

A G E N D A

Regular Meeting of the Idaho Transportation Board

January 16, 2013

Idaho Transportation Department
3311 West State Street
Boise, Idaho

Auditorium

- Time***
- 7:30** **EXECUTIVE SESSION** (Motor Vehicle Conference Room)
 PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
 LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]
- 8:00** **BOARD MINUTES** – December 12, 2012
- BOARD MEETING DATES**
 February 20, 2013 – Boise
 March 19-20, 2013 – Boise
 April 10-11, 2013 – District 2
- CONSENT CALENDAR**
 Advance SH-81, 300 South Road to Satellite Port of Entry to FY13
 Advance US-93, Salmon River Bridge, Near Carmen to FY13
 Contract award information
 Professional services agreements and term agreement work task report
 Speed minute entry changes for December 2012
- 8:05** **DIRECTOR'S REPORT**
- 8:25** **DELEGATION:** John Watts, WATCO
- 8:50** **DELEGATION:** Roy Eiguren, Eiguren Public Law & Policy PLLC
- AGENDA ITEMS**
- 9:05** Dealer Advisory Board 2013 draft legislation – Idaho Consumer Asset Recovery fund
- 9:20** Idaho Freight Advisory Committee
- 9:30** Idaho Scenic Byway Program update and Peaks to Craters corridor
 management plan
- 9:50** **BREAK**
- 10:05** **LEGISLATIVE REPORT**
- AGENDA ITEMS, continued**
- 10:15** IPLAN progress update
- 10:30** National Environmental Protection Act fundamentals
- 11:00** ITD Traveler Information System

- 11:30** National Weather Service presentation
- 12:15** **LUNCH** (informal working lunch with Aeronautics Advisory Board: Room 200)
- AGENDA ITEMS, continued**
- 1:10** Division of Motor Vehicles' Garnet project monthly review
- 1:30** 2013 Aeronautics annual report
- 2:30** Service contracts issued by Business and Support Management
- 2:40** Monthly financial statements
- 2:50** Progress report on programming policies
- 3:00** **POLICY APPROVAL**
Board Policy 4001, Authority to Sign Contracts, Agreements, and
Grants and Requirement to Report Certain Contracts
B-01-08, Political Activities
B-01-10, Memorandum of Understanding
B-01-16, Open Meeting Requirements
- 3:10** **POLICY INTRODUCTION**
B-01-15, Release and Restriction of Department Records
B-09-11, Idaho Scenic Byways Program
B-30-02, Authority to Sign Agreements, Compacts, or Arrangements
with other States on behalf of Idaho
- 3:25** **EXECUTIVE SESSION** (Motor Vehicle Conference Room)
PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]
- 4:25** **OLD/NEW BUSINESS**
- 4:30** **ADJOURN**

*All listed times are estimates only. The board reserves the right to move agenda items and adjust the time schedule.
Agenda revised 1/11/13

AGENDA

Special Meeting of the Idaho Transportation Board

January 18, 2013

3:00 PM

Idaho Transportation Department
Room 200
3311 West State Street
Boise, Idaho

Executive Session

Personnel Issues [Section 67-2345(a), (b)]

Legal Issues [Section 67-2345(c), (d), (f)]

Old/New Business

- 10:55** Annual report on Wellness Program
- 11:05** **LEGISLATIVE REPORT**
- 11:20** **EXECUTIVE SESSION** (working lunch: Motor Vehicles' Conference Room)
PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]
- AGENDA ITEMS, continued**
- 1:45** IPLAN progress update
- 2:00** Presentation on term agreements
- 2:30** **POLICY APPROVAL**
B-01-08, Political Activities (renumbered as #4006)
B-01-15, Release and Restriction of Department Records
B-30-02, Authority to Sign Agreements, Compacts, or Arrangements
with other States on behalf of Idaho
- 2:45** **POLICY INTRODUCTION**
B-01-21, Partnership Culture
B-04-02, Standard Specifications for Construction Projects
B-06-02, Department Correspondence
B-06-07, Idaho Highway Map
- 3:00** **ELECTION OF VICE CHAIRMAN**
and review Subcommittee assignments
- 3:15** **OLD/NEW BUSINESS**
- Potential property transfer to the City of Twin Falls

*All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule.

AGENDA

Regular Meeting of the Idaho Transportation Board

March 19-20, 2013

March 19, 2013

Idaho Transportation Department
3311 West State Street
Boise, Idaho

Auditorium

Time*

8:00

BOARD MINUTES – February 20, 2013

BOARD MEETING DATES

April 9-10, 2013 – District 2

May 22-23, 2013 – District 5

June 19-20, 2013 – Boise

CONSENT CALENDAR

Public Transportation Advisory Council appointment for District 2
Impacts and results of temporary waiver of IDAPA 39.03.17 for the
Movement of Multiple Units

Amendment to Idaho Transportation Board resolution 13-05

Service contracts issued by Business and Support Management

Contract award information

Professional services agreements and term agreement work task report

Report of speed minute entry changes for February 2013

8:05

DIRECTOR'S REPORT

8:35

DELEGATION: Rakesh Mohan, Office of Performance Evaluation

8:55

DELEGATION: April Renfro, Legislative Services Office

AGENDA ITEMS

9:15

Annual report on audits

9:45

BREAK

10:00

EMPLOYEE SERVICE AWARDS

10:45

LEGISLATIVE REPORT

AGENDA ITEMS, continued

11:00

Outline of options for Transportation Alternatives Program

11:30

Freight Advisory Committee charter and nomination

11:45 EXECUTIVE SESSION (working lunch: Conference Room 200)
PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]

