A G E N D A

Regular Meeting
of the Idaho Transportation Board

January 16, 2014

Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

Time*

8:00 EXECUTIVE SESSION (Motor Vehicles’ conference room)
PERSONNEL ISSUES [SECTION 67-2345(a), (b)]
LEGAL ISSUES [SECTION 67-2345(c), (d), (f)]

10:45 BOARD MINUTES –December 11, 2013

BOARD MEETING DATES
February 19-20, 2014 – Boise
March 19-20, 2014 – Boise
April 23-24, 2014 – District 2 (tentative location)

CONSENT CALENDAR
Add railroad-ITD mitigation strategy to FY14 of the program
Transit program changes requested by Valley Regional Transit and
Community Planning Association of Idaho to FY14
Sandpoint Long Bridge planning study
Designation of an expressway – US-95, Lewiston to Thorn creek Road
and proposed Thorn creek Road to Moscow

INFORMATIONAL CALENDAR
Monthly financial statements
Non-construction professional service contracts
FY15 Program update – funding level assumptions and highlights
Status: FY15 appropriation request
Contract award information
Professional services agreements and term agreements work task report
Annual report on outdoor advertising sign status
Administrative and legal settlements of right-of-way acquisitions

10:50 LEGISLATIVE REPORT

AGENDA ITEMS
11:05 Analysis of 24/7 sobriety system proposal

11:15 DIRECTOR’S REPORT

12:00 LUNCH (informal lunch with Aeronautics Advisory Board; Room 212)
AGENDA ITEMS, continued

1:00
Aeronautics Division and Advisory Board annual report

1:50
DELEGATION: Pacific Northwest Economic Region - Gloria Totoricaguena

AGENDA ITEMS, continued

2:20
Public Transportation Advisory Council Board Policy

2:35
POLICY INTRODUCTION:
Administrative Policy 5019 Equal Employment Opportunity and Fair Employment Practices
Board Policy 4033 Workplace Violence (formerly B-23-03)
Administrative Policy 5033 Workplace Violence
Board Policy 4055 Harassment in the Workplace (formerly B-18-10)
Administrative Policy 5055 Harassment in the Workplace.
Board Policy 4056 Employee Safety and Risk Management Program (formerly B-23-01)
Administrative Policy 5056 Employee Safety and Risk Management

2:55
ADMINISTRATIVE POLICY REVIEW:
Administrative Policy 5520 Internship Program
Administrative Policy 5521 Standard and Flextime Work Schedules
Administrative Policy 5522 Background Check
Administrative Policy 5523 Alcohol and Drug-Free Workplace
Administrative Policy A-06-44 Workplace Accommodations
Administrative Policy A-18-08 Return to Work

3:15
OLD/NEW BUSINESS

3:20
ADJOURN (estimated time)

*All listed times are estimates only. The board reserves the right to move agenda items and adjust the time schedule.
AGENDA

Regular Meeting
of the Idaho Transportation Board

February 19, 2014

Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

Time*
8:00 ELECTION OF VICE CHAIRMAN
and review Subcommittee assignments

BOARD MINUTES – January 16, 2014

8:05 BOARD MEETING DATES
March 19-20, 2014 – Boise
April 16, 2014 – District 2 (tentative location)
May 21-22, 2014 – District 5 (tentative location)

CONSENT CALENDAR
Trucking Advisory Council – membership extension/appointment
Add transit, Texas A & M Transportation Institute project to FY14
Program changes requested by Community Planning Association of
Southwest Idaho to FY14 STIP
Changing grouping classification of all COMPASS projects
Transit program changes requested by Valley Regional Transit and
COMPASS to FY14
Add US-95, Curve Flattening Milepost 172-174, Adams County to FY16
Add expediting project delivery SHRP2 to FY14

INFORMATIONAL CALENDAR
Non-construction professional service contracts
Contract award information
Professional services agreements and term agreements work task report
Report of speed minute entry changes for December and January

8:10 DIRECTOR’S REPORT

AGENDA ITEMS
8:40 Innovative Business Practices Team Presentation

8:55 LEGISLATIVE REPORT

AGENDA ITEMS, continued
9:10 Federal Lands Access Program update
9:20 IPLAN – data discussion

9:35 BREAK

AGENDA ITEMS, continued
9:55 Impaired driving in Idaho

11:55 EXECUTIVE SESSION (MV conference room; working lunch)
AGENDA ITEMS, continued

2:15  Monthly financial statements
2:30  Annual report on Human Resources activities
3:00  Annual report on Wellness Program

3:10 POLICY REVIEW
  Board Policy 4051 Use of Department Facilities and Equipment
  Admin. Policy 5051 Use of Department Facilities and Equipment
  Administrative Policy 5019 Equal Employment Opportunity and Fair Employment Practices
  Board Policy 4055 Harassment in the Workplace (formerly B-18-10)
  Administrative Policy 5055 Harassment in the Workplace.

