

REGULAR MEETING OF THE IDAHO TRANSPORTATION BOARD

February 18, 2016

The Idaho Transportation Board convened at 8:00 AM on Thursday, February 18, 2016 at the Idaho Transportation Department in Boise, Idaho. The following principals were present:

Jerry Whitehead, Chairman
Janice B. Vassar, Member – District 2
Julie DeLorenzo, Member – District 3
Jim Kempton, Member – District 4
Dwight Horsch, Member – District 5
Scott Stokes, Chief Deputy
Larry Allen, Deputy Attorney General
Sue S. Higgins, Executive Assistant and Secretary to the Board

Vice Chairman Jim Coleman, District 1, and Member Lee Gagner, District 6, participated via teleconference.

Board Minutes. Member DeLorenzo made a motion to approve the minutes of the regular Board meeting held on January 20, 2016 as revised. Vice Chairman Coleman seconded the motion and it passed unopposed.

Board Meeting Dates. The following meeting dates and locations were scheduled:

March 23-24, 2016 – District 2
April 27-28, 2016 – Boise
May 18-19, 2016 – District 5

Consent Items. Member Vassar made a motion, seconded by Member DeLorenzo, and passed unopposed, to approve the following resolution:

RES. NO. WHEREAS, consent calendar items are to be routine, non-controversial, self-
ITB16-05 explanatory items that can be approved in one motion; and

WHEREAS, Idaho Transportation Board members have the prerogative to remove items from the consent calendar for questions or discussion.

NOW THEREFORE BE IT RESOLVED, that the Board approves the addition of S-Canal Bridge 300 North 95 East to the Off-System Bridge Program; the removal of Seltice Way, Huetter to Northwest Boulevard from the Local Urban Program; reinstatement of the Local, Garden City to Americana Greenbelt, Boise project; changes to the Public Transit Program; and the 2016 Federal Lands Access Program additions.

1) Add S-Canal Bridge 300 North 95 East, to FY16 of the Off System Bridge Program. The Local Highway Technical Assistance Council (LHTAC) and Jerome Highway District request the addition of the S-Canal Bridge 300 North 95 East project to FY16 of the Off System Bridge Program. Design on the short-span bridge replacement project has been completed. Due to safety issues with the existing bridge, the sponsor would like to add the \$670,000 project to the FY16 Program. LHTAC has identified savings and cost underruns that can be used for this project. Staff also requests authority to amend the FY16-20 Statewide Transportation Improvement Program (STIP) accordingly.

2) Remove Seltice Way; Huetter to Northwest Boulevard, Coeur d'Alene from the Local Urban Program. The Kootenai Metropolitan Planning Organization and City of Coeur d'Alene request the removal of the Seltice Way; Huetter to Northwest Boulevard, Coeur d'Alene project, key #13865 from the FY15 Local Urban Program. Since June, the road has deteriorated significantly, accelerating the need to rehabilitate the roadway. The City of Coeur d'Alene advanced the project using local funds, resulting in the request to withdraw the \$430,000 project from the Local Urban Program. Staff requests authority to remove the referenced project from the Program and to amend the FY16-20 STIP to reflect this change.

- 3) Reinstate Local, Garden City to Americana Greenbelt, Boise to the Idaho Transportation Investment Program (ITIP). The Community Planning Association of Southwest Idaho (COMPASS) requests the reinstatement of key #13514, Local, Garden City to Americana Greenbelt, Boise project to the FY16 Community Choices Program for \$355,000. Staff requests authority to amend the STIP accordingly, contingent on COMPASS's approval of its Transportation Improvement Program (TIP) modification at its February 22, 2016 meeting.
- 4) Changes to the Public Transit Program. Staff requests delaying key #12778, Transit, Associated Capital Enhancements, Nampa, \$144,000 and key #12760, Transit Associated Capital Improvements, Nampa, \$891,000 to FY16 of the Transit Program. The projects were not obligated in FY15 as planned. The transit funds carry over, so no additional funding is required. The COMPASS TIP has been modified to reflect these changes. Staff requests approval to modify the Transit Program and amend the FY16-20 STIP.
- 5) Federal Lands Access Program (FLAP). The FLAP is to improve transportation facilities that provide access to, are adjacent to, or are located within federal lands. In October, the Board concurred with a prioritized list of 15 candidate projects. Since then, the Idaho Program Decision Committee selected 10 projects for funding. Staff requests approval to add 10 projects to the ITIP and STIP and approval to administratively update the ITIP and STIP with 11 FLAP projects that were included in the prior FLAP Program of Projects but were omitted from the ITIP. The projects are shown as Exhibit 466, which is made a part hereof with like effect.

