



A G E N D A

District 5 Tour and Regular Meeting of the Idaho Transportation Board

April 17 - 18, 2025

April 17, 2025

District 5 Office
5151 South 5th Ave
Pocatello, Idaho

DISTRICT 5 PROJECT TOUR

	Time*
Depart Hampton Inn, 151 Vista Dr., Pocatello to airport	9:30
Depart Pocatello airport to District 5 Office	9:45
Project overview	10:00
Depart I-15 South to view the Inkam corridor bridges project	11:00
Return to District 5 Office for lunch via I-15 North	12:00
Depart on I-15 North to view I-86/I-15 System Interchange	1:00
View I-15 Third Lane projects between Pocatello and Fort Hall	1:45
Continue on I-15 N.; view I-15 Blackfoot S. Interchange Exit 89 and US-26/ Blackfoot Interchange Exit 93	2:30
Depart south on I-15 to Pocatello	3:15
Arrive Pocatello, tour ends	4:00

*All times shown are in local time and estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.

-Attendance is mandatory and lunch cannot be claimed on per diem.



April 18, 2025

District 5, Idaho State Police
5255 S 5th Ave
Pocatello, Idaho

Listen:

Dial 1-415-655-0003 US Toll

- a. access code: 2862 487 3655
- b. meeting password: 1234

Video: access Webex.com using same code and password as above

KEY:

ADM = Administration COM = Communications/Highway Safety DIR = Director
HWY = Highways INV = Innovation/Workforce Development

		Page #	Time*
Action Item	1. CALL MEETING TO ORDER		8:30
Info Item	2. SAFETY SHARE: Transportation Operations Team Leader Wood		
Action Item	3. BOARD MINUTES – March 20, 2025	4	
Info Item	4. BOARD MEETING DATES Next meeting is May 14 & 15 in Shoshone, District 4	13	
Action Item	5. CONSENT CALENDAR	14	
HWY	___ I-90, SH-41 to US-95 East, Post Falls Highway District property transfer	15	
HWY	___ Contract to reject	21	
HWY	___ Contracts for award	27	
Info Items	6. INFORMATIONAL CALENDAR		
HWY	___ Contract award information and current advertisements	37	
HWY	___ Professional services agreements and term agreement work tasks report	44	
HWY	___ Monthly report of federal formula program funding through March 31 st	53	
HWY	___ SH-16 and SH-52, Emmett speed zone adjustment	55	
HWY	___ SH-52 and Mill Road Intersection traffic signal	56A	
ADM	___ Non-construction contract awards	57	
ADM	___ State Fiscal Year 2025 financial statements	58	
	7. ADOPT-A-HIGHWAY PRESENTATION		8:40
	Member Bulger: JR Simplot Co. and Employees		
	8. POLICIES SUBCOMMITTEE REPORT: Vice Chair Osborn		8:50
	9. DIRECTOR’S MONTHLY REPORT: Director Stokes		8:55

*All times shown are in local time and estimates only. The Board reserves the right to move agenda items and adjust the time schedule. The meeting is open to the public, except for the executive session.

-Attendance is mandatory and lunch cannot be claimed on per diem.



REGULAR MEETING
IDAHO TRANSPORTATION BOARD
March 20, 2025

The Idaho Transportation Board met at 8:30 AM on Wednesday, March 20, 2025, at Chinden Campus in Boise, Idaho. The following principals were present:

William H. Moad, Chairman
Paul Franz, Member – District 1
Gary Osborn, Vice Chair – District 2
Julie DeLorenzo, Member – District 3
Mitch Watkins, Member – District 4
John Bulger, Member – District 5
Bob Hoff, Member – District 6
Scott Stokes, Director
Dan McElhinney, Chief Deputy/Chief Operations Officer
Lorraine Dennis, Business Executive to the Board
Tim Thomas, Lead Deputy Attorney General

Department of Motor Vehicles (DMV) Tour. The Board toured the Idaho Transportation Department's DMV on the 3rd floor of the Chinden Campus, Building 8. The Board received information on DMV's strategic goals and team process, accomplishments, Skip the Trip, and a demonstration of DMV's dealer portal website.

Safety Share. Controller Robbie Swajkoski shared a recent incident where six ITD employees were involved in assisting a woman out of her smoke-engulfed truck that was pulled off the highway by the Declo Port of Entry. Road conditions were snowy and windy. Emergency Manager Travis Hire took the lead in helping the women from her vehicle.

Director Stokes presented the employees with ITD safety coins and a certificate from the Governor in honor of their heroics.

Board Minutes. Vice Chair Osborn made a motion to approve the minutes of February 19, 2025, seconded by Member Hoff, and the motion passed unopposed.

Board Meeting Dates. The next meeting is April 17 & 18 in Pocatello.

Consent Items. Member DeLorenzo made a motion, seconded by Member Hoff, and it passed unopposed, to approve the following resolution:

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB25-17 explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves adding the Bridge Repair and Bundling Workshop project to the FY25-FY31 Idaho Transportation Investment Program and reallocation of the Civil Engineering College Educational Reimbursement Program.

1) Add Bridge Repair and Bundling Workshop project to FY25 of the FY25-FY31 Idaho Transportation Investment Program (ITIP). The Local Highway Technical Assistance Council held a Bridge Repair and Bundling Workshop in FY2020; however, agreement funds were left unexpended. At the request of FHWA, LHTAC is opening a new project and agreement so those funds totaling \$38,000 can be used for future workshops.

2) Civil Engineering College Educational Reimbursement (CECER) Program. The Board had previously approved \$63,000 for the CECER Program with the intent of providing financial assistance to 12 civil engineering students - each receiving \$5,250 annually to help cover college educational expenses. Because there is no current mechanism to provide reimbursement to these students as state temporary employees, ITD wants to reallocate those funds to support technical training for employees. The students will still be hired for internship this summer.

Informational Items.

1) Contract awards and advertisements. There were 13 ITD and one Local contract awarded that did not require Board approval for the month of February 2025. From October 1, 2024 to February 28, 2025 there were 35 ITD and 12 local contracts awarded.

The list of projects currently under advertisement was provided.

2) Professional services agreements and term agreement work tasks report. From January 26, 2025 through February 28, 2025, 33 new professional services agreements and work tasks were processed, totaling \$9,389,395. Five supplemental agreements to existing professional services were processed during this period for \$1,128,401.

3) Non-construction professional services contract. Per Board Policy 4001, that requires ITD to report all non-construction agreements entered into by the department the previous month. There was one executed contract. The contract is to Banyan Collaborative for the development of a highway safety strategic plan totaling \$27,040.

4) Monthly report of federal formula program funding through February 28. Idaho received obligation authority (OA) of \$211.4 million through March 14, 2025. Additional apportionments were allocated via the Appropriations Act. Idaho received apportionments of \$455.6 million. Allotted program funding is \$236.1 million with \$153.4 million remaining.

5) State Fiscal Year 25 financial statements. Revenues to the State Highway Account (SHA) from all state sources as of January 31st are ahead of forecast by 5.0% with revenues in the Highway Distribution Account above by 2.03%. State revenues to the State Aeronautics Fund are above forecast by 11.53% or \$226K. The Department's expenditures were within planned

budgets. Personnel costs savings of \$3.6M is due to vacancies and timing. Contract construction cash expenditures in the SHA are \$390.2M, and total construction expenditures from the five different funds sources total \$744.1M.

The balance of the long-term investments was \$187.7M. These funds are obligated against construction projects and encumbrances. The cash balance is \$105.9M. Expenditures in the Strategic Initiatives Program Fund is \$62.7M. Deposits into the Transportation Expansion and Congestion Mitigation Fund were \$71.4M. For FY25, \$96.7M is committed to debt service. There were \$1.4M in expenditures from the Federal CARES Act fund through end of December. Expenditures for the TECM bond program during this period is \$200.8M and \$616K for GARVEE

Policies Subcommittee Report. Vice Chair Osborn, Policies Subcommittee Chairman, reported the subcommittee met to review the four policies that are placed on today's agenda. The subcommittee supported staff's recommendations with a few amendments.

Director's Monthly Report. Director Stokes gave an update on Transportation, Expansion & Congestion Mitigation (TECM), statewide winter driving classes and new training opportunities. Some highlights included on February 25, 2025, the final TECM bond sale sold for \$343.3 million at 4.12% interest rate. The transaction closed on March 11th. Bank of America was the lead banker. The department, in partnership with the Idaho State Police, offered 18 community classes statewide for the first time this winter focusing on increasing safety on Idaho roads. Over the past three years, TECM and other funding sources, leveraged \$2.3 billion in construction projects. New this year is the implementation of three supervisorial training classes – Supervisor Essentials, New Supervisor Onboarding and Presentation Skills.

CD McElhinney reported on the Ada County Highway District (ACHD) Eckert Bridge closure and emergency repairs. In partnership with ACHD, the bridge was reopened in 39 days. The existing 325-foot bridge with timber piles was built in 1954. An inspection in December 2024 indicated the timber piles needed to be strengthen resulting in the bridge closure on January 31, 2025. ITD inspects all bridges statewide. Through the collective expertise and efforts of ITD, ACHD and Forsgren, permits were secured and 22 of the 48 timber piles were reinforced with steel and concrete base supports allowing for the expedited reopening of the bridge on March 10th. Timing with rising river levels were a critical factor. ACHD also did some deck improvements. A new replacement bridge is scheduled in the local program.

Highway Division Administrator/State Bridge Engineer Mike Johnson and District 3 Engineer Jason Brinkman introduced and thanked their respective team members.

ACHD Director Ryan Head also thanked ITD for its support from procuring materials to the unwavering partnership amongst both teams.

Legislative Update. Government Affairs Manager Colby Cameron reported the legislature is wrapping up the session. The TECM extension, HB25, is in the senate for final vote with anticipation of it forwarding to the Governor. The legislation directing ITD to do specific

corridor studies in the Treasure Valley, SB1115, was returned to committee. This year, five specialty vehicle plates were introduced. Legislation on towing and abandon vehicles is being amended in the senate before going to the house. The Joint Finance Appropriation Committee (JFAC) voted on ITD's enhanced FY26 budget request – this is a new process implemented last year reviewing agency maintenance and enhanced budget items separately.

Financial Manager Kirk Weiskircher reviewed the JFAC changes made to ITD's FY26 enhancement budget request. Some highlights included the Division of Aeronautics' \$350,000 equipment request was removed, pay enhancements were reduced by 2.5%, funding for the District 4 building of \$9.6 million was removed and reallocated for the State Street HQ building repairs, and the Strategic Initiative Fund was reduced to \$275 million removing \$17 million from the program.

Chief Engineer Construction Program Spring Update. Highways Program Project Manager Angie Heuring reported on project delivery, recognized ITD's statewide construction managers, and thanked ITD's construction partners and shared partnering efforts. Some highlights included there are 117 projects in active construction (\$2.3 billion value) with 55 new projects delivered for construction in FY25. Since 2020, 114 projects received Excellence in Construction Partnering awards. Ongoing partnership efforts have led to delivering quality projects as a team.

Chief Engineer Dave Kuisti gave an update on ITD's 11 major construction projects statewide – per the map with project detail, shown as Exhibit 578, which is made a part hereof with like effect. CE Kuisti noted the significant amount of planning and development that went into each project prior to it going to construction. The I-86/I-15 System Interchange is the single largest contract in the state to date and it was designed in-house. ITD continues to hold ITD/AGC partnership meetings. Looking ahead for 2025, there are four major projects in the works: I-90, SH-41 to US-95 West and East, SH-16/44 Interchange, and SH-75, Elkhorn to River Street – all not bid except for the latter.

In response to Member Bulger's question if right-of-way costs are included in the \$326.4 million SH-16 corridor project, CE Kuisti stated that contract amount is only for construction costs.

In respect to the US-95, Payette to Weiser project bid (referenced in the contract awards and advertisements informational calendar items), Chairman Moad stated the Board approved a study on this corridor and asked if any additional improvements such as shoulder work or passing lanes are included. DE-3 Jason Brinkman responded the project is for pavement rehabilitation, and currently, no elements for upgrade are included. He offered, they will look into doing public involvement to manage expectations.

In response to Chairman Moad's question regarding the road closure due to a mudslide on US-95 between Council and New Meadows, DE-3 Brinkman provided an update. Due to 3-inches of rainfall, water seeped below the road surface causing the northbound lane to erode.

Contractors are on site and anticipate completing the site survey today. The road is expected to open up to vehicles under 10,000 pounds. Southbound traffic is detoured to SH-55, which includes 48-foot trucks, and a waiver for 53-foot trailers. However, staff is reviewing truck off-tracking requirements for safe passage on Rainbow Bridge.

Office of Communication (OOC) Annual Report. OOC Manager John Tomlinson gave his annual report introducing a new employee, highlighting his team's years of service benchmarks, and outlining successes in 2024 and goals for 2025. Some highlights included the 2024 Name a Snowplow Campaign received 127 suggestions from 8th students and ITD employees. Two snowplows for each of the six districts were named. OOC conducted communication trainings, received a Social Media Gold Winner Award, created instructional videos for Aeronautics, and crafted the Stay Alert Work Zone Safety activity book for ages 5 – 12. For 2025, OOC is working on ITD's website redesign, creating a Crisis Communication Plan and revising the Guide to Public Involvement for Project Delivery. OOC Manager Tomlinson concluded with a "Year in Review" video – produced in-house.

Board Policy 4048/Administrative Policy 5048 Freight Advisory Committee (FAC). Freight Program Manager Caleb Forrey provided background on ITD's effort to review all its advisory board policies to create common language and clarify how ITD interacts with them. The proposed changes reflect that effort to eliminate redundancy and streamline the policies. A few technical corrections were made to include the Board's action of appointing FAC members as well as the chair.

Member DeLorenzo made a motion, seconded by Member Bulger, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board is charged with setting policies for
ITB25-18 the Idaho Transportation Department; and

WHEREAS, Board Policy 4048, Freight Advisory Committee, was revised to include a brief explanation of the advisory committee's role and purpose; and

WHEREAS, Board Policy 4048 was revised to include guidance on coordination needs related to policy issues, and eliminate detailed activities that will instead be included in the correlated administrative policy; and

WHEREAS, Administrative Policy 5048, Freight Advisory Committee, was revised to clarify how the advisory committee functions in coordination with the department; and

WHEREAS, Administrative Policy 5048, Freight Advisory Committee, was revised to clarify the primary tasks the advisory committee is asked to provide in its recommendations on matters concerning freight in Idaho; and

WHEREAS, the Transportation Board's Subcommittee on Policies concurred with staff's recommendations, with additional subcommittee amendments, at its February 25, 2025 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the revisions to Board Policy 4048 Freight Advisory Committee.

BE IT FURTHER RESOLVED, that the Board concurs with revisions to the corresponding Administrative Policy 5048 Freight Advisory Committee.

Add I-15, 5th Street Interchange Ramps Project to the Early Development (ED) Program. District 5 Engineer Todd Hubbard reviewed the request to add I-15, 5th Street Interchange ramps project to the Early Development Program. The ramps, built in 1965, provide access to Idaho State University and Center High School. Due to increased growth, the ramp terminals need more turn lanes and potentially signalization to relieve traffic queuing during peak hours. Adding the project to the ED Program will allow staff to evaluate design improvements for future configurations. The request is only for design funds of \$800,000.

Member Bulger made a motion, seconded by Member Watkins, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board supports the Idaho Transportation
ITB25-19 Department's mission of safety, mobility, and economic opportunity; and

WHEREAS, the Idaho Transportation Department has recognized a need for roadway improvements at the I-15, 5th Street Interchange; and

WHEREAS, having a project in the Idaho Transportation Investment Program (ITIP) Early Development Program provides the opportunity to work on the design and solutions to better understand the needs of the project.

NOW THEREFORE BE IT RESOLVED, that the Board approves adding the I-15, 5th Street Interchange Ramps project to FY25 of the approved FY25-31 ITIP in the Early Development Program at a cost of \$800,000 for preliminary engineering and consulting, offset using Federal Aid funding from statewide balancing.

Administrative Policy 5534 Identification of ITD Property and Publications. Sr. Public Information Officer Megan Jahns stated the proposed changes reflect an effort to incorporate references to the Office of Communication's (OOC) Brand Guide. The guide details how staff should use ITD's brand and when engaging with consultants, how they publish materials on ITD's behalf. Some proposed changes include removing information regarding property because it is more appropriately included in other source materials and revising language to coordinate with the OOC prior to developing sub-brands.

Member DeLorenzo made a motion, seconded by Member Bulger, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board is charged with setting policies for
ITB25-20 the Idaho Transportation Department; and

WHEREAS, Administrative Policy 5534, Identification of ITD Property and Publications, was revised to incorporate the Department's brand guide; and

WHEREAS, Administrative Policy 5534, Identification of ITD Property and Publications, was revised to address the creation of sub-brands; and

WHEREAS, Administrative Policy 5534, Identification of ITD Property and Publications, was revised to remove reference of ITD property and thus retitled to Identification of ITD Branding; and

WHEREAS, the Transportation Board's Subcommittee on Policies concurred with staff's recommendations at its February 25, 2025 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the revisions to Administrative Policy 5534 Identification of ITD Branding.

Administrative Policy 5057 Release of Department Information to the Media. Sr. Public Information Officer Megan Jahns reviewed the proposed policy changes. Because the OOC is more involved with the news media, the policy was revised directing staff to contact OOC at the initial point of contact by the media as opposed to being notified after the fact. The policy outlines the process and offers media training for staff. Language was also added to include board members on all news releases statewide.

Member Bulger made a motion, seconded by Member DeLorenzo, and passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Board is charged with setting policies for
ITB25-21 the Idaho Transportation Department; and

WHEREAS, Administrative Policy 5057, Release of Department Information to the Media, was revised to identify the inclusion of the Office of Communication proactively in media relations; and

WHEREAS, Administrative Policy 5057, Release of Department Information to the Media, was revised to establish how employees should engage with news media; and

WHEREAS, the Transportation Board's Subcommittee on Policies concurred with staff's recommendations, with additional subcommittee amendments, at its February 25, 2025 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the revisions to Administrative Policy 5057 Release of Department Information to the Media.

Request to Approve Consultant Agreements. State Design Engineer Monica Crider presented the request for consultant agreement authorization for design and construction engineering and inspection (CE&I) services. The three District 3 projects, as shown in the resolution, are US-20/26, Middleton Road to Star Road by Jacobs Engineering Group; SH-16, Ustick Road to US-20/26 by HMM; and SH-55, Banks intersection improvements by Parametrix. SDE Crider reviewed the project background and justification and outlined the requested authorization for each project.

CD McElhinney commented staff will install an interim signal at the SH-55, Banks/Lowman intersection this summer.

Member DeLorenzo made a motion, seconded by Member Bulger, and it passed unopposed to approve the following resolution:

RES. NO. WHEREAS, Board Policy 4001 requires the Idaho Transportation Board (Board)
ITB25-22 to authorize professional services agreements greater than \$1,000,000 and each subsequent cost increase, work task agreements greater than \$500,000, cumulative work task agreements on a project greater than \$1,500,000, and consultant two-year work task agreement total greater than \$1,500,000; and

WHEREAS, the Idaho Transportation Board has been provided details about each project requesting authorization; and

WHEREAS, funding will be committed to these agreements before they are executed.

NOW THEREFORE BE IT RESOLVED, that the Board hereby grants the authority for professional service agreement(s) as noted in the following table:

KEY NUMBER/ SERVICES	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AGREEMENT	TOTAL AUTHORIZATION
23337 ¹ / Design	US-20/26, Middleton Rd to Star Rd, Ada/Canyon Counties	3	\$11,994,510	\$12,000,000	\$962,261	\$12,957,771
23408 ¹ / CE&I	SH-16, Ustick Rd to US-20/26, Ada/Canyon Counties	3	\$4,003,370	\$4,900,000	\$1,633,794	\$5,637,164
24378 ¹ / Design	SH-55, Banks Intersection Improvements	3	-	-	\$4,000,000	\$4,000,000

- 1 Professional Agreements > \$1M
- 2 Work Task Agreements > \$500K
- 3 Cumulative Work Task Agreement for project > \$1.5M
- 4 Consultant Two-year Work Task total > \$1.5M

Executive Session on Legal and Personnel Issues. Member DeLorenzo made a motion to meet in executive session at 11:26 AM to discuss issues as authorized in Idaho Code Section 74-206 (b) and in Idaho Code Section 74-206 (f). Vice Chair Osborn seconded the motion and it passed unanimously by roll call vote.

The executive session discussion on legal matters related to highways and department operations.

The Board ended executive session at 12:51 PM.

Administrative Settlements Over \$200,000. Right of Way Manager Justin Pond presented an administrative settlement for KN23337, Project No. A023(337) US 20/26 Middleton Road to Star Road, Ada and Canyon Counties for Parcel 96.

Member DeLorenzo made a motion, seconded by Vice Chair Osborn, and it passed unopposed to approve the following resolution:

RES. NO. WHEREAS, the Idaho Transportation Department is acquiring right-of-way along
ITB25-23 US 20/26, Middleton Rd. to Star Rd., for Project No. A023(337); and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner of Parcel 96.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an Administrative Settlement over \$200,000.00 for the right-of-way acquisition along US 20/26, Middleton Rd. to Star Rd., for Project No. A023(337), KN 23337, Parcel 96.

WHEREUPON, the Idaho Transportation Board adjourned its regular monthly meeting at 1:00 PM.

Read and Approved

_____, 2025

_____, Idaho

WILLIAM H. MOAD, CHAIRMAN
Idaho Transportation Board

2025 BOARD MEETING DATES

DATE	CITY	LOCATION	DISTRICT
January 15	Boise	11331 W. Chinden Blvd.	HQ
February 19	Boise	11331 W. Chinden Blvd.	HQ
March 20	Boise	11331 W. Chinden Blvd.	HQ
April 17 & 18	Pocatello	5255 S 5 th Ave.	5
May 14 & 15	Shoshone	216 South Date St.	4
June 11 & 12	Boise	8150 W. Chinden Blvd.	3
July 23 & 24	Coeur d'Alene	600 W. Prairie Ave.	1
August 20 & 21	Rigby	206 N. Yellowstone Hwy.	6
September 17 & 18	Lewiston	2600 Frontage Road	2
October 15	Boise	11331 W. Chinden Blvd.	HQ
November 13	Boise	11331 W. Chinden Blvd.	HQ
December 10	Boise	11331 W. Chinden Blvd.	HQ



IDAHO TRANSPORTATION BOARD

RESOLUTION FOR CONSENT ITEMS

Pages 15 - 36

WHEREAS, consent calendar items are to be routine, non-controversial, self-explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the I-90, SH-41 to US-95 East, Post Falls Highway District property transfer agreement, contract to reject and contracts for award.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☒ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Erika Bowen	Presenter's Title TECM Engineer Manager
Preparer's Name Eric Staats	Preparer's Title Bonding Program Manager

Subject

I-90, SH-41 to US-95 East, Post Falls Highway District Property Transfer		
Key Number 24306	District 1	Route Number I-90

Background Information

ITD has been working with the Post Falls Highway District (PFHD) to resolve a real property acquisition for the subject project. The PFHD has agreed in principle to transfer ownership of a parcel from PFHD to ITD for the project need. Per PFHD's property transfer agreement, this action requires the Idaho Transportation Board to consent to this agreement.

At the time of the April 18, 2025 Transportation Board meeting, notice of this Agreement will have been published on behalf of ITD as also required in the property transfer agreement.

Transportation Board consent of this item will allow District 1 Engineer Damon Allen to formally sign and finalize this agreement.

Subject "Real Property Transfer Agreement" is attached for review.

Recommendations *(Action items require a resolution)*

Consent of PFHD's property transfer agreement to ITD for the stated project.