AGENDA ITEMS

1:45 Addition of six projects to initial Transportation Management Area -
Transportation Alternatives Program
2:05 Idaho Air Quality/Congestion Management and Air Quality Program
2:35 Monthly financial statements

2:50 POLICY REVIEW/APPROVAL

Board Policy 4013, Standard Specifications for Construction Projects
(formerly B-04-02)
Board Policy 4014, Department Correspondence
(formerly B-06-02)
Board Policy 4015, Idaho Highway Map
(formerly B-06-07)

3:00 POLICY INTRODUCTION

Board Policy 4012, Protecting and Maintaining State Highways
consolidation of: B-05-05, Roadside Vegetation Program
B-06-06, Winter Maintenance Standards on State Highways
B-05-16, Maintenance of State Highways
B-05-34, Closure or Restricted Use of State Highways

3:15 TOUR: SH-16 extension project and SH-44/Linder Road intersection

March 20, 2013

Idaho Transportation Department
3311 West State Street
Boise, Idaho

Auditorium

AGENDA ITEMS, continued

8:00 IPLAN solution and cost assessment with gap analysis executive summary
8:30 Strategic Highway Safety Plan
8:50 City of Mullan Sewer District, District 1

9:00 OLD/NEW BUSINESS

9:45 TOUR – Western Trailers, 6701 Business Way, Boise
(depart ITD at 9:10 AM)

1:30 TOUR – Western Aircraft, 4300 South Kennedy Street, Boise

*All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule.

A G E N D A

Regular Meeting and District 2 Tour
of the Idaho Transportation Board

April 9-10, 2013

April 9, 2013

Time*

DISTRICT 2 TOUR

8:30 Meet at Missoula, Montana airport
9:00 Meet with Montana Transportation Commission and Montana
Transportation Department personnel at DOT office;
2100 West Broadway, Missoula
10:30 Depart Missoula, US-12 west
10:30 Arrive at Lolo Rest Area (note time zone change)
11:00 Depart Lolo Rest Area, US-12 west
11:15 Arrive Powell Maintenance Shed; presentation on remote maintenance
11:45 Depart Powell Maintenance Shed, US-12 west
11:50 Arrive Lochsa Lodge; lunch
1:00 Depart Lochsa Lodge, US-12 west
5:00 Arrive Lewiston, tour ends

April 10, 2013

District 2 Office
2600 Frontage Road
Lewiston, Idaho

8:00 **BOARD MINUTES** – March 19-20, 2013

BOARD MEETING DATES

May 22-23, 2013 – District 5
June 18-19, 2013 – Boise
July 10-11, 2013 – District 6

CONSENT CALENDAR

Strategic Highway Safety Plan
Local Highway Technical Assistance Council (LHTAC) – Surface
Transportation Program – Local Rural Program Changes to FY13-14
LHTAC Local Highway Safety Improvement Program – two project
removals in FY14
Statewide Safety Program changes to FY15
Safe Routes to School Program – three project removals in FY13-14
Transit Program changes – add two FY12 Tribal Transit Discretionary
Awards to FY13
Transit Program changes requested by Valley Regional Transit and
Community Planning Association of Southwest Idaho to FY13
Scenic Byways project delay from FY13 to FY14
Service contracts issued by Business and Support Management
Contract award information
Professional services agreements and term agreement work task report
IPLAN project monthly status update

8:05 **DIRECTOR'S REPORT**

8:30 **LEGISLATIVE REPORT**

- 8:45 PRESENTATION:** Technology Transfer Study -
Lance Holmstrom, Local Highway Technical Assistance Council
- 9:00 ADOPT-A-HIGHWAY PRESENTATION:** Latah County Youth Services
- AGENDA ITEMS**
- 9:05** Idaho Pathways Project introduction
- 9:25** Public Transportation Advisory Council annual update and
I-way leadership award
- 9:40** Transit Mobility Management Systems analysis
- 10:00 BREAK**
- AGENDA ITEMS, continued**
- 10:15** Lower Payette River Heritage Byway project
- 10:25** Transportation Alternatives Program & Strategic Implementation Program
- 10:55 DISTRICT 2 REPORT:** District Engineer Jim Carpenter
- 11:25 EXECUTIVE SESSION** (working lunch)
PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]
- AGENDA ITEMS, continued**
- 1:15** Expansion project delay/GARVEE Program adjustments to FY13-14
- 1:30** Highway Program policy discussion and update – Board Policy B-11-04,
Allocation of Surface Transportation Program Apportionments to
Local Public Agencies
- 1:50** Funding for FY14-18 Highway Investment Program Update
- 2:20** Monthly Financial Statements
- 2:30 POLICY REVIEW/APPROVAL**
Board Policy 4012, Protecting and Maintaining State Highways
consolidation of: B-05-16, Maintenance of State Highways
B-06-06, Winter Maintenance Standards
B-05-05, Roadside Vegetation Program
B-05-34, Closure/Restricted Use of State Highways
- 2:40 POLICY INTRODUCTION**
Board Policy 4016, Traffic Regulation
consolidation of: B-12-03, Traffic Minute Entries
B-12-06, Transportation Impact Studies
B-12-07, State Highway Speed Limits within City Jurisdictions
B-12-16, Traffic Control Devices
- 2:50 REPORT: BOARD SUBCOMMITTEE ON AUDITS**
Revised charter
Proposed Board Policy, Office of Internal Review
Current Administrative Policy A-01-05, Office of Internal Review
- 3:00 OLD/NEW BUSINESS**
- 3:10 ADJOURN** (estimated time)

*All listed times are in local time and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule.