3:20 POLICY INTRODUCTION
  Board Policy 4057 Release of Department Information to the Media
  (formerly B-20-01)
  Administrative Policy 5057 Release of Department Information to the Media
  Board Policy 4058 Groundbreaking and Dedication Ceremonies
  (formerly B-20-02)
  Admin. Policy 5058 Groundbreaking and Dedication Ceremonies

3:25 NEW POLICY INTRODUCTION
  Board Policy 4048 Freight Advisory Committee
  Administrative Policy 5048 Freight Advisory Committee

3:30 OLD/NEW BUSINESS
  Administrative Policy A-28-03, Funding Decision and Appeal
  Process for Division of Public Transportation Mobility Projects

3:35 ADJOURN

*All listed times are estimates only. The board reserves the right to move agenda items and adjust the time schedule.*
AGENDA

Special Meeting of the
Idaho Transportation Board

March 7, 2014
12:30 PM

Idaho Transportation Department
Room 200
3311 West State Street
Boise, Idaho

Call Meeting to Order

Executive Session
Personnel Issues [Section 67-2345(a), (b)]
Legal Issues [Section 67-2345(c), (d), (f)]

Old/New Business
Idaho Transportation Board

129,000 Pound Truck Route Subcommittee

March 7, 2014

Idaho Transportation Department
3311 West State Street
Boise, Idaho

Room 200

10 AM

Review Procedures Manual

Review form

Review draft Board Policy

Additional considerations/items of business
- Notify landowners?

Update on allowing 129,000 on Idaho’s interstate system

Adjourn
AGENDA

Regular Meeting
of the Idaho Transportation Board

March 19, 2014

Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

Time*
8:30 BOARD MINUTES –February 19, 2014
– March 7, 2014

BOARD MEETING DATES
April 16, 2014 – District 2 (meeting)
May 21-22, 2014 – District 5 (tour and meeting)
June 18-19, 2014 – District 3 (workshop and meeting)

CONSENT CALENDAR
Adjust Transit Program: add three new projects and delay one to FY14
Add Local, Elmira Road Railroad Crossing to FY14 Rail Program
State institution road improvement project

INFORMATIONAL CALENDAR
Monthly financial statements
Non-construction professional service contracts
Contract award information
Professional services agreements and term agreements work task report
Annual report on status of state-owned dwellings

8:35 DIRECTOR’S REPORT

9:20 LEGISLATIVE REPORT

9:40 BREAK

10:00 EMPLOYEE SERVICE AWARDS

10:45 BREAK

AGENDA ITEMS
11:00 Annual report on Audits
11:30 Industry request for economic hardship per Idaho Administrative Rule 39.03.10
11:45 Add Coeur d’Alene Lake Drive Corridor Master Plan to FY14 of the Board
Unallocated Program

11:50 POLICY REVIEW
11:55 POLICY INTRODUCTION
Board Policy 4062 Port of Entry Program (formerly B-31-01)
Administrative Policy 5062 Port of Entry Program
Board Policy 31-02 Roving Port of Entry Program
Administrative Policy A-31-02 Roving Port of Entry Program
Board Policy 31-03 Joint Ports of Entry
Administrative Policy A-31-03 Joint Ports of Entry
Board Policy 31-04 Commission of Department Employees as Peace Officers
Administrative Policy A-31-04 Commission of Employees as Peace Officers
Board Policy 31-05 Emergency Vehicle Operations
Administrative Policy 31-05 Emergency Vehicle Operations
Board Policy 31-06 Permit Vendors
Administrative Policy 31-06 Permit Vendors
Board Policy 4063 129,000 Pound Vehicle Truck Routes

12:00 ADMINISTRATIVE POLICY REVIEW
Administrative Policy 5525 Medical Testing for Employment (formerly A-23-02)

12:05 EXECUTIVE SESSION (Motor Vehicles conference room; working lunch)
PERSONNEL ISSUES [SECTION 67-2345(a), (b)]
LEGAL ISSUES [SECTION 67-2345(c), (d), (f)]

1:45 WORKSHOP: FY15-19 Program Update (East Annex Conference Room)

AGENDA ITEMS, Continued
4:45 Allocations for FY15-19 Program Update

4:50 OLD/NEW BUSINESS

4:55 ADJOURN (estimated time)

*All listed times are estimates only. The board reserves the right to move agenda items and adjust the time schedule.*
Idaho Transportation Board

Subcommittee on
State Highway System Adjustments

March 20, 2014
10:00 AM

Idaho Transportation Department
3311 West State Street
Boise, Idaho
Room 200

Proposed Policy Revisions
Board Policy B-09-06, State Highway System Adjustments
Administrative Policy A-09-06, State Highway System Adjustments

House Bill 619

Old/New Business

Adjourn
AGENDA

Regular Meeting of the
Idaho Transportation Board

April 16, 2014

District 2 Office
2600 Frontage Road
Lewiston, Idaho

Time*
8:00 BOARD MINUTES – March 19, 2014

BOARD MEETING DATES
May 21-22, 2014 – District 5
June 18-19, 2014 – District 3
July 10-11, 2014 – District 1

CONSENT CALENDAR
FY14 out-of-state travel budget – revised
Adjust Transportation Management Area - Transportation Alternatives Program
Delay three Public Transit projects from FY13 to FY14
Trucking Advisory Council membership extension/appointment correction
Add two National Summer Transportation Institute Discretionary Grants to FY14 in the Program
Add US-91, Agency Road Partnership to FY14 in the Program

INFORMATIONAL CALENDAR
Monthly financial statements
Non-construction professional service contracts
Contract award information
Professional services agreements and term agreements work task report
Report of speed minute entry changes for March 2014