REAL PROPERTY TRANSFER AGREEMENT

THIS REAL PROPERTY TRANSFER AGREEMENT ("Agreement") is entered into this ____ day of _____, 2025, by and Post Falls Highway District, a political subdivision of the State of Idaho ("District") and Idaho Transportation Department, ("State"). District and State collectively may be referred to as the "**Parties**" and individually as a "**Party**."

RECITALS

- A. District is a highway district in Kootenai County, Idaho created pursuant to Idaho Code, Chapter 14, Title 40.
- B. State is a governmental entity.
- C. Idaho Code §§ 67-2322 to 67-2324 provide for transferring property from highway districts to the State of Idaho, with or without consideration, pursuant to written agreement made by the parties prior to the transfer.
- D. The District desires to convey for no consideration a certain right of way to the State to complete an improvement project identified as Project A023(607), Key No. 23607, Parcel 180, SH 41 to US 95, which the District's Board of Commissioners deems in its judgment to be in the best interest of the public.

AGREEMENT

NOW THEREFORE, in the Parties agree as follows:

1. The Recitals set forth above are a part of this Agreement and not mere recitals.
2. District agrees to transfer to State, and State agrees to accept, for no consideration, Parcel 180, described in Exhibit "A" attached hereto.
3. The Parties shall each publish notice of this Agreement pursuant to the requirements set forth in Idaho Code §§ 67-2322 to 67-2324, which are that: (i) notice of the general terms of this Agreement be published for two (2) consecutive days in a newspaper printed of general circulation in Kootenai County; and (ii) the notice shall give the time and place of the next regular or special meeting at which time the Party's governing board proposes to ratify this Agreement. The Parties shall each provide the other a copy of the affidavit of publication to or other evidence that provides proof of publication within seven (7) days from the last date of publication.
4. Each Party to this Agreement shall provide to the other Party the minutes or other documents evidencing that each Party's governing board has ratified this Agreement.
5. The Parties shall in all instances cooperate and act in good faith in compliance with the terms, covenants and conditions of this Agreement and each shall deal fairly with the other.

6. The duration of this Agreement shall be until such time as the Right of Way is conveyed to the State by quitclaim deed and such deed has been recorded with the Kootenai County Recorder, and the other terms and conditions of this Agreement have been fulfilled.

7. Upon termination of this Agreement, State shall own the right of way, to use and dispose of same in compliance with applicable statutory authority.

8. Miscellaneous:

(a) Each Party represents and warrants that each person executing this Agreement on behalf of such Party is, at the time of such execution, duly authorized to do so by such Party's governing body and is fully vested with the authority to bind such Party .

(b) If any provision of this Agreement is held invalid, illegal, or unenforceable, the remainder shall be construed to conform to the intent of the Parties and shall survive the severed provisions.

(c) This Agreement constitutes the entire Agreement between District and State concerning the subject matter hereof. This Agreement shall be construed as a whole and not strictly for or against any Party.

(d) The captions and headings in this Agreement are for reference only and shall not be deemed to define or limit the scope or intent of any of the terms, covenants, conditions or agreements contained herein.

(e) This Agreement is not intended to create, nor shall it be interpreted or construed to create any third party beneficiary rights in any person not a party hereto.

(f) This Agreement shall bind on the Parties, and their successors and assigns.

(g) This Agreement may be executed in counterparts and such counterparts shall constitute one agreement binding on the Parties. Email transmission by portable document format (pdf) of any signed original of this Agreement, and retransmission of any signed pdf copy shall be the same as delivery of an original and shall bind the Parties.

**IDAHO TRANSPORTATION
DEPARTMENT**

By: _____
Damon Allen, District Engineer

POST FALLS HIGHWAY DISTRICT

By:  _____
Jeffrey Tyler, Chairman

Attest:

By:  _____
Elaine Fox, District Clerk

EXHIBIT A

Idaho Transportation Department
I-90, SH-41 to US-95
Project No. A023(607)
Key No. 23607
Parcel No. 180
Parcel ID No. 52569

December 4, 2024
Fee Title Transfer
58640 Sq. Ft. ±
1.305 Acres ±
Page 1 of 3
1 Exhibit Map (Page 3 of 3)

Legal Description

A parcel of land located in a portion of the Southwest Quarter of the Southeast Quarter (SW⁴SE⁴), Section 3, Township 50 North, Range 4 West, of the Boise Meridian, Kootenai County, Idaho, directly affecting that certain parcel described in that certain Right-of-Way Deed recorded on May 23, 1949 in Book 141 of Deeds at Page 559 which was conveyed to the Post Falls Highway District by Meeting Minutes recorded as Instrument No. 944162, as shown on the attached Exhibit Map and more particularly described as follows:

BEGINNING at the South Quarter Corner of said Section 3, a found 2-1/2 inch aluminum cap "Stratton Surveying & Mapping 2013 ID 10677 WA 32446" per CP&F Instrument No. 2418981000, being station at 564+53.93, 226.32 feet right of Interstate 90 eastbound centerline as set forth in Federal Aid Project No. A023(607), from which the Southwest Corner of said Section 3, a found 2-1/2 inch Aluminum cap in monument case "Welch Comer PLS 12318 2018" per CP&F Instrument No. 2670400000, bears N89°11'46"W, 2650.32 feet;

Thence, along the west line of said Southwest Quarter of the Southeast Quarter (SW⁴SE⁴) of Section 3 the following two (2) courses:

1. N00°04'37"E, 25.93 feet, to a 5/8 inch rebar with a plastic cap "H2 PLS 12110", at station 564+47.61, 201.17 feet right of said Interstate 90 eastbound centerline;
2. N00°04'37"E, 53.21 feet, to the northwest corner of the parcel described in that certain Right-of-Way deed recorded on May 23, 1949 in Book 141 of Deeds at Page 559, monumented with a 5/8 inch rebar with a plastic cap "E.S.E. PLS 4194", at station 564+34.94, 149.49 feet right of said Interstate 90 eastbound centerline;

Thence, departing said west line of said Southwest Quarter of the Southeast Quarter (SW⁴SE⁴) of Section 3, along said north line of former U.S. Highway 10 the following seven (7) courses:

1. S89°29'36"E, 48.70 feet, to a 2 inch aluminum cap in concrete "PLS 11187", at station 564+82.31, 138.17 feet right of said Interstate 90 eastbound centerline;
2. S89°29'36"E, 12.48 feet, to a point at station 564+94.44, 135.27 feet right of said Interstate 90 eastbound centerline;
3. S88°56'38"E, 206.64 feet, to the proposed south interstate access control line of Interstate 90 at station 566+95.87, 89.13 feet right of said Interstate 90 eastbound centerline;
4. S88°56'38"E, 166.68 feet, to station 568+58.34, 51.91 feet right of said Interstate 90 eastbound centerline;

Idaho Transportation Department
I-90, SH-41 to US-95
Project No. A023(607)
Key No. 23607
Parcel No. 180
Parcel ID No. 52569

December 4, 2024
Fee Title Transfer
58640 Sq. Ft. ±
1.305 Acres ±
Page 2 of 3
1 Exhibit Map (Page 3 of 3)

5. S88°51'37"E, 27.51 feet, to station 568+85.16, 45.81 feet right of said Interstate 90 eastbound centerline;
6. N85°25'45"E, 100.50 feet, to station 569+80.45, 13.88 feet right of said Interstate 90 eastbound centerline;
7. S88°51'36"E, 62.55 feet to station 570+41.44 of said Interstate 90 eastbound centerline;
8. S88°51'36"E, 123.55 feet to the westerly right-of-way line of Prairie Trail (former Spokane International Railroad Coeur d'Alene Branch), at station 571+61.91, 27.41 feet left of said Interstate 90 eastbound centerline;

Thence, departing said north line of former U.S Highway 10, along said west right-of-way line of Prairie Trail (former Spokane International Railroad Coeur d'Alene Branch), S46°38'59"W, 32.57 feet, to station 571+44.32 of said Interstate 90 eastbound centerline;

Thence, departing said Interstate 90 eastbound centerline, continuing along said westerly right-of-way line of Prairie Trail (former Spokane International Railroad Coeur d'Alene Branch), S46°38'59"W, 90.86 feet, to the south line of said Southwest Quarter of the Southeast Quarter (SW⁴SE⁴) of Section 3, at station 570+95.25, 76.46 feet right of said Interstate 90 eastbound centerline;

Thence, departing said west right-of-way line of Prairie Trail (former Spokane International Railroad Coeur d'Alene Branch), along the south line of said Southwest Quarter of the Southeast Quarter (SW⁴SE⁴) of Section 3 the following three (3) courses;

1. N89°11'43"W, 55.55 feet, to the proposed southerly interstate access control line of Interstate 90, monumented with a 2 inch aluminum cap in concrete "PLS 11187", at station 570+41.15, 89.10 feet right of said Interstate 90 eastbound centerline;
2. N89°11'43"W, 172.86 feet, to the proposed southerly right-of-way line of said Interstate 90, monumented with a 2 inch aluminum cap in concrete "PLS 11187", at station 568+72.83, 128.44 feet right of said Interstate 90 eastbound centerline;
3. N89°11'43"W, 430.19 feet, to the **POINT OF BEGINNING.**

The above described parcel contains 1.305 acres or 58640 Sq. Ft., more or less.

Highway Project Plans Station Reference: 564+34.94 to 571+61.91 Interstate 90 eastbound centerline as set forth in Federal Aid Project No. A023(607).

Station and offset distances are perpendicular to said highway design centerline.

The basis of bearing for the above parcel description is Grid North based on the Idaho State Plane Coordinate System, West Zone. All distances are ground distances.

Parcel is subject to any easements or reservations.



Parcel 180 Exhibit
S. 3, T.50N., R.4W., B.M.
County of Kootenai, State of Idaho

SW⁴SE⁴
SEC 3

NW⁴NE⁴
SEC 10

LEGEND

- PROPOSED RIGHT-OF-WAY
- EXISTING RIGHT-OF-WAY
- PROPOSED INTERSTATE ACCESS CONTROL LINE
- FOUND 2-1/2" ZING CAP
- FOUND 5/8" REBAR
- FOUND IRON PIPE
- PROPOSED RIGHT-OF-WAY MONUMENT

LINE	BEARING	DISTANCE
L1	N00°04'37"E	25.93'
L2	N00°04'37"E	53.21'
L3	S89°29'36"E	48.70'
L4	S89°29'36"E	12.48'
L5	S46°38'59"W	32.57'

50' 0 50' 100'
Scale: 1" = 100'

Page 3 of 3

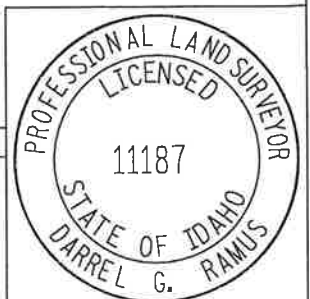
IDAHO
TRANSPORTATION
DEPARTMENT

DAVID EVANS
AND ASSOCIATES INC.



EXHIBIT TO ACCOMPANY LEGAL DESCRIPTION

I 90, SH-41 TO US-95
KOOTENAI COUNTY
PROJECT NO. A023(607)
KEY NUMBER 23607





Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☒ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name David B. Kuisti P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider P.E.	Preparer's Title State Design Engineer

Subject

Board Approval for Contract to Reject

Key Number	District	Route Number
------------	----------	--------------

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/24 to 03/31/25					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
46	13	7	1	2	0

ACTION

In accordance with board policy 4001, the construction contract on the attached report exceeded the engineer's estimate by more than ten percent (10%) but are recommended for rejection with board approval.

The following table summarizes the contract requiring Board approval to reject since the last Board Agenda Report.

Contract requiring Board Approval to Reject - Justification received 03/01/25 to 03/31/25	
ITD	Local
1	0

Recommendations *(Action items require a resolution)*

In accordance with board policy 4001, the construction contract on the attached report is recommended for rejection with board approval.

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
4	21914	US-20&SH-75	3/25/25	1	\$221,285.40	\$377,610.39	\$156,324.99
Jct. US-20 & SH-75 Rural Conflict Warning System							171%
Contractor: Arco Electric Idaho Inc					Federal		



DATE: April 1, 2025

Program Number(s) A021(914)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 21914

FROM: Jesse Barrus, PE
District Engineer, D4

Program ID, County, Etc.
SH-75 JCT US-20 Rural
Conflict Warning Sign

RE: JUSTIFICATION FOR REJECTION OF BID

On March 25, 2025, 1 bid was opened for the above referenced project. This bid of \$377,610.39 was approximately 71% higher than the Engineer's Estimate.

The following items account for most of the difference between the low bid and the Engineer's Estimate:

Item	Description	Quantity	Estimated Unit Price	Bid Unit Price	\$ Difference
203-135A	Rem of Sign	8 EA	\$150.00	\$1,700.00	\$12,400.00
616-010A	Signs TY B	148.88 SF	\$30.00	\$111.94	\$12,199.23
616-035A	Sign Brackets & Brace Angles	148 LB	\$15.00	\$40.00	\$3,700.00
626-115B	Portable Changeable Message Sign (PCMs)	64 Days	\$150.00	\$530.00	\$24,320.00
677-005A	Record Drawings	1 LS	\$1,000.00	\$4,000.00	\$3,000.00
S904-05A	SP Cross Traffic Warning Beacon	1 LS	\$140,000.00	\$187,250.00	\$47,250.00
S911-05A	SP Brkawy Wood Signpost TY D-2	48 FT	\$75.00	\$125.00	\$2,400.00
S911-05B	SP Brkawy Wood Signpost TY D-3	35 FT	\$75.00	\$185.00	\$3,850.00
S911-05C	SP Brkawy Wood Signpost TY D-4	80 FT	\$75.00	\$220.00	\$11,600.00
S912-05A	SP Seeding	200 SY	\$10.00	\$22.00	\$2,400.00
Z629-05A	Mobilization	1 LS	\$19,390.00	\$51,000.00	\$31,610.00
Total Difference from these Items					154,729.00

The engineer's estimate for this project was developed based on the average unit price index from similar projects and past experience, while also accounting for factors such as small quantities. Despite these considerations, the bids received came in significantly higher than our estimates—ranging from 2 to 11 times the expected costs.

Most items that are listed in the table above are typically straightforward to estimate based on historical data and bid indices, items such as Rem of Signs (203-135A), Signs TY B (616-010A), Sign Brackets and Brace Angles (616-035A), and PCM signs (626-115B). These items are generally easy to estimate with fair accuracy, however with this bid, these items were also inflated beyond what we would have expected to see based on our bid data.

Other items also came in higher than expected including the Cross-Traffic Warning Beacon (S904-05A). This item was specialized and much more challenging to estimate. Upon review, we believe revising the project to switch the system to a radar system we would have cost savings as we would significantly reduce the need for excavation, and conduit trenching costs. This could also potentially attract more bidders. The specialized wooden posts all also bid higher than expected (S911-05A, S911-05B, S911-05C), the district might have estimated the cost of these too low for their specialized nature, and may not have fully accounted for another increase in cost in construction materials. Mobilization also exceeded expectations. With one bidder, it was difficult to determine the exact reason for this increase. However, this could be related to distances

equipment needed to be hauled from, potential site access challenges we may not be aware of, or other factors.

Therefore, District 4 recommends rejecting the bid and will review, revise, and rebid the project for construction at a later date with consideration to providing a flexible construction window and time to reassess the plans and bid documents.

DATE OF BID OPENING - MARCH 25, 2025

IDAHO FEDERAL AID PROJECT
JCT. US-20, SH-75, RURAL CONFLICT WARNING SYSTEM
Blaine County
Key No. 21914

DESCRIPTION: The work on this project consists of installing a Rural Conflict Warning System at the intersection of US-20 and SH-75

BIDDERS:

ARCO ELECTRIC IDAHO INC
IDAHO FALLS, ID

\$377,610.39

1 BIDS ACCEPTED

ENGINEER'S ESTIMATE - \$221,285.40

LOW BID - 171% Percent of the Engineer's Estimate

NET +/- OF EE \$155,324.99

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

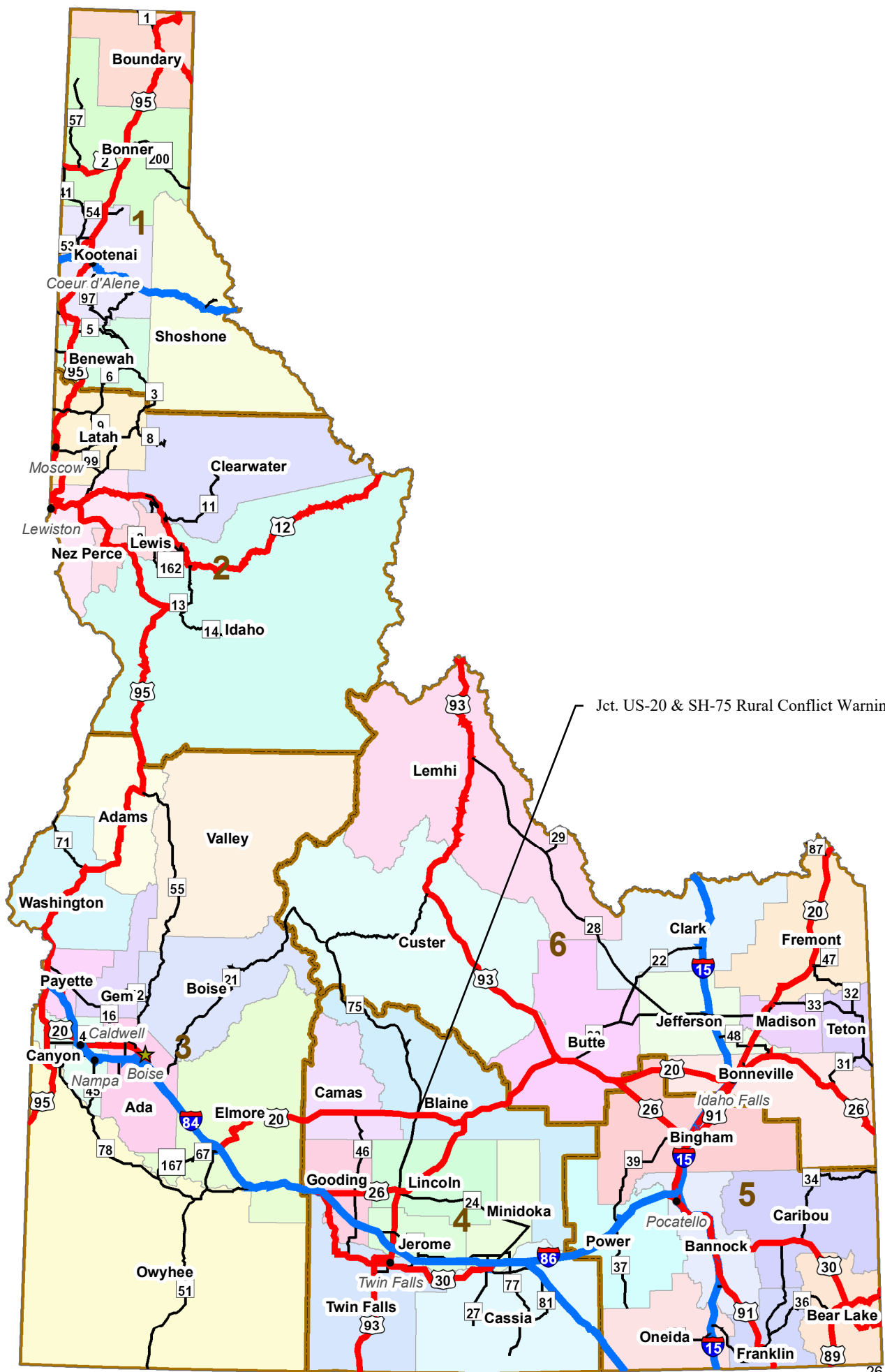
Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen
Hanna

Digitally signed
by Karen Hanna
Date: 2025.04.01
16:26:40 -06'00'

Karen Hanna
Contracts Manager





Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☒ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name David B. Kuisti P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider P.E.	Preparer's Title State Design Engineer

Subject

Board Approval for Contracts to Award		
Key Number	District	Route Number

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/24 to 03/31/25					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
46	13	7	1	2	0

ACTION

In accordance with board policy 4001, the construction contracts on the attached report exceeded the engineer's estimate by more than ten percent (10%) but are recommended for award with board approval.

The following table summarizes the contracts requiring Board approval to award since the last Board Agenda Report.

Contract requiring Board Approval to Award - Justification received 03/01/25 to 03/31/25	
ITD	Local
2	1

Recommendations *(Action items require a resolution)*

In accordance with Board Policy 4001, the construction contracts on the attached report are recommended for award with board approval.

Monthly Status Report to the Board

CONTRACT(S) FOR BOARD APPROVAL TO AWARD

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(2)	22402	OFF SYS	2/25/2025	5	\$1,382,451.26	\$1,815,000.00	\$432,548.74 131%
Public Avenue Corridor Safety Improvement							
Contractor: Knife River Corporation-Mountain West					Federal		

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	22699	SH-69	3/11/2025	1	\$2,523,550.58	\$3,178,178.00	\$654,627.42 126%
SH-69, Kuna to Meridian							
Contractor: Knife River Corporation-Mountain West					Federal		

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	23183 SIA	SH-55	4/1/2025	3	\$557,500.00	\$630,570.00	\$73,070.00 113%
SH-55, Digital Message Sign SB MP 102.2							
Contractor: Angle & Associates LLC					State		

Department Memorandum

Idaho Transportation Department



DATE: March 28, 2025 **Program Number(s)** A022(402)

TO: Monica Crider, PE *MC* **Key Number(s)** 22402
State Design Engineer

FROM: Laila Kral, PE *LK* **Program ID, County, Etc.** Public Ave Corridor Safety
LHTAC Administrator Improvements, Moscow

RE: Justification for Award of Bid

Bids were opened on February 25, 2025 for the above referenced project. Five (5) bids, three (3) irregular for DBE, were received. The low responsive bid was 33% higher than the Engineer's estimate.

The following items account for most of the difference between the low bid and the Engineer's Estimate:

Item	Description	Quantity	Unit	Estimated Unit Price	Bid Unit Price	\$ Difference
203-123A	Removal Of Misc. Items	1,108.8	FT	\$15.00	\$55.00	\$44,352.00
303-022A	3/4" Aggregate Type B for Base	1,753.5	TON	\$30.00	\$46.00	\$28,056.00
307-011A	Open-Graded Base Class II	2,024.6	TON	\$25.00	\$40.00	\$30,369.00
605-045A	24" Storm Sewer Pipe	1,295.6	FT	\$110.00	\$160.00	\$64,780.00
614-020A	Driveway - City Of Moscow Standard	541.7	SY	\$70.00	\$135.00	\$35,210.50
615-490A	Curb & Gutter - Type B - City Of Moscow Standard	2,220.5	FT	\$45.00	\$68.00	\$51,071.50
S610-05A	Rem & Reset Fence	442.0	FT	\$10.00	\$78.00	\$30,056.00
Z629-05A	Mobilization	1.0	LS	\$177,725.84	\$226,655.53	\$48,929.69
Total Difference from these Items						\$332,824.69

The Engineer's Estimate was based on the average unit price index for similar projects and on observation of past experience with similar projects. Even using this information for estimating, our estimate was low on the above items. Most of the work in the table above will be performed by subcontractors and may reflect increased workload for concrete and utility items. We were anticipating local asphalt and aggregate providers to bid on this project when creating the estimate. After reviewing the list of plan holders, it appears that no local material supplies bid which we believe contributed to the higher pricing.

The City of Moscow will provide the necessary local funds to award this bid. With five (5) bids received, LHTAC does not believe that re-advertisement will result in better pricing. LHTAC recommends award of this contract.



