLBURN CYN RD, BONNER CO	Resources not Available Surveying	Surveying	Direct from Term Agreement	Ardurra Group, Inc.	\$46,425
SH 5, PLUMMER TO MP 6.7, BENEWAH CO	Resources not Available Surveying	Surveying	Direct from Term Agreement	Ardurra Group, Inc.	\$45,441
US 2, PRIEST RIVER, BONNER CO	Resources not Available Bridge Design	Bridge Design Services	Individual Project Solicitation	HDR Engineering, Inc.	Prev: \$376,500 This: \$1,940,309 Agreement Total to Date: \$2,316,809 Board Approved: \$2,318,000 On: 12/20/2024

District 2

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 12, GREER TO KAMIAH, LEWIS CO	Resources not Available Hydraulics	Hydraulic Design Services	Direct from Term Agreement	NV5, Inc.	\$123,387
US 95, MOSCOW PAVEMENT REPAIRS	Resources not Available Surveying	Surveying	Direct from Term Agreement	Keller Associates, Inc.	Prev: \$95,753 This: \$4,244 Agreement Total to Date: \$99,997



Board Agenda Item

ITD 2210 (Rev. 12-23)

US 95, FERDINAND NB PASSING LN, IDAHO CO	Resources not Available CE&I	CE&I Services	Direct from Term Agreement	JUB Engineers, Inc.	\$69,209
US 95, THORN CR RD TO MOSCOW, PH 1	Resources not Available Materials / Geotechnical	Materials/ Geotechnical Services	Direct from Term Agreement	Shannon & Wilson, Inc.	Prev: \$98,775 This: \$49,087 Agreement Total to Date: \$147,862

District 3

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 16, I 84 SYSTEM IC AND FRANKLIN RD IC	Resources not Available CE&I	CE&I Services	Individual Project Solicitation	HMH, LLC	\$970,314
US 95, MP 146.5 ROCK WALL REPLACEMENT, ADAMS CO	Resources not Available Surveying	Materials/ Geotechnical Services	Direct from Term Agreement	Jacobs Associates Db Delve Underground	\$94,682
SH 16, FRANKLIN RD TO USTICK RD, ADA & CANYON COS	Resources not Available CE&I	CE&I Services	Individual Project Solicitation	HMH, LLC	Prev: \$2,228,431 This: \$1,628,052 Agreement Total to Date: \$3,856,483 Board Approved: \$4,400,000 On: 11/15/2023
SH 55, LITTLE GOOSE CR BR, ADAMS CO	Resources not Available CE&I	CE&I Services	Individual Project Solicitation	HMH, LLC	Prev: \$329,453 This: \$553,667 Agreement Total to Date: \$883,120
STATE, FY24 D3 PLANNING & SCOPING	Resources not Available Planning	Planning Services	Individual Project Solicitation	JUB Engineers, Inc.	\$49,047



Board Agenda Item

ITD 2210 (Rev. 12-23)

District 4

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 30, RED CAP CORNER TO 3850 E, TWIN FALLS CO	Resources not Available Materials / Geotechnical	Materials/Geotechnical Services	Direct from Term Agreement	Strata, Inc.	\$51,790
US 93, SUBSTATION TO SEVENTH ST, LINCOLN CO	Resources not Available Environmental	Environmental Services	Direct from Term Agreement	Parametrix, Inc.	\$71,117
SH 75, ELKHORN RD TO RIVER ST, KETCHUM	Resources not Available Engineer of Record Services	EOR Services	Individual Project Solicitation	Parametrix, Inc.	\$642,127

District 5

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 36, MINK CREEK BR, FRANKLIN CO	Resources not Available Hydraulics	Hydraulic Design Services	RFI from Term Agreement	Osborn Consulting, Inc.	\$212,381



Board Agenda Item

ITD 2210 (Rev. 12-23)

District 6

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 93, BURNETT DITCH BR, CUSTER CO; US 93, KRILEY GULCH BR, LEMHI CO	Resources not Available Roadway Design	Roadway Design Services	Individual Project Solicitation	HMH, LLC	\$417,144

Headquarters

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STATE, FY25 SHS BRIDGE INSPECTION; LOCAL, FY25 LOCAL/OFF-SYSTEM BRIDGE INSPECTION	Resources not Available Bridge Inspection	Bridge Inspection Services	Individual Project Solicitation	CONSOR North America, Inc.	Prev: \$436,389 This: \$354,597 Agreement Total to Date: \$790,986
STATE, FY25 SHS BRIDGE INSPECTION; LOCAL, FY25 LOCAL/OFF-SYSTEM BRIDGE INSPECTION	Resources not Available Bridge Inspection	Bridge Inspection Services	Individual Project Solicitation	CONSOR North America, Inc.	Prev: \$436,389 This: \$162,107 Agreement Total to Date: \$598,496
STATE, FY26 LIDAR ASSET INVENTORY	Resources not Available Planning	Planning Services	RFI from Term Agreement	Burgess & Niple, Inc.	\$249,224
STATE, FY25 SHS BRIDGE INSPECTION	Resources not Available Inspection Services	Bridge Inspection Services	Direct from Term Agreement	Vander Boegh Engineering, PLLC	\$49,777



Board Agenda Item

ITD 2210 (Rev. 12-23)

Supplemental Agreements to Existing ITD Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
3	US 20/26, MIDDLETON RD TO STAR RD, ADA/CANYON COS	Epic Land Solutions, Inc.	5/2/2023, Right of Way Services	Additional Project Management and ongoing ROW coordination meetings due to an extension of the overall agreement completion date	Prev: \$1,380,246 This: \$473,405 Agreement Total to Date: \$1,853,651 Board Approved: \$2,000,000 On: 2/23/2023
3	SH 44, STAR RD TO SH-16, ADA CO	Ardurra Group, Inc.	3/1/2021, Project Development through PS&E	Additional design to provide the final design and PS&E submittal	Prev: \$1,482,348 This: \$278,348 Agreement Total to Date: \$1,610,342 Board Approved: \$1,610,994 On: 2/19/2025



Board Agenda Item

For Local Public Agency Projects:

12 new professional services agreements totaling **\$1,605,267** were processed during this period.
 3 supplemental agreements totaling **\$376,648** were processed.

<i>Project</i>	<i>Sponsor</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
US 12, US HWY 12 SIDEWALK PROJECT, PH 1 & 2	CITY OF OROFINO	CE&I Services	RFI from Term Agreement	JUB Engineers, Inc.	Prev: \$192,501 This: \$100,932 Agreement Total to Date: \$293,433
SMA-7905, RAMSEY RD; WYOMING AVE TO LANCASTER RD	CITY OF HAYDEN	CE&I Services	Individual Project Solicitation	HMH, LLC	\$783,039
LOCAL, PANCHERI TRAIL PH 2, IDAHO FALLS	CITY OF IDAHO FALLS	CE&I Services	Direct from Term Agreement	Atlas Technical Consultants LLC	\$62,987
OFFSYS, FUN FARM BRIDGE, FREMONT CO	FREMONT COUNTY	EOR Services	Individual Project Solicitation	Forsgren Associates, Inc.	Prev: \$680,313 This: \$48,736 Agreement Total to Date: \$729,049
STC-6774, MOODY RD BR, MADISON CO	MADISON COUNTY	EOR Services	Individual Project Solicitation	Forsgren Associates, Inc.	Prev: \$607,149 This: \$41,947 Agreement Total to Date: \$649,096
ON-CALL RIGHT-OF-WAY SERVICES	LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL	Right-of-Way Review Services	Direct from Term Agreement	JUB Engineers, Inc.	\$60,000
OFFSYS, WESTSIDE PATH CONNECTIONS, IDAHO FALLS	CITY OF IDAHO FALLS	CE&I Services	Direct from Term Agreement	Atlas Technical Consultants LLC	\$71,145



Board Agenda Item

ITD 2210 (Rev. 12-23)

ON-CALL RIGHT-OF-WAY SERVICES	LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL	Right-of-Way Review Services	Direct from Term Agreement	Forsgren Associates, Inc.	\$60,000
ON-CALL RIGHT-OF-WAY SERVICES	LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL	Right-of-Way Review Services	Direct from Term Agreement	Ardurra Group, Inc.	\$60,000
ON-CALL RIGHT-OF-WAY SERVICES	LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL	Right-of-Way Review Services	Direct from Term Agreement	David Evans and Associates, Inc. (DEA)	\$60,000
LOCAL, STITES MAIN STREET SIDEWALK, PH 1	CITY OF STITES	Roadway Design Services	RFI from Term Agreement	Keller Associates, Inc.	\$102,116
STC-5764, MAIN ST/SILVER VALLEY RD BRIDGE, PINEHURST	CITY OF PINEHURST	CE&I Services	Individual Project Solicitation	HMH, LLC	Prev: \$287,930 This: \$154,365 Agreement Total to Date: \$442,295



Board Agenda Item

Supplemental Agreements to Existing Local Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
2	LOCAL, 17TH ST SIDEWALK INFILL; 13TH AVE TO 15TH AVE	Keller Associates, Inc.	7/6/2023, Roadway Design.	Addition of project management and construction inspection	Prev: \$53,405 This: \$60,395 Agreement Total to Date: \$113,800
3	STC-7787, OLD HWY 30; W PLYMOUTH ST BR, CANYON CO	Forsgren Associates, Inc.	11/30/2017, Bridge/Roadway Design, Ph II: Preliminary and Final Design Services	Additional drilling needed	Prev: \$2,257,168 This: \$250,037 Agreement Total to Date: \$2,507,205 Board Approved: \$3,017,468 On: 2/10/2025
6	STC-6805, A2 HIGHWAY, CLARK CO	Civil Science, Inc.	3/14/2024, CE&I Services	Additional CE&I Services	Prev: \$340,510 This: \$66,216 Agreement Total to Date: \$406,726

Recommendations *(Action items require a resolution)*

For Information Only



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 03/20/25

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Michele Doane	Presenter's Title BSM Manager
Preparer's Name Alicia Oakes	Preparer's Title BSM Contract Manager

Subject

Non-Construction Professional Service Contracts issued by Business & Support Management		
Key Number N/A	District N/A	Route Number N/A

Background Information

The purpose of this Board item is to comply with the reporting requirements established in Board Policy 4001 - Each month the Chief Administrative Officer shall report to the Board all non-construction professional service agreements entered into by the Department during the previous month.

Business and Support Management section executed the following professional service agreement:

PSA #	Document Description	Vendor Name	Line Amount	Unit Name	Service From	Service To
T003453	Developing ITD's Strategic Highway Safety Plan	Banyan Collaborative LLC	\$27,040.00	HQ Highway Safety (SPR Funds)	03/03/25	05/30/25

Recommendations *(Action items require a resolution)*



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date March 20, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager, PMO
Preparer's Name Colleen Wonacott	Preparer's Title Program Control Manager, PMO

Subject

Monthly Reporting of Federal Formula Program Funding Through February 28, 2025.		
Key Number N/A	District N/A	Route Number N/A

Background Information

Idaho received obligation authority through March 14, 2025 via a continuing resolution passed on December 21, 2024.

Obligation authority through March 14th is \$211.4 million. This includes \$7.5 million of *Highway Infrastructure General Funds* carried over from FY20 through FY23, and \$45 million *IIJA Bridge formula* (General Fund) funds. These General Funds are also included in the apportionments detailed below.

The Infrastructure Investment and Jobs Act (IIJA) was signed on November 15, 2021. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$455.6 million. FY25 obligation authority through March 14, 2025 is 46.4% of apportionments.

Exhibit 1: Formula Funding for FY2025

IIJA FY2025	
Apportionments + COVID + Hwy Infra.	
Federal Aid Only	\$455,642
Including Match	\$491,735
Obligation Limits through 3/14/2025	
Federal Aid Only	\$211,372
Including Match	\$236,089

- Notes:
1. All dollars in Thousands
 2. 'Approved Program' amounts from December 2024 Highway Funding Plan.
 3. Apportionment and Obligation Authority amounts reflect available funds via federal notices received through 2/28/25.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Exhibit 2:

Allotments of Available Formula Funding w/Match and Amount Remaining

Program	Allotted Program Funding through 3/14/25	Program Funding Remaining as of 2/28/25
All Other SHS Programs	\$156,922	\$91,370
GARVEE Formula Debt Service*	\$28,675	\$17,184
State Planning and Research*	\$4,265	\$153
Metropolitan Planning*	\$1,104	\$259
Freight	\$1,960	\$1,858
Railroad Crossings	\$1,652	\$0
Recreational Trails	\$300	\$300
STBG - Transportation Mgt. Area	\$2,344	\$3,214
Transportation Alternatives (TMA)*	\$551	\$387
Carbon - TMA	\$206	\$206
STBG - Local Large Urban	\$1,996	\$1,451
Carbon - Large Urban	\$1,850	\$0
STBG - Local Small Urban	\$932	\$1,102
STBG – Local Rural	\$3,490	\$5,472
Transportation Alternatives (Urban/Rural)*	\$3,415	\$2,414
Local Bridge*	\$17,623	\$18,191
Off System Bridge*	\$6,750	\$6,733
Local Safety	\$2,054	\$3,093
Total	\$236,089	\$153,386

- Notes:
1. All dollars in Thousands.
 2. Allotments based on the December 2024 Highway Funding Plan.
 3. Funding amounts include match and reflect total formula funding available.
 4. Data reflects both obligation and de-obligation activity through February 28th.
- * These programs are provided 100% Obligation Authority. Other programs are reduced accordingly.

Recommendations *(Action items require a resolution)*

For Information



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date March 20, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: N/A

Presenter's Name Robbie Swajkoski	Presenter's Title Controller
Preparer's Name Robbie Swajkoski	Preparer's Title Controller

Subject

State Fiscal Year 2025 Financial Statements		
Key Number	District	Route Number

Background Information

July 01st, 2024 thru January 31st, 2025 Fiscal Year 2025 Financial Statements

The financial operations of the Department as of January 31st, seven months through this fiscal year.

