

IRP Fee Tier Refund Request

Idaho Transportation Department
Commercial Vehicle Services



Idaho IRP registration fees are determined by using a five-tier schedule. Fees are based on the average number of miles traveled in all jurisdictions by all vehicles listed on the original or renewal registration for each fleet.

Your base jurisdiction is required to assess Idaho's Tier 5 registration fee at the time of registration. If a fleet's average miles per vehicle, for all jurisdictions, is **50,000 miles or less**, you may be entitled to a partial refund of the amount paid to your base jurisdiction for Idaho's registration fee. **Vehicles registered for 60,000 pounds or less are not charged tiered rates, therefore are not entitled to a refund.**

The following definitions relate to the numbered fields in the form below:

- Base Jurisdiction Account No.** - This is the number your base jurisdiction has assigned to your IRP fleet(s).
- Number of Vehicles in Fleet** - The total number of vehicles on the original registration application.
- Total Fleet Miles** - The total miles for all jurisdictions and vehicles on your original registration application.
- Average Miles per Vehicle** - Divide the total fleet miles by the number of vehicles in the fleet to determine the average miles per vehicle. If the per-vehicle average is over 50,000 miles, the account is not entitled to a refund of registration fees.

A copy of the registration fee invoice, a list of vehicles and their weight, and the distance reporting form (Schedule B) must be included with this form.

Base Jurisdiction Account No.		Base Jurisdiction	Company Name		
Mailing Address			City	State/Province	Zip Code
Fleet Number	Number of Vehicles	Total Fleet Miles		Average Miles Per Vehicle	
Requestor's Name (Printed)		Phone Number		E-mail	
		()			
Requestor's Signature		Date			

E-mail request to: cvs@itd.idaho.gov

-or-

Mail request to: Idaho Transportation Department
Commercial Vehicle Services
PO Box 7129
Boise ID 83831-0034

If you have any questions, call: (208) 872-3163 - Monday through Friday; 7:30 a.m. to 5:00 p.m. Mountain Time