Heart of the Arts

Arthur D. Bettge
Mayor

Julia Parker
Council President

Drew Davis
Council Vice-President

Bryce Blankenship
Council Member

Sandra Kelly
Council Member

Hailey Lewis
Council Member

Gina Taruscio
Council Member

Bill Belknap
City Administrator

City of Moscow, City Hall
c/o Bill Belknap, City Administrator
206 East 3rd Street
P.O. Box 9203
Moscow ID 83843
Phone (208) 883-7000
Fax (208) 883-7018

Website: www.ci.moscow.id.us
Hearing Impaired (208) 883-7019

March 26, 2025

Monica Crider, P.E.
State Design Engineer
Idaho Transportation Department
Boise, ID 83707

RE: Letter Of Support for Project Award
Project No. A022(402)
Key No. 22402
Project Location: Public Ave Corridor Safety Improvements

Dear Ms. Crider:

The City of Moscow agrees with awarding project A022(402), Key # 22402 Public Ave Corridor Safety Improvements to Knife River Corporation – Mountain West for their responsive low bid of \$1,814,999.99. We have reviewed the bid amounts and concur with LHTAC's assessment that the variation in costs is likely a result of the current bidding climate and a reflection of the competitive construction environment.

It is the City's understanding that with the addition of \$450,763.00 in local non-participating funds provided by the City, the project can be recommended for award to the Idaho Transportation Department Board at their scheduled April 17-18 board meeting. The City of Moscow commits to providing the additional required funds to ITD prior to the scheduled board meeting to aid in the contract award and execution. The City agrees that proceeding toward construction will be in the best interest of the travelling public and the City of Moscow.

Please let me know if you have any further questions. The City of Moscow appreciates the continuing support of ITD and LHTAC and we are very excited to see this safety project continue forward as it will provide a great safety enhancement to the corridor.

Sincerely,

Arthur D. Bettge, Mayor

DATE OF BID OPENING - FEBRUARY 25, 2025

IDAHO FEDERAL AID PROJECT
PUBLIC AVE CORRIDOR SAFETY IMPROVEMENT
Latah County
Key No. 22402

DESCRIPTION: The work on this project consists of improving safety to create a constant roadway width, fix horizontal and vertical geometry, install curve warning signs, chevrons, and delineators

BIDDERS:

KNIFE RIVER CORPORATION - MOUNTAIN WEST Boise, ID	\$1,815,000.00
CREA CONSTRUCTION, INC. Lewiston, ID	\$2,455,697.51

5 BIDS ACCEPTED, 3 Irregular - DBE

ENGINEER'S ESTIMATE - \$1,382,451.26

LOW BID - 131% Percent of the Engineer's Estimate

NET +/- OF EE \$432,548.74

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen
Hanna

Digitally signed
by Karen Hanna
Date: 2025.03.04
11:26:05 -07'00'

Karen Hanna
Contracts Manager



Department Memorandum

Idaho Transportation Department

DATE: April 2, 2025

Program Number(s)
A022(699)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s)
22699

FROM: Jason Brinkman, PE Shawna King
for District 3 Engineer

Digitally signed by Shawna King
Date: 2025.04.03 20:33:00 -06'00'

Program ID, County, Etc.
SH-69, Kuna to Meridian, Ada Co

RE: Justification for Award of Bid

On March 11, 2025 the bid opening was completed for the above referenced project, one bid was received. The low bid was 26% higher than the Engineer's Estimate.

The following items account for most of the difference between the low bid and the Engineer's Estimate:

Item	Description	Quantity	Unit	Estimated Unit Price	Bid Unit Price	\$ Difference
S903-05A	SP Fog Coat	50,415.00	GAL	\$2.66	\$4.60	\$97,805.10
S912-05B	SP Aggregate for Chip Seal	319,355.00	SY	\$3.15	\$4.25	\$351,290.50
S914-05A	SP Hot Asphalt for Chip Seal	618.00	TON	\$1,000.00	\$1,275.00	\$169,950
Total Difference from Listed Items						\$619,045.60

The Engineer's Estimate was based on the average unit price index for similar projects and on observation of past experience with similar projects. The Hot Oil Sealcoat process has only been completed under two other projects in Idaho, providing limited data and pricing knowledge, therefore affecting our ability to anticipate current market costs. Item S903-05A SP Fog Coat is a new specification with limited historical data, this increase may be due to the prescribed minimum temperature requirements and night work which was difficult to accurately account for in the Engineers Estimate. The contract restricted work window for this project as compared to previous bids, due to these restrictions may account for the increase in pricing of both S912-05B SP Aggregate for Chip Seal and S914-05A SP Hot Asphalt for Chip Seal to meet the necessary production rates under the contract time, which were not accounted for within the Engineers Estimate.

This project is addressing a necessary maintenance effort to preserve this roadway surface, with a specific method that works best with the current traffic volume of this highway. Utilizing the night Hot Oil Sealcoat provides less interference to the traveling public and businesses along this corridor.

District 3 does not believe that re-advertisement will result in lower bids and recommends that this project be awarded to begin construction within the restrictive work window for 2025. Not awarding the bid will cause delays in the project, which has a very specific construction window which requires the work to be done in the hottest part of the year. In order to maintain the quality of the preservation rebidding would push this project into 2026. Funding to award the contract will be covered through the remaining scheduled funds on the project and statewide balancing.

DATE OF BID OPENING - MARCH 11, 2025

IDAHO FEDERAL AID PROJECT
SH-69 KUNA TO MERIDIAN
Ada County
Key No. 22699

DESCRIPTION: The work on this project consists of a Hot Chip Seal that extends from S Orchard Ave in Kuna to the Meridian Rd interchange

BIDDERS:

KNIFE RIVER CORPORATION - MOUNTAIN WEST	\$3,178,178.00
Boise, ID	

1 BIDS ACCEPTED

ENGINEER'S ESTIMATE - \$2,523,550.58

LOW BID - 126% Percent of the Engineer's Estimate

NET +/- OF EE \$654,627.42

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen Hanna
Digitally signed
by Karen Hanna
Date:
2025.04.01
16:19:17 -06'00'

Karen Hanna
Contracts Manager

Department Memorandum

Idaho Transportation Department



DATE: April 2, 2025 *Monica Crider* **Program Number(s)** A023(183)

TO: Monica Crider, PE **Key Number(s)** KN 23183
State Design Engineer

FROM: Jason Brinkman, PE *for* District 3 Engineer Digitally signed by Shawna King
Date: 2025.04.03 20:58:02
+06'00' **Program ID, County, Etc.** DIGITAL MESSAGE
SIGN SB MP 102.2,
Valley County

RE: Justification for Award of Bid

Bids were opened on April 1, 2025, for the above referenced project. Three bids were received. The low responsive bid was 13% higher than the Engineer's estimate.

The following items account for most of the difference between the low bid and the Engineer's Estimate:

ITEM No.	DESCRIPTION	QUANTITY	UNIT	Engineers Estimate	Bid Amount	\$ Difference
301-005A	GRANULAR SUBBASE	100	TON	\$5,000.00	\$25,000.00	\$20,000.00
405-425A	SUPERPAVE HMA PAV INCL ASPH&ADD CL SP-2	60	TON	\$21,000.00	\$34,500.00	\$13,500.00
S904-05A	SP TRAFFIC CONTROL	20,000	LS	\$20,000.00	\$39,625.00	\$19,625.00
S904-05C	MOBILIZATION	100,000	LS	\$100,000.00	\$119,000.00	\$19,000.00
Total Difference from these Items						\$72,125.00

The Engineer's Estimate was based on the average unit price index for similar projects and on observations from similar projects. Even using this information for estimating, our estimate was low on the above items.

This project was initially bid on January 28, 2025, and only received one bid and was 43% higher than the engineer's estimate. We recommended rejecting this singular bid to provide an opportunity for more bidders and lower pricing upon rebidding later. This time around, we received three bidders with lower pricing.

The current conditions of SH-55 (between Eagle and New Meadows) include two permanently installed Dynamic Message Signs (DMS). Both of which provide real-time messages for North bound traffic. This additional DMS addresses the need of continuity for South bound traffic.

The district has obtained additional funds through the Supporting Infrastructure Asset (SIA) Program set aside.

The district does not believe that re-advertisement will result in additional lower bids. The district recommends award of this project.

DATE OF BID OPENING - APRIL 1, 2025

IDAHO PROJECT
SH-55, DIGITAL MESSAGE SIGN SB MP 102.2
Ada, Boise, Canyon, and Valley County
Key No. 23183

DESCRIPTION: The work on this project consists of installing a Dynamic Message Sign, signal cabinet, CCTV pole and guardrail on SH-55 at MP 102.2 for SB traffic

BIDDERS:

ANGLE & ASSOCIATES LLC POCATELLO, ID	\$630,570.00
GRANITE EXCAVATION, INC CASCADE, ID	\$753,160.13

3 BIDS ACCEPTED, 1 Irregular - AD

ENGINEER'S ESTIMATE - \$557,500.00

LOW BID - 113% Percent of the Engineer's Estimate

NET +/- OF EE \$73,070.00

(AWARD)

(REJECT)

(REQUIRES BOARD APPROVAL)

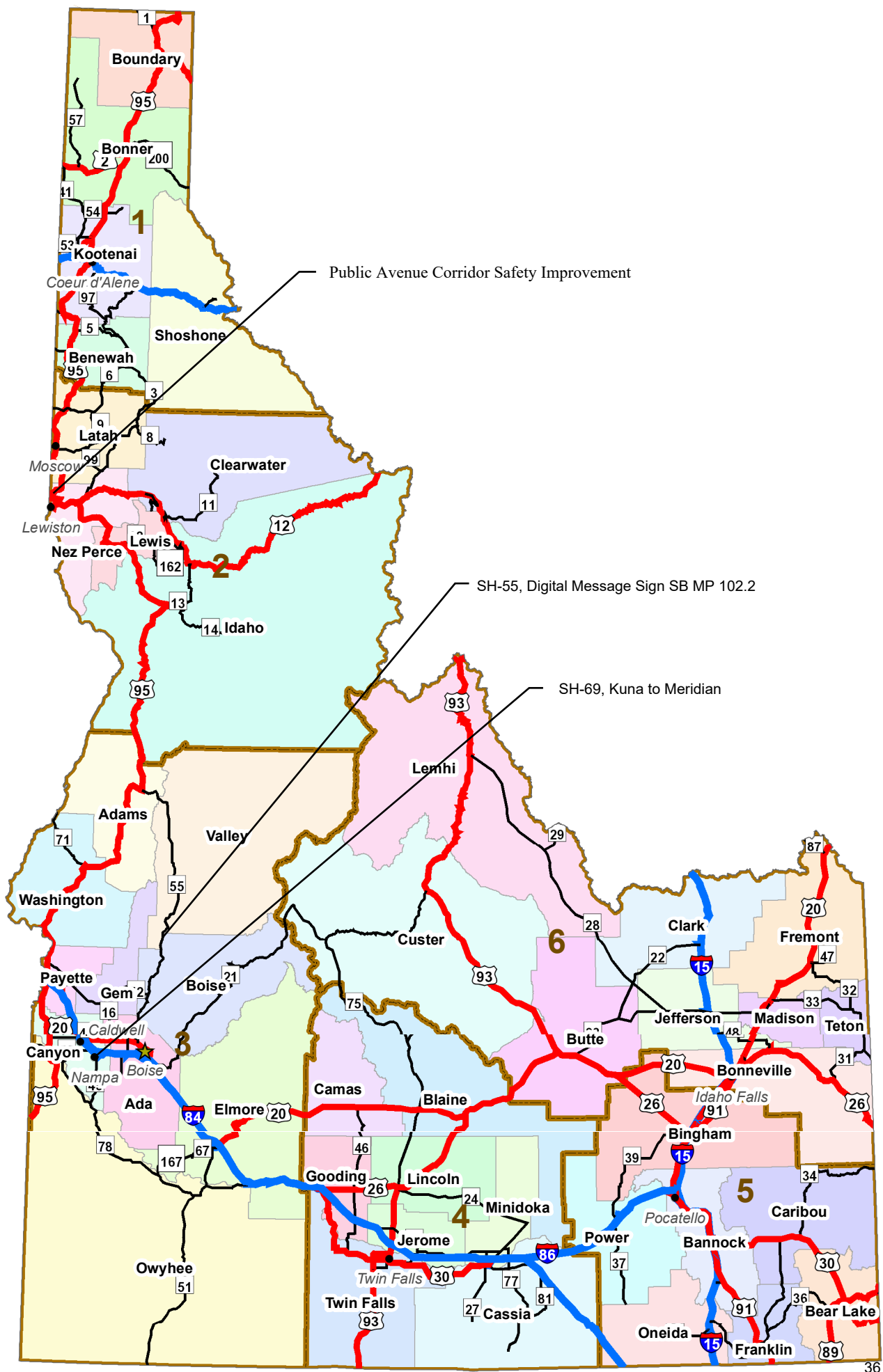
Approval to award or reject this project is based on Bid Review and Evaluation.

Attached is the justification for Award or Rejection of the Bid. Highway Design concurs with the recommendation.

Karen
Hanna

Digitally signed
by Karen Hanna
Date: 2025.04.02
11:05:41 -06'00'

Karen Hanna
Contracts Manager





Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name David B. Kuisti P.E.	Presenter's Title Chief Engineer
Preparer's Name Monica Crider P.E.	Preparer's Title State Design Engineer

Subject

Contract Awards and Advertisements

Key Number	District	Route Number
------------	----------	--------------

Background Information

INFORMATION

The following table summarizes the contracts bid since the start of the fiscal year by jurisdiction, along with those requiring Board approval to award and Board approval to reject.

The attached chart only shows the ITD State Infrastructure Projects listed by Summary of Cost and Summary of Contract Count.

NOTE:

The table below shows year to date summaries for both ITD and Local contracts bid. These ITD Contracts and the ITD project numbers do not match as there are times that multiple projects are companioned and bid and awarded as one contract.

Year to Date Bid Summary 10/01/24 to 03/31/25					
Contracts Bid		Contracts Requiring Board Approval to Award		Contracts Requiring Board Approval to Reject	
ITD	Local	ITD	Local	ITD	Local
45	13	5	1	1	0

RECENT ACTIONS

In accordance with board policy 4001, Staff has initiated or completed action to award the contracts listed on the attached report.

The following table summarizes the Contracts awarded (requiring no Board action) since the last Board Agenda Report.

Contracts Requiring no action from the Board 03/01/25 to 03/31/25	
ITD	Local
8	1

FUTURE ACTIONS

The Current Advertisement Report is attached.

Recommendations *(Action items require a resolution)*

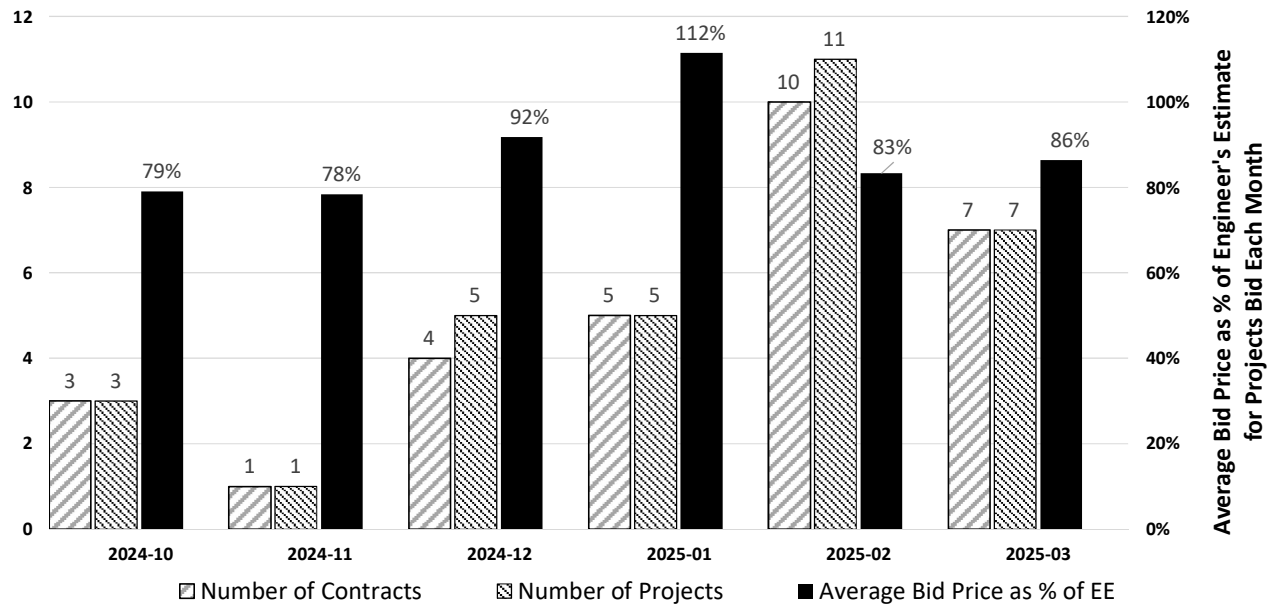
For Information Only.

FFY25 State Infrastructure Project Bid Results: YTD Summary By Cost

32 Projects YTD through March 31, 2025

YTD Total for all 32 projects:

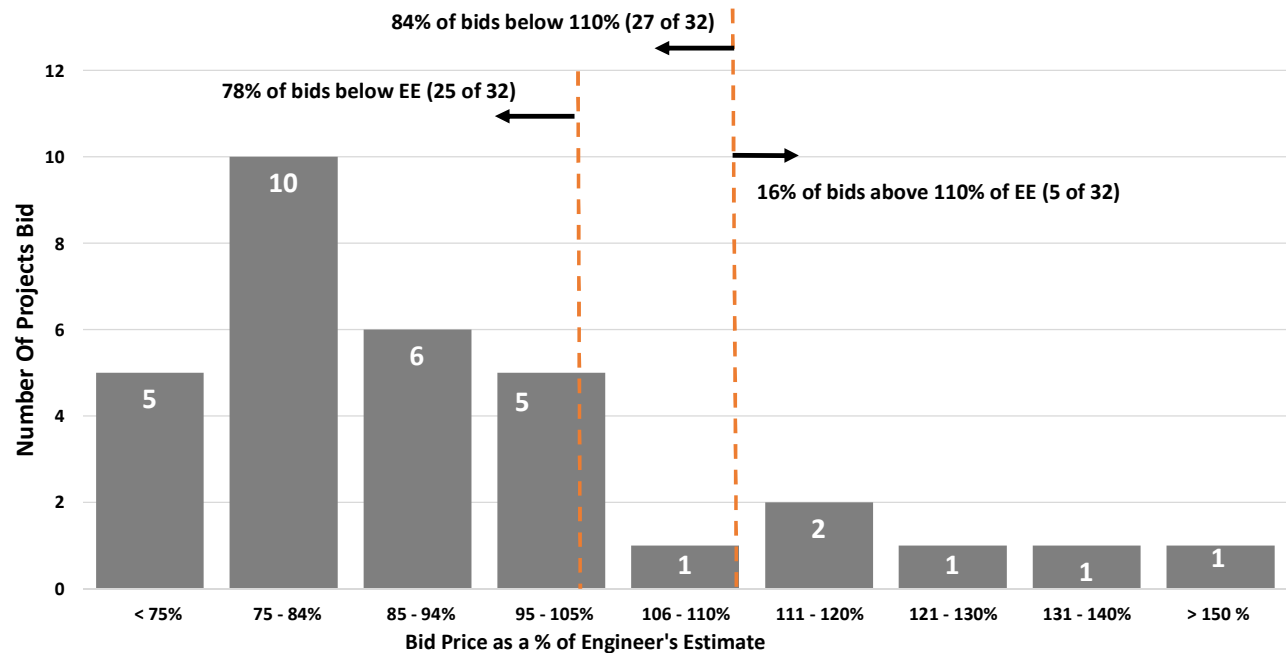
Ratio of Bid Costs / Engineer's Estimates = \$299.2M / \$341.4M = 88%



Notes: 1) Local and SIA Projects are not included 2) Contracts may have multiple Projects

FFY25 State Infrastructure Project Bid Results: YTD Summary By Project Count

32 Projects YTD through March 31, 2025



Note: Local and SIA Projects are not included

Monthly Status Report to the Board

PROJECTS BID BY STAFF SINCE LAST BOARD MEETING

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
LHTAC(6)	21983	OFF SYS	3/4/2025	4	\$4,222,305.90	\$4,246,729.90	\$24,424.00 101%
N 500 W Reconstruction					Federal		
Contractor: Sunroc Corporation							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
2	24658 SIA	US-95	3/4/2025	1	\$190,475.00	\$157,425.00	(\$33,050.00) 83%
D2, US-95 MP 316 Rock Barrier Repair					State		
Contractor: Knife River Corporation-Mountain West							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
4	21979	OFF SYS	3/11/2025	5	\$2,722,855.76	\$1,460,734.98	(\$1,262,120.78) 54%
FY25 D4 Bridge Repair					Federal		
Contractor: Cannon Builders Inc							

District	Key No.	Route	Opening Date	No. of Bids Received	Estimate Quantity	Fixed Price	Quantity Bid
2	23799 SIA	US-95	3/11/2025	3	5,028,600 FT	\$754,290.00	5,725,307 FT
FY26 D2 Striping					State		
Contractor: Specialized Pavement Markings LLC							

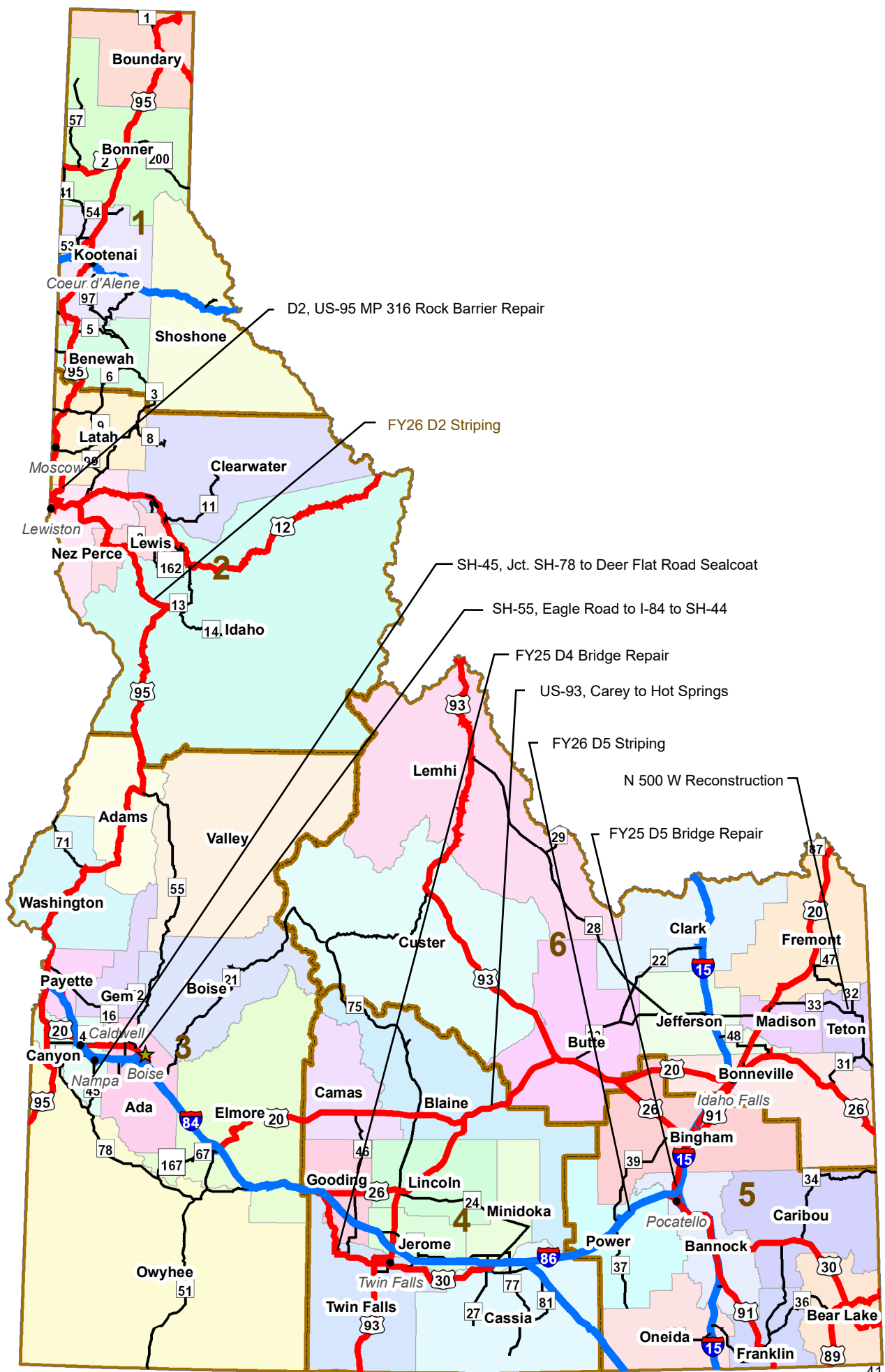
District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
5	21874	Various	3/18/2025	2	\$1,787,612.14	\$1,545,419.30	(\$242,192.84) 86%
FY25 D5 Bridge Repair					Federal		
Contractor: Cannon Builders Inc							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	23626	SH-45	3/18/2025	4	\$1,640,462.70	\$1,023,297.12	(\$617,165.58) 62%
SH-45, Jct. SH-78 to Deer Flat Road Sealcoat					Federal		
Contractor: Doolittle Construction LLC							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
5	23811 SIA	I-86 & I-15	3/18/2025	3	\$733,841.97	\$628,487.75	(\$105,354.22) 86%
FY26 D5 Striping					State		
Contractor: Clear Zone Construction LLC							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
3	23542	SH-55	3/25/2025	3	\$3,071,909.67	\$3,120,120.00	\$48,210.33 102%
SH-55, Eagle Road to I-84 to SH-44					Federal		
Contractor: VSS International Inc							