8:05 DIRECTOR’S REPORT

8:50 ADOPT-A-HIGHWAY PRESENTATION: Avon Busy Bees

8:55 POLICY INTRODUCTION
Board Policy 4064 Classification and Maintenance of State-owned and/or Operated Airports (formerly B-27-05)
Administrative Policy 5064 Classification and Maintenance of State-owned and/or Operated Airports
Board Policy 4065 Acquisition and Closure of State Airports (formerly B-27-08)
Administrative Policy 5065 Acquisition and Closure of State Airports
Board Policy 4066 Airport Caretakers (formerly B-27-09)
Administrative Policy 5066 Airport Caretakers
Board Policy 4059 ITD System and Information Security
Administrative Policy 5059 ITD System and Information Security

AGENDA ITEMS
9:15 Public Transportation Advisory Council annual update
9:30 Administrative Rule 39.03.16 Governing Oversize Permits for Non-reducible Vehicles and/or Loads

9:40 BREAK

AGENDA ITEMS, continued
9:55 Adjustments to FY14 and FY15 Idaho Transportation Improvement Program
10:05 Allocations for FY15-19 Program Update
10:10 Staff capacity analysis
10:40  PRESENTATION – US-95, Lewiston Hill Arrester Bed Replacement of Ramp #3

11:00  DISTRICT 2 REPORT

11:15  DELEGATION: Valley County, Commissioner Gordon Cruickshank

11:30  DELEGATION: City of Moscow, City Supervisor Gary Riedner

11:40  EXECUTIVE SESSION (working lunch)
       PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
       LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]

1:40   OLD/NEW BUSINESS

1:45   ADJOURN

       DEPART:  travel US-95 north; SH-8 west

       JOINT MEETING
       Washington Transportation Commission
       Pullman City Hall; Council Chambers
       325 SE Paradise Street, Pullman, WA

       3:00   Introductions and Brief Overview of Roles
       3:20   Pullman/Moscow Regional Airport Operations
       4:00   Columbia/Snake River Ports of Commerce

*All listed times are in local time and are estimates only. The Board reserves the right to move agenda items and adjust the time schedule.
AGENDA

Regular Meeting and District 5 Tour
of the Idaho Transportation Board

May 21-22, 2014

May 21, 2014

Time*

DISTRICT 5 TOUR

8:20  Depart AmeriTel Inn, 1440 Bench Road, Pocatello
      Arrive at Blackfoot Airport, pick up passengers and meet with
9:00  Blackfoot airport officials
9:30  Depart Blackfoot, US-91 north
10:00 Arrive Shelley City Hall; meet with city officials
10:20 Depart Shelley, US-91
10:35 Arrive Country Club Road intersection; overview on project
10:50 Depart Country Club Road intersection, I-15 south and SH-39 south
12:00 Arrive Fairview Inn; meet with Power County Commissioners
12:30 Lunch at Fairview Inn
1:15  Depart Fairview Inn, SH-39 south
1:30  Arrive Magnida; tour facility
2:00  Depart Magnida facility, SH-39 south
2:15  Arrive American Falls City Hall; meet with city officials
2:45  Depart City Hall; tour American Falls Down Town street project
3:15  Depart American Falls, I-86 east
3:45  Arrive Pocatello Airport; meet with airport officials
4:30  Depart Pocatello airport, I-84 east
4:45  Arrive AmeriTel Inn, Pocatello, tour ends

May 22, 2014

Idaho State University
Student Union Building
Salmon River Room
South 8th Avenue
Pocatello, Idaho

8:00 BOARD MINUTES – April 16, 201

BOARD MEETING DATES
June 18-19, 2014 – District 3
July 10-11, 2014 – District 1-2 tour; meeting in District 1
August 20-21, 2014 – District 3-4 tour; meeting in District 4

CONSENT CALENDAR
FY15 Out-of-State Travel
Delay Cheney Drive, Washington Street to North College Road to FY15
Delay Kootenai County base scheduling system to FY14
Add Shoshone-Bannock Tribes operating to FY14

INFORMATIONAL CALENDAR
FY15-18 Strategic Plan for the Division of Financial Management
Monthly financial statements
Non-construction professional service contracts
Contract award information
Professional services agreements and term agreements work task report
Report of speed minute entry changes for March and April 2014

8:05 DIRECTOR’S REPORT

8:50 ADOPT-A-HIGHWAY PRESENTATION: Fackrell Health Care

AGENDA ITEMS
8:55 Public Transportation Advisory Council annual update
9:10 Pullman-Moscow Airport realignment resolution
9:15 GARVEE Program – revised FY14 Working Plan Summary
9:25 Alternative contracting project nominations and deletions

9:40 BREAK

AGENDA ITEMS, continued
10:00 FY14 Board State-funded unallocated account balance
10:05 Spending plan for HB547 – Cigarette tax revenue
10:10 Positive Community Norms Highway Safety project update
10:20 Highway Safety Performance Plan for federal fiscal year 2015
10:30 2025 Idaho State Highway functional classification update
10:50 District 5 usage of IPLAN

11:10 DISTRICT 5 REPORT

11:25 POLICY INTRODUCTION
Board Policy 4060 Functional Classification of State Highway Systems
    Administrative Policy 5060 Functional Classification of State Highway Systems
Board Policy 4069 Corridor Planning for Idaho Transportation Systems
    Administrative Policy 5069 Corridor Planning for Idaho Transportation Systems
delete B-09-03, Numbering of State Highways
delete A-09-03, Numbering of State Highways
delete A-01-04, Enterprise Information Strategy