- Revenues to the State Highway Account from all state sources as shown on the financial statements are ahead of forecast at 5.0%, (this includes Misc. Revenues and Equipment Buy Back). Revenues in the Highway Distribution Account, Fuels/Registration Direct, and Ethanol are above forecast at 2.03%.
- State fuel tax revenues to the State Aeronautics Fund are above forecast at 11.53% or 226K. The revenue for both the State Highway Account, and the State Aeronautics Fund will continue to be monitored closely.
- Expenditures are within planned budgets YTD. The differences after the first seven months are timing between planned and actual expenditures plus encumbrances. Personnel costs have savings of \$3.6M or 3.98% is due to vacancies and timing between a position becoming vacant and filled. Management is working diligently to keep vacancies as low as possible and focused on filling the newly approved 53 FTP's for Highways.
- Contract construction cash expenditures in the State Highway Account through December of this fiscal year are \$390.2M. Compared to the last three fiscal years through the seventh month of the year:
 - FY24= \$414.8M
 - FY23= \$287.7M
 - FY22= \$263.9M

It is important to note that contract construction projects are funded from a total of five different funds. The State Highway Account, Strategic Initiatives Program Fund, Transportation Expansion and Congestion Mitigation Fund (TECM), TECM Bond Proceeds and GARVEE Bond Proceeds. The total construction expenditures for the first seven months from these funding sources was \$744.1M or \$66.9M higher than the highest point of the previous three years.

- FY24= \$677.2M
- FY23= \$494.6M
- FY22= \$344.9M

The balance of the long-term investments in the State Highway Fund as of the end of January is \$187.7M. These funds are obligated against both construction projects and encumbrances. The long-term investments plus the cash balance of \$105.9M totals \$293.6M for the State Highway Fund.

Expenditures in the Strategic Initiatives Program Fund (GF Surplus), for the first seven months, are \$62.7M. This is the fund where the Governor's "Leading Idaho" transfer of \$181.7M completed in July was deposited. There are no additional receipts other than interest earned to date of \$8.8M based on the cash balance.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Deposits into the Transportation Expansion and Congestion Mitigation Fund is \$71.4M for the first seven months of the sales tax of 4.5%. Initial receipts into this fund for FY25 of \$96.7M is committed to debt service on the TECM Bonds. Expenditures in this fund for construction expenses on projects were \$37.1M.

As part of the CARES Act in 2020, ITD received a federal grant from the Federal Transit Administration of \$27.3M. The expenditures for this grant are \$23.1M since awarded. The budget for FY25 is \$5M, with expenditures of \$1.40M through the end of December of FY25.

Expenditures from the two active bond programs were \$200.8M for the TECM Capital Projects fund and \$616k for the GARVEE Capital Projects fund. Both programs are very active and advancing as planned.

Recommendations *(Action items require a resolution)*

For Information.

MARCH
ITD BOARD PACKET

JANUARY
FY25
FINANCIAL STATEMENTS

User ID: mmcbride
 Report ID: AD-FN-GL-010
 Run Date: 10 Feb 2025
 % of Time
 Remaining: 41.7

Idaho Transportation Department

SUMMARY OF RECEIPTS AND DISBURSEMENTS
STATE HIGHWAY ACCOUNT AND STATE AERONAUTICS FUND
BUDGET TO ACTUAL
FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDING 1/31/2025
 (all amounts in '000)

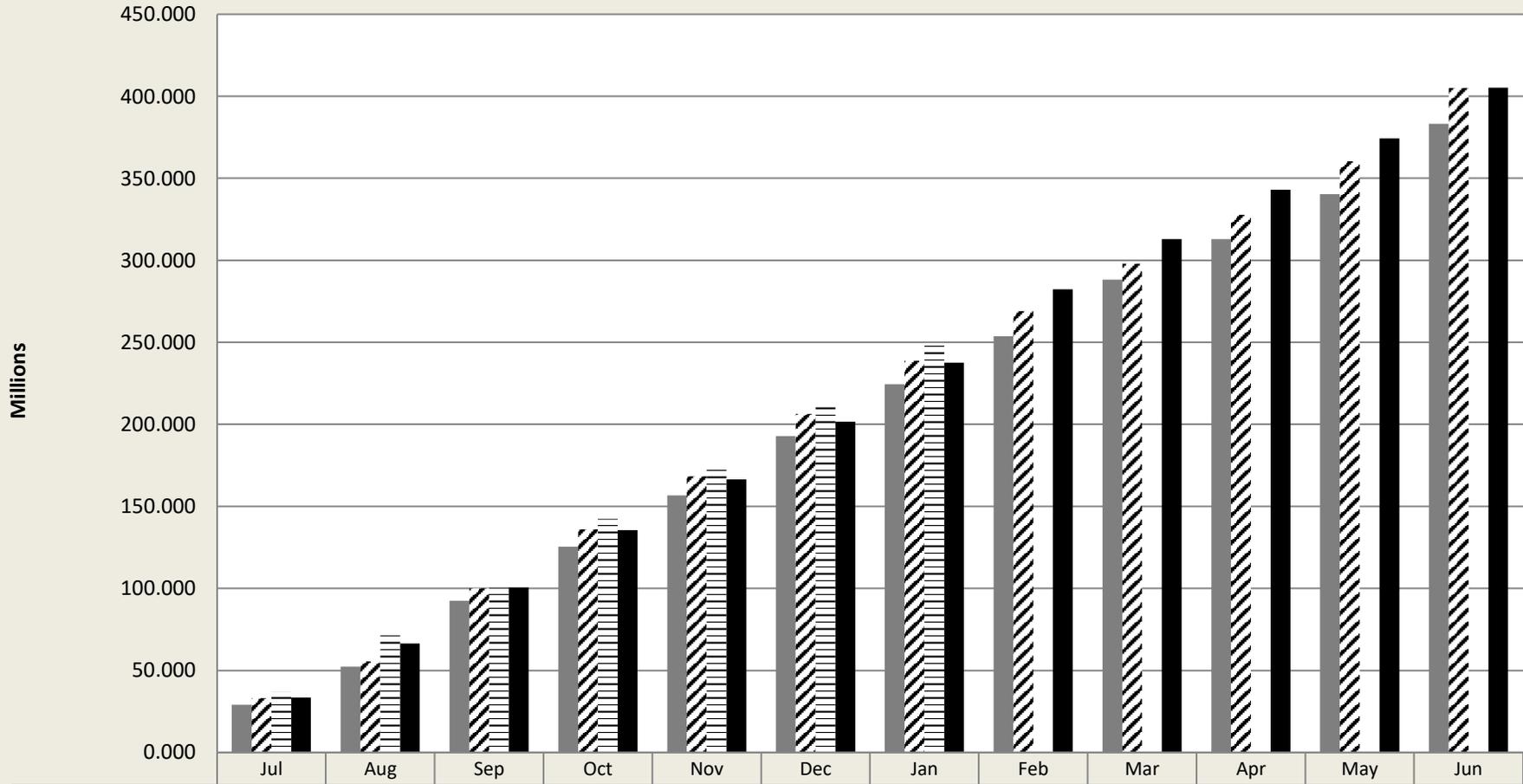
Fiscal Year: 2025

Funds Received					
	FY24 Actual YTD	FY25 Actual YTD	FY25 Forecast YTD	FY25 to FY24 Actual	FY 25 to Forecast
<u>State Highway Account</u>					
Federal Reimbursements	334,040	316,300	303,605	-5.3%	4.2%
State (Inc. H.D.A.)	238,789	249,464	237,555	4.5%	5.0%
Local	7,128	9,900	6,853	38.9%	44.5%
Total State Highway Account:	579,958	575,664	548,013	-0.7%	5.0%
<u>State Aeronautics Fund</u>					
Federal Reimbursements	147	77	242	-47.9%	-68.3%
State	2,619	3,728	3,226	42.4%	15.6%
Total State Aeronautics Fund:	2,766	3,805	3,468	37.6%	9.7%
Total Fund Received:	582,724	579,469	551,481	-0.6%	5.1%
Disbursements (includes Encumbrances)					
	FY24 Actual YTD	FY25 Actual YTD	FY25 Budget YTD	FY25 to FY24 Actual	FY 25 to Budget
Construction Payouts	417,004	390,192	380,973	-6.4%	2.4%
<u>Operations Expenses</u>					
Highways	150,418	145,802	169,544	-3.1%	-14.0%
DMV	17,720	21,026	24,067	18.7%	-12.6%
Administration	19,131	17,519	21,607	-8.4%	-18.9%
Facilities	30,837	16,897	35,278	-45.2%	-52.1%
Aeronautics	5,269	9,399	4,479	78.4%	109.8%
Total Operations Expenses:	223,374	210,643	254,976	-5.7%	-17.4%
<u>Transfers</u>					
Debt Service	11,527	10,362	10,603	-10.1%	-2.3%
Total Transfers:	11,527	10,362	10,603	-10.1%	-2.3%
Total Disbursements:	651,905	611,196	646,552	-6.2%	-5.5%
<u>Expenditures by Type</u>					
	FY24 Actual YTD	FY25 Actual YTD	FY25 Budget YTD	FY25 to FY24 Actual	FY 25 to Budget
Personnel	80,332	86,694	90,291	7.9%	-4.0%
Operating	65,672	57,742	70,163	-12.1%	-17.7%
Capital Outlay	56,948	43,199	76,381	-24.1%	-43.4%
Sub-Grantee	20,424	23,007	18,140	12.6%	26.8%
Totals Operations Expenses:	223,374	210,643	254,976	-5.7%	-17.4%
Contract Construction	417,004	390,192	380,973	-6.4%	2.4%
Totals (excluding Transfers):	640,378	600,834	635,949	-6.2%	-5.5%

State Highway Fund 0260

Fiscal Year 2025

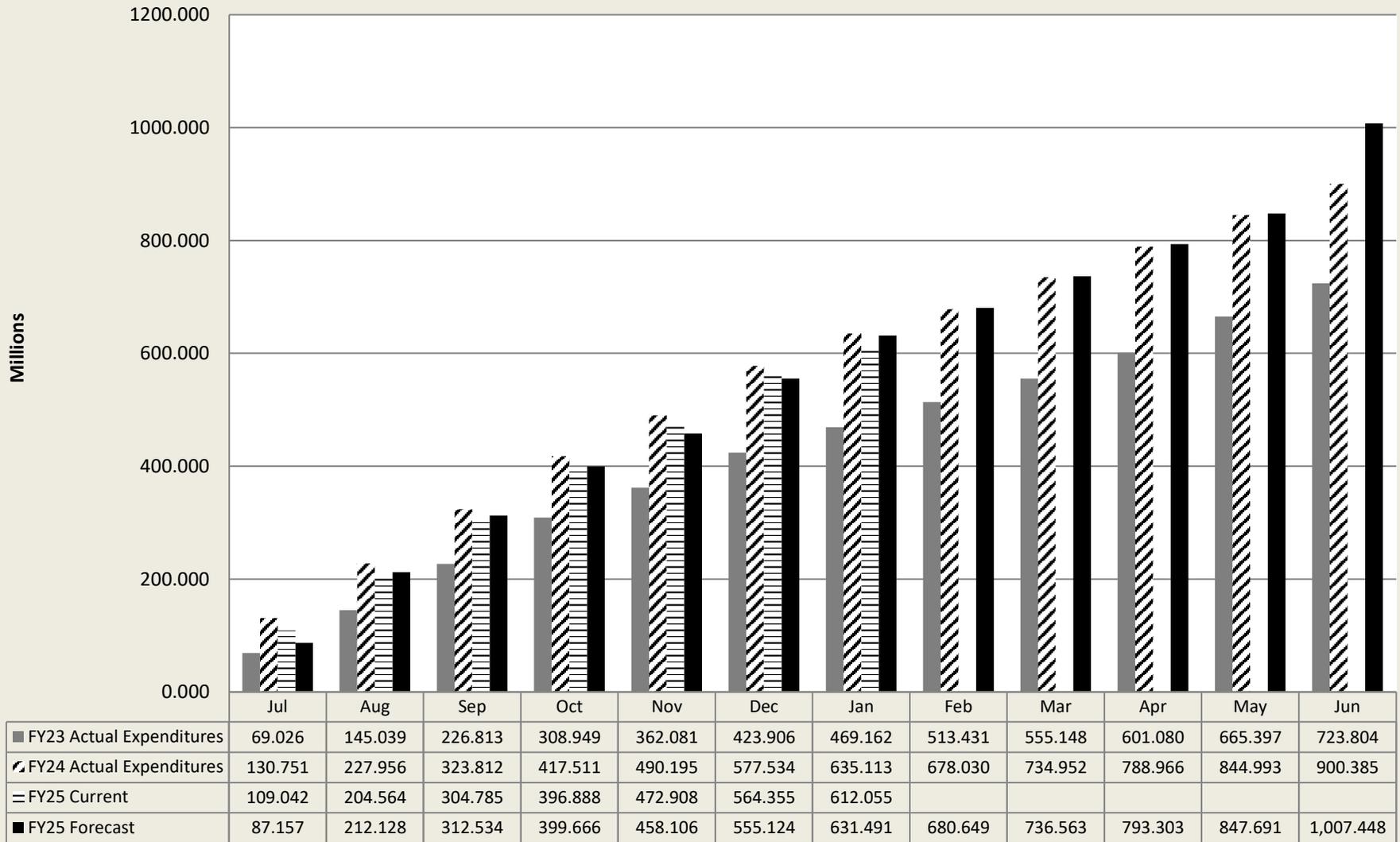
**State Revenue Source Forecast vs Actual
January - For Period Ending 1/31/2025**



■ FY23 Actual Revenue	29.119	52.218	92.439	125.473	156.752	192.821	224.482	253.687	288.224	312.870	340.304	383.254
▨ FY24 Actual Revenue	33.121	55.489	99.979	136.010	168.351	206.261	238.789	269.104	298.021	327.693	360.372	405.033
▬ FY25 Current	36.932	71.313	100.434	142.484	173.045	212.265	249.464					
■ FY25 Forecast	33.474	66.469	100.484	135.479	166.528	201.610	237.555	282.236	312.871	342.987	374.296	405.267