District	Key No.	Route	Opening Date	No. of Bids Received	Eng. Est.	Low Bid	Net +/- % of EE
4	22195	US-93	3/25/2025	3	\$10,449,273.90	\$8,657,438.10	(\$1,791,835.80)
US-93, Carey to Hot Springs							83%
Contractor: Staker & Parson Companies DBA					Federal		
Idaho Materials Construction							



Monthly Contract Advertisement As of 3-31-2025

District	Key No.	Route	Bid Opening Date
2	24697/23567	US-95	4/1/2025
US-95, Moscow Pavement Repairs			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
3	23183 SIA	SH-55	4/1/2025
SH-55, Digital Message Sign SB MP 102.2			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
4	24668 SIA	SH-75	4/1/2025
SH-75, Bellevue City Pavement Repair			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
2	24254b SIA	Various	4/1/2025
D2 Miscellaneous Bridge Repairs			
\$250,000 to \$500,000			

District	Key No.	Route	Bid Opening Date
6	23585/23398 SIA	Various	4/1/2025
FY24 & FY25 D6 Inlay Pavement Markings			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
1	21934	SH-3	4/8/2025
SH-3, Soldier Creek Bridge			
\$1,000,000 to \$2,500,000			

District	Key No.	Route	Bid Opening Date
1	23640	US-20	4/8/2025
US-20, Willow Creek to Moonstone			
\$5,000,000 to \$10,000,000			

District	Key No.	Route	Bid Opening Date
2	21815	I-15, SH-36 & SH-38	4/8/2025
FY25 Oneida County Pavement Preservation			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
5	23568 SIA	SH-36	4/8/2025
SH-36, FY25 D5 Guardrail			
\$100,000 to \$250,000			

District	Key No.	Route	Bid Opening Date
3	24254a SIA	I-84	4/8/2025
I-84 D3 Gowen Road Bridge Approach Repair			
\$250,000 to \$500,000			

District	Key No.	Route	Bid Opening Date
6	23817	Various	4/8/2025
FY26 D6 Striping			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
5	23570 SIA	I-15B	4/15/2025
FY25 D5 Replacement Sign Structures			
\$100,000 to \$250,000			

District	Key No.	Route	Bid Opening Date
4	20505	SH-21 & SH-75	4/29/2025
SH-21 & SH-75, D4 #3 Seal Coats			
\$2,500,000 to \$5,000,000			

District	Key No.	Route	Bid Opening Date
5	23612	US-30	4/29/2025
US-30, Georgetown Summit to Nounan Road			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
5	23122	I-15	4/29/2025
I-15 W BLACKFOOT IC TO RIVERSIDE CANAL SBL			
\$5,000,000 to \$10,000,000			

District	Key No.	Route	Bid Opening Date
6	23250&23590 SIA	US-26 & US-93	4/29/2025
FY24/25 D6 Road Closure Gates			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
1	23792	I-90	4/29/2025
I-90, FY25 D1 Striping			
\$500,000 to \$1,000,000			

District	Key No.	Route	Bid Opening Date
2	24788 SIA	Various	5/6/2025
FY25 BRIDGE APPROACH REPAIRS D2			
\$250,000 to \$500,000			

District	Key No.	Route	Bid Opening Date
1	23719I SIA	Various	5/6/2025
FY25 D1 On-Call Fence Repair			
\$100,000 to \$250,000			



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Monica Crider, PE	Presenter's Title State Design Engineer
Preparer's Name Mohsen Amirmojahedi, PE	Preparer's Title Consultant Services Engineer

Subject

REPORT ON PROFESSIONAL SERVICES AGREEMENTS AND TERM AGREEMENT WORK TASKS

Key Number	District	Route Number
------------	----------	--------------

Background Information

For all Agreements:

Consultant Services processed 28 new professional services agreements and work tasks totaling **\$12,569,235** and 7 supplemental agreements to existing professional services agreements totaling **\$1,204,217** from March 1, 2025 through March 30, 2025.

New Professional Services Agreements and Work Tasks

<i>Reason Consultant Needed</i>		<i>District</i>								<i>Total</i>
	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>HQ</i>	<i>MGMT</i>	<i>AERO</i>	
Resources not Available										
Construction Engineering, Inspection, Sampling & Testing	2		1	1	2		1			7
Roadway Design	1		1	1	1					4
Materials/Geotechnical		2								2
Bridge Inspection							1			1
Planning					1					1
Engineer of Record		1	1				1			3
Local Public Agency Projects	1		2	2	1	4				10
Total	4	3	5	4	5	4	3			28



Board Agenda Item

ITD 2210 (Rev. 12-23)

For ITD District Projects:

18 new professional services agreements and work tasks were processed during this period totaling **\$10,345,379**. 6 supplemental agreements totaling **\$1,204,217** was processed.

District 1

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 53, N LATAH ST TO MP 9.3, RATHDRUM	Resources not Available CE&I	CE&I Services	Individual Project Solicitation	HDR Engineering, Inc.	Prev: \$838,290 This: \$150,756 Agreement Total to Date: \$989,046
I 90, CD'A RV BR EBL & WBL, KOOTENAI CO	Resources not Available CE&I	CE&I Services	Individual Project Solicitation	HDR Engineering, Inc.	Prev: \$397,586 This: \$1,488,831 Agreement Total to Date: \$1,886,417 Board Approved: \$1,997,586 On: 2/10/2025
US 95, LONGBRIDGE TO SCHWEITZER BASIN RD, BONNER CO	Resources not Available Roadway Design	Roadway Design Services	Individual Project Solicitation	JUB Engineers, Inc.	\$407,450

District 2

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 128, DOWN RV RD INTERSECTION IMPROVEMENT, LEWISTON	Resources not Available Materials / Geotechnical	Materials/Geotechnical Services	RFI from Term Agreement	Shannon & Wilson, Inc.	\$74,419



Board Agenda Item

ITD 2210 (Rev. 12-23)

US 95, GEOTECHNICAL ASSESSMENT & SLOPE MONITORING, D2	Resources not Available Materials / Geotechnical	Materials/Geotechnical services	Individual Project Solicitation	Jacobs Associates Dba Delve Underground	\$140,102
SH 11, QUARTZ CR (JAYPE) BR, CLEARWATER CO	Resources not Available Engineer of Record Services	EOR Services	Direct from Term Agreement	Vander Boegh Engineering, PLLC	\$23,305

District 3

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
SH 55, RAINBOW BR REPAIRS, VALLEY CO	Resources not Available CE&I	CE&I Services	RFI from Term Agreement	David Evans and Associates, Inc. (DEA)	\$350,897
I 84, WESTBOUND EXIT 90 TO EXIT 95, MOUNTAIN HOME	Resources not Available Roadway Design	Engineering Design Services	Individual Project Solicitation	Horrocks Engineers, Inc.	Prev: \$963,452 This: \$713,493 Agreement Total to Date: \$1,676,945 Board Approved: \$1,678,000 On: 1/14/2025
SH 16, I 84 SYSTEM IC AND FRANKLIN RD IC	Resources not Available Engineer of Record Services	EOR Services	Individual Project Solicitation	Parametrix, Inc.	\$829,252



Board Agenda Item

ITD 2210 (Rev. 12-23)

District 4

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
I 84, BURLEY IC, MINIDOKA CO	Resources not Available CE&I	CE&I Services	Individual Project Solicitation	Civil Science, Inc.	Prev: \$960,458 This: \$960,458 Agreement Total to Date: \$1,920,916 Board Approved: \$6,000,000 On: 9/22/2023
SH 50, SH 50 & ROCK CREEK RD, TWIN FALLS CO	Resources not Available Roadway Design	Roadway Design Services	Individual Project Solicitation	NV5, Inc.	\$551,940

District 5

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STATE, FY24 D5 PLANNING & SCOPING	Resources not Available Planning	Planning Services	RFI from Term Agreement	JUB Engineers, Inc.	\$404,762
I 86, INT POCA TELLO AVE, POWER CO	Resources not Available CE&I	CE&I Services	RFI from Term Agreement	Strata, Inc.	\$102,900
I 15, US 26 IC NBL & SBL, BLACKFOOT; I 15, UPRR BRIDGE ST NBL & SBL, BLACKFOOT	Resources not Available Roadway Design Services	Roadway Design Services	Individual Project Solicitation	David Evans and Associates, Inc. (DEA)	Prev: \$6,052,953 This: \$4,045,456 Agreement Total to Date: \$10,098,409 Board Approved: \$10,109,431 On: 6/5/2024
SH 36, MP 13.5 TO STRAWBERRY	Resources not Available CE&I	CE&I Services	Direct from Term Agreement	Strata, Inc.	\$48,429



Board Agenda Item

ITD 2210 (Rev. 12-23)

SPRING, FRANKLIN CO					
------------------------	--	--	--	--	--

Headquarters

<i>Project</i>	<i>Reason Consultant Needed</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
STATE, STATEWIDE BRIDGE SAFETY REPAIRS	Resources not Available Engineer of Record Services	EOR Services	Direct from Term Agreement	CONSOR North America, Inc.	Prev: \$29,473 This: \$19,960 Agreement Total to Date: \$49,433
LOCAL, FY24 LOCAL/OFF- SYSTEM BRIDGE INSPECTION	Resources not Available Bridge Inspection	Bridge Inspection Services	Direct from Term Agreement	HMH, LLC	Prev: \$50,000 This: \$16,000 Agreement Total to Date: \$66,000
STATE, STATEWIDE ROADSIDE SAFETY REPAIRS	Resources not Available CE&I Services	CE&I Services	Direct from Term Agreement	JUB Engineers, Inc.	\$16,969



Board Agenda Item

ITD 2210 (Rev. 12-23)

Supplemental Agreements to Existing ITD Professional Service Agreements

<i>District</i>	<i>Project</i>	<i>Consultant</i>	<i>Original Agreement Date/Description</i>	<i>Supplemental Agreement Description</i>	<i>Total Agreement Amount</i>
2	US 95, HAT CR BR, IDAHO CO	David Evans and Associates, Inc. (DEA)	7/12/2022, Bridge Design, Phase II: Completion of Design through PS&E	Continue Engineering services through the design phase.	Prev: \$586,455 This: \$23,518 Agreement Total to Date: \$609,973
2	US 95, AHT'WY INTERCHANGE AND PLAZA, NEZ PERCE CO	JUB Engineers, Inc.	3/14/2023, Engineer of Record Services	Continue Engineering services through project closeout for items such as the bridge load rating and geotechnical evaluation.	Prev: \$96,236 This: \$9,091 Agreement Total to Date: \$105,327
3	US 20, MIDDLETON RD TO STAR RD, ADA/CANYON COS	Jacobs Engineering Group, Inc.	11/18/2021, Widen US20/26, Middleton Rd. to Star Rd	Extended project management activities and additional meetings due to 1-year agreement extension, Property Owner meeting support, Additional revised ROW plan sheets and legal descriptions, etc.	Prev: \$11,995,510 This: \$962,261 Agreement Total to Date: \$12,957,771 Board Approved: \$12,957,771 On: 3/20/2025
3	SH 16, SH 44 TO JCT SH 52 ENVIRONMENTAL RE-EVAL, EMMETT	Horrocks Engineers, Inc.	6/21/2023, Update the design of SH-16	Fieldwork and research to document 70 additional sites already located under the original agreement	Prev: \$2,941,412 This: \$117,964 Agreement Total to Date: \$3,059,376 Board Approved: \$2,950,000* On: 6/15/2023

***\$3,059,412 - corrected**



Board Agenda Item

ITD 2210 (Rev. 12-23)

3	I 84, KARCHER IC, KARCHER TO MIDDLETON RD, CANYON CO	Jacobs Engineering Group, Inc.	10/13/2023, Engineer of Record Services.	Additional EOR Services to review submittals, RFI's change order support to meet the needs of the project construction.	Prev: \$232,359 This: \$77,919 Agreement Total to Date: \$310,278
5	US 91, PARK LAWN TO SIPHON RD, CHUBBUCK	Kimley- Horn and Associates, Inc.	11/4/2022, Provide Project Development Services.	producing a monument table in the plans, and drafting parking lot exhibits for a property located west of US-91 on Siphon Rd.	Prev: \$872,403 This: \$13,464 Agreement Total to Date: \$885,867



Board Agenda Item

ITD 2210 (Rev. 12-23)

For Local Public Agency Projects:

10 new professional services agreements totaling **\$2,223,856** were processed during this period.
0 supplemental agreement(s) totaling **\$0** were processed.

<i>Project</i>	<i>Sponsor</i>	<i>Description</i>	<i>Selection Method</i>	<i>Consultant</i>	<i>Amount</i>
OFFSYS, FUN FARM BRIDGE, FREMONT CO	FREMONT COUNTY	CE&I Services	Individual Project Solicitation	HMH, LLC	\$485,004
SH 46, SH 26 TO 10TH AVE SIDEWALK INSTALL, GOODING	CITY OF GOODING	Environmental Services	Direct from Term Agreement	AECOM Technical Services, Inc.	\$26,699
SH 33, TETON COUNTY HWY 33 MULTI-MODAL PATHWAY	TETON COUNTY	CE&I Services	Direct from Term Agreement	Atlas Technical Consultants LLC	\$83,377
STC-2777, SHOE STRING RD REHABILITATION, GOODING HD	GOODING HIGHWAY DISTRICT	CE&I Services	Individual Project Solicitation	Civil Science, Inc.	\$227,342
STC-3805, SIMCO RD REHABILITATION, ELMORE CO; STC-3805, SIMCO RD, MP 116 TO MP 119.8; STC-3805, SIMCO RD SAFETY IMPV, MT HOME HD; STC-3805, NORTH SIMCO RD SAFETY IMPROVEMENT, ELMORE CO	MOUNTAIN HOME HIGHWAY DISTRICT	CE&I Services	RFI from Term Agreement	HMH, LLC	\$372,315
OFFSYS, MONTE VISTA TO	CITY OF POCA TELLO	CE&I Services	RFI from Term Agreement	Keller Associates, Inc.	Prev: \$161,610 This: \$111,706



Board Agenda Item

ITD 2210 (Rev. 12-23)

POCATELLO CR RD PATHWAY					Agreement Total to Date: \$273,316
OFFSYS, RAPID LIGHTNING CR BR #5, BONNER CO	BONNER COUNTY	CE&I Services	Individual Project Solicitation	David Evans and Associates, Inc. (DEA)	Prev: \$350,106 This: \$352,869 Agreement Total to Date: \$702,975
LOCAL, WEST PARK PED IMPROVEMENTS, NAMPA	CITY OF NAMPA	Roadway Design Services	RFI from Term Agreement	Horrocks Engineers, Inc.	\$52,148
STC-6774, MOODY RD BR, MADISON CO	MADISON COUNTY	CE&I Services	Individual Project Solicitation	Civil Science, Inc.	\$399,202
STC-6768, ARCHER HWY CURVE IMPRV, MADISON CO	MADISON COUNTY	CE&I Services	RFI from Term Agreement	HMH, LLC	\$113,194

Recommendations *(Action items require a resolution)*

For Information Only



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Colleen Wonacott	Presenter's Title Program Control Manager, PMO
Preparer's Name Colleen Wonacott	Preparer's Title Program Control Manager, PMO

Subject

Monthly Reporting of Federal Formula Program Funding Through March 31, 2025.

Key Number N/A	District N/A	Route Number N/A
-------------------	-----------------	---------------------

Background Information

Idaho had received obligation authority through March 14, 2025 via a continuing resolution passed on December 21, 2024. Legislation authorizing FY25 full-year obligation authority was passed on March 15, 2025 but the additional amount has not yet been allocated to Idaho as of March 31, 2025.

Obligation authority through March 14th is \$211.4 million. This includes \$7.5 million of *Highway Infrastructure General Funds* carried over from FY20 through FY23, and \$45 million *IIJA Bridge formula* (General Fund) funds. These General Funds are also included in the apportionments detailed below.

The Infrastructure Investment and Jobs Act (IIJA) was signed on November 15, 2021. Additional apportionments were allocated via the Appropriations Act and the Fiscally Responsible Highway Funding Act of 2024. Idaho has received apportionments of \$469.6 million. FY25 obligation authority through March 14th is 45% of apportionments.

Exhibit 1: Formula Funding for FY2025

IIJA FY2025	
Apportionments + COVID + Hwy Infra.	
Federal Aid Only	\$469,633
Including Match	\$506,834
Obligation Limits through 3/14/2025	
Federal Aid Only	\$211,372
Including Match	\$234,645

- Notes:
1. All dollars in Thousands
 2. 'Approved Program' amounts from December 2024 Highway Funding Plan.
 3. Apportionment and Obligation Authority amounts reflect available funds via federal notices received through 3/31/25.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Exhibit 2: Allotments of Available Formula Funding w/Match and Amount Remaining

Program	Allotted Program Funding through 3/14/25	Program Funding Remaining as of 3/31/25
All Other SHS Programs	\$155,874	\$35,688
GARVEE Formula Debt Service*	\$28,675	\$17,184
State Planning and Research*	\$4,265	\$153
Metropolitan Planning*	\$1,104	\$0
Freight	\$1,901	\$1,549
Railroad Crossings	\$1,652	\$0
Recreational Trails	\$291	\$291
STBG - Transportation Mgt. Area	\$2,274	\$3,016
Transportation Alternatives (TMA)*	\$551	\$391
Carbon - TMA	\$200	\$200
STBG - Local Large Urban	\$1,937	\$1,395
Carbon - Large Urban	\$1,850	\$0
STBG - Local Small Urban	\$904	\$715
STBG – Local Rural	\$3,386	\$5,238
Transportation Alternatives (Urban/Rural)*	\$3,415	\$2,416
Local Bridge*	\$17,623	\$18,191
Off System Bridge*	\$6,750	\$6,073
Local Safety	\$1,993	\$3,161
Total	\$234,645	\$95,661

- Notes:
1. All dollars in Thousands.
 2. Allotments based on the December 2024 Highway Funding Plan.
 3. Funding amounts include match and reflect total formula funding available.
 4. Data reflects both obligation and de-obligation activity through March 31st.
- * These programs are provided 100% Obligation Authority. Other programs are reduced accordingly.

Recommendations *(Action items require a resolution)*

For Information



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: N. A.

Presenter's Name Kevin Sablan	Presenter's Title Traffic Operations Engineer
Preparer's Name Kevin Sablan	Preparer's Title Traffic Operations Engineer

Subject

SH-16 and SH-52 Emmett Speed Zone Adjustment		
Key Number	District 3	Route Number SH-16 & SH-52

Background Information

In accordance with Note *2 in Administrative Policy 5016, the following table is a change to the Minute Entries for Speed Control Zones in March 2025.

Emmett:

Route	Beg Milepost	End Milepost	Speed	
			Old	New
SH 16	112.349	113.420	55	40
SH 16	113.420	113.907	50	40
SH 52	29.545	29.640	55	40
SH 52	29.640	30.422	50	40

ITD Traffic Operations teams are guided to be more flexible and adaptable to address Idaho's growth in rural highway traffic volumes and work with community leaders to solve highway safety concerns related to school traffic and mobility.

In cooperation with the city, local law enforcement, and county officials, District 3 completed an evaluation of traffic operations on State Highway 16 and State Highway 52 in Emmett reviewing vehicle operating speeds; bike and pedestrian activity; crash experience; along with the community's growth and evolving roadside developments (including student bussing operations between the high school and technical school).

District 3 determined establishing a 40 mph speed zone, as noted above, between Mill Road and Substation Road to be an appropriate measure. Please see the attached SH-16/52 Emmett Safety Corridor Revised Traffic Signs Exhibit for reference.

Recommendations *(Action items require a resolution)*


Information only.


SH-16/SH-52 Emmett Safety Corridor (Extending the 40 MPH Zone as shown)


Revised Traffic Signs/Signal Exhibit (New Signs in Bold)


April 2025


LEGEND:


- 


EXISTING SIGN POST TO REMAIN
- 


EXISTING SIGN POST TO BE REMOVED
- 

PROPOSED SIGN POST
- 

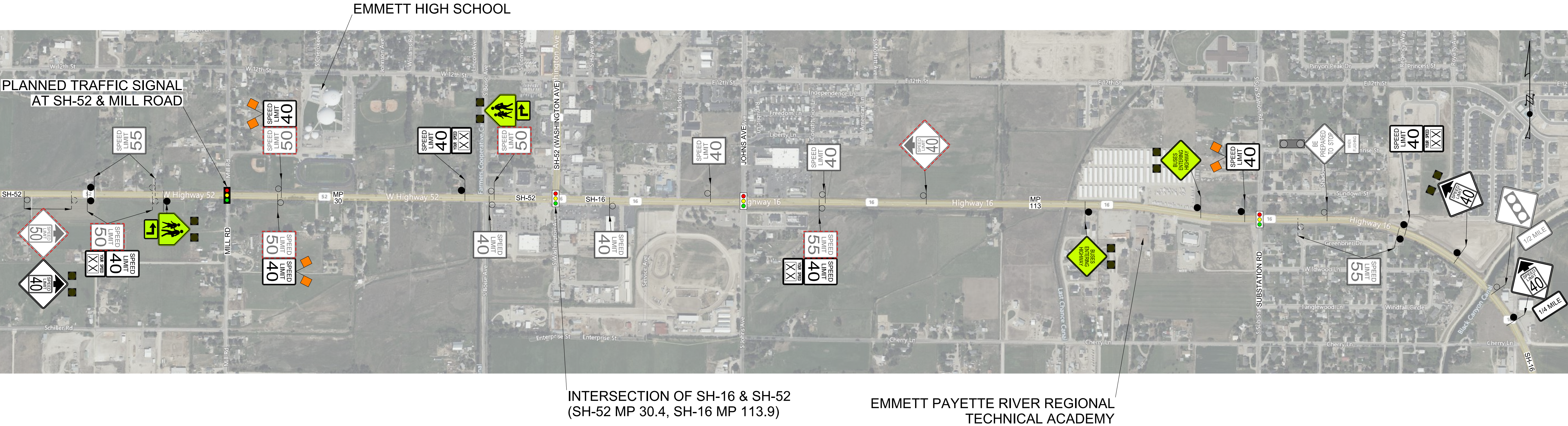
EXISTING SIGN FACE TO REMAIN IN PLACE OR RELOCATE
- 

NEW SIGN FACE
- 

REMOVE SIGN FACE
- 

EXISTING TRAFFIC SIGNAL
- 

PLANNED TRAFFIC SIGNAL



SH-16/SH-52 Emmett Safety Corridor Adjusted Speed Zones and Signage - April 2025



Adjusted speed zone limits and added speed feedback signs/speed limit ahead signs with beacons for driver awareness.