AGENDA

Special Meeting of the Idaho Transportation Board

April 18, 2013

9:00 AM

Idaho Transportation Department
Room 200
3311 West State Street
Boise, Idaho

1. Call Meeting to Order
2. Executive Session
 - Personnel Issues [Section 67-2345(a), (b)]
 - Legal Issues [Section 67-2345(c), (d), (f)]
3. Old/New Business

A G E N D A

Regular Meeting and District 5 Tour of the Idaho Transportation Board

May 22-23, 2013

May 22, 2013

Time*

DISTRICT 5 TOUR

8:10 Depart Best Western Cotton Tree Inn, 1415 Bench Road, Pocatello
8:30 Arrive at Pocatello Airport, Av Center; pick up passengers
8:40 Depart Pocatello Airport, I-86 east, I-15 south, and SH-36 east
10:25 Arrive Preston, meet with city officials
10:45 Depart Preston, SH-34 north and US-30 west
12:15 Arrive Lava Hot Springs, lunch at Baker Ranch
2:00 Depart Lava Hot Springs, US-30 west, I-15 north, I-86 west
3:00 Arrive Chubbuck; tour interchange project
3:45 Meet with Chubbuck city officials
4:15 Depart Chubbuck
4:30 Arrive Best Western Cotton Tree Inn, Pocatello, tour ends

May 23, 2013

Idaho State University
Pond Student Union Building
Little Wood Conference Room
South 8th Street
Pocatello, Idaho

8:00 **BOARD MINUTES** – April 9-10, 2013
- April 18, 2013

BOARD MEETING DATES

June 18-19, 2013 – Boise
July 10-11, 2013 – District 6
August 14-15, 2013 – District 4

CONSENT CALENDAR

FY14 Out-of-State Travel
Local Highway Technical Assistance Council – Surface Transportation
Program (STP) Local Urban Program changes in FY15
Increase federal-aid limit on STP-Enhancement local project
Delay West Pedestrian Bridge, Garden City from FY13 to FY14
Add two National Summer Transportation Institute Discretionary
Grants to FY13
Remove/add High Priority SAFETEA-LU projects in FY14
Delay Cheney Drive; Washington Street to North College Road,
College of Southern Idaho to FY14
State FY13 program adjustments to utilize balance of State Funds
Contract award information
Professional services agreements and term agreement work task report
IPLAN project monthly status update

8:05 **DIRECTOR'S REPORT**

8:35 **ADOPT-A-HIGHWAY PRESENTATION: JR Simplot Company**

AGENDA ITEMS

8:40 Public Transportation Advisory Council annual update and
I-way leadership award

8:55 Freight Advisory Committee nominations

9:05 Statewide Scenic Byway Advisory Committee update

9:15 Statewide Freight and Passenger Rail Plan

9:25 FY14-17 Strategic Plan for the Division of Financial Management

9:30 Community Choices for Idaho/Transportation Alternatives Program

9:50 **BREAK**

AGENDA ITEMS, continued

10:05 Alternative project delivery presentation

10:45 Highway Safety Performance Plan presentation

10:55 Forest Highway Program vs. Federal Lands Access Program

11:10 Timeline delivery of projects and advancing projects

11:40 Advance I-84, Eisenman Interchange to Milepost 70 Eastbound and West-
bound Restoration projects from State FY14/15 to Federal FY13

11:45 Add US-95, Anderson Corner Improvements to State FY13 of the Board
Uncallocated Program

11:50 Add US-91, Shelley North City Limits to York Road to the Early Development Program

11:55 **DISTRICT 5 REPORT**

12:05 **AMERICAN ROAD and TRANSPORTATION BUILDERS ASSOCIATION PRESENTATION**

12:10 **EXECUTIVE SESSION** (working lunch)
PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]

AGENDA ITEMS, continued

2:00 Federal formula highway funding to local public agencies/ Programmatic Investment Policy

2:25 Monthly Financial Statements

2:35 Service contracts issued by Business and Support Management

2:45 Enterprise Technology Services – services and innovations

3:15 Administrative rule options – 129,000 pound trucks/routes

3:30 **POLICY REVIEW/APPROVAL**

Board Policy 4016, Traffic Regulation (formerly B-12-03, Traffic Minute Entries)
Administrative Policy 5016, Traffic Regulation
delete B-12-06, Transportation Impact Studies
delete B-12-07, State Highway Speed Limits within City Jurisdictions
A-12-07, State Highway Speed Limits within City Jurisdictions
delete B-12-16, Traffic Control Devices (incorporated into 4016)
A-12-16, Traffic Control Devices