11:35 POLICY REVISIONS
Board Policy 4001 Authority to Sign Contracts, Agreements, and Grants and Requirements to Report Certain Contracts
Board Policy 4011 Idaho Transportation Investment Program
    Administrative Policy 5011 Idaho Transportation Investment Program

11:45 EXECUTIVE SESSION (working lunch)
PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]

1:45 DELEGATION: Jim Garza, White Pine County, Nevada

3:00 OLD/NEW BUSINESS
    - Board Subcommittee on 129,000 Pound Routes meetings

3:10 ADJOURN (estimated time)

*All listed times are estimates only. The board reserves the right to move agenda items and adjust the time schedule.*
AGENDA
Workshop and Regular Meeting
of the Idaho Transportation Board
June 18-19, 2014

June 18, 2014
Workshop
District 3 Office
8150 Chinden Boulevard
Boise, Idaho

Time*

1:30  Introduction

1:35  Budget Briefing: FY16 draft budget request

Program Briefing

1:55  Draft FY15-19 Idaho Transportation Improvement Program
2:10  Transit and Community Choices for Idaho
2:30  Aeronautics
2:45  Next Steps

2:50  Discussion and Final Questions

2:55  Wrap-Up

June 19, 2014
Business Meeting
District 3 Office
8150 Chinden Boulevard
Boise, Idaho

8:00  BOARD MINUTES – May 21-22, 2014

BOARD MEETING DATES
July 10-11, 2014 – District 1-2 tour; meeting in District 1
August 20-21, 2014 – District 3-4 tour; meeting in District 4
September 17-18, 2014 – District 6

CONSENT CALENDAR
Adjust Highway Programs – June 2014
Adjust Transit Programs – June 2014
Revise Coeur d’Alene Riverstone Transit Center funding
FY15-18 Strategic Plan for the Division of Financial Management
Annual update of Safety Rest Areas and Oasis Partnerships

INFORMATIONAL CALENDAR
Monthly financial statements
Non-construction professional service contracts
Contract award information
Professional services agreements and term agreements work tasks report

8:05 DIRECTOR’S REPORT

AGENDA ITEMS

8:50
Results of the Organizational Culture Survey

9:15 ADOPT-A-HIGHWAY PRESENTATION: Christian Children’s Ranch and Ada County Sheriff’s Inmate Labor Group

9:25 DELEGATION – Valley Regional Transit

9:40 DELEGATION – Ada County Highway District, Commuter Ride

9:55 BREAK

10:10 DELEGATION – Golden Gate Highway District

10:15 DELEGATION – Idaho Transportation Coalition

AGENDA ITEMS, continued

10:45 Excellence in Transportation Awards

12:00 EXECUTIVE SESSION (Working lunch)
PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]

AGENDA ITEMS, continued

1:30 Idaho Airport Aid Program State Fiscal Year 2015
1:45 Highway Safety Plan Federal Fiscal Year 2015
2:15 Proceed with public involvement for draft FY15-19 ITIP
2:20 2015 proposed legislative concepts

2:40 DISTRICT 3 REPORT

2:55 POLICY INTRODUCTION
Board Policy B-05-27, Volunteer Activities
Administrative Policy A-05-27, Volunteer Activities
Board Policy 4070 Crossings of State Highways by Vehicles not Included or Exempted from the Motor Vehicle Registration Provisions of Title 49, Chapter 4, Idaho Code (formerly B-12-21)
Administrative Policy 5070, Crossings of State Highways, etc.
Board Policy 4071 Irregularities on Contract Bids (formerly B-14-09)
Administrative Policy 5071 Irregularities on Contract Bids

3:05 POLICY REVIEW/APPROVAL (introduced in May)
Board Policy 4069 Corridor Planning for Idaho Transportation Systems (formerly B-09-04)
Administrative Policy 5069 Corridor Planning for Idaho Transportation Systems

3:15 OLD/NEW BUSINESS
3:20       ADJOURN (estimated time)

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Idaho Transportation Board

Subcommittee on
State Highway System Adjustments

June 18, 2014
8:00 AM

Idaho Transportation Department
3311 West State Street
Boise, Idaho
Room 200

1. Idaho Transportation Department Systems Manual

2. Proposed Additions and Deletions Request Form

3. Proposed Policy Revisions
   Board Policy B-09-06, State Highway System Adjustments
   Administrative Policy A-09-06, State Highway System Adjustments

4. Update on Banks to Lowman Highway

5. Old/New Business

6. Adjourn
Idaho Transportation Board Subcommittee on State Highway System Adjustments

June 18, 2014

Idaho Transportation Board (ITB) Subcommittee on State Highway System Adjustments Chairman Lee Gagner and ITB Member Dwight Horsch met at 8 AM on Wednesday, June 18, 2014 at the Idaho Transportation Department, Boise, Idaho. Chief Engineer (CE) Dave Jones, Deputy Attorney General (DAG) Larry Allen, Executive Assistant to the Board Sue Higgins, and Planning Services Engineer (PSE) Erika Bowen were present.

Systems Manual. PSE Bowen presented the proposed Idaho Transportation Department Systems Manual, outlining the process for highway system adjustments and the evaluation criteria to analyze routes.

When evaluating routes, Member Horsch asked if consideration is given to the future use of a highway. PSE Bowen responded that long-range planning is not a factor; however, there is an economic factor that includes consideration for existing or proposed freight corridors. She added that corridor plans could be reviewed and how the highway is expected to function in the future could be considered.