Enhanced bus safety signage with flashing beacons near Emmett's PRRTA technical high school on SH-16.



School zone warning signs with beacons added near Emmett HS on SH-52.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Dan McElhinney/Jason Brinkman	Presenter's Title Chief Deputy/District 3 Engineer
Preparer's Name Angie Heuring	Preparer's Title Highways Program Project Manager

Subject

SH-52 and Mill Road Intersection Traffic Signal		
Key Number	District D3	Route Number SH-52

Background Information

ITD Traffic Operations teams are guided to be more flexible and adaptable to address Idaho's growth in rural highway traffic volumes and work with community leaders to solve highway safety concerns related to school traffic and mobility.

The corridor of SH-16/SH-52 approaching and within Emmett city limits has raised community safety concerns due to the proximity to Emmett High School and Payette River Regional Technical Academy, a local technical school, which students and buses typically commute between daily. From 2020-2024*, there have been 13 vehicle crashes at the SH-52/Mill Road intersection. Of the 13 vehicle crashes, all were intersection-related, and one resulted in a fatal injury.

Over the past six months, ITD has engaged with community stakeholders and leaders. Chief Deputy McElhinney led a safety task force community team with District Engineer Jason Brinkman, Emmett School District Superintendent Craig Woods, Assistant Superintendent Bob Hyde, Emmett Mayor Gordon Petrie, Emmett Police Chief Steve Kunka, Gem County Sheriff Donnie Wunder, city/county staff, and local citizens outlining crash history concerns, safety ideas, and mobility improvements that may serve the schools and local traffic.

It was determined that signalizing the intersection would provide immediate safety benefits along with school safety signage and extending the 40-mph speed zone to correlate with the school locations and the working group safety advisement. Speed limit signage and safety enhancements have been installed (per SH-16/52 Emmett Safety Corridor Revised Traffic Signs Exhibit on page 56) and the traffic signal will be installed later this year.

A simple four pole signal system is planned at the SH-52 and Mill Road intersection in Gem County to address long standing urgent community needs this year. The signal design, funding source, and timeline to begin construction of the signal have not yet been determined between ITD and the county. While this item is informational, staff plan to return by June for Board action on this item once preliminary design and cost estimates have been determined for this traffic operational improvement.

**2024 data is preliminary.*

Recommendations (Action items require a resolution)

Information only.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 04/18/25

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: _____

Presenter's Name Michele Doane	Presenter's Title BSM Manager
Preparer's Name Alicia Oakes	Preparer's Title BSM Contract Manager

Subject

Non-Construction Professional Service Contracts Issued by Business & Support Management		
Key Number N/A	District N/A	Route Number N/A

Background Information

The purpose of this Board item is to comply with the reporting requirements established in Board Policy 4001 -'Each month the Chief Administrative Officer shall report to the Board all non-construction professional service agreements entered into by the Department during the previous month.'

Business and Support Management section did not execute any professional service agreements during the previous month.

Recommendations *(Action items require a resolution)*

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Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☒

Presentation: Informational ☐ Action with Resolution ☐ Time Needed: N/A

Presenter's Name Robbie Swajkoski	Presenter's Title Controller
Preparer's Name Robbie Swajkoski	Preparer's Title Controller

Subject

State Fiscal Year 2025 Financial Statements		
Key Number	District	Route Number

Background Information

July 01st, 2024 thru February 28th, 2025 Fiscal Year 2025 Financial Statements

The financial operations of the Department as of February 28th, eight months through this fiscal year.

- Revenues to the State Highway Account from all state sources as shown on the financial statements are ahead of forecast at 2.7%, (this includes Misc. Revenues and Equipment Buy Back). Revenues in the Highway Distribution Account, Fuels/Registration Direct, and Ethanol are above forecast at 0.20%
- State fuel tax revenues to the State Aeronautics Fund are above forecast at 9.96% or \$212K. The revenue for both the State Highway Account, and the State Aeronautics Fund will continue to be monitored closely.
- Expenditures are within planned budgets YTD. The differences after the first eight months are timing between planned and actual expenditures plus encumbrances. Personnel costs have savings of \$3.8M or 3.82% is due to vacancies and timing between a position becoming vacant and filled. Management is working diligently to keep vacancies as low as possible and focused on filling the newly approved 53 FTP's for Highways.
- Contract construction cash expenditures in the State Highway Account through December of this fiscal year are \$412.4M. Compared to the last three fiscal years through the eight month of the year:
 - FY24= \$433.2M
 - FY23= \$313.3M
 - FY22= \$279.8M

It is important to note that contract construction projects are funded from a total of five different funds. The State Highway Account, Strategic Initiatives Program Fund, Transportation Expansion and Congestion Mitigation Fund (TECM), TECM Bond Proceeds and GARVEE Bond Proceeds. The total construction expenditures for the first eight months from these funding sources was \$788.8M or \$68.3M higher than the highest point of the previous three years.

- FY24= \$720.5M
- FY23= \$538.1M
- FY22= \$372.6M

The balance of the long-term investments in the State Highway Fund as of the end of February is \$188.2M. These funds are obligated against both construction projects and encumbrances. The long-term investments plus the cash balance of \$107.3M totals \$295.6M for the State Highway Fund.

Expenditures in the Strategic Initiatives Program Fund (GF Surplus), for the first eight months, are \$65.9M. This is the fund where the Governor's "Leading Idaho" transfer of \$181.7M completed in July was deposited. There are no additional receipts other than interest earned to date of \$10.0M based on the cash balance.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Deposits into the Transportation Expansion and Congestion Mitigation Fund is \$79.8M for the first eight months of the sales tax of 4.5%. Initial receipts into this fund for FY25 of \$71.4M is committed to debt service on the TECM Bonds. Expenditures in this fund for construction expenses on projects were \$38.6M.

As part of the CARES Act in 2020, ITD received a federal grant from the Federal Transit Administration of \$27.3M. The expenditures for this grant are \$23.8M since awarded. The budget for FY25 is \$5M, with expenditures of \$2.1M through the end of December of FY25.

Expenditures from the two active bond programs were \$213.8M for the TECM Capital Projects fund and \$616k for the GARVEE Capital Projects fund. Both programs are very active and advancing as planned.

Recommendations *(Action items require a resolution)*

For Information.

APRIL
ITD BOARD PACKET

FEBRUARY
FY25
FINANCIAL STATEMENTS

User ID: whaszier
 Report ID: AD-FN-GL-010
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

SUMMARY OF RECEIPTS AND DISBURSEMENTS
 STATE HIGHWAY ACCOUNT AND STATE AERONAUTICS FUND
 BUDGET TO ACTUAL
 FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDING 2/28/2025
 (all amounts in '000)

Fiscal Year: 2025

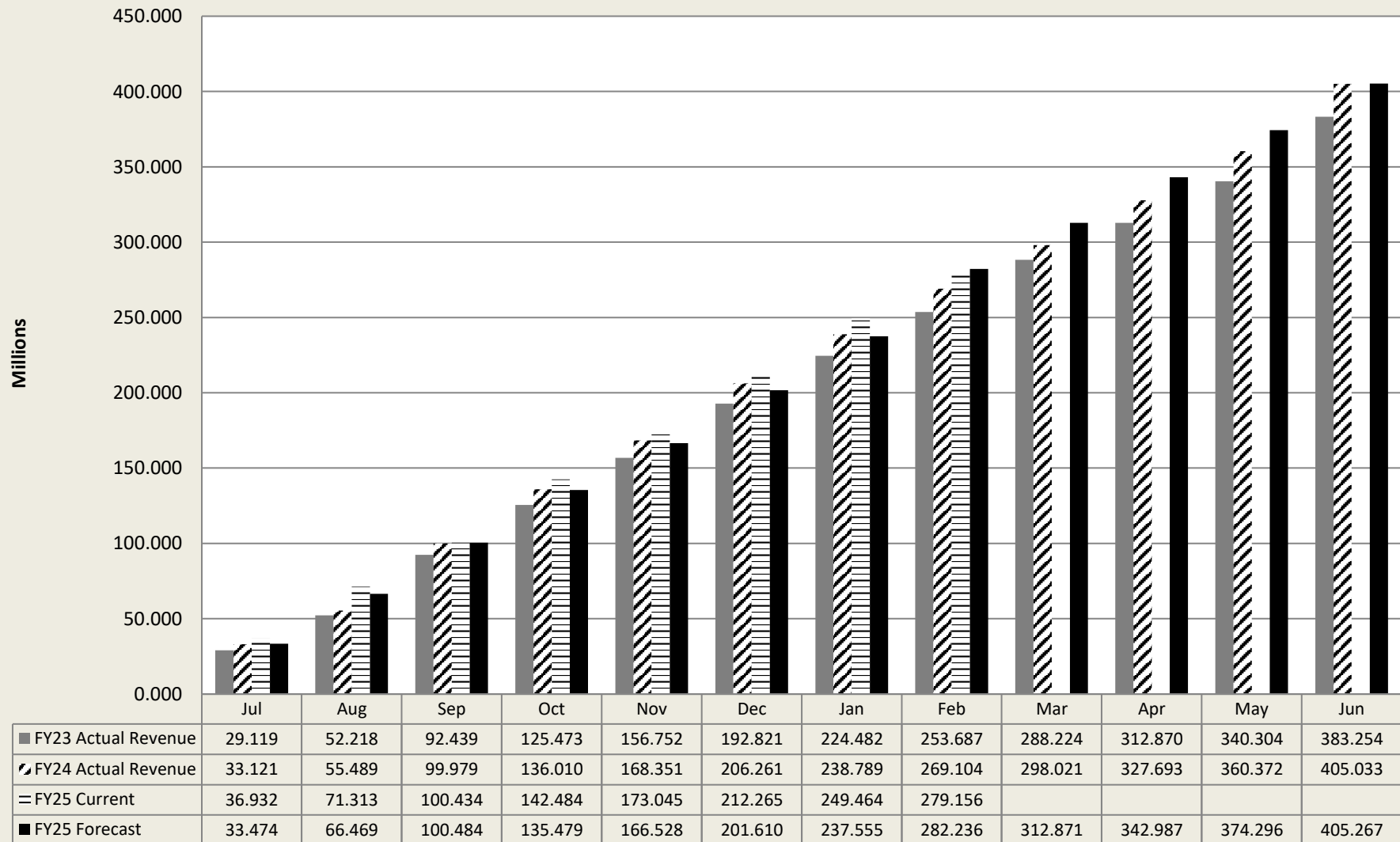
Funds Received					
	FY24 Actual YTD	FY25 Actual YTD	FY25 Forecast YTD	FY25 to FY24 Actual	FY 25 to Forecast
<u>State Highway Account</u>					
Federal Reimbursements	351,269	335,531	319,189	-4.5%	5.1%
State (Inc. H.D.A.)	269,104	279,155	282,236	3.7%	-1.1%
Local	7,784	10,473	7,506	34.5%	39.5%
Total State Highway Account:	628,157	625,159	608,931	-0.5%	2.7%
<u>State Aeronautics Fund</u>					
Federal Reimbursements	194	77	279	-60.4%	-72.5%
State	2,884	4,037	3,618	40.0%	11.6%
Total State Aeronautics Fund:	3,078	4,114	3,897	33.7%	5.6%
Total Fund Received:	631,235	629,273	612,828	-0.3%	2.7%
Disbursements (includes Encumbrances)					
	FY24 Actual YTD	FY25 Actual YTD	FY25 Budget YTD	FY25 to FY24 Actual	FY 25 to Budget
Construction Payouts	435,111	411,843	399,105	-5.3%	3.2%
<u>Operations Expenses</u>					
Highways	172,561	165,393	188,354	-4.2%	-12.2%
DMV	19,867	23,192	26,012	16.7%	-10.8%
Administration	19,414	19,432	25,005	0.1%	-22.3%
Facilities	31,074	17,234	42,528	-44.5%	-59.5%
Aeronautics	5,687	10,567	4,857	85.8%	117.6%
Total Operations Expenses:	248,603	235,817	286,756	-5.1%	-17.8%
<u>Transfers</u>					
Debt Service	11,527	10,362	10,603	-10.1%	-2.3%
Total Transfers:	11,527	10,362	10,603	-10.1%	-2.3%
Total Disbursements:	695,241	658,022	696,464	-5.4%	-5.5%
	FY24 Actual YTD	FY25 Actual YTD	FY25 Budget YTD	FY25 to FY24 Actual	FY 25 to Budget
<u>Expenditures by Type</u>					
Personnel	91,379	97,811	101,696	7.0%	-3.8%
Operating	69,728	65,313	86,169	-6.3%	-24.2%
Capital Outlay	65,639	46,471	78,791	-29.2%	-41.0%
Sub-Grantee	21,857	26,221	20,100	20.0%	30.5%
Totals Operations Expenses:	248,603	235,817	286,756	-5.1%	-17.8%
Contract Construction	435,111	411,843	399,105	-5.3%	3.2%
Totals (excluding Transfers):	683,714	647,660	685,861	-5.3%	-5.6%

State Highway Fund 0260

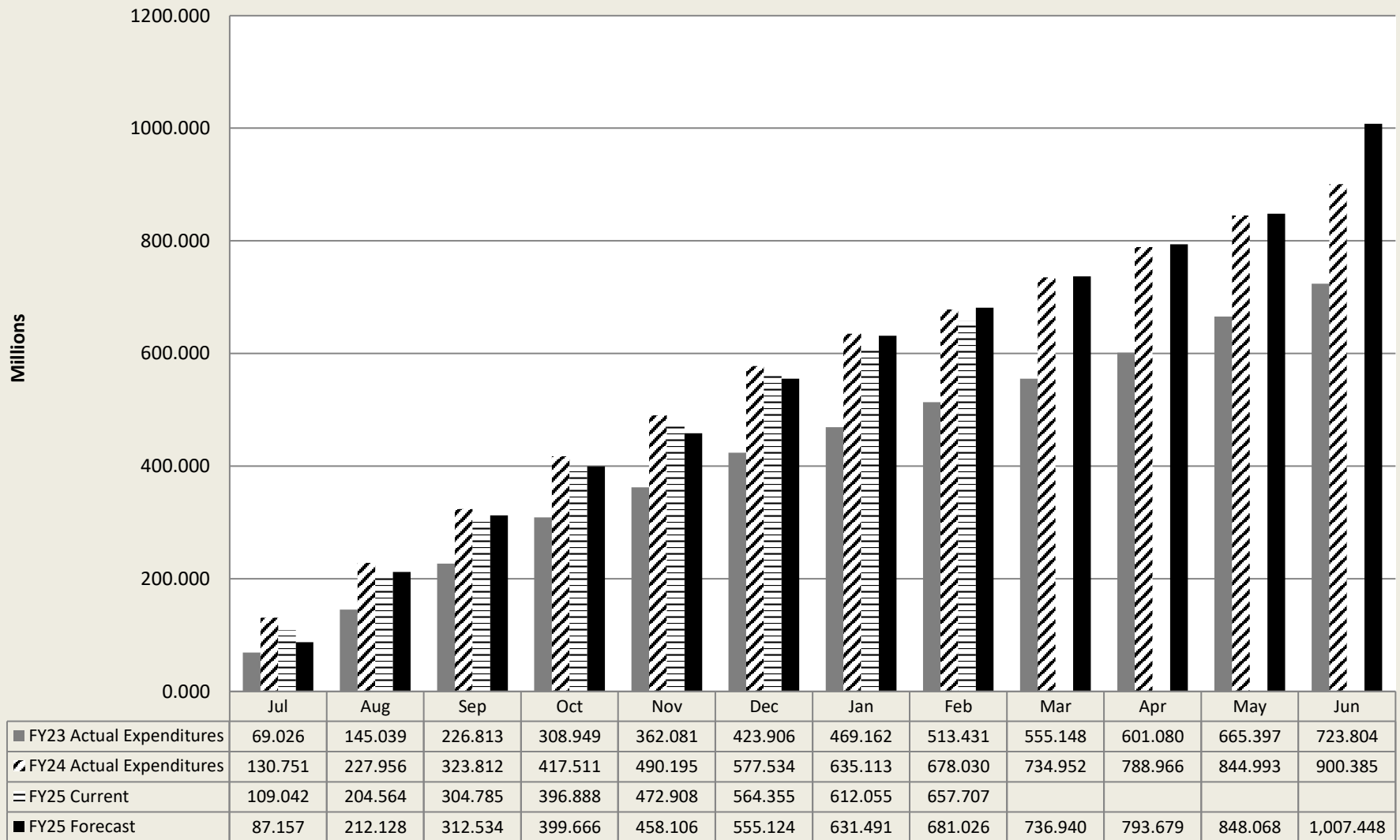
Fiscal Year 2025

State Revenue Source Forecast vs Actual

February - For Period Ending 2/28/2025



State Highway Fund 0260
Fiscal Year 2025
Expenditures
February - For Period Ending 2/28/2025

