



FLY-IN LETTER OF AGREEMENT

Fly-in Location: _____

Fly-in Dates: _____

Group requesting Fly-in: _____

Aircraft: _____ # People: _____

Group coordinator: _____

Phone: _____

Coordinator Address: _____

Email: _____

City: _____

State: _____ Zip: _____

In order to accommodate a proposed organized fly-in at the location mentioned above, the State of Idaho, Transportation Department, Division of Aeronautics (hereinafter referred to as the "State") and the group mentioned above (hereinafter referred to as the "Group") agree to the following:

The Group will:

1. Comply with Idaho Administrative Rule No. 39.04.08, "Operations at State Airports," and Rule No. 39.04.08 is hereby incorporated into and made part of this agreement.
2. Be familiar with Idaho Division of Aeronautics recommended standard operating procedures for that airport. (Download at itd.idaho.gov/aero, click **Publications**, click **Operating Procedures for Airports**.)
3. Provide the State with an estimate of the total aircraft and individuals planning to attend the fly-in at least fifteen (15) calendar days prior to the scheduled date of the fly-in.
4. Provide the State with the name, address, and phone number of the Group coordinator. It is understood and agreed by the Group that the use of the airport and its facilities is covered by the terms of Idaho Code section 36-1604 (Recreational Trespass) and that neither the State of Idaho, nor the Idaho Division of Aeronautics, shall be liable for any damages which may arise from the use of the airport or its facilities associated with the proposed fly-in.
5. Work with the airport Caretaker to manage the needs and concerns of the Group and the State.
6. Provide volunteers to assist in cleaning campgrounds and picking up garbage.
7. Be responsible for providing firewood for their event.

The State will:

1. Provide a Caretaker to work with the Group Coordinator to address any concerns and needed assistance from the Group.
2. Provide garbage can liners, cleaning supplies, and tools to clean the campground area.

GROUP COORDINATOR

Signature

Date

STATE OF IDAHO, DIVISION OF AERONAUTICS

Signature

Date

Attachments: Idaho Transportation Rule No. 39.04.08
Idaho Title 18 Chapter 33