State Highway Fund 0260

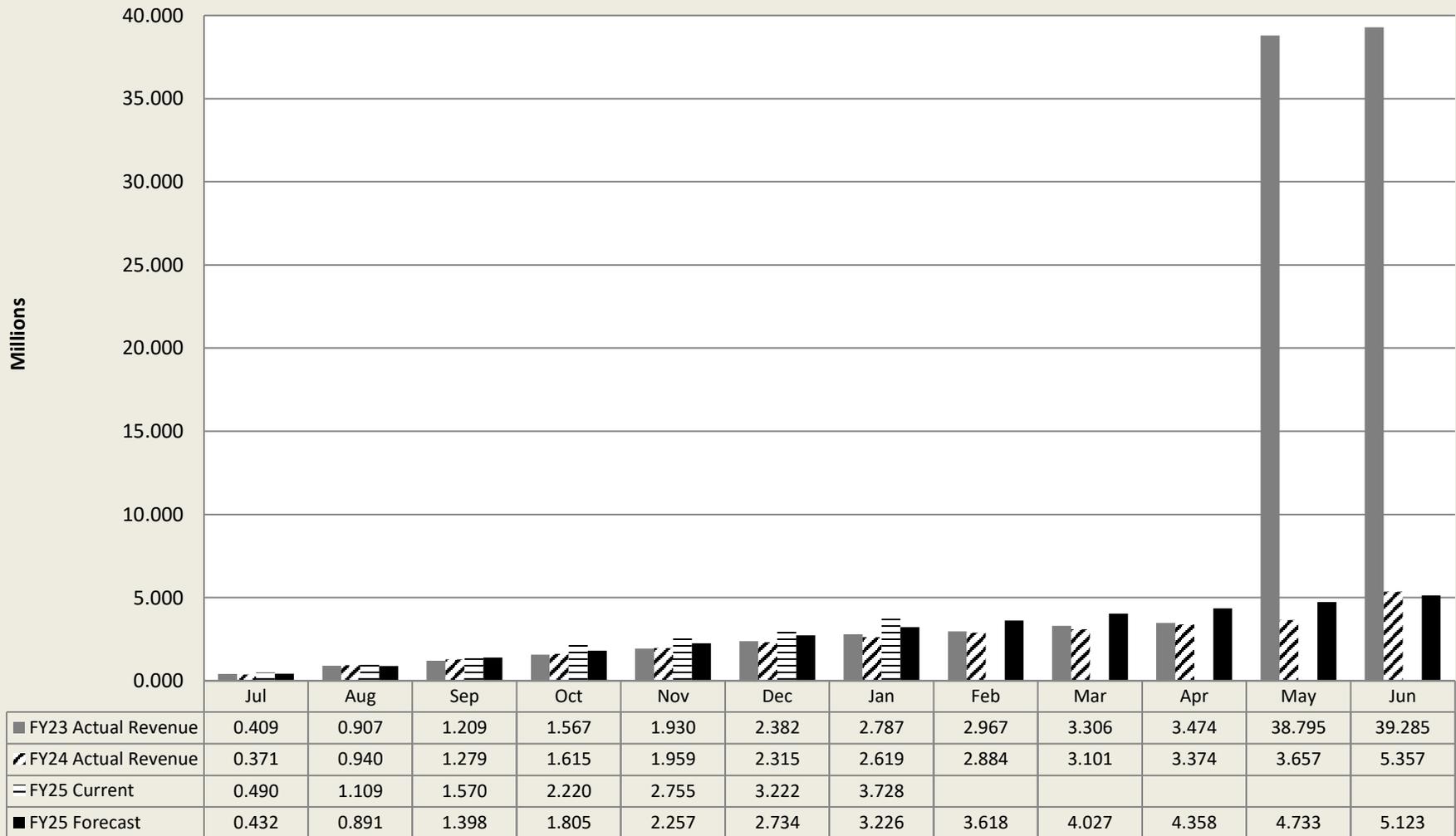
Fiscal Year 2025 Expenditures January - For Period Ending 1/31/2025



Aeronautics Fund 0221

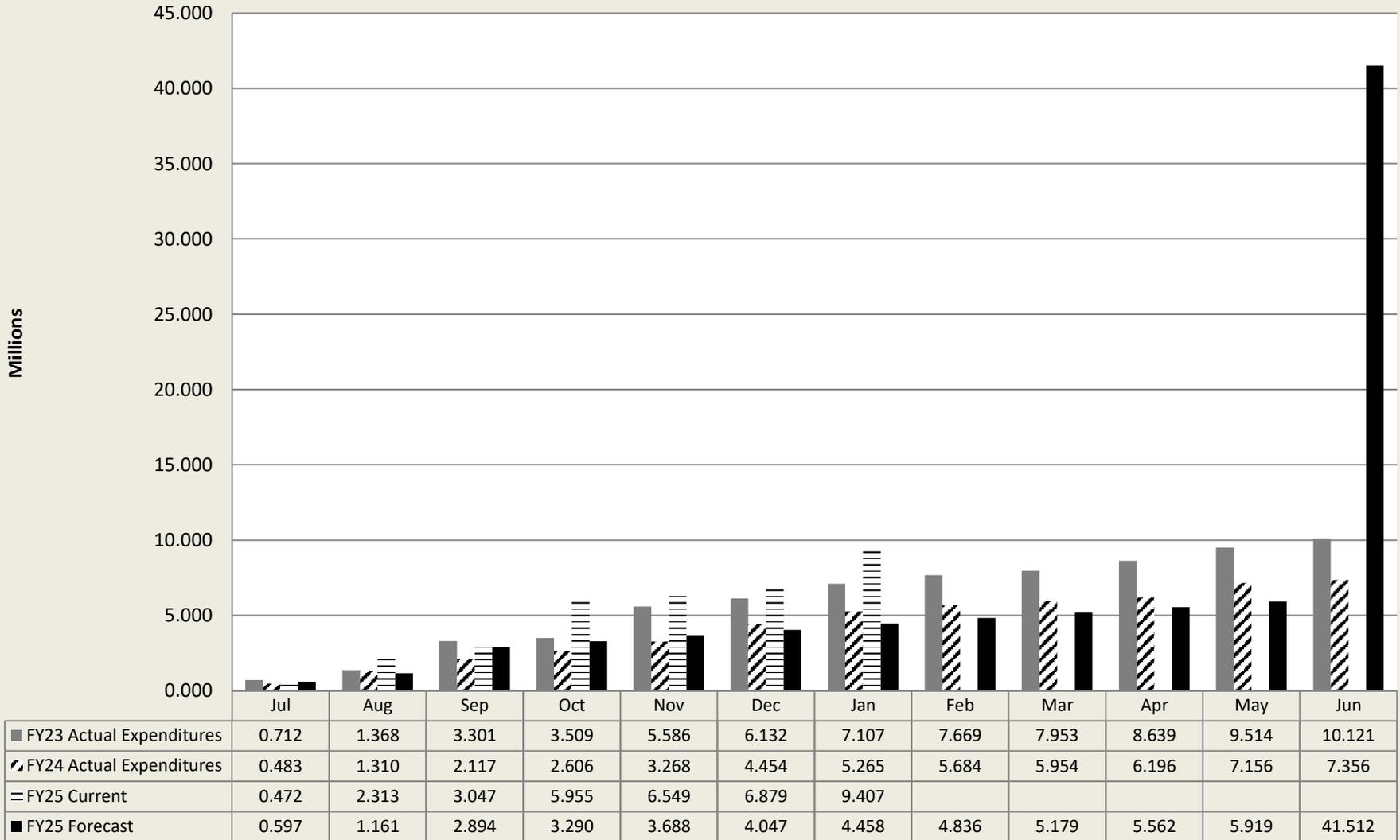
Fiscal Year 2025

State and Interagency Revenue Sources Forecast vs Actual January - For Period Ending 1/31/2025



Aeronautics Fund 0221

Fiscal Year 2025 Expenditures January - For Period Ending 1/31/2025



UserID: mmcbride
 Report ID: AD-FN-GL-002
 Run Date: 10 Feb 2025

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 1/31/2025

	State Aeronautics Fund		State Highway Fund		Transportation Expansion and Congestion Mitigation Fund	
	0221		0260		0269	
	Dec-24	Jan-25	Dec-24	Jan-25	Dec-24	Jan-25
ASSETS						
Cash on Hand (Change Fund)	0	0	4,500	4,500	0	0
Cash in Bank (Daily Operations)	37,397,522	35,367,156	91,947,456	105,926,994	190,994,448	192,760,264
Investments (Long Term: STO - Diversified Bond Fund)	2,033,748	2,039,629	187,151,655	187,695,764	0	0
Total Cash & Investments	39,431,270	37,406,786	279,103,611	293,627,258	190,994,448	192,760,264
Receivables - Other	0	0	1,026,636	1,019,328	0	0
- Due From Locals (Project Overruns)	0	0	817,393	1,709,744	0	0
- Inter Agency	37,324	28,859	21,332	12,405	0	0
Total Receivables	37,324	28,859	1,865,361	2,741,477	0	0
Inventory on Hand	0	0	24,431,714	23,392,368	0	0
Total Assets:	39,468,594	37,435,645	305,400,686	319,761,103	190,994,448	192,760,264
LIABILITIES						
Vouchers Payable	0	0	0	2,039	0	0
Sales Tax Payable	0	0	26,242	42,301	0	0
Deferred Revenue (Local Projects Match)	0	0	33,937,452	40,424,015	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	223,288	126,328	0	0
Total Liabilities:	0	0	34,186,981	40,594,683	0	0
FUND BALANCE						
Reserve for Encumbrance	518,361	506,642	85,812,867	81,374,908	0	0
Fund Balance	38,950,233	36,929,003	185,400,838	197,791,512	190,994,448	192,760,264
Total Fund Balance:	39,468,594	37,435,645	271,213,705	279,166,421	190,994,448	192,760,264
Total Liabilities and Fund Balance	39,468,594	37,435,645	305,400,686	319,761,103	190,994,448	192,760,264

UserID: mmcbride
 Report ID: AD-FN-GL-002
 Run Date: 10 Feb 2025

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 1/31/2025

	Strategic Initiatives Fund (Dedicated) 0270.02		Strategic Initiatives Fund (Local) 0270.05		Strategic Initiatives Fund (Local Grant) 0270.06		Total Strategic Initiatives Fund 0270	
	Dec-24	Jan-25	Dec-24	Jan-25	Dec-24	Jan-25	Dec-24	Jan-25
	ASSETS							
Cash on Hand (Change Fund)	0	0	0	0	0	0	0	0
Cash in Bank (Daily Operations)	355,248,744	350,708,861	388,260,386	389,808,951	21,246,205	19,322,973	764,755,335	759,840,784
Investments (Long Term: STO - Diversified Bond Fund)	0	0	0	0	0	0	0	0
Total Cash & Investments	355,248,744	350,708,861	388,260,386	389,808,951	21,246,205	19,322,973	764,755,335	759,840,784
Receivables - Other	0	0	0	0	0	0	0	0
- Due From Locals (Project Overruns)	0	0	0	0	0	0	0	0
- Inter Agency	0	0	0	0	0	0	0	0
Total Receivables	0	0	0	0	0	0	0	0
Inventory on Hand	0	0	0	0	0	0	0	0
Total Assets:	355,248,744	350,708,861	388,260,386	389,808,951	21,246,205	19,322,973	764,755,335	759,840,784
LIABILITIES								
Vouchers Payable	0	0	0	0	0	0	0	0
Sales Tax Payable	0	0	0	0	0	0	0	0
Deferred Revenue (Local Projects Match)	0	0	0	0	0	0	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	0	0	0	0	0	0
Total Liabilities:	0	0	0	0	0	0	0	0
FUND BALANCE								
Reserve for Encumbrance	210,190	210,190	0	0	0	0	210,190	210,190
Fund Balance	355,038,554	350,498,671	388,260,386	389,808,951	21,246,205	19,322,973	764,545,146	759,630,594
Total Fund Balance:	355,248,744	350,498,671	388,260,386	389,808,951	21,246,205	19,322,973	764,755,335	759,630,594
Total Liabilities and Fund Balance	355,248,744	350,708,861	388,260,386	389,808,951	21,246,205	19,322,973	764,755,335	759,840,784

UserID: mmcbride
 Report ID: AD-FN-GL-002
 Run Date: 10 Feb 2025

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 1/31/2025

	CARES Act Covid-19 0345	
	Dec-24	Jan-25
ASSETS		
Cash on Hand (Change Fund)	0	0
Cash in Bank (Daily Operations)	(352,026)	(868,327)
Investments (Long Term: STO - Diversified Bond Fund)	0	0
Total Cash & Investments	(352,026)	(868,327)
Receivables - Other	0	0
- Due From Locals (Project Overruns)	10,757	56,265
- Inter Agency	0	0
Total Receivables	10,757	56,265
Inventory on Hand	0	0
Total Assets:	(341,269)	(812,062)
LIABILITIES		
Vouchers Payable	0	0
Sales Tax Payable	0	0
Deferred Revenue (Local Projects Match)	0	0
Accounts Receivable Overpayment	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0
Total Liabilities:	0	0
FUND BALANCE		
Reserve for Encumbrance	2,712,840	1,975,566
Fund Balance	(3,054,109)	(2,787,628)
Total Fund Balance:	(341,269)	(812,062)
Total Liabilities and Fund Balance	(341,269)	(812,062)

User ID: mmebride
 Report ID: AD-FN-GL-003
 Run Date: 10 Feb 2025
 % of Time
 Remaining: 41.7