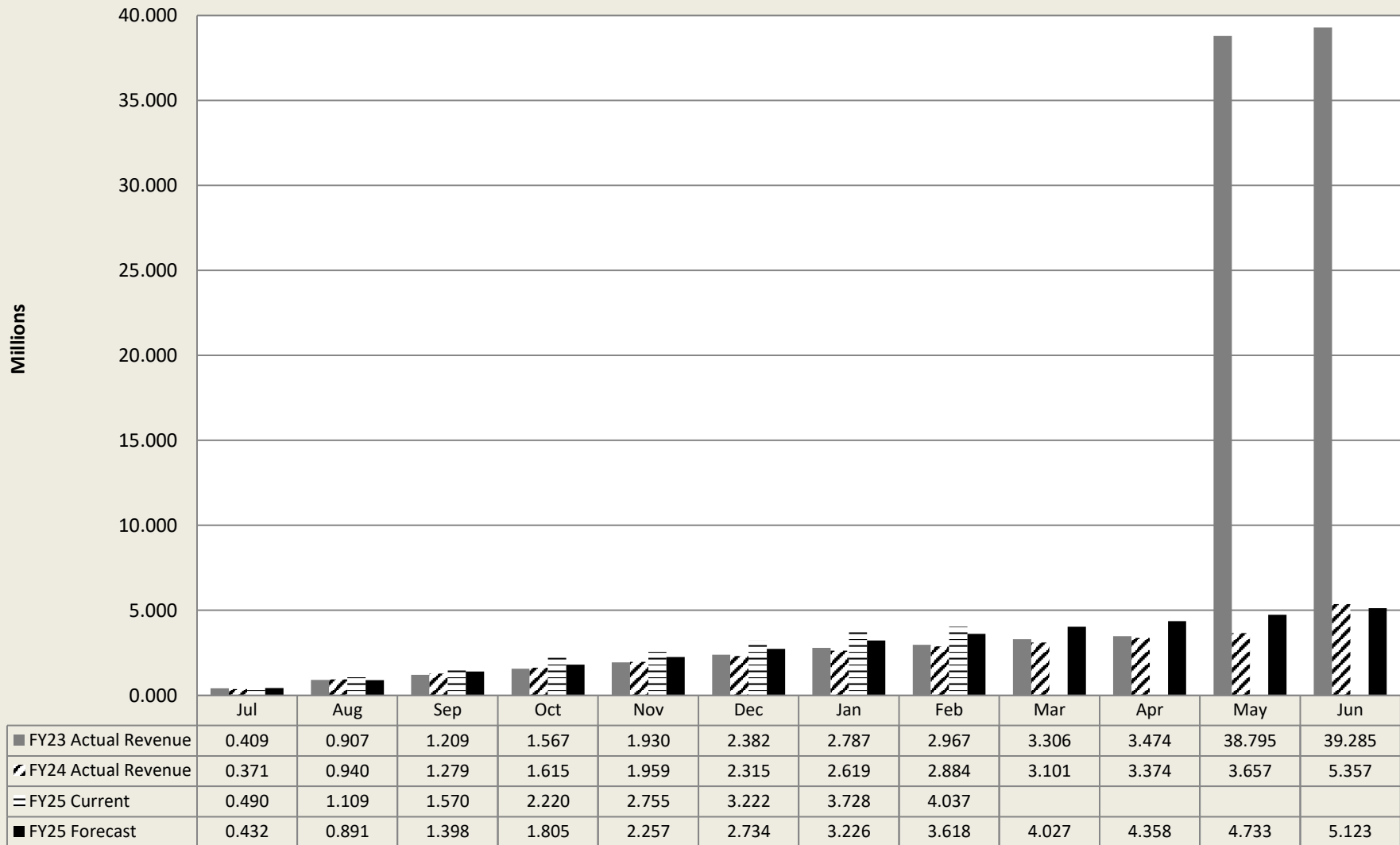


Aeronautics Fund 0221

Fiscal Year 2025

State and Interagency Revenue Sources Forecast vs Actual

February - For Period Ending 2/28/2025

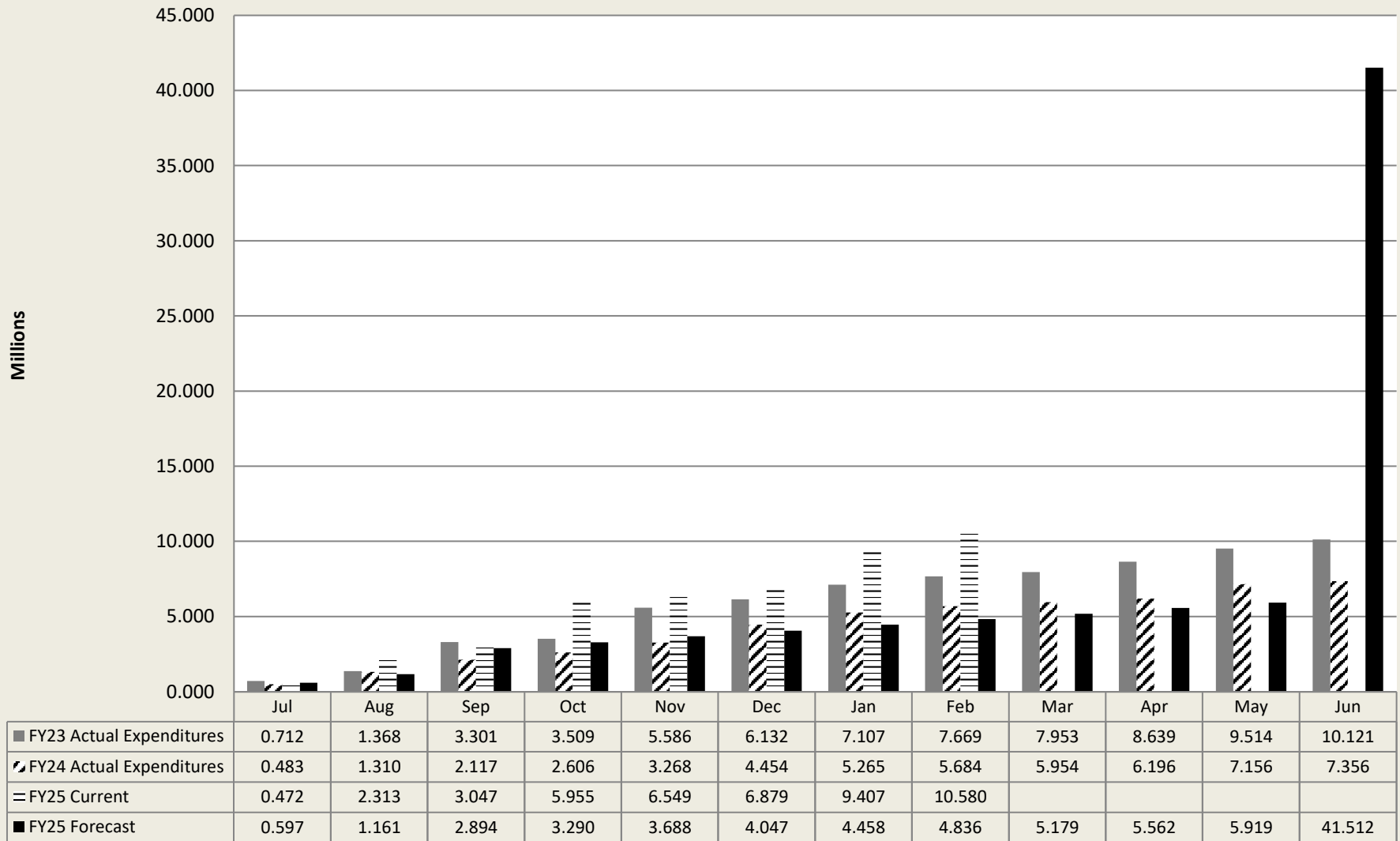


Aeronautics Fund 0221

Fiscal Year 2025

Expenditures

February - For Period Ending 2/28/2025



UserID: whaszier
Report ID: AD-FN-GL-002
Run Date: 10 Mar 2025

Idaho Transportation Department

OPERATING FUND BALANCE SHEET
FOR THE PERIOD ENDED 2/28/2025

	State Aeronautics Fund		State Highway Fund		Transportation Expansion and Congestion Mitigation Fund	
	0221		0260		0269	
	Jan-25	Feb-25	Jan-25	Feb-25	Jan-25	Feb-25
ASSETS						
Cash on Hand (Change Fund)	0	0	4,500	4,500	0	0
Cash in Bank (Daily Operations)	35,367,156	34,498,457	105,926,994	107,335,947	192,760,264	189,286,326
Investments (Long Term: STO - Diversified Bond Fund)	2,039,629	2,045,534	187,695,764	188,242,072	0	0
Total Cash & Investments	37,406,786	36,543,991	293,627,258	295,582,519	192,760,264	189,286,326
Receivables - Other	0	0	1,019,328	1,016,230	0	0
- Due From Locals (Project Overruns)	0	0	1,709,744	1,140,083	0	0
- Inter Agency	28,859	25,641	12,405	7,071	0	0
Total Receivables	28,859	25,641	2,741,477	2,163,385	0	0
Inventory on Hand	0	0	23,392,368	20,108,890	0	0
Total Assets:	37,435,645	36,569,633	319,761,103	317,854,794	192,760,264	189,286,326
LIABILITIES						
Vouchers Payable	0	0	2,039	2,039	(0)	0
Sales Tax Payable	0	0	42,301	13,391	0	0
Deferred Revenue (Local Projects Match)	0	0	40,424,015	40,833,050	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	126,328	111,872	0	0
Total Liabilities:	0	0	40,594,683	40,960,351	(0)	0
FUND BALANCE						
Reserve for Encumbrance	506,642	503,386	81,374,908	78,392,303	0	0
Fund Balance	36,929,003	36,066,246	197,791,512	198,502,139	192,760,264	189,286,326
Total Fund Balance:	37,435,645	36,569,633	279,166,421	276,894,443	192,760,264	189,286,326
Total Liabilities and Fund Balance	37,435,645	36,569,633	319,761,103	317,854,794	192,760,264	189,286,326

UserID: whaszier
Report ID: AD-FN-GL-002
Run Date: 10 Mar 2025

Idaho Transportation Department

OPERATING FUND BALANCE SHEET
FOR THE PERIOD ENDED 2/28/2025

	Strategic Initiatives Fund (Dedicated) 0270.02		Strategic Initiatives Fund (Local) 0270.05		Strategic Initiatives Fund (Local Grant) 0270.06		Total Strategic Initiatives Fund 0270	
	Jan-25	Feb-25	Jan-25	Feb-25	Jan-25	Feb-25	Jan-25	Feb-25
ASSETS								
Cash on Hand (Change Fund)	0	0	0	0	0	0	0	0
Cash in Bank (Daily Operations)	350,708,861	348,786,937	389,808,951	391,182,764	19,322,973	19,391,300	759,840,784	759,361,002
Investments (Long Term: STO - Diversified Bond Fund)	0	0	0	0	0	0	0	0
Total Cash & Investments	350,708,861	348,786,937	389,808,951	391,182,764	19,322,973	19,391,300	759,840,784	759,361,002
Receivables - Other	0	0	0	0	0	0	0	0
- Due From Locals (Project Overruns)	0	0	0	0	0	0	0	0
- Inter Agency	0	0	0	0	0	0	0	0
Total Receivables	0	0	0	0	0	0	0	0
Inventory on Hand	0	0	0	0	0	0	0	0
Total Assets:	350,708,861	348,786,937	389,808,951	391,182,764	19,322,973	19,391,300	759,840,784	759,361,002
LIABILITIES								
Vouchers Payable	(0)	(0)	0	0	0	0	(0)	(0)
Sales Tax Payable	0	0	0	0	0	0	0	0
Deferred Revenue (Local Projects Match)	0	0	0	0	0	0	0	0
Accounts Receivable Overpayment	0	0	0	0	0	0	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0	0	0	0	0	0	0
Total Liabilities:	(0)	(0)	0	0	0	0	(0)	(0)
FUND BALANCE								
Reserve for Encumbrance	210,190	154,658	0	0	0	0	210,190	154,658
Fund Balance	350,498,671	348,632,280	389,808,951	391,182,764	19,322,973	19,391,300	759,630,594	759,206,344
Total Fund Balance:	350,708,861	348,632,280	389,808,951	391,182,764	19,322,973	19,391,300	759,840,784	759,206,344
Total Liabilities and Fund Balance	350,708,861	348,786,937	389,808,951	391,182,764	19,322,973	19,391,300	759,840,784	759,361,002

UserID: whaszier
Report ID: AD-FN-GL-002
Run Date: 10 Mar 2025

Idaho Transportation Department

OPERATING FUND BALANCE SHEET FOR THE PERIOD ENDED 2/28/2025

	CARES Act Covid-19 0345	
	Jan-25	Feb-25
ASSETS		
Cash on Hand (Change Fund)	0	0
Cash in Bank (Daily Operations)	(868,327)	(169,157)
Investments (Long Term: STO - Diversified Bond Fund)	0	0
Total Cash & Investments	(868,327)	(169,157)
Receivables - Other	0	0
- Due From Locals (Project Overruns)	56,265	0
- Inter Agency	0	0
Total Receivables	56,265	0
Inventory on Hand	0	0
Total Assets:	(812,062)	(169,157)
LIABILITIES		
Vouchers Payable	0	0
Sales Tax Payable	0	0
Deferred Revenue (Local Projects Match)	0	0
Accounts Receivable Overpayment	0	0
Contractor Retained % (In Lieu Of Performance Bond)	0	0
Total Liabilities:	0	0
FUND BALANCE		
Reserve for Encumbrance	1,975,566	1,971,261
Fund Balance	(2,787,628)	(2,140,418)
Total Fund Balance:	(812,062)	(169,157)
Total Liabilities and Fund Balance	(812,062)	(169,157)

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0260 State Highway Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
Federal Sources							
FHWA - Highway		297,498,800	315,350,116	16,005,151	17,851,316	6.00 %	452,886,900
FHWA - COVID Relief		5,000,000	2,496,496	363,387	(2,503,504)	-50.07%	5,000,000
FHWA - Indirect Cost		0	(5,568)	0	(5,568)	0.00 %	0
Federal Transit Authority		11,700,000	13,000,600	1,843,577	1,300,600	11.12 %	20,000,000
NHTSA - Highway Safety		4,750,000	4,344,319	849,668	(405,681)	-8.54%	6,430,400
Other Federal Aid		240,000	344,898	169,064	104,898	43.71 %	830,000
Total Federal Sources:		319,188,800	335,530,862	19,230,847	16,342,062	5.12 %	485,147,300
State Sources							
Equipment Buy Back		12,406,000	2,447,254	514,000	(9,958,746)	-80.27%	12,406,000
Miscellaneous		26,096,598	32,485,591	3,981,790	6,388,993	24.48 %	39,931,000
Total State Sources:		38,502,598	34,932,845	4,495,790	(3,569,753)	-9.27%	52,337,000
Local Sources							
Match For Local Projects		7,505,883	10,465,461	572,625	2,959,578	39.43 %	10,500,000
Other Local Sources		0	7,500	0	7,500	0.00 %	0
Total Local Sources:		7,505,883	10,472,961	572,625	2,967,078	39.53 %	10,500,000
TOTAL REVENUES:		365,197,281	380,936,667	24,299,262	15,739,386	4.31 %	547,984,300
TRANSFERS-IN							
Highway Distribution		176,436,200	176,191,099	18,551,547	(245,101)	-0.14%	255,934,000
Fuel/Registration Direct		53,149,173	53,526,569	5,141,373	377,396	0.71 %	76,696,200
Ethanol Fuels Tax		14,148,200	14,505,513	1,503,193	357,313	2.53 %	20,300,000
TOTAL TRANSFERS-IN:		243,733,573	244,223,182	25,196,112	489,608	0.20 %	352,930,200
TOTAL REV AND TRANSFERS-IN:		608,930,854	625,159,848	49,495,374	16,228,994	2.67 %	900,914,500

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0260 State Highway Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2025									
EXPENDITURES									
Operations Expense									
Permanent Staff Salaries	67,897,594	66,314,148	7,380,368	0	1,583,446	2.33 %	99,926,573	33,612,425	33.64 %
Board, Hourly, OT, Shift	1,379,911	1,418,278	203,942	0	(38,367)	-2.78%	11,187,242	9,768,965	87.32 %
Fringe Benefits	31,362,922	29,251,780	3,448,585	0	2,111,142	6.73 %	45,313,684	16,061,904	35.45 %
Travel Expense	1,760,508	1,434,442	94,567	0	326,066	18.52 %	2,709,614	1,275,172	47.06 %
Operating Expense	83,632,983	50,292,776	7,273,974	13,247,665	20,092,542	24.02 %	144,250,682	80,710,241	55.95 %
Capital Equipment Expense	43,148,296	13,913,316	1,047,193	15,205,728	14,029,253	32.51 %	55,971,140	26,852,097	47.97 %
Capital Facilities Expense	35,378,500	21,471,914	2,433,478	13,745,390	161,195	0.46 %	45,270,499	10,053,195	22.21 %
Trustee & Benefit Payments	17,359,677	17,574,914	2,246,876	0	(215,237)	-1.24%	26,730,600	9,155,686	34.25 %
Total Operations Expense:	281,920,391	201,671,568	24,128,984	42,198,783	38,050,039	13.50 %	431,360,035	187,489,685	43.46 %
Contract Construction									
Operating Expense	6,374,456	4,696,565	1,361,111	1,407,270	270,621	4.25 %	11,625,205	5,521,370	47.49 %
Capital Projects	392,087,899	406,153,234	20,775,192	45,594	(14,110,928)	-3.60%	562,362,824	156,163,997	27.77 %
Trustee & Benefit Payments	642,957	1,534,444	60,935	0	(891,487)	-138.65%	2,100,000	565,556	26.93 %
Total Contract	399,105,312	412,384,243	22,197,238	1,452,864	(14,731,795)	-3.69%	576,088,029	162,250,923	28.16 %
TOTAL EXPENDITURES:	681,025,703	614,055,811	46,326,222	43,651,647	23,318,246	3.42 %	1,007,448,064	349,740,608	34.72 %
TRANSFERS OUT									
Operating	10,602,851	10,362,281	0	0	240,570	2.27 %	58,528,901	48,166,620	82.30 %
TOTAL TRANSFERS OUT:	10,602,851	10,362,281	0	0	240,570	2.27 %	58,528,901	48,166,620	82.30 %
TOTAL EXPD AND TRANSFERS OUT:	691,628,554	624,418,092	46,326,222	43,651,647	23,558,816	3.41 %	1,065,976,965	397,907,228	37.33 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0260 State Highway Fund

		Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
		(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2025										
Budget Fiscal Year: 2025										
Contract Construction										
Operating Expenditures										
Operating Expenditures	Dedicated	1,698,400	872,063	390,954	889,897	(63,560)	-3.74%	2,500,000	738,040	29.52 %
Operating Expenditures	Federal	4,636,600	3,824,093	970,035	517,373	295,133	6.37 %	9,025,205	4,683,738	51.90 %
Operating Expenditures	Local	39,456	408	122	0	39,048	98.97 %	100,000	99,592	99.59 %
Total Operating Expenditures		6,374,456	4,696,565	1,361,111	1,407,270	270,621	4.25 %	11,625,205	5,521,370	47.49 %
Capital Outlay										
Capital Outlay	Dedicated	95,787,300	102,013,883	2,328,592	45,594	(6,272,177)	-6.55%	172,276,957	70,217,480	40.76 %
Capital Outlay	Federal	283,652,400	293,260,976	17,238,978	0	(9,608,576)	-3.39%	382,562,668	89,301,692	23.34 %
Capital Outlay	Local	12,648,200	10,878,375	1,207,621	0	1,769,825	13.99 %	7,523,200	(3,355,175)	-44.60%
Total Capital Outlay		392,087,899	406,153,234	20,775,192	45,594	(14,110,928)	-3.60%	562,362,824	156,163,997	27.77 %
Trustee & Benefit Payments										
Trustee & Benefit Payments	Dedicated	94,836	58,428	(13,150)	0	36,408	38.39 %	500,000	441,572	88.31 %
Trustee & Benefit Payments	Federal	534,465	1,476,016	74,085	0	(941,551)	-176.17%	1,500,000	23,984	1.60 %
Trustee & Benefit Payments	Local	13,656	0	0	0	13,656	100.00 %	100,000	100,000	100.00 %
Total Trustee & Benefit Payments		642,957	1,534,444	60,935	0	(891,487)	-138.65%	2,100,000	565,556	26.93 %
Total Contract Construction:		399,105,312	412,384,243	22,197,238	1,452,864	(14,731,795)	-3.69%	576,088,029	162,250,922	28.16 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0269 Transportation Expansion and Congestion Mitigation Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Fiscal Year: 2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
Budget Fiscal Year: 2025						
REVENUES						
State Sources - Misc	2,850,000	5,892,930	651,822	3,042,930	106.77 %	7,500,000
TOTAL REVENUES:	2,850,000	5,892,930	651,822	3,042,930	106.77 %	7,500,000
TRANSFERS-IN						
Cigarette Tax	2,500,000	0	0	(2,500,000)	-100.00%	10,090,100
Sales Tax	73,100,000	79,822,208	8,403,722	6,722,208	9.20 %	80,000,000
TOTAL TRANSFERS-IN:	75,600,000	79,822,208	8,403,722	4,222,208	5.58 %	90,090,100
TOTAL REV AND TRANSFERS-IN:	78,450,000	85,715,138	9,055,544	7,265,138	9.26 %	97,590,100

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2025									
EXPENDITURES									
Contract Construction - Capital Projects	110,570,712	38,666,246	1,561,300	0	71,904,466	65.03 %	165,856,077	127,189,831	76.69 %
TOTAL EXPENDITURES:	110,570,712	38,666,246	1,561,300	0	71,904,466	65.03 %	165,856,077	127,189,831	76.69 %
TRANSFERS OUT									
Operating	60,180,733	71,418,497	10,968,182	0	(11,237,764)	-18.67%	60,180,733	(11,237,764)	-18.67%
TOTAL TRANSFERS OUT:	60,180,733	71,418,497	10,968,182	0	(11,237,764)	-18.67%	60,180,733	(11,237,764)	-18.67%
TOTAL EXPD AND TRANSFERS OUT:	170,751,445	110,084,743	12,529,482	0	60,666,702	35.53 %	226,036,810	115,952,067	51.30 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0270 Strategic Initiatives Program Fund

Sub Fund: 0270 02 Dedicated (60%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Fiscal Year: 2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
Budget Fiscal Year: 2025						
REVENUES						
State Sources - Misc	5,400,000	10,034,431	1,249,374	4,634,431	85.82 %	8,000,000
TOTAL REVENUES:	5,400,000	10,034,431	1,249,374	4,634,431	85.82 %	8,000,000
TRANSFERS-IN						
Statutory	181,680,000	181,680,000	0	0	0.00 %	181,680,000
TOTAL TRANSFERS-IN:	181,680,000	181,680,000	0	0	0.00 %	181,680,000
TOTAL REV AND TRANSFERS-IN:	187,080,000	191,714,431	1,249,374	4,634,431	2.48 %	189,680,000

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2025									
EXPENDITURES									
Capital Projects	169,439,928	65,885,044	3,171,297	154,658	103,400,226	61.02 %	254,159,894	188,120,193	74.02 %
TOTAL EXPENDITURES:	169,439,928	65,885,044	3,171,297	154,658	103,400,226	61.02 %	254,159,894	188,120,193	74.02 %
TOTAL EXPD AND TRANSFERS OUT:	169,439,928	65,885,044	3,171,297	154,658	103,400,226	61.02 %	254,159,894	188,120,193	74.02 %

User ID: whaszier
Report ID: AD-FN-GL-003
Run Date: 10 Mar 2025
% of Time
Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0270 Strategic Initiatives Program Fund

Sub Fund: 0270 05 Local (40%)

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Fiscal Year: 2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
Budget Fiscal Year: 2025						
REVENUES						
State Sources - Misc	6,775,000	11,327,049	1,373,813	4,552,049	67.19 %	10,000,000
TOTAL REVENUES:	6,775,000	11,327,049	1,373,813	4,552,049	67.19 %	10,000,000
TRANSFERS-IN						
Statutory	200,000,000	200,000,000	0	0	0.00 %	200,000,000
TOTAL TRANSFERS-IN:	200,000,000	200,000,000	0	0	0.00 %	200,000,000
TOTAL REV AND TRANSFERS-IN:	206,775,000	211,327,049	1,373,813	4,552,049	2.20 %	210,000,000

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2025									
EXPENDITURES									
Trustee & Benefit Payments	133,333,328	50,000,000	0	0	83,333,328	62.50 %	200,000,000	150,000,000	75.00 %
TOTAL EXPENDITURES:	133,333,328	50,000,000	0	0	83,333,328	62.50 %	200,000,000	150,000,000	75.00 %
TOTAL EXPD AND TRANSFERS OUT:	133,333,328	50,000,000	0	0	83,333,328	62.50 %	200,000,000	150,000,000	75.00 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0270 Strategic Initiatives Program Fund

Sub Fund: 0270 06 Local Grant

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Fiscal Year: 2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
Budget Fiscal Year: 2025						
REVENUES						
State Sources - Misc	800,000	743,519	68,328	(56,481)	-7.06%	1,200,000
TOTAL REVENUES:	800,000	743,519	68,328	(56,481)	-7.06%	1,200,000
TOTAL REV AND TRANSFERS-IN:	800,000	743,519	68,328	(56,481)	-7.06%	1,200,000

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Fiscal Year: 2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2025									
EXPENDITURES									
Trustee & Benefit Payments	22,541,247	11,447,660	0	0	11,093,587	49.21 %	27,162,907	15,715,247	57.86 %
TOTAL EXPENDITURES:	22,541,247	11,447,660	0	0	11,093,587	49.21 %	27,162,907	15,715,247	57.86 %
TOTAL EXPD AND TRANSFERS OUT:	22,541,247	11,447,660	0	0	11,093,587	49.21 %	27,162,907	15,715,247	57.86 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0345 CARES Act Covid-19

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Fiscal Year: 2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
Budget Fiscal Year: 2025						
REVENUES						
Federal Sources - Federal Transit Authority	5,550,000	3,835,306	1,313,292	(1,714,694)	-30.90%	8,500,000
TOTAL REVENUES:	5,550,000	3,835,306	1,313,292	(1,714,694)	-30.90%	8,500,000
TOTAL REV AND TRANSFERS-IN:	5,550,000	3,835,306	1,313,292	(1,714,694)	-30.90%	8,500,000

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2025									
EXPENDITURES									
Trustee & Benefit Payments	3,333,328	2,068,396	666,082	0	1,264,932	37.95 %	5,000,000	2,931,604	58.63 %
TOTAL EXPENDITURES:	3,333,328	2,068,396	666,082	0	1,264,932	37.95 %	5,000,000	2,931,604	58.63 %
TOTAL EXPD AND TRANSFERS OUT:	3,333,328	2,068,396	666,082	0	1,264,932	37.95 %	5,000,000	2,931,604	58.63 %

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0372 TECM Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
Fiscal Year: 2025						
Budget Fiscal Year: 2025						
REVENUES						
State Sources - Misc	0	456,328	120,691	456,328	0.00 %	0
TOTAL REVENUES:	0	456,328	120,691	456,328	0.00 %	0
TRANSFERS-IN						
State Sources - Operating	0	71,418,497	10,968,182	71,418,497	0.00 %	0
TOTAL TRANSFERS-IN:	0	71,418,497	10,968,182	71,418,497	0.00 %	0
TOTAL REV AND TRANSFERS-IN:	0	71,874,825	11,088,873	71,874,825	0.00 %	0

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2025									
Budget Fiscal Year: 2025									
EXPENDITURES									
Bond Principal / Interest	38,813,612	38,813,612	5,000,268	0	0	0.00 %	58,933,028	20,119,416	34.14 %
TOTAL EXPENDITURES:	38,813,612	38,813,612	5,000,268	0	0	0.00 %	58,933,028	20,119,416	34.14 %
TOTAL EXPD AND TRANSFERS OUT:	38,813,612	38,813,612	5,000,268	0	0	0.00 %	58,933,028	20,119,416	34.14 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0373 TECM Capital Project Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		170,000,000	271,142,735	17,561,017	101,142,735	59.50 %	230,000,000
TOTAL REVENUES:		170,000,000	271,142,735	17,561,017	101,142,735	59.50 %	230,000,000
TOTAL REV AND TRANSFERS-IN:		170,000,000	271,142,735	17,561,017	101,142,735	59.50 %	230,000,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Capital Projects		213,883,415	271,276,730	17,756,419	0	(57,393,315)	-26.83%	268,768,121	(2,508,609)	-0.93%
TOTAL EXPENDITURES:		213,883,415	271,276,730	17,756,419	0	(57,393,315)	-26.83%	268,768,121	(2,508,609)	-0.93%
TOTAL EXPD AND TRANSFERS OUT:		213,883,415	271,276,730	17,756,419	0	(57,393,315)	-26.83%	268,768,121	(2,508,609)	-0.93%

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0374 GARVEE Capital Project Fund

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
REVENUES							
State Sources - Misc		5,000,000	601,427	307	(4,398,573)	-87.97%	7,000,000
TOTAL REVENUES:		5,000,000	601,427	307	(4,398,573)	-87.97%	7,000,000
TOTAL REV AND TRANSFERS-IN:		5,000,000	601,427	307	(4,398,573)	-87.97%	7,000,000

Fiscal Year:	2025	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
Budget Fiscal Year:	2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
EXPENDITURES										
Capital Projects		5,000,000	616,217	0	0	4,383,783	87.68 %	7,000,000	6,383,783	91.20 %
TOTAL EXPENDITURES:		5,000,000	616,217	0	0	4,383,783	87.68 %	7,000,000	6,383,783	91.20 %
TRANSFERS OUT										
Operating		0	7,421	0	0	(7,421)	0.00 %	0	(7,421)	0.00 %
TOTAL TRANSFERS OUT:		0	7,421	0	0	(7,421)	0.00 %	0	(7,421)	0.00 %
TOTAL EXPD AND TRANSFERS OUT:		5,000,000	623,638	0	0	4,376,362	87.53 %	7,000,000	6,376,362	91.09 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0375 GARVEE Debt Service Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
Fiscal Year: 2025						
Budget Fiscal Year: 2025						
REVENUES						
State Sources - Misc	0	151,767	17,155	151,767	0.00 %	0
TOTAL REVENUES:	0	151,767	17,155	151,767	0.00 %	0
TRANSFERS-IN						
Operating	0	4,700,000	0	4,700,000	0.00 %	0
State Sources - Operating	6,000,000	10,369,702	0	4,369,702	72.83 %	58,528,901
TOTAL TRANSFERS-IN:	6,000,000	15,069,702	0	9,069,702	151.16 %	58,528,901
TOTAL REV AND TRANSFERS-IN:	6,000,000	15,221,468	17,155	9,221,469	153.69 %	58,528,901

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Continuous Appropriation Forecast	Appropriation Forecast Balance	Percent Remaining
	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Fiscal Year: 2025									
Budget Fiscal Year: 2025									
EXPENDITURES									
Bond Principal / Interest	60,811,820	60,811,821	409,253	0	(1)	0.00%	62,448,832	1,637,011	2.62 %
TOTAL EXPENDITURES:	60,811,820	60,811,821	409,253	0	(1)	0.00%	62,448,832	1,637,011	2.62 %
TOTAL EXPD AND TRANSFERS OUT:	60,811,820	60,811,821	409,253	0	(1)	0.00%	62,448,832	1,637,011	2.62 %

Note: Continuous Appropriations are statutory appropriations that are not set by annual legislative action. Actual expenditures are based on program needs and cash availability.