3:40 **POLICY INTRODUCTION**

Board Policy 4018, Personnel Actions (formerly B-18-02)
Board Policy 4020, Employee Education and Training (B-18-06)
Corresponding Administrative Policy 5020
Board Policy 4021, Ethics, Conflict of Interest, and Personal Conduct
(formerly B-18-03)
Corresponding Administrative Policy 5021
Board Policy 4022, Workplace Investigations (new policy)
Corresponding Administrative Policy 5022
Administrative Policy 5505, Operating State-Owned Vehicles

4:00 **BOARD SUBCOMMITTEE ON AUDITS**

Revised charter
Proposed Board Policy, Office of Internal Review

4:05 **OLD/NEW BUSINESS**
 establishment of a Board Subcommittee on 129,000 Pound Routes

4:15 **ADJOURN** (estimated time)

*All listed times are estimates only. The board reserves the right to move agenda items and adjust the time schedule.

AGENDA

Special Meeting of the Idaho Transportation Board

May 31, 2013

10:00 AM

Idaho Transportation Department
Room 212
3311 West State Street
Boise, Idaho

Call Meeting to Order

Executive Session

Personnel Issues [Section 67-2345(a), (b)]

Legal Issues [Section 67-2345(c), (d), (f)]

Old/New Business

AGENDA

Special Meeting of the Idaho Transportation Board

June 14, 2013

9:00 AM

Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

Call Meeting to Order

Executive Session

Personnel Issues [Section 67-2345(a), (b)]

Legal Issues [Section 67-2345(c), (d), (f)]

Old/New Business

Idaho Transportation Board

129,000 Pound Truck Route Subcommittee

June 17, 2013

2:30 PM

Idaho Transportation Department
3311 West State Street
Boise, Idaho

Room 212

- 2:30 Welcome and Overview**
- 2:40 Introductions**
- 2:50 Review draft document** (charter, membership, process)
- 3:10 Proposed rules**
- 3:45 Additional items/new business**
 - Application form (tentative)
- 3:55 Next meeting**
- 4:00 Adjourn**

Listed times are estimates.

A G E N D A

Workshop and Regular Meeting
of the Idaho Transportation Board

June 18-19, 2013

June 18, 2013

Workshop
District 3 Office
8150 Chinden Boulevard
Boise, Idaho

Time*	
8:30	Introductions
8:40	Investment Recommendations
9:15	Project Selection: Decision Support Tools Highway Project Selection Methodology
10:00	Break
10:15	Revenue and Budget Panel: State Revenue Outlook/Forecast Federal Revenue Forecast FY15 Draft Budget Request
11:15	Idaho Transportation Investment Program Development and Outreach: Review FY14-18 Highway Program Development Calendar Public Involvement Process
11:45	Lunch (on own)
1:15	Program framework: Review and Discussion of FY14-18 performance programs Division of Transportation Performance FY14-18 Program Division of Aeronautics FY14-18 Program
2:25	Break
2:40	Board discussion of program: Recap of next steps Federal Lands Access Program Candidate Projects:
3:15	Implementation of investment recommendations: Project delivery improvements for FY14-18 and cash flow and policy implications Early Development
3:55	Wrap up

June 19, 2013

Business Meeting

Board Policy 4026, Environmental Stewardship (formerly B-13-03)
Board Policy 4027, Landscaping (formerly B-14-07)
Administrative Policy 5027, Landscaping

- 3:30** **POLICY REVIEW/APPROVAL** (introduced in April)
Board Policy 4016, Traffic Regulation (formerly B-12-03, Traffic Minute Entries)
Administrative Policy 5016, Traffic Regulation
delete B-12-06, Transportation Impact Studies
delete B-12-07, State Highway Speed Limits within City Jurisdictions
A-12-07, State Highway Speed Limits within City Jurisdictions
delete B-12-16, Traffic Control Devices (incorporated into 4016)
A-12-16, Traffic Control Devices

(introduced on May agenda)

Board Policy 4018, Personnel Actions (formerly B-18-02)
Board Policy 4020, Employee Education and Training (B-18-06)
Corresponding Administrative Policy 5020
Board Policy 4021, Ethics, Conflict of Interest, and Personal Conduct (B-18-03)
Corresponding Administrative Policy 5021
Board Policy 4022, Workplace Investigations (new policy)
Corresponding Administrative Policy 5022
Administrative Policy 5505, Operating State-Owned Vehicles

- 3:40** **BOARD SUBCOMMITTEE ON AUDITS**
Revised charter
Board Policy 4017, Office of Internal Review
Administrative Policy 5017, Office of Internal Review (A-01-05)

- 3:45** **OLD/NEW BUSINESS**

- 3:50** **ADJOURN** (estimated time)

June 20, 2013

Optional Activities

- 10:15** **TOUR** – Zions' Bank Building under construction, 8th and Main, Boise

- 11:30** **ASSOCIATION OF IDAHO CITIES' CONFERENCE**
Luncheon General Session: Boise Centre on the Grove

*All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule.