Chairman Gagner supported considering the route’s future functionality as part of the criteria.

ITB Member Julie DeLorenzo and Vice Chairman Jim Coleman joined the meeting at this time.

Member DeLorenzo asked if more weight is given to a system adjustment if another party contributes funding. CE Jones said no; however, he believes negotiations should be part of the consideration. Financial contributions could include the acquisition of right-of-way. Chairman Gagner concurred.

DAG Allen summarized Idaho Code requirements for public hearings, which are not addressed in the manual.

PSE Bowen summarized the direction of the Subcommittee: include the route’s future capacity and projected average daily traffic and cost-sharing as part of the criteria and expand the economic criteria to include the purpose of the route (i.e. freight corridor) and whether the route is of regional significance. The manual will also be revised to address the public hearing requirements.

PSE Bowen also presented the proposed “Additions and Deletions Request Form” to initiate modifications to the state highway system.

ACTION: Revise/finalize manual: Bowen DUE: August 2014

Revisions to Board and Administrative Policies B-09-06 and A-09-06, State Highway System Adjustments. PSE Bowen highlighted revisions to the board and administrative policies since the March meeting. The changes were not substantive. She asked if the Subcommittee would like to retain language regarding the Subcommittee being involved in negotiations. The consensus was to remove the Subcommittee from the negotiations process and to let the Districts take the lead on that.

Chairman Gagner thanked PSE Bowen for her efforts on the manual and policies.

ACTION: Revise/finalize policies: Bowen DUE: August 2014

Update on Banks to Lowman Highway. CE Jones said the Department received a letter from Boise County, stating the physical improvements are nearing completion on the first segment of the Banks to Lowman Highway. Based on the cooperative agreement, the County believes the state should prepare to assume jurisdiction of the first segment. CE
Jones said the Davies Bridge project is complete; however, the County still needs to provide right-of-way documents. He believes the cooperative agreement should be revised, as it states that ITD will pay the County to maintain the highway. District 3 prefers maintaining the route and has been preparing for that. He will continue to keep the Subcommittee apprised of this issue.

**ACTION:** Negotiate with Boise County: Jones  
**DUE:** October 2014

New Business. CE Jones reported that no petitions have been received requesting ITD assume responsibility for the maintenance of a local route that provides the only practical access to a city, town, or other residential area (per House Bill 619).

The meeting adjourned at 8:55 AM.

Respectfully submitted by:  
SUE S. HIGGINS  
Executive Assistant & Secretary  
Idaho Transportation Board
Idaho Transportation Board

129,000 Pound Truck Route Subcommittee

June 18, 2014

Idaho Transportation Department
District 3
8150 Chinden Boulevard
Boise, Idaho

Large Conference Room

3:30 PM

1. Process overview/discussion

2. Case #201402: SH-77
   Chief Engineer’s Analysis and Recommendation
   Discussion/decision

3. Case #201403: SH-25, Milepost 52.45 – 58
   Chief Engineer’s Analysis and Recommendation
   Discussion/decision

4. Case #201404: SH-25, Milepost 37.57 – 46.02
   Chief Engineer’s Analysis
   Discussion/decision

5. Review Public Comments

6. Old/New Business

7. Adjourn
AGENDA

Regular Meeting and Districts 1 and 2 Tour
of the Idaho Transportation Board

July 10-11, 2014

July 10, 2014

Time*

DISTRICT 1 AND 2 TOUR

7:50  Depart District 2 Office, 2600 Frontage Road, Lewiston
7:55  Arrive Port of Lewiston; meet with officials
8:30  Depart Port of Lewiston, US-95 north
9:00  Arrive Vantage Point, Zietler Road to Cameron Road
9:15  Travel US-95, north
9:25  Arrive Intermodal Transit Center, Moscow
10:25 Depart Moscow, US-95 north
10:50 Arrive Potlatch City Hall; meet with officials
11:20 Depart Potlatch, US-95 north
12:05 Arrive Plummer Maintenance Shed; lunch
1:30  Depart Plummer, US-95 north
2:30  Arrive Ground Force, 5650 E. Seltice Way, Post Falls; tour facility
3:30  Depart Ground Force
3:40  Arrive Holiday Inn Express, Coeur d’Alene; tour ends

July 11, 2014

District 1 Office
600 West Prairie Avenue
Coeur d’Alene, Idaho

8:00  BOARD MINUTES – June 18-19, 2014

BOARD MEETING DATES

August 20-21, 2014 – Districts 3/4 tour and meeting in District 4
September 17-18, 2014 – District 6
October 15, 2014 – Boise

CONSENT CALENDAR
District 5 Public Transportation Advisory Council member appointment
Approval of contract awards

INFORMATIONAL CALENDAR
Monthly financial statements
Non-construction professional service contracts
Annual report of activities to the Board of Examiners
DIRECTOR’S REPORT

ADOPT-A-HIGHWAY AWARD: Idaho Forest Group

DELEGATION – City of Oldtown, Mayor Lonnie Orr

DELEGATION – City of Ponderay, Mayor Carol Kunzeman

DELEGATION – City of Sandpoint, Mayor Carrie Logan

DELEGATION – Bonner County Area Transportation Team, Chairman Glen Bailey

DELEGATION – City of Bonners Ferry, Mayor David Anderson

AGENDA ITEMS

District 1 Public Transportation Advisory Council annual update

BREAK

AGENDA ITEMS, continued

2015 proposed legislative ideas

Rules Governing Safety Rest Areas - IDAPA 39.03.50,

Additional 129,000 pound designated routes in District 4

DISTRICT 1 REPORT

EXECUTIVE SESSION (working lunch)