Informational Items. 1) Status: FY17 Appropriation Request - Governor's Recommendation. A number of changes have been proposed to the FY17 appropriation request.

Personnel costs are being increased by \$3.2 million due to Change in Employee Compensation and health insurance increases. Operating expenditures are being increased \$413,700. Replacement items are being decreased \$412,000. Trustee and Benefits is being increased \$977,100 and an additional \$7.4 million is being added to Contract Construction. These changes bring the total appropriation request to \$649,641,300, with 1,678.7 full-time equivalent positions.

2) Monthly Reporting of Federal Formula Program Funding through January. Idaho's FY16 full year of obligation authority is \$271.7 million. This corresponds to \$268.7 million with match after a reduction of prorated indirect costs. Additional apportionments from the Fixing America's Surface Transportation (FAST) Act have not been received yet. Consequently, federal formula apportionments still equal \$49.1 million with match. Obligation authority is 93.8% of apportionments. Of the \$268.6 million allotted, \$232.2 million in funding remains.

3) ITIP February 2016 Supplement. Since the Board approved the ITIP in September, projects were selected to be funded with HB312a and HB312b funds. The funding holes created by these actions were backfilled by advances from FY17. Additionally, FAST increased the available dollars in many programs by about 2.5% and added a formula freight program. Due to these changes, a February 2016 ITIP Supplement has been provided under separate cover.

4) Non-Construction Professional Service Contracts Issued by Business and Support Management (BSM). The BSM Section processed three professional service agreements in the total amount of \$201,000 during January.

5) Project Advertisements. The list of projects currently being advertised was provided.

6) Professional Services Agreements and Term Agreement Work Tasks Report. From January 1 through January 31, 37 new professional services agreements and work tasks were processed, totaling \$4,527,475. Five supplemental agreements to existing professional services agreements were processed during this period in the amount of \$320,100.

Director's Report. Chief Deputy (CD) Stokes reported that Director Ness was absent due to a family emergency. The annual presentations to the Senate and House Transportation and Defense Committees last month were well received. The supplemental appropriation requests have been approved and the Department's FY17 appropriation request will be on the Joint Finance and Appropriations Committee agenda on March 4. CD Stokes also mentioned KTVB Television's partnership on a campaign to raise awareness of the dangers of distracted driving through a high school video competition.

Chief Operations Officer (COO) Jim Carpenter said District 2 is still waiting for the Record of Decision for the US-95, Thorn Creek to Moscow project to be signed. District 6 Engineer Kimbol Allen has been selected to fill the Chief Engineer/Division of Engineering Products and Plans Administrator position. Roads have been clear of ice and snow 78% of the time this winter, exceeding the winter performance metric of 60%. The Strategic Initiatives projects are proceeding well and should be advertised by the end of March. Staff has been meeting with Associated General Contractors of Idaho throughout the state, enhancing a good working relationship with contractors. Some discussion followed on the use of consultants. COO Carpenter said the term agreement process has been used extensively; however, the Department will be using more Requests for Proposals to supplement the design work. Vice Chairman Coleman asked for information on FHWA's recent guidance on consultant use. COO Carpenter replied that he was not familiar with those guidelines, but will look into them.