1:50 DISTRICT 6 REPORT

AGENDA ITEMS, continued

- 2:10** Logo standards and procedures require revision effecting - IDAPA Rule 39.03.62 - Logo Signs
- 2:25** TODS standards and procedures require revision effecting - IDAPA Rule 39.03.64 - Tourist Oriented Directional Signs
- 2:40** Rules Governing Safety Rest Areas – IDAPA 39.03.50

3:00 BREAK

AGENDA ITEMS, continued

- 3:10** 2014 proposed legislative ideas
- 3:35** Monthly financial statements
- 3:45** Non-construction service contracts issued by Business and Support Management

3:50 POLICY APPROVAL

- Board Policy 4024, Public Hearings (formerly B-20-03 and 13-02, Public Involvement for Location and Design Determinations) Administrative Policy 5024, Public Hearings
- Board Policy 4025, Appealing Department Actions and Orders (formerly B-07-02) Administrative Policy 5025, Appealing Department Actions, etc.
- Board Policy 4026, Environmental Stewardship (formerly B-13-03)
- Board Policy 4027, Landscaping (formerly B-14-07) Administrative Policy 5027, Landscaping

3:55 POLICY REVIEW:

- Board Policy 4001, Authority to Sign Contracts, Agreements, and Grants and Requirement to Report Certain Contracts
- Administrative Policy 01-09, Authority to Sign Contracts, Agreements, or Grants and their Registration
- A-06-08, Professional Service Agreements
- A-14-06, Approval of Plans/Specifications/Estimates and the Award of Construction Projects

4:10 OLD/NEW BUSINESS

July 11, 2013

District 6

DISTRICT 6 TOUR

- 7:45** Depart Hilton Garden Inn, 700 Lindsay Boulevard, Idaho Falls
- 8:00** Arrive Center for Advanced Energy Studies; tour facility
- 9:00** Meet with Idaho National Laboratory Leadership Management Team
- 10:00** Depart Idaho Falls, US-20 west
- 11:00** Arrive INL; tour facilities
- 3:30** Depart INL; US-20 east
- 4:30** Arrive Idaho Falls; tour ends

*All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule.

A G E N D A

Regular Meeting and District 4 Tour of the Idaho Transportation Board

August 14-15, 2013

August 14, 2013

District 4

Time*

DISTRICT 4 TOUR

8:15 Depart Best Western, 800 North Overland, Burley
8:30 Arrive Burley Airport; pick up passengers
8:45 Tour Cassia County road projects
11:45 Arrive Elba Park: discussion of Mini-Cassia voucher system with
A to B Services & LINC
12:00 Lunch at Elba Park
1:00 Depart Elba Park
1:45 Arrive Kodiak America, Burley
3:00 Depart Kodiak America
3:15 Arrive Best Western, 800 North Overland; meeting with
Kevin Iversen, Transystems on 129,000 pound loads
4:30 Tour ends

August 15, 2013

Little Theater
King Fine Arts Center
No. 1, Bobcat Boulevard
Burley, Idaho

8:30 **BOARD MINUTES** – July 10-11, 2013
– July 29, 2013

BOARD MEETING DATES

September 18-19, 2013 – District 1
October 23-24, 2013 – District 3
November 20-21, 2013 – Boise
December 11-12, 2013 – Boise

CONSENT CALENDAR

FY13 account write-off
Approval of policies for Allocation of Federal Formula Highway
Apportionments to Local Public Agencies
Add Eco-Logical Connectivity to FY13 of the State Planning and
Research Program
Adjustments to the approved FY13-17 Public Transit Program
Community Choices for Idaho Advisory Committee
FY13 Performance Measurement Report for Division of Financial
Management and Legislative Services Office
Add SH-52, Emmett Irrigation District Landslide Repair to State FY14
of the Board Unallocated Program

INFORMATIONAL CALENDAR

Return check report for FY13
Summary of FY13 budget vs. actual out-of-state travel
Non-construction service contracts by Business and Support Management
Contract award information
Professional services agreements and term agreements work task report
Administrative and legal settlements of right-of-way acquisitions
IPLAN project – monthly status update
Report of speed minute entry changes for July 2013
Annual report on State Railroad Grade Crossing Protection Fund

8:35 DIRECTOR'S REPORT

9:05 ADOPT-A-HIGHWAY AWARD: First Federal employees, Burley

AGENDA ITEMS

9:10 District 4 Public Transportation Advisory Council update
9:25 Idaho Statewide Rail Plan Update
9:40 Administrative Rule 39.02.60 amendments

9:50 BREAK

AGENDA ITEMS, continued

10:10 Clarifying terminology regarding program publications
10:20 End of FY13 adjustments to the federal-aid formula highway program
10:35 Monthly financial statements
10:40 August 2013 revenue forecast and FY15 proposed budget request
11:05 2014 draft legislation
11:20 Designate expressway

11:30 DISTRICT 4 REPORT

11:55 EXECUTIVE SESSION (working lunch)
PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]

AGENDA ITEMS, continued

2:00 Proposed Rules Governing Marking of Hazards to Air Flight – 39.04.02..... 214
2:10 Proposed Rules Governing Idaho Airport Aid Program – IDAPA 39.04.04
2:20 Proposed Rules Governing Safety Rest Areas – IDAPA 39.03.50