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0260 State Highway Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
Federal Sources							
FHWA - Highway		283,945,100	299,344,965	20,899,524	15,399,865	5.42 %	452,886,900
FHWA - COVID Relief		5,000,000	2,133,110	5,628	(2,866,890)	-57.34%	5,000,000
FHWA - Indirect Cost		0	(5,568)	(9)	(5,568)	0.00 %	0
Federal Transit Authority		10,200,000	11,157,023	2,075,763	957,023	9.38 %	20,000,000
NHTSA - Highway Safety		4,250,000	3,494,651	77,426	(755,349)	-17.77%	6,430,400
Other Federal Aid		210,000	175,834	53,704	(34,166)	-16.27%	830,000
Total Federal Sources:		303,605,100	316,300,014	23,112,036	12,694,914	4.18 %	485,147,300
State Sources							
Equipment Buy Back		0	1,933,254	0	1,933,254	0.00 %	12,406,000
Miscellaneous		22,892,924	28,503,801	4,895,162	5,610,877	24.51 %	39,931,000
Total State Sources:		22,892,924	30,437,055	4,895,162	7,544,131	32.95 %	52,337,000
Local Sources							
Match For Local Projects		6,853,297	9,892,836	452,186	3,039,539	44.35 %	10,500,000
Other Local Sources		0	7,500	0	7,500	0.00 %	0
Total Local Sources:		6,853,297	9,900,336	452,186	3,047,039	44.46 %	10,500,000
TOTAL REVENUES:		333,351,321	356,637,405	28,459,384	23,286,085	6.99 %	547,984,300
TRANSFERS-IN							
Highway Distribution		155,225,800	157,639,552	23,897,700	2,413,752	1.55 %	255,934,000
Fuel/Registration Direct		46,829,556	48,385,197	6,636,576	1,555,641	3.32 %	76,696,200
Ethanol Fuels Tax		12,606,800	13,002,321	1,769,184	395,521	3.14 %	20,300,000
TOTAL TRANSFERS-IN:		214,662,156	219,027,070	32,303,460	4,364,914	2.03 %	352,930,200
TOTAL REV AND TRANSFERS-IN:		548,013,477	575,664,474	60,762,844	27,650,999	5.05 %	900,914,500

User ID: mmebride
 Report ID: AD-FN-GL-003
 Run Date: 10 Feb 2025
 % of Time Remaining: 41.7

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0260 State Highway Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2025									
Budget Fiscal Year: 2025									
EXPENDITURES									
Operations Expense									
Permanent Staff Salaries	60,321,679	58,933,779	11,098,850	0	1,387,900	2.30 %	99,926,573	40,992,794	41.02 %
Board, Hourly, OT, Shift	1,147,600	1,214,336	502,867	0	(66,736)	-5.82%	11,187,242	9,972,906	89.15 %
Fringe Benefits	27,875,162	25,803,195	4,388,459	0	2,071,968	7.43 %	45,313,684	19,510,490	43.06 %
Travel Expense	1,604,466	1,339,875	124,158	0	264,591	16.49 %	2,709,614	1,369,739	50.55 %
Operating Expense	67,850,996	43,018,802	6,154,944	13,088,687	11,743,507	17.31 %	144,250,682	88,143,193	61.10 %
Capital Equipment Expense	40,738,861	12,866,123	144,140	13,259,547	14,613,192	35.87 %	55,971,140	29,845,471	53.32 %
Capital Facilities Expense	35,378,500	19,038,436	2,709,804	15,906,581	433,483	1.23 %	45,270,499	10,325,482	22.81 %
Trustee & Benefit Payments	15,600,393	15,328,038	708,332	71,352	201,002	1.29 %	26,730,600	11,331,209	42.39 %
Total Operations Expense:	250,517,658	177,542,584	25,831,553	42,326,167	30,648,906	12.23 %	431,360,035	211,491,284	49.03 %
Contract Construction									
Travel Expense	0	(1,374)	(1,374)	0	1,374	0.00 %		1,374	0.00 %
Operating Expense	5,624,294	3,335,454	749,035	1,966,272	322,568	5.74 %	11,625,205	6,323,479	54.39 %
Capital Projects	374,758,899	385,378,042	23,154,915	33,913	(10,653,056)	-2.84%	562,362,824	176,950,869	31.47 %
Trustee & Benefit Payments	589,904	1,473,509	684,110	0	(883,605)	-149.79%	2,100,000	626,491	29.83 %
Total Contract	380,973,097	390,185,631	24,586,686	2,000,185	(11,212,719)	-2.94%	576,088,029	183,902,213	31.92 %
TOTAL EXPENDITURES:	631,490,755	567,728,215	50,418,239	44,326,352	19,436,188	3.08 %	1,007,448,064	395,393,497	39.25 %
TRANSFERS OUT									
Operating	10,602,851	10,362,281	0	0	240,570	2.27 %	58,528,901	48,166,620	82.30 %
TOTAL TRANSFERS OUT:	10,602,851	10,362,281	0	0	240,570	2.27 %	58,528,901	48,166,620	82.30 %
TOTAL EXPD AND TRANSFERS OUT:	642,093,606	578,090,496	50,418,239	44,326,352	19,676,758	3.06 %	1,065,976,965	443,560,117	41.61 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0260 State Highway Fund

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year:	2025									
Budget Fiscal Year:	2025									
Contract Construction										
Operating Expenditures										
Operating Expenditures	Dedicated	1,462,900	481,109	214,565	965,746	16,045	1.10 %	2,500,000	1,053,145	42.13 %
Operating Expenditures	Federal	4,127,300	2,854,058	534,257	1,000,527	272,715	6.61 %	9,025,205	5,170,620	57.29 %
Operating Expenditures	Local	34,094	286	213	0	33,808	99.16 %	100,000	99,714	99.71 %
Total Operating Expenditures		5,624,294	3,335,454	749,035	1,966,273	322,568	5.74 %	11,625,205	6,323,479	54.39 %
In State Travel Expense										
In State Travel Expense	Dedicated	0	(1,374)	(1,374)	0	1,374	0.00 %	0	1,374	0.00 %
Total In State Travel Expense		0	(1,374)	(1,374)	0	1,374	0.00 %	0	1,374	0.00 %
Capital Outlay										
Capital Outlay	Dedicated	93,443,200	99,685,291	6,175,673	33,913	(6,276,004)	-6.72%	172,276,957	72,557,753	42.12 %
Capital Outlay	Federal	270,098,700	276,021,997	16,430,894	0	(5,923,298)	-2.19%	382,562,668	106,540,670	27.85 %
Capital Outlay	Local	11,217,000	9,670,754	548,348	0	1,546,246	13.78 %	7,523,200	(2,147,554)	-28.55%
Total Capital Outlay		374,758,899	385,378,042	23,154,915	33,913	(10,653,056)	-2.84%	562,362,824	176,950,869	31.47 %
Trustee & Benefit Payments										
Trustee & Benefit Payments	Dedicated	85,802	71,578	55,352	0	14,224	16.58 %	500,000	428,422	85.68 %
Trustee & Benefit Payments	Federal	491,188	1,401,931	628,758	0	(910,743)	-185.42%	1,500,000	98,069	6.54 %
Trustee & Benefit Payments	Local	12,914	0	0	0	12,914	100.00 %	100,000	100,000	100.00 %
Total Trustee & Benefit Payments		589,904	1,473,509	684,110	0	(883,605)	-149.79%	2,100,000	626,491	29.83 %
Total Contract Construction:		380,973,097	390,185,631	24,586,686	2,000,186	(11,212,719)	-2.94%	576,088,029	183,902,213	31.92 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0269 Transportation Expansion and Congestion Mitigation Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		2,225,000	5,241,108	687,828	3,016,108	135.56 %	7,500,000
TOTAL REVENUES:		2,225,000	5,241,108	687,828	3,016,108	135.56 %	7,500,000
TRANSFERS-IN							
Cigarette Tax		1,000,000	0	0	(1,000,000)	-100.00%	10,090,100
Sales Tax		71,100,000	71,418,487	10,968,172	318,487	0.45 %	80,000,000
TOTAL TRANSFERS-IN:		72,100,000	71,418,487	10,968,172	(681,513)	-0.95%	90,090,100
TOTAL REV AND TRANSFERS-IN:		74,325,000	76,659,594	11,656,000	2,334,595	3.14 %	97,590,100

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Contract Construction - Capital Projects		96,749,373	37,104,946	872,356	0	59,644,427	61.65 %	165,856,077	128,751,131	77.63 %
TOTAL EXPENDITURES:		96,749,373	37,104,946	872,356	0	59,644,427	61.65 %	165,856,077	128,751,131	77.63 %
TRANSFERS OUT										
Operating		0	60,450,315	9,017,828	0	(60,450,315)	0.00 %	60,180,733	(269,582)	-0.45%
TOTAL TRANSFERS OUT:		0	60,450,315	9,017,828	0	(60,450,315)	0.00 %	60,180,733	(269,582)	-0.45%
TOTAL EXPD AND TRANSFERS OUT:		96,749,373	97,555,261	9,890,184	0	(805,888)	-0.83%	226,036,810	128,481,549	56.84 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0270 Strategic Initiatives Program Fund

Sub Fund: 0270 02 Dedicated (60%)

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		4,750,000	8,785,057	1,295,188	4,035,057	84.95 %	8,000,000
TOTAL REVENUES:		4,750,000	8,785,057	1,295,188	4,035,057	84.95 %	8,000,000
TRANSFERS-IN							
Statutory		181,680,000	181,680,000	0	0	0.00 %	181,680,000
TOTAL TRANSFERS-IN:		181,680,000	181,680,000	0	0	0.00 %	181,680,000
TOTAL REV AND TRANSFERS-IN:		186,430,000	190,465,057	1,295,188	4,035,057	2.16 %	189,680,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Capital Projects		148,259,937	62,713,747	5,835,072	210,190	85,336,000	57.56 %	254,159,894	191,235,958	75.24 %
TOTAL EXPENDITURES:		148,259,937	62,713,747	5,835,072	210,190	85,336,000	57.56 %	254,159,894	191,235,958	75.24 %
TOTAL EXPD AND TRANSFERS OUT:		148,259,937	62,713,747	5,835,072	210,190	85,336,000	57.56 %	254,159,894	191,235,958	75.24 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0270 Strategic Initiatives Program Fund

Sub Fund: 0270 05 Local (40%)

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		5,950,000	9,953,236	1,548,565	4,003,236	67.28 %	10,000,000
TOTAL REVENUES:		5,950,000	9,953,236	1,548,565	4,003,236	67.28 %	10,000,000
TRANSFERS-IN							
Statutory		200,000,000	200,000,000	0	0	0.00 %	200,000,000
TOTAL TRANSFERS-IN:		200,000,000	200,000,000	0	0	0.00 %	200,000,000
TOTAL REV AND TRANSFERS-IN:		205,950,000	209,953,236	1,548,565	4,003,236	1.94 %	210,000,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Trustee & Benefit Payments		116,666,662	50,000,000	0	0	66,666,662	57.14 %	200,000,000	150,000,000	75.00 %
TOTAL EXPENDITURES:		116,666,662	50,000,000	0	0	66,666,662	57.14 %	200,000,000	150,000,000	75.00 %
TOTAL EXPD AND TRANSFERS OUT:		116,666,662	50,000,000	0	0	66,666,662	57.14 %	200,000,000	150,000,000	75.00 %

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STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0270 Strategic Initiatives Program Fund

Sub Fund: 0270 06 Local Grant

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		0	675,191	76,767	675,191	0.00 %	0
TOTAL REVENUES:		0	675,191	76,767	675,191	0.00 %	0
TOTAL REV AND TRANSFERS-IN:		0	675,191	76,767	675,191	0.00 %	0

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Trustee & Benefit Payments		22,541,247	11,447,660	2,000,000	0	11,093,587	49.21 %	27,162,907	15,715,247	57.86 %
TOTAL EXPENDITURES:		22,541,247	11,447,660	2,000,000	0	11,093,587	49.21 %	27,162,907	15,715,247	57.86 %
TOTAL EXPD AND TRANSFERS OUT:		22,541,247	11,447,660	2,000,000	0	11,093,587	49.21 %	27,162,907	15,715,247	57.86 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0345 CARES Act Covid-19

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
Federal Sources - Federal Transit Authority		4,550,000	2,522,014	322,641	(2,027,986)	-44.57%	8,500,000
TOTAL REVENUES:		4,550,000	2,522,014	322,641	(2,027,986)	-44.57%	8,500,000
TOTAL REV AND TRANSFERS-IN:		4,550,000	2,522,014	322,641	(2,027,986)	-44.57%	8,500,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Trustee & Benefit Payments		2,916,662	1,402,314	56,160	0	1,514,348	51.92 %	5,000,000	3,597,686	71.95 %
TOTAL EXPENDITURES:		2,916,662	1,402,314	56,160	0	1,514,348	51.92 %	5,000,000	3,597,686	71.95 %
TOTAL EXPD AND TRANSFERS OUT:		2,916,662	1,402,314	56,160	0	1,514,348	51.92 %	5,000,000	3,597,686	71.95 %

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0372 TECM Debt Service Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		0	335,637	92,054	335,637	0.00 %	0
TOTAL REVENUES:		0	335,637	92,054	335,637	0.00 %	0
TRANSFERS-IN							
State Sources - Operating		0	60,450,315	9,017,828	60,450,315	0.00 %	0
TOTAL TRANSFERS-IN:		0	60,450,315	9,017,828	60,450,315	0.00 %	0
TOTAL REV AND TRANSFERS-IN:		0	60,785,952	9,109,881	60,785,952	0.00 %	0

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Bond Principal / Interest		33,813,344	33,813,344	5,000,268	0	0	0.00 %	58,933,028	25,119,684	42.62 %
TOTAL EXPENDITURES:		33,813,344	33,813,344	5,000,268	0	0	0.00 %	58,933,028	25,119,684	42.62 %
TOTAL EXPD AND TRANSFERS OUT:		33,813,344	33,813,344	5,000,268	0	0	0.00 %	58,933,028	25,119,684	42.62 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