Legislative Update. Governmental Affairs Manager (GAM) Mollie McCarty said the Department's rules have been approved. ITD's lone legislative proposal related to future directors' employment passed the Senate. Staff is providing information on or monitoring a number of other proposals on topics such as eminent domain, issuing GARVEE bonds for right-of-way acquisition, allowing 129,000 pound vehicles on the federal interstate system, dyed diesel fuel, and the REAL ID Act. She also mentioned that Aeronautics Advisory Board Member Dan Scott's Senate confirmation hearing was held on February 16 and Member Vassar's confirmation hearing is this afternoon.

Chairman Whitehead thanked GAM McCarty for the report.

State FY16 Financial Statements. Controller Dave Tolman said revenues to the State Highway Account from all sources were ahead of projections by 3.8% at the end of December. Of that total, receipts from the Highway Distribution Account and Fuel/Registration were ahead of forecast by 4.4% or \$5.1 million. State revenues to the State Aeronautics Fund were ahead of projections by 22.8%. Expenditures were within planned budgets. Personnel costs had a savings of \$6.7 million or 10.7% due to vacancies and timing between a position becoming vacant and being filled. Expenditures in Contract Construction were below last year by 12%.

Controller Tolman said the balance of the long term investments was \$108.7 million as of December 31. These funds are obligated against construction projects and encumbrances. This investment amount and the \$46.2 million in cash are the largest combined cash/investments balance as of December 31 in any of the previous four years. Expenditures for GARVEE projects through December exceeded \$18 million and are progressing as planned. He also reported that there were no audit findings in FY15 and all previous findings have been closed.

Current Safety Requirements for Extra Length, Excess Weight and Up to 129,000 Pound Vehicle Combinations. Motor Vehicle Administrator (MVA) Alan Frew summarized the safety-related requirements outlined in administrative rules for extra length, excess weight and up to 129,000 pound vehicle combinations. Some of the requirements include meeting off-track requirements, all axles must be equipped with brakes that meet federal regulations, permits are vehicle specific, power units shall have adequate power and traction to maintain a minimum of 20 miles per hour under normal operation conditions on an up-grade, and the respective loading of any trailer shall not be substantially greater (4,000 pounds heavier) than the weight of any trailer located ahead of it in the vehicle combination. Extensive discussion followed. MVA Frew confirmed that the rules invalidate permits in hazardous weather. Chains are only required on three grades in the state; however, consideration may be given to expanding chain-up requirements legislatively. Vehicle inspections are not required as part of the permitting process.

The Board expressed concern with enforcement. Idaho State Police (ISP) informed the Subcommittee on 129,000 Pound Truck Routes that approximately 20% of vehicles inspected are put out of commission, mainly due to safety violations. Overall, Member Kempton believes the administrative rules adequately address safety issues, but he is concerned with enforcement capabilities. He asked staff to provide more information on enforcement and ITD's and ISP's resources. There was also discussion on requiring a vehicle inspection as part of the permitting process. MVA Frew believes the Department has sufficient resources to conduct inspections on vehicle combinations over 105,500 pounds, in partnership with ISP.

Chairman Whitehead thanked MVA Frew for the informative presentation.

Relinquishment of Former US-95 to Lakes Highway District, District 1. Damon Allen, District 1 Engineer, said GARVEE-funded improvements to US-95 were completed this past fall. The US-95, Garwood to Sagle project constructed a four lane divided highway with frontage roads. Lakes Highway District will assume jurisdiction of approximately 23 lane miles of new frontage roads and an existing portion of US-95 that now functions as a frontage road in the Athol area per a previously-approved agreement. He presented an addendum to the Cooperative Agreement. The original agreement requires ITD to sealcoat the new frontage roads before the system transaction occurs. Because the contractor on the US-95 construction project was not able to supply the aggregate for the sealcoat on time, the addendum stipulates that ITD will pay a lump sum of \$377,500 to Lakes Highway District and the local agency will be responsible for sealcoating the frontage roads.