2:25 POLICY INTRODUCTION

Board Policy 4011, Idaho Transportation Investment Program
(formerly B-11-01 and B-11-02)
Administrative Policy 5011, Idaho Transportation Investment Program
4029, Cooperative Agreement for Construction of State Highways
(formerly B-19-01 and B-14-08)
5029, Cooperative Agreement for Construction of State Highways
4030, Surface Transportation Program Rural Exchange Program
(formerly B-11-06)
5030, Surface Transportation Program Rural Exchange Program
Board Policy 4031, Early Development Program (formerly B-11-08)
Board Policy 4032, Local Bridge Inspection Funds (formerly B-19-08)
Administrative Policy 5032, Local Bridge Inspection Funds

2:35 OLD/NEW BUSINESS

Revisions to IDAPA 39.03.22, Rules Governing Overlegal Permits for
Extra-length Vehicle Combinations, docket 39-0322-1301
Revisions to IDAPA 39.03.22, Rules Governing Overlegal Permits for
Extra-length Vehicle Combinations, docket 39-0322-1302

2:45

ADJOURN (estimated time)

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AGENDA

Special Meeting of the Idaho Transportation Board

August 27, 2013

4:00 PM

Idaho Transportation Department
Room 209
3311 West State Street
Boise, Idaho

Call Meeting to Order

Executive Session

Personnel Issues [Section 67-2345(a), (b)]

Legal Issues [Section 67-2345(c), (d), (f)]

Old/New Business

AGENDA

Special Meeting of the Idaho Transportation Board

September 9, 2013

9:00 AM

Idaho Transportation Department
Room 212
3311 West State Street
Boise, Idaho

Call Meeting to Order

Executive Session

Personnel Issues [Section 67-2345(a), (b)]

Legal Issues [Section 67-2345(c), (d), (f)]

Old/New Business

A G E N D A

Regular Meeting and District 1 Tour of the Idaho Transportation Board

September 18-19, 2013

September 18, 2013

District 1

Time*

DISTRICT 1 TOUR

- 7:35** Depart Holiday Inn Express, 2300 West Seltice Way, Coeur d'Alene
- 8:00** Arrive Coeur d'Alene Airport; pick up passengers
- 8:30** Depart airport, US-95 north
- 9:30** Arrive Sandpoint; tour Sand Creek Byway project
- 10:10** Depart project site, travel to Sandpoint Airport;
Meet with Bonner County Airport Board
- 10:45** Depart Sandpoint Airport, SH-200 east;
View Trestle Creek project site, travel SH-200 west
- 11:45** Arrive Ponderay, lunch at Ponderay Events Center
- 1:30** Depart Ponderay, US-2 west to Dover Bridge; meet with local officials
- 2:15** Depart Dover
- 3:30** Arrive Holiday Inn Express, Coeur d'Alene; tour ends

September 19, 2013

District 1 Office
600 West Prairie
Coeur d'Alene, Idaho

- 9:00** **BOARD MINUTES** – August 14-15, 2013
– August 27, 2013

BOARD MEETING DATES

October 23-24, 2013 – District 3
November 20-21, 2013 – Boise
December 11-12, 2013 – Boise

INFORMATIONAL CALENDAR

Annual update on public involvement activities
Monthly financial statements
Non-construction service contracts by Business and Support Management
Contract award information
Professional services agreements and term agreements work task report

IPLAN project – monthly status update
Report of speed minute entry changes for August 2013

- 9:05 ADOPT-A-HIGHWAY AWARD:** Kootenai Cancer Center
- 9:10 DELEGATION** – City of Bonners Ferry, Mayor David Anderson
- 9:20 DELEGATION** – City of Priest River, Mayor James Martin
- 9:30 DELEGATION** – City of Sandpoint, Mayor Marsha Ogilvie
- 9:40 DELEGATION** – Bonner County Area Transportation Team, Chairman Glen Bailey
- 9:50 DELEGATION** – City of Post Falls, Mayor Clay Larkin
- 10:00 DELEGATION** – North Idaho Centennial Trail Foundation, John Bruning, Chairman
- 10:10 PRESENTATION** – Sand Creek Byway Award: Dave Butzier
- 10:15 BREAK**
- 10:30 DELEGATION** – Association of Idaho Highway Districts Stuart Davis
and Associated General Contractors of Idaho Wayne Hammon

AGENDA ITEMS

- 10:50** District 1 Public Transportation Advisory Council update
- 11:05** GARVEE Program update
- 11:50 EXECUTIVE SESSION** (working lunch)
PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]

1:00 DIRECTOR'S REPORT

AGENDA ITEMS, continued

- 1:30** Proposed legislation – 2014 session

1:45 DISTRICT 1 REPORT

AGENDA ITEMS, continued

- 2:10** US-95, Round Prairie to Canada scope increase
- 2:20** Sponsorship of ITD programs
- 2:30** Addition of On-the Job-Training/Supportive Services work to FY13
- 2:40** Recommended FY14-18 Idaho Transportation Investment Program
- 2:55 POLICY INTRODUCTION** (carried over from August 2013)
Board Policy 4011, Idaho Transportation Investment Program
(formerly B-11-01 and B-11-02)
Administrative Policy 5011, Idaho Transportation Investment Program
Board Policy 4029, Cooperative Agreement for Construction of State Highways
(formerly B-19-01 and B-14-08)
5029, Cooperative Agreement for Construction of State Highways
Board Policy 4030, Surface Transportation Program Rural Exchange Program
(formerly B-11-06)