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 % of Time Remaining: 41.7

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0373 TECM Capital Project Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		155,000,000	253,581,718	26,274,638	98,581,718	63.60 %	230,000,000
TOTAL REVENUES:		155,000,000	253,581,718	26,274,638	98,581,718	63.60 %	230,000,000
TOTAL REV AND TRANSFERS-IN:		155,000,000	253,581,718	26,274,638	98,581,718	63.60 %	230,000,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Capital Projects		200,789,415	253,520,311	26,085,919	0	(52,730,896)	-26.26%	268,768,121	15,247,810	5.67 %
TOTAL EXPENDITURES:		200,789,415	253,520,311	26,085,919	0	(52,730,896)	-26.26%	268,768,121	15,247,810	5.67 %
TOTAL EXPD AND TRANSFERS OUT:		200,789,415	253,520,311	26,085,919	0	(52,730,896)	-26.26%	268,768,121	15,247,810	5.67 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0374 GARVEE Capital Project Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		5,000,000	601,120	315	(4,398,880)	-87.98%	7,000,000
TOTAL REVENUES:		5,000,000	601,120	315	(4,398,880)	-87.98%	7,000,000
TOTAL REV AND TRANSFERS-IN:		5,000,000	601,120	315	(4,398,880)	-87.98%	7,000,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Capital Projects		5,000,000	616,217	0	0	4,383,783	87.68 %	7,000,000	6,383,783	91.20 %
TOTAL EXPENDITURES:		5,000,000	616,217	0	0	4,383,783	87.68 %	7,000,000	6,383,783	91.20 %
TRANSFERS OUT										
Operating		0	7,421	627	0	(7,421)	0.00 %	0	(7,421)	0.00 %
TOTAL TRANSFERS OUT:		0	7,421	627	0	(7,421)	0.00 %	0	(7,421)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:		5,000,000	623,638	627	0	4,376,362	87.53 %	7,000,000	6,376,362	91.09 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0375 GARVEE Debt Service Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		0	134,612	28,458	134,612	0.00 %	0
TOTAL REVENUES:		0	134,612	28,458	134,612	0.00 %	0
TRANSFERS-IN							
Operating		0	4,700,000	0	4,700,000	0.00 %	0
State Sources - Operating		5,000,000	10,369,702	627	5,369,702	107.39 %	58,528,901
TOTAL TRANSFERS-IN:		5,000,000	15,069,702	627	10,069,702	201.39 %	58,528,901
TOTAL REV AND TRANSFERS-IN:		5,000,000	15,204,314	29,086	10,204,314	204.09 %	58,528,901

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Bond Principal / Interest		60,402,567	60,402,568	11,010,816	0	(1)	0.00%	62,448,832	2,046,264	3.28 %
TOTAL EXPENDITURES:		60,402,567	60,402,568	11,010,816	0	(1)	0.00%	62,448,832	2,046,264	3.28 %
TOTAL EXPD AND TRANSFERS OUT:		60,402,567	60,402,568	11,010,816	0	(1)	0.00%	62,448,832	2,046,264	3.28 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

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Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 1/31/2025

Fund: 0221 State Aeronautics Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
Federal Sources - FAA		242,000	76,718	0	(165,282)	-68.30%	668,500
State Sources - Misc		1,054,082	1,337,937	163,810	283,855	26.93 %	1,823,500
Interagency Sources - Misc		210,500	202,450	11,767	(8,050)	-3.82%	300,000
TOTAL REVENUES:		1,506,582	1,617,105	175,576	110,523	7.34 %	2,792,000
TRANSFERS-IN							
Operating		1,961,391	2,187,589	330,286	226,198	11.53 %	2,999,999
TOTAL TRANSFERS-IN:		1,961,391	2,187,589	330,286	226,198	11.53 %	2,999,999
TOTAL REV AND TRANSFERS-IN:		3,467,973	3,804,694	505,862	336,721	9.71 %	5,791,999

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Permanent Staff Salaries		622,720	486,105	91,163	0	136,615	21.94 %	1,011,920	525,815	51.96 %
Board, Hourly, OT, Shift Diff		63,516	58,145	0	0	5,371	8.46 %	154,841	96,696	62.45 %
Fringe Benefits		260,401	198,443	33,205	0	61,958	23.79 %	420,639	222,196	52.82 %
Travel Expense		48,795	54,387	10,149	0	(5,592)	-11.46%	74,175	19,788	26.68 %
Operating Expenditures		658,969	399,998	49,562	3,875	255,096	38.71 %	2,244,225	1,840,352	82.00 %
Capital Equipment Expense		133,300	10,907	0	71,486	50,908	38.19 %	133,300	50,908	38.19 %
Capital Facilities Expense		130,505	95,028	12,188	420,962	(385,485)	-295.38%	1,785,005	1,269,015	71.09 %
Trustee & Benefit Payments		2,540,000	7,607,850	2,342,545	0	(5,067,850)	-199.52%	35,688,143	28,080,294	78.68 %
TOTAL EXPENDITURES:		4,458,206	8,910,862	2,538,811	496,323	(4,948,979)	-111.01%	41,512,248	32,105,064	77.34 %
TOTAL EXPD AND TRANSFERS OUT:		4,458,206	8,910,862	2,538,811	496,323	(4,948,979)	-111.01%	41,512,248	32,105,064	77.34 %



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 03/20/2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 20 Min

Presenter's Name Dave Kuisti & Angie Heuring	Presenter's Title Chief Engineer & Highways Program Project Manager
Preparer's Name Angie Heuring	Preparer's Title Highways Program Project Manager

Subject

Chief Engineer Construction Program Spring Update		
Key Number	District	Route Number

Background Information

The Board will be provided an informational update about ITD’s ongoing statewide construction program. Our Chief Deputy McElhinney and Chief Engineer Kuisti teaming with Chief Materials Engineer Chad Clawson, District Engineers, and Design Construction Engineers actively manage over 110 ongoing construction contracts (nearly \$2.3 billion) improving safety, traffic capacity, and preservation of Idaho highways and bridges.

In our ITD/Associated General Contractors (AGC) formal partnering with contractor firms, such as Knife River, CPC, Western, Interstate, Canon, Sundt, IMC, Poe, and HK - we jointly value work zone safety, quality, cost efficiency, and timely delivery, and building excellent infrastructure, including freeway interchanges, highway paving, and major bridge replacements that will last many decades. Noting 127 projects completed construction since 2022, the presentation will be a progress report overall and highlight these major construction projects:

- I-90/SH-41 Interchange
- I-90, Coeur d’Alene Bridges
- US-95, Thorn Creek to Moscow
- SH-16, I-84 to US-20/26
- I-84, Heyburn Interchange to South Jerome Interchange
- I-86/I-15 System Interchange
- I-15, Inkom Corridor Improvements
- US-20, South St. Anthony Interchange

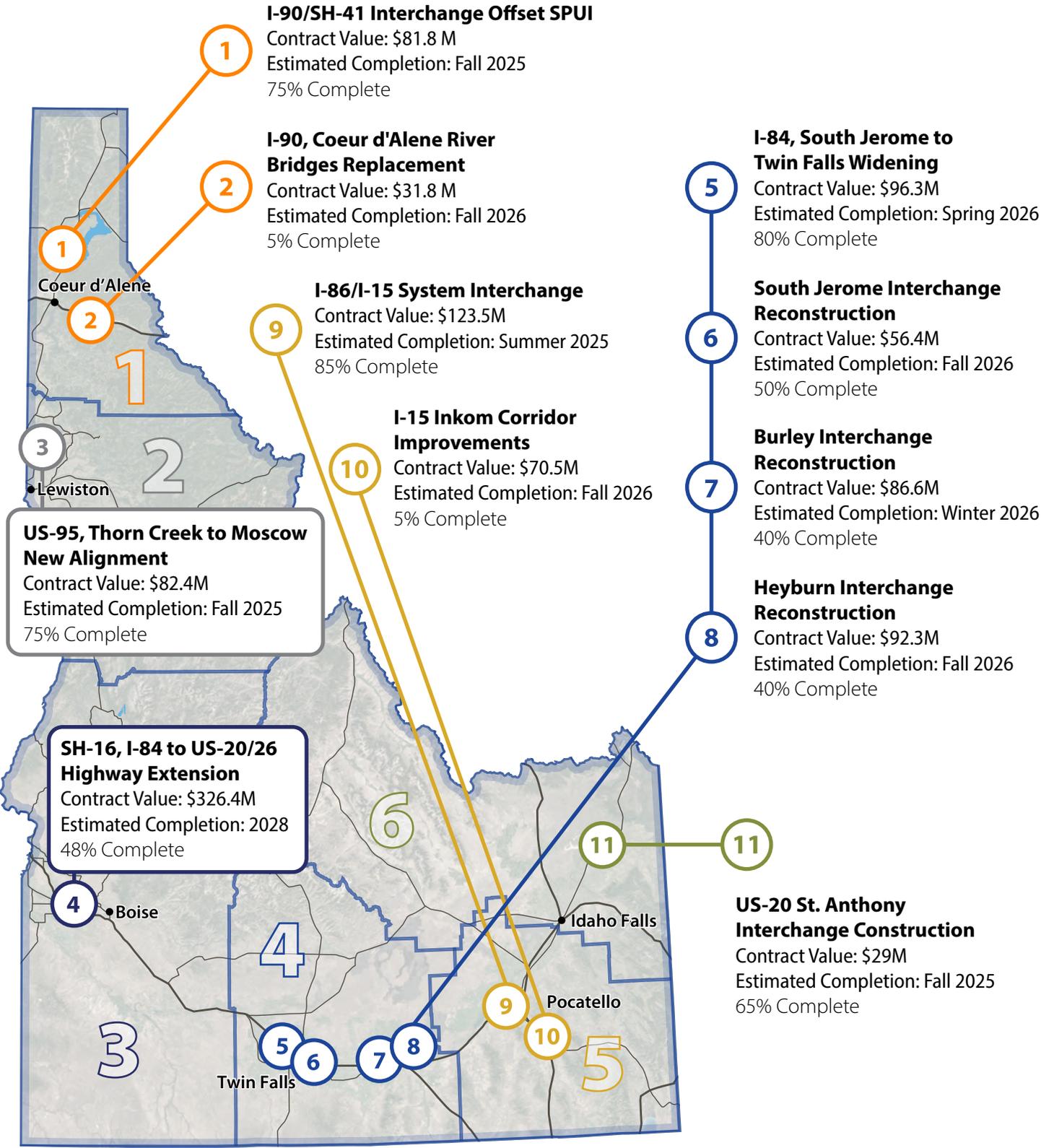
Also there will be a look ahead summary of projects scheduled for advertisement and begin construction this year and next. The sixth year of our construction partnering training success, as well as the important work of ITD engineering teams, Construction Engineering and Inspection (CE&I) firms, and our contract construction partners who help design and build our projects, all contribute to the successful Idaho highway construction industry each year.

Recommendations *(Action items require a resolution)*

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Idaho Transportation Department Construction Program Spring 2025 Update





Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date March 20, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 15 min

Presenter's Name John Tomlinson	Presenter's Title Communication Manager
Preparer's Name John Tomlinson	Preparer's Title Communication Manager

Subject

Office of Communication Annual Report		
Key Number	District	Route Number

Background Information

A lot has happened this past year in the Office of Communication. We will highlight our office vision and the vital views that will help us with our vision. We will also highlight new employees that have joined us this year. Next, we will highlight some of the 2024 successes, and end with the 2025 look ahead to exciting initiatives and campaigns.

Recommendations *(Action items require a resolution)*

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Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 3/20/2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 Min

Presenter's Name Megan Jahns	Presenter's Title Senior Public Information Officer
Preparer's Name Megan Jahns	Preparer's Title Senior Public Information Officer

Subject

Update to Administrative Policy 5534 ITD Property and Publications (Branding)		
Key Number	District	Route Number

Background Information

The Office of Communication seeks board approval for proposed updates to Administrative Policy 5534, Identification of ITD Property and Publications.

Changes include:

- Incorporating the department's brand guide
- Adding language to clarify that sub-brands must be approved by the Office of Communication
- Removing language pertaining to ITD property, as this information is covered in other policies
- Retitling the policy to reflect its narrowed focus on branding and not identification of property

These changes have been made with the approval of the Executive Leadership Group and the Board Subcommittee on Policies.

Recommendations *(Action items require a resolution)*

Resolution on page 71.



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Your Economic Opportunity

IDENTIFICATION OF ITD ~~PROPERTY AND PUBLICATIONS~~ BRANDING

Purpose

The purpose of this policy is to standardize the use of the Idaho Transportation Department (ITD) brand, which is the ITD logo accompanied by the department's mission statement: Your Safety. Your Mobility. Your Economic Opportunity.

Legal Authority

- Idaho Code 40-314(3) - Authority of Board to exercise any power or duty necessary to implement and carry out the provisions of Title 40 and the control of the financial affairs of the Board and the Department.
- Idaho Code 40-505 - The Director of the Idaho Transportation Department is the administrative officer of the Board.
- ~~• Idaho Code 67-5732A - The Director may sell, transfer, recycle or discard state personal property which is of no further use to the department.~~
- ~~• Idaho Code 67-5746 - The Director shall maintain an inventory system, and be accountable for the maintenance, security, and efficient economic use of the department's personal property.~~

The official ITD brand is shall be the ITD logo accompanied by the department's mission statement "Your Safety. Your Mobility. Your Economic Opportunity." in a bold sans-serif font The standard and secondary logos can be used without the mission statement whenever practical or at the discretion of the Office of Communication (OOC). ~~The mission text can be placed left-aligned on the right side of the logo or centered below the logo as shown in the three examples below.~~



~~Your Safety • Your Mobility
Your Economic Opportunity~~



~~Your Safety • Your Mobility
Your Economic Opportunity~~



~~Your Safety. Your Mobility. Your Economic Opportunity.~~

The ITD brand shall be used on all department documents, web pages, presentation slides, forms, brochures, shoulder patches and wherever deemed advisable.