PERSONNEL ISSUES [SECTION 67-2345(a),(b)]

LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]

AGENDA ITEMS, continued

Proposed changes to interstate speed limits

OLD/NEW BUSINESS

ADJOURN (estimated time)

*All listed times are in local time and are estimates only. The board reserves the right to move agenda items and adjust the time schedule.
AGENDA
Regular Meeting and Districts 3 and 4 Tour of the Idaho Transportation Board
August 20-21, 2014

Time*

**August 20, 2014**

**DISTRICT 3 AND 4 TOUR**

9:30  Depart ITD Headquarters, 3311 West State Street, Boise;
     travel SH-44 west and SH-55 north

10:30  Arrive Banks; travel east on Banks-Lowman Highway

11:00  Rock scaling presentation

12:00  Arrive Lowman maintenance shed, lunch and avalanche presentation

1:45   Depart Lowman, SH-21 north

2:15   Rest stop and field discussion on avalanches

2:45   Continue north on SH-21

3:15   Arrive Stanley Airport; overview on facility

4:00   Arrive motel in Stanley; tour ends

**August 21, 2014**

Community Center
Stanley, Idaho

8:00   BOARD MINUTES – July 10-11, 2014

**BOARD MEETING DATES**
September 17-18, 2014 – District 6
October 15, 2014 – Boise
November 12-13, 2014 – Boise

**CONSENT CALENDAR**
FY14 Account Write Off
Adjust Lewis/Clark Valley Metropolitan Planning Organization and Community Planning Association of Southwest Idaho (COMPASS) Transit Programs
Adjust the COMPASS Surface Transportation Program Urban Program
Temporary and Proposed Rule Changes 39.02.03 Rules Governing Dealer’s Principal Place of Business
Proposed Rule Changes 39.02.03 Rules Governing Dealer’s Principal Place of Business
2025 Idaho state highway functional classification update

**INFORMATIONAL CALENDAR**
Performance Measurement Report for Division of Financial Management and Legislative Services Office
Summary of FY14 budget vs. actual out-of-state travel
Return check report for FY14
Contract award information
Professional services agreements and term agreements work tasks report
FY14 federal aid end-of-year plan for ITD infrastructure work
FY14 federal aid end-of-year plan for local public agencies

8:05  DIRECTOR’S FY14 STRATEGIC PLAN END-OF-YEAR REPORT

9:35  ADOPT-A-HIGHWAY AWARD: Buhl Mennonite Youth Group

9:40  BREAK

AGENDA ITEMS, continued

9:55  Rules Governing Safety Rest Areas - IDAPA 39.03.50
10:00  New Board Policy addressing the use of Board Unallocated Fund
10:05  FY14 redistribution plan

10:20  DISTRICT 4 REPORT

AGENDA ITEMS, continued

10:35  State fiscal year 2014 financial statements and program obligations
10:50  State fiscal year 2016 budget

11:15  EXECUTIVE SESSION (working lunch)

PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]

AGENDA ITEMS, continued

3:00  Public Transportation Advisory Council annual update – District 4
and I-Way Leadership Award

3:15  Public Transportation Advisory Council District 3 member appointment

3:20  2015 draft legislation

3:30  POLICY INTRODUCTION

Board Policy 4068 Division of Motor Vehicle/County Automated Systems (formerly B-30-03)
Administrative Policy 5068 DMV/County Automated Systems
Board Policy 4072 Overlegal Permit Operations (formerly B-31-07)
Administrative Policy 5072, Overlegal Permit Operations.
Board Policy 4073 Registration, Fuel and Mileage Tax, and the Cost of Overlegal Permit Exemptions (formerly B-31-08)
Administrative Policy 5073 Registration, Fuel and Mileage Tax, etc.
Board Policy 4074 Suspension of Motor Vehicle Procedures During Disaster Relief Operations (formerly B-31-09)
Board Policy 4075 Assistance to Idaho’s Airports (formerly B-27-10)
Administrative Policy 5075 Assistance to Idaho’s Airports

3:40  ADMINISTRATIVE POLICY INTRODUCTION

Administrative Policy A-05-09, Fuel Storage Tank Insurance
Administrative Policy 5521 Standard Work Week, Flextime Work Schedule and Attendance (formerly A-06-03)

3:45  OLD/NEW BUSINESS
3:50     ADJOURN (estimated time)

*All listed times are estimates only. The board reserves the right to move agenda items and adjust the time schedule.
Idaho Transportation Board

129,000 Pound Truck Route Subcommittee

August 25, 2014

Idaho Transportation Department
3311 West State Street
Boise, Idaho
Room 212

11:00 AM

1. **Case #201405: US-95** – Milepost 240.27 to 312.0
   Chief Engineer’s (CE) Analysis and Recommendation – CE Dave Jones
   Public comments - Public Involvement Coordinator Adam Rush
   Discussion/decision – Chair Jim Kempton

2. **Case #201406: US-12** – Milepost 3 to 1.49
   Chief Engineer’s Analysis and Recommendation – CE Dave Jones
   Public comments - Public Involvement Coordinator Adam Rush
   Discussion/decision – Chair Jim Kempton