5030, Surface Transportation Program Rural Exchange Program
Board Policy 4031, Early Development Program (formerly B-11-08)
Board Policy 4032, Local Bridge Inspection Funds (formerly B-19-08)
Administrative Policy 5032, Local Bridge Inspection Funds

3:10 POLICY INTRODUCTION

Board Policy 4034, Charter or Rented Aircraft and Pilot's Requirements
(formerly B-27-01)

Administrative Policy 5034, Charter or Rented Aircraft and Pilot's Requirements

Board Policy 4035, Coordination with Aeronautics Advisory Board
(formerly B-27-02)

Administrative Policy 5035, Coordination with Aeronautics Advisory Board

Board Policy 4036, State Aircraft Operation (formerly B-27-06)

Board Policy 4037, Aeronautical Activities (formerly B-27-07)

Administrative Policy 5037, Aeronautical Activities

3:25 OLD/NEW BUSINESS

3:30 ADJOURN (estimated time)

*All listed times are in local time and are estimates only. The board reserves the right to move agenda items and adjust the time schedule.

AGENDA

Special Meeting of the Idaho Transportation Board

October 15, 2013

10:30 AM

Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

Call Meeting to Order

Executive Session

Personnel Issues [Section 67-2345(a), (b)]

Legal Issues [Section 67-2345(c), (d), (f)]

Old/New Business

A G E N D A

Regular Meeting and District 3 Tour of the Idaho Transportation Board

October 23-24, 2013

October 23, 2013

District 3

Time*

DISTRICT 3 TOUR

7:30 Depart District 3 Office, 8150 Chinden Boulevard, Boise
7:45 Arrive Oxford Suites, 1426 S. Entertainment Ave; pick up passengers
8:00 Depart Oxford Suites
8:30 Arrive SH-16 extension project
8:45 Depart project site, SH-16 north, SH-52 east, SH-55 north
10:00 Arrive Banks
10:15 Depart Banks, SH-55 north
11:00 Arrive Cascade Airport
11:30 Depart airport
11:40 Arrive Cascade Maintenance Shed
12:00 Depart Cascade Maintenance Shed, SH-55 north
12:30 Arrive Lake Fork; lunch
1:45 Arrive Midas Gold, Lake Fork
2:15 Depart Midas Gold, SH-55 north
2:30 Arrive McCall Airport; tour ends
3:30 State plane transports board members; arrive in Boise
4:30 Tour bus returns to Boise, SH-55 south; arrive at District Office

October 24, 2013

District 3 Office
8150 Chinden Boulevard
Boise, Idaho

8:30 **BOARD MINUTES** – September 9, 2013
– September 18-19, 2013

BOARD MEETING DATES

November 20-21, 2013 – Boise
December 11-12, 2013 – Boise
January 15-16, 2013 – Boise

CONSENT CALENDAR

Adjust FY14-18 Idaho Transportation Investment Program to
accommodate end-of-year redistribution
Policy 4041, Sponsorship of Department Programs
ITD proposed legislation – 2014 session
ITD proposed legislation – 2014 session

INFORMATIONAL CALENDAR

Idaho Transportation Department Annual Report
Annual report on performance statistics on contracts and procurement
Contract award information
Professional services agreements and term agreements work task report

8:35 DIRECTOR'S REPORT

9:00 ADOPT-A-HIGHWAY AWARD: Emmett Lions' Club and
Canyon County Sheriff Inmate Detail Program

9:05 DELEGATION – Valley Regional Transit, Kelli Fairless, Executive Director

AGENDA ITEMS

9:25 District 3 Public Transportation Advisory Council update and
I-Way Leadership Award

9:40 Community Choices update

9:50 BREAK

AGENDA ITEMS, continued

10:10 IPLAN project – Phase I completion

10:25 Project acceleration

10:45 ITD's alternative project delivery program

11:15 Highway Safety update

11:35 Monthly financial statements: end-of-year obligations report

11:40 Enterprise Technology Services - fiber management program

12:10 LUNCH

1:30 DELEGATION – City of Caldwell, Mayor Garrett Nancolas

1:45 DISTRICT 3 REPORT

2:05 POLICY REVIEW

Board Policy 4037, Aeronautical Activities (formerly B-27-07)

Administrative Policy 5037, Aeronautical Activities

2:10 POLICY INTRODUCTION

Board Policy 4038, Public Transportation Program (formerly B-28-01)

Board Policy 4039, Public Transportation Advisory Council

(formerly B-28-02)

Board Policy 4040, Dealer Advisory Board Activities (formerly B-30-01)

Administrative Policy 5040 Dealer Advisory Board Activities

Board Policy 4042 Trucking Advisory Council (formerly B-30-04)

Administrative Policy 5042 Dealer Advisory Board Activities

Board Policy 4043 Coordination with Traffic Safety Commission

(formerly B-38-01)

Administrative Policy 5043 Coordination with Traffic Safety Commission

- 2:25** **EXECUTIVE SESSION**
 PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
 LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]
- 3:30** **OLD/NEW BUSINESS**
- 3:35** **ADJOURN** (estimated time)

*All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule.