Your Safety • Your Mobility
Your Economic Opportunity

Administrative Policy 5534
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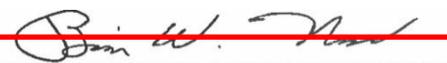
Best practices for use of the brand and logos, as well as sub brands, are documented in the Brand Guide. Contact the OOC office of Communication to obtain copies of the guide, brand and logos digital copies of the brand. Any person or group interested in developing a brand for a project, awards, group of employees, etc. must first consult with and receive approval from the OOC.

~~When using the ITD brand in only one color, it may be the same color as the text in the form, web page, or document.~~

~~All department properties and publications shall be identified with "IDAHO TRANSPORTATION DEPARTMENT" and the division name (section names are optional).~~

~~Office equipment and other small item property shall be identified by a sticker that has "IDAHO TRANSPORTATION DEPARTMENT" printed on it and is attached to the front of the equipment.~~

~~Department vehicles and other large equipment shall be identified with the standard department logo as noted in the Maintenance manual, subsection 716, Equipment Identification, Licensing, and Registration~~ Operations Manual, Chapter 9.



Brian W. Ness **L. Scott Stokes**
Director

Date: 6/13/2017



IDENTIFICATION OF ITD BRANDING

Purpose

The purpose of this policy is to standardize the use of the Idaho Transportation Department (ITD) brand.

Legal Authority

- Idaho Code 40-314(3) - Authority of Board to exercise any power or duty necessary to implement and carry out the provisions of Title 40 and the control of the financial affairs of the Board and the Department.
- Idaho Code 40-505 - The Director of the Idaho Transportation Department is the administrative officer of the Board.

The official ITD brand is the ITD logo accompanied by the department's mission statement "Your Safety. Your Mobility. Your Economic Opportunity." The standard and secondary logos can be used without the mission statement whenever practical or at the discretion of the Office of Communication (OOC).

The ITD brand shall be used on all department documents, web pages, presentation slides, forms, brochures, shoulder patches and wherever deemed advisable.

Best practices for use of the brand and logos, as well as sub brands, are documented in the Brand Guide. Contact the OOC to obtain copies of the guide, brand and logos. Any person or group interested in developing a brand for a project, awards, group of employees, etc. must first consult with and receive approval from the OOC.

Department vehicles and other large equipment shall be identified with the standard department logo as noted in the Operations Manual, Chapter 9.

Date: _____

L. Scott Stokes
Director

RES. NO. WHEREAS, the Idaho Transportation Board is charged with setting policies for the Idaho Transportation Department; and

WHEREAS, Administrative Policy 5534, Identification of ITD Property and Publications, was revised to incorporate the Department's brand guide; and

WHEREAS, Administrative Policy 5534, Identification of ITD Property and Publications, was revised to address the creation of sub-brands; and

WHEREAS, Administrative Policy 5534, Identification of ITD Property and Publications, was revised to remove reference of ITD property and thus retitled to Identification of ITD Branding; and

WHEREAS, the Transportation Board's Subcommittee on Policies concurred with staff's recommendations at its February 25, 2025 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the revisions to Administrative Policy 5534 Identification of ITD Branding.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 3/20/2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 Min

Presenter's Name Megan Jahns	Presenter's Title Senior Public Information Officer
Preparer's Name Megan Jahns	Preparer's Title Senior Public Information Officer

Subject

Administrative Policy 5057 on Release of Information to the Media		
Key Number	District	Route Number

Background Information

The Office of Communication seeks board approval for proposed updates to Administrative Policy 5057, Release of Department Information to the Media.

Changes include:

- Identifying the proactive inclusion of the Office of Communication in media relations
- Modifying language to establish how employees should engage with the news media

These changes have been made with the approval of the Executive Leadership Group. After presenting to the Board Subcommittee on Policies in February, language was added to clarify that the Idaho Transportation Board will receive all news releases as they are published. The OOC has updated its internal policies to incorporate this change as well.

Recommendations *(Action items require a resolution)*

Resolution on page 78.



RELEASE OF DEPARTMENT INFORMATION TO THE MEDIA

Purpose

The purpose of this policy is to implement Board Policy 4057 directing the Director to establish rules governing the release of information to the news media.

Legal Authority

- Idaho Code 40-314(1) - The Board ~~shall~~ may establish the departmental internal structure deemed necessary for the full and efficient administration of Title 40.
- Idaho Code 40-314(3) - The Board ~~shall~~ may exercise any power or duty deemed necessary to carry out the provisions of Title 40.

The Office of Communication (OOC) is responsible for disseminating information to the news media and building relationships within that community to inform the public. Informing the public builds trust. While the OOC maintains many channels to directly communicate with the public, news media remain a traditional source of information with quick and transparent access to a greater number of Idahoans.

Inquiries from the news media shall be answered in a timely and cooperative manner. Release of information to the media shall follow these guidelines:

News Releases

~~Any news releases issued in the name of the Idaho Transportation Board shall be approved by the Board Chairman and Director prior to release.~~

News releases are the primary means of communicating with news media and shall be approved by the appropriate Operating Officer, Division Administrator, District Engineer, Section or Unit Supervisor, or higher authority. The ~~Office of Communications~~ OOC shall have responsibility for reviewing and publishing all Department news releases, including those written by consultants. Copies of published news releases shall be forwarded the day of the release to the appropriate subject matter expert, Executive Leadership Team, Idaho Transportation Board, Division Administrators and/or District Engineers, as appropriate and the Chief Highway Engineer ~~Operating Officer, Division Administrator, Chief Deputy Director, and Director~~ the day of the release.

Any news releases issued in the name of the Idaho Transportation Board or on their behalf shall be approved by the Board Chairman and Director prior to release.



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Interacting with the Media

The OOC serves as the point of contact for all media inquiries. All requests for information or media interviews shall be answered promptly and objectively. Facts, not opinions or speculation, are the only acceptable response for department employees. Some requests may be directed through the public records process if appropriate.

If employees outside of the OOC are contacted by news media or are asked to conduct an interview on behalf of the department in an official capacity, they should notify the division administrator or district engineer and the OOC and work with both parties to handle the request. If they can, they should provide the reporter's name, organization, contact information, requested information and deadline. Employees may interview or engage directly with the news media with support from the OOC. Media training is available upon request.

~~If the information desired is within the employee's area of expertise, he or she should give the information and then report this contact to the Office of Communications.~~

~~Requests for information that are outside the employee's area of expertise, or about which the employee lacks adequate information should be referred to the Media Awareness Hotline, at 334-8005, after these steps are taken:~~

- ~~• Identify the reporter by name and organization, get the reporter's phone number, determine what information the reporter is looking for and determine the reporter's deadline.~~
- ~~• Advise the reporter that the information shall be gathered and someone from the Department shall contact them as soon as possible. This is done to gather the correct facts and organize our answers.~~
- ~~• Inform your supervisor of the call and contact the Office of Communications for advice on how to best handle the call.~~
- ~~• The Office of Communications shall suggest who should return the reporter's call and what additional information may be required to answer the reporter's questions. The Office of Communications shall assist the appointed individual in answering the questions, developing talking points and preparing for the interview.~~
- ~~• The media call shall be returned and an interview conducted.~~
- ~~• The Office of Communications shall be advised of the elements of the conversation and the publication or broadcast dates and log the information for future follow-up.~~



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Administrative Policy 5057
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~~Brian W. Ness~~ **L. Scott Stokes**
Director

Date: March 26, 2014



RELEASE OF DEPARTMENT INFORMATION TO THE MEDIA

Purpose

The purpose of this policy is to implement Board Policy 4057 directing the Director to establish rules governing the release of information to the news media.

Legal Authority

- Idaho Code 40-314(1) - The Board shall establish the departmental internal structure deemed necessary for the full and efficient administration of Title 40.
- Idaho Code 40-314(3) - The Board shall exercise any power or duty deemed necessary to carry out the provisions of Title 40.

The Office of Communication (OOC) is responsible for disseminating information to the news media and building relationships within that community to inform the public. Informing the public builds trust. While the OOC maintains many channels to directly communicate with the public, news media remain a traditional source of information with quick and transparent access to a greater number of Idahoans. Inquiries from the news media shall be answered in a timely and cooperative manner. Release of information to the media shall follow these guidelines:

News Releases

News releases are the primary means of communicating with news media and shall be approved by the appropriate Operating Officer, Division Administrator, District Engineer, Section or Unit Supervisor, or higher authority. The OOC shall have responsibility for reviewing and publishing all Department news releases, including those written by consultants. Copies of published news releases shall be forwarded the day of the release to the subject matter expert, Executive Leadership Team, Idaho Transportation Board, Division Administrators or District Engineers, as appropriate.

Any news releases issued in the name of the Idaho Transportation Board or on their behalf shall be approved by the Board Chairman and Director prior to release.

Interacting with the Media

The OOC serves as the point of contact for all media inquiries. All requests for information or media interviews shall be answered promptly and objectively. Facts, not opinions or speculation, are the only acceptable response for department employees. Some requests may be directed through the public records process if appropriate.



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Administrative Policy 5057
Page 2 of 2

If employees outside of the OOC are contacted by news media or are asked to conduct an interview on behalf of the department in an official capacity, they should notify the division administrator or district engineer and the OOC and work with both parties to handle the request. If they can, they should provide the reporter's name, organization, contact information, requested information and deadline. Employees may interview or engage directly with the news media with support from the OOC. Media training is available upon request.

L. Scott Stokes
Director

Date: _____

RES. NO. WHEREAS, the Idaho Transportation Board is charged with setting policies for the Idaho Transportation Department; and

WHEREAS, Administrative Policy 5057, Release of Department Information to the Media, was revised to identify the inclusion of the Office of Communication proactively in media relations; and

WHEREAS, Administrative Policy 5057, Release of Department Information to the Media, was revised to establish how employees should engage with news media; and

WHEREAS, the Transportation Board's Subcommittee on Policies concurred with staff's recommendations, with additional subcommittee amendments, at its February 25, 2025 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the revisions to Administrative Policy 5057 Release of Department Information to the Media.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date March 20, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 5 Min

Presenter's Name Caleb Forrey	Presenter's Title Freight Program Manager
Preparer's Name Caleb Forrey	Preparer's Title Freight Program Manager

Subject

Freight Advisory Committee Board and Administrative Policies Updates		
Key Number	District HQ	Route Number

Background Information

Several subject matter experts tasked with providing leadership to external transportation related councils, committees, and boards have worked over the past year to update ITD Board and Administrative polices. This agenda item addresses Board Policy 4048 and Administrative Policy 5048 related to the Freight Advisory Committee.

During the review process, the working group streamlined expectations, clarified roles and responsibilities, and used the opportunity to update multiple policies with consistent guidance and language.

The Idaho Transportation Board’s Policies Subcommittee met on February 25, 2025 to discuss, review, and provide feedback to the proposed changes. Both Board Policy 4048 and Administrative Policy 5048 were approved by the subcommittee and forwarded to the full Board for approval.

Recommendations *(Action items require a resolution)*

Approve the updated Board and Administrative Policies. Resolution on page 92.



FREIGHT ADVISORY COMMITTEE

Purpose

The Freight Advisory Committee (FAC) will serve as a forum for freight stakeholders, the private sector and government agencies to advise the Idaho Transportation Department (ITD) on freight transportation needs, transportation policy, transportation projects and project funding in developing a safe, efficient and connected freight transportation system supporting the economic vitality of Idaho.

The Idaho Transportation Department values the expertise and guidance of advisory boards and committees.

The purpose of the Freight Advisory Committee is to provide the Idaho Transportation Department with current industry knowledge, analysis, and insights to consider in the department's decision-making processes.

Legal Authority

- **Idaho Code 40-307** - For the administration of their function, the Board may employ such persons as are deemed necessary.
- **Idaho Code 40-314(3)** - Authority of Board to exercise powers necessary to implement the provisions of Title 40.
- **Idaho Code 74-203** -Open Meeting Requirements.
- **Federal Code 49 U.S. Code**, Subtitle IX, Chapter 702, 70201 - State Freight Advisory Committees.