3. **Case #201401: SH-55** – Milepost 10.61 to 16.76
   Chief Engineer’s Analysis and Recommendation – CE Dave Jones
   Public comments - Public Involvement Coordinator Adam Rush
   Discussion/decision – Chair Jim Kempton

4. **Revisions to 129,000 Pound Manual** – Chair Jim Kempton

5. **Old/New Business**

6. **Adjourn**
AGENDA

Regular Meeting and District 6 Tour of the Idaho Transportation Board

September 17-18, 2014

September 17, 2014
District 6

Time*

DISTRICT 6 TOUR

8:30  Depart Best Western Cotton Tree, 900 Lindsay Blvd., Idaho Falls
8:45  Arrive Idaho Falls Airport; pick up passengers
9:00  Depart airport, view Pancheri project; travel US-20 north
11:45 Arrive West Yellowstone, Montana
    Holiday Inn, 315 West Yellowstone Avenue; lunch
1:00  Joint Meeting with Montana Transportation Commission
    Introductions
    Commission/Board structure and roles
    MTDOT issues
    ITD issues
    - Interstate speed limits
    - Proposed I-11 corridor
    - 129,000 Pound Trucks/Truck Routes
    Project update for border areas
3:15  Depart West Yellowstone, US-20 south
4:45  Arrive Harriman State Park; tour ends

September 18, 2014
Harriman State Park
Retreat Center

8:00  BOARD MINUTES – August 20-21, 2014

BOARD MEETING DATES
October 15, 2014 – Boise
November 12-13, 2014 – Boise
December 17-18, 2014 – Boise

Proposed 2015 dates

8:05  CONSENT CALENDAR
Add FY14 On-the-Job Training/Supportive Services Heavy Equipment Operator Training project to the Program
Update ITD Strategic Plan

INFORMATIONAL CALENDAR
Monthly financial statements
Non-construction service contracts by Business and Support Management
Contract award information
Professional services agreements and term agreements work task report
Annual report on Railway-Highway Crossing Program

8:10 DIRECTOR’S REPORT

AGENDA ITEMS

8:50 Proposed legislation – 2015 session
9:10 Fiscal Year 2014 Annual Report
9:25 GARVEE Program update

9:40 TOWARD ZERO DEATHS AWARDS/CELEBRATION

10:00 BREAK

AGENDA ITEMS, continued

10:15 Recommended FY14-19 Idaho Transportation Investment Program
10:30 Public Transportation Advisory Council update - District 6
10:45 Additional 129,000 pound designated routes in District 2
10:55 Additional 129,000 pound designated route in District 3
11:05 Add Middle Fork Boise River Road, Elmore County to the STIP

11:15 EXECUTIVE SESSION (working lunch)
PERSONNEL ISSUES [SECTION 67-2345(a),(b)]
LEGAL ISSUES [SECTION 67-2345(c),(d),(f)]

1:30 DELEGATION – Idaho State Police Colonel Powell

2:00 DISTRICT 6 REPORT

2:15 DELEGATION: Matt Stoll, Executive Director, Community Planning Association of Southwest Idaho

2:30 POLICY REVISIONS
Board Policy 4011 Idaho Transportation Improvement Program
Administrative Policy 5011 Idaho Transportation Improvement Program

2:35 ADMINISTRATIVE POLICY INTRODUCTION
A5530 Temporary Traffic Control and Temporary Traffic Control Certification
A5531 Use of Median Crossovers on Interstate and Divided Highways
A-05-35 Paint Color, Identification, and Sale of Department Equipment
A-12-07 State Highway Speed Limits within City Jurisdictions
A-12-17 Work Area Traffic Control Certification
A-16-01 Division of Highways’ Product Review Committee
A-06-04 Headquarters Office Space and Furnishings

2:45 OLD/NEW BUSINESS
- US-95, Worley North Stage 2
2:55 **ADJOURN** (estimated time)

*All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule.*
Idaho Transportation Board

Subcommittee on
State Highway System Adjustments

October 14, 2014
3:00 PM

Idaho Transportation Department
3311 West State Street
Boise, Idaho

West Annex Conference Room

US-2, Sandpoint
Banks to Lowman Highway
Old/New Business
Adjourn
AGENDA

Regular Meeting of the
Idaho Transportation Board

October 15, 2014

Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

8:30 BOARD MINUTES – September 17-18, 2014

BOARD MEETING DATES
   November 12-13, 2014 – Boise
   December 17-18, 2014 – Boise
   January 21-22, 2015 – Boise

CONSENT CALENDAR
   Approval of contract awards
   Burma Road; Gotham Bay Road to Junction SH-97, Kootenai County

INFORMATIONAL CALENDAR
   State fiscal year 2015 financial statements and program obligations
   Non-construction professional service contracts
   Monthly reporting of federal formula program funding for FY15
   Contract award information
   Professional services agreements and term agreement work tasks report
   Innovative project contracting update
   Board Policy 4041 Sponsorship of Department Programs annual report

8:35 DIRECTOR’S REPORT

AGENDA ITEMS
9:15   FY15-17 Community Choices Program update
9:25   Idaho Transportation Department FY14 Annual Report

9:35 POLICY INTRODUCTION
   Administrative Policy 5012 Protecting and Maintaining State Highways
   Administrative Policy 5016 Traffic Regulation
   Administrative Policy 5540 Use of State Forces on Betterment Projects (formerly A-04-06)