User ID: whaszier
 Report ID: AD-FN-GL-003
 Run Date: 10 Mar 2025
 % of Time
 Remaining: 33.3

Idaho Transportation Department

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET TO ACTUAL

FOR THE FISCAL YEAR TO DATE - FOR THE PERIOD ENDED 2/28/2025

Fund: 0221 State Aeronautics Fund

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Variance Favorable / Unfavorable	Percent Variance	Annual Revenue Forecast
Fiscal Year: 2025	(A)	(B)	(C)	(D = B - A)	(E = D / A)	(F)
Budget Fiscal Year: 2025						
REVENUES						
Federal Sources - FAA	279,000	76,718	0	(202,282)	-72.50%	668,500
State Sources - Misc	1,249,266	1,477,743	139,806	228,477	18.29 %	1,823,500
Interagency Sources - Misc	230,500	208,699	6,249	(21,801)	-9.46%	300,000
TOTAL REVENUES:	1,758,766	1,763,160	146,055	4,394	0.25 %	2,792,000
TRANSFERS-IN						
Operating	2,138,017	2,350,966	163,377	212,949	9.96 %	2,999,999
TOTAL TRANSFERS-IN:	2,138,017	2,350,966	163,377	212,949	9.96 %	2,999,999
TOTAL REV AND TRANSFERS-IN:	3,896,783	4,114,126	309,432	217,343	5.58 %	5,791,999

	Year to Date Allotment	Year to Date Actual	Current Month Activity	Year to Date Encumbrance	Variance Favorable / Unfavorable	Percent Variance	Annual Appropriation	Appropriation Balance	Percent Remaining
Fiscal Year: 2025	(A)	(B)	(C)	(D)	(E = A - B - D)	(F = E / A)	(G)	(H = G - B - D)	(I = H / G)
Budget Fiscal Year: 2025									
EXPENDITURES									
Permanent Staff Salaries	700,560	545,462	59,357	0	155,098	22.14 %	1,011,920	466,458	46.10 %
Board, Hourly, OT, Shift Diff	63,516	58,295	150	0	5,221	8.22 %	154,841	96,546	62.35 %
Fringe Benefits	291,939	223,308	24,864	0	68,631	23.51 %	420,639	197,331	46.91 %
Travel Expense	55,120	55,933	1,546	0	(813)	-1.47%	74,175	18,242	24.59 %
Operating Expenditures	720,729	435,472	35,474	10,755	274,502	38.09 %	2,244,225	1,797,998	80.12 %
Capital Equipment Expense	133,300	10,907	0	71,486	50,908	38.19 %	133,300	50,908	38.19 %
Capital Facilities Expense	130,505	110,963	15,935	411,327	(391,785)	-300.21%	1,785,005	1,262,715	70.74 %
Trustee & Benefit Payments	2,740,000	8,645,967	1,038,117	0	(5,905,967)	-215.55%	35,688,143	27,042,176	75.77 %
TOTAL EXPENDITURES:	4,835,669	10,086,306	1,175,444	493,568	(5,744,204)	-118.79%	41,512,248	30,932,374	74.51 %
TOTAL EXPD AND TRANSFERS OUT:	4,835,669	10,086,306	1,175,444	493,568	(5,744,204)	-118.79%	41,512,248	30,932,374	74.51 %



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 10

Presenter's Name Lisa McClellan	Presenter's Title DMV Administrator
Preparer's Name Heather Fleck	Preparer's Title Stakeholder Engagement Specialist

Subject

Trucking Advisory Council Membership Appointment, District 6		
Key Number	District	Route Number

Background Information

Idaho Transportation Department Board Policy 4042 establishing a Trucking Advisory Council. This policy requires the DMV Administrator to recommend Trucking Advisory Council members to the Idaho Transportation Board. There is a new District 6 appointment in the Trucking Advisory Council.

Idaho Transportation Department DMV Administrator, in consultation with the trucking industry, recommends the appointment of District 6 Trucking Advisory Council member to the following term as a member of the Trucking Advisory Council.

District 6 member, Braxton Crapo with Crapo Trucking, May 1, 2025 through December 31, 2027.

The Trucking Advisory Council is an important council which is entrusted to advise the department on issues as it relates to the efficient and safe movement of commerce on Idaho highways.

The Trucking Advisory Council currently has high attendance and functions in a collaborative manner, which has been a benefit to the department.

Recommendations *(Action items require a resolution)*

It is requested that the Board approve the appointment of District 6 member, Braxton Crapo to the term of May 1, 2025 to December 31, 2027, which aligns current TAC membership with policy requirements. Resolution on page 83.

WHEREAS, Idaho Transportation Department Board Policy 4042 establishes the Trucking Advisory Council (TAC); and

WHEREAS, the TAC shall be comprised of seven (7) members representing the six (6) Idaho Transportation Department Districts, plus one (1) member to serve as Chair to be appointed by the Idaho Transportation Board; and

WHEREAS, the term of each member shall be three (3) years.

NOW THEREFORE BE IT RESOLVED, that the Transportation Board approves the appointment of Braxton Crapo to the District 6 TAC position for the term of May 1, 2025 through December 31, 2027.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 10 min

Presenter's Name David Tolman	Presenter's Title CAO
Preparer's Name David Tolman	Preparer's Title CAO

Subject

ITD State Street Headquarter Building		
Key Number	District	Route Number

Background Information

ITD, in conjunction with the Division of Public Works (DPW), worked to get an assessment of the State Street Headquarters (HQ) building. That assessment was completed by CSHQA in December 2024 and presented to the Board in January 2025.

The Idaho Legislature appropriated \$32.5 million for fiscal year 2025 and added an additional \$9.6 million for fiscal year 2026 toward the refurbishment of the HQ facility on State Street.

Based on the results of the assessment and the Legislative direction provided, ITD is requesting that the Board authorize the Department to work with DPW to begin the design for the renovation of the HQ facility and engage a qualified contractor to begin preparations for the renovation including but not limited to removal of all hazardous materials.

The completed assessment documented the necessary repairs, upgrades, and modifications to allow occupants to move back into a safe, secure, and comfortable building which meets the standards of a typical state of Idaho office building. In addition, the assessment also provided recommendations for further floor plan or systems modifications to create an open floor plan design to allow for future adaptability and long-term building occupancy. A recommendation and Board authorization related to the scope options will be brought to the Board at a future date.

Recommendations *(Action items require a resolution)*

Resolution on page 85.

RESOLUTION

WHEREAS, the ITD Campus on State Street located at 3311 W State Street, Boise, Idaho consists of over 44 acres of property, one large building, and other improvements (collectively the “State Street Campus”) and was previously the site of ITD’s administrative headquarters; and

WHEREAS, the January 2, 2022 flood event displaced all employees working in the largest building on that campus; and

WHEREAS, the Idaho Legislature appropriated \$32.5 million during the legislative session in 2024 and an additional \$9.6 million during legislative session 2025 to rehabilitate the administrative facility on the State Street Campus; and

WHEREAS, a Property Condition Assessment Report for the ITD Headquarters was completed by industry professionals on December 18, 2024 that provided initial scope recommendations as presented at the January 2025 Board meeting.

NOW, THEREFORE BE IT RESOLVED, that the Idaho Transportation Board directs staff to work with the Division of Public Works to engage a qualified design professional to begin preparations for renovation including, but not limited to hazardous materials testing, hazardous materials removal and design estimates; and

BE IT FURTHER RESOLVED, that the Idaho Transportation Board directs staff to report back to the Board with a recommended scope and seek Board authorization on scope options and estimates identified prior to beginning rehabilitation.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 10 min

Presenter's Name Brenda Williams	Presenter's Title Chief Innovation Experience Officer
Preparer's Name Brenda Williams	Preparer's Title Chief Innovation Experience Officer

Subject

ITD's FY25 Targeted Pay Actions and FY26 Change in Employee Compensation		
Key Number	District	Route Number

Background Information

The Idaho Transportation Department is committed to enhancing the quality of life through transportation. The services our transportation teams deliver are crucial to all Idahoans. Investing in our employees is vital as the demands and complexity of the work have increased substantially, making experience and institutional knowledge essential factors in our delivery.

Therefore, in line with legislative approval, the Division of Human Resources and ITD's compensation policies and procedures, ITD proposes to implement the following pay actions:

FY25 Pay Actions:

Legislative ITD Budget Approval

- Implement a \$2.50 increase for transportation technicians and supervisors within the TTO and TOTL horizontal career path, including a step pay rate adjustment of this amount.
- Implement specific financial classifications, ranging from 2.0% to 3.8%.

ITD Targeted Classifications

- ITD recognizes that certain classifications continue to be challenging to attract and retain. Therefore, ITD seeks approval to increase pay for targeted positions with high turnover rates. **These pay actions will be effective on April 13 and paid on May 9, 2025.**

FY26 Pay Actions:

Legislative Approval – Employee Compensation

- **Merit (CEC)**
Permanent employees with a performance evaluation on file (within the last 12 months) of an "Achieves" or better performance rating will be eligible for an increase based on their performance rating. The increase will range from \$1.05 to \$1.55 per hour.
- **IT/Engineering Classifications**
Distribute a 4.5% pay increase for permanent employees designated by the Division of Human Resources for IT/Engineering classifications regardless of performance or probationary status.

ITD Pay Actions Pending Division of Human Resources Approval

- **Compensation Pay Schedule Shift**
It is the policy of ITD to pay a minimum hourly rate equivalent to 80% of the midpoint of the compensation pay schedule range. Employee pay rates that fall below 80% of the midpoint of



Board Agenda Item

ITD 2210 (Rev. 12-23)

the FY26 compensation pay schedule will be adjusted to ITD's 80% minimum pay rate, regardless of performance or probationary status.

These pay actions will be effective June 8 and paid on July 3, 2025.

➤ **Horizontal Career Path (HCP)**

Employees in the Transportation Technician Operations (TTO), Transportation Operations Team Leader (TOTL), Transportation Technician Engineering (TTE), and Technical Engineer Services Leader (TESL) career paths will advance to the next step pay rate, provided they meet the performance expectations required for advancement.

These pay actions will be effective in July after the CEC implementation.

Recommendations *(Action items require a resolution)*

Approve and implement the FY25 targeted pay actions and FY26 employee compensation components. Resolution on page 88.

WHEREAS, the Idaho Transportation Department's FY25 targeted pay actions and FY26 Change in Employee Compensation (CEC) plan have been developed in line with legislative approval, the Division of Human Resources, and ITD's compensation policies and procedures; and

WHEREAS, Department staff presented the compensation plan for the proposed employee pay actions, including eligibility requirements, to the Idaho Transportation Board at its April 18, 2025 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board approves the Department's FY25 targeted pay actions and FY26 Change in Employee Compensation Plan, with the components as follows:

- FY25 legislative ITD budget approval to implement a \$2.50 increase for transportation technicians and supervisors within the TTO and TOTL horizontal career path, including a step pay rate adjustment of this amount; and
- FY25 legislative ITD budget approval to implement specific financial classifications, ranging from 2.0% to 3.8%; and
- FY25 ITD targeted classifications pay increases to certain classifications that continue to be challenging to attract and retain; and
- FY26 legislative approval to provide a merit increase (CEC) to permanent employees with a performance evaluation on file (within the last 12 months) of an "Achieves" or better performance rating will be eligible for an increase based on their performance rating. The increase will range between \$1.05 and \$1.55 per hour; and
- FY26 legislative approval to distribute a 4.5% pay increase for permanent employees designated by the Division of Human Resources for IT/Engineering classifications regardless of performance or probationary status; and
- FY26 ITD's compensation policy is to increase an employee's pay rate to 80% of the midpoint. Employee pay rates that fall below 80% of the midpoint of the FY26 compensation pay schedule will be adjusted to ITD's 80% minimum pay rate, regardless of performance or probationary status; and
- FY26 ITD pay actions for employees in the Transportation Technician Operations (TTO), Transportation Operations Team Leader (TOTL), Transportation Technician Engineering (TTE), and Technical Engineer Services Leader (TESL) career paths will advance to the next step pay rate, provided they meet the performance expectations required for advancement to the next step pay rate.

BE IT FURTHER RESOLVED, that the Board approves the Department to implement the FY25 targeted pay actions effective April 13, 2025, and the CEC plan effective June 8, 2025, funded with base.

BE IT FURTHER RESOLVED, that the Board directs staff to submit the FY26 CEC Plan to the Division of Human Resources and the Division of Financial Management.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 5 min

Presenter's Name Randy Danner	Presenter's Title Employee Safety Program Manager
Preparer's Name Randy Danner	Preparer's Title Employee Safety Program Manager

Subject

Admin. Policy 5558 Use of Electronic Devices While Driving and Operating ITD Vehicles and Equipment		
Key Number	District	Route Number

Background Information

The revised Administrative Policy 5558 Use of Electronic Devices While Driving and Operating ITD Vehicles and Equipment incorporates guidance and parameters for hands-free cell phone use, adds Idaho Code reference and other minor changes.

The Board's Subcommittee on Policies reviewed the proposed changes and concurred with staff's recommendations at its April 2, 2025 meeting.

Recommendations *(Action items require a resolution)*

Resolution on page 96.



ADMINISTRATIVE POLICY 5558

Page 1 of 3

**USE OF ELECTRONIC DEVICES WHILE DRIVING AND OPERATING ITD
VEHICLES AND EQUIPMENT**

Purpose

The Idaho Transportation Department (ITD) leadership is committed to the safety and security of all employees. A key element of this is to provide guidance for eliminating or reducing distractions while operating ITD-owned vehicles and equipment. This policy establishes guidelines for the use of cellular phones, two-way radios, cameras, Bluetooth-connected or wired music players, ~~and as well as~~ GPS-mapping and guidance systems while driving ITD vehicles or operating ITD-owned or leased equipment. Examples include, but are not limited to, automobiles, SUVs, pickups, trucks, ~~snowplows~~ snow plows, cranes, boom trucks, bucket trucks, backhoes, excavators, loaders, motor graders, rollers, ~~and~~ tractors of any kind.

Legal Authority

- Idaho Code 40-314(2) - The Idaho Transportation Board has authority over all employment matters.
- Idaho Code 40-314(3) - The Idaho Transportation Board exercises the powers and duties necessary to carry out the provisions of title 40.
- Idaho Code 40-505 - The Director of the Idaho Transportation Department is the administrative officer of the Idaho Transportation Board and has authority to control, supervise and direct employees, subject to the Board's oversight.
- Idaho Code 49-140A(2) - Except as provided in this subsection, a person shall not operate a motor vehicle while using a mobile electronic device.

Applicability

This policy applies to all ITD employees and non-ITD personnel ~~who drive while driving~~ ITD vehicles or ~~operate~~ operating off-road/heavy equipment. ~~It~~ This policy does not apply to passengers in ITD vehicles.

Responsibility

Employees shall comply with all applicable federal, state, and local laws while operating Department vehicles or equipment. Employees who are charged with traffic violations or other criminal offenses resulting from the use of a mobile device while driving will be solely responsible for all liabilities that result from such actions. Employees are encouraged to limit participation in any activities that could distract them while driving ITD vehicles or equipment.

Headphones

Wired or wireless earbuds, earphones, or Bluetooth headsets are prohibited. Two -way radio communication headphones with boom microphones, required for ITD -specific tasks, are permitted.

ADMINISTRATIVE POLICY 5558

Page 2 of 3

Cell Phone Use for Voice Communication

In an effort to model safe driving practices, all personnel are prohibited from using cell phones or other “smart” or mobile devices for voice communication while operating vehicles except to the extent such devices can be used in hands-free mode. The use of hands-free devices while driving on ITD business should be limited to ensure the activity does not cause distraction or video communication while operating ground vehicles or a piece of off-road motorized equipment. ~~Voice or video communication may be performed by operators only if the vehicle is parked out of the roadway with the vehicle transmission in park or neutral with the brake set, or equipment implements grounded with the engine at idle for heavy equipment.~~

Use of electronic devices in hands-free mode must remain in hands-free mode while driving, including when stopped in the travel way. Drivers are prohibited from holding or supporting any electronic device or phone while driving. Drivers are only permitted to touch devices to activate hands-free mode. Activation of GPS, voice to text, and making or receiving calls is permitted with one-touch or voice command. Handheld use is allowed for emailing, apps, video, or internet use only if the vehicle is parked and in a safe location. Drivers are not allowed to touch a device for texting, emailing, apps, video, or internet use.

Texting in ITD Vehicles and Equipment

Reading, writing, reviewing, sending, or manually preparing manual preparation and transmitting transmission of written communications via handheld-wireless devices is prohibited while operating any ITD vehicle or equipment except to the extent such devices can be used in hands-free mode. Listening to texts or sending. This includes voice-to-text is permitted in the and any other hands-free mode. form of text communication. Operators may manually text in ITD vehicles only if the vehicle is parked out of the travel way roadway with the vehicle transmission in park or neutral and/or the brake is set, or equipment is implements grounded with the engine at idle for heavy equipment.

Two-way Radios

ITD personnel ~~can~~ are permitted to use two-way radio systems for short, focused, burst communication. Transmissions should be limited to official ITD business.

Cameras

Cameras, including cell ~~phones~~ phone, still or video cameras, may be used while operating ITD vehicles and equipment under the following conditions: the cameras must be fixed in place with a permanent or temporary mount. The camera must be aimed, turned on, and readied for use while the vehicle is parked out of the ~~travel way~~ roadway with the vehicle transmission in park or neutral with the brake set. Cameras must be able to be activated using a single button to begin and a single button to end filming. Any review of the images captured must be conducted once the vehicle is parked out of the ~~travel way~~ roadway with the vehicle transmission in park or neutral with the brake set.

Music Players

Music players (i.e.g., MP3, MP4, iPads, iPods, ~~tablets~~ tablet or cell ~~phones~~ phone) may be used while operating ITD vehicles and equipment under the following conditions: the system must be connected, programmed, manipulated, or synced only when the vehicle is parked out of the ~~travel way~~ roadway with the vehicle transmission in park or neutral with the brake set; or equipment ~~is~~ implements grounded with the engine at idle for heavy equipment.

ADMINISTRATIVE POLICY 5558

Page 3 of 3

Navigation Systems

Built-in vehicle-mounted navigation systems or stand-alone navigation systems may be utilized in the hands-free mode while driving ITD automobiles, SUVs and pickups only. Stand-alone navigation systems, including cell phone and tablet applications, may be utilized only in the hands-free, turn-by-turn voice mode. All navigation systems must be initiated, programmed, or recalibrated ~~while~~ only if parked out of the ~~travel way~~ roadway with the vehicle transmission in park or neutral with the brake set.

Date _____

L. Scott Stokes

Brian W. Ness

Director



USE OF ELECTRONIC DEVICES WHILE DRIVING AND OPERATING ITD VEHICLES AND EQUIPMENT

Purpose

The Idaho Transportation Department (ITD) leadership is committed to the safety and security of all employees. A key element of this is to provide guidance for eliminating or reducing distractions while operating ITD-owned vehicles and equipment. This policy establishes guidelines for the use of cellular phones, two-way radios, cameras, Bluetooth-connected or wired music players, and GPS-mapping and guidance systems while driving ITD vehicles or operating ITD-owned or leased equipment. Examples include but are not limited to, automobiles, SUVs, pickups, trucks, snowplows, cranes, boom trucks, bucket trucks, backhoes, excavators, loaders, motor graders, rollers, and tractors of any kind.

Legal Authority

- Idaho Code 40-314(2) - The Idaho Transportation Board has authority over all employment matters.
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- Idaho Code 40-505 - The Director of the Idaho Transportation Department is the administrative officer of the Idaho Transportation Board and has authority to control, supervise and direct employees, subject to the Board's oversight.
- Idaho Code 49-140A(2) - Except as provided in this subsection, a person shall not operate a motor vehicle while using a mobile electronic device.

Applicability

This policy applies to all ITD employees and non-ITD personnel who drive ITD vehicles or operate off-road/heavy equipment. It does not apply to passengers in ITD vehicles.

Responsibility

Employees shall comply with all applicable federal, state, and local laws while operating Department vehicles or equipment. Employees who are charged with traffic violations or other criminal offenses resulting from the use of a mobile device while driving will be solely responsible for all liabilities that result from such actions. Employees are encouraged to limit participation in any activities that could distract them while driving ITD vehicles or equipment.

Headphones

Wired or wireless earbuds, earphones, or Bluetooth headsets are prohibited. Two-way radio communication headphones with boom microphones, required for ITD-specific tasks, are permitted.



Cell Phone Use for Voice Communication

In an effort to model safe driving practices, all personnel are prohibited from using cell phones or other “smart” or mobile devices for voice communication while operating vehicles except to the extent such devices can be used in hands-free mode. The use of hands-free devices while driving on ITD business should be limited to ensure the activity does not cause distraction.

Use of electronic devices in hands-free mode must remain in hands-free mode while driving, including when stopped in the travel way. Drivers are prohibited from holding or supporting any electronic device or phone while driving. Drivers are only permitted to touch devices to activate hands-free mode. Activation of GPS, voice to text, and making or receiving calls is permitted with one-touch or voice command. Handheld use is allowed for emailing, apps, video, or internet use only if the vehicle is parked and in a safe location. Drivers are not allowed to touch a device for texting, emailing, apps, video, or internet use.

Texting in ITD Vehicles and Equipment

Reading, writing, reviewing, sending, or manually preparing and transmitting written communications via handheld-wireless devices is prohibited while operating any ITD vehicle or equipment except to the extent such devices can be used in hands-free mode. Listening to texts or sending voice-to-text is permitted in the hands-free mode. Operators may manually text in ITD vehicles only if the vehicle is parked out of the travel way with the vehicle transmission in park or neutral and/or the brake is set or equipment is grounded with the engine at idle for heavy equipment.