Idaho Code authorizes the Idaho Transportation Board to establish internal structures deemed necessary for the administration of its duties. Under this authority, the Idaho Transportation Board (Board) has created the FAC to advise and assist ITO on issues related to the movement of freight in, out, and through the state of Idaho. The FAC shall:

Serve as a forum for discussion regarding freight movement and freight infrastructure within Idaho
Advise ITO on freight related issues, priorities, projects and funding needs

Educate freight stakeholders, the public and decision makers on the importance of freight, its connection to the economy and its reliance on the transportation system

Collaborate with other agencies and organizations on data and information sharing to promote informed decision making

Work with ITD to incorporate freight interests into transportation planning to improve freight infrastructure



41

42 ~~Advise ITD and other public agencies regarding local, regional, statewide and national transportation~~
43 ~~planning processes~~

44

45 ~~Promote the cross-sharing of information between private and public sections (e.g. local, state and federal~~
46 ~~government agencies) on freight issues~~

47

48 **The Freight Advisory Committee**

49 ~~The FAC shall consist of seven (7) voting members; one (1) Chair and six (6) District Members~~
50 ~~representing each one of Idaho's six Transportation Districts. The District representative shall represent~~
51 ~~freight industries and stakeholders' interests within their appointed District to ITD. The FAC shall be~~
52 ~~advised by Idaho's freight industries and partners of the FAC representing state and federal governmental~~
53 ~~agencies.~~

54

55 **Chair**

56 ~~A Chair is appointed by the Board and serves at the pleasure of the Board. The Chair's responsibilities~~
57 ~~include:~~

58 ~~Serving as the group's spokesperson. Working on membership issues as needed. Issuing letters and~~
59 ~~notices as appropriate. Participating in agenda development activities on behalf of the group. Other~~
60 ~~functions as appropriate.~~

61

62 **District Members**

63 ~~District Members represent private industry stakeholders who bring a statewide freight perspective from~~
64 ~~diverse stakeholder groups such as the rail industry, highway/trucking industry, aeronautics, port/barge~~
65 ~~industry, agricultural industry, natural resources, forest industry, mining industry, manufacture, and retail,~~
66 ~~carrier/shipping freight logistics /warehousing, ITO Trucking Advisory Committee and Idaho Aeronautics~~
67 ~~Advisory Board. Membership interest in the FAC shall be solicited by ITO, and Board shall make final~~
68 ~~appointments. FAC members shall receive no salary for their services. Members are reimbursed for~~
69 ~~attending meetings according to the provisions of Idaho Code Section 59-509(m). Members are also~~
70 ~~reimbursed by the Department for travel and expenses according to the limits specified in Idaho Code~~
71 ~~Section 67-2008.~~

72

73 **Partners of the FAC**

74 ~~Additionally, FAC shall include partners of the FAC from state and federal agencies. Partners may attend~~
75 ~~all meetings and contribute to the conversation with consent of the Chair. Partners may participate on~~
76 ~~committees as directed by the Chair. Partners have no voting privileges. Representation may come from~~
77 ~~the following state and federal agencies:~~

78 ~~Federal Highway Administration~~



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- 81 ~~Federal Motor Carrier Safety Administration Federal Railroad Administration~~
- 82 ~~US Maritime Administration Idaho Public Utilities~~
- 83 ~~Idaho Department of Agriculture Idaho Department of Commerce Idaho Department of Labor~~
- 84 ~~Idaho Department of Transportation Idaho State Police~~
- 85 ~~Metropolitan Planning Organizations~~
- 86 ~~Local Highway Technical Assistance Council (LHTAC)~~
- 87 ~~• ITD Trucking Advisory Committee~~
- 88 ~~• Idaho Aeronautics Advisory Board~~
- 89 ~~• Port Authority, Port of Lewiston~~

90

91 **ITD Liaison**

92

93 ~~The ITD Freight Program Manager shall provide administrative support to the FAC and be ITD's liaison~~
94 ~~to the FAC in coordination with the ITD Chief Engineer and Chief Operations Officer.~~

95

96 **Member Expectations**

97 ~~It is expected that FAC members will:~~

- 98 ~~• Work collaboratively, helping to ensure that the process and products balance the varied interests~~
99 ~~of statewide freight stakeholders~~
- 100 ~~• Serve as ambassadors for recommendations, disseminating information and collecting feedback~~
101 ~~from their networks of industry contacts and affiliated interest groups~~
- 102 ~~• Review and provide recommendations to ITD on project products and deliverables that best meet~~
103 ~~the needs of the state as a whole~~

104 **Term of Service**

105 ~~FAC members shall serve staggered three (3) year terms to allow up to two (2) members to be appointed~~
106 ~~or reappointed each year. The term shall expire on December 31, after the third year of appointment.~~

107 ~~Initially, two (2) members shall serve until December 31, 2024, two (2) members will serve until~~
108 ~~December 31, 2026 and two (2) members will serve until December 31, 2028. At least sixty (60) days~~
109 ~~prior to the expiration of a term, the FAC shall make replacement recommendation(s). Each member may~~
110 ~~recommend succeeding themselves. Should any member vacate their position, the Board may, within~~
111 ~~sixty (60) days, appoint a successor representing the same District to serve for the remainder of the~~
112 ~~vacated member's unexpired term. Members may be removed for non-attendance of one half (50%) of the~~
113 ~~FAC meetings in a calendar year. Extreme situations shall be reviewed by the FAC. If removed, a~~
114 ~~member is excluded from reappointment.~~



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117 ~~Each December, the FAC Chair shall formally present to the Board an annual report on FAC's activities~~
118 ~~and recommendations.~~

119

120 The Idaho Transportation Department requests the advice of the Freight Advisory Committee on issues of
121 safety, mobility, and economic vitality of the freight industry. The Freight Advisory Committee serves as
122 a forum for freight stakeholders, the private sector and government agencies to advise the Idaho
123 Transportation Department on freight transportation needs, transportation policy, transportation projects
124 and project funding in developing a safe, efficient and connected freight transportation system. supporting
125 the economic vitality of Idaho. This advice may take place in the form of candid and robust conversations
126 or specific recommendations.

127

128 Recommendations or ideas about policy changes that may require legislative action may be made to the
129 Idaho Transportation Department. The Idaho Transportation Department will consider the
130 recommendations internally and determine if further review is warranted. If approved by the Idaho
131 Transportation Board, the idea will be advanced to the executive branch process for further consideration.

132

133 The Governor's Office and the Division of Financial Management, working with The Idaho
134 Transportation Department staff, act as clearinghouses to ensure a cohesive executive branch position on
135 all legislative issues. While members are free to share their opinions on various topics, they shall not
136 individually represent the advisory committee to external stakeholders or legislators about a potential
137 legislative issue until the Idaho Transportation Department confirms alignment with the Governor's
138 Office.

139

140 The Idaho Transportation Board shall appoint the Freight Advisory Committee Members and Chair and
141 the Chair serves at the pleasure of the Transportation Board.

142

143 The Freight Advisory Committee will meet regularly and as necessary as determined by the Director or
144 Freight Program Manager. The Freight Advisory Committee Chairman, or his designee, will present
145 annually to the Idaho Transportation Board a summary of its activities.

146

147 Approved by the Board on:

148

149 _____

150 Bill Moad

151 Idaho Transportation Board Chairman

Date: 4/22/21



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Your Economic Opportunity

Board Policy 4048
Page 1 of 2

FREIGHT ADVISORY COMMITTEE

Purpose

The Idaho Transportation Department values the expertise and guidance of advisory boards and committees.

The purpose of the Freight Advisory Committee is to provide the Idaho Transportation Department with current industry knowledge, analysis, and insights to consider in the department's decision-making processes.

Legal Authority

Idaho Code 40-307 - For the administration of their function, the Board may employ such persons as are deemed necessary.

Idaho Code 40-314(3) - Authority of Board to exercise powers necessary to implement the provisions of Title 40.

Idaho Code 74-203 -Open Meeting Requirements.

49 U.S. Code, Subtitle IX, Chapter 702, 70201 - State Freight Advisory Committees.

The Idaho Transportation Department requests the advice of the Freight Advisory Committee on issues of safety, mobility, and economic vitality of the freight industry. The Freight Advisory Committee serves as a forum for freight stakeholders, the private sector and government agencies to advise the Idaho Transportation Department on freight transportation needs, transportation policy, transportation projects and project funding in developing a safe, efficient, and connected freight transportation system. This advice may take place in the form of candid and robust conversations or specific recommendations.

Recommendations or ideas about policy changes that may require legislative action may be made to the Idaho Transportation Department. The Idaho Transportation Department will consider the recommendations internally and determine if further review is warranted. If approved by the Idaho Transportation Board, the idea will be advanced to the executive branch process for further consideration.



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Board Policy 4048
Page 2 of 2

The Governor’s Office and the Division of Financial Management, working with The Idaho Transportation Department staff, act as clearinghouses to ensure a cohesive executive branch position on all legislative issues. While members are free to share their opinions on various topics, they shall not individually represent the advisory committee to external stakeholders or legislators about a potential legislative issue until the Idaho Transportation Department confirms alignment with the Governor’s Office.

The Idaho Transportation Board shall appoint the Freight Advisory Committee members and the chair serves at the pleasure of the Board.

The Freight Advisory Committee will meet regularly and as necessary as determined by the Director or Freight Program Manager. The Freight Advisory Committee Chairman, or his designee, will present annually to the Idaho Transportation Board a summary of its activities.

Approved by the Board on:

Date: _____

Bill Moad
Board Chairman



FREIGHT ADVISORY COMMITTEE

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Purpose

This administrative policy implements Board Policy 4048. This policy sets forth the goals, objectives and expectations concerning the activities of the Idaho Freight Advisory Committee (FAC) and its members.

Legal Authority

- **Idaho Code 40-307** - For the administration of their function, the Board may employ such persons as are deemed necessary.
- **Idaho Code 40-314(3)** - Authority of Board to exercise powers necessary to implement the provisions of Title 40.
- **Idaho Code 74-203** - Open Meeting Requirements.
- ~~Federal Code 49~~ **U.S. Code, Subtitle IX, Chapter 702, 70201** - State Freight Advisory Committees.

Meetings

~~The FAC shall meet at the discretion of the Chair, anticipating that there will be at least two (2) meetings per year. There will be two types of meetings; regular and working. Regular meetings are designated for projects discussion, voting and general information. Working meetings are designated for project development, work plan development and/or amendments and inter/intra agency coordination. The FAC Chair will designate meeting agendas as appropriate.~~

~~Notice of regular meetings shall be made at least sixty (60) days prior to the meeting in order to provide members sufficient planning time. Meeting agendas shall be prepared and distributed by the ITD Freight Program Manager (FPM) as determined by the Chair. Special meetings may be called by the FAC Chair and the ITD Director with notice given to FAC members by the ITD FPM.~~

~~The first meeting of the calendar year shall establish a work plan for the remainder of the year. Half of each calendar year meeting shall be scheduled in Boise with the other half scheduled in one of Idaho's Transportation Districts. Every effort shall be made to combine one of the meetings with a field trip to a freight related site (i.e. dry port, railroad, transload facility, etc.). In addition, each December the FAC shall present a report to the Board of the Committee's activities during the preceding year.~~

~~Meetings shall be held in accordance with Idaho Code 74-203 Open Meeting Requirements.~~



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43 ~~The FAC maintains no quorum requirement.~~
44 ~~Members are expected to provide their~~
45 ~~contributions during and between meetings. FAC~~

46 ~~members in attendance shall continue to discuss, work, and make decisions on the work plan~~
47 ~~according to the meeting agenda and priorities. Members who have not participated are~~
48 ~~expected to not oppose those decisions or revisit those discussions.~~

49

50 Public Engagement

51 ~~FAC must partner with Idaho Transportation Districts, Metropolitan Planning Organizations~~
52 ~~(MPOs), other advisory committees/councils and other stakeholders to promote dialogue~~
53 ~~and strategy development to address multimodal freight system needs as well as~~
54 ~~consideration of regional transportation challenges, opportunities and constraints.~~

55

56 FAC Work Plan

57 ~~The FAC will develop a work plan on a regular and recurring basis to guide the organization,~~
58 ~~activities and engagement of freight related industries. It is intended to provide clear~~
59 ~~direction, communication and accountability for the FAC. The FAC work plan shall include;~~

60

- 61 ~~• Identifying/updating Idaho's Freight Policy and Proposals~~
- 62 ~~• Provide input and monitor the progress of Idaho Freight Plan(s)~~
- 63 ~~• Continually develop/refine a list of freight industry related transportation~~
64 ~~infrastructure projects for inclusion into the Idaho Transportation Investment~~
65 ~~Program (ITIP). Projects shall represent all of Idaho's freight related industries~~
- 66 ~~• Develop criteria that guide the FAC in selecting projects that are focused on~~
67 ~~improving connectivity to industrial lands, rail system transload facilities, marine~~
68 ~~ports (Port of Lewiston), air connections and other industrial hubs, including first~~
69 ~~mile/last mile connections~~
- 70 ~~• Provide input to updating/validating Idaho's Critical Rural Freight Corridors~~
71 ~~(CRFC) and Critical Urban Freight Corridors (CUFC)~~
- 72 ~~• Recommending and monitoring freight studies~~
- 73 ~~• Monitoring freight and freight related performance measures~~
- 74 ~~• Make an annual report to the Idaho Transportation Board of FAC business~~
75 ~~and freight transportation policy recommendations~~

76

77 Voting

78 ~~FAC members shall have one vote each. Partners of the FAC have no voting authority.~~



79

80

81 ~~Decision-making~~

82 ~~FAC recommendations shall be made using consensus building processes. Consensus means~~
83 ~~that all members of the group agree to support a group recommendation, having sought to~~
84 ~~understand all perspectives and generating a recommendation that they think is best for the~~
85 ~~whole. Members might not completely agree with an action, however, they agree to support it,~~
86 ~~both within and outside the group.~~
87 ~~Consensus is not a majority vote.~~

88

89 ~~Members who do not feel comfortable supporting the consensus opinion are individually~~
90 ~~responsible to disclose their concerns during the discussion. Those concerns shall be reflected~~
91 ~~in the committee's submitted recommendation.~~

92

93 ~~Staff Support~~

94 ~~ITD Freight Program Manager is designated as the ITD liaison to the FAC and is responsible~~
95 ~~for providing administrative support to the FAC.~~

96

97 On behalf of the Director, all Idaho Transportation Department activities concerning the
98 Freight Advisory Committee shall be the responsibility of the Freight Program Manager.

99

100 In order to give proper consideration to matters concerning the freight industry in the state
101 of Idaho, the Idaho Transportation Department requests the Freight Advisory Committee to
102 function in the following manner:

103

- 104 • Serve as a forum for discussion regarding freight movement and freight infrastructure
105 within Idaho.
- 106 • Advise the Idaho Transportation Department on freight-related issues, priorities, and
107 funding needs.
- 108 • Educate freight stakeholders, the public and decision-makers on the importance of
109 freight, its connection to the economy and its reliance on the transportation system.
- 110 • Collaborate with other agencies and organizations on data and information sharing to
111 promote informed decision-making.

112

113 The Freight Advisory Committee shall consist of seven voting members; one Chair and six
114 district members representing each one of Idaho's six districts serving a 3-year term, except
115 that the initial appointment may be for one to three years structured to allow two members
116 to be appointed or reappointed each year. All appointments shall expire on December 31,
117 after their respective one, two, or three-year appointment. The term of each member shall
118 begin upon their appointment. The district representatives shall represent freight industries

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123 and stakeholder interests within their district. The Freight Advisory Committee Members
124 and Chair are appointed by the Idaho Transportation Board and the Chair serves at the
125 pleasure of the Board.

126
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129

130 Signed _____

131

132 ~~Brian Ness~~

133 L. Scott Stokes

134 Director

135

136

137

138

7/9/21

Date



FREIGHT ADVISORY COMMITTEE

Purpose

This policy implements Board Policy 4048 concerning the activities of the Freight Advisory Committee.