9:45 BREAK

10:00 EMPLOYEE SERVICE AWARDS

10:50 EXECUTIVE SESSION (working lunch: DMV conference room)
AGENDA ITEMS, continued

1:15 Mobility Management agreement

1:25 OLD/NEW BUSINESS

1:30 TOUR: data collection equipment

2:40 ADJOURN (estimated time)

*All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule.
AGENDA

Regular Meeting of the
Idaho Transportation Board

November 13, 2014
Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

8:00 BOARD MINUTES – October 15, 2014

BOARD MEETING DATES
December 17 OR 18, 2014 – Boise
January 21-22, 2015 – Boise
February 23 OR 24, 2015 – Boise

CONSENT CALENDAR
Certification of receipts and disbursements
Add public transit projects to FY15 of the FY14-18 Program
Delay off-system Orofino Creek Road Bridge to FY17
Approval of contracts for award

INFORMATIONAL CALENDAR
State fiscal year 2015 financial statements
Monthly reporting of federal formula program funding for October
Non-construction professional service contracts
Contract award information
Professional services agreements and term agreement work tasks report

8:05 DIRECTOR’S REPORT

AGENDA ITEMS
8:50 Annual report of the Dealer Advisory Board
9:05 District 3 Public Transportation Advisory Council update and I-Way Leadership Award
9:20 Impaired Driving Task Force update
9:30 Highway safety data

9:40 BREAK

AGENDA ITEMS, continued
10:00 Annual update on ITD’s Research Program
10:15 Report on Cotterell Rest Area project
10:20 Status: FY16 appropriation request
10:25 Board Policy on legislation

10:40 POLICY INTRODUCTION
Administrative Policy A-27-03, Scheduling of State Aircraft
Administrative Policy 5535 State-Owned Vehicle Usage Practices (formerly A-06-06)
Administrative Policy 5536 Financial Reporting Approach for the Infrastructure Inventory Classification of Roadways (A-19-10)
Administrative Policy 5537 Purchasing Card Program (A-19-11)
Administrative Policy 5538 Purchase, Inventory and Disposal of Personal Property (formerly A-29-01)
Administrative Policy 5539 Construction Materials Remaining on Hand (formerly A-29-02)

11:00 TOUR: Enterprise Technology Services

12:00 EXECUTIVE SESSION (working lunch: DMV conference room)
PERSONNEL ISSUES [SECTION 67-2345(a), (b)]
LEGAL ISSUES [SECTION 67-2345(c), (d), (f)]

1:45 OLD/NEW BUSINESS

1:50 ADJOURN (estimated time)

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Idaho Transportation Board

Subcommittee on
State Highway System Adjustments

December 17, 2014
3:30 PM

Idaho Transportation Department
3311 West State Street
Boise, Idaho
Room 200

US-2/Sandpoint City Streets

Old/New Business

Adjourn
AGENDA

Regular Meeting of the
Idaho Transportation Board

December 18, 2014

Idaho Transportation Department
Auditorium
3311 West State Street
Boise, Idaho

8:00 BOARD MINUTES – November 13, 2014

BOARD MEETING DATES
  January 21 OR 22, 2015 – Boise
  February 23 OR 24, 2015 – Boise
  March 24-25, 2015 – Boise

CONSENT CALENDAR
  Approval of contracts for award

INFORMATIONAL CALENDAR
  Proposed legislation changes – commercial learner’s permit proposal
  Monthly reporting of federal formula program funding through November
  Non-construction professional service contracts
  Contract award information
  Professional services agreements and term agreement work tasks report
  Annual outdoor advertising report

8:05 DIRECTOR’S END-OF-YEAR REPORT

9:05 DELEGATION: Jerry Deckard, CapitolWest Public Policy Group
  Proposed amendments to Section 49-102 Idaho Code
  Proposed amendments to Section 49-1002 Idaho Code

AGENDA ITEMS
9:20 Local Highway Rural Investment Program annual report
9:40 Annual Freight Advisory Committee report

9:55 BREAK

AGENDA ITEMS, continued
10:15 New look to the State FY 2015 Financial Statements

10:25 PRESENTATION – revenue issues: Member Kempton/Controller Tolman

10:55 POLICY INTRODUCTION
  Board Policy 4078 Board Resolutions
Administrative Policy 5532 Commercial Driver’s License Requirement (formerly A-05-02)
Administrative Policy A-05-39, Use of Inmate Labor
Administrative Policy A-15-01, Damaged Structures
Administrative Policy A-15-02, Seal Coat Application and Bituminous Treatment on Bridges

11:10 EXECUTIVE SESSION (DMV conference room)
    PERSONNEL ISSUES [SECTION 67-2345(a), (b)]
    LEGAL ISSUES [SECTION 67-2345(c), (d), (f)]

12:00 LUNCH (informal lunch with Trucking Advisory Council; Room 117)

AGENDA ITEMS, continued (Auditorium)
1:00
    Trucking Advisory Council annual update and membership extension

1:20 EXECUTIVE SESSION, continued (DMV conference room)
    PERSONNEL ISSUES [SECTION 67-2345(a), (b)]
    LEGAL ISSUES [SECTION 67-2345(c), (d), (f)]

3:00 OLD/NEW BUSINESS

3:05 ADJOURN (estimated time)

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