Two-way Radios

ITD personnel can use two-way radio systems for short, focused, burst communication. Transmissions should be limited to official ITD business.

Cameras

Cameras, cell phones, still or video cameras, may be used while operating ITD vehicles and equipment under the following conditions: the cameras must be fixed with a permanent or temporary mount. The camera must be aimed, turned on, and readied for use while the vehicle is parked out of the travel way with the vehicle transmission in park or neutral with the brake set. Cameras must be able to be activated using a single button to begin and a single button to end filming. Any review of the images captured must be conducted once the vehicle is parked out of the travel way with the vehicle transmission in park or neutral with the brake set.

Music Players

Music players (e.g., MP3, MP4, iPads, iPods, tablets, or cell phones) may be used while operating ITD vehicles and equipment under the following conditions: the system must be connected, programmed, manipulated, or synced only when the vehicle is parked out of the travel way with the transmission in park or neutral with the brake set or equipment is grounded with the engine at idle for heavy equipment.



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ADMINISTRATIVE POLICY 5558

Page 3 of 3

Navigation Systems

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L. Scott Stokes
Director

Date _____

Resolution

WHEREAS, the Idaho Transportation Board is charged with setting policies for the Idaho Transportation Department; and

WHEREAS, Administrative Policy 5558 Use of Electronic Devices While Driving and Operating ITD Vehicles and Equipment was due for a five–year review; and

WHEREAS, ITD desired to incorporate provisions for use of electronic devices in the hands-free mode; and

WHEREAS, the Transportation Board's Subcommittee on Policies concurred with staff's recommendations at its April 2, 2025 meeting.

NOW THEREFORE BE IT RESOLVED, that the Board concurs with revisions to Administrative Policy 5558 Use of Electronic Devices While Driving and Operating ITD Vehicles and Equipment.



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date 4/18/2025

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☒ Action with Resolution ☐ Time Needed: 15 min

Presenter's Name Chad Morgan	Presenter's Title Detective, Bingham County Sheriff
Preparer's Name Josephine Middleton	Preparer's Title Highway Safety Manager

Subject

District 5 Zero Fatality Awards and Safety Partners		
Key Number	District	Route Number

Background Information

The Office of Highway Safety's (OHS) District 5 Law Enforcement Liaison, Detective Chad Morgan, Bingham County Sheriff, will recognize the Caribou County emergency responders and the ITD maintenance staff for their contribution to zero traffic fatalities in 2024. He will also share a video from our recent rural roads campaign, which features a young farmer sharing safety tips related to farm equipment, airing during planting season beginning the week of April 14th.

Det. Morgan will also recognize Idaho State Police (ISP) Corporal Travis Gurney, who was named a runner-up for the highly esteemed 2024 IACP Trooper of the Year Award. This prestigious recognition, presented by the International Association of Chiefs of Police (IACP) and Motorola Solutions, is a testament to the bravery, leadership, and professionalism that state troopers and provincial police officers exhibit in the line of duty.

Trooper Gurney also serves on the OHS Motorcycle Safety Committee. He will discuss the upcoming "Shiny Side Up" motorcycle safety awareness event, scheduled for May 14 in Ammon.

Recommendations *(Action items require a resolution)*

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Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☒ Action with Resolution ☐ Time Needed: 15 min

Presenter's Name Bill Finke	Presenter's Title Enterprise Technology Services Senior Manager
Preparer's Name Bill Finke	Preparer's Title Enterprise Technology Services Senior Manager

Subject

Artificial Intelligence Review		
Key Number	District	Route Number

Background Information

Provide an update to the Idaho Transportation Board about Artificial Intelligence (AI) and the current status of AI at the Idaho Transportation Department. The discussion will include opportunities, risks, and future actions.

PowerPoint presentation slides are included.

Recommendations *(Action items require a resolution)*

--



Board Presentation April 18, 2025
Bill Finke, ETS Sr. Manager

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What is AI?



“The Future of ITD” AI image - Adobe Express

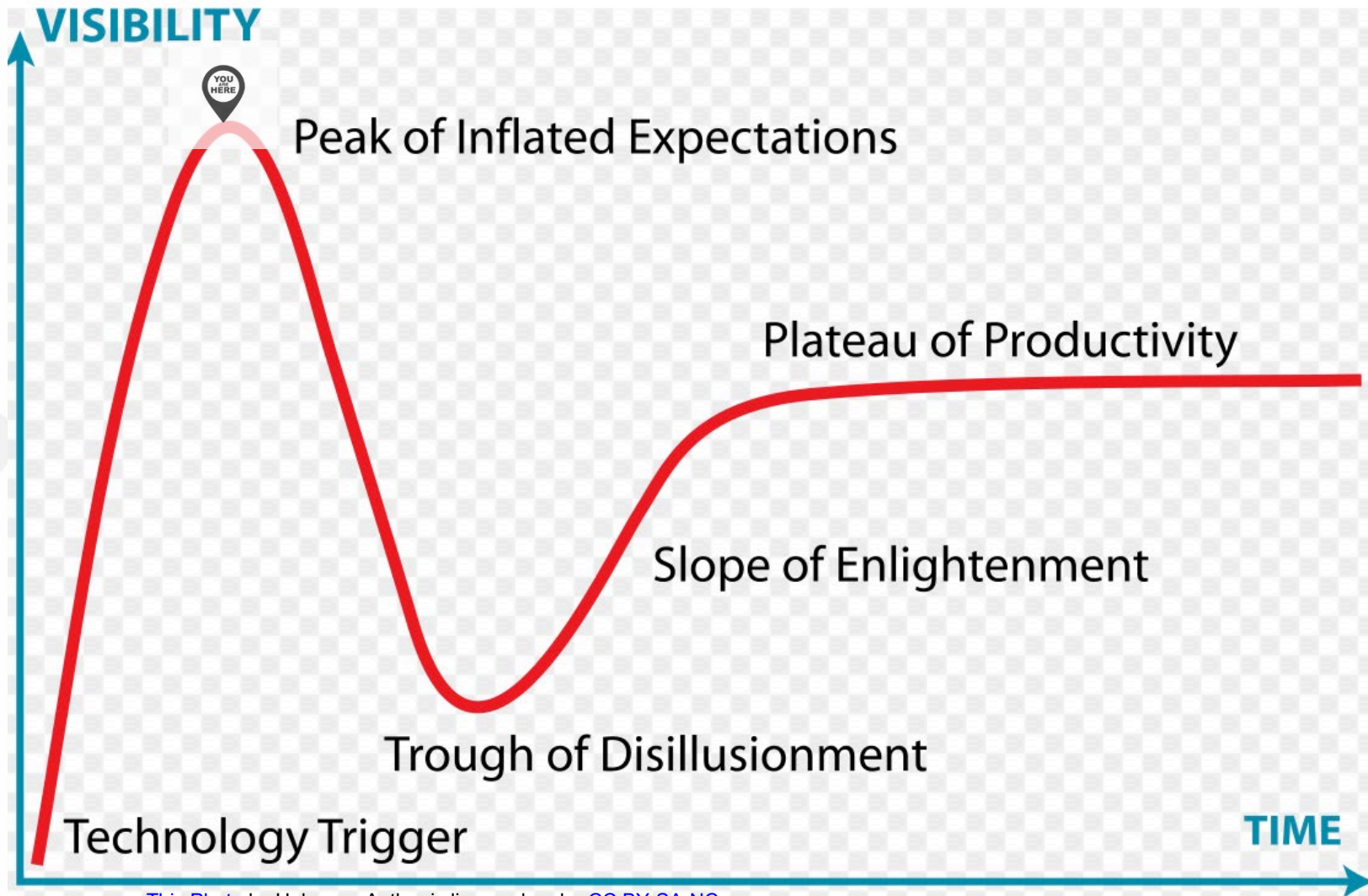
Definition The capability of computational systems to perform tasks typically associated with human intelligence

Practical Definition Interacting with a machine in a more human way (Context matters)

Types Open or Public: (Free or Paid and generally available to all)
ChatGPT, CoPilot by Microsoft, or Gemini by Google

 Closed or Contained: (Isolated & controlled)
On-Premise, Cloud, or Hybrid

The Hype



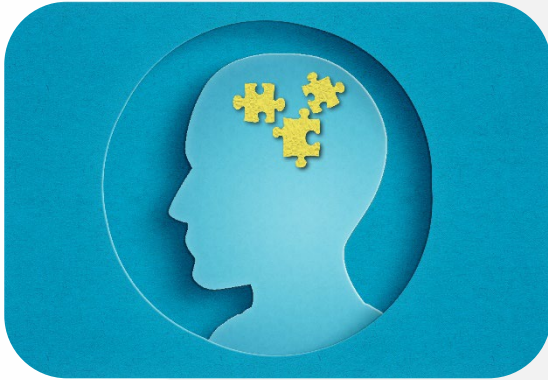
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State of Idaho - Unrestricted/Public



Opportunities of AI



People Augmentation

Chatbots and Helper Apps



Knowledge Augmentation

Resource Materials and
Data Analysis



Experience Augmentation

New ways to engage and
personalization

Your Safety • Your Mobility • Your Economic Opportunity

State of Idaho - Unrestricted/Public



Risks of AI

Costs

Example:

Online system have transaction costs
On-premise systems are expensive

Mitigation:

pilot, start small and right size for business case

Data Leaks

Example:

Accidental release of PII or other sensitive data

Mitigation:

Internal only systems or government specific commercial systems and data labeling

Bad Response

Example:

Provides incorrect (bad training) or irrelevant (hallucinations) information

Mitigation:

Specific models, good vetted data and controls
Human Review

Current Environment in Idaho

Legislative

AI committee
formed to provide
guidance to
agencies

ITS

Statewide Policy
and Guidelines

Partnering with
Agencies on the
Proof of Concepts

ITD

Proof of Concepts

On-Prem vs Cloud
evaluation

Where are We Going?



Expand our proof of concepts to production systems: On-Premise equipment an additional users/use cases – Cloud based systems

Publish guidelines and training

Look for real opportunities and/or problems to solve

Demonstrate return on Investment

Continue Partnerships: ITD Business Units, ITS and other state agencies

ITD Proof of Concept



People Augmentation

ALS – Notice of
Suspension



Knowledge Augmentation

DMV Resource Chatbot

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Questions



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 10 minutes

Presenter's Name Mohsen Amirmojahedi, PE	Presenter's Title Consultant Services Engineer
Preparer's Name Mohsen Amirmojahedi, PE	Preparer's Title Consultant Services Engineer

Subject

REQUEST TO APPROVE CONSULTANT AGREEMENTS

Key Number	District	Route Number
See table below		

Background Information

Board Policy 4001 delegates authority to the Director or another designee to approve routine engineering professional services agreements of up to \$1,000,000, work task agreements for professional services up to \$500,000, cumulative work task agreements (one or more consultants) on a project up to \$1,500,000 and consultant two-year work task agreement total up to \$1,500,000. Any agreements greater than these thresholds must be authorized by the Board.

Professional service agreements, procured through ITD HQ Design Section, Consultant Services, follow three different processes based on the size of agreement. In all cases, professional services agreements are secured using a qualification-based system rather than a competitive low bid basis used for typical construction contracts.

- Work task agreements less than \$150,000 are procured through a Direct Select process.
- Work task agreements between \$150,000 and \$500,000 are procured through a Request for Information (RFI) process which short lists consultants from a prequalified consultant registry referred to as the Term Agreement list.
- Professional service agreements greater than \$500,000 are solicited through a formal Request for Proposal (RFP).

The scale of these agreements is often anticipated and necessary due to the complexity and magnitude of the associated construction projects. In many instances, the original intent is to solicit the consultant services in phases allowing for greater flexibility for the Department, limited liability, and updating when a more refined scope of work is obtained. In other cases, such as for Construction Engineering and Inspection (CE&I) services one single agreement may be issued allowing for continuity of the inspector during the construction phase.

Project specific memorandums are attached and listed in the table below, for each project agreement seeking approval.



Board Agenda Item

ITD 2210 (Rev. 12-23)

KEY NUMBER/ SERVICES	PROJECT NAME	DISTRICT	TOTAL PREVIOUS AGREEMENTS	PREVIOUS AUTHORIZATION	THIS AGREEMENT	TOTAL AUTHORIZATION
10005 ¹ / CE&I	SH-53, Pleasant View IC, Kootenai County	1	\$455,065	-	\$1,195,891	\$1,650,956
20053 ¹ / Design	US-20, Chester to Ashton Ph 1, Fremont County	6	\$3,045,274	\$3,960,597	\$1,801,198	\$4,846,472
23257 ¹ / Design	SH-3, St. Maries River Bridge, Shoshone County	1	\$605,607	-	\$533,459	\$1,139,066
23408, 23409, 23410, 23956, 23958 ¹ / CE&I	SH-16, Ustick Road to US 20/26; SH-16, I- 84 to Ustick Road; SH-16, I- 84 to Franklin Road; SH-16, I- 84 System Interchange and Franklin Rd Interchange; SH-16, SH-44 Interchange; Ada and Canyon Counties	3	\$1,171,397	\$1,200,000	\$1,213,200	\$2,384,597
24394 ¹ / Design	US-20, Arco to Idaho Falls, Design	6	\$5,547,918	\$5,547,918	\$7,956,233	\$13,504,151

1 Professional Agreements > \$1M

2 Work Task Agreements > \$500K

3 Cumulative Work Task Agreement for project > \$1.5M/

4 Consultant Two-year Work Task total > \$1.5M

Recommendations (*Action items require a resolution*)

Approval of resolution on page 115.



DATE: March 24, 2025

Program Number(s) A010(005)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 10005

FROM: Damon Allen, PE
District 1 Engineer

Program ID, County, Etc. SH-53, PLEASANT
VIEW IC, KOOTENAI CO

APPROVED

By Damon Allen at 6:55 am, Apr 04, 2025

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the HMM, LLC professional services agreement for the SH-53, Pleasant View IC, Kootenai County

This project will construct a highway interchange and highway-rail grade separation at the intersection of SH-53 and Pleasant View Road in Hauser, Idaho. The Project will improve highway safety and traffic flows in the rapidly growing Hauser area, mitigate a physical barrier posed by the rail corridor within the community, and remove the risk of future highway-rail grade crossing accidents/incidents along this rail corridor through the elimination of three at-grade crossings.

In January 2024, through Request for Proposal (RFP), HMM, LLC was selected to provide Construction Engineering and Inspection (CE&I) services for this project. The CE&I agreement for 2024 construction year was \$455,065.

Negotiated cost of services to complete the 2025 construction year services is \$1,195,891. For the second season, the scope has increased to provide structure and roadway inspection and material sampling and testing. This brings the total cost of services to \$1,650,956 which is approximately 4% of the programmed construction funding.

Currently, there is \$4,120,00 obligated for construction services by consultants.



DATE: March 7, 2025

Program Number(s) A20(0053)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 20053

FROM: Jason Minzghor
District 6 Engineer

Program ID, County, Etc. US-20,
CHESTER TO ASHTON PH 1, FREMONT
COUNTY

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the NV5, Inc. professional services agreement for US-20, Chester to Ashton Ph 1, Fremont County

The purpose of this project is to improve safety and mobility on US-20, Chester to Ashton by upgrading the current two-lane highway into a four-lane divided highway with interchanges and new local access roads.

In October 2018, through a Request for Proposal (RFP), NV5, Inc. was selected to provide design services for the US-20 Chester to Ashton project in multiple phases for the total of \$3,045,274:

- Phase A (October 2018, \$582,900) included aerial mapping, survey, ROW research, geotechnical investigation, and the development of phase reports.
- Phase B (December 2020, \$779,543) provided additional survey and geotechnical investigations due to changes in the proposed alignment and interchange locations.
- Phase C (December 2020, \$285,103) provided support in the form of a Value Engineering Study to develop preliminary Type, Size, and Locations reports for 7 bridge structures.
- Phase D (September 2021, \$813,033) provided survey for all the local road connections, additional survey for the terrain model, develop existing right of way mapping for local road connection, developing legal descriptions, and record of survey.
- Phase D supplementals (August 2023, \$93,041 and \$491,681) included appraisal staking, updating legal descriptions, coordination with LiDar group for data processing, aerial mapping, review hydraulic studies, soil sampling, review FEMA documents, and field reconnaissance.

Previously the Board authorized agreement amount for design services up to \$1,900,000 on 1/11/2020, \$2,470,000 on 1/7/2021, \$2,600,000 on 9/22/2022, and \$3,960,597 on 8/17/2023.

Additional work is needed to advance the project through intermediate and final design, including drainage, traffic control, utility coordination, right-of-way plan finalization, and PS&E. The additional work has been negotiated at \$1,801,198, bringing the total cost of design services to \$4,846,472. This is approximately 6% of the programmed construction funding.

Currently, there is \$9,440,000 obligated for Design Services by consultants.



DATE: March 21, 2025

Program Number(s) A023(257)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 23257

FROM: Damon Allen, PE
District 1 Engineer

Program ID, County, etc. SH-3, ST MARIES
RIVER BR, SHOSONE CO

APPROVED

By Damon Allen at 6:53 am, Apr 04, 2025

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the David Evans and Associates, Inc. (DEA) professional services agreement for the SH-3, St. Maries River Bridge, Shoshone County

The purpose of this project is to replace the bridge that has reached the end of its effective design life and bring the bridge up to modern standards.

In March 2024, through Request for Proposal (RFP), David Evans and Associates, Inc. (DEA) was selected to provide design services. The project was split into two phases with phase 1 for preliminary design, hydraulics and environmental clearance and phase 2 for final design through PS&E.

Phase 1 agreement was written for \$605,607. Phase 2 services have been negotiated at \$533,459 bringing the total design cost to \$1,139,066. This is approximately 20% of the programmed construction funding.

Currently, there is \$1,150,000 scheduled for Design Services by consultants.



Department Memorandum

Idaho Transportation Department

DATE: March 26, 2025

Program Number(s) A023(408), A023(409),
A023(410), A023(956), A023(958)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 23408, 23409,
23410, 23956, 23958

FROM: Eric Staats, PE *as*
TECM Program Manager

Program ID, County, Etc. SH-16, USTICK RD
TO US 20/26; SH-16, FRANKLIN RD TO
USTICK RD; SH-16, I-84 TO FRANKLIN RD;
SH-16, I-84 SYSTEM IC AND FRANKLIN RD
IC; SH-16, SH-44 INTERCHANGE, ADA &
CANYON COS

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the Rosemary Brennan Curtin, Inc. (RBCI) professional services agreement for the SH-16, Ustick Road to US 20/26; SH-16, I-84 to Ustick Road; SH-16, I-84 to Franklin Road; SH-16, I-84 System Interchange and Franklin Rd Interchange; SH-16, SH-44 Interchange; Ada and Canyon Counties

The purpose of the SH-16 corridor expansion from I-84 to SH-44 is to address growth, improve mobility and reduce travel time. The current design includes two lanes in both directions on the new SH-16 mainline and new interchanges at I-84, Franklin Rd, Ustick Rd, US-20/26 and SH-44.

In March 2022, through Request for Proposal (RFP), RBCI was selected to provide Public Involvement work associated with projects on the SH-16 Corridor (KN 23408, KN 23409, KN 23410, KN 23956, and KN 23958).

The initial agreement with RBCI was negotiated at \$305,758 for public involvement services during the first year of construction on the SH-16 covering KN 23408 and 23410.

In May 2023, the Board authorized an agreement amount up to \$1,200,000 for the remaining public involvement services.

Additional agreements for the second year covering KN 23408, KN 23409, and KN 23410 were negotiated for \$865,639, bringing the total agreement amount to \$1,171,397.

Additional work for public involvement services during construction of the SH-16 projects covering KN 23956 and KN 23958 is negotiated at \$1,213,200. This will bring the total cost of services to \$2,384,597.

Currently, there is \$6,490,000 obligated for construction services by consultants.



DATE: March 24, 2025

Program Number(s) A24(394)

TO: Monica Crider, PE *MC*
State Design Engineer

Key Number(s) 24394

FROM: Jason Minzghor, PE
District 6 Engineer

Program ID, County, Etc. US-20,
ARCO TO IDAHO FALLS, DESIGN

RE: Request to approve professional services agreement authorization to greater than \$1,000,000 on the Horrocks Engineers, Inc professional services agreement for the US-20, Arco to Idaho Falls, Design

The purpose of this project is to provide planning, conceptual design, environmental services, final design, and PS&E delivery for six projects on US-20 west of Idaho Falls between milepost 249 and milepost 301.

In April 2024, through a Request for Proposal (RFP), Horrocks Engineers, Inc. was selected to provide planning, design, and environmental services.

Phase 1 agreement was written at \$956,940.

Phase 2 for the preliminary design and environmental work was negotiated at \$4,590,978, bringing the total cost of services to \$5,547,918.

In September 2024, the Board authorized agreement amount for the design services for up to \$5,547,918.

Additional work is needed to take the design and environmental clearance of the roadway on US-20 between the junction of US-20 and US-26 to Idaho Falls from preliminary design through PS&E. The additional work is negotiated at \$7,956,233. This will bring the total agreement amount to \$13,504,151.

Currently, there is \$12,704,500 scheduled for Design Services by consultants. District 6 is in the process of adding additional funding to the project. No agreement will be written without enough obligated funding.



Board Agenda Item

ITD 2210 (Rev. 12-23)

RESOLUTION

WHEREAS, Board Policy 4001 requires the Idaho Transportation Board (Board) to authorize professional services agreements greater than \$1,000,000 and each subsequent cost increase, work task agreements greater than \$500,000, cumulative work task agreements on a project greater than \$1,500,000, and consultant two-year work task agreement total greater than \$1,500,000; and

WHEREAS, the Idaho Transportation Board has been provided details about each project requesting authorization; and

WHEREAS, funding will be committed to these agreements before they are executed.

NOW THEREFORE BE IT RESOLVED that the Board hereby grants the authority for professional service agreement(s) as noted in the following table:

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1 Professional Agreements > \$1M

2 Work Task Agreements > \$500K

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4 Consultant Two-year Work Task total > \$1.5M



Board Agenda Item

ITD 2210 (Rev. 12-23)

Meeting Date April 18, 2025

No Presentation: Consent Item ☐ Informational Calendar Item ☐

Presentation: Informational ☐ Action with Resolution ☒ Time Needed: 5 min

Presenter's Name Justin Pond	Presenter's Title Right of Way Manager
Preparer's Name Justin Pond	Preparer's Title Right of Way Manager

Subject

Administrative Settlement over \$200,000.00

Key Number 23337	District 3	Route Number US-20/26
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Background Information

As per Board Policy 4005, the Director or a delegate may authorize an administrative settlement for up to \$200,000 over the reviewed fair market value of properties appraised up to \$1,000,000. Proposed settlements exceeding \$200,000 shall come before the Board for approval. An administrative settlement is a settlement, authorized by the responsible official, in excess of the approved just compensation. Under appropriate circumstances, an administrative settlement may be made to motivate amicable settlement with an owner and thus avoid recourse to legal proceedings.

Recommendations *(Action items require a resolution)*

Approve: KN 23337, Project No. A023(337) US 20/26, Middleton Rd. to Star Rd., Ada and Canyon Counties, Parcel 145, an administrative settlement over \$200,000.00. Resolution on page 117.

WHEREAS, the Idaho Transportation Department is acquiring right-of-way along US 20/26, Middleton Rd. to Star Rd., for Project No. A023(337); and

WHEREAS, the Idaho Transportation Department and the property owner have engaged in good faith negotiations; and

WHEREAS, both parties agree that additional payment is justified in order for the Idaho Transportation Department to fairly compensate the property owner of Parcel 145.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Board approves an Administrative Settlement over \$200,000.00 for the right-of-way acquisition along US 20/26, Middleton Rd. to Star Rd., for Project No. A023(337), KN 23337, Parcel 145.