AGENDA

Regular Meeting
of the Idaho Transportation Board

November 20, 2013

-
-
Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

Time*

8:30

BOARD MINUTES – October 15, 2013
– October 23-24, 2013

BOARD MEETING DATES

December 11-12, 2013 – Boise
January 15-16, 2014 – Boise
February 19-20, 2014 – Boise

CONSENT CALENDAR

Certification of receipts and disbursements
Remove Bradford Road, Bellevue from the Local Urban Program
FY14 Public Transit Program Adjustments
Idaho Transportation Department Annual Report

INFORMATIONAL CALENDAR

Monthly financial statements
Non-construction service contracts
Contract award information
Professional services agreements and term agreements work task report
Report of speed minute entry changes for October 2013

8:35

DIRECTOR'S REPORT

AGENDA ITEMS

9:00

Modifications to proposed Idaho Administrative Rule 39.03.22-1302

9:15

Recommended Community Choices for Idaho projects

9:30

BREAK

10:00

EMPLOYEE SERVICE AWARDS

10:30

BREAK

AGENDA ITEMS, continued

10:45

Status: FY15 appropriation request

11:00

GARVEE Program update

11:15

ITD's alternative project delivery program

- 11:45** **EXECUTIVE SESSION** (working lunch: Motor Vehicles' Conf. Room)
 PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
 LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]
- AGENDA ITEMS, continued**
- 1:45** Annual update on ITD's Research Program
- 2:00** National safety issues update
- 2:20** **POLICY REVIEW/APPROVAL**
 Board Policy 4038, Public Transportation Program (formerly B-28-01)
 Administrative Policy Public Transportation Program
 Board Policy 4039, Public Transportation Advisory Council
 (formerly B-28-02)
- 2:30** **POLICY INTRODUCTION**
 Board Policy 4044 Safety Rest Areas and Oasis Partnerships
 (formerly B-05-14)
 Admin. Policy 5044 Safety Rest Areas and Oasis Partnerships
 Board Policy 4045 State Institution Road Improvement (B-05-15)
 Administrative Policy 5045 State Institution Road Improvement
 Board Policy 4046 Right-of-Way Fencing (formerly B-05-19)
 Administrative Policy 5046 Right-of-Way Fencing
 Board Policy 4047 Entering Private Property (formerly B-07-01)
 Administrative Policy 5047 Entering Private Property
- 2:45** **ADMINISTRATIVE POLICY REVIEW**
 Administrative Policy 5507, Road Equipment Management
- 2:50** **OLD/NEW BUSINESS**
 Update on 2014 legislation
- 3:00** **ADJOURN** (estimated time)

*All listed times are estimates only. The board reserves the right to move agenda items and adjust the time schedule.

A G E N D A

Regular Meeting
of the Idaho Transportation Board

December 11, 2013

-
Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

Time*

8:00 **BOARD MINUTES** – November 20, 2013

BOARD MEETING DATES

January 15-16, 2014 – Boise
February 19-20, 2014 – Boise
March 19-20, 2014 – Boise

INFORMATIONAL CALENDAR

Monthly financial statements
Non-construction professional service contracts
Contract award information
Professional services agreements and term agreements work task report

8:05 **DIRECTOR'S REPORT**

9:00 **DELEGATION:** The Honorable Skip Smyser - 24/7 sobriety system

AGENDA ITEMS

9:20 Annual Local Rural Highway Investment Program report

9:40 Annual report of the Dealer Advisory Board

9:55 **BREAK**

10:10 **EXECUTIVE SESSION** (working lunch: Room 200)
PERSONNEL ISSUES [SECTION 67-2345(a), (b)]
LEGAL ISSUES [SECTION 67-2345(c), (d), (f)]

AGENDA ITEMS, continued

2:30 Annual Trucking Advisory Council report

2:45 Public Transportation Advisory Council nomination for District 1

2:50 Community Choices for Idaho Program

2:55 **POLICY REVIEW**

Administrative Policy 5046 Right-of-Way Fencing

3:00 **POLICY INTRODUCTION**

- Board Policy 4049 State-Owned Dwellings (formerly B-03-06)
 - Administrative Policy 5049 State-Owned Dwellings
- Board Policy 4051 Use of Department Facilities and Equipment (B-06-13)
 - Administrative Policy 5051 Use of Department Facilities and Equipment
- Board Policy 4052 Official Travel by Department Personnel (formerly B-06-11)
 - Administrative Policy 5052 Official Travel by Department Personnel
- Board Policy 4053 Employee Overtime and other Time Considerations (B-06-34)
 - Admin Policy 5053 Employee Overtime/Other Time Considerations
- Board Policy 4054 Department Payment of Professional Organization Dues (formerly B-06-46)
 - Admin. Policy 5054 Department Payment of Professional Org. Dues

3:20 ADMINISTRATIVE POLICY REVIEW

- Administrative Policy 5510 Computer, E-mail, and Internet Usage
- Administrative Policy 5511 Management of Computer Use
- Admin. Policy 5513 Remote Access to ITD Information Resources
- Administrative Policy 5512 ITD Network Management and Authority
- Administrative Policy 5517 ITD System and Information Security
- Administrative Policy 5518 System and Application Management

3:45 OLD/NEW BUSINESS

- Update on 2014 legislation

4:00 ADJOURN (estimated time)

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