Legal Authority

- **Idaho Code 40-307** - For the administration of their function, the Board may employ such persons as are deemed necessary.
- **Idaho Code 40-314(3)** - Authority of Board to exercise powers necessary to implement the provisions of Title 40.
- **Idaho Code 74-203** - Open Meeting Requirements.
- **49 U.S. Code, Subtitle IX, Chapter 702, 70201** - State Freight Advisory Committees.

On behalf of the Director, all Idaho Transportation Department activities concerning the Freight Advisory Committee shall be the responsibility of the Freight Program Manager.

In order to give proper consideration to matters concerning the freight industry in the state of Idaho, the Idaho Transportation Department requests the Freight Advisory Committee to function in the following manner:

- Serve as a forum for discussion regarding freight movement and freight infrastructure within Idaho.
- Advise the Idaho Transportation Department on freight-related issues, priorities, and funding needs.
- Educate freight stakeholders, the public and decision-makers on the importance of freight, its connection to the economy and its reliance on the transportation system.
- Collaborate with other agencies and organizations on data and information sharing to promote informed decision-making.



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Administrative Policy 5048

Page 2 of 2

The Freight Advisory Committee shall consist of seven voting members; one Chair and six district members representing each one of Idaho's six districts serving a 3-year term, except that the initial appointment may be for one to three years structured to allow two members to be appointed or reappointed each year. All appointments shall expire on December 31, after their respective one, two, or three-year appointment. The term of each member shall begin upon their appointment. The district representatives shall represent freight industries and stakeholder interests within their district. The Freight Advisory Committee Members and Chair are appointed by the Idaho Transportation Board and the Chair serves at the pleasure of the Board.

L. Scott Stokes
Director

Date: _____

RES. NO. WHEREAS, the Idaho Transportation Board is charged with setting policies for the Idaho Transportation Department; and

WHEREAS, Board Policy 4048, Freight Advisory Committee, was revised to include a brief explanation of the advisory committee's role and purpose; and

WHEREAS, Board Policy 4048 was revised to include guidance on coordination needs related to policy issues, and eliminate detailed activities that will instead be included in the correlated administrative policy; and

WHEREAS, Administrative Policy 5048, Freight Advisory Committee, was revised to clarify how the advisory committee functions in coordination with the department; and

WHEREAS, Administrative Policy 5048, Freight Advisory Committee, was revised to clarify the primary tasks the advisory committee is asked to provide in its recommendations on matters concerning freight in Idaho; and

WHEREAS, the Transportation Board's Subcommittee on Policies concurred with staff's recommendations, with additional subcommittee amendments, at its February 25, 2025 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the revisions to Board Policy 4048 Freight Advisory Committee.

BE IT FURTHER RESOLVED, that the Board concurs with revisions to the corresponding Administrative Policy 5048 Freight Advisory Committee.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date March 20, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 minutes

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer
Preparer's Name Mohsen Amirmojahedi, PE	Preparer's Title Consultant Services Engineer

Subject

REQUEST TO APPROVE CONSULTANT AGREEMENTS		
Key Number See table below	District	Route Number

Background Information

Board Policy 4001 delegates authority to the Director or another designee to approve routine engineering professional services agreements of up to \$1,000,000, work task agreements for professional services up to \$500,000, cumulative work task agreements (one or more consultants) on a project up to \$1,500,000 and consultant two-year work task agreement total up to \$1,500,000. Any agreements greater than these thresholds must be authorized by the Board.

Professional service agreements, procured through ITD HQ Design Section, Consultant Services, follow three different processes based on the size of agreement. In all cases, professional services agreements are secured using a qualification-based system rather than a competitive low bid basis used for typical construction contracts.

- Work task agreements less than \$150,000 are procured through a Direct Select process.
- Work task agreements between \$150,000 and \$500,000 are procured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list.
- Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal (RFP).

The scale of these agreements is often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant services in phases allowing for greater flexibility for the Department, limited liability, and updating when a more refined scope of work is obtained. In other cases, such as for Construction Engineering and Inspection (CE&I) services one single agreement may be issued allowing for continuity of the inspector during the construction phase.

Project specific memorandums are attached and listed in the table below, for each project agreement seeking approval.



Board Agenda Item

ITD 2210 (Rev. 12-23)

KEY NUMBER/ SERVICES	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AGREEMENT	TOTAL AUTHORIZATION
23337 ¹ / Design	US-20/26, Middleton Rd to Star Rd, Ada/Canyon Counties	3	\$11,994,510	\$12,000,000	\$962,261	\$12,957,771
23408 ¹ / CE&I	SH-16, Ustick Rd to US-20/26, Ada/Canyon Counties	3	\$4,003,370	\$4,900,000	\$1,633,794	\$5,637,164
24378 ¹ / Design	SH-55, Banks Intersection Improvements	3	-	-	\$4,000,000	\$4,000,000

- 1 Professional Agreements > \$1M
- 2 Work Task Agreements > \$500K
- 3 Cumulative Work Task Agreement for project > \$1.5M/
- 4 Consultant Two-year Work Task total > \$1.5M

Recommendations (*Action items require a resolution*)

Approval of resolution on page 98.



DATE: March 3, 2025

Program Number(s) A023(337)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 23337

FROM: Eric Staats, PE
TECM Program Manager

Program ID, County, Etc. US-20/26,
MIDDLETON RD TO STAR RD,
ADA/CANYON COUNTIES

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the Jacobs Engineering Group, Inc. professional services agreement for the US-20/26, Middleton Rd to Star Rd, Ada/Canyon Counties

The purpose of this project is to improve safety and mobility on US-20/26 (Chinden Blvd) by designing the road to ultimately accommodate three lanes in both directions. The current interim design includes two lanes in both directions with dedicated turn lanes at major intersections and signals at the mile. The scope includes multiple bridge replacements, culvert extensions, and right-of-way acquisition for over 150 parcels.

In September 2021, through Request for Proposal (RFP), Jacobs was selected to provide design services to complete roadway design, traffic design (signs and signals), right-of-way-plans, drainage, utility coordination, and coordinate with ITD Bridge on final bridge designs through PS&E. Through a special presentation to the Board in July 2021, the Board authorized agreement amount for design services up to \$12,000,000.

In November 2021, the original agreement was negotiated at \$10,108,021. In June 2024, a supplemental was negotiated at \$1,886,489 for three additional retaining walls, preparing a floodway analysis, and additional roadway design bringing the total design services to \$11,994,510.

Additional work is needed for right-of-way property owner meetings and negotiations, right-of-way plan and legal description revisions, updating the traffic noise analysis, and conducting a value engineering session. The additional work was negotiated for \$962,261, bringing the total cost of services to \$12,957,771. This is approximately 11% of the programmed construction funding.

Currently, there is \$14,120,000 obligated for Design Services (PC) by consultants.



DATE: March 4, 2025

Program Number(s) A023(408)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 23408

FROM: Jason Brinkman, PE
District 3 Engineer

Program ID, County, Etc. SH-16,
USTICK RD TO US 20/26,
ADA/CANYON COUNTIES

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the HMM, LLC professional services agreement for the SH-16, Ustick Rd to US-20/26, Ada/Canyon Counties

This project is part of the SH-16 expansion project that is building a new four lane limited access highway between I-84 and US-20/26 including a new interchange at I-84, grade separated crossing over McMillan Road and signalized intersections at Franklin Road, Ustick Road and US-20/26.

In May 2022, through Request for Proposal (RFP), HMM, LLC was selected to provide Construction Engineering and Inspection (CE&I).

In February 2023, the Board authorized agreement amount for the CE&I services or up to \$2,500,000. CE&I service agreements for the first two years (2022 and 2023) were negotiated in two separate yearly agreements totaling \$2,478,182.

In November 2023, the Board authorized agreement amount for the CE&I services or up to \$4,900,000. The CE&I agreement for 2024 construction year was \$1,525,188, bringing the total agreement amount to \$4,003,370.

Negotiated cost of services to complete the 2025 construction year services is \$1,633,794. This brings the total cost of services to \$5,637,164, which is approximately 5% of the programmed construction funding.

Currently, there is \$7,149,843 obligated for Construction Services (CC) by consultants.



DATE: March 10, 2025

Program Number(s) A024(378)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 24378

FROM: Jason Brinkman, PE
District 3 Engineer

Program ID, County, Etc. SH-55, BANKS
INTERSECTION IMPROVEMENTS

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the Parametrix, Inc. professional services agreement for the SH-55, Banks Intersection Improvements

This project will replace the SH-55 Bridge located near Banks in Boise County, extend ROW easement area, widen the connecting roadway approximately a quarter mile in each direction, install a traffic signal, and install advanced warning detectors in order to increase safety and capacity.

In July 2024, through Request for Proposal (RFP), Parametrix, Inc. was selected to provide design services. The project design services will be split into phases. Phase I will include the concept and preliminary design, including environmental approval.

Negotiated cost of services for Phase I agreement is \$4,000,000. This is approximately 8% of the programmed construction funding.

Currently, there is \$4,000,000 obligated for design services (PC) by consultants.



Board Agenda Item

RESOLUTION

WHEREAS, Board Policy 4001 requires the Idaho Transportation Board (Board) to authorize professional services agreements greater than \$1,000,000 and each subsequent cost increase, work task agreements greater than \$500,000, cumulative work task agreements on a project greater than \$1,500,000, and consultant two-year work task agreement total greater than \$1,500,000; and

WHEREAS, the Idaho Transportation Board has been provided details about each project requesting authorization; and

WHEREAS, funding will be committed to these agreements before they are executed.

NOW THEREFORE BE IT RESOLVED that the Board hereby grants the authority for professional service agreement(s) as noted in the following table:

KEY NUMBER/ SERVICES	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AGREEMENT	TOTAL AUTHORIZATION
23337 ¹ / Design	US-20/26, Middleton Rd to Star Rd, Ada/Canyon Counties	3	\$11,994,510	\$12,000,000	\$962,261	\$12,957,771
23408 ¹ / CE&I	SH-16, Ustick Rd to US-20/26, Ada/Canyon Counties	3	\$4,003,370	\$4,900,000	\$1,633,794	\$5,637,164
24378 ¹ / Design	SH-55, Banks Intersection Improvements	3	-	-	\$4,000,000	\$4,000,000

- 1 Professional Agreements > \$1M
- 2 Work Task Agreements > \$500K
- 3 Cumulative Work Task Agreement for project > \$1.5M
- 4 Consultant Two-year Work Task total > \$1.5M



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 03/20/2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 10 Min

Presenter's Name Todd Hubbard	Presenter's Title District 5 Engineer
Preparer's Name Todd Hubbard	Preparer's Title District 5 Engineer

Subject

Add I-15, 5 th Street Interchange Ramps to Early Development Program		
Key Number	District 5	Route Number I-15

Background Information

District 5 seeks Board approval to add, I-15, 5th Street Interchange Ramps project to the Early Development Program of the Idaho Transportation Investment Program (ITIP).

The 5th Street exit serves as access to Idaho State University and to Century High School. At this location, 5th Street is I-15B, US-91, and US-30. The location has seen recent development in the area such as a convenience store. The City of Pocatello is working on adding more pedestrian facilities to the south of the interchange.

The ramp terminals need more turn lanes to provide better flow of traffic and the terminals may need to be signalized. Traffic queuing is substantial during the peak hours.

The interchange was built 1965, the bridges are aging but still in satisfactory condition. Because the whole interchange needs to be reviewed and designed for current standards, this project will go into the Early Development program which will also allow District 5 to review and design the future interchange and make the ramp improvements. This project will define the interchange for upgraded ramps, such that a near interim intersection reconstruction and traffic signal can be located for the future bridge replacement project.

The project will allow for future compatibility of improvement while improving safety. The funding will come from statewide balancing. The anticipated development cost is \$800,000. This request is for design only.

Recommendations *(Action items require a resolution)*

Resolution on page 100.

RESOLUTION

WHEREAS, the Idaho Transportation Board supports the Idaho Transportation Department's mission of safety, mobility, and economic opportunity; and

WHEREAS, the Idaho Transportation Department has recognized a need for roadway improvements at the I-15, 5th Street Interchange; and

WHEREAS, having a project in the Idaho Transportation Investment Program (ITIP) Early Development Program provides the opportunity to work on the design and solutions to better understand the needs of the project.

NOW THEREFORE BE IT RESOLVED, that the Board approves adding the I-15, 5th Street Interchange Ramps project to FY25 of the approved FY25-31 ITIP in the Early Development Program at a cost of \$800,000 for preliminary engineering and consulting, offset using Federal Aid funding from statewide balancing.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date March 20, 2025

No Presentation: Consent Item Informational Calendar Item

Presentation: Informational Action with Resolution Time Needed: 5 min

Presenter's Name Justin Pond	Presenter's Title Right of Way Manager
Preparer's Name Justin Pond	Preparer's Title Right of Way Manager

Subject

Administrative Settlement over \$200,000.00		
Key Number 23337	District 3	Route Number US-20/26

Background Information

As per Board Policy 4005, the Director or a delegate may authorize an administrative settlement for up to \$200,000 over the reviewed fair market value of properties appraised up to \$1,000,000. Proposed settlements exceeding \$200,000 shall come before the Board for approval. An administrative settlement is a settlement, authorized by the responsible official, in excess of the approved just compensation. Under appropriate circumstances, an administrative settlement may be made to motivate amicable settlement with an owner and thus avoid recourse to legal proceedings.

Recommendations *(Action items require a resolution)*

Approve: KN 23337, Project No. A023(337) US 20/26, Middleton Rd. to Star Rd., Ada and Canyon Counties, Parcel 96, an administrative settlement over \$200,000.00.
Resolution on page 102.

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right-
ITB _____ of-way along US 20/26, Middleton Rd. to Star Rd., for Project No. A023(337);
and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner of Parcel 96.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an Administrative Settlement over \$200,000.00 for the right-of-way acquisition along US 20/26, Middleton Rd. to Star Rd., for Project No. A023(337), KN 23337, Parcel 96.