Member Gagner reported that the Subcommittee on State Highway System Adjustments has reviewed the proposal and concurs with the recommendation.

Member Gagner made a motion, seconded by Vice Chairman Coleman, and passed unanimously, to approve the following resolution:

RES. NO. WHEREAS, the recommended change is in accordance with the Record of
ITB16-06 Decision for the US-95, Garwood to Sagle corridor; and

WHEREAS, the Lakes Highway District is in favor of the addendum to the Cooperative Agreement.

NOW THEREFORE BE IT RESOLVED, that the Idaho Transportation Department will sign the addendum to the Cooperative Agreement and relinquish Old US-95 (now referred to as Blair Castle Road in the Cooperative Agreement) and the frontage roads referenced in the Cooperative Agreement; and

BE IT FURTHER RESOLVED, that the Idaho Transportation Board approves the Official Minute, as shown as Exhibit 467, which is made a part hereof with like effect, authorizing the relinquishment of the roadway described above by transferring the roadway to the Lakes Highway District.

Transportation Alternatives Program (TAP) Update. TAP Program Manager (TAPPM) Jared Holyoak said TAP provides for a variety of alternative transportation projects. The Program includes three types of projects: construction of infrastructure-related projects and systems that will provide safe routes for non-drivers; construction of infrastructure-related projects to improve the ability of students to walk and bicycle to school; and safe routes to school coordination and education. A committee will be established to review the TAP applications and recommend projects to the Board for funding. The committee members will consist of appropriate interested parties and expertise. Funding of approximately \$3.85 million is provided annually in the federal FAST Act. The Act also allows non-profit entities to apply for funding for non-infrastructure and educational programs. Board and Administrative Policies addressing TAP are being developed.

Chairman Whitehead thanked TAPPM Holyoak for the update.

Winter Operational Systems. Mobility Services Engineer Nestor Fernandez, Maintenance Services Manager Steve Spoor, and Winter Operations Coordinator Dennis Jensen presented an overview and demonstration on the winter operational systems: Vaisala Navigator – Road Weather Information System, Cirrus spreader controllers and Data Smart application for collecting truck related data, and an in-house developed Winter Automated Reporting System. The Districts use the systems to monitor, track, and report the winter operational efforts and performance. The systems gather data on weather conditions, roadway conditions, roadway treatments, equipment operation, and material usage. They rely on roadway and equipment sensors to generate and collect data and then integrate the data for viewing and analysis.

The Board commended staff for implementing these systems and being a national leader in winter operations.

Policy Revisions. COO Carpenter proposed revisions to Board Policy 4031 Early Development Program based on last

month's discussion. The changes clarify the units eligible for Early Development funding and spell out acronyms. Similar language was incorporated into 5031 Early Development Program.

Member Kempton made a motion to approve Board Policy 4031 Early Development Program. Member Vassar seconded the motion and it passed unopposed.

Member Kempton made a motion to accept Administrative Policy 5031 Early Development Program as amended. Member Vassar seconded the motion and it passed unanimously.

Executive Session on Personnel and Legal Issues. Member DeLorenzo made a motion to meet in executive session at 11:05 AM to discuss personnel and legal issues as authorized in Idaho Code Section 74-206 (a), (b), (d), and (f). Member Kempton seconded the motion and it passed 6-0 by individual roll call vote.

Discussions were held on personnel and legal matters.

The Board came out of executive session at 12:40 PM.

New Business. COO Carpenter announced the selection of Design/Traffic Engineer (D/TE) Kevin Sablan to participate in the American Association of State Highway and Transportation Officials' (AASHTO) fellowship program. D/TE Sablan will spend one year at the AASHTO office in Washington, DC. The Board commended D/TE Sablan for being selected for this prestigious appointment.

WHEREUPON, the Idaho Transportation Board's regular monthly meeting officially adjourned at 12:45 PM.

Read and Approved
March 24, 2016
Grangeville, Idaho

signed
JERRY WHITEHEAD, Chairman
Idaho